



CHARLIE CRIST
GOVERNOR

STATE OF FLORIDA

Office of the Governor

THE CAPITOL
TALLAHASSEE, FLORIDA 32399-0001

www.flgov.com
850-488-7146
850-487-0801 fax

LEGISLATIVE BUDGET REQUEST

Executive Office of the Governor
Tallahassee, Florida
October 15, 2010

TO:

Jerry L. McDaniel, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director
House Full Appropriations Councils
221 Capitol
Tallahassee, Florida 32399-1300

David Coburn, Staff Director
Senate Policy and Steering Committee on Ways and Means
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Legislative Budget Request for the Executive Office of the Governor is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2011-12 Fiscal Year. This submission has been approved by Governor Charlie Crist.

A handwritten signature in blue ink, appearing to read "Kelley P. Sasso".

Kelley P. Sasso, Director
Finance and Accounting



State of Florida
Executive Office of the Governor

Department Level Exhibits and Schedules

LEGISLATIVE BUDGET REQUEST
2011-2012

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
10 1 000092 GOVERNOR-GENERAL OFFICE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
13100 000000	UNEXPENDED GENERAL REVENUE RELEASES BALANCE BROUGHT FORWARD	51,078,860.53
15300 001800	INTEREST AND DIVIDENDS RECEIVABLE	54.13
15400 000000 000500 001800	LOANS AND NOTES RECEIVABLE BALANCE BROUGHT FORWARD	32,045,803.59-
		5,000,000.00
		37,154,186.34
	** GL 15400 TOTAL	10,108,382.75
16300 010000	DUE FROM OTHER DEPARTMENTS SALARIES AND BENEFITS	0.00
31100 000000 030000 030000 040000 040000 100236 100236 100248 100248 100259 100305 100305 100454 100454 100562 100562 100777 100777 100958 100958 100963 100963 102003 102003 102016 102024 102026 102026 102031	ACCOUNTS PAYABLE BALANCE BROUGHT FORWARD OTHER PERSONAL SERVICES CF OTHER PERSONAL SERVICES EXPENSES CF EXPENSES G/A-BLK BUS INVEST BOARD CF G/A-BLK BUS INVEST BOARD HISPANIC BUSINESS INITIATIVE FUND OUTREACH CF HISPANIC BUSINESS INITIATIVE FUND OUTREACH CF QUICK ACTION CLOSING FUND G/A-QUALIFIED DEFENSE CONTRACTOR PROGRAM CF G/A-QUALIFIED DEFENSE CONTRACTOR PROGRAM G/A ADVOCATING INT'L RELATIONSHIPS CF G/A ADVOCATING INT'L RELATIONSHIPS ECONOMIC DEVELOPMENT PROJ CF ECONOMIC DEVELOPMENT PROJ CONTRACTED SERVICES CF CONTRACTED SERVICES SUNSHINE STATE GAMES CF SUNSHINE STATE GAMES CONTINGENT-DISCRETIONARY CF CONTINGENT-DISCRETIONARY G/A-ENTERPRISE FLORIDA PRG CF G/A-ENTERPRISE FLORIDA PRG CF G/A-EFI/FL OPPRTNTY FD OPR CF G/A-EFI/FL OPPORTUNITY FD G/A MILITARY BASE PROTECTION CF G/A MILITARY BASE PROTECTION CF G/A-EFI/INST PUB RSRCH OPR	36,414,980.88 0.00 45.00- 0.00 29,520.53- 0.00 527,666.64- 0.00 50,000.00- 0.00 0.00 188,000.00- 0.00 125,000.00- 0.00 228,510.82- 0.00 274,564.54- 0.00 50,000.00- 0.00 206.20- 0.00 1,625,000.00- 0.00 0.00 0.00 573,667.29- 0.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
10 1 000092 GOVERNOR-GENERAL OFFICE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
102622	CF ECONOMIC RECOVERY ASSISTANCE PROGRAM	0.00
106055	FRONT PORCH FLORIDA	0.00
106055	CF FRONT PORCH FLORIDA	0.00
107390	G/A QUALIFIED TARGET INDUSTRIES PROGRAM	0.00
107390	CF G/A QUALIFIED TARGET INDUSTRIES PROGRAM	3,624,047.51-
107470	FILM AND ENTERTAINMENT	0.00
107470	CF FILM AND ENTERTAINMENT	8,661,292.00-
108325	G/A-BROWNFIELDS REDEVL PJT	0.00
108325	CF G/A-BROWNFIELDS REDEVL PJT	30,535.17-
108445	G/A - SPACE FLORIDA	0.00
108445	CF G/A - SPACE FLORIDA	959,985.75-
109068	RURAL COMMUNITY DEVELOP	0.00
109068	CF RURAL COMMUNITY DEVELOP	42,789.00-
109625	CF G/A-HIPI	0.00
	** GL 31100 TOTAL	19,424,150.43
32100	ACCRUED SALARIES AND WAGES	
010000	SALARIES AND BENEFITS	0.00
030000	OTHER PERSONAL SERVICES	62.33-
030000	CF OTHER PERSONAL SERVICES	8,129.17-
	** GL 32100 TOTAL	8,191.50-
35200	DUE TO STATE FUNDS, WITHIN DEPARTMENT	
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	9,510.30-
	** GL 35200 TOTAL	9,510.30-
35300	DUE TO OTHER DEPARTMENTS	
000000	BALANCE BROUGHT FORWARD	0.00
010000	SALARIES AND BENEFITS	0.00
010000	CF SALARIES AND BENEFITS	163.50-
040000	EXPENSES	0.00
040000	CF EXPENSES	37,918.02-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	19,459.27-
106055	FRONT PORCH FLORIDA	0.00
108375	G/A-LOCAL ECON DEV INITIAT	0.00
108375	CF G/A-LOCAL ECON DEV INITIAT	0.00
	** GL 35300 TOTAL	57,540.79-
35600	DUE TO GENERAL REVENUE	
000000	BALANCE BROUGHT FORWARD	4,144,799.82-
000500		5,000,000.00-
001800		54.13-
040000	EXPENSES	0.00
	** GL 35600 TOTAL	9,144,853.95-

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
10 1 000092 GOVERNOR-GENERAL OFFICE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
35700	DUE TO COMPONENT UNIT/PRIMARY	
102026	G/A MILITARY BASE PROTECTION	0.00
102026	CF G/A MILITARY BASE PROTECTION	0.00
108345	G/A-SPACEPORT FL AUTHORITY	0.00
	** GL 35700 TOTAL	0.00
38600	CURRENT COMPENSATED ABSENCES LIABILITY	
000000	BALANCE BROUGHT FORWARD	0.00
010000	SALARIES AND BENEFITS	0.00
	** GL 38600 TOTAL	0.00
54900	FUND BALANCE UNRESERVED	
000000	BALANCE BROUGHT FORWARD	16,989,868.10-
54901	BEGINNING FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	87,235.17-
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	16,197.50
010000	SALARIES AND BENEFITS	163.50-
030000	OTHER PERSONAL SERVICES	8,174.17-
040000	EXPENSES	92,652.59-
060000	OPERATING CAPITAL OUTLAY	4,785.36-
100236	G/A-BLK BUS INVEST BOARD	527,666.64-
100248	HISPANIC BUSINESS INITIATIVE FUND OUTREACH	50,000.00-
100259	QUICK ACTION CLOSING FUND	7,380,830.00-
100305	G/A-QUALIFIED DEFENSE CONTRACTOR PROGRAM	188,000.00-
100454	G/A ADVOCATING INT'L RELATIONSHIPS	125,000.00-
100562	ECONOMIC DEVELOPMENT PROJ	228,510.82-
100777	CONTRACTED SERVICES	803,691.81-
100958	SUNSHINE STATE GAMES	50,000.00-
100963	CONTINGENT-DISCRETIONARY	9,806.20-
102003	G/A-ENTERPRISE FLORIDA PRG	1,625,000.00-
102026	G/A MILITARY BASE PROTECTION	573,667.29-
107390	G/A QUALIFIED TARGET INDUSTRIES PROGRAM	3,624,047.51-
107470	FILM AND ENTERTAINMENT	8,661,292.00-
108325	G/A-BROWNFIELDS REDEVL PJT	30,535.17-
108445	G/A - SPACE FLORIDA	959,985.75-
109068	RURAL COMMUNITY DEVELOP	42,789.00-
	** GL 55100 TOTAL	24,970,400.31-
55600	RESERVED FOR FCO AND GRANTS/AID - FCO	
143150	01 SPACE, DEFENSE, RURAL INFR	0.00
143150	02 SPACE, DEFENSE, RURAL INFR	0.00
143150	03 SPACE, DEFENSE, RURAL INFR	0.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
10 1 000092 GOVERNOR-GENERAL OFFICE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
143150 05	SPACE, DEFENSE, RURAL INFR	287,500.00-
143150 06	SPACE, DEFENSE, RURAL INFR	1,156,849.84-
143150 07	SPACE, DEFENSE, RURAL INFR	342,193.80-
143150 08	SPACE, DEFENSE, RURAL INFR	1,158,242.03-
143150 09	SPACE, DEFENSE, RURAL INFR	4,308,344.07-
143150 10	SPACE, DEFENSE, RURAL INFR	1,236,910.00-
146558 05	FL ENERGY TECHNOLOGY PROJ	105,455.70-
146558 07	FL ENERGY TECHNOLOGY PROJ	3,006,177.78-
146558 08	FL ENERGY TECHNOLOGY PROJ	6,504,843.86-
146558 09	FL ENERGY TECHNOLOGY PROJ	11,237,330.64-
	** GL 55600 TOTAL	29,343,847.72-

94100	ENCUMBRANCES	
040000	EXPENSES	33,925.10
040000 CF	EXPENSES	25,214.04
060000 CF	OPERATING CAPITAL OUTLAY	4,785.36
100259 CF	QUICK ACTION CLOSING FUND	7,380,830.00
100777	CONTRACTED SERVICES	66,212.32
100777 CF	CONTRACTED SERVICES	500,157.70
100963 CF	CONTINGENT-DISCRETIONARY	9,600.00
143150 05	SPACE, DEFENSE, RURAL INFR	287,500.00
143150 06	SPACE, DEFENSE, RURAL INFR	1,156,849.84
143150 07	SPACE, DEFENSE, RURAL INFR	342,193.80
143150 08	SPACE, DEFENSE, RURAL INFR	1,158,242.03
143150 09	SPACE, DEFENSE, RURAL INFR	4,308,344.07
143150 10	SPACE, DEFENSE, RURAL INFR	1,236,910.00
146558 05	FL ENERGY TECHNOLOGY PROJ	105,455.70
146558 07	FL ENERGY TECHNOLOGY PROJ	3,006,177.78
146558 08	FL ENERGY TECHNOLOGY PROJ	6,504,843.86
146558 09	FL ENERGY TECHNOLOGY PROJ	11,237,330.64
	** GL 94100 TOTAL	37,364,572.24

98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	EXPENSES	33,925.10-
040000 CF	EXPENSES	25,214.04-
060000 CF	OPERATING CAPITAL OUTLAY	4,785.36-
100259 CF	QUICK ACTION CLOSING FUND	7,380,830.00-
100777	CONTRACTED SERVICES	66,212.32-
100777 CF	CONTRACTED SERVICES	500,157.70-
100963 CF	CONTINGENT-DISCRETIONARY	9,600.00-
143150 05	SPACE, DEFENSE, RURAL INFR	287,500.00-
143150 06	SPACE, DEFENSE, RURAL INFR	1,156,849.84-
143150 07	SPACE, DEFENSE, RURAL INFR	342,193.80-
143150 08	SPACE, DEFENSE, RURAL INFR	1,158,242.03-
143150 09	SPACE, DEFENSE, RURAL INFR	4,308,344.07-
143150 10	SPACE, DEFENSE, RURAL INFR	1,236,910.00-

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
10 1 000092 GOVERNOR-GENERAL OFFICE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
146558 05	FL ENERGY TECHNOLOGY PROJ	105,455.70-
146558 07	FL ENERGY TECHNOLOGY PROJ	3,006,177.78-
146558 08	FL ENERGY TECHNOLOGY PROJ	6,504,843.86-
146558 09	FL ENERGY TECHNOLOGY PROJ	11,237,330.64-
	** GL 98100 TOTAL	37,364,572.24-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 10 1 000196 EOG ADMINISTERED FUNDS

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
13100 000000	UNEXPENDED GENERAL REVENUE RELEASES BALANCE BROUGHT FORWARD	44,978.78
35300	DUE TO OTHER DEPARTMENTS	
101309	FL LAND/WTR ADJUDIC COMM	0.00
101309 CF	FL LAND/WTR ADJUDIC COMM	198.00-
105251 CF	CATEGORY NAME NOT ON TITLE FILE	0.00
	** GL 35300 TOTAL	198.00-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	44,582.78-
55100 101309	FUND BALANCE RESERVED FOR ENCUMBRANCES FL LAND/WTR ADJUDIC COMM	198.00-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 15 8 810002 FL SPACE AUTHORITY

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11100 000000	CASH ON HAND BALANCE BROUGHT FORWARD	0.00
11200 000000	CASH IN BANK BALANCE BROUGHT FORWARD	0.00
15100 000000	ACCOUNTS RECEIVABLE BALANCE BROUGHT FORWARD	0.00
16500 000000	DUE FROM OTHER GOVERNMENTAL UNITS BALANCE BROUGHT FORWARD	0.00
19100 000000	PREPAID ITEMS BALANCE BROUGHT FORWARD	0.00
19900 000000	OTHER CURRENT ASSETS BALANCE BROUGHT FORWARD	0.00
22200 000000	RESTRICTED CASH IN BANK BALANCE BROUGHT FORWARD	0.00
27200 000000	BUILDINGS AND BUILDING IMPROVEMENTS BALANCE BROUGHT FORWARD	0.00
27300 000000	ACC DEPR - BUILDINGS & BUILDING IMPROV BALANCE BROUGHT FORWARD	0.00
27600 000000	FURNITURE AND EQUIPMENT BALANCE BROUGHT FORWARD	0.00
27700 000000	ACC DEPR - FURNITURE & EQUIPMENT BALANCE BROUGHT FORWARD	0.00
31100 000000	ACCOUNTS PAYABLE BALANCE BROUGHT FORWARD	0.00
31400 000000	CLAIMS PAYABLE BALANCE BROUGHT FORWARD	0.00
32100 000000	ACCRUED SALARIES AND WAGES BALANCE BROUGHT FORWARD	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 15 8 810002 FL SPACE AUTHORITY

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
35500 000000	DUE TO OTHER GOVERNMENTAL UNITS BALANCE BROUGHT FORWARD	0.00
35700 000000	DUE TO COMPONENT UNIT/PRIMARY BALANCE BROUGHT FORWARD	0.00
38600 000000	CURRENT COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	0.00
38900 000000	DEFERRED REVENUES BALANCE BROUGHT FORWARD	0.00
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	4,521,003.11-
54901 000000	BEGINNING FUND BALANCE BALANCE BROUGHT FORWARD	4,525,346.11
55900 000000	OTHER FUND BALANCE RESERVED BALANCE BROUGHT FORWARD	4,343.00-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 15 8 810005 ENTERPRISE FLORIDA, INC.

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11200 000000	CASH IN BANK BALANCE BROUGHT FORWARD	33,000,941.00
15100 000000	ACCOUNTS RECEIVABLE BALANCE BROUGHT FORWARD	61,150.00
16500 000000	DUE FROM OTHER GOVERNMENTAL UNITS BALANCE BROUGHT FORWARD	2,643,418.00
19900 000000	OTHER CURRENT ASSETS BALANCE BROUGHT FORWARD	263,101.00
22200 000000	RESTRICTED CASH IN BANK BALANCE BROUGHT FORWARD	41,504,734.00
24700 000000	OTHER INVESTMENTS BALANCE BROUGHT FORWARD	556,288.00
27600 000000	FURNITURE AND EQUIPMENT BALANCE BROUGHT FORWARD	1,165,292.00
27700 000000	ACC DEPR - FURNITURE & EQUIPMENT BALANCE BROUGHT FORWARD	664,498.00-
31100 000000	ACCOUNTS PAYABLE BALANCE BROUGHT FORWARD	1,074,236.00-
32100 000000	ACCRUED SALARIES AND WAGES BALANCE BROUGHT FORWARD	1,102,085.00-
33100 000000	DEPOSITS PAYABLE BALANCE BROUGHT FORWARD	32,263,334.00-
38900 000000	DEFERRED REVENUES BALANCE BROUGHT FORWARD	3,845,777.00-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	54,565,692.00-
54901 000000	BEGINNING FUND BALANCE BALANCE BROUGHT FORWARD	20,713,636.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
15 8 810005 ENTERPRISE FLORIDA, INC.

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
55900 000000	OTHER FUND BALANCE RESERVED BALANCE BROUGHT FORWARD	6,392,938.00-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 15 8 810016 FLORIDA TOURISM IND. MARK. CORPORATION

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11200 000000	CASH IN BANK BALANCE BROUGHT FORWARD	14,894,076.00
15100 000000	ACCOUNTS RECEIVABLE BALANCE BROUGHT FORWARD	3,885,003.00
19100 000000	PREPAID ITEMS BALANCE BROUGHT FORWARD	358,924.00
22200 000000	RESTRICTED CASH IN BANK BALANCE BROUGHT FORWARD	2,164,855.00
27600 000000	FURNITURE AND EQUIPMENT BALANCE BROUGHT FORWARD	1,744,310.00
27700 000000	ACC DEPR - FURNITURE & EQUIPMENT BALANCE BROUGHT FORWARD	1,353,240.00-
31100 000000	ACCOUNTS PAYABLE BALANCE BROUGHT FORWARD	3,901,334.00-
31200 000000	VOUCHERS PAYABLE BALANCE BROUGHT FORWARD	7,927,034.00-
38900 000000	DEFERRED REVENUES BALANCE BROUGHT FORWARD	674,332.00-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	94,222,996.00-
54901 000000	BEGINNING FUND BALANCE BALANCE BROUGHT FORWARD	87,031,768.00
55900 000000	OTHER FUND BALANCE RESERVED BALANCE BROUGHT FORWARD	2,000,000.00-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 175001 ECONOMIC DEVELOPMENT TRANSPORTATION TF-EOG

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	16,755,087.92
15100 000000	ACCOUNTS RECEIVABLE BALANCE BROUGHT FORWARD	4,731,320.16
144701	ECON DEV TRANSP PROJECTS	27,790,463.20
	** GL 15100 TOTAL	32,521,783.36
15300 000500	INTEREST AND DIVIDENDS RECEIVABLE	0.00
31100 100777	ACCOUNTS PAYABLE CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	49,693.33-
	** GL 31100 TOTAL	49,693.33-
35300 040000	DUE TO OTHER DEPARTMENTS EXPENSES	0.00
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	15.38-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	6,193,156.07-
55100 100777	FUND BALANCE RESERVED FOR ENCUMBRANCES CONTRACTED SERVICES	61,913.33-
55600 000000	RESERVED FOR FCO AND GRANTS/AID - FCO BALANCE BROUGHT FORWARD	0.00
144701	ECON DEV TRANSP PROJECTS	0.00
144701 01	ECON DEV TRANSP PROJECTS	0.00
144701 02	ECON DEV TRANSP PROJECTS	0.00
144701 03	ECON DEV TRANSP PROJECTS	1,239,128.71-
144701 05	ECON DEV TRANSP PROJECTS	1,780,962.19-
144701 06	ECON DEV TRANSP PROJECTS	1,087,687.46-
144701 07	ECON DEV TRANSP PROJECTS	2,462,617.03-
144701 08	ECON DEV TRANSP PROJECTS	9,260,615.00-
144701 09	ECON DEV TRANSP PROJECTS	7,141,082.78-
144701 10	ECON DEV TRANSP PROJECTS	20,000,000.00-
144701 95	ECON DEV TRANSP PROJECTS	0.00
144701 96	ECON DEV TRANSP PROJECTS	0.00
144701 98	ECON DEV TRANSP PROJECTS	0.00
144701 99	ECON DEV TRANSP PROJECTS	0.00
	** GL 55600 TOTAL	42,972,093.17-

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 175001 ECONOMIC DEVELOPMENT TRANSPORTATION TF-EOG

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
94100	ENCUMBRANCES	
100777	CF CONTRACTED SERVICES	12,220.00
144701	02 ECON DEV TRANSP PROJECTS	3,000,000.00
144701	03 ECON DEV TRANSP PROJECTS	1,239,128.71
144701	05 ECON DEV TRANSP PROJECTS	1,780,962.19
144701	06 ECON DEV TRANSP PROJECTS	1,087,687.46
144701	07 ECON DEV TRANSP PROJECTS	2,462,617.03
144701	08 ECON DEV TRANSP PROJECTS	9,260,615.00
144701	09 ECON DEV TRANSP PROJECTS	11,307,632.78
144701	10 ECON DEV TRANSP PROJECTS	16,671,000.00
	** GL 94100 TOTAL	46,821,863.17
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
100777	CF CONTRACTED SERVICES	12,220.00-
144701	02 ECON DEV TRANSP PROJECTS	3,000,000.00-
144701	03 ECON DEV TRANSP PROJECTS	1,239,128.71-
144701	05 ECON DEV TRANSP PROJECTS	1,780,962.19-
144701	06 ECON DEV TRANSP PROJECTS	1,087,687.46-
144701	07 ECON DEV TRANSP PROJECTS	2,462,617.03-
144701	08 ECON DEV TRANSP PROJECTS	9,260,615.00-
144701	09 ECON DEV TRANSP PROJECTS	11,307,632.78-
144701	10 ECON DEV TRANSP PROJECTS	16,671,000.00-
	** GL 98100 TOTAL	46,821,863.17-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 177001 ECONOMIC DEVELOPMENT TF EOG TRADE & TOURISM

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11100 000000	CASH ON HAND BALANCE BROUGHT FORWARD	20,250.00
11308 000000	CASH WITH STATE BRD ADM INNOVATION BALANCE BROUGHT FORWARD	0.00
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	7,786,068.55
14208 000000	INVESTMENTS W STATE BRD OF ADM BALANCE BROUGHT FORWARD	303,547,949.34
15300 000500	INTEREST AND DIVIDENDS RECEIVABLE	30,507.49
15308 000000	INTEREST & DIVIDENDS RECEIVABLE BALANCE BROUGHT FORWARD	1,785,759.00
15400 000000 000500 002300	LOANS AND NOTES RECEIVABLE BALANCE BROUGHT FORWARD	468,663.40 748,544.00 74,029.32-
	** GL 15400 TOTAL	1,143,178.08
24700 000000	OTHER INVESTMENTS BALANCE BROUGHT FORWARD	100,000.00
25400 000000 002300	OTHER LOANS AND NOTES RECEIVABLE BALANCE BROUGHT FORWARD	553,767.98 1,358,564.11
	** GL 25400 TOTAL	1,912,332.09
31100	ACCOUNTS PAYABLE	
100305	G/A-QUALIFIED DEFENSE CONTRACTOR PROGRAM	0.00
100305 CF	G/A-QUALIFIED DEFENSE CONTRACTOR PROGRAM	47,000.00-
107390	G/A QUALIFIED TARGET INDUSTRIES PROGRAM	0.00
107390 CF	G/A QUALIFIED TARGET INDUSTRIES PROGRAM	783,511.88-
108325	G/A-BROWNFIELDS REDEVL PJT	0.00
108325 CF	G/A-BROWNFIELDS REDEVL PJT	1,031.39-
109068	RURAL COMMUNITY DEVELOP	0.00
109068 CF	RURAL COMMUNITY DEVELOP	23,285.00-
130900	OFFICE OF TOURISM, TRADE AND ECON DEV-CARRY	970,000.00-
181251	TR/GDTF/PROGRAM ADMIN.	0.00
	** GL 31100 TOTAL	1,824,828.27-

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 177001 ECONOMIC DEVELOPMENT TF EOG TRADE & TOURISM

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
31108 000000	ACCOUNTS PAYABLE BALANCE BROUGHT FORWARD	297.22-
35600 000000 310322	DUE TO GENERAL REVENUE BALANCE BROUGHT FORWARD SERVICE CHARGE TO GEN REV	0.00 0.00
	** GL 35600 TOTAL	0.00
39808 000000	OBLIG UNDER SECURITY LND TRANS SBA BALANCE BROUGHT FORWARD	0.10-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	6,072,357.74-
54908 000000	FUND BALANCE UNRESERVED INNOVATION INC BALANCE BROUGHT FORWARD	305,855,999.33-
55100 100305 107390 108325 109068	FUND BALANCE RESERVED FOR ENCUMBRANCES G/A-QUALIFIED DEFENSE CONTRACTOR PROGRAM G/A QUALIFIED TARGET INDUSTRIES PROGRAM G/A-BROWNFIELDS REDEVL PJT RURAL COMMUNITY DEVELOP	47,000.00- 783,511.88- 1,031.39- 23,285.00-
	** GL 55100 TOTAL	854,828.27-
55500 000000	FB RESERVED FOR LONG-TERM RECEIVABLES BALANCE BROUGHT FORWARD	1,717,733.62-
55600 000000 143150	RESERVED FOR FCO AND GRANTS/AID - FCO BALANCE BROUGHT FORWARD 04 SPACE, DEFENSE, RURAL INFR	289,333.05 289,333.05-
	** GL 55600 TOTAL	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 20 2 338002 FLORIDA INTERNATIONAL TRADE & PROMOTION TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	1,030,133.62
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	1,142.17
15100 001500	ACCOUNTS RECEIVABLE	0.00
15300 000000 000500	INTEREST AND DIVIDENDS RECEIVABLE BALANCE BROUGHT FORWARD	0.00
	** GL 15300 TOTAL	2.75
16300 001500 040000	DUE FROM OTHER DEPARTMENTS EXPENSES	0.00
	** GL 16300 TOTAL	0.00
31100 040000 100777 102003 102003	ACCOUNTS PAYABLE CF EXPENSES CF CONTRACTED SERVICES G/A-ENTERPRISE FLORIDA PRG CF G/A-ENTERPRISE FLORIDA PRG	0.00
	** GL 31100 TOTAL	1,225,000.00-
35300 310018	DUE TO OTHER DEPARTMENTS DIST OF DONATE ORG-PASS IT ON LIC PLATE FUN	0.00
35600 000000 310322	DUE TO GENERAL REVENUE BALANCE BROUGHT FORWARD SERVICE CHARGE TO GEN REV	0.00
	** GL 35600 TOTAL	0.56-
35700 102003	DUE TO COMPONENT UNIT/PRIMARY CF G/A-ENTERPRISE FLORIDA PRG	0.00
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	1,418,722.02
55100 102003	FUND BALANCE RESERVED FOR ENCUMBRANCES G/A-ENTERPRISE FLORIDA PRG	1,225,000.00-

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 338002 FLORIDA INTERNATIONAL TRADE & PROMOTION TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
99100 000000	BUDGETARY FUND BALANCE BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 339028 GRANTS & DONATIONS TF EOG

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	4,043,678.33
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	2,098,670.23
15100 001500 001510	ACCOUNTS RECEIVABLE	0.00 0.00
	** GL 15100 TOTAL	0.00
15300 000000 000500	INTEREST AND DIVIDENDS RECEIVABLE BALANCE BROUGHT FORWARD	0.00 5,051.85
	** GL 15300 TOTAL	5,051.85
16200 001800	DUE FROM STATE FUNDS, WITHIN DEPART.	9,510.30
16300 001100 001500 001510 001903 030000	DUE FROM OTHER DEPARTMENTS	0.00 41,083.52 30,784.94 101.78
	OTHER PERSONAL SERVICES	58.16
	** GL 16300 TOTAL	72,028.40
31100 030000 030000 040000 040000 100314 100314 100777 100777 101165 101165 101181 101181 101182 101182 105028 105028	ACCOUNTS PAYABLE	
	OTHER PERSONAL SERVICES	0.00
	CF OTHER PERSONAL SERVICES	12,692.80-
	EXPENSES	0.00
	CF EXPENSES	367.00-
	SMART GRID TECHNOLOGIES - ARRA 2009	0.00
	CF SMART GRID TECHNOLOGIES - ARRA 2009	3,750.00-
	CONTRACTED SERVICES	0.00
	CF CONTRACTED SERVICES	629.44-
	G/A-ENER/BLOCK GRANT-ARRA	0.00
	CF G/A-ENER/BLOCK GRANT-ARRA	45,000.00-
	ENG CONSVTN INIT-ARRA 2009	0.00
	CF ENG CONSVTN INIT-ARRA 2009	200,000.00-
	APPLIANCE REBATE PROGRAM	0.00
	CF APPLIANCE REBATE PROGRAM	15,187,044.79-
	ENFORCING UNDERAGE DRINKING LAWS	0.00
	CF ENFORCING UNDERAGE DRINKING LAWS	102.00-
	** GL 31100 TOTAL	15,449,586.03-

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 339028 GRANTS & DONATIONS TF EOG

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000	CF EXPENSES	420.40-
100777	CONTRACTED SERVICES	0.00
100777	CF CONTRACTED SERVICES	1,541.70-
105028	ENFORCING UNDERAGE DRINKING LAWS	0.00
105028	CF ENFORCING UNDERAGE DRINKING LAWS	1,707.94-
180200	CF TR/GENERAL REVENUE-SWCAP	0.00
310018	DIST OF DONATE ORG-PASS IT ON LIC PLATE FUN	0.00
	** GL 35300 TOTAL	3,670.04-
35600	DUE TO GENERAL REVENUE	
001800		0.00
310322	SERVICE CHARGE TO GEN REV	1,036.95-
	** GL 35600 TOTAL	1,036.95-
54900	FUND BALANCE UNRESERVED	
000000	BALANCE BROUGHT FORWARD	159,347,962.63
54901	BEGINNING FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	0.00
030000	OTHER PERSONAL SERVICES	22,480.80-
040000	EXPENSES	4,105.90-
060000	OPERATING CAPITAL OUTLAY	6,000.00-
100314	SMART GRID TECHNOLOGIES - ARRA 2009	14,550.00-
100777	CONTRACTED SERVICES	659.14-
101165	G/A-ENER/BLOCK GRANT-ARRA	415,457.56-
101181	ENG CONSVTN INIT-ARRA 2009	200,000.00-
101182	APPLIANCE REBATE PROGRAM	15,250,944.79-
105028	ENFORCING UNDERAGE DRINKING LAWS	2,519.94-
	** GL 55100 TOTAL	15,916,718.13-
55600	RESERVED FOR FCO AND GRANTS/AID - FCO	
080622	06 G/A-ENERGY EFFICIENCY PROJ	57,644.81-
140021	10 G/A-SEP-ARRA 2009	111,643,829.95-
142333	10 G/A ECBG - ARRA 2009	18,240,960.00-
146556	06 US DEPT OF ENERGY/PROJECTS	312,351.34-
146556	07 US DEPT OF ENERGY/PROJECTS	49,843.51-
146556	09 US DEPT OF ENERGY/PROJECTS	504,658.36-
146556	10 US DEPT OF ENERGY/PROJECTS	658,982.12-
146558	07 FL ENERGY TECHNOLOGY PROJ	2,737,620.50-
	** GL 55600 TOTAL	134,205,890.59-

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 339028 GRANTS & DONATIONS TF EOG

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
94100	ENCUMBRANCES	
030000	CF OTHER PERSONAL SERVICES	9,788.00
040000	EXPENSES	1,836.03
040000	CF EXPENSES	3,318.50
060000	CF OPERATING CAPITAL OUTLAY	6,000.00
080622	06 G/A-ENERGY EFFICIENCY PROJ	57,644.81
100314	CF SMART GRID TECHNOLOGIES - ARRA 2009	10,800.00
100777	CONTRACTED SERVICES	1,424.96
100861	SECURITY PLANNING SESSIONS	30,000.00
101165	CF G/A-ENER/BLOCK GRANT-ARRA	370,457.56
101182	CF APPLIANCE REBATE PROGRAM	63,900.00
105028	CF ENFORCING UNDERAGE DRINKING LAWS	710.00
140021	10 G/A-SEP-ARRA 2009	66,514,569.95
142333	10 G/A ECBG - ARRA 2009	1,754,495.75
146556	06 US DEPT OF ENERGY/PROJECTS	312,351.34
146556	07 US DEPT OF ENERGY/PROJECTS	49,843.51
146556	09 US DEPT OF ENERGY/PROJECTS	504,658.36
146556	10 US DEPT OF ENERGY/PROJECTS	15,794.12
146558	07 FL ENERGY TECHNOLOGY PROJ	737,620.50
	** GL 94100 TOTAL	70,445,213.39
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
030000	CF OTHER PERSONAL SERVICES	9,788.00-
040000	EXPENSES	1,836.03-
040000	CF EXPENSES	3,318.50-
060000	CF OPERATING CAPITAL OUTLAY	6,000.00-
080622	06 G/A-ENERGY EFFICIENCY PROJ	57,644.81-
100314	CF SMART GRID TECHNOLOGIES - ARRA 2009	10,800.00-
100777	CONTRACTED SERVICES	1,424.96-
100861	SECURITY PLANNING SESSIONS	30,000.00-
101165	CF G/A-ENER/BLOCK GRANT-ARRA	370,457.56-
101182	CF APPLIANCE REBATE PROGRAM	63,900.00-
105028	CF ENFORCING UNDERAGE DRINKING LAWS	710.00-
140021	10 G/A-SEP-ARRA 2009	66,514,569.95-
142333	10 G/A ECBG - ARRA 2009	1,754,495.75-
146556	06 US DEPT OF ENERGY/PROJECTS	312,351.34-
146556	07 US DEPT OF ENERGY/PROJECTS	49,843.51-
146556	09 US DEPT OF ENERGY/PROJECTS	504,658.36-
146556	10 US DEPT OF ENERGY/PROJECTS	15,794.12-
146558	07 FL ENERGY TECHNOLOGY PROJ	737,620.50-
	** GL 98100 TOTAL	70,445,213.39-

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 339028 GRANTS & DONATIONS TF EOG

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
99100 000000	BUDGETARY FUND BALANCE BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 20 2 373001 FUND NOT ON TITLE FILE

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	0.00
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	0.00
15300 000500 002000	INTEREST AND DIVIDENDS RECEIVABLE	0.00 0.00
	** GL 15300 TOTAL	0.00
31100 040000 040000	ACCOUNTS PAYABLE EXPENSES CF EXPENSES	0.00 0.00
	** GL 31100 TOTAL	0.00
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	0.00
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	0.00
55100 000000	FUND BALANCE RESERVED FOR ENCUMBRANCES BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 535001 PLANNING AND BUDGETING SYSTEM TRUST FUND-EOG

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	2,352,543.88
31100	ACCOUNTS PAYABLE	
040000	EXPENSES	0.00
040000 CF	EXPENSES	2,265.14-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	5,721.10-
	** GL 31100 TOTAL	7,986.24-
32100	ACCRUED SALARIES AND WAGES	
010000	SALARIES AND BENEFITS	0.00
010000 CF	SALARIES AND BENEFITS	0.00
030000	OTHER PERSONAL SERVICES	0.00
030000 CF	OTHER PERSONAL SERVICES	947.32-
	** GL 32100 TOTAL	947.32-
35300	DUE TO OTHER DEPARTMENTS	
040000	EXPENSES	0.00
040000 CF	EXPENSES	3,090.80-
100777	CONTRACTED SERVICES	0.00
100777 CF	CONTRACTED SERVICES	173.46-
	** GL 35300 TOTAL	3,264.26-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	2,333,274.73-
55100	FUND BALANCE RESERVED FOR ENCUMBRANCES	
000000	BALANCE BROUGHT FORWARD	33,775.80
030000	OTHER PERSONAL SERVICES	947.32-
040000	EXPENSES	5,355.94-
060000	OPERATING CAPITAL OUTLAY	25,687.86-
100777	CONTRACTED SERVICES	8,856.01-
	** GL 55100 TOTAL	7,071.33-
94100	ENCUMBRANCES	
040000	EXPENSES	14,270.83
100777	CONTRACTED SERVICES	17,007.03
100777 CF	CONTRACTED SERVICES	11,824.45
	** GL 94100 TOTAL	43,102.31
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
040000	EXPENSES	14,270.83-
100777	CONTRACTED SERVICES	17,007.03-
100777 CF	CONTRACTED SERVICES	11,824.45-
	** GL 98100 TOTAL	43,102.31-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 20 2 551001 PROFESSIONAL SPORTS DEVELOPMENT TRUST FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	238,407.88
15100 001500	ACCOUNTS RECEIVABLE	0.00
16300 001500 001520	DUE FROM OTHER DEPARTMENTS	0.00
	** GL 16300 TOTAL	59,025.00 59,025.00
31100 101485 101485	ACCOUNTS PAYABLE G/A-FL SPORTS FOUNDATION CF G/A-FL SPORTS FOUNDATION	0.00 187,611.00-
	** GL 31100 TOTAL	187,611.00-
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	43,792.00-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	121,581.12
55100 101485	FUND BALANCE RESERVED FOR ENCUMBRANCES G/A-FL SPORTS FOUNDATION	187,611.00-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 20 2 595001 BROWNFIELD PROPERTY OWNERSHIP CLEAR ASSIT REVOLV

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	0.00
15300 000000 000500	INTEREST AND DIVIDENDS RECEIVABLE BALANCE BROUGHT FORWARD	9,817.44
	** GL 15300 TOTAL	9,817.44- 0.00
35300 310018	DUE TO OTHER DEPARTMENTS DIST OF DONATE ORG-PASS IT ON LIC PLATE FUN	0.00
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	0.00
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 20 2 722001 TOURISM PROMOTION TF EOG

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
12100 000000	UNRELEASED CASH IN STATE TREASURY BALANCE BROUGHT FORWARD	2,230,397.00
14100 000000	POOLED INVESTMENTS WITH STATE TREASURY BALANCE BROUGHT FORWARD	7,709.67
15100 001500	ACCOUNTS RECEIVABLE	0.00
15300 000000 000500	INTEREST AND DIVIDENDS RECEIVABLE BALANCE BROUGHT FORWARD	0.00 18.55
	** GL 15300 TOTAL	18.55
16300 001500	DUE FROM OTHER DEPARTMENTS	2,017,165.54
31100 040000 105703 105703	ACCOUNTS PAYABLE CF EXPENSES G/A-FLORIDA COMM/TOURISM CF G/A-FLORIDA COMM/TOURISM	0.00 0.00 5,175,000.00-
	** GL 31100 TOTAL	5,175,000.00-
35300 040000 310018	DUE TO OTHER DEPARTMENTS CF EXPENSES DIST OF DONATE ORG-PASS IT ON LIC PLATE FUN	0.00 0.00
	** GL 35300 TOTAL	0.00
35600 310322	DUE TO GENERAL REVENUE SERVICE CHARGE TO GEN REV	3.80-
35700 105703	DUE TO COMPONENT UNIT/PRIMARY CF G/A-FLORIDA COMM/TOURISM	0.00
38600 000000	CURRENT COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	0.00
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	6,097,753.04
55100 100777 105703	FUND BALANCE RESERVED FOR ENCUMBRANCES CONTRACTED SERVICES G/A-FLORIDA COMM/TOURISM	3,040.00- 5,175,000.00-
	** GL 55100 TOTAL	5,178,040.00-

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 2 722001 TOURISM PROMOTION TF EOG

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
94100	ENCUMBRANCES	
100777	CF CONTRACTED SERVICES	3,040.00
98100	BUDGETARY FND BAL RESERVED/ENCUMBRANCE	
100777	CF CONTRACTED SERVICES	3,040.00-
107570	CATEGORY NAME NOT ON TITLE FILE	0.00
	** GL 98100 TOTAL	3,040.00-
99100	BUDGETARY FUND BALANCE	
000000	BALANCE BROUGHT FORWARD	0.00
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
20 8 520001 SCRIPPS FLORIDA FUNDING CORP.

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11200 000000	CASH IN BANK BALANCE BROUGHT FORWARD	183,907.00
11300 000000	CASH WITH STATE BOARD OF ADM. BALANCE BROUGHT FORWARD	34,550,589.00
14200 000000	INVESTMENTS WITH STATE BOARD OF ADM. BALANCE BROUGHT FORWARD	192,612,476.00
15300 000000	INTEREST AND DIVIDENDS RECEIVABLE BALANCE BROUGHT FORWARD	1,993,084.00
19100 000000	PREPAID ITEMS BALANCE BROUGHT FORWARD	13,163.00
31100 000000	ACCOUNTS PAYABLE BALANCE BROUGHT FORWARD	1,959.00-
39800 000000	OBLIG UNDER SECURITY LND TRANS - SBA BALANCE BROUGHT FORWARD	87,629,757.00-
39900 000000	OTHER CURRENT LIABILITIES BALANCE BROUGHT FORWARD	13,111,250.00-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	11,015,258.01
55900 000000	OTHER FUND BALANCE RESERVED BALANCE BROUGHT FORWARD	139,625,511.01-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 20 8 530015 SPACE FLORIDA

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11200 000000	CASH IN BANK BALANCE BROUGHT FORWARD	3,802,843.00
15100 000000	ACCOUNTS RECEIVABLE BALANCE BROUGHT FORWARD	174,721.00
16500 000000	DUE FROM OTHER GOVERNMENTAL UNITS BALANCE BROUGHT FORWARD	3,128,717.00
19900 000000	OTHER CURRENT ASSETS BALANCE BROUGHT FORWARD	167,858.00
31100 000000	ACCOUNTS PAYABLE BALANCE BROUGHT FORWARD	1,664,533.00-
31200 000000	VOUCHERS PAYABLE BALANCE BROUGHT FORWARD	831.00-
31400 000000	CLAIMS PAYABLE BALANCE BROUGHT FORWARD	8,061.00-
32100 000000	ACCRUED SALARIES AND WAGES BALANCE BROUGHT FORWARD	18,500.00-
38600 000000	CURRENT COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	40,147.00-
38900 000000	DEFERRED REVENUES BALANCE BROUGHT FORWARD	115,501.00-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	5,426,566.00-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
74 8 310002 TRAVEL REVOLVING FUND

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
11200 000000	CASH IN BANK BALANCE BROUGHT FORWARD	10,000.00
16800 000000	DUE FROM STATE FUNDS - REVOLVING FUND BALANCE BROUGHT FORWARD	0.00
45100 000000	ADVANCES FROM OTHER FUNDS BETWEEN DEPA BALANCE BROUGHT FORWARD	10,000.00-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 80 9 000001 EXECUTIVE OFFICE OF THE GOVERNOR GEN FIXED ASSETS

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
27600	FURNITURE AND EQUIPMENT	
000000	BALANCE BROUGHT FORWARD	1,175,561.41
060000	OPERATING CAPITAL OUTLAY	1,966,023.17
146556	US DEPT OF ENERGY/PROJECTS	27,375.15
	** GL 27600 TOTAL	3,168,959.73
27700	ACC DEPR - FURNITURE & EQUIPMENT	
000000	BALANCE BROUGHT FORWARD	1,090,791.23-
060000	OPERATING CAPITAL OUTLAY	841,946.27-
146556	US DEPT OF ENERGY/PROJECTS	1,216.64-
	** GL 27700 TOTAL	1,933,954.14-
28200	LIBRARY RESOURCES	
000000	BALANCE BROUGHT FORWARD	0.00
28800	OTHER CAPITAL ASSETS	
000000	BALANCE BROUGHT FORWARD	0.00
54900	FUND BALANCE UNRESERVED	
000000	BALANCE BROUGHT FORWARD	1,235,005.59-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
 JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
 80 9 530015 GEN FIXED ASSET SPACE FL

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
27200 000000	BUILDINGS AND BUILDING IMPROVEMENTS BALANCE BROUGHT FORWARD	35,502,739.00
27300 000000	ACC DEPR - BUILDINGS & BUILDING IMPROV BALANCE BROUGHT FORWARD	1,362,744.00-
27600 000000	FURNITURE AND EQUIPMENT BALANCE BROUGHT FORWARD	345,736.00
27700 000000	ACC DEPR - FURNITURE & EQUIPMENT BALANCE BROUGHT FORWARD	59,780.00-
27800 000000	CONSTRUCTION WORK IN PROGRESS BALANCE BROUGHT FORWARD	257,958.00
28800 000000	OTHER CAPITAL ASSETS BALANCE BROUGHT FORWARD	1,085,092.00
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	35,769,001.00-
	*** FUND TOTAL	0.00

BEGINNING TRIAL BALANCE BY FUND
JULY 01, 2010

310000 EXECUTIVE OFFICE OF THE GOVERNOR
90 9 101010 LONG TERM DEBT

G-L CAT	G-L ACCOUNT NAME	BEGINNING BALANCE
38600 000000	CURRENT COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	125,991.73-
48600 000000	COMPENSATED ABSENCES LIABILITY BALANCE BROUGHT FORWARD	471,961.27-
54900 000000	FUND BALANCE UNRESERVED BALANCE BROUGHT FORWARD	597,953.00
	*** FUND TOTAL	0.00 E

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative :2175 Economic Development Transportation Trust Fund

Revenue Estimating Methodology:

Revenues recorded in the Economic Development Transportation Trust Fund are transfers from the Florida Department of Transportation to fund Economic Development Transportation Projects. In fiscal year 2002-2003, the Legislature required that all cash currently held by the EOG/OTTED for FCO Grants and Aids Road Projects be transferred back to the Department of Transportation. As cash is needed for specific projects expenditures, the DOT shall transfer the monies back to the Economic Development Transportation for use by EOG/OTTED for this program. All revenues estimated to this fund were based on historical expenditures of the program for the next fiscal year.

Adjustments :

Adjustment to line A: This adjustment deducts the \$8,399,131 accounts receivable reconciling item that was placed p m the 2009 Schedule I. The net effect between the two fiscal years is \$0. June 2010 and February 2010 reversions were added back to available balance. Statewide Financial Statement adjustments were proposed to correct fund balances reserve for encumbrances.

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative :2177 Economic Development Trust Fund

Revenue Estimating Methodology:

Revenues in this fund consists of local financial support received from local governments as a component of the Qualified Targeted Industries Tax Refund (QTI) program Qualified Defense Contractors Incentive Tax Refund (QDC).and Brownfield Bonus Refunds. Additionally, Rural Community Development Loans and Grants are funded in this trust fund by transfers from General Revenue or other trust funds. Rural loans also have an interest component which generates additional revenue for the continued administration of the loan program.

Adjustments:

The first adjustment is for September 2009 Reversions per the instructions. Additionally, the \$238,303,148 adjustment to “restrict” fund balance is shown to reflect that these monies are unavailable for disbursement. This balance is available only for the Innovation Incentives Program and is not available to the EOG. The long term receivable reserved amount of \$194.598 needed to be adjusted to match the amount for other loans and notes receivable (GLC25400). The \$970,297 amount is account payable not CF.

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative: 2338 International Trade and Promotion Trust Fund

Revenue Estimating Methodology:

The revenues to this fund are rental car surcharge receipts collected on each car rented in the State. Our revenue estimates are based on the most current Revenue Estimating Conference amounts provided. The unfunded budget is due to the revenue estimating conference numbers being less than actual receipts. If revenue increase, we do not want to reduce budget in the short term at this time, as these entities are the economic development partners for the state and the services they provide are crucial to the state's economy.

Adjustments:

The unfunded budget adjustment is required to avoid a negative fund balance. Actual receipts for 2010-2011 were less than the predicted Consensus Revenue Estimating Conferences. We have already reduced the contracted amounts with certain entities due to these differences. This is reflected in the September 2010 reversions amount.

The financial statement adjustments were done to correct accounts receivable balances and fund balance reserved for encumbrances.

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative: 2339 Grants and Donations Trust Fund

Revenue Estimating Methodology:

Revenues in this fund consist of the following Federal grants for the Office of Drug Control and the Florida Energy and Climate Commission (Governor's Energy Office): U.S. DOE Administration Formula Award, U.S. DOE Umbrella and Omnibus Awards, US Office of Justice Enforcing Underage Drinking Laws Block Grant, Smart Grid Technology – Energy Assurances American Recovery and Reinvestment Act (ARRA) Award, State Energy Program (ARRA) Award, Energy Efficiency and Conservation Block Grant (ARRA); and Energy Star Appliance Rebates (ARRA). Additional revenues included are Notary Fee collections transferred from Department of State as required in Section 117.01, Florida Statutes. The revenue for the Federal grants is estimated by the Office of Drug Control and the Governor's Energy Office for their needs in the upcoming year. This primarily includes payments to sub-grantees as required in their contracts, as well as estimated travel and administrative costs. Notary fees estimated revenue is based on historical collections and verified by the Department of State.

Adjustments :

The adjustments in Section III are for:

*The unfunded budget FY 2010-11 and FY2011-12 is necessary to record prior period adjustments to Fund Balance associated with accounts payable corrections. This adjustment was required to balance back to line 1 beginning balance.

*The General Appropriations Act "Back of the Bill" Section 135 Fixed Capital Outlay June 2010 reversions; as well as other Fixed Capital Outlay reversions not accounted for in 2010-2011.

* The operating and Fixed Capital Outlay reversion is recorded per the instructions.

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative : 2535 Planning and Budgeting System Trust Fund

Revenue Estimating Methodology:

All revenues are based on a transfer from the Legislature general revenue fund to the Executive Office of the Governor. The revenues are determined by the Legislative approved budget for each fiscal year.

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative: 2551 Professional Sports Development

Revenue Estimating Methodology:

Revenues in this fund are transfers from the Department of Highway Safety and Motor Vehicles (DHSMV) pursuant to law from the sales of specific sports related vehicle tags. Revenue is estimated by the DHSMV and recorded by the EOG. All tag revenues collected (less service charge to General Revenue) are transferred to the Florida Sports Foundation and no transfers can be made in excess of funds collected regardless of spending authority.

Adjustments:

A Statewide Financial Statement adjustment was done to adjust fund balance reserved for encumbrances, which was overstated. Unfunded budget is necessary to eliminate negative balance for FY2010-11 and FY2011-12. No transfers are made to the Florida Sports Foundation without the associated receipted cash.

Schedule I Narrative: 2722 Tourism Promotion Trust Fund

Revenue Estimating Methodology:

Revenue to this trust fund is collections from the rental car surcharge on all vehicles rented in the state. Revenue estimates are based on the most current Revenue Estimating Conference date August 2010.

Adjustments:

The unfunded budget adjustment is required to avoid a negative fund balance. Actual receipts for 2010-2011 were less than the predicted Consensus Revenue Estimating Conferences. We have already reduced the contracted amounts with certain entities due to these differences. This is reflected in the September 2010 reversions amount. We have requested a reduction in recurring spending authority in this trust fund in a 2011-2012 budget issue for future years.

Statewide Financial Statement adjustments were made to adjust accounts receivable and fund balance reserved for encumbrances.

The rounding amount was necessary to bring the Line I to zero.

Dept/Agency: **Executive Office of the Governor**

Prepared by: **Bruce Slager, CIO**

Phone: **850.413.0902**

Date Completed: **October 15, 2010**

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
1	BOATS	Boards and Appointments tracking system	Appointments	
2	EDIS	Economic development grant tracking system	Office of Tourism, Trade and Economic Development	
3	Lotus Notes	Correspondence tracking	Citizen Services	
4	IG Tracking	Complaint tracking	Inspector General	
5	MS Office Suite	Word processing/spreadsheet/flat file database/presentations/Email/Calendar	Enterprise	
6	FMPPro	Governor's scheduling program	Scheduling	
7	HelpTrak	Helpdesk app for desktop support	Information Systems	
8	Sametime	Instant messaging application	Enterprise	
9	Sharepoint	Document archiving system	Enterprise	
10	Microsoft Exchange	Email/Calendar	Enterprise	
11	SQL 2005	Backend database manager	Enterprise	
12				
13				
14				
15				
16				
17				
18				
19				

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				

(Insert as many rows into table as needed.)

Dept/Agency: **Executive Office of the Governor**
Prepared by: **Bruce Slager, CIO**
Phone: **850.413.0902**
Date Completed: **October 15, 2010**

1. No strategic services.

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 1.a. *(List IT System) – briefly describe the system*
- 1.b. *(List IT System) – briefly describe the system*
- 1.c. *(List IT System) – briefly describe the system*
- 1.d. *(List IT System) – briefly describe the system*

(If a Strategic IT Service has more IT Systems, simply continue the list and follow the paragraph format with automatic numbering sequence.)

2. (Insert Name of Second Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 2.a. *(List IT System) – briefly describe the system*
- 2.b. *(List IT System) – briefly describe the system*
- 2.c. *(List IT System) – briefly describe the system*
- 2.d. *(List IT System) – briefly describe the system*

3. (Insert Name of Third Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 3.a. **(List IT System)** – *briefly describe the system*
- 3.b. **(List IT System)** – *briefly describe the system*
- 3.c. **(List IT System)** – *briefly describe the system*
- 3.d. **(List IT System)** – *briefly describe the system*

4. (Insert Name of Fourth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 4.a. **(List IT System)** – *briefly describe the system*
- 4.b. **(List IT System)** – *briefly describe the system*
- 4.c. **(List IT System)** – *briefly describe the system*
- 4.d. **(List IT System)** – *briefly describe the system*

5. (Insert Name of Fifth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 5.a. **(List IT System)** – *briefly describe the system*
- 5.b. **(List IT System)** – *briefly describe the system*
- 5.c. **(List IT System)** – *briefly describe the system*

5.d. **(List IT System)** – *briefly describe the system*

6. (Insert Name of Sixth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

6.a. **(List IT System)** – *briefly describe the system*

6.b. **(List IT System)** – *briefly describe the system*

6.c. **(List IT System)** – *briefly describe the system*

6.d. **(List IT System)** – *briefly describe the system*

7. (Insert Name of Seventh Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

7.a. **(List IT System)** – *briefly describe the system*

7.b. **(List IT System)** – *briefly describe the system*

7.c. **(List IT System)** – *briefly describe the system*

7.d. **(List IT System)** – *briefly describe the system*

8. (Insert Name of Eighth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

8.a. **(List IT System)** – *briefly describe the system*

- 8.b. **(List IT System)** – *briefly describe the system*
- 8.c. **(List IT System)** – *briefly describe the system*
- 8.d. **(List IT System)** – *briefly describe the system*

9. (Insert Name of Ninth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 9.a. **(List IT System)** – *briefly describe the system*
- 9.b. **(List IT System)** – *briefly describe the system*
- 9.c. **(List IT System)** – *briefly describe the system*
- 9.d. **(List IT System)** – *briefly describe the system*

10. (Insert Name of Tenth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 10.a. **(List IT System)** – *briefly describe the system*
- 10.b. **(List IT System)** – *briefly describe the system*
- 10.c. **(List IT System)** – *briefly describe the system*
- 10.d. **(List IT System)** – *briefly describe the system*

(If agency has more than 10 Strategic IT Services, continue the listing of each additional service using established numbering sequence.)

Dept/Agency: **(Executive Office of the Governor)**
 Submitted by: **(Bruce Slager, CIO)**
 Phone: **(850.413.0902)**
 Date submitted: **(October 15, 2010)**

Network Service

This service enables data connectivity and transport using Local Area Network (LAN) and/or Wide Area Network (WAN) technologies. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	Cisco 6509	5	VPN Connection through Hayes for Washington Office
2	Cisco 2948 switches	6	
3	Cisco NOS	7	
4	Centurylink router to MAN	8	

1. IT Service Definition

1.1. Who is the LAN service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who is the WAN service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Another State agency
- External service provider

1.3. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.4. Please identify the number of users of the Network Service. 220-250

1.5. How many locations currently host IT assets and resources used to provide LAN services? 3

1.6. How many locations currently use WAN services? 3

1.7. What types of WAN connections are included in this service? *(Indicate all that apply)*

- ATM
- SUNCOM RTS
- Radio
- Other MFN
- Frame Relay
- Internet
- Satellite
- Cellular Network
- Dedicated Wired connection
- Dial-up connection

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider?
(*Identical, Very Similar, No*) Identical

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

IT service provider must provide the same level of service.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for LAN service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

99.99% uptime

3.2. Has the agency specified the service level requirements for WAN service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

99% up time/2 hr response time

3.3. Timing and Service Delivery Requirements

3.3.1. Hours/Days that service is required (*e.g., 0800-1600 M-F, 24/7*) for:

3.3.1.1. Online availability 24 x 7

3.3.1.2. Offline and availability for maintenance 0

3.3.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 5 min, 15 min, 60 min*)? 15 min

3.3.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Loss of connection to all network resaources

3.3.3. Does the agency have a standard for required bandwidth its locations? Yes No

If yes, indicate the standard (*e.g. fiber channels for certain locations*)

3.3.4. Are there any agency-unique service requirements? Yes No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

3.3.5. What are security requirements for this IT service? *(Indicate all that apply)*

- User ID/Password Access through Internet or external network
- Access through internal network only Access through Internet with secure encryption
- Other _____

3.3.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes No

3.3.6.1. If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
VOIP	Convert current phone system to VOIP/Rep[acement of all network switches in the Capitol to POE switches	Feb 1, 2011	Apr 30, 2011	No fiscal impact. Lease service at same cost as current Centrex system

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Dept/Agency: **Executive Office of the Governor**
 Submitted by: **Bruce Slager, CIO**
 Phone: **850.413.0902**
 Date submitted: **October 15, 2010**

Agency Financial and Administrative Systems Support Service

This service enables users in the agency's administrative and support areas to operate and maintain the non-strategic applications that support agency administrative. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT application systems that are included (in whole or part) in this IT Service:

1	Attachmate	5	
2	Entire Connection	6	
3	People	7	
4	FLAIR/SAMAS	8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service. 10

1.4. How many locations currently host agency financial/ administrative systems? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* Identical

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Training, same level of service and applications

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

Answer the following questions for the primary or dominant IT system within this IT Service.

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0700-1800 M-F, 24/7) for:

3.2.1.1. User-facing components of this IT service (online) 0800-1900

M-F

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance) 0800-1900

M-F

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 15 min, 30 min, 60 min)?

60 min

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Lost productivity, potential payroll/vendor payment delays

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through internal network only
- Access through Internet with secure encryption
- Access through Internet or external network
- Other _____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

- Yes
- No

If yes, briefly describe the frequency of reports and how they are provided:

[Empty text box]

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

[Empty text box]

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

[Empty text box]

Dept/Agency: **Executive Office of the Governor**
 Submitted by: **Bruce Slager, CIO**
 Phone: **850.413.0902**
 Date submitted: **October 15, 2010**

Data Center Service

This service provides the centralized operation and management of data center services through (a) data centers and computing facilities as defined in s. 282.0041, F.S., and (b) single logical-server installations. It includes all resources required to perform data center functions identified in s. 282.201(2)(d)1.e., F.S. for agency strategic and non-strategic IT services.

Statutory definitions from s. 282.0041, F.S., are provided here for convenience:

- **"Primary data center"** means a state or non-state agency data center that is a recipient entity for consolidation of non-primary data centers and computing facilities. A primary data center may be authorized in law or designated by the Agency for Enterprise Information Technology pursuant to s. [282.201](#).
- **"Data center"** means agency space containing 10 or more physical or logical servers any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. [216.023](#).
- **"Computing facility"** means agency space containing fewer than a total of 10 physical or logical servers, any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. [216.023](#), but excluding single, logical-server installations that exclusively perform a utility function such as file and print servers.

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the non-strategic and strategic IT services that are supported (in whole or part) by data center services offered at the following data centers and computing facilities.		
1	Northwood Shared Resource Center	
2	Southwood Shared Resource Center	Communications/Power/Power backup/HVAC/24-7 monitoring
3	Northwest Regional Data Center	
4	Agency (non-primary) Data Center	
5	Agency Computing Facilities	
6	Other External Data Center(s)	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- | | |
|---|--|
| <input type="checkbox"/> Central IT staff | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Program staff | <input checked="" type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Other state agency (<i>non-primary data center</i>) | <input type="checkbox"/> Northwest Regional Data Center |
| <input type="checkbox"/> Other External Service Provider (<i>specify</i>) _____ | |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Provide the following information regarding agency data centers included in this service:

1.3.1. Number of agency data center(s) 0

1.3.2. List the major IT application systems¹ hosted at each of these facilities:

Name of Agency Data Center	Major IT Application Systems Supported	External Agency Supported <i>(If applicable)</i>

1.4. Provide the following information regarding agency computing facilities included in this service:

1.4.1. Number of agency computing facilities 0

1.4.2. List the major IT application systems¹ hosted at each of these facilities:

Name of Computing Facility	Major IT Application Systems Supported	External Agency Supported <i>(If applicable)</i>

1.5. Provide the following information regarding single logical-server installations included in this service:

1.5.1. Total number of logical servers not housed in an agency data center, agency computing facility, or primary data center 0

1.5.2. Total number of single logical-server installations 0

1.5.3. List all major IT application systems¹ supported by these servers in 1.5.1 and 1.5.2:

2. Data Center Consolidation

2.1. When are your agency data center and computing facilities scheduled for consolidation into a primary data center? *If not yet scheduled, indicate "Not Available."*

Completed

2.2. Has your agency specified service level requirements for this IT service in a service level agreement (SLA) executed with a primary data center in compliance with s. 282.203, F.S.?

Yes No

¹ Any custom developed system, commercially acquired, or open- source software product that is included in the definition of a non- strategic or strategic IT service. *Note: Strategic IT Services and their constituent systems are defined in Worksheets SC- 1 & SC- 2.*

2.2.1. If no, please explain the specific issues preventing execution, and describe your plan and schedule for resolving those issues.

[Redacted]

2.2.2. If yes, please provide an electronic copy of the executed service level agreement with your Schedule IV-C submission.

3. IT Service Levels Required to Support Business Functions

3.1. Timing and Service Delivery Requirements

3.1.1. Hours/Days that service is required (*e.g., 0600-2400 M-F, 24/7*) 24/7 [Redacted]

3.1.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 15 min [Redacted]

3.1.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?
 Yes No

If yes, please specify and describe:

[Redacted]

3.1.4. Are there any agency-unique service requirements? Yes No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

[Redacted]

3.1.5. What are the security requirements for this IT service? (*Indicate all that apply*)

- | | |
|--|---|
| <input type="checkbox"/> Restricted system administration rights | <input checked="" type="checkbox"/> Secured entrance to facility |
| <input type="checkbox"/> Systems access through internal network only | <input type="checkbox"/> Systems access through secure encryption |
| <input type="checkbox"/> Criminal background check for data center staff | <input type="checkbox"/> Other [Redacted] |

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

[Redacted]

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? (*Briefly explain*)

[Redacted]

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Dept/Agency: **(Executive Office of the Governor)**
 Submitted by: **(Bruce Slager, CIO)**
 Phone: **(850.413.0902)**
 Date submitted: **(October 15, 2010)**

Desktop Computing Service

This service enables use of standard office automation functions, as well as access to other applications that require standard desktop functionality. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the Desktop Computer Service:			
1	Dell workstations and monitors	5	Lotus Sametime instant messenger
2	HP Laptops	6	Windows XP/7
3	IBM laptops	7	Lotus Notes
4	Microsoft Office Suite 2003/2007	8	Printers/Multifuncyion devices

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service. 220-250

1.4. How many locations currently use desktop computing services? 8

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No, Unknown)* Unknown

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Provide all hardware and software listed above.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0800-1600 M-F, 24/7*) 0700-1800
M-F

3.2.2. What are the impacts on the agency's business if the Desktop Service is not available?

Lost of productivity

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

3.2.4. What are security requirements for this IT service? (*Indicate all that apply*)

- User ID/Password Access through Internet or external network
- Access through internal network only Access through Internet with secure encryption
- Other _____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes No

3.2.5.1. If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

- Yes No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes No

4.2.1. If no, what changes need to be made to the current IT service? (*Briefly explain*)

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Dept/Agency: **(Executive Office of the Governor)**
 Submitted by: **(Bruce Slager, CIO)**
 Phone: **(850.413.0902)**
 Date submitted: **(October 15, 2010)**

E-Mail, Messaging, and Calendaring Service

This service enables users to send and receive e-mail and attachments, perform departmental calendaring, manage address lists, create and maintain shared or private folders, and store message data provided through the e-mail service. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the E-Mail Service:			
1	Windows Server 2003	5	
2	Exchange 2003	6	
3	Active Directory	7	
4	Two servers - clustered	8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)*
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users (e-mail accounts/mailboxes) of this service. 220-250

1.4. How many locations currently host IT assets and resources used to provide e-mail, messaging, and calendaring services? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* Identical

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Service provider must provide same level of service.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

99.99 % up time

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0600-2100 M-F, 24/7): 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 5 min

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Loss of productivity/communications

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through internal network only
- Other _____
- Access through Internet or external network
- Access through Internet with secure encryption

3.2.5. Are there any federal, state, or agency records retention or privacy policies, restrictions, or requirements applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

Retention of emails as required

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

- Yes
- No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Dept/Agency: **(Executive Office of the Governor)**
 Submitted by: **Bruce Slager, CIO**
 Phone: **850.413.0902**
 Date submitted: **October 15, 2010**

Helpdesk Service

This service involves the centralized or consolidated intake and resolution of IT system problems for users and stakeholders throughout the department. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify any major hardware and commercial software associated with the Helpdesk Service:			
1	Microsoft Outlook	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)*
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service: 220-250

1.4. How many locations currently host IT assets and resources used to provide helpdesk services? 1

1.5. What communication channels are used for the service? *(Indicate all that apply)*

- On-line self-serve
- Telephone/IVR
- Remote desktop (e.g., PC Anywhere)
- Other
- On-line interactive
- Face-to-face

1.6. What is the scope of the service provided by the Help Desk: *(Check all boxes that apply)*

Help Desk Action	Simple problems	Moderately complex problems	Complex problems
Accepting and logging	x	x	x
Referring/escalating		x	x
Tracking and reporting	x	x	x
Resolving/closing	x	x	x

1.7. Please identify the major IT systems or services for which the Help Desk must provide assistance:

1	All workstations/laptops/printers	5	A/V needs
2	Phone service	6	Webcast and multi media
3	Application support	7	Web site maintenance
4	Network connectivity	8	Public records requests

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider?
(Identical, Very Similar, No, Unknown) No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

Helpdesk staff perform all tech requirements for the agency.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days the Help Desk service is required *(e.g., 0800-1600 M-F, 24/7)* 24/7

3.2.2. What are the impacts on the agency's business if the Help Desk service is not available?

Nothing happens technically.

3.2.3. What is the average monthly volume of calls/cases/tickets? 800

3.2.4. Are there any agency-unique service requirements? Yes No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

3.2.5. What are security requirements for this IT service? *(Indicate all that apply)*

- User ID/Password Access through Internet or external network
- Access through internal network only Access through Internet with secure encryption
- Other _____

3.2.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes No

3.2.6.1. If yes, please specify and describe:

[Empty text box]

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes No

If yes, briefly describe the frequency of reports and how they are provided:

Written reports when requested

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

[Empty text box]

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

[Empty text box]

5.3. Other pertinent information related to this service

Dept/Agency: **Executive Office of the Governor**
 Submitted by: **Bruce Slager, CIO**
 Phone: **850.413.0902**
 Date submitted: **October 15, 2010**

IT Administration and Management Service

This service enables the management and administration of the agency's central IT program or unit. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT application systems that are included (in whole or part) in this IT Service:			
1	None	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? (*Indicate all that apply*)

- Central IT staff
- Program staff
- Other state agency (*non-primary data center*)
- Other External Service Provider (*specify*) _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. How many locations currently host assets and resources used to provide IT administration and management services? 1

2. Service Unique to Agency

2.1. If the same level of service could be provided through another agency or external source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.1.1. If yes, what must happen for your agency to use another IT service provider?

IT Management directly responsible to the Agency Chief of Staff and must be on 24 hour call

2.1.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0800-1600 M-F, 24/7*) for the systems included in this service: 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 5 min, 15 min, 60 min*)? 0 min

3.2.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?
 Yes No

If yes, please specify and describe:

3.2.4. Are there any agency-unique service requirements? Yes No

If yes, specify (*Include any applicable constitutional, statutory, or rule requirements*)

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?
 Yes No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?
 Yes No

If no, what changes need to be made to the current IT service? (*Briefly explain*)

4.2.1. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Dept/Agency: **Executive Office of the Governor**
 Submitted by: **Bruce Slager, CIO**
 Phone: **850.413.0902**
 Date submitted: **October 15, 2010**

Portal/Web Management Service

The Portal/Web Management service enables the publishing of the agency's standard, mission-critical information with its employees and the public. Please consult the Guidelines for Schedule IV-C: IT Costs and Service Requirements for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	Dell server	5	FTP application
2	Windows server 2003	6	Ruby Apps
3	IIS	7	
4	Homesite	8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)*
- Northwood Shared Resource Center
- Southwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of Internet users of this service. Unknown

1.4. Please identify the number of intranet users of this service. 220-250

1.5. How many locations currently host IT assets and resources used to provide this service? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* Identical

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Funding

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

[Redacted]

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Available 24/7 with 99.99% uptime

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0600-2100 M-F, 24/7): 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 60 min

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

None

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

[Redacted]

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password Access through Internet or external network
- Access through internal network only Access through Internet with secure encryption
- Other _____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes No

3.2.5.1. If yes, please specify and describe:

[Redacted]

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

- Yes No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

[Redacted]

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Dept/Agency: **Executive Office of the Governor**
Submitted by: **Bruce Slager, CIO**
Phone: **850.413.0902**
Date submitted: **October 15, 2010**

IT Security/Risk Mitigation Service

This service involves the implementation of measures to reduce risk and ensure continuity of the IT Services supporting the agency. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- | | |
|---|---|
| <input checked="" type="checkbox"/> Central IT staff | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Program staff | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Other state agency <i>(non-primary data center)</i> | <input type="checkbox"/> Northwest Regional Data Center |
| <input type="checkbox"/> Other External Service Provider <i>(specify)</i> _____ | |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider?
(Identical, Very Similar, No) Identical

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Funds to out source services

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

- 3.2.1. Hours/Days that service is required (e.g., 0800-1600 M-F, 24/7): 24/7
- 3.2.2. In the event of an emergency, how quickly must essential services be restored to maintain the agency's continuity of operations? ASAP
- 3.2.3. How frequently must the IT disaster recovery plan be tested? N/A
- 3.2.4. In the event of a security breach, what is the agency's tolerance for down time of security IT services during peak periods, i.e., time before management-level intervention occurs (e.g., 10 min, 60 min, 4 hours)? 4 hours. Depends on severity
- 3.2.5. Are there any agency-unique service requirements? Yes No
If yes, specify (include any applicable constitutional, statutory, or rule requirements)

- 3.2.6. What are security requirements for this IT service? (Indicate all that apply)
 - User ID/Password Access through Internet or external network
 - Access through internal network only Access through Internet with secure encryption
 - Other _____
- 3.2.7. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?
 Yes No

If yes, please specify and describe:

4. User/customer satisfaction

- 4.1. Are service level metrics reported regularly to business stakeholders or agency management?
 Yes No

If yes, briefly describe the frequency of reports and how they are provided:

- 4.2. Are currently defined IT service levels adequate to support the business needs?
 Yes No

- 4.2.1. If no, what changes need to be made to the current IT service? (Briefly explain)

- 4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

None

5.3. Other pertinent information related to this service

Non-Strategic IT Service:		Network Service		Combined v.2011-12				
Dept/Agency: Executive Office of the Governor		Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs				
Prepared by: Bruce Slager, CIO		Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A	B	C	D
Phone: 850.413.0902					Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
Service Provisioning - - Assets & Resources (Cost Elements)								
A. Personnel				0.02	\$1,172	\$1,172	\$1,172	\$0
A-1.1	State FTE		0.02		\$1,172	\$1,172	\$1,172	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware				3	\$3,030	\$3,030	\$3,030	\$0
B-1	Servers		0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3	Network Devices & Hardware (e.g., routers, switches, hubs, cabling, etc.)		15	3	\$3,000	\$3,000	\$3,000	\$0
B-4	Online Storage for file and print (indicate GB of storage)		0		\$0	\$0	\$0	\$0
B-5	Archive Storage for file and print (indicate GB of storage)		0		\$0	\$0	\$0	\$0
B-6	Other Hardware Assets (Please specify in Footnote Section below)				\$30	\$30	\$30	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)					\$1,116	\$1,116	\$1,185	\$69
D-1	MyFloridaNet				\$1,116	\$1,116	\$1,185	\$69
D-2	Other (Please specify in Footnote Section below)				\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$5,318	\$5,318	\$5,387	\$69
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Non-Strategic IT Service:		E- Mail, Messaging, and Calendaring Service			Form: FY 2011-12 Schedule IV-C -			
Agency: Executive Office of the Governor		# of Assets & Resources AppORTioned to this IT Service in FY 2011- 12		Estimated IT Service Costs				
Prepared by: Bruce Slager, CIO		Footnote Number	Number used for this service	Number w/ costs in FY 2011- 12	A	B	C	D
Phone: 850.413.0902					Initial Estimate for Fiscal Year 2010- 11	Estimated FY 2010- 11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011- 12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
Service Provisioning - - Assets & Resources (Cost Elements)								
A. Personnel			0.07		\$44,486	\$44,486	\$44,486	\$0
A-1	State FTE		0.07		\$44,486	\$44,486	\$44,486	\$0
A-2	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware					\$8,850	\$8,850	\$8,850	\$0
B-1	Servers		4	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support		3	3	\$4,500	\$4,500	\$4,500	\$0
B-3	Wireless Communication Devices (e.g., Blackberries, I-phones, PDAs, etc.)	1	37	1	\$2,300	\$2,300	\$2,300	\$0
B-4	Online Storage (indicate GB of storage)		240		\$1,000	\$1,000	\$1,000	\$0
B-5	Archive Storage (indicate GB of storage)		0		\$0	\$0	\$0	\$0
B-6	Other Hardware Assets (Please specify in Footnote Section below)	2			\$1,050	\$1,050	\$1,050	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)					\$7,439	\$5,000	\$5,000	\$0
D-1	Southwood Shared Resource Center	3			\$7,439	\$5,000	\$5,000	\$0
D-2	Northwood Shared Resource Center				\$0	\$0	\$0	\$0
D-3	Northwest Regional Data Center				\$0	\$0	\$0	\$0
D-4	Other Data Center External Service Provider (specify in Footnotes below)				\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)		4			\$0	\$2,439	\$2,439	\$0
F. Total for IT Service					\$60,775	\$60,775	\$60,775	\$0
G. Administrative Overhead - Percentage of Other Non- Strategic IT Service Costs Supporting Email Service								
Non- Strategic Service		Footnote	%	Cost	To determine the fully-loaded cost of the e-mail service, agencies must estimate the amount (percentage) of the other non-strategic IT services that are "consumed" by the e-mail service. For example, desktop support personnel install and configure the e-mail software on the desktop, which is used in the e-mail service, so to obtain a fully-loaded cost for the e-mail service, it is important to include the indirect workload and associated costs of the desktop service expended in support of the e-mail service. The portion of Network, IT Security & Risk Mitigation, and IT Administration & Management services will be estimated by the AEIT based on the agency Schedule IV-C submissions for these IT services. For the purposes of the Schedule IV- C analysis, the data submitted in this section will NOT be added to the cost of the e- mail service.			
OT-1	Network							
OT-2	Desktop IT Service		20.00%	\$ 48,437				
OT-3	Help Desk		10.00%	\$ 1,543				
OT-4	IT Security & Risk Mitigation							
OT-5	IT Administration & Management							
				SUBTOTAL	\$	49,980		
Fully- loaded IT Service Cost \$						110,755		
H. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.								
1	36 Blackberry devices/1 BES							
2	Mgmt Workstations, VPN SSL							
3	Floor Tiles/Port charges							
4	Office Rental at Beaty Easley							
5								
6								
7								
8								
9								

Non-Strategic IT Service:

Desktop Computing Service

Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

Form: FY 2011-12 Schedule IV-C -

of Assets & Resources
 Apportioned to this IT Service
 in FY 2011-12

Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	Estimated IT Service Costs			
				A	B	C	D
				Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel		2.00		\$102,645	\$102,645	\$93,683	-\$8,962
A-1 State FTE	1	2.00		\$93,683	\$93,683	\$93,683	\$0
A-2 OPS FTE		0.00		\$8,962	\$8,962	\$0	-\$8,962
A-3 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		275	105	\$67,500	\$67,500	\$148,500	\$81,000
B-1 Servers	2	11	5	\$0	\$0	\$35,000	\$35,000
B-2 Server Maintenance & Support		10	10	\$15,000	\$15,000	\$15,000	\$0
B-3.1 Desktop Computers	2	174	45	\$0	\$0	\$36,000	\$36,000
B-3.2 Mobile Computers (e.g., Laptop, Notebook, Handheld, Wireless Computer)	2	45	10	\$0	\$0	\$10,000	\$10,000
B-3.3 Other Hardware Assets (Please specify in Footnote Section below)	3	35	35	\$52,500	\$52,500	\$52,500	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$170,145	\$170,145	\$242,183	\$72,038

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Other responsibilities: Audio Visual/Multi Media/Telephony services/Record Request/Inventory/Blackberry support/Web posting/Network Services
2	Refresh if funded.
3	Printers/Copiers
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Helpdesk Service

Agency: **Executive Office of the Governor**

Prepared by: **Bruce Slager, CIO**

Phone: **850.413.0902**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Service Provisioning - - Assets & Resources (Cost Elements)

			Estimated IT Service Costs				
	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding <i>(Columns C - B)</i>
A. Personnel							
A-1	State FTE	0.00		\$12,875	\$12,875	\$12,875	\$0
A-2	OPS FTE	0.50		\$0	\$0	\$0	\$0
A-3	Contractor Positions (Staff Augmentation)	0.00		\$12,875	\$12,875	\$12,875	\$0
B. Hardware							
B-1	Servers	0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support	0	0	\$0	\$0	\$0	\$0
B-3	Other Hardware Assets <i>(Please specify in Footnote Section below)</i>	1	0.5	0	\$0	\$0	\$0
C. Software							
		2		\$1,200	\$1,200	\$1,200	\$0
D. External Service Provider(s)							
		0	0	\$0	\$0	\$0	\$0
E. Other <i>(Please describe in Footnotes Section below)</i>							
		3		\$1,355	\$1,355	\$1,355	\$0
F. Total for IT Service				\$15,430	\$15,430	\$15,430	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Workstation
2	Helptrac Helpdesk Software
3	Facility
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

IT Security/Risk Mitigation Service

Agency: **Executive Office of the Governor**

Prepared by: **Bruce Slager, CIO**

Phone: **850.413.0902**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Form: FY 2011-12 Schedule IV-C -

Service Provisioning - - Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel			0.20		\$10,605	\$10,605	\$10,605	\$0
A-1	State FTE		0.20		\$10,605	\$10,605	\$10,605	\$0
A-2	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers		0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3	Other Hardware Assets (Please specify in Footnote Section below)		0	0	\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$10,605	\$10,605	\$10,605	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

Agency Financial and Administrative Systems Support Service

Agency: **Executive Office of the Governor**

Prepared by: **Bruce Slager, CIO**

Phone: **850.413.0902**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Form: FY 2011-12 Schedule IV-C -

Service Provisioning - Assets & Resources (Cost Elements)	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	Estimated IT Service Costs			
				A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel		1.00		\$53,875	\$53,875	\$47,438	-\$6,437
A-1 State FTE		1.00		\$47,438	\$47,438	\$47,438	\$0
A-2 OPS FTE		0.00		\$6,437	\$6,437	\$0	-\$6,437
A-3 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		25	10	\$0	\$0	\$10,000	\$10,000
B-1 Servers				\$0	\$0	\$0	\$0
B-2 Server Maintenance & Support			0	\$0	\$0	\$0	\$0
B-3 Other Hardware Assets (Please specify in Footnote Section below)	1	25	10	\$0	\$0	\$10,000	\$10,000
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$53,875	\$53,875	\$57,438	\$3,563

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Workstations/laptops/printers - Refresh if funded
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

IT Administration and Management Service

Agency: **Executive Office of the Governor**

Prepared by: **Bruce Slager, CIO**

Phone: **850.413.0902**

of Assets & Resources
AppORTioned to this IT
Service in FY 2011- 12

Form: FY 2011-12 Schedule IV-C -

Service Provisioning - - Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources AppORTioned to this IT Service in FY 2011- 12		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011- 12	A Initial Estimate for Fiscal Year 2010- 11	B Estimated FY 2010- 11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011- 12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel			0.50		\$50,000	\$50,000	\$50,000	\$0
A-1	State FTE		0.50		\$50,000	\$50,000	\$50,000	\$0
A-2	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			1	0	\$0	\$0	\$0	\$0
B-1	Servers			0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-3	Other Hardware Assets (Please specify in Footnote Section below)	1	1		\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)		2			\$2,700	\$2,700	\$2,700	\$0
F. Total for IT Service					\$52,700	\$52,700	\$52,700	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Workstation
2	Office space.
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

Portal/Web Management Service

Dept/Agency: **Executive Office of the Governor**

Prepared by: **Bruce Slager, CIO**

Phone: **850.413.0902**

of Assets & Resources
Apportioned to this IT Service
In FY 2011-12

Form: Schedule IV-C -Combined v.2011-12

Service Provisioning -- Assets & Resources (Cost Elements)

	Footnote Number	# of Assets & Resources Apportioned to this IT Service In FY 2011-12		Estimated IT Service Costs			
		Number used for this service	Number w/ costs In FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		0.50		\$20,280	\$20,280	\$20,280	\$0
A-1.1 State FTE		0.50		\$20,280	\$20,280	\$20,280	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware				\$0	\$0	\$0	\$0
B-1 Servers		0	0	\$0	\$0	\$0	\$0
B-2 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3 Other Hardware Assets <i>(Please specify in Footnotes Section below)</i>	1	1	0	\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)	2	1	1	\$21,840	\$21,840	\$21,840	\$0
E. Other <i>(Please describe in Footnotes Section below)</i>				\$0	\$0	\$0	\$0
F. Total for IT Service				\$42,120	\$42,120	\$42,120	\$0

G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.
1	Workstation
2	Southwood Shared Resource Center
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Data Center Service

Dept/Agency: **Executive Office of the Governor**

Prepared by: **Bruce Slager, CIO**

Phone: **850.413.0902**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Service Provisioning -- Assets & Resources (Cost Elements)

	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11 (if submitted)	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel (performing data center functions defined in w. 282.201(2)(d)1.e., F.S.)		0.30		\$17,588	\$17,588	\$0	-\$17,588
A-1.1 State FTE		0.30		\$17,588	\$17,588	\$0	-\$17,588
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
Calculated total non-mainframe servers from all IV-C services	15			\$0	\$0	\$0	\$0
Calculated total mainframes from all IV-C services	0						
B. Hardware							
B-1 Non-Mainframe Servers (including single-function logical servers not assigned to another service)	1	0	0	\$0	\$0	\$0	\$0
B-2 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-4 Online or Archival Storage Systems (indicate GB of storage)		0		\$0	\$0	\$0	\$0
B-5 Data Center/ Computing Facility Internal Network				\$0	\$0	\$0	\$0
B-6 Other Hardware (Please specify in Footnotes Section below)	2			\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)				\$14,292	\$14,292	\$138,918	\$124,626
D-1 Southwood Shared Resource Center (indicate # of Board votes)	3	0		\$14,292	\$14,292	\$138,918	\$124,626
D-2 Northwood Shared Resource Center (indicate # of Board votes)		0		\$0	\$0	\$0	\$0
D-3 Northwest Regional Data Center (indicate # of Board votes)		0		\$0	\$0	\$0	\$0
D-4 Other Data Center External Service Provider (specify in Footnotes below)				\$0	\$0	\$0	\$0
E. Plant & Facility		Total	Est Utilized	\$0	\$0	\$0	\$0
E-1 Agency Data Center (indicate total square feet)		0	0	\$0	\$0	\$0	\$0
E-2 Computing Facilities (indicate total square feet)		0	0	\$0	\$0	\$0	\$0
E-3 Office Space (indicate total square feet)		0	0	\$0	\$0	\$0	\$0
E-4 Backup Generator, Power Distribution Units, UPS, etc. (indicate capacity in KW)		0	0	\$0	\$0	\$0	\$0
E-5 Utilities (e.g., electricity and water) (estimated total annual KWH)		0		\$0	\$0	\$0	\$0
E-6 Environmentals (e.g., HVAC, fire control, and physical security)				\$0	\$0	\$0	\$0
E-7 Other (please specify in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
G. Total for IT Service				\$31,880	\$31,880	\$138,918	\$107,038
H. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1	All EOG servers are co-located at the SSRC						
2	Tape Backup/Juniper/External Storage						
3	Board Vote = 0 / Floor tile charges./STS Estimated cost and passthrough						
4							
5							
6							
7							
8							
9							

Agency: Executive Office of the Governor

E- Mail, Messaging, and Calendaring Service

Budget Entity Name	BE Code	Program Component Code	Program Component Name	Identified Funding as % of Total Cost of Service		E- mail Total	E- mail Fund Source	Appropriation Category						Network Service	Desktop Computing Service	Helpdesk Service	IT Security/Risk Mitigation Service	Agency Financial and Administrative Systems Support Service	IT Administration and Management Service								
				Costs within BE	Funding Identified for IT Service			100%	GR= General Revenue STF= State TF FTF= Federal TF	Salary & Benefits	OPS	Expense	OCO							Contracted Services	Other Category	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
Executive Direction/Support	31100100	16020001	Exec. Direction & Support		\$625,556	\$60,775	GR= General Revenue	\$44,486	\$0	\$8,850	\$0	\$5,000	\$2,439	\$5,387	\$242,183	\$15,430	\$10,605	\$57,438	\$52,700								
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
					\$0	\$0																					
Sum of IT Cost Elements Across IT Services																											
IT Cost Element Data as entered on IT Service Worksheets				Personnel	State FTE (#)	4.59	0.07							0.02	2.00	0.00	0.20	1.00	0.50								
					State FTE (Costs)	\$267,664	\$44,486							\$1,172	\$93,683	\$0	\$10,605	\$47,438	\$50,000								
				Personnel	OPS FTE (#)	0.50	0.00							0.00	0.00	0.50	0.00	0.00	0.00	0.00							
					OPS FTE (Cost)	\$12,875	\$0							\$0	\$0	\$12,875	\$0	\$0	\$0	\$0	\$0						
				Personnel	Vendor/Staff Augmentation (# Positions)	0.00	0.00							0.00	0.00	0.00	0.00	0.00	0.00	0.00							
					Vendor/Staff Augmentation (Costs)	\$0	\$0							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0						
				Hardware		\$170,380	\$8,850							\$3,030	\$148,500	\$0	\$0	\$10,000	\$0	\$0							
				Software		\$1,200	\$0							\$0	\$0	\$1,200	\$0	\$0	\$0	\$0							
				External Services		\$166,943	\$5,000							\$1,185	\$0	\$0	\$0	\$0	\$0	\$0							
				Plant & Facility (Data Center Only)		\$0	\$0							\$0	\$0	\$1,355	\$0	\$0	\$0	\$2,700							
	Other	\$6,494	\$2,439							\$0	\$0	\$1,355	\$0	\$0	\$0	\$2,700											
	Totals of Costs	\$625,556	\$60,775	\$44,486	\$0	\$8,850	\$0	\$5,000	\$2,439	\$5,387	\$242,183	\$15,430	\$10,605	\$57,438	\$52,700												
	Totals of FTE	5.09	0.07	0.02	2.00	0.50	0.20	1.00	0.50																		

Strategic IT Service: Agency Strategic IT Service #1

Form: Schedule IV-C -Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**

Prepared by: **Bruce Slager, CIO**

Phone: **850.413.0902**

Service Provisioning -- Assets & Resources (Cost Elements)

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <small>(based on Column G64 minus G65)</small>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <small>(based on Column G64 minus G65)</small>	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0

G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Strategic IT Service: Agency Strategic IT Service #2

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #3

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #4

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #5

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #6

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service						\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #7

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #8

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #9

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #10

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #11

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #12

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service:		Agency Strategic IT Service #13			Form: Schedule IV-C - Combined v.2011-12			
Dept/Agency: Executive Office of the Governor		# of Assets & Resources apportioned to this IT Service			Estimated IT Service Costs			
Prepared by: Bruce Slager, CIO					A	B	C	D
Phone: 850.413.0902		Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding			
Service Provisioning -- Assets & Resources (Cost Elements)	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12					
A. Personnel		0.00		\$0	\$0	\$0	\$0	
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0	
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0	
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0	
B. Hardware		0	0	\$0	\$0	\$0	\$0	
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0	
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0	
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0	
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0	
C. Software				\$0	\$0	\$0	\$0	
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0	
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0	
F. Total for IT Service				\$0	\$0	\$0	\$0	
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #14

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #15

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

Service Provisioning -- Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #16

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor**
 Prepared by: **Bruce Slager, CIO**
 Phone: **850.413.0902**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources <i>(Cost Elements)</i>							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other <i>(Please describe in Footnotes Section below)</i>				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - <i>Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.</i>							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

					Strategic Services																
Agency: Executive Office of the Governor					Agency Strategic IT Service #1	Agency Strategic IT Service #2	Agency Strategic IT Service #3	Agency Strategic IT Service #4	Agency Strategic IT Service #5	Agency Strategic IT Service #6	Agency Strategic IT Service #7	Agency Strategic IT Service #8	Agency Strategic IT Service #9	Agency Strategic IT Service #10	Agency Strategic IT Service #11	Agency Strategic IT Service #12	Agency Strategic IT Service #13	Agency Strategic IT Service #14	Agency Strategic IT Service #15	Agency Strategic IT Service #16	
Budget Entity Name	BE Code	Program Component Code	Program Component Name	Identified Funding as % of Total Cost of Service																	
				Costs within BE	Funding Identified for IT Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1					\$0																
2					\$0																
3					\$0																
4					\$0																
5					\$0																
6					\$0																
7					\$0																
8					\$0																
9					\$0																
10					\$0																
11					\$0																
12					\$0																
13					\$0																
14					\$0																
15					\$0																
16					\$0																
17					\$0																
18					\$0																
19					\$0																
20					\$0																
21					\$0																
22					\$0																
23					\$0																
24					\$0																
25					\$0																
26					\$0																
27					\$0																
28					\$0																
29					\$0																
30					\$0																
					Sum of IT Cost Elements Across IT Services		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
					Personnel	State FTE (#)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					Personnel	State FTE (Costs)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
					Personnel	OPS FTE (#)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					Personnel	OPS FTE (Cost)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
					Personnel	Vendor/Staff Augmentation (# Positions)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					Personnel	Vendor/Staff Augmentation (Costs)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					Hardware		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					Software		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					External Services		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					Totals of Costs		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
					Totals of FTE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

IT Cost Element Data as entered on IT Service Worksheets

	Currently Authorized Positions		OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
	State FTE	State FTE Cost													
Non-Strategic IT Services															
IV-C Service															
Network	0.02	\$ 1,172	0.00	\$ -	0.00	\$ -	0.02	\$ 1,172		0	\$ 3,030	\$ -	\$ 1,185	\$ -	\$ 5,387
Email, Messaging, @ Calendaring	0.07	\$ 44,486	0.00	\$ -	0.00	\$ -	0.07	\$ 44,486		4	\$ 8,850	\$ -	\$ 5,000	\$ 2,439	\$ 60,775
Desktop Computing	2.00	\$ 93,683	0.00	\$ -	0.00	\$ -	2.00	\$ 93,683		11	\$ 148,500	\$ -	\$ -	\$ -	\$ 242,183
Help Desk	0.00	\$ -	0.50	\$ 12,875	0.00	\$ -	0.50	\$ 12,875		0	\$ -	\$ 1,200	\$ -	\$ 1,355	\$ 15,430
IT Security/Risk Mitigation	0.20	\$ 10,605	0.00	\$ -	0.00	\$ -	0.20	\$ 10,605		0	\$ -	\$ -	\$ -	\$ -	\$ 10,605
Financial and Administrative Systems Support	1.00	\$ 47,438	0.00	\$ -	0.00	\$ -	1.00	\$ 47,438		0	\$ 10,000	\$ -	\$ -	\$ -	\$ 57,438
IT Administration & Management	0.50	\$ 50,000	0.00	\$ -	0.00	\$ -	0.50	\$ 50,000		0	\$ -	\$ -	\$ -	\$ 2,700	\$ 52,700
Portal/Web Management	0.50	\$ 20,280	0.00	\$ -	0.00	\$ -	0.50	\$ 20,280		0	\$ -	\$ -	\$ 21,840	\$ -	\$ 42,120
Data Center	0.30	\$ -	0.00	\$ -	0.00	\$ -	0.30	\$ -	0	0	\$ -	\$ -	\$ 138,918	\$ -	\$ 138,918
Total	4.59	\$ 267,664	0.50	\$ 12,875	0.00	\$ -	5.09	\$ 280,539	0.00	15.00	\$ 170,380	\$ 1,200	\$ 166,943	\$ 6,494	\$ 625,556

Data Center Plant & Facility: \$ - (included in Data Center total)

	Currently Authorized Positions		OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
	State FTE	State FTE Cost													
Strategic IT Services															
IV-C Service															
Agency Strategic IT Service #1	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #2	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #3	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #4	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #5	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #6	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #7	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #8	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #9	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #10	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #11	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #12	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #13	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #14	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #15	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #16	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Total	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -

	Currently Authorized Positions		OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
	State FTE	State FTE Cost													
TOTALS															
All Schedule IV-C Services															
Non-Strategic IT Services	4.59	\$ 267,664	0.50	\$ 12,875	0.00	\$ -	5.09	\$ 280,539	0	15	\$ 170,380	\$ 1,200	\$ 166,943	\$ 6,494	\$ 625,556
Strategic IT Services	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Total	0.00	\$ -	0.00	\$ -	0.00	\$ -	5.09	\$ 280,539	0.00	15.00	\$ 170,380	\$ 1,200	\$ 166,943	\$ 6,494	\$ 625,556

+ Data Center Plant & Facility: \$ 625,556

	Currently Authorized Positions					% of Total Reported IT Cost
	% IT Positions	% Hardware	% Software	% External Service Provider	% Other	
All Schedule IV-C Services						
Non-Strategic IT Services	44.85%	27.24%	0.19%	26.69%	1.04%	100.00%
Strategic IT Services	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0.00%
% of Total Reported IT Cost	44.846%	27.237%	0.192%	26.687%	1.038%	

Data Center Summary	Total	Total Utilized
Total Data Center Personnel		0.30
Total Servers from All IT Services - Mainframe		0
Total Servers from All IT Services - Non-Mainframe		15
Agency Data Center (TOTAL SQUARE FEET)	0	0
Computing Facilities (TOTAL SQUARE FEET)	0	0
Office Space (TOTAL SQUARE FEET)	0	0
Backup Generator, Power Distribution Units, UPS, etc. (CAPACITY IN KW)	0	
Utilities-Electricity (ESTIMATED TOTAL ANNUAL KWH)	0	

Dept/Agency: **Executive Office of the Governor/Systems Design and Development**
 Prepared by: **Michael Jones**
 Phone: **850-921-1980**
 Date Completed: **09-23-2010**

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
1	LAS/PBS	Legislative Appropriation System/Planning and Budgeting Subsystem	State Budgeting and Appropriations	This system is used by the House, Senate, EOG/OPB, and state agencies to create the state budget each year.
2	BAPS	Budget Amendment Processing System	State Budgeting and Appropriations	This system is used to process budget amendments.
3	AMTRK	Budget Amendment Tracking System	Legislative Appropriations Bill Amendment Processing	This system is used by the House and Senate to process budget amendments to their respective appropriations bills.
4	CBIRS	Community-Based Issue Request System	Member Project Requests	This system is used by legislative members to request projects to be added to the appropriations bill.
5	SITS	Special Issue Tracking System	Governor's Vetoes	This application is used to process the Governor's vetoes after the appropriation process is completed.
6	CITS	Comparison Issue Tracking System		
7	People's Budget	Online Governor's Budget	Publishing Governor's Budget	This website is used to

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
		Recommendations	Recommendations	make the Governor's budget recommendations available to the public.
8	Florida Fiscal Portal	Provides public access to all budget documents.	Publishment of State Budget Documents	This website is used to publish all state budget related documents to the public.
9	Transparency Florida	Provides the public with a detailed view of all state budget information.	Management desired to make state spending more transparent to the public.	This application is used to provide all budget and expenditure information to the public.
10	LAS/PBS Portal	Provides the House, Senate, and EOG/OPB with a document management portal.	Document archiving and sharing between user groups.	This application is used by the House, Senate, and EOG/OPB to share and store documents in a common area.
11	Sunshine Census 2010	Provides the public with information concerning the 2010 Census.	The Governor's Office needed to provide fast and accurate data to the public concerning the 2010 Census.	
12				
13				
14				
15				
16				
17				
18				
19				
20				

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				

(Insert as many rows into table as needed.)

Dept/Agency: **Executive Office of the Governor/Systems Design & Development**

Prepared by: **Michael Jones**

Phone: **850-921-1980**

Date Completed: **09-23-2010**

1. State Budgeting Preparation

(Define the strategic IT service; provide a brief description of the "end-to-end" service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 1.a. **LAS/PBS** – *Legislative Appropriation System/Planning and Budgeting Subsystem*
- 1.b. **BAPS** – *Budget Amendment Processing System*
- 1.c. **AMTRK** – *Budget Amendment Tracking System*
- 1.d. **CBIRS** – *Community-Based Issue Request System*
- 1.e. **SITS** – *Special Issue Tracking System*
- 1.f. **CITS** – *Comparison Issue Tracking System*

(If a Strategic IT Service has more IT Systems, simply continue the list and follow the paragraph format with automatic numbering sequence.)

2. Budget Document Publication

(Define the strategic IT service; provide a brief description of the "end-to-end" service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 2.a. **People's Budget** – *Online Governor's Budget Recommendations*
- 2.b. **Florida Fiscal Portal** – *Provides public access to all budget documents*
- 2.c. **Transparency Florida** – *Provides the public with a detailed view of all state budget information*

- 2.d. **LAS/PBS Portal** – Provides the House, Senate, and EOG/OPB with a document management portal

3. Other

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 3.a. **Training** – Provides classroom training for LAS/PBS, BAPS, and Long Range Program Planning (LRPP) to agencies, the legislative appropriations committees, and OPB. Also, provides user training on AMTRK, SITS, and CITS.

4. (Insert Name of Fourth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 4.a. **(List IT System)** – briefly describe the system
- 4.b. **(List IT System)** – briefly describe the system
- 4.c. **(List IT System)** – briefly describe the system
- 4.d. **(List IT System)** – briefly describe the system

5. (Insert Name of Fifth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 5.a. **(List IT System)** – briefly describe the system

5.b. **(List IT System)** – *briefly describe the system*

5.c. **(List IT System)** – *briefly describe the system*

5.d. **(List IT System)** – *briefly describe the system*

6. (Insert Name of Sixth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

6.a. **(List IT System)** – *briefly describe the system*

6.b. **(List IT System)** – *briefly describe the system*

6.c. **(List IT System)** – *briefly describe the system*

6.d. **(List IT System)** – *briefly describe the system*

7. (Insert Name of Seventh Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

7.a. **(List IT System)** – *briefly describe the system*

7.b. **(List IT System)** – *briefly describe the system*

7.c. **(List IT System)** – *briefly describe the system*

7.d. **(List IT System)** – *briefly describe the system*

8. (Insert Name of Eighth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 8.a. **(List IT System)** – *briefly describe the system*
- 8.b. **(List IT System)** – *briefly describe the system*
- 8.c. **(List IT System)** – *briefly describe the system*
- 8.d. **(List IT System)** – *briefly describe the system*

9. (Insert Name of Ninth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 9.a. **(List IT System)** – *briefly describe the system*
- 9.b. **(List IT System)** – *briefly describe the system*
- 9.c. **(List IT System)** – *briefly describe the system*
- 9.d. **(List IT System)** – *briefly describe the system*

10. (Insert Name of Tenth Strategic IT Service)

(Define the strategic IT service; provide a brief description of the “end-to-end” service that enables the agency to perform the associated program function.)

The following IT Systems are constituent elements of this Strategic IT Service.

- 10.a. **(List IT System)** – *briefly describe the system*
- 10.b. **(List IT System)** – *briefly describe the system*
- 10.c. **(List IT System)** – *briefly describe the system*
- 10.d. **(List IT System)** – *briefly describe the system*

(If agency has more than 10 Strategic IT Services, continue the listing of each additional service using established numbering sequence.)

Dept/Agency:

Executive Office of the Governor/Systems Design and Development

Submitted by:

Michael Jones

Phone:

488-6955

Date submitted:

October 15, 2010

Agency Financial and Administrative Systems Support Service

This service enables users in the agency's administrative and support areas to operate and maintain the non-strategic applications that support agency administrative. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT application systems that are included (in whole or part) in this IT Service:			
1	N/A	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service. _____

1.4. How many locations currently host agency financial/ administrative systems? _____

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* _____

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

[Redacted]

3. IT Service Levels Required to Support Business Functions

Answer the following questions for the primary or dominant IT system within this IT Service.

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

[Redacted]

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0700-1800 M-F, 24/7*) for:

3.2.1.1. User-facing components of this IT service (online) [Redacted]

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance) [Redacted]

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 15 min, 30 min, 60 min*)? [Redacted]

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

[Redacted]

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

[Redacted]

3.2.4. What are security requirements for this IT service? (*Indicate all that apply*)

- User ID/Password
- Access through internal network only
- Other _____
- Access through Internet or external network
- Access through Internet with secure encryption

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

[Redacted]

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

- Yes
- No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Executive Office of the Governor**
 Submitted by: **Michael Jones**
 Phone: **488-6955**
 Date submitted: **October 15, 2010**

Budget Document Publication

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for specific direction on how to complete this document.

Identify all major IT application systems (custom developed or commercial software) that are included (in whole or part) in this IT Service:			
1	People's Budget	5	
2	Florida Fiscal Portal	6	
3	Transparency Florida	7	
4	LAS/PBS Portal	8	

1. IT Service Definition

1.1.1. Provide the definition of this service as identified on Form SC2 (Strategic IT Service Catalog).

State budget publication.

1.2. Who is the service provider? (*Indicate all that apply*)

- Central IT staff
- Program staff
- Other state agency (*non-primary data center*)
- Other External Service Provider (*specify*)
- Northwood Shared Resource Center
- Southwood Shared Resource Center
- Northwest Regional Data Center

1.3. Who uses the service? (*Indicate all that apply*)

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.4. Please identify the number of users of this service. ?

1.5. How many locations currently host this service? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? (*Identical, Very Similar, No*) No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Maintain public website for documents with no downtime.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0700-1800 M-F, 24/7) for:

3.2.1.1. User-facing components of this IT service (online) 24/7

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance)

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 15 min, 30 min, 60 min)? 5 min

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Public cannot access state budget documents.

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

Chapter 216, Florida Statutes, concerning production and maintenance of appropriations process.

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other _____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

- Yes
- No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes
- No

4.2.1. If no, what changes need to be made to the current IT service? (Briefly explain)

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriations System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

N/A

5.3. Other pertinent information related to this service

This service is used by House, Senate, and agency budget staff to create and maintain the state budget and by the public to view state budget documents.

Dept/Agency: **Executive Office of the Governor**
 Submitted by: **Michael Jones**
 Phone: **488-6955**
 Date submitted: **October 15, 2010**

Data Center Service

This service provides the centralized operation and management of data center services through (a) data centers and computing facilities as defined in s. 282.0041, F.S., and (b) single logical-server installations. It includes all resources required to perform data center functions identified in s. 282.201(2)(d)1.e., F.S. for agency strategic and non-strategic IT services.

Statutory definitions from s. 282.0041, F.S., are provided here for convenience:

- **"Primary data center"** means a state or non-state agency data center that is a recipient entity for consolidation of non-primary data centers and computing facilities. A primary data center may be authorized in law or designated by the Agency for Enterprise Information Technology pursuant to s. [282.201](#).
- **"Data center"** means agency space containing 10 or more physical or logical servers any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. [216.023](#).
- **"Computing facility"** means agency space containing fewer than a total of 10 physical or logical servers, any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. [216.023](#), but excluding single, logical-server installations that exclusively perform a utility function such as file and print servers.

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the non-strategic and strategic IT services that are supported (in whole or part) by data center services offered at the following data centers and computing facilities.		
1	Northwood Shared Resource Center	
2	Southwood Shared Resource Center	
3	Northwest Regional Data Center	
4	Agency (non-primary) Data Center	All
5	Agency Computing Facilities	
6	Other External Data Center(s)	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- | | |
|---|---|
| <input checked="" type="checkbox"/> Central IT staff | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Program staff | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Other state agency <i>(non-primary data center)</i> | <input type="checkbox"/> Northwest Regional Data Center |
| <input type="checkbox"/> Other External Service Provider <i>(specify)</i> _____ | |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Provide the following information regarding agency data centers included in this service:

1.3.1. Number of agency data center(s) 1

1.3.2. List the major IT application systems¹ hosted at each of these facilities:

Name of Agency Data Center	Major IT Application Systems Supported	External Agency Supported <i>(if applicable)</i>
Knott Building	LAS/PBS	All Agencies
Knott Building	BAPS	All Agencies
Knott Building	AMTRK	House, Senate, and EOG
Knott Building	CBIRS	House, Senate, and EOG
Knott Building	SITS	House, Senate, and EOG
Knott Building	CITS	House, Senate, and EOG

1.4. Provide the following information regarding agency computing facilities included in this service:

1.4.1. Number of agency computing facilities 2

1.4.2. List the major IT application systems¹ hosted at each of these facilities:

Name of Computing Facility	Major IT Application Systems Supported	External Agency Supported <i>(if applicable)</i>
SSRC	People's Budget	Public
SSRC	Florida Fiscal Portal	Public
NWRDC	Disaster Recovery	None

1.5. Provide the following information regarding single logical-server installations included in this service:

1.5.1. Total number of logical servers not housed in an agency data center, agency computing facility, or primary data center 0

1.5.2. Total number of single logical-server installations 0

1.5.3. List all major IT application systems¹ supported by these servers in 1.5.1 and 1.5.2:

2. Data Center Consolidation

2.1. When are your agency data center and computing facilities scheduled for consolidation into a primary data center? *If not yet scheduled, indicate "Not Available."*

Not Available

¹ Any custom developed system, commercially acquired, or open- source software product that is included in the definition of a non- strategic or strategic IT service. *Note: Strategic IT Services and their constituent systems are defined in Worksheets SC- 1 & SC- 2.*

2.2. Has your agency specified service level requirements for this IT service in a service level agreement (SLA) executed with a primary data center in compliance with s. 282.203, F.S.?

Yes No

2.2.1. If no, please explain the specific issues preventing execution, and describe your plan and schedule for resolving those issues.

Not scheduled for consolidation.

2.2.2. If yes, please provide an electronic copy of the executed service level agreement with your Schedule IV-C submission.

3. IT Service Levels Required to Support Business Functions

3.1. Timing and Service Delivery Requirements

3.1.1. Hours/Days that service is required (*e.g., 0600-2400 M-F, 24/7*) 24/7

3.1.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 5 min

3.1.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes No

If yes, please specify and describe:

3.1.4. Are there any agency-unique service requirements? Yes No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

Chapter 216, Florida Statutes, concerning production and maintenance of appropriations process.

3.1.5. What are the security requirements for this IT service? (*Indicate all that apply*)

- Restricted system administration rights Secured entrance to facility
 Systems access through internal network only Systems access through secure encryption
 Criminal background check for data center staff Other _____

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? (*Briefly explain*)

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriation System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

This data center is used by House, Senate, and agency budget staff to create and maintain the state budget.

Dept/Agency: **Executive Office of the Governor/Systems Design and Development**

Submitted by: **Michael Jones**

Phone: **488-6955**

Date submitted: **October 15, 2010**

Desktop Computing Service

This service enables use of standard office automation functions, as well as access to other applications that require standard desktop functionality. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the Desktop Computer Service:			
1	Dell	5	Attachmate
2	Microsoft Office 2007	6	
3	Microsoft Windows XP	7	
4	Symantec Anti-Virus	8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- | | |
|---|---|
| <input checked="" type="checkbox"/> Central IT staff | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Program staff | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Other state agency <i>(non-primary data center)</i> | <input type="checkbox"/> Northwest Regional Data Center |
| <input type="checkbox"/> Other External Service Provider <i>(specify)</i> _____ | |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service. 250

1.4. How many locations currently use desktop computing services? 4

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? Very Similar
(Identical, Very Similar, No, Unknown)

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

Systems Design and Development provides services for both Executive and Legislative staff.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Maintain desktop service with no downtime to users. Provide 24/7 desktop support.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0800-1600 M-F, 24/7*) 24/7

3.2.2. What are the impacts on the agency's business if the Desktop Service is not available?

Deadlines surrounding Governor's recommendations or appropriation bill processing may not be met.

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (*Include any applicable constitutional, statutory, or rule requirements*)

Timelines associated with budget processing include Legislature 72-hour rule.

3.2.4. What are security requirements for this IT service? (*Indicate all that apply*)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other _____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

- Yes
- No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes
- No

4.2.1. If no, what changes need to be made to the current IT service? (*Briefly explain*)

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriation System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Executive Office of the Governor/Systems Design and Development**

Submitted by: **Michael Jones**

Phone: **488-6955**

Date submitted: **October 15, 2010**

E-Mail, Messaging, and Calendaring Service

This service enables users to send and receive e-mail and attachments, perform departmental calendaring, manage address lists, create and maintain shared or private folders, and store message data provided through the e-mail service. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the E-Mail Service:			
1	Dell Server	5	
2	Microsoft Exchange 2007	6	
3	Blackberry Exchange Server Software 5.0	7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? (*Indicate all that apply*)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Central IT staff | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Program staff | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Other state agency (<i>non-primary data center</i>) | <input type="checkbox"/> Northwest Regional Data Center |
| <input type="checkbox"/> Other External Service Provider (<i>specify</i>) | |

1.2. Who uses the service? (*Indicate all that apply*)

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users (e-mail accounts/mailboxes) of this service. 250

1.4. How many locations currently host IT assets and resources used to provide e-mail, messaging, and calendaring services? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? (*Identical, Very Similar, No*) Very Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

[Redacted]

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

LAS/PBS messaging system provides services for both Executive and Legislative users.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

[Redacted]

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0600-2100 M-F, 24/7): 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 5 min

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Messaging between OPB and EOG as well as between House and Senate staff and members would not be possible.

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (Include any applicable constitutional, statutory, or rule requirements)

[Redacted]

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through internal network only
- Other _____
- Access through Internet or external network
- Access through Internet with secure encryption

3.2.5. Are there any federal, state, or agency records retention or privacy policies, restrictions, or requirements applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

Standard state public records policies and requirements.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

- Yes
- No

If yes, briefly describe the frequency of reports and how they are provided:

[Redacted]

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

[Redacted]

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriation System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

[Redacted]

5.3. Other pertinent information related to this service

LAS/PBS messaging system is used by EOG and Legislative staff to communicate with the rest of EOG, the Legislature, and outside agencies.

Dept/Agency: **Executive Office of the Governor/Systems Design and Development**

Submitted by: **Michael Jones**

Phone: **488-6955**

Date submitted: **October 15, 2010**

Helpdesk Service

This service involves the centralized or consolidated intake and resolution of IT system problems for users and stakeholders throughout the department. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify any major hardware and commercial software associated with the Helpdesk Service:			
1	N/A	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)*
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service: 500

1.4. How many locations currently host IT assets and resources used to provide helpdesk services? 1

1.5. What communication channels are used for the service? *(Indicate all that apply)*

- On-line self-serve
- Telephone/IVR
- Remote desktop (e.g., PC Anywhere)
- Other Email
- On-line interactive
- Face-to-face

1.6. What is the scope of the service provided by the Help Desk: *(Check all boxes that apply)*

Help Desk Action	Simple problems	Moderately complex problems	Complex problems
Accepting and logging	X	X	X
Referring/escalating	X	X	X
Tracking and reporting	X	X	X
Resolving/closing	X	X	X

1.7. Please identify the major IT systems or services for which the Help Desk must provide assistance:

1	PC Support (Hardware/OS)	6	AMTRK Support
2	LAS/PBS Support	7	CITS Support
3	BAPS Support	8	SITS Support
4	CBIRS Support	9	MS Office Suite
5	Printer Support		

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider?
(Identical, Very Similar, No, Unknown) No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

Systems Design and Development provides services for both Executive and Legislative staff.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Provide Helpdesk Service 24/7.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days the Help Desk service is required (*e.g., 0800-1600 M-F, 24/7*) 24/7

3.2.2. What are the impacts on the agency's business if the Help Desk service is not available?

Deadlines surrounding Governor's recommendations or appropriation bill processing may not be met.

3.2.3. What is the average monthly volume of calls/cases/tickets? >800

3.2.4. Are there any agency-unique service requirements? Yes No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

Chapter 216, Florida Statutes, requirement to create and maintain the LAS/PBS system.

3.2.5. What are security requirements for this IT service? (*Indicate all that apply*)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption

Other N/A

3.2.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes No

3.2.6.1. If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriation System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

PC Support is constant throughout the year. Other application support varies with seasonal appropriations work. Most intense workload occurs during agency recommendations, Governor's recommendations, and legislative session.

Dept/Agency: **Executive Office of the Governor/Systems Design and Development**

Submitted by: **Michael Jones**

Phone: **488-6955**

Date submitted: **October 15, 2010**

IT Administration and Management Service

This service enables the management and administration of the agency's central IT program or unit. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT application systems that are included (in whole or part) in this IT Service:			
1	N/A	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. How many locations currently host assets and resources used to provide IT administration and management services? 1

2. Service Unique to Agency

2.1. If the same level of service could be provided through another agency or external source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.1.1. If yes, what must happen for your agency to use another IT service provider?

2.1.2. If not, why does your agency need to maintain the current provider for this IT service?

SDD provides IT Administration and Management for House, Senate, and Governor's Office.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

???

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0800-1600 M-F, 24/7*) for the systems included in this service: 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 5 min, 15 min, 60 min*)? 5 min

3.2.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?
 Yes No

If yes, please specify and describe:

3.2.4. Are there any agency-unique service requirements? Yes No

If yes, specify (*Include any applicable constitutional, statutory, or rule requirements*)

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?
 Yes No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?
 Yes No

If no, what changes need to be made to the current IT service? (*Briefly explain*)

4.2.1. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriation System/Planning and Budgeting Subsystem

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Executive Office of the Governor/Systems Design and Development**

Submitted by: **Michael Jones**

Phone: **488-6955**

Date submitted: **October 15, 2010**

IT Security/Risk Mitigation Service

This service involves the implementation of measures to reduce risk and ensure continuity of the IT Services supporting the agency. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- | | |
|---|---|
| <input checked="" type="checkbox"/> Central IT staff | <input type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Program staff | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Other state agency <i>(non-primary data center)</i> | <input type="checkbox"/> Northwest Regional Data Center |
| <input type="checkbox"/> Other External Service Provider <i>(specify)</i> _____ | |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*

No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

SDD maintains service for House, Senate, and EOG OPB.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Maintain IT security with no downtime.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0800-1600 M-F, 24/7): 24/7

3.2.2. In the event of an emergency, how quickly must essential services be restored to maintain the agency's continuity of operations? 1 hour

3.2.3. How frequently must the IT disaster recovery plan be tested? Annually

3.2.4. In the event of a security breach, what is the agency's tolerance for down time of security IT services during peak periods, i.e., time before management-level intervention occurs (e.g., 10 min, 60 min, 4 hours)? 5 min

3.2.5. Are there any agency-unique service requirements? Yes No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

SDD maintains unique IT Security requirements for House, Senate, and Governor's Office.

3.2.6. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other _____

3.2.7. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes No

If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported regularly to business stakeholders or agency management?

Yes No

If yes, briefly describe the frequency of reports and how they are provided:

Upon request.

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? (Briefly explain)

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriations System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Executive Office of the Governor/Systems Design and Development**

Submitted by: **Michael Jones**

Phone: **488-6955**

Date submitted: **October 15, 2010**

Network Service

This service enables data connectivity and transport using Local Area Network (LAN) and/or Wide Area Network (WAN) technologies. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	CISCO	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the LAN service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who is the WAN service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Another State agency
- External service provider

1.3. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.4. Please identify the number of users of the Network Service. 250

1.5. How many locations currently host IT assets and resources used to provide LAN services? 2

1.6. How many locations currently use WAN services? 2

1.7. What types of WAN connections are included in this service? *(Indicate all that apply)*

- ATM
- SUNCOM RTS
- Radio
- Frame Relay
- Internet
- Satellite
- Cellular Network
- Dedicated Wired connection
- Dial-up connection

Other _____

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider?
(*Identical, Very Similar, No*) _____ **No**

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

SDD maintains network for House, Senate, and Governor's Office providing unique security and infrastructure requirements.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for LAN service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Maintain network service with no downtime to users.

3.2. Has the agency specified the service level requirements for WAN service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

SDD adheres to the Department of Management Services' service level agreement(s) for availability.

3.3. Timing and Service Delivery Requirements

3.3.1. Hours/Days that service is required (*e.g., 0800-1600 M-F, 24/7*) for:

3.3.1.1. Online availability _____ **24/7**

3.3.1.2. Offline and availability for maintenance _____ **Sundays 6-9am**

3.3.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 5 min, 15 min, 60 min*)? _____ **5 min**

3.3.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Deadlines surrounding Governor's recommendations or appropriation bill processing may not be met.

3.3.3. Does the agency have a standard for required bandwidth its locations? Yes No
 If yes, indicate the standard (*e.g. fiber channels for certain locations*)

GB fiber between network devices.

3.3.4. Are there any agency-unique service requirements? Yes No
 If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

Chapter 216, Florida Statutes, concerning production and maintenance of appropriations process.

3.3.5. What are security requirements for this IT service? (*Indicate all that apply*)

- User ID/Password
- Access through internal network only
- Other _____
- Access through Internet or external network
- Access through Internet with secure encryption

3.3.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.3.6.1. If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?
 Yes No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes
- No

4.2.1. If no, what changes need to be made to the current IT service? (*Briefly explain*)

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriations System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

This LAS/PBS LAN is used by House, Senate, and agency budget staff to create and maintain the state budget.

Dept/Agency: **Executive Office of the Governor/System Design and Development**

Submitted by: **Michael Jones**

Phone: **488-6955**

Date submitted: **October 15, 2010**

Portal/Web Management Service

The Portal/Web Management service enables the publishing of the agency's standard, mission-critical information with its employees and the public. Please consult the Guidelines for Schedule IV-C: IT Costs and Service Requirements for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	Dell (Hardware)	5	
2	Oracle (Software)	6	
3	Microsoft Visual Studio (Software)	7	
4	Microsoft SharePoint (Software)	8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Northwood Shared Resource Center
- Southwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of Internet users of this service. Worldwide

1.4. Please identify the number of intranet users of this service. Statewide

1.5. How many locations currently host IT assets and resources used to provide this service? 2

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* Similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

Systems Design and Development provides services for both Executive and Legislative staff.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Provide portal and web management service 24/7

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0600-2100 M-F, 24/7): 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 5 min

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Deadlines surrounding Governor's recommendations or appropriation bill processing may not be met.

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

Some websites are used to publish documents associated with the appropriation process which carries time sensitive deadlines.

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other _____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

- Yes
- No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes
- No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriations System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Several worldwide applications are used year round. Others are used primarily during peak periods when budget documents are released.

Dept/Agency: **Executive Office of the Governor**
 Submitted by: **Michael Jones**
 Phone: **488-6955**
 Date submitted: **October 15, 2010e**

State Budget Preparation

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for specific direction on how to complete this document.

Identify all major IT application systems (custom developed or commercial software) that are included (in whole or part) in this IT Service:			
1	LAS/PBS	5	SITS
2	BAPS	6	CITS
3	AMTRK	7	
4	CBIRS	8	

1. IT Service Definition

1.1.1. Provide the definition of this service as identified on Form SC2 (Strategic IT Service Catalog).

State Budget Preparation

1.2. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)*
- Northwood Shared Resource Center
- Southwood Shared Resource Center
- Northwest Regional Data Center

1.3. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.4. Please identify the number of users of this service. 750

1.5. How many locations currently host this service? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

[Redacted]

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Maintains applications with no downtime to users.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0700-1800 M-F, 24/7*) for:

3.2.1.1. User-facing components of this IT service (online) 24/7

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance)

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 15 min, 30 min, 60 min*)? 5 min

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Deadlines surrounding Governor's recommendations or appropriation bill processing may not be met.

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

Chapter 216, Florida Statutes, concerning production and maintenance of appropriations process.

3.2.4. What are security requirements for this IT service? (*Indicate all that apply*)

- User ID/Password
- Access through internal network only
- Other _____
- Access through Internet or external network
- Access through Internet with secure encryption

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

[Redacted]

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

- Yes
- No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

[Redacted]

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriations System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

N/A

5.3. Other pertinent information related to this service

This service is used by House, Senate, and agency budget staff to create and maintain the state budget.

Dept/Agency: **Executive Office of the Governor**
 Submitted by: **Michael Jones**
 Phone: **488-6955**
 Date submitted: **October 15, 2010**

Training

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for specific direction on how to complete this document.

Identify all major IT application systems (custom developed or commercial software) that are included (in whole or part) in this IT Service:			
1	Training	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1.1. Provide the definition of this service as identified on Form SC2 (Strategic IT Service Catalog).

Custom application training.

1.2. Who is the service provider? (*Indicate all that apply*)

- Central IT staff
- Program staff
- Other state agency (*non-primary data center*)
- Other External Service Provider (*specify*)
- Northwood Shared Resource Center
- Southwood Shared Resource Center
- Northwest Regional Data Center

1.3. Who uses the service? (*Indicate all that apply*)

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.4. Please identify the number of users of this service. 750

1.5. How many locations currently host this service? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? (*Identical, Very Similar, No*) No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

Custom application specific knowledge.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Provide training as needed.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0700-1800 M-F, 24/7*) for:

3.2.1.1. User-facing components of this IT service (online) 8am-5pm

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance) N/A

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 15 min, 30 min, 60 min*)? N/A

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

N/A

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

Chapter 216, Florida Statutes, concerning production and maintenance of appropriations process.

3.2.4. What are security requirements for this IT service? (*Indicate all that apply*)

- User ID/Password
- Access through internal network only
- Other _____
- Access through Internet or external network
- Access through Internet with secure encryption

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

- Yes
- No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

Legislative Appropriations System/Planning and Budgeting Subsystem Trust Fund

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

N/A

5.3. Other pertinent information related to this service

This service is used by House, Senate, and agency budget staff to create and maintain the state budget.

Non-Strategic IT Service:		Network Service		Resources Apportioned to this IT Service in FY 2011-12				Combined v.2011-12	
Dept/Agency: Executive Office of the Governor/SDD									
Prepared by: Michael A. Jones									
Phone: 850-488-6955									
Service Provisioning - - Assets & Resources (Cost Elements)			Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A	B	C	D
						Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel				2.00		\$183,501	\$183,501	\$183,501	\$0
A-1.1	State FTE			2.00		\$183,501	\$183,501	\$183,501	\$0
A-2.1	OPS FTE			0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)			0.00		\$0	\$0	\$0	\$0
B. Hardware					0	\$57,985	\$57,985	\$57,985	\$0
B-1	Servers			0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support			3	0	\$57,985	\$57,985	\$57,985	\$0
B-3	Network Devices & Hardware (e.g., routers, switches, hubs, cabling, etc.)			47	0	\$0	\$0	\$0	\$0
B-4	Online Storage for file and print (indicate GB of storage)			3356		\$0	\$0	\$0	\$0
B-5	Archive Storage for file and print (indicate GB of storage)			1153		\$0	\$0	\$0	\$0
B-6	Other Hardware Assets (Please specify in Footnote Section below)					\$0	\$0	\$0	\$0
C. Software						\$0	\$0	\$0	\$0
D. External Service Provider(s)						\$13,900	\$13,900	\$13,900	\$0
D-1	MyFloridaNet		1			\$6,199	\$6,199	\$6,199	\$0
D-2	Other (Please specify in Footnote Section below)		2			\$7,701	\$7,701	\$7,701	\$0
E. Other (Please describe in Footnotes Section below)						\$0	\$0	\$0	\$0
F. Total for IT Service						\$255,386	\$255,386	\$255,386	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.									
1	One (1) State MAN connection provided by the Florida Department of Management Services.								
2	One (1) connection provided by Level 3 Communication.								
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Non-Strategic IT Service:		E- Mail, Messaging, and Calendaring Service			Form: FY 2011-12 Schedule IV-C -			
Agency: Executive Office of the Governor/SDD		# of Assets & Resources AppORTioned to this IT Service in FY 2011- 12		Estimated IT Service Costs				
Prepared by: Michael A. Jones		Footnote Number	Number used for this service	Number w/ costs in FY 2011- 12	A	B	C	D
Phone: 850-488-6955					Initial Estimate for Fiscal Year 2010- 11	Estimated FY 2010- 11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011- 12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
Service Provisioning - - Assets & Resources (Cost Elements)								
A. Personnel			1.00		\$117,103	\$117,103	\$117,103	\$0
A-1	State FTE		1.00		\$117,103	\$117,103	\$117,103	\$0
A-2	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware					\$0	\$0	\$0	\$0
B-1	Servers		3	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3	Wireless Communication Devices (e.g., Blackberries, I-phones, PDAs, etc.)		24	0	\$0	\$0	\$0	\$0
B-4	Online Storage (indicate GB of storage)		250		\$0	\$0	\$0	\$0
B-5	Archive Storage (indicate GB of storage)		0		\$0	\$0	\$0	\$0
B-6	Other Hardware Assets (Please specify in Footnote Section below)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)					\$0	\$0	\$0	\$0
D-1	Southwood Shared Resource Center				\$0	\$0	\$0	\$0
D-2	Northwood Shared Resource Center				\$0	\$0	\$0	\$0
D-3	Northwest Regional Data Center				\$0	\$0	\$0	\$0
D-4	Other Data Center External Service Provider (specify in Footnotes below)				\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)		1			\$13,740	\$13,740	\$13,740	\$0
F. Total for IT Service					\$130,843	\$130,843	\$130,843	\$0
G. Administrative Overhead - Percentage of Other Non- Strategic IT Service Costs Supporting Email Service								
Non- Strategic Service		Footnote	%	Cost	To determine the fully-loaded cost of the e-mail service, agencies must estimate the amount (percentage) of the other non-strategic IT services that are "consumed" by the e-mail service. For example, desktop support personnel install and configure the e-mail software on the desktop, which is used in the e-mail service, so to obtain a fully-loaded cost for the e-mail service, it is important to include the indirect workload and associated costs of the desktop service expended in support of the e-mail service. The portion of Network, IT Security & Risk Mitigation, and IT Administration & Management services will be estimated by the AEIT based on the agency Schedule IV-C submissions for these IT services. For the purposes of the Schedule IV- C analysis, the data submitted in this section will NOT be added to the cost of the e- mail service.			
OT-1	Network							
OT-2	Desktop IT Service		0.00%					
OT-3	Help Desk		0.00%					
OT-4	IT Security & Risk Mitigation							
OT-5	IT Administration & Management							
				SUBTOTAL	\$	130,843		
Fully- loaded IT Service Cost \$ 130,843								
H. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.								
1	Monthly Unlimited Blackberry E-mail and Web service provided by Sprint.							
2								
3								
4								
5								
6								
7								
8								
9								

Non-Strategic IT Service:

Desktop Computing Service

Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

Form: FY 2011-12 Schedule IV-C -

of Assets & Resources
 Apportioned to this IT Service
 in FY 2011-12

Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	Estimated IT Service Costs			
				A	B	C	D
				Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel		2.50		\$178,725	\$178,725	\$178,725	\$0
A-1 State FTE		2.50		\$178,725	\$178,725	\$178,725	\$0
A-2 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		650	0	\$0	\$0	\$0	\$0
B-1 Servers		0	0	\$0	\$0	\$0	\$0
B-2 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3.1 Desktop Computers		250	0	\$0	\$0	\$0	\$0
B-3.2 Mobile Computers (e.g., Laptop, Notebook, Handheld, Wireless Computer)		40	0	\$0	\$0	\$0	\$0
B-3.3 Other Hardware Assets (Please specify in Footnote Section below)	1	360	0	\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$178,725	\$178,725	\$178,725	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Includes monitors.
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Helpdesk Service

Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Service Provisioning - - Assets & Resources (Cost Elements)				Estimated IT Service Costs			
	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel							
A-1		2.50		\$178,725	\$178,725	\$178,725	\$0
A-1		2.50		\$178,725	\$178,725	\$178,725	\$0
A-2		0.00		\$0	\$0	\$0	\$0
A-2		0.00		\$0	\$0	\$0	\$0
A-3		0.00		\$0	\$0	\$0	\$0
B. Hardware							
B-1		0	0	\$0	\$0	\$0	\$0
B-1		0	0	\$0	\$0	\$0	\$0
B-2		0	0	\$0	\$0	\$0	\$0
B-2		0	0	\$0	\$0	\$0	\$0
B-3		0	0	\$0	\$0	\$0	\$0
C. Software							
D. External Service Provider(s)							
E. Other (Please describe in Footnotes Section below)							
F. Total for IT Service				\$178,725	\$178,725	\$178,725	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

IT Security/Risk Mitigation Service

Agency: **Executive Office of the Governor/SDD**

Prepared by: **Michael A. Jones**

Phone: **850-488-6955**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers		0	0	\$0	\$0	\$0	\$0
B-2 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3 Other Hardware Assets (Please specify in Footnote Section below)		0	0	\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

Agency Financial and Administrative Systems Support Service

Agency: **Executive Office of the Governor/SDD**

Prepared by: **Michael A. Jones**

Phone: **850-488-6955**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Form: FY 2011-12 Schedule IV-C -

Service Provisioning - - Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers		0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3	Other Hardware Assets (Please specify in Footnote Section below)		0	0	\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

IT Administration and Management Service

Agency: **Executive Office of the Governor/SDD**

Prepared by: **Michael A. Jones**

Phone: **850- 488- 6955**

of Assets & Resources Apportioned to this IT Service in FY 2011- 12

Form: FY 2011-12 Schedule IV-C -

Service Provisioning - - Assets & Resources (Cost Elements)		Footnote Number	Number used for this service	Number w/ costs in FY 2011- 12	Estimated IT Service Costs			
					A Initial Estimate for Fiscal Year 2010- 11	B Estimated FY 2010- 11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011- 12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel			8.00		\$638,429	\$638,429	\$638,429	\$0
A-1	State FTE		7.00		\$563,429	\$563,429	\$563,429	\$0
A-2	OPS FTE		1.00		\$75,000	\$75,000	\$75,000	\$0
A-3	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers		0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3	Other Hardware Assets (Please specify in Footnote Section below)		0	0	\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$638,429	\$638,429	\$638,429	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

Portal/Web Management Service

Dept/Agency: **Executive Office of the Governor/SDD**

Prepared by: **(Enter name of person who completed this worksheet)**

Phone: **(enter phone number for person named above)**

Form: Schedule IV-C -Combined v.2011-12

of Assets & Resources
Apportioned to this IT Service
In FY 2011-12

Service Provisioning -- Assets & Resources (Cost Elements)

	Footnote Number	# of Assets & Resources Apportioned to this IT Service In FY 2011-12		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware				\$0	\$0	\$0	\$0
B-1 Servers		0	0	\$0	\$0	\$0	\$0
B-2 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3 Other Hardware Assets <i>(Please specify in Footnotes Section below)</i>		0	0	\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other <i>(Please describe in Footnotes Section below)</i>				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0

G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Data Center Service

Dept/Agency: **Executive Office of the Governor/SDD**

Prepared by: **(Enter name of person who completed this worksheet)**

Phone: **(enter phone number for person named above)**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Estimated IT Service Costs

Service Provisioning -- Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11 (if submitted)	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel (performing data center functions defined in w. 282.201(2)(d)1.e., F.S.)		2.00		\$183,501	\$183,501	\$183,501	\$0
A-1.1 State FTE		2.00		\$183,501	\$183,501	\$183,501	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
Calculated total non-mainframe servers from all IV-C services	9			\$0	\$0	\$0	\$0
Calculated total mainframes from all IV-C services	14						
B. Hardware							
B-1 Non-Mainframe Servers (including single-function logical servers not assigned to another service)		6	0	\$0	\$0	\$0	\$0
B-2 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-4 Online or Archival Storage Systems (indicate GB of storage)		0		\$0	\$0	\$0	\$0
B-5 Data Center/ Computing Facility Internal Network				\$0	\$0	\$0	\$0
B-6 Other Hardware (Please specify in Footnotes Section below)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)				\$0	\$0	\$0	\$0
D-1 Southwood Shared Resource Center (indicate # of Board votes)		0		\$0	\$0	\$0	\$0
D-2 Northwood Shared Resource Center (indicate # of Board votes)		0		\$0	\$0	\$0	\$0
D-3 Northwest Regional Data Center (indicate # of Board votes)		0		\$0	\$0	\$0	\$0
D-4 Other Data Center External Service Provider (specify in Footnotes below)				\$0	\$0	\$0	\$0
E. Plant & Facility		Total	Est Utilized	\$0	\$0	\$0	\$0
E-1 Agency Data Center (indicate total square feet)		0	0	\$0	\$0	\$0	\$0
E-2 Computing Facilities (indicate total square feet)		0	0	\$0	\$0	\$0	\$0
E-3 Office Space (indicate total square feet)		0	0	\$0	\$0	\$0	\$0
E-4 Backup Generator, Power Distribution Units, UPS, etc. (indicate capacity in KW)		0	0	\$0	\$0	\$0	\$0
E-5 Utilities (e.g., electricity and water) (estimated total annual KWH)		0		\$0	\$0	\$0	\$0
E-6 Environmentals (e.g., HVAC, fire control, and physical security)				\$0	\$0	\$0	\$0
E-7 Other (please specify in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
G. Total for IT Service				\$183,501	\$183,501	\$183,501	\$0
H. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							

Agency: Executive Office of the Governor/SDD

E- Mail, Messaging, and Calendaring Service

Budget Entity Name	BE Code	Program Component Code	Program Component Name	Identified Funding as % of Total Cost of Service		E- mail Total	E- mail Fund Source	Appropriation Category						Network Service	Desktop Computing Service	Helpdesk Service	IT Security/Risk Mitigation Service	Agency Financial and Administrative Systems Support Service	IT Administration and Management Service									
				Costs within BE	Funding Identified for IT Service			100%	GR= General Revenue STF= State TF FTF= Federal TF	Salary & Benefits	OPS	Expense	OCO							Contracted Services	Other Category	100.0%	100.0%	100.0%				100.0%
LAS/PBS	31100500	1603000000	Information Technology	\$1,565,609	\$130,843	\$130,843	STF	\$117,103	\$0	\$13,740	\$0	\$0	\$0	\$255,386	\$178,725	\$178,725	\$0	\$0	\$638,429									
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				\$0	\$0	\$0																						
				Sum of IT Cost Elements Across IT Services																								
				Personnel	State FTE (#)	17.00	1.00							2.00	2.50	2.50	0.00	0.00	7.00									
				Personnel	State FTE (Costs)	\$1,404,984	\$117,103							\$183,501	\$178,725	\$178,725	\$0	\$0	\$563,429									
				Personnel	OPS FTE (#)	1.00	0.00							0.00	0.00	0.00	0.00	0.00	1.00									
				Personnel	OPS FTE (Cost)	\$75,000	\$0							\$0	\$0	\$0	\$0	\$0	\$75,000									
				Personnel	Vendor/Staff Augmentation (# Positions)	0.00	0.00							0.00	0.00	0.00	0.00	0.00	0.00									
				Personnel	Vendor/Staff Augmentation (Costs)	\$0	\$0							\$0	\$0	\$0	\$0	\$0	\$0									
				Hardware		\$57,985	\$0							\$57,985	\$0	\$0	\$0	\$0	\$0									
				Software		\$0	\$0							\$0	\$0	\$0	\$0	\$0	\$0									
				External Services		\$13,900	\$0							\$13,900	\$0	\$0	\$0	\$0	\$0									
				Plant & Facility (Data Center Only)		\$0	\$0																					
				Other		\$13,740	\$13,740							\$0	\$0	\$0	\$0	\$0	\$0									
				Totals of Costs		\$1,565,609	\$130,843		\$117,103	\$0	\$13,740	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$638,429									
				Totals of FTE		18.00	1.00							2.00	2.50	2.50	0.00	0.00	8.00									

IT Cost Element Data as entered on IT Service Worksheets

Strategic IT Service: Agency Strategic IT Service #1 - State Budget Preparation

Form: Schedule IV-C -Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**

Prepared by: **Michael A. Jones**

Phone: **850-488-6955**

Service Provisioning -- Assets & Resources (Cost Elements)

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <small>(based on Column G64 minus G65)</small>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <small>(based on Column G64 minus G65)</small>	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		26.00		\$2,495,965	\$2,495,965	\$2,495,965	\$0
A-1.1 State FTE		26.00		\$2,495,965	\$2,495,965	\$2,495,965	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		8	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		8	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$2,495,965	\$2,495,965	\$2,495,965	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							

1	Includes LAS/PBS, BAPS, AMTRK, CBIRS, SITS, and CITS.
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Strategic IT Service: Agency Strategic IT Service #2 - Budget Document Publication

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**

Prepared by: **Michael A. Jones**

Phone: **850-488-6955**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			2.00		\$189,802	\$189,802	\$189,802	\$0
A-1.1	State FTE	1	2.00		\$189,802	\$189,802	\$189,802	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			6	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		6	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$189,802	\$189,802	\$189,802	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.								
1	Includes People's Budget, Florida Fiscal Portal, Transparency Floridam and LAS/PBS Portal.							
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #3 - Training

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**

Prepared by: **Michael A. Jones**

Phone: **850-488-6955**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			3.00		\$252,816	\$252,816	\$252,816	\$0
A-1.1	State FTE		3.00		\$252,816	\$252,816	\$252,816	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$252,816	\$252,816	\$252,816	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #4

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources <i>(Cost Elements)</i>							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other <i>(Please describe in Footnotes Section below)</i>				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - <i>Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.</i>							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #5

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #6

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service						\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #7

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #8

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #9

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #10

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #11

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #12

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**

Prepared by: **Michael A. Jones**

Phone: **850-488-6955**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service:		Agency Strategic IT Service #13			Form: Schedule IV-C - Combined v.2011-12			
Dept/Agency: Executive Office of the Governor/SDD		# of Assets & Resources apportioned to this IT Service			Estimated IT Service Costs			
Prepared by: Michael A. Jones					A	B	C	D
Phone: 850-488-6955		Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding			
Service Provisioning -- Assets & Resources (Cost Elements)	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12					
A. Personnel		0.00		\$0	\$0	\$0	\$0	
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0	
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0	
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0	
B. Hardware		0	0	\$0	\$0	\$0	\$0	
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0	
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0	
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0	
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0	
C. Software				\$0	\$0	\$0	\$0	
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0	
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0	
F. Total for IT Service				\$0	\$0	\$0	\$0	
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #14

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #15

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
Service Provisioning -- Assets & Resources (Cost Elements)							
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Strategic IT Service: Agency Strategic IT Service #16

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **Executive Office of the Governor/SDD**
 Prepared by: **Michael A. Jones**
 Phone: **850-488-6955**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

				Strategic Services																		
Agency: Executive Office of the Governor/SDD				Agency Strategic IT Service #1 - State Budget Preparation	Agency Strategic IT Service #2 - Budget Document Publication	Agency Strategic IT Service #3 - Training	Agency Strategic IT Service #4	Agency Strategic IT Service #5	Agency Strategic IT Service #6	Agency Strategic IT Service #7	Agency Strategic IT Service #8	Agency Strategic IT Service #9	Agency Strategic IT Service #10	Agency Strategic IT Service #11	Agency Strategic IT Service #12	Agency Strategic IT Service #13	Agency Strategic IT Service #14	Agency Strategic IT Service #15	Agency Strategic IT Service #16			
Budget Entity Name	BE Code	Program Component Code	Program Component Name	Identified Funding as % of Total Cost of Service		100.0%	100.0%	100.0%														
				Costs within BE	Funding Identified for IT Service	\$2,495,965	\$189,802	\$252,816	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
LAS/PBS	31100500	1603000000	Information Technology	\$2,938,583	\$2,495,965	\$189,802	\$252,816															
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				\$0																		
				Sum of IT Cost Elements Across IT Services																		
IT Cost Element Data as entered on IT Service Worksheets	Personnel	<i>State FTE (#)</i>		31.00	26.00	2.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	Personnel	<i>State FTE (Costs)</i>		\$2,938,583	\$2,495,965	\$189,802	\$252,816	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	Personnel	<i>OPS FTE (#)</i>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Personnel	<i>OPS FTE (Cost)</i>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Personnel	<i>Vendor/Staff Augmentation (# Positions)</i>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Personnel	<i>Vendor/Staff Augmentation (Costs)</i>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Hardware			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Software			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
External Services			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Other			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Totals of Costs				\$2,938,583	\$2,495,965	\$189,802	\$252,816	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Totals of FTE				31.00	26.00	2.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

	Currently Authorized Positions		OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
	State FTE	State FTE Cost													
IV-C Service															
Network	2.00	\$ 183,501	0.00	\$ -	0.00	\$ -	2.00	\$ 183,501		0	\$ 57,985	\$ -	\$ 13,900	\$ -	\$ 255,386
Email, Messaging, @ Calendaring	1.00	\$ 117,103	0.00	\$ -	0.00	\$ -	1.00	\$ 117,103		3	\$ -	\$ -	\$ -	\$ 13,740	\$ 130,843
Desktop Computing	2.50	\$ 178,725	0.00	\$ -	0.00	\$ -	2.50	\$ 178,725		0	\$ -	\$ -	\$ -	\$ -	\$ 178,725
Help Desk	2.50	\$ 178,725	0.00	\$ -	0.00	\$ -	2.50	\$ 178,725		0	\$ -	\$ -	\$ -	\$ -	\$ 178,725
IT Security/Risk Mitigation	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -		0	\$ -	\$ -	\$ -	\$ -	\$ -
Financial and Administrative Systems Support	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -		0	\$ -	\$ -	\$ -	\$ -	\$ -
IT Administration & Management	7.00	\$ 563,429	1.00	\$ 75,000	0.00	\$ -	8.00	\$ 638,429		0	\$ -	\$ -	\$ -	\$ -	\$ 638,429
Portal/Web Management	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -		0	\$ -	\$ -	\$ -	\$ -	\$ -
Data Center	2.00	\$ 183,501	0.00	\$ -	0.00	\$ -	2.00	\$ 183,501	0	6	\$ -	\$ -	\$ -	\$ -	\$ 183,501
Total	17.00	\$ 1,404,984	1.00	\$ 75,000	0.00	\$ -	18.00	\$ 1,479,984	0.00	9.00	\$ 57,985	\$ -	\$ 13,900	\$ 13,740	\$ 1,565,609

Data Center Plant & Facility: \$ - (Included in Data Center total)

	Currently Authorized Positions		OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
	State FTE	State FTE Cost													
IV-C Service															
Agency Strategic IT Service #1 - State Budget Preparation	26.00	\$ 2,495,965	0.00	\$ -	0.00	\$ -	26.00	\$ 2,495,965	8	0	\$ -	\$ -	\$ -	\$ -	\$ 2,495,965
Agency Strategic IT Service #2 - Budget Document Preparation	2.00	\$ 189,802	0.00	\$ -	0.00	\$ -	2.00	\$ 189,802	6	0	\$ -	\$ -	\$ -	\$ -	\$ 189,802
Agency Strategic IT Service #3 - Training	3.00	\$ 252,816	0.00	\$ -	0.00	\$ -	3.00	\$ 252,816	0	0	\$ -	\$ -	\$ -	\$ -	\$ 252,816
Agency Strategic IT Service #4	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #5	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #6	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #7	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #8	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #9	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #10	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #11	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #12	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #13	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #14	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #15	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #16	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Total	31.00	\$ 2,938,583	0.00	\$ -	0.00	\$ -	31.00	\$ 2,938,583	14.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ 2,938,583

	Currently Authorized Positions		OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
	State FTE	State FTE Cost													
All Schedule IV-C Services															
Non-Strategic IT Services	17.00	\$ 1,404,984	1.00	\$ 75,000	0.00	\$ -	18.00	\$ 1,479,984	0	9	\$ 57,985	\$ -	\$ 13,900	\$ 13,740	\$ 1,565,609
Strategic IT Services	31.00	\$ 2,938,583	0.00	\$ -	0.00	\$ -	31.00	\$ 2,938,583	14	0	\$ -	\$ -	\$ -	\$ -	\$ 2,938,583
Total	31.00	\$ 2,938,583	0.00	\$ -	0.00	\$ -	49.00	\$ 4,418,567	14.00	9.00	\$ 57,985	\$ -	\$ 13,900	\$ 13,740	\$ 4,504,192

+ Data Center Plant & Facility: \$ 4,504,192

	COST BREAKDOWN						% of Total Reported IT Cost
	% IT Positions	% Hardware	% Software	% External Service Provider	% Other		
All Schedule IV-C Services							
Non-Strategic IT Services	94.53%	3.70%	0.00%	0.89%	0.88%		34.76%
Strategic IT Services	100.00%	0.00%	0.00%	0.00%	0.00%		65.24%
% of Total Reported IT Cost	98.099%	1.287%	0.000%	0.309%	0.305%		

Data Center Summary	Total	Total Utilized
Total Data Center Personnel		2.00
Total Servers from All IT Services - Mainframe		14
Total Servers from All IT Services - Non-Mainframe		9
Agency Data Center (TOTAL SQUARE FEET)	0	0
Computing Facilities (TOTAL SQUARE FEET)	0	0
Office Space (TOTAL SQUARE FEET)	0	0
Backup Generator, Power Distribution Units, UPS, etc. (CAPACITY IN KW)	0	
Utilities-Electricity (ESTIMATED TOTAL ANNUAL KWH)	0	

Dept/Agency:

Agency for Enterprise Information Technology

Submitted by:

David W. Taylor

Phone:

(850)922-7502

Date submitted:

October 15, 2010

#	Name of IT System	Description of IT System	Agency Program or Function Supported	Notes
1	None			
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Dept/Agency: **Agency for Enterprise Information Technology**
Submitted by: **David W. Taylor**
Phone: **(850)922-7502**
Date submitted: **October 15, 2010**

The Agency for Enterprise Information Technology oversees two enterprise services for the State of Florida. These services are Security and Enterprise messaging services.

1. Information Security

The Enterprise Office of Information Security is required by statute to create security policies, procedures and provide training along with security monitoring for statewide data. AEIT will produce a service catalog for the new security offerings as services.

AEIT does not have any IT systems.

2. Strategic Policy and Planning

The Enterprise Office of Strategic Policy and Planning provides monitoring and makes recommendations for the following strategic state IT systems.

AEIT does not have any IT systems.

Dept/Agency: **Agency for Enterprise Information Technology**
 Submitted by: **David W. Taylor**
 Phone: **(850)922-7502**
 Date submitted: **September 23, 2010**

Data Center Service

This service provides the centralized operation and management of data center services through (a) data centers and computing facilities as defined in s. 282.0041, F.S., and (b) single logical-server installations. It includes all resources required to perform data center functions identified in s. 282.201(2)(d)1.e., F.S. for agency strategic and non-strategic IT services.

Statutory definitions from s. 282.0041, F.S., are provided here for convenience:

- **"Primary data center"** means a state or non-state agency data center that is a recipient entity for consolidation of non-primary data centers and computing facilities. A primary data center may be authorized in law or designated by the Agency for Enterprise Information Technology pursuant to s. [282.201](#).
- **"Data center"** means agency space containing 10 or more physical or logical servers any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. [216.023](#).
- **"Computing facility"** means agency space containing fewer than a total of 10 physical or logical servers, any of which supports a strategic or nonstrategic information technology service, as described in budget instructions developed pursuant to s. [216.023](#), but excluding single, logical-server installations that exclusively perform a utility function such as file and print servers.

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the non-strategic and strategic IT services that are supported (in whole or part) by data center services offered at the following data centers and computing facilities.		
1	Northwood Shared Resource Center	
2	Southwood Shared Resource Center	E-mail, Backup, Storage
3	Northwest Regional Data Center	Internet Hosting, Collaboration Site Hosting
4	Agency (non-primary) Data Center	
5	Agency Computing Facilities	
6	Other External Data Center(s)	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- | | |
|---|--|
| <input type="checkbox"/> Central IT staff | <input type="checkbox"/> Northwood Shared Resource Center |
| <input type="checkbox"/> Program staff | <input checked="" type="checkbox"/> Southwood Shared Resource Center |
| <input type="checkbox"/> Other state agency <i>(non-primary data center)</i> | <input checked="" type="checkbox"/> Northwest Regional Data Center |
| <input type="checkbox"/> Other External Service Provider <i>(specify)</i> _____ | |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Provide the following information regarding agency data centers included in this service:

1.3.1. Number of agency data center(s) 0

1.3.2. List the major IT application systems¹ hosted at each of these facilities:

Name of Agency Data Center	Major IT Application Systems Supported	External Agency Supported (If applicable)

1.4. Provide the following information regarding agency computing facilities included in this service:

1.4.1. Number of agency computing facilities 0

1.4.2. List the major IT application systems¹ hosted at each of these facilities:

Name of Computing Facility	Major IT Application Systems Supported	External Agency Supported (If applicable)

1.5. Provide the following information regarding single logical-server installations included in this service:

1.5.1. Total number of logical servers not housed in an agency data center, agency computing facility, or primary data center 0

1.5.2. Total number of single logical-server installations 0

1.5.3. List all major IT application systems¹ supported by these servers in 1.5.1 and 1.5.2:

N/A

2. Data Center Consolidation

2.1. When are your agency data center and computing facilities scheduled for consolidation into a primary data center? *If not yet scheduled, indicate "Not Available."*

Not Applicable

2.2. Has your agency specified service level requirements for this IT service in a service level agreement (SLA) executed with a primary data center in compliance with s. 282.203, F.S.?

Yes No

¹ Any custom developed system, commercially acquired, or open- source software product that is included in the definition of a non- strategic or strategic IT service. *Note: Strategic IT Services and their constituent systems are defined in Worksheets SC- 1 & SC- 2.*

2.2.1. If no, please explain the specific issues preventing execution, and describe your plan and schedule for resolving those issues.

[Redacted]

2.2.2. If yes, please provide an electronic copy of the executed service level agreement with your Schedule IV-C submission.

3. IT Service Levels Required to Support Business Functions

3.1. Timing and Service Delivery Requirements

3.1.1. Hours/Days that service is required (*e.g., 0600-2400 M-F, 24/7*) 24/7 [Redacted]

3.1.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? [Redacted] 0 min

3.1.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?
 Yes No

If yes, please specify and describe:

[Redacted]

3.1.4. Are there any agency-unique service requirements? Yes No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

[Redacted]

3.1.5. What are the security requirements for this IT service? (*Indicate all that apply*)

- | | |
|--|---|
| <input type="checkbox"/> Restricted system administration rights | <input type="checkbox"/> Secured entrance to facility |
| <input type="checkbox"/> Systems access through internal network only | <input type="checkbox"/> Systems access through secure encryption |
| <input type="checkbox"/> Criminal background check for data center staff | <input type="checkbox"/> Other [Redacted] |

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

[Redacted]

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? (*Briefly explain*)

[Redacted]

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

N/A

5.3. Other pertinent information related to this service

Dept/Agency: **Agency for Enterprise Information Technology**
 Submitted by: **David W. Taylor**
 Phone: **850-922-7522**
 Date submitted: **(September 23, 2010)**

Desktop Computing Service

This service enables use of standard office automation functions, as well as access to other applications that require standard desktop functionality. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the Desktop Computer Service:			
1	Intel Desktops/laptops	5	Project 2007
2	Windows operating system	6	
3	Office 2010 suite	7	
4	Visio 2007	8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service. 17

1.4. How many locations currently use desktop computing services? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No, Unknown)* Identical

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Management decides to make a change.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

[Empty text box]

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0800-1600 M-F, 24/7) 0800-1700 M-F

3.2.2. What are the impacts on the agency's business if the Desktop Service is not available?

Unable to perform agency work.

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

Higher security requirements due to sensitive nature of documentation. (e.g. a technicians ability to remotely manage a machine)

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other _____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

AEIT has policies on the use of IT resources which all agencies must be adhered to.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

- Yes
- No

If yes, briefly describe the frequency of reports and how they are provided:

[Empty text box]

4.2. Are currently defined IT service levels adequate to support the business needs?

- Yes
- No

4.2.1. If no, what changes need to be made to the current IT service? (Briefly explain)

Establish appropriate metrics.

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Agency for Enterprise Information Technology**
 Submitted by: **David W. Taylor**
 Phone: **(850)922-7502**
 Date submitted: **September 23, 2010**

E-Mail, Messaging, and Calendaring Service

This service enables users to send and receive e-mail and attachments, perform departmental calendaring, manage address lists, create and maintain shared or private folders, and store message data provided through the e-mail service. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with the E-Mail Service:			
1	MS Outlook client software	5	
2	Hardware and exchange software provided by service provider.	6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)*
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users (e-mail accounts/mailboxes) of this service. 17

1.4. How many locations currently host IT assets and resources used to provide e-mail, messaging, and calendaring services? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* Identical

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Permission from the legislature per Ch. 282.34, F. S

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

[Redacted]

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

[Redacted]

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0600-2100 M-F, 24/7): 24/7/365

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 99.95% uptime (~4 hours downtime yearly)

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Inability to perform statutory obligations. Considerable legislative impact depending on time of outages.

3.2.3. Are there any agency-unique service requirements? Yes No
If yes, specify (Include any applicable constitutional, statutory, or rule requirements)

Access to email in order to perform duties specified in statute

3.2.4. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other _____

3.2.5. Are there any federal, state, or agency records retention or privacy policies, restrictions, or requirements applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

Subject to Chapter 119

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

- Yes
- No

If yes, briefly describe the frequency of reports and how they are provided:

[Redacted]

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Reporting and response mechanisms to be implemented

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Agency for Enterprise Information Technology**
 Submitted by: **David W. Taylor**
 Phone: **(850)922-7502**
 Date submitted: **September 23, 2010**

Helpdesk Service

This service involves the centralized or consolidated intake and resolution of IT system problems for users and stakeholders throughout the department. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify any major hardware and commercial software associated with the Helpdesk Service:			
1	None	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Southwood Shared Resource Center
- Program staff
- Northwood Shared Resource Center
- Other state agency *(non-primary data center)*
- Northwest Regional Data Center
- Other External Service Provider *(specify)*

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service: 17

1.4. How many locations currently host IT assets and resources used to provide helpdesk services? 1

1.5. What communication channels are used for the service? *(Indicate all that apply)*

- On-line self-serve
- On-line interactive
- Telephone/IVR
- Face-to-face
- Remote desktop (e.g., PC Anywhere)
- Other Help desk tickets submitted via email.

1.6. What is the scope of the service provided by the Help Desk: *(Check all boxes that apply)*

Help Desk Action	Simple problems	Moderately complex problems	Complex problems
Accepting and logging	✓	✓	✓
Referring/escalating	✓	✓	✓
Tracking and reporting	✓	✓	✓
Resolving/closing	Closing	Closing	Closing

1.7. Please identify the major IT systems or services for which the Help Desk must provide assistance:

1	Email - SSRC	5	
2	Desktop Support - DMS	6	
3		7	
4		8	

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider?
(Identical, Very Similar, No, Unknown) Identical

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Appropriate approval from the Governor's Office

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s) (SSRC)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

SSRC Email SLA implemented

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days the Help Desk service is required (e.g., 0800-1600 M-F, 24/7) 0800-1700
M-F

3.2.2. What are the impacts on the agency's business if the Help Desk service is not available?

Unable to perform statutory Functions

3.2.3. What is the average monthly volume of calls/cases/tickets? 3-SSRC 2-DMS

3.2.4. Are there any agency-unique service requirements? Yes No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

3.2.5. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other _____

3.2.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes No

3.2.6.1. If yes, please specify and describe:

Chapters 119 and 282.318 F.S.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Reporting and response mechanisms to be implemented, better communication with backend service provider (DOH) and SSRC

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Agency for Enterprise Information Technology**
 Submitted by: **David W. Taylor**
 Phone: **(850)922-7502**
 Date submitted: **September 23, 2010**

IT Administration and Management Service

This service enables the management and administration of the agency's central IT program or unit. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT application systems that are included (in whole or part) in this IT Service:			
1	None	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. How many locations currently host assets and resources used to provide IT administration and management services? _____

2. Service Unique to Agency

2.1. If the same level of service could be provided through another agency or external source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.1.1. If yes, what must happen for your agency to use another IT service provider?

2.1.2. If not, why does your agency need to maintain the current provider for this IT service?

Appropriate approval from the Governor

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

[Redacted]

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0800-1600 M-F, 24/7) for the systems included in this service: 0800-1630, M-F

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 15 Min

3.2.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?
 Yes No

If yes, please specify and describe:

Requirements of Chapter 119, F.S. and Chapter 282.318, F. S.

3.2.4. Are there any agency-unique service requirements? Yes No

If yes, specify (Include any applicable constitutional, statutory, or rule requirements)

[Redacted]

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?
 Yes No

If yes, briefly describe the frequency of reports and how they are provided:

[Redacted]

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?
 Yes No

If no, what changes need to be made to the current IT service? (Briefly explain)

[Redacted]

4.2.1. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

AEIT currently has no IT Unit.

Dept/Agency: **Agency for Enterprise Information Technology**
Submitted by: **David W. Taylor**
Phone: **(850)922-7502**
Date submitted: **September 23, 2010**

IT Security/Risk Mitigation Service

This service involves the implementation of measures to reduce risk and ensure continuity of the IT Services supporting the agency. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- | | |
|---|--|
| <input type="checkbox"/> Central IT staff | <input checked="" type="checkbox"/> Southwood Shared Resource Center |
| <input checked="" type="checkbox"/> Program staff | <input type="checkbox"/> Northwood Shared Resource Center |
| <input checked="" type="checkbox"/> Other state agency <i>(non-primary data center)</i> | <input checked="" type="checkbox"/> Northwest Regional Data Center |
| <input type="checkbox"/> Other External Service Provider <i>(specify)</i> _____ | |

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider?
(Identical, Very Similar, No) similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

The Information Security Program is specific to the functions of the AEIT and the relative security requirements of the information collected and developed by the agency. Also, as the oversight for the Enterprise Information Security, the AEIT program functions as a testing ground for security requirements promulgated by the Office of Information Security.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

AEIT is in the process of negotiation SLAs for AEIT website and sharepoint site (neither is in production at this time)

3.2. Timing and Service Delivery Requirements

- 3.2.1. Hours/Days that service is required (e.g., 0800-1600 M-F, 24/7): 24/7
- 3.2.2. In the event of an emergency, how quickly must essential services be restored to maintain the agency's continuity of operations? 24 hours (email)
- 3.2.3. How frequently must the IT disaster recovery plan be tested? annually
- 3.2.4. In the event of a security breach, what is the agency's tolerance for down time of security IT services during peak periods, i.e., time before management-level intervention occurs (e.g., 10 min, 60 min, 4 hours)? 15 minutes
- 3.2.5. Are there any agency-unique service requirements? Yes No

If yes, specify (include any applicable constitutional, statutory, or rule requirements)

The agency-unique service is the understanding of the confidentiality requirements of the information AEIT collects and develops

3.2.6. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password Access through Internet or external network
- Access through internal network only Access through Internet with secure encryption
- Other Physical security – agency door access codes and internal office door locks

- 3.2.7. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service? Yes No

If yes, please specify and describe:

F.S. 282.318 confidentiality of risk analysis data, audit information, and certain policies and processes
F.S. 282.318 requirements of an agency information Security Program
F.S. 119 public records exemptions of certain data collected by AEIT
60DD-2 F.A.C. (proposed 71A-1) – Florida Information Resource Security Policies and Standards

4. User/customer satisfaction

- 4.1. Are service level metrics reported regularly to business stakeholders or agency management? Yes No

If yes, briefly describe the frequency of reports and how they are provided:

Reporting as needed with regular weekly updates

- 4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

- 4.2.1. If no, what changes need to be made to the current IT service? (Briefly explain)

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
none				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

GR and DHS grants.

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Agency for Enterprise Information Technology**
 Submitted by: **David W. Taylor**
 Phone: **(850)922-7502**
 Date submitted: **September 23, 2010**

Agency Financial and Administrative Systems Support Service

This service enables users in the agency's administrative and support areas to operate and maintain the non-strategic applications that support agency administrative. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT application systems that are included (in whole or part) in this IT Service:			
1	None	5	
2		6	
3		7	
4		8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.3. Please identify the number of users of this service. 17

1.4. How many locations currently host agency financial/ administrative systems? 0

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? Identical
(Identical, Very Similar, No)

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

Approval from the Governors Office

3. IT Service Levels Required to Support Business Functions

Answer the following questions for the primary or dominant IT system within this IT Service.

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (*e.g., 0700-1800 M-F, 24/7*) for:

3.2.1.1. User-facing components of this IT service (online) 0700-1800
M-F

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance) N/A

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 15 min, 30 min, 60 min*)? 1 day

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Inability to access HR information

3.2.3. Are there any agency-unique service requirements? Yes No

If yes, specify (*include any applicable constitutional, statutory, or rule requirements*)

3.2.4. What are security requirements for this IT service? (*Indicate all that apply*)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other _____

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

3.2.5.1. If yes, please specify and describe:

Ch. 119.07 F.S – Confidential information and CH. 282.318 F.S.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

Yes No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Reporting and response mechanisms to be implemented

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Agency for Enterprise Information Technology**
 Submitted by: **David W. Taylor**
 Phone: **(850)922-7502**
 Date submitted: **September 23, 2010**

Network Service

This service enables data connectivity and transport using Local Area Network (LAN) and/or Wide Area Network (WAN) technologies. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	Network Printer & Scanner	5	
2	VOIP Phones	6	
3	All Agency desktops	7	
4		8	

1. IT Service Definition

1.1. Who is the LAN service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)* _____
- Southwood Shared Resource Center
- Northwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who is the WAN service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Another State agency
- External service provider

1.3. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

1.4. Please identify the number of users of the Network Service. 17

1.5. How many locations currently host IT assets and resources used to provide LAN services? 1

1.6. How many locations currently use WAN services? 1

1.7. What types of WAN connections are included in this service? *(Indicate all that apply)*

- ATM
- SUNCOM RTS
- Radio
- Other _____
- Frame Relay
- Internet
- Satellite
- Cellular Network
- Dedicated Wired connection
- Dial-up connection

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider?
(*Identical, Very Similar, No*) Identical

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

Yes No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Approval required from the Governors office

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for LAN service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Has the agency specified the service level requirements for WAN service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

3.3. Timing and Service Delivery Requirements

3.3.1. Hours/Days that service is required (*e.g., 0800-1600 M-F, 24/7*) for:

3.3.1.1. Online availability 24/7

3.3.1.2. Offline and availability for maintenance After Hours

3.3.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (*e.g., 5 min, 15 min, 60 min*)? 15 Min

3.3.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

AEIT is unable to comply with its statutory functions

3.3.3. Does the agency have a standard for required bandwidth its locations? Yes No

If yes, indicate the standard (*e.g. fiber channels for certain locations*)

3.3.4. Are there any agency-unique service requirements? Yes No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Compliance with 282.318, Rule 60DD-2, F.A.C. and Proposed 71-A1, F.A.C.

3.3.5. What are security requirements for this IT service? *(Indicate all that apply)*

- User ID/Password Access through Internet or external network
 Access through internal network only Access through Internet with secure encryption
 Other _____

3.3.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

Yes No

3.3.6.1. If yes, please specify and describe:

Chapters 119 and 282.318 F.S.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

Yes No

If yes, briefly describe the frequency of reports and how they are provided:

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
N/A				

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

General Revenue

5.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

5.3. Other pertinent information related to this service

Dept/Agency: **Agency for Enterprise Information Technology**
 Submitted by: **David W. Taylor**
 Phone: **(850)922-7502**
 Date submitted: **September 23, 2010**

Portal/Web Management Service

The Portal/Web Management service enables the publishing of the agency's standard, mission-critical information with its employees and the public. Please consult the Guidelines for Schedule IV-C: IT Costs and Service Requirements for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major hardware and commercial software associated with this service:			
1	Dell Server	5	Connection to core network
2	MS Server Licenses	6	Backup services (200GB)
3	Backup Exec SharePoint License	7	Monitoring and Support
4	VRanger Licenses (2 Processors)	8	

1. IT Service Definition

1.1. Who is the service provider? *(Indicate all that apply)*

- Central IT staff
- Program staff
- Other state agency *(non-primary data center)*
- Other External Service Provider *(specify)*
- Northwood Shared Resource Center
- Southwood Shared Resource Center
- Northwest Regional Data Center

1.2. Who uses the service? *(Indicate all that apply)*

- Agency staff (state employees or contractors)
- Employees or contractors from one or more additional state agencies
- External service providers
- Public (please explain in Question 5.3)

- 1.3. Please identify the number of Internet users of this service. unlimited
- 1.4. Please identify the number of intranet users of this service. 17
- 1.5. How many locations currently host IT assets and resources used to provide this service? 1

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* very similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

- Yes
- No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- Yes; formal Service Level Agreement(s)
- Yes; informal agreement(s)
- No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Basic SLA established by the Data Center signed including security, availability requirements and disaster recovery options.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required (e.g., 0600-2100 M-F, 24/7): 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs (e.g., 5 min, 15 min, 60 min)? 7 days

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

4. The agency will establish a communication plan to continue operations and provided information and data to our customers

4.1.1. Are there any agency-unique service requirements? Yes No

If yes, specify (Include any applicable constitutional, statutory, or rule requirements)

4.1.2. What are security requirements for this IT service? (Indicate all that apply)

- User ID/Password
- Access through Internet or external network
- Access through internal network only
- Access through Internet with secure encryption
- Other _____

4.1.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

- Yes
- No

4.1.3.1. If yes, please specify and describe:

5. The internal data may be subject to exemption (119.01 or 282.318 F.S.) based on the collection of confidential and or exempt data from other agencies. (Example 282.318 confidentiality of risk analysis data, audit information, and certain policies and processes) Rule 60DD-2 also applies to agency security data requirements.

6. User/customer satisfaction

6.1. Are service level metrics reported to business stakeholders or agency management?

- Yes
- No

6.1.1. If yes, briefly describe the frequency of reports and how they are provided:

6.2. Are currently defined IT service levels adequate to support the business needs?

Yes No

6.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

6.2.2. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service. *Please indicate the D3-A issue number in the Description for any projects that require funds in a legislative budget request for FY 2011-12.*

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

7. Additional Information

7.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service, and describe any anticipated adjustments to the funding source(s) or funding level for FY 2011-12

GR

7.2. Please indicate whether there is a cost recovery or cost allocation plan for this service, and describe any anticipated adjustments or needed changes in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.)

N/A

7.3. Other pertinent information related to this service

Non-Strategic IT Service:		Network Service		Resources Apportioned to this IT Service in FY 2011-12				Combined v.2011-12	
Dept/Agency: AEIT									
Prepared by: (Dawn Creamer, Jason Allison)									
Phone: (850-922-7502)									
Service Provisioning - - Assets & Resources (Cost Elements)			Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	A	B	C	D
						Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel				0.10		\$0	\$0	\$4,500	\$4,500
A-1.1	State FTE			0.10		\$0	\$0	\$4,500	\$4,500
A-2.1	OPS FTE			0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)			0.00		\$0	\$0	\$0	\$0
B. Hardware					20	\$2,250	\$12,621	\$16,032	\$3,411
B-1	Servers			0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support			0	0	\$0	\$0	\$0	\$0
B-3	Network Devices & Hardware (e.g., routers, switches, hubs, cabling, etc.)		1	18	20	\$2,250	\$6,048	\$6,720	\$672
B-4	Online Storage for file and print (indicate GB of storage)			0		\$0	\$0	\$0	\$0
B-5	Archive Storage for file and print (indicate GB of storage)			0		\$0	\$0	\$0	\$0
B-6	Other Hardware Assets (Please specify in Footnote Section below)		2			\$0	\$6,573	\$9,312	\$2,739
C. Software						\$0	\$0	\$0	\$0
D. External Service Provider(s)						\$0	\$0	\$0	\$0
D-1	MyFloridaNet					\$0	\$0	\$0	\$0
D-2	Other (Please specify in Footnote Section below)					\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)						\$0	\$0	\$0	\$0
F. Total for IT Service						\$2,250	\$12,621	\$20,532	\$7,911
G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.									
1	DMS Port Charges								
2	Suncom and VOIP provided by DMS								
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Non-Strategic IT Service:		E- Mail, Messaging, and Calendaring Service			Form: FY 2011-12 Schedule IV-C -			
Agency: AEIT		# of Assets & Resources AppORTioned to this IT Service in FY 2011- 12			Estimated IT Service Costs			
Prepared by: Dawn Creamer/Jason Allison		Footnote Number	Number used for this service	Number w/ costs in FY 2011- 12	A	B	C	D
Phone: (850- 922- 7502)					Initial Estimate for Fiscal Year 2010- 11	Estimated FY 2010- 11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011- 12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
Service Provisioning - - Assets & Resources (Cost Elements)								
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware					\$0	\$0	\$0	\$0
B-1	Servers		0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3	Wireless Communication Devices (e.g., Blackberries, I-phones, PDAs, etc.)		0	0	\$0	\$0	\$0	\$0
B-4	Online Storage (indicate GB of storage)		0		\$0	\$0	\$0	\$0
B-5	Archive Storage (indicate GB of storage)		0		\$0	\$0	\$0	\$0
B-6	Other Hardware Assets (Please specify in Footnote Section below)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)					\$0	\$0	\$0	\$0
D-1	Southwood Shared Resource Center	1			\$0	\$0	\$0	\$0
D-2	Northwood Shared Resource Center				\$0	\$0	\$0	\$0
D-3	Northwest Regional Data Center				\$0	\$0	\$0	\$0
D-4	Other Data Center External Service Provider (specify in Footnotes below)				\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G. Administrative Overhead - Percentage of Other Non- Strategic IT Service Costs Supporting Email Service								
		Non- Strategic Service	Footnote	%	Cost	To determine the fully-loaded cost of the e-mail service, agencies must estimate the amount (percentage) of the other non-strategic IT services that are "consumed" by the e-mail service. For example, desktop support personnel install and configure the e-mail software on the desktop, which is used in the e-mail service, so to obtain a fully-loaded cost for the e-mail service, it is important to include the indirect workload and associated costs of the desktop service expended in support of the e-mail service. The portion of Network, IT Security & Risk Mitigation, and IT Administration & Management services will be estimated by the AEIT based on the agency Schedule IV-C submissions for these IT services. For the purposes of the Schedule IV- C analysis, the data submitted in this section will NOT be added to the cost of the e- mail service.		
OT-1		Network						
OT-2		Desktop IT Service		0.00%				
OT-3		Help Desk		0.00%				
OT-4		IT Security & Risk Mitigation						
OT-5		IT Administration & Management						
SUBTOTAL					\$			
Fully- loaded IT Service Cost					\$			
H. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.								
1	Email, messaging and calendaring services provided by SSRC.							
2								
3								
4								
5								
6								
7								
8								
9								

Non-Strategic IT Service:

Desktop Computing Service

Agency: **AEIT**
 Prepared by: **(Dawn Creamer, Jason Allison)**
 Phone: **(850-922-7502)**

Form: FY 2011-12 Schedule IV-C -

of Assets & Resources
 Apportioned to this IT Service
 in FY 2011-12

Estimated IT Service Costs

Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	Estimated IT Service Costs			
				A	B	C	D
				Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel		0.10		\$0	\$0	\$4,500	\$4,500
A-1 State FTE	1	0.10		\$0	\$0	\$4,500	\$4,500
A-2 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers		0	0	\$0	\$0	\$0	\$0
B-2 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3.1 Desktop Computers		0	0	\$0	\$0	\$0	\$0
B-3.2 Mobile Computers (e.g., Laptop, Notebook, Handheld, Wireless Computer)		0	0	\$0	\$0	\$0	\$0
B-3.3 Other Hardware Assets (Please specify in Footnote Section below)		0	0	\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$4,500	\$4,500

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	AEIT will take over Desktop Support from DMS.
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Helpdesk Service

Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Service Provisioning - - Assets & Resources (Cost Elements)

				Estimated IT Service Costs			
				A	B	C	D
				Initial Estimate for Fiscal Year 2010-11	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12				
A. Personnel							
A-1	State FTE	0.00		\$0	\$0	\$0	\$0
A-2	OPS FTE	0.00		\$0	\$0	\$0	\$0
A-3	Contractor Positions (Staff Augmentation)	0.00		\$0	\$0	\$0	\$0
B. Hardware							
B-1	Servers	0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support	0	0	\$0	\$0	\$0	\$0
B-3	Other Hardware Assets (Please specify in Footnote Section below)	0	0	\$0	\$0	\$0	\$0
C. Software							
D. External Service Provider(s)				1	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Services provided by DMS. No invoice submitted to AEIT.
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

IT Security/Risk Mitigation Service

Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel		0.17		\$11,560	\$11,560	\$12,325	\$765
A-1 State FTE		0.17		\$11,560	\$11,560	\$12,325	\$765
A-2 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers		0	0	\$0	\$0	\$0	\$0
B-2 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3 Other Hardware Assets (Please specify in Footnote Section below)		0	0	\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)	1	1	1	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$11,560	\$11,560	\$12,325	\$765

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Service provided by DMS.
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

Agency Financial and Administrative Systems Support Service

Form: FY 2011-12 Schedule IV-C -

Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Service Provisioning - - Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2011-12		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers		0	0	\$0	\$0	\$0	\$0
B-2	Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3	Other Hardware Assets (Please specify in Footnote Section below)		0	0	\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)		1	1	1	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Service provided by DMS. No invoice submitted.
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

IT Administration and Management Service

Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Form: FY 2011-12 Schedule IV-C -

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	Estimated IT Service Costs			
				A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers		0	0	\$0	\$0	\$0	\$0
B-2 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3 Other Hardware Assets (Please specify in Footnote Section below)		0	0	\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)	1	1	1	\$5,586	\$4,606	\$6,023	\$1,417
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$5,586	\$4,606	\$6,023	\$1,417

G. Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Includes People First, Financial systems charges and other charges from EOG. This service largely provided by EOG.
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service:

Portal/Web Management Service

Dept/Agency: **AEIT**
 Prepared by: **(Dawn Creamer/Jason Allison)**
 Phone: **(850)922-7502**

of Assets & Resources
 Apportioned to this IT Service
 In FY 2011-12

Form: Schedule IV-C -Combined v.2011-12

Service Provisioning -- Assets & Resources (Cost Elements)

	Footnote Number	# of Assets & Resources Apportioned to this IT Service In FY 2011-12		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		0.10		\$0	\$4,500	\$4,500	\$0
A-1.1 State FTE	2	0.10		\$0	\$4,500	\$4,500	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware				\$0	\$0	\$0	\$0
B-1 Servers		0	0	\$0	\$0	\$0	\$0
B-2 Server Maintenance & Support		0	0	\$0	\$0	\$0	\$0
B-3 Other Hardware Assets <i>(Please specify in Footnotes Section below)</i>		0	0	\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)	1	1	1	\$0	\$0	\$0	\$0
E. Other <i>(Please describe in Footnotes Section below)</i>				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$4,500	\$4,500	\$0

G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.
1	Service provided by Northwest Regional Data Center. See Data Center Tab.
2	Web content support provided by one member of AEIT.
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Non-Strategic IT Service: **Data Center Service**

Dept/Agency: **AEIT**

Prepared by: **Dawn Creamer/Jason Allison**

Phone: **850-922-7502**

Form: Schedule IV-C -Combined v.2011-12

of Assets & Resources Apportioned to this IT Service in FY 2011-12

Estimated IT Service Costs

Service Provisioning -- Assets & Resources (Cost Elements)

Footnote Number	Number used for this service	Number w/ costs in FY 2011-12	Estimated IT Service Costs			
			A Initial Estimate for Fiscal Year 2010-11 (if submitted)	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel (performing data center functions defined in w. 282.201(2)(d)1.e., F.S.)						
	0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		\$0	\$0	\$0	\$0
	Calculated total non-mainframe servers from all IV-C services	0	\$0	\$0	\$0	\$0
	Calculated total mainframes from all IV-C services	0				
B. Hardware						
B-1	Non-Mainframe Servers (including single-function logical servers not assigned to another service)	0	\$0	\$0	\$0	\$0
B-2	Servers - Mainframe	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support	0	\$0	\$0	\$0	\$0
B-4	Online or Archival Storage Systems (indicate GB of storage)	0	\$0	\$0	\$0	\$0
B-5	Data Center/ Computing Facility Internal Network		\$0	\$0	\$0	\$0
B-6	Other Hardware (Please specify in Footnotes Section below)		\$0	\$0	\$0	\$0
C. Software			\$0	\$0	\$0	\$0
D. External Service Provider(s)			\$19,438	\$15,421	\$16,561	\$1,140
D-1	Southwood Shared Resource Center (indicate # of Board votes)	2,3,4,5	\$1,804	\$2,736	\$3,876	\$1,140
D-2	Northwood Shared Resource Center (indicate # of Board votes)		\$0	\$0	\$0	\$0
D-3	Northwest Regional Data Center (indicate # of Board votes)	1	\$17,634	\$12,685	\$12,685	\$0
D-4	Other Data Center External Service Provider (specify in Footnotes below)		\$0	\$0	\$0	\$0
E. Plant & Facility						
		Total	\$0	\$0	\$0	\$0
E-1	Agency Data Center (indicate total square feet)	0	\$0	\$0	\$0	\$0
E-2	Computing Facilities (indicate total square feet)	0	\$0	\$0	\$0	\$0
E-3	Office Space (indicate total square feet)	0	\$0	\$0	\$0	\$0
E-4	Backup Generator, Power Distribution Units, UPS, etc. (indicate capacity in KW)	0	\$0	\$0	\$0	\$0
E-5	Utilities (e.g., electricity and water) (estimated total annual KWH)	0	\$0	\$0	\$0	\$0
E-6	Environmentals (e.g., HVAC, fire control, and physical security)		\$0	\$0	\$0	\$0
E-7	Other (please specify in Footnotes Section below)		\$0	\$0	\$0	\$0
F. Other (Please describe in Footnotes Section below)			\$0	\$0	\$0	\$0
G. Total for IT Service			\$19,438	\$15,421	\$16,561	\$1,140
H.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.					
1	NWRDC Provides Web and SharePoint server management and site maintenance - per SLA.					
2	Cell J21 - \$1804.00 is what was initially thought to be the charge from the SSRC (\$10.00 *12 months*14 employees)					
3	Cell J21 - \$2736.00 is what is current with the SSRC utilization issues. [(Jul 1,10 -June 30,11) (\$19.00 * 12months* 12 employees					
4	Cell K21= \$3876.00 is what is anticipated to be the charged for the SSRC to provide service (\$19 *12 months*17 employees)					
5						
6						
7						
8						
9						

Strategic IT Service: Agency Strategic IT Service #1

Form: Schedule IV-C -Combined v.2011-12

Dept/Agency: **AEIT**
 Prepared by: **(Dawn Creamer, Jason Allison)**
 Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)

	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <small>(based on Column G64 minus G65)</small>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <small>(based on Column G64 minus G65)</small>	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0

G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Strategic IT Service: Agency Strategic IT Service #2

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #3

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #4

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #5

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #6

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service						\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #7

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #8

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #9

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #10

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #11

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #12

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #13

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**
 Prepared by: **(Dawn Creamer, Jason Allison)**
 Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		0.00		\$0	\$0	\$0	\$0
A-1.1 State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1 OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware		0	0	\$0	\$0	\$0	\$0
B-1 Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2 Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3 Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4 Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software				\$0	\$0	\$0	\$0
D. External Service Provider(s)		0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)				\$0	\$0	\$0	\$0
F. Total for IT Service				\$0	\$0	\$0	\$0

G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	

Strategic IT Service: Agency Strategic IT Service #14

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #15

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources (Cost Elements)		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2011-12 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other (Please describe in Footnotes Section below)					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic IT Service: Agency Strategic IT Service #16

Form: Schedule IV-C - Combined v.2011-12

Dept/Agency: **AEIT**

Prepared by: **(Dawn Creamer, Jason Allison)**

Phone: **(850-922-7502)**

Service Provisioning -- Assets & Resources <i>(Cost Elements)</i>		Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2011-12	A Initial Estimate for Fiscal Year 2010-11	B Estimated FY 2010-11 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	C Estimated FY 2011-12 Allocation of Recurring Base Budget <i>(based on Column G64 minus G65)</i>	D Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel			0.00		\$0	\$0	\$0	\$0
A-1.1	State FTE		0.00		\$0	\$0	\$0	\$0
A-2.1	OPS FTE		0.00		\$0	\$0	\$0	\$0
A-3.1	Contractor Positions (Staff Augmentation)		0.00		\$0	\$0	\$0	\$0
B. Hardware			0	0	\$0	\$0	\$0	\$0
B-1	Servers - Mainframe		0	0	\$0	\$0	\$0	\$0
B-2	Servers - Non-Mainframe		0	0	\$0	\$0	\$0	\$0
B-3	Server Maintenance & Support				\$0	\$0	\$0	\$0
B-4	Other Hardware Assets (e.g., system mgt workstation, printers, UPS)				\$0	\$0	\$0	\$0
C. Software					\$0	\$0	\$0	\$0
D. External Service Provider(s)			0	0	\$0	\$0	\$0	\$0
E. Other <i>(Please describe in Footnotes Section below)</i>					\$0	\$0	\$0	\$0
F. Total for IT Service					\$0	\$0	\$0	\$0
G.	Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.							
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Strategic Services

Agency: AEIF

Budget Entity Name	BE Code	Program Component Code	Program Component Name	Identified Funding as % of Total Cost of Service		Agency Strategic IT Service #1	Agency Strategic IT Service #2	Agency Strategic IT Service #3	Agency Strategic IT Service #4	Agency Strategic IT Service #5	Agency Strategic IT Service #6	Agency Strategic IT Service #7	Agency Strategic IT Service #8	Agency Strategic IT Service #9	Agency Strategic IT Service #10	Agency Strategic IT Service #11	Agency Strategic IT Service #12	Agency Strategic IT Service #13	Agency Strategic IT Service #14	Agency Strategic IT Service #15	Agency Strategic IT Service #16			
				Costs within BE	Funding Identified for IT Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
					\$0																			
				Sum of IT Cost Elements Across IT Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	IT Cost Element Data as entered on IT Service Worksheets	Personnel	State FTE (#)		0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
		Personnel	State FTE (Costs)		0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Personnel	OPS FTE (#)		0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Personnel	OPS FTE (Cost)		0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Personnel	Vendor/Staff Augmentation (# Positions)		0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Hardware	Vendor/Staff Augmentation (Costs)		0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Software				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		External Services				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Other				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Totals of Costs			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
		Totals of FTE			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

	Currently Authorized Positions		OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL	
	State FTE	State FTE Cost														
IV-C Service																
Network	0.10	\$ 4,500	0.00	\$ -	0.00	\$ -	0.10	\$ 4,500		0	\$ 16,032	\$ -	\$ -	\$ -	\$ 20,532	
Email, Messaging, @ Calendaring	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -		0	\$ -	\$ -	\$ -	\$ -	\$ -	
Desktop Computing	0.10	\$ 4,500	0.00	\$ -	0.00	\$ -	0.10	\$ 4,500		0	\$ -	\$ -	\$ -	\$ -	\$ 4,500	
Help Desk	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -		0	\$ -	\$ -	\$ -	\$ -	\$ -	
IT Security/Risk Mitigation	0.17	\$ 12,325	0.00	\$ -	0.00	\$ -	0.17	\$ 12,325		0	\$ -	\$ -	\$ -	\$ -	\$ 12,325	
Financial and Administrative Systems Support	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -		0	\$ -	\$ -	\$ -	\$ -	\$ -	
IT Administration & Management	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -		0	\$ -	\$ -	\$ 6,023	\$ -	\$ 6,023	
Portal/Web Management	0.10	\$ 4,500	0.00	\$ -	0.00	\$ -	0.10	\$ 4,500		0	\$ -	\$ -	\$ -	\$ -	\$ 4,500	
Data Center	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ 16,561	\$ -	\$ 16,561	
Total	0.47	\$ 25,825	0.00	\$ -	0.00	\$ -	0.47	\$ 25,825	0.00	0.00	\$ 16,032	\$ -	\$ 22,584	\$ -	\$ 64,442	
											Data Center Plant & Facility:		\$ -		<i>(Included in Data Center total)</i>	

	Currently Authorized Positions		OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
	State FTE	State FTE Cost													
IV-C Service															
Agency Strategic IT Service #1	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #2	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #3	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #4	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #5	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #6	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #7	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #8	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #9	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #10	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #11	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #12	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #13	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #14	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #15	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Agency Strategic IT Service #16	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Total	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	0.00	\$ -	\$ -	\$ -	\$ -	\$ -

	Currently Authorized Positions		OPS FTE	OPS FTE Cost	Contracted Services FTE	Contracted Services FTE Cost	Total Personnel	Total Personnel Cost	Servers - Mainframe	Servers - Non-Mainframe	Hardware	Software	External Service Provider	Other	TOTAL
	State FTE	State FTE Cost													
All Schedule IV-C Services															
Non-Strategic IT Services	0.47	\$ 25,825	0.00	\$ -	0.00	\$ -	0.47	\$ 25,825	0	0	\$ 16,032	\$ -	\$ 22,584	\$ -	\$ 64,442
Strategic IT Services	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -	0	0	\$ -	\$ -	\$ -	\$ -	\$ -
Total	0.47	\$ 25,825	0.00	\$ -	0.00	\$ -	0.47	\$ 25,825	0.00	0.00	\$ 16,032	\$ -	\$ 22,584	\$ -	\$ 64,442
											+ Data Center Plant & Facility:		\$ 64,442		

	Currently Authorized Positions		% External Service Provider	% Other	% of Total Reported IT Cost
	% IT Positions	% Hardware			
All Schedule IV-C Services					
Non-Strategic IT Services	40.08%	24.88%	35.05%	0.00%	100.00%
Strategic IT Services	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0.00%
% of Total Reported IT Cost	40.075%	24.879%	35.046%	0.000%	

Data Center Summary	Total	Total Utilized
Total Data Center Personnel		0.00
Total Servers from All IT Services - Mainframe		0
Total Servers from All IT Services - Non-Mainframe		0
Agency Data Center (TOTAL SQUARE FEET)	0	0
Computing Facilities (TOTAL SQUARE FEET)	0	0
Office Space (TOTAL SQUARE FEET)	0	0
Backup Generator, Power Distribution Units, UPS, etc. (CAPACITY IN KW)	0	
Utilities-Electricity (ESTIMATED TOTAL ANNUAL KWH)	0	

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Executive Office of the Governor, State of Florida		
Contact Person:	Jim Peters	Phone Number:	850-414-3300
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Galaxy Fireworks, Inc. v. Charlie Crist, Governor of the State of Florida and the State of Florida		
Court with Jurisdiction:	13 th Judicial Circuit, Hillsborough County		
Case Number:	98-9608, Division “A”		
Summary of the Complaint:	Plaintiffs sell fireworks. They allege unlawful takings of inverse condemnation arising from Governor Chiles’ Executive Order #98-165. That Order prohibits the sale and use of fireworks during the fourth of July 1998 sale season. Plaintiffs’ claimed multi-million dollar damages a loss of profits they estimate they would have made during the three week sales period. They also seek atty. fees and costs in excess of \$4400,000 plus damages in excess of \$5 million with interest accruing since 1998.		
Amount of the Claim:	\$10 million- \$24,999,999		
Specific Statutes or Laws (including GAA) Challenged:	Governor Chiles’ Executive Order #98-165		
Status of the Case:	Uniform Order Setting Cause for Jury Trial and Pretrial		
Who is representing (of record) the state in this lawsuit? Check all that apply.	Jim Peters	Agency Counsel	
		Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A		

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Executive Office of the Governor, State of Florida		
Contact Person:	Jim Peters	Phone Number:	850-414-3300
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Galaxy Fireworks, Inc. The Honorable Jeb Bush, Governor of Florida		
Court with Jurisdiction:	Second District Court of Appeals		
Case Number:	2D05-2478		
Summary of the Complaint:	Alleged “takings” arising from an executive order banning sales and use of fireworks.		
Amount of the Claim:	Under \$10 million		
Specific Statutes or Laws (including GAA) Challenged:	Governor Chiles executive order		
Status of the Case:	Appeal on Extraordinary Writ ONLY		
Who is representing (of record) the state in this lawsuit? Check all that apply.	Jim Peters, OAG	Agency Counsel	
		Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A		

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	Department of Children and Families, Executive Office of the Governor, Department of Health Care Administration		
Contact Person:	Chesterfield Smith	Phone Number:	850-414-3300
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	John/Jane Doe No's 1-13, by and through Mr/Mrs Doe Sr. No.'s 1-13 as natural Guardians on behalf of John/Jane Doe 1-13 and on behalf of those similarly situated; Florida Assoc. of Rehabilitation Facilities, Inc., a Florida Not- for- Profit Assoc. and United States Cerebral Palsy of Florida Inc., a Florida Not-For-Profit Corp., v. Lawton Chiles in his official capacity as Governor of the State of Florida, et al.		
Court with Jurisdiction:	U.S Southern District - Miami		
Case Number:	92-589-CIV-GOLD		
Summary of the Complaint:	Section 1983 Class Action, Entitlement to Medicaid with reasonable promptness		
Amount of the Claim:	\$1 million - \$9,999,999		
Specific Statutes or Laws (including GAA) Challenged:	42 U.S.C. s. 1396(a)(A)(8)		
Status of the Case:	Case has not been closed, has been scanned into Sire, boxes being stored in records. Plaintiff's Motion for Fees has been pending for more than two years.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	Chesterfield Smith	Agency Counsel	
		Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	Steven M. Weinger Helena Tetzelli Kurzban Weinger & Tetzelli, P.A. 2650 SW 27 th Avenue Second Floor Miami, Florida 33133 305-444-0060		

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

Agency:	Department of Legal Affairs, Executive Office of the Governor		
Contact Person:	Caroline Johnson Levine	Phone Number:	850-414-3300
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Brent Von Grabe v U.S. Department Homeland Security; State of Florida; Charlie Crist, Governor of the State of Florida in his official capacity; Florida Hospital; John Doe;(1) John Doe(2) Reg. Nurses, Jane Doe Reg. Nurse, Florida Hospital		
Court with Jurisdiction:	U.S Middle District-Orlando		
Case Number:	6:09-cv-2162-ORL-31-GJK		
Summary of the Complaint:	Plaintiff made a complaint against the Department of Homeland Security for failure to send Immigration documentation to the Plaintiff resulting in a heart attack for the Plaintiff. Additionally, Plaintiff made a complaint against Florida Hospital for negligent medical treatment. Plaintiff subsequently amended his complaint to include Governor Crist in his official capacity and the State of Florida for failure to issue Plaintiff a driver’s license, which exacerbated the Plaintiff’s heart condition. The Governor and the State of Florida are entitled to 11 th Amendment immunity. The District Court struck Plaintiff’s Amended Complaint. Plaintiff can appeal the Court Order.		
Amount of the Claim:	\$ \$500,000-\$999,999		
Specific Statutes or Laws (including GAA) Challenged:			
Status of the Case:	Order-Defendant’s motion to dismiss is Granted. The case is Dismissed for lack of subject matter jurisdiction. All pending Motions are moot. The Clerk is directed to close the file. Plaintiff can appeal the Court Order.		
Who is representing (of record) the state in this lawsuit? Check all that apply.	Caroline Johnson Levine	Agency Counsel	
		Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	

If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A
--	-----

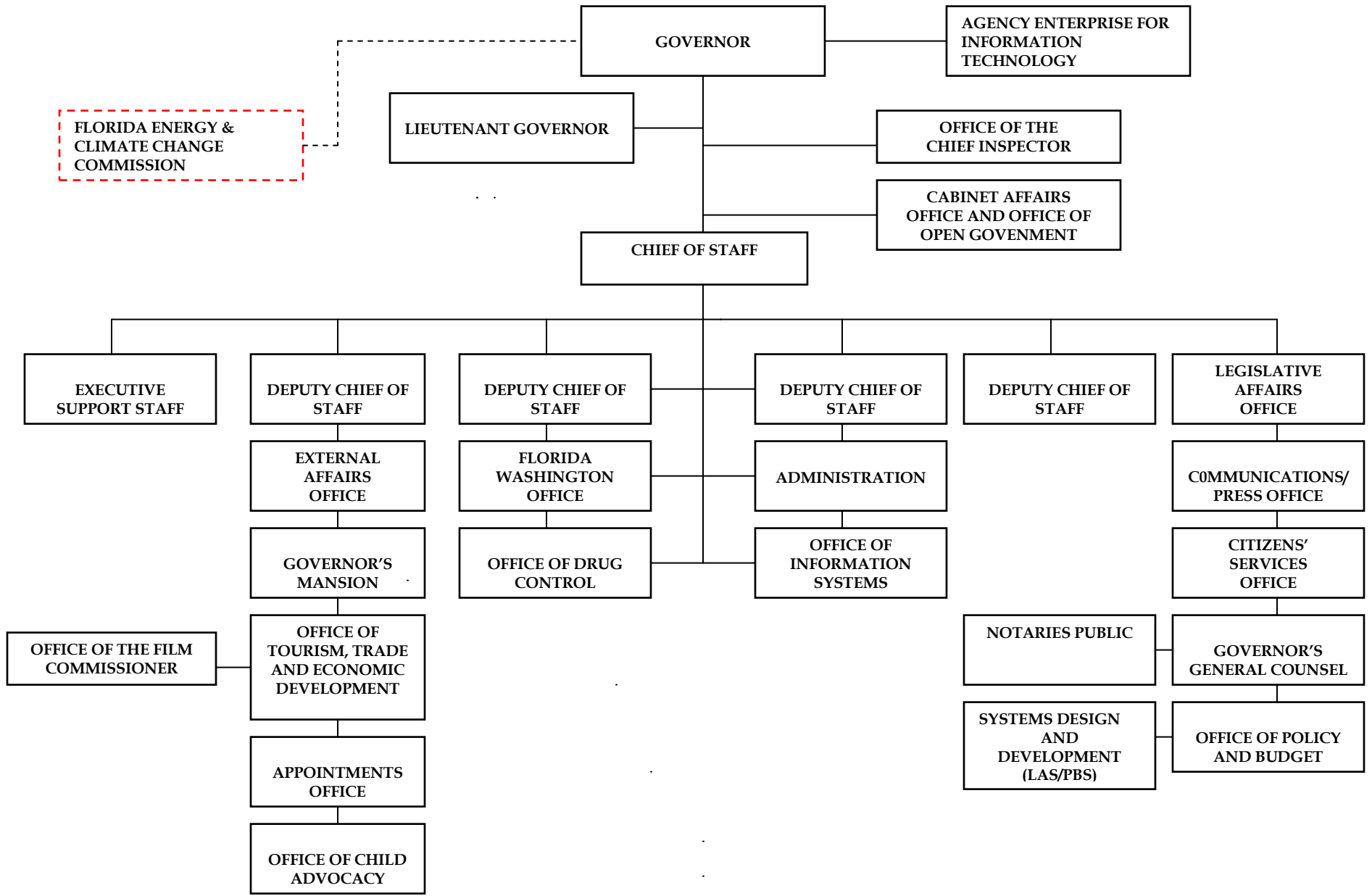
Office of Policy and Budget – July 2010

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the “Legislative Budget Request (LBR) Instructions” located on the Governor’s website.

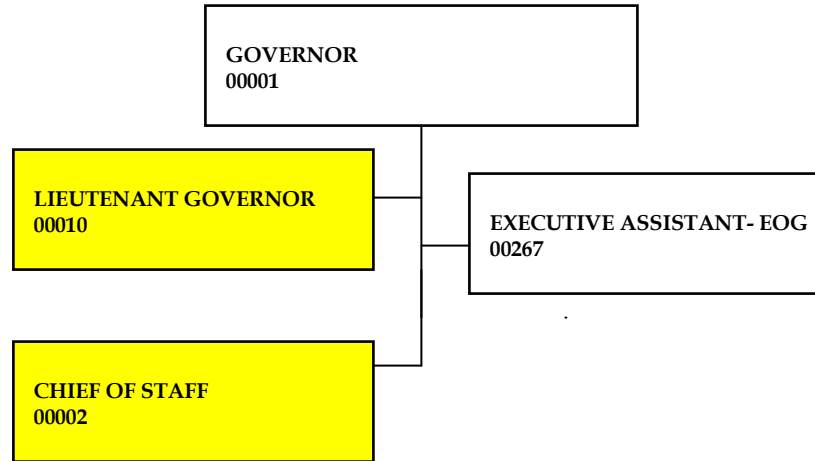
Agency:	Department of Community Affairs , Executive Office of The Governor		
Contact Person:	Jon Glogau	Phone Number:	850-414-3300
Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Francis D. Hussy, Jr. and Mary P. Hussy, his wife; and Winchester Lakes Corporation v. Collier County, a political subdivision of the State of Florida; The Honorable Charlie Crist; and the Florida Department of Community Affairs		
Court with Jurisdiction:	20 th Judicial Circuit, Collier County		
Case Number:	08:6933-CA		
Summary of the Complaint:	Whether the Governor is a “governmental entity” as defined under the Act in Section 70.001(3)(c) for purposes of seeking compensation for governmental actions that place an inordinate burden on the use of real property		
Amount of the Claim:	Greater than \$25 million		
Specific Statutes or Laws (including GAA) Challenged:	Section 70.001(3)(c)		
Status of the Case:	Defendant Collier County’s Cross-Notice of Hearing January 25, 2011 at 10:00 a.m. at the Collier County Courthouse Re: (1) Collier County Motion to Dismiss Second Amended Complaint with Prejudice; (2) Collier County’s Opposition to Plaintiff’s Motion to Strike County’s Motion to Dismiss		
Who is representing (of record) the state in this lawsuit? Check all that apply.	Jon Glogau	Agency Counsel	
		Office of the Attorney General or Division of Risk Management	
		Outside Contract Counsel	
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	N/A		

EXECUTIVE OFFICE OF THE GOVERNOR Organization Chart



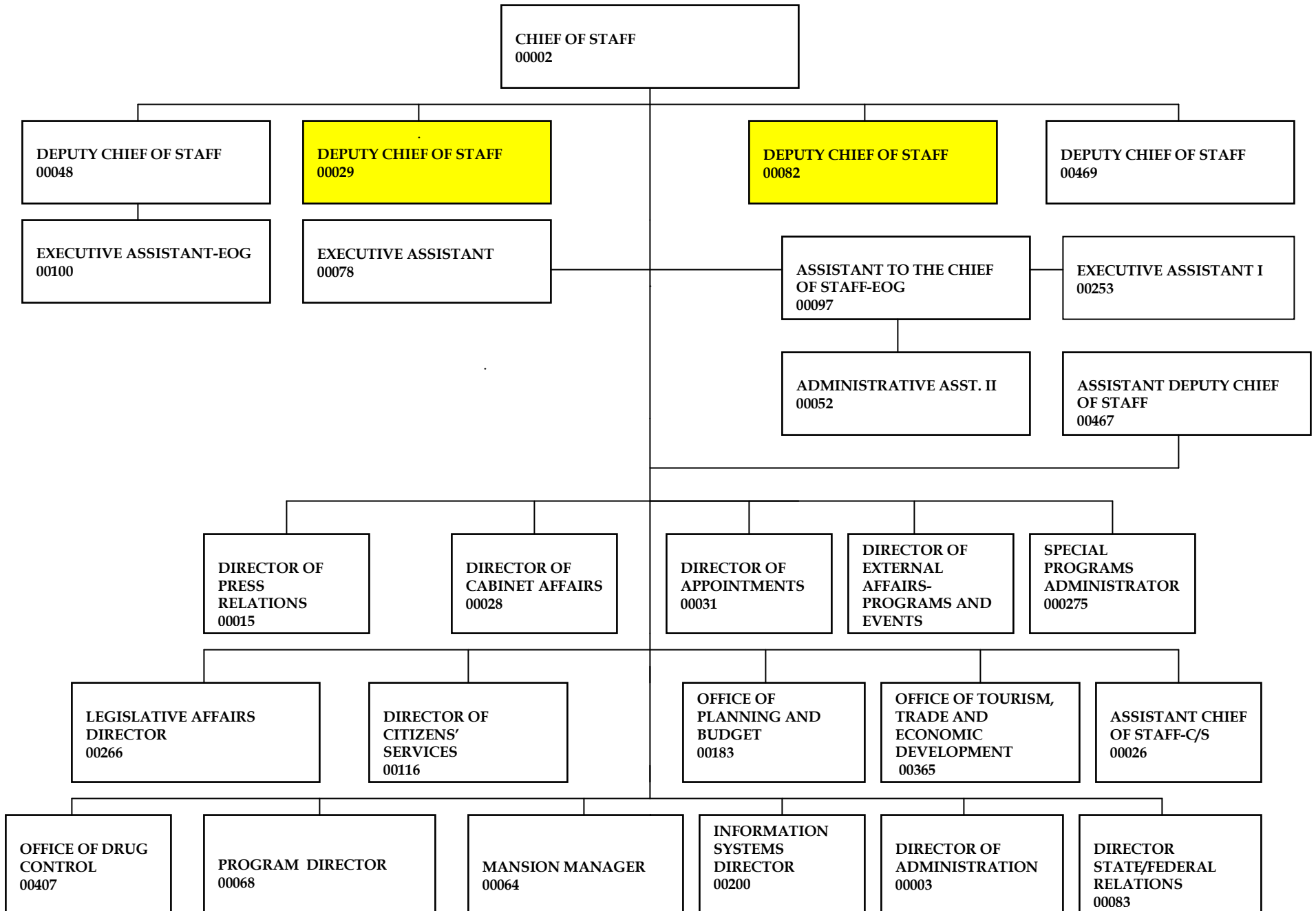
August 4, 2010

EXECUTIVE OFFICE OF THE GOVERNOR

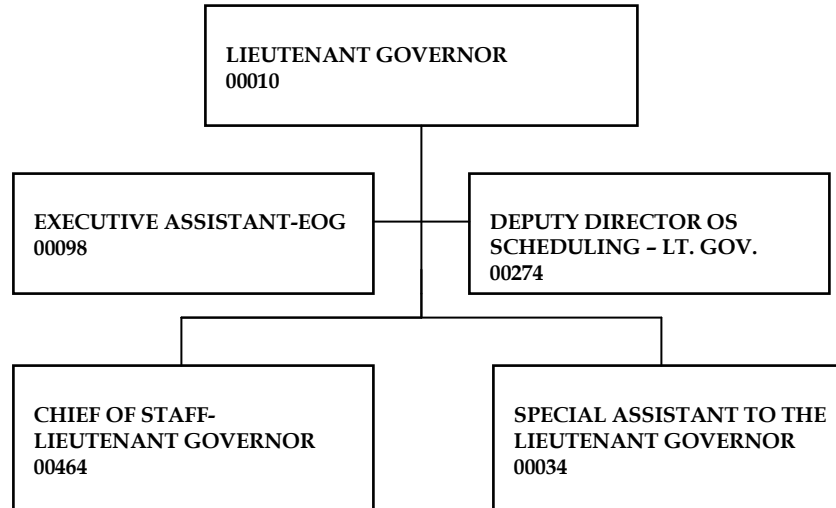


August 4, 2010 (2)

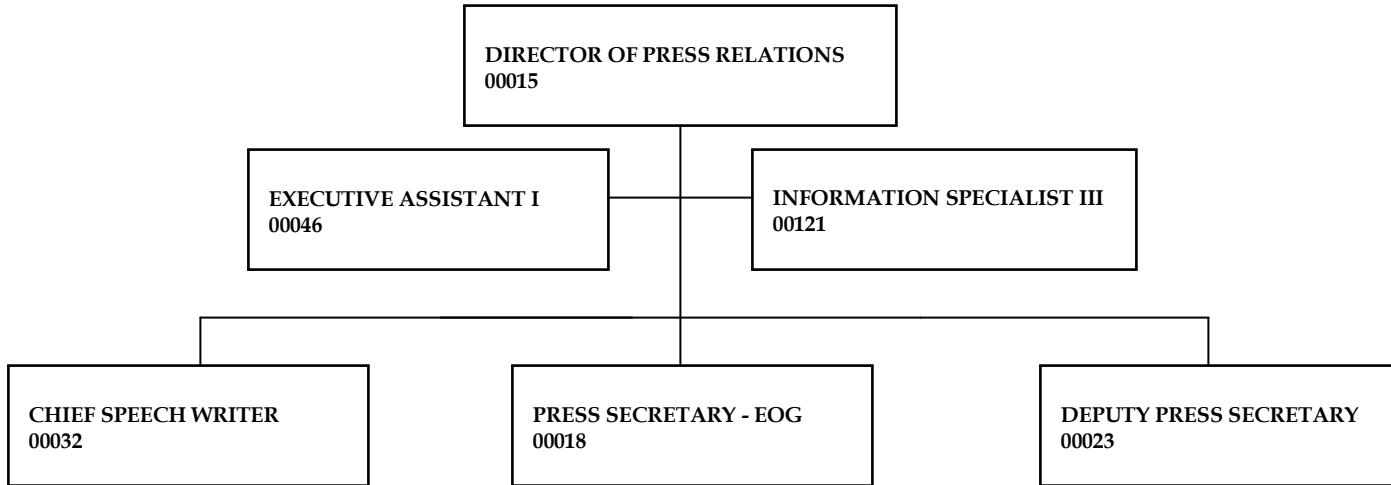
**EXECUTIVE OFFICE OF THE GOVERNOR
Chief of Staff**



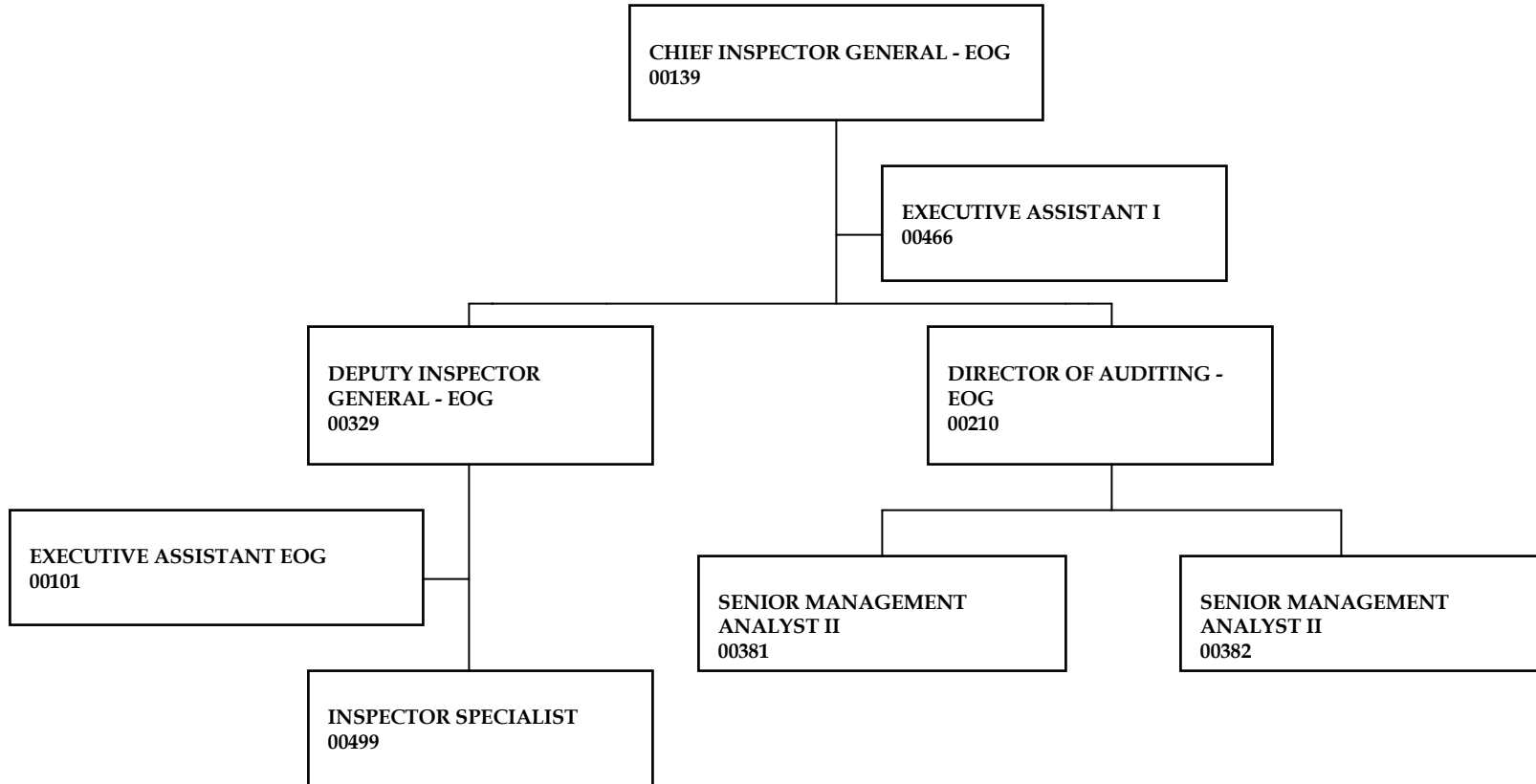
**EXECUTIVE OFFICE OF THE GOVERNOR
Lieutenant Governor's Office**



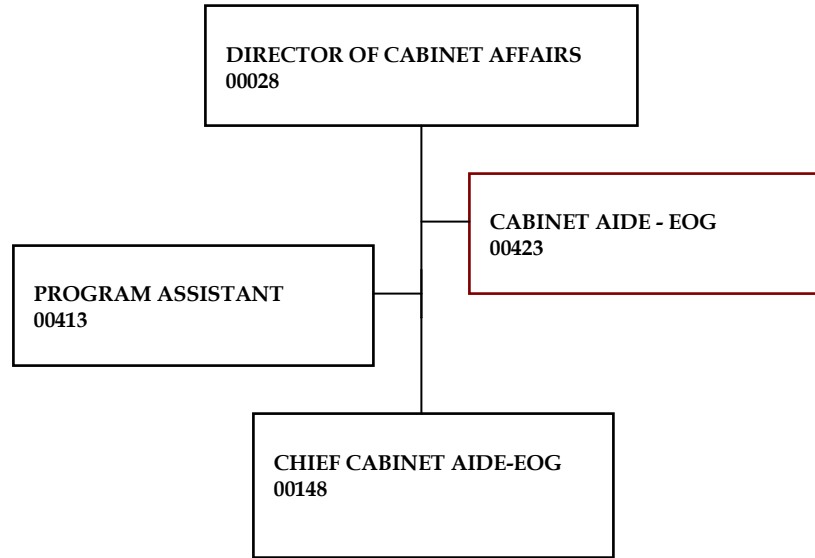
**EXECUTIVE OFFICE OF THE GOVERNOR
Communications/Press Office**



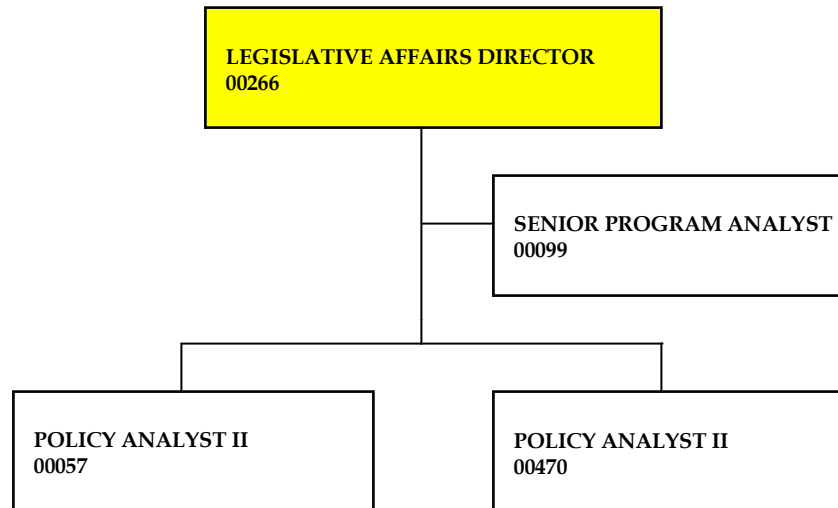
EXECUTIVE OFFICE OF THE GOVERNOR
Office of the Chief Inspector General



EXECUTIVE OFFICE OF THE GOVERNOR
Cabinet Affairs Office

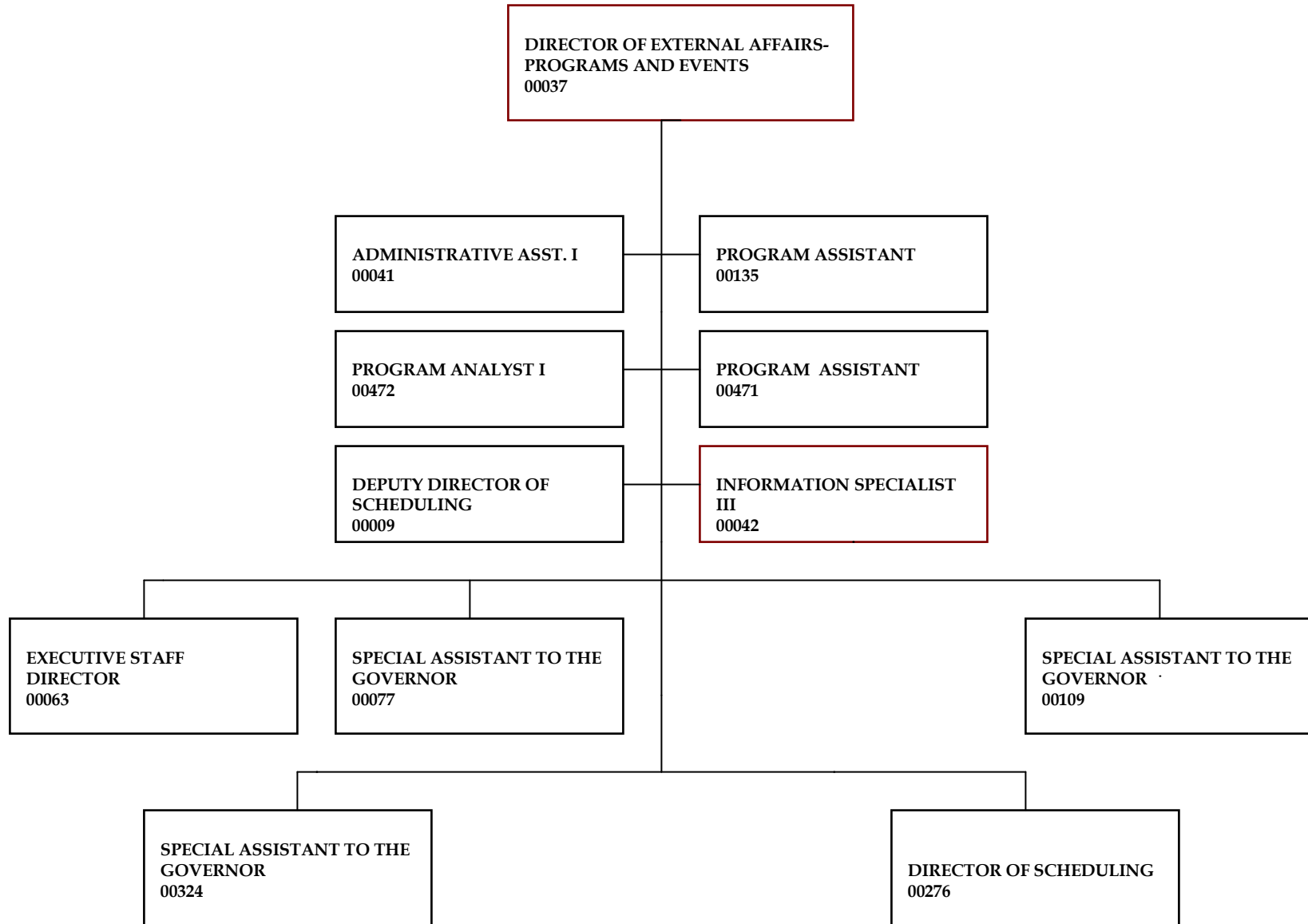


EXECUTIVE OFFICE OF THE GOVERNOR
Legislative Affairs Office

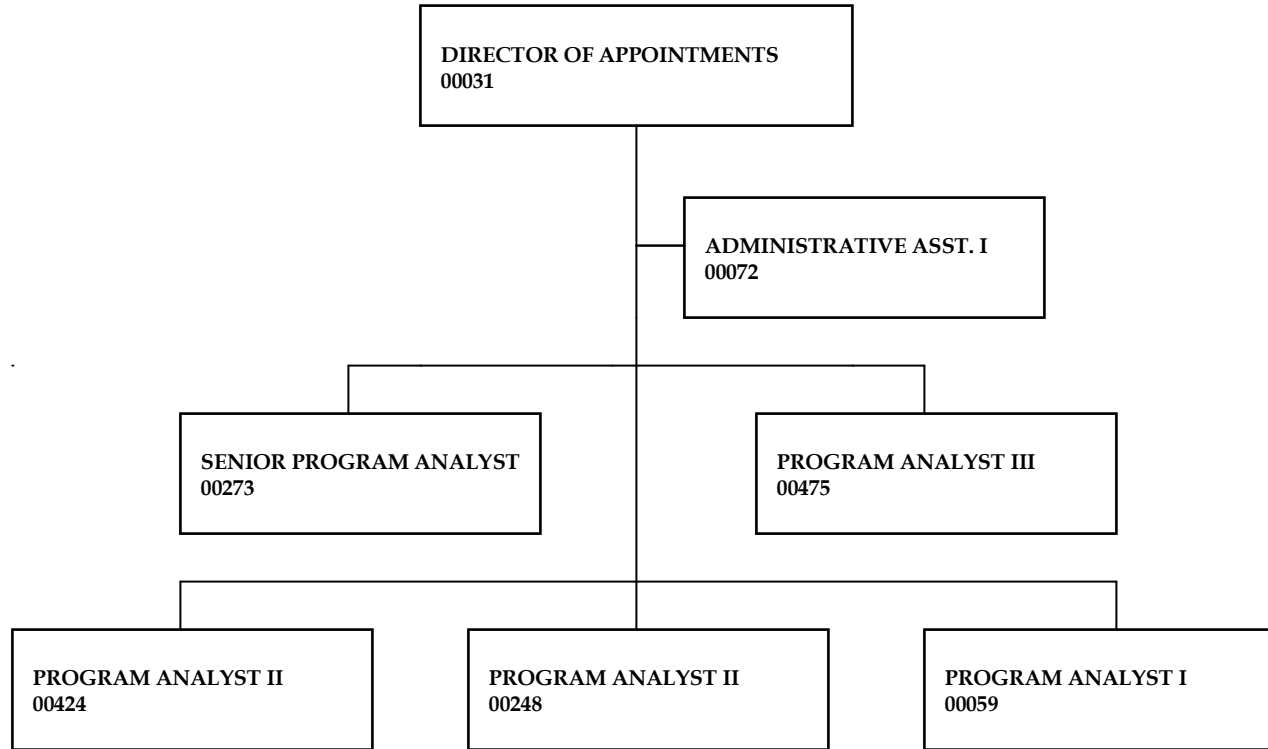


August 4, 2010 (3)

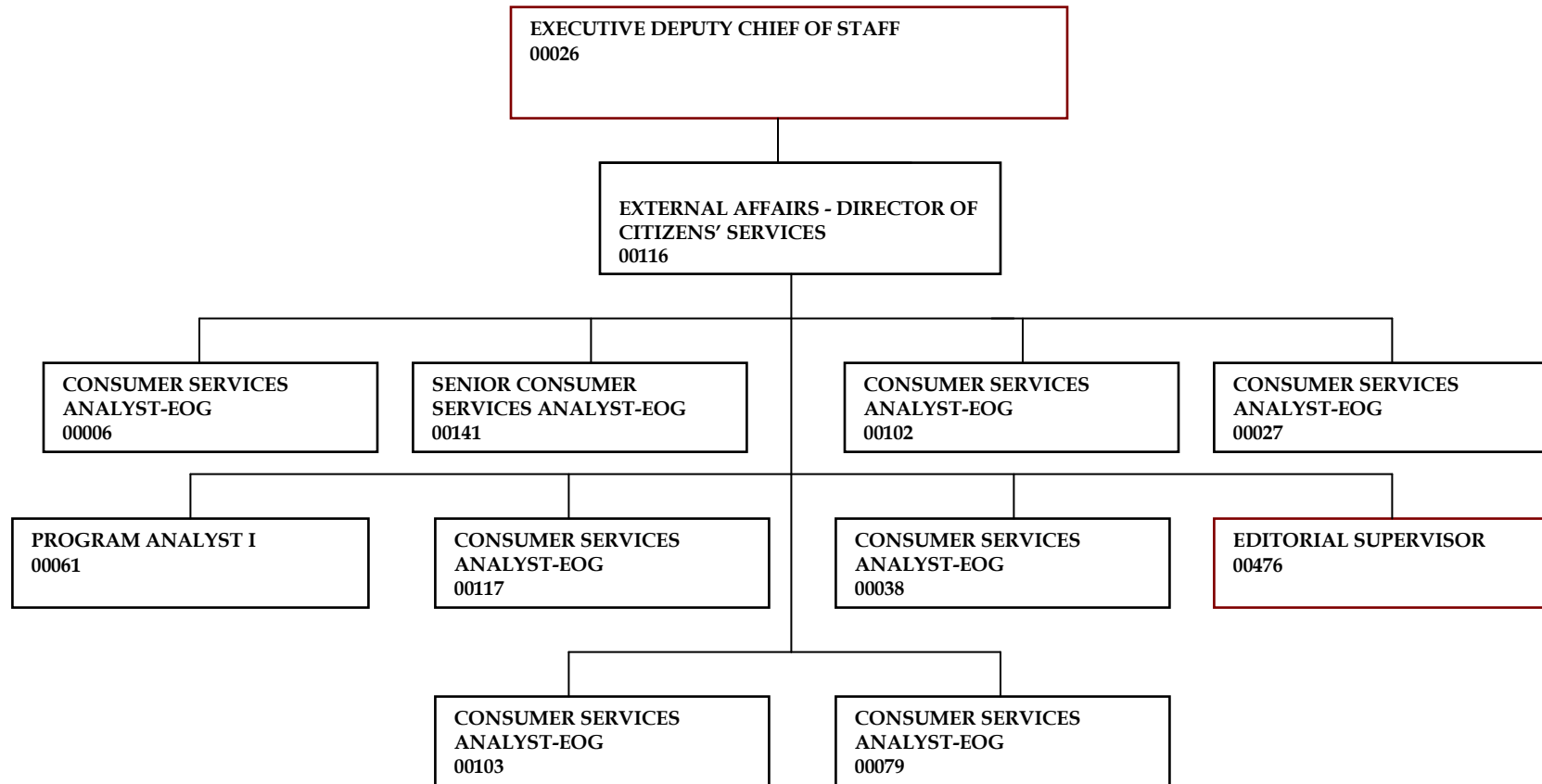
EXECUTIVE OFFICE OF THE GOVERNOR
External Affairs Office



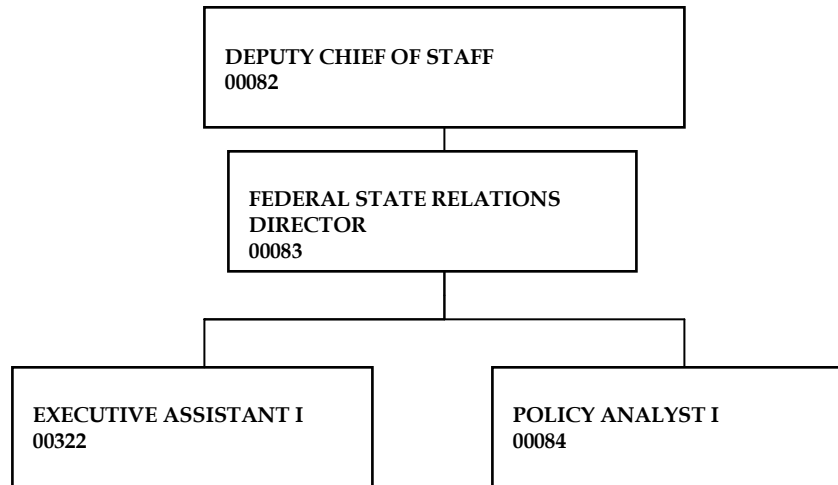
EXECUTIVE OFFICE OF THE GOVERNOR
Appointments Office



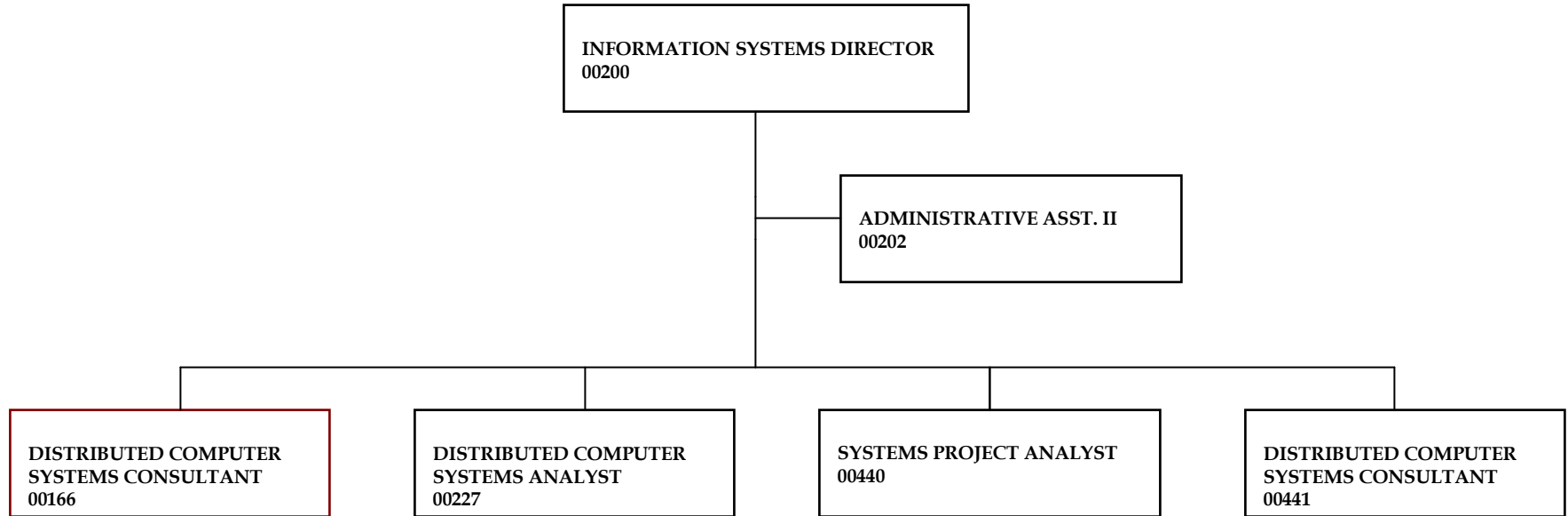
EXECUTIVE OFFICE OF THE GOVERNOR
Citizens' Services Office



**EXECUTIVE OFFICE OF THE GOVERNOR
Florida Washington Office**



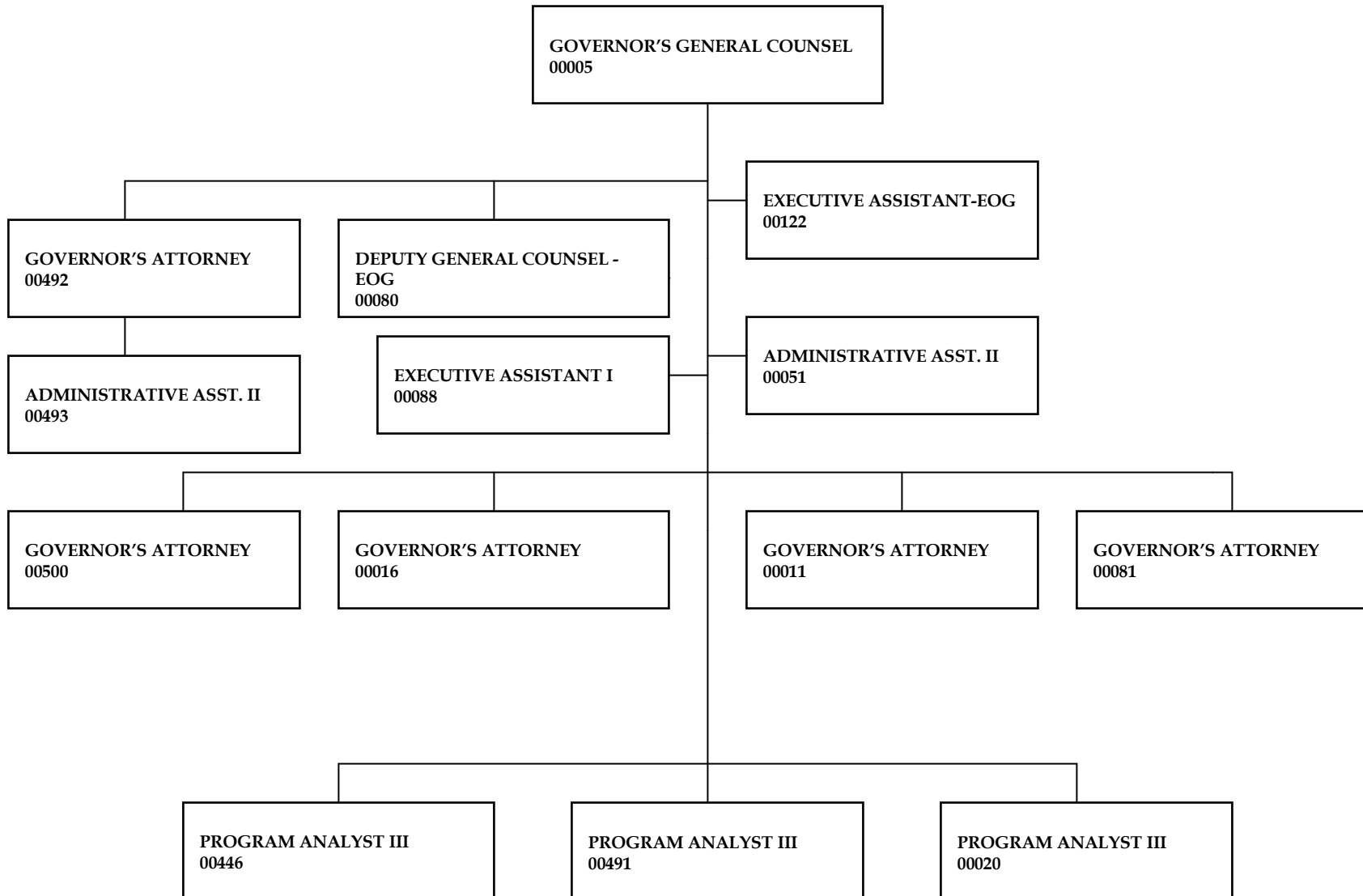
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Information Systems



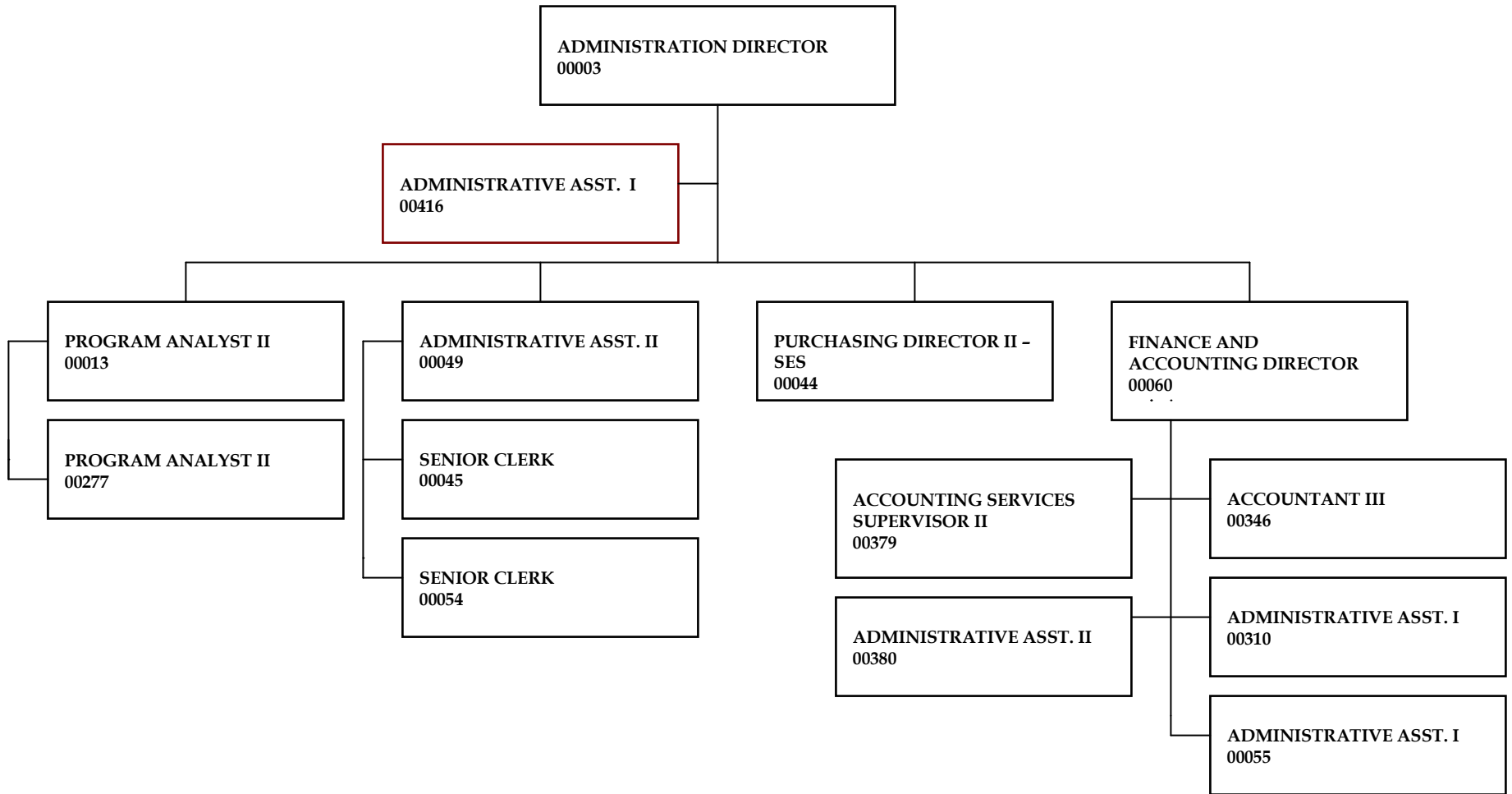
EXECUTIVE OFFICE OF THE GOVERNOR
Child Advocacy

SPECIAL PROGRAMS ADMINISTRATOR
00275

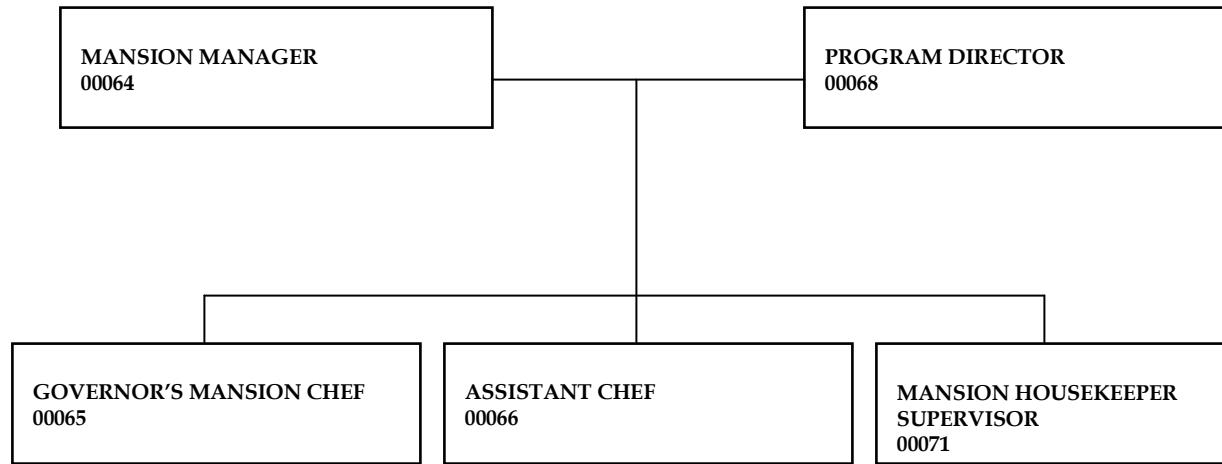
EXECUTIVE OFFICE OF THE GOVERNOR
Legal Affairs / Notaries Office



EXECUTIVE OFFICE OF THE GOVERNOR
Administration



EXECUTIVE OFFICE OF THE GOVERNOR
Governor's Mansion



EXECUTIVE OFFICE OF THE GOVERNOR
Reserve

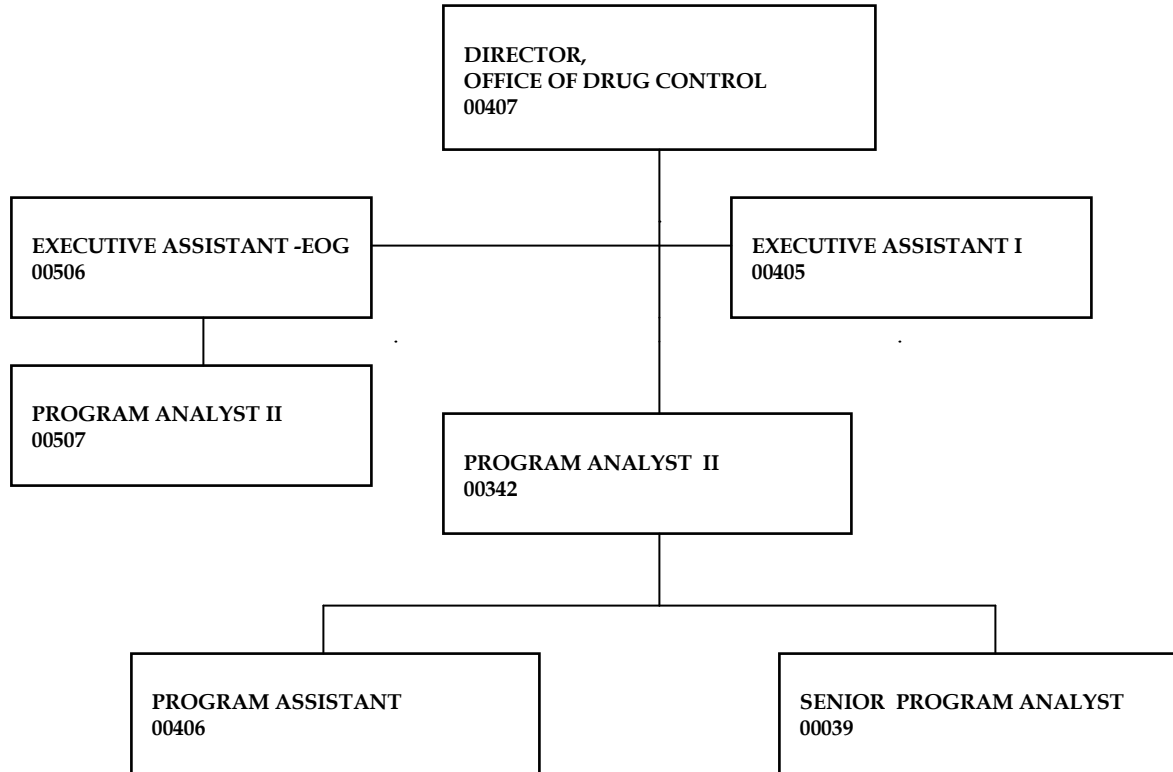
DEPUTY CHIEF OF STAFF
00029

SPEECH WRITER
00033

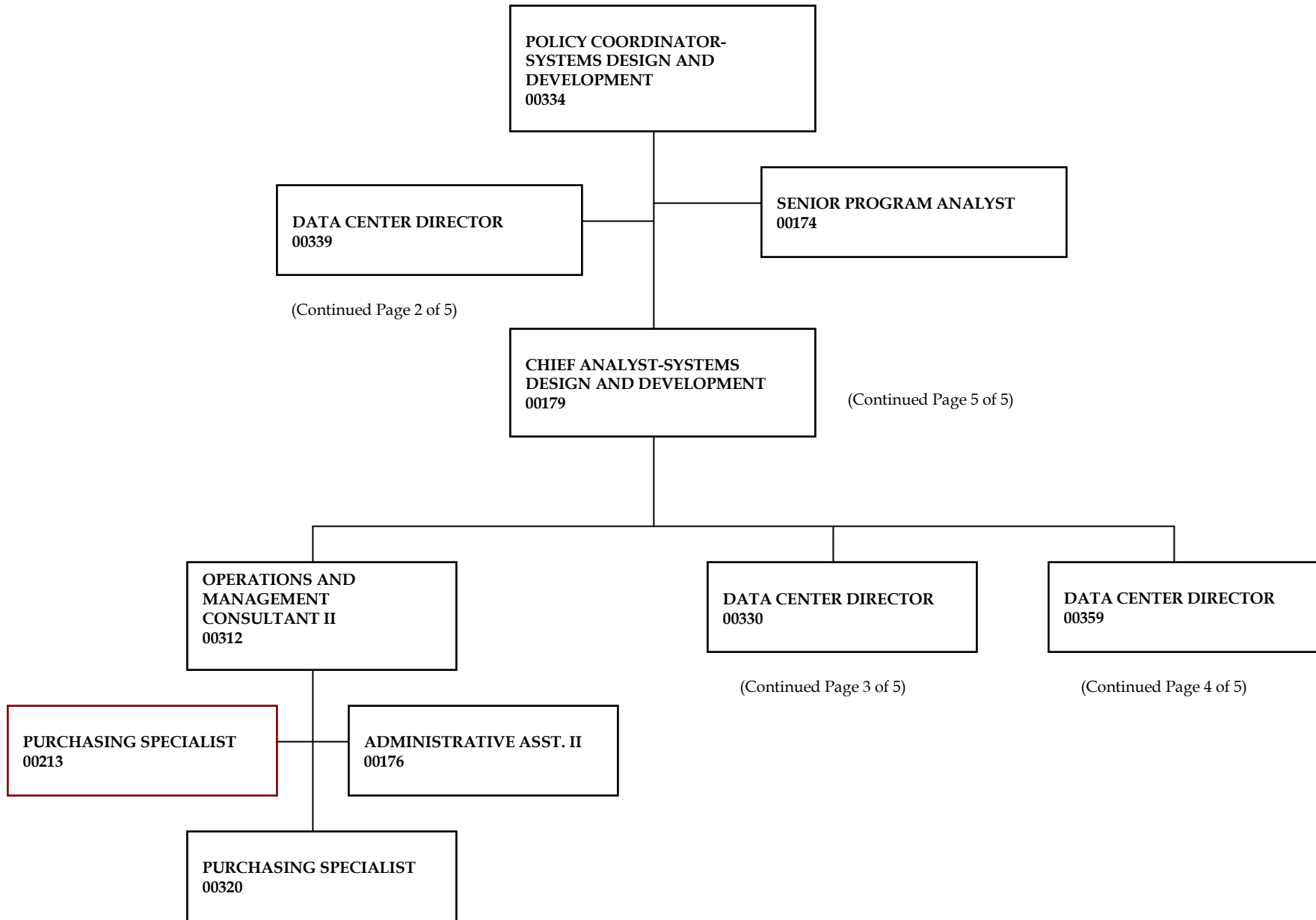
LEGISLATIVE AFFAIRS DIRECTOR
00266

August 4, 2010 (3)

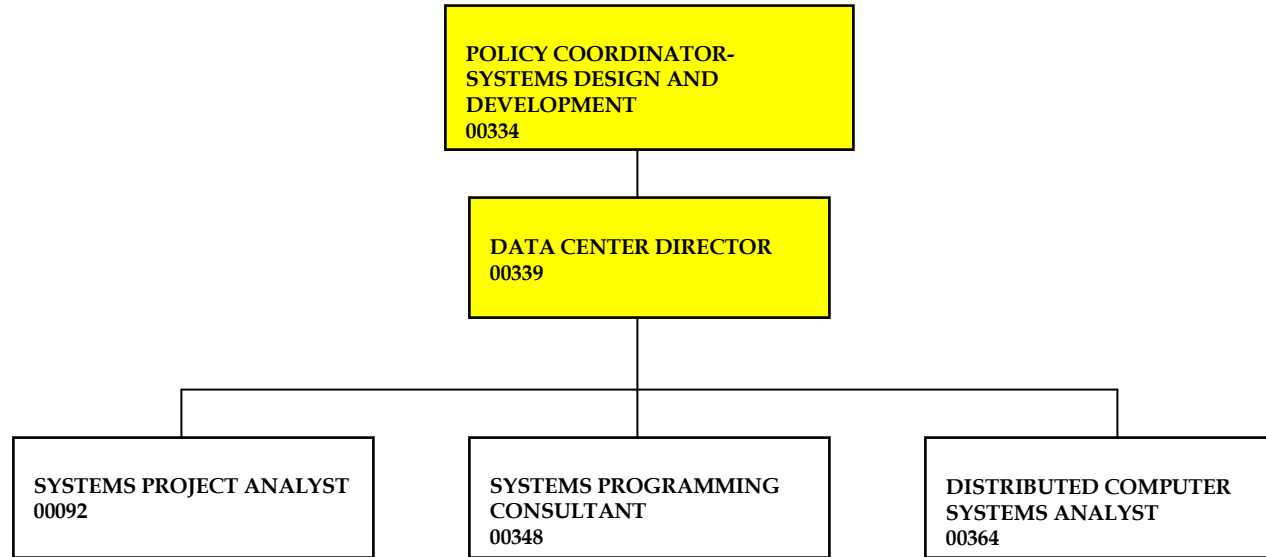
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Drug Control



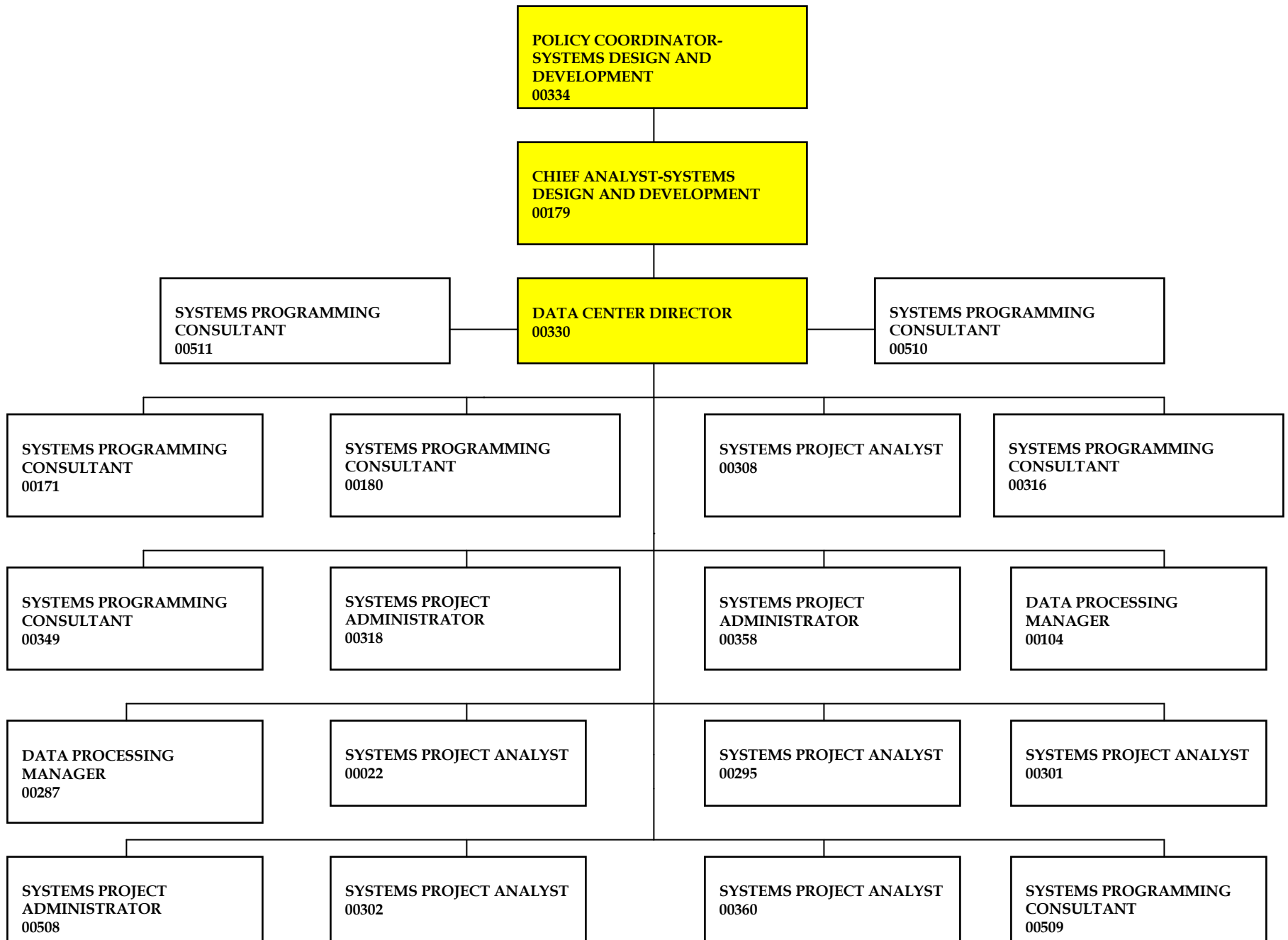
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Systems Design and Development



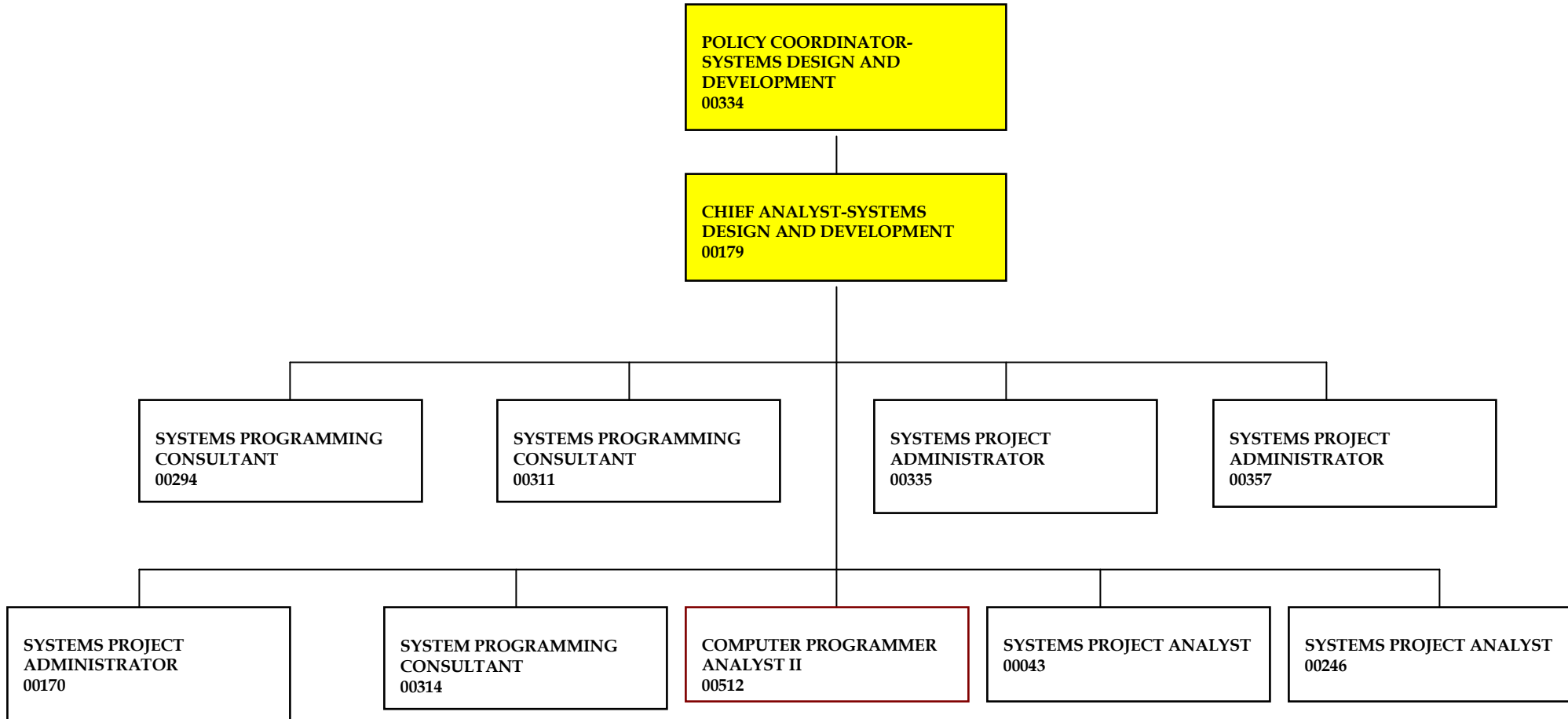
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Systems Design and Development



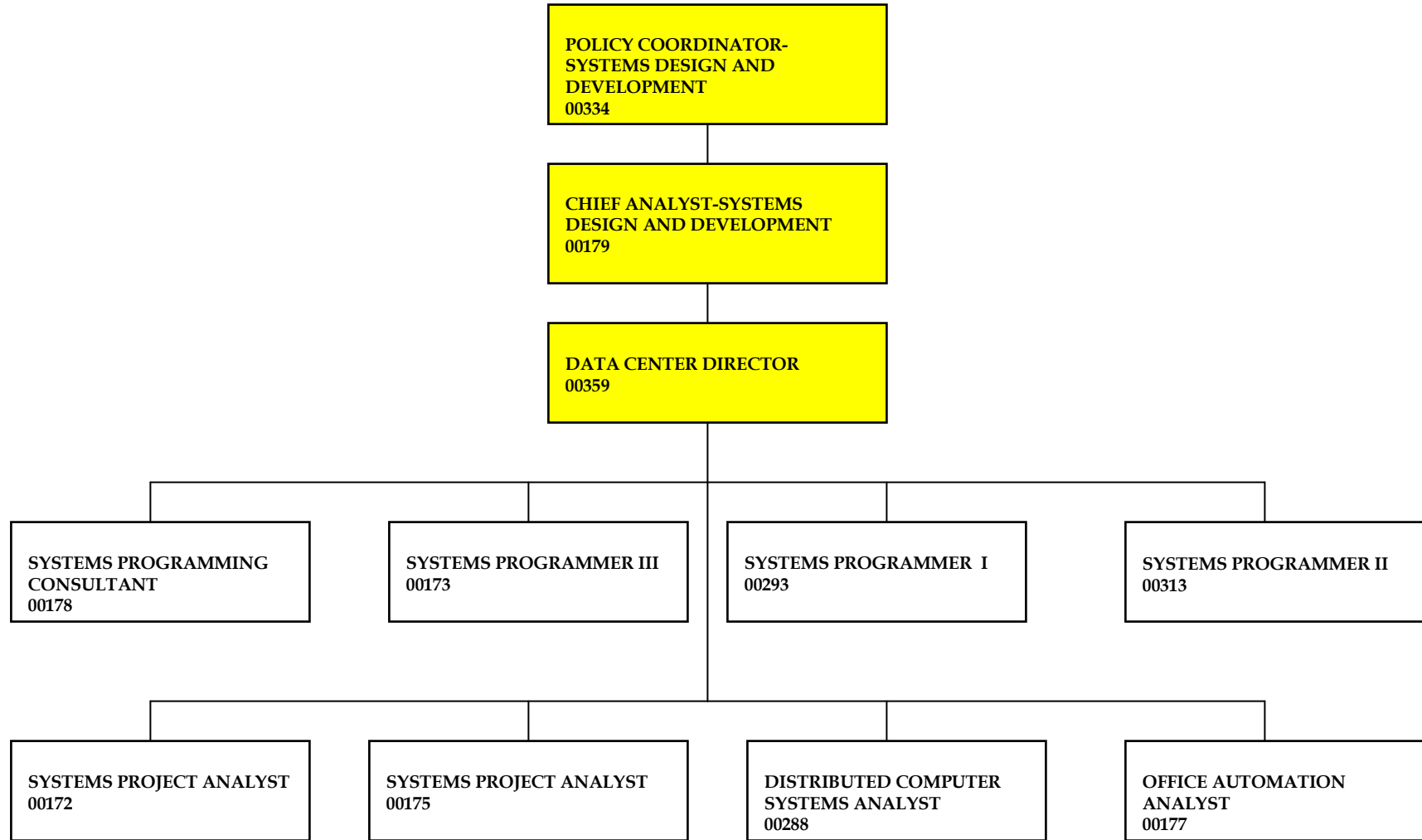
**EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Systems Design and Development**



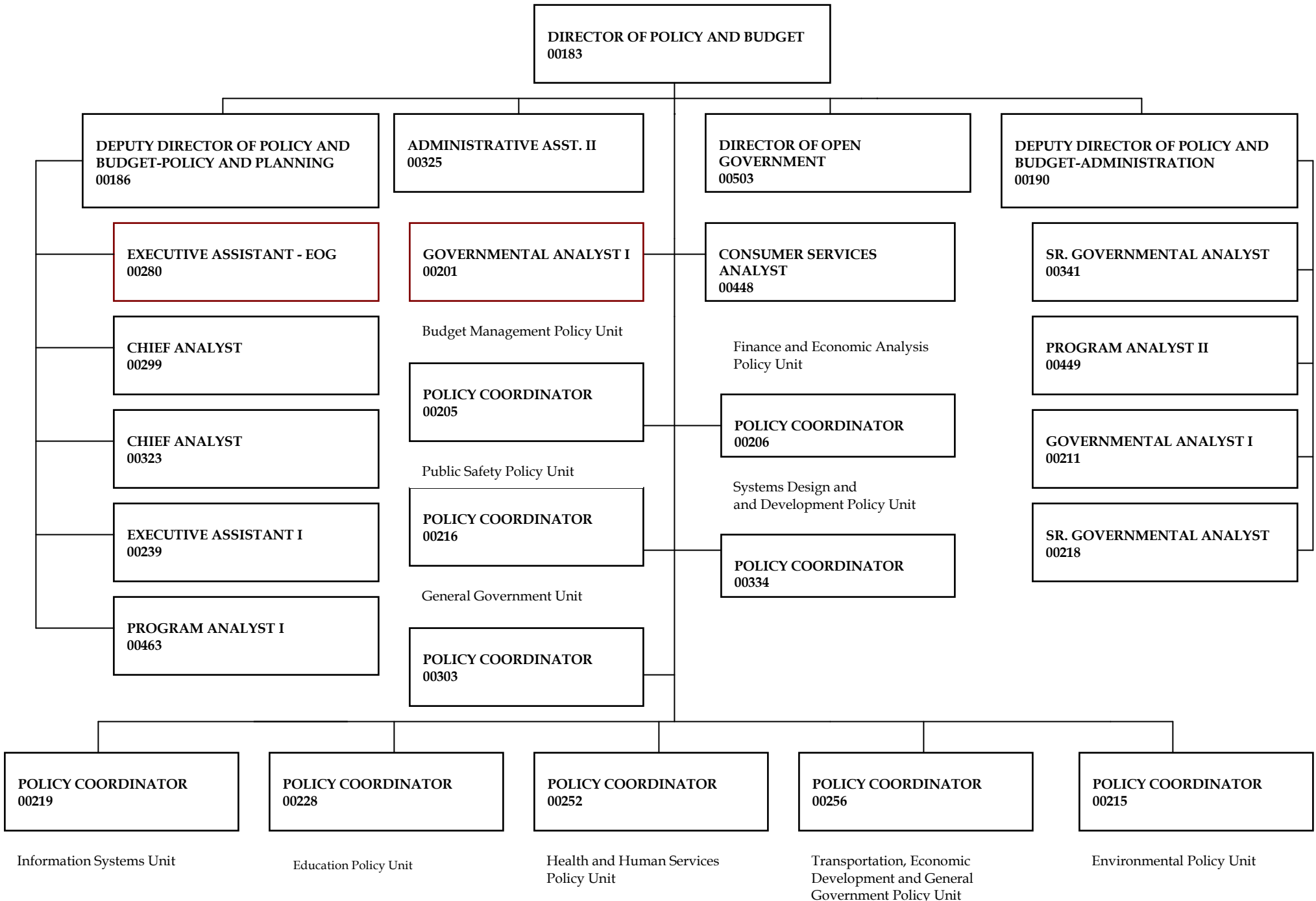
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Systems Design and Development



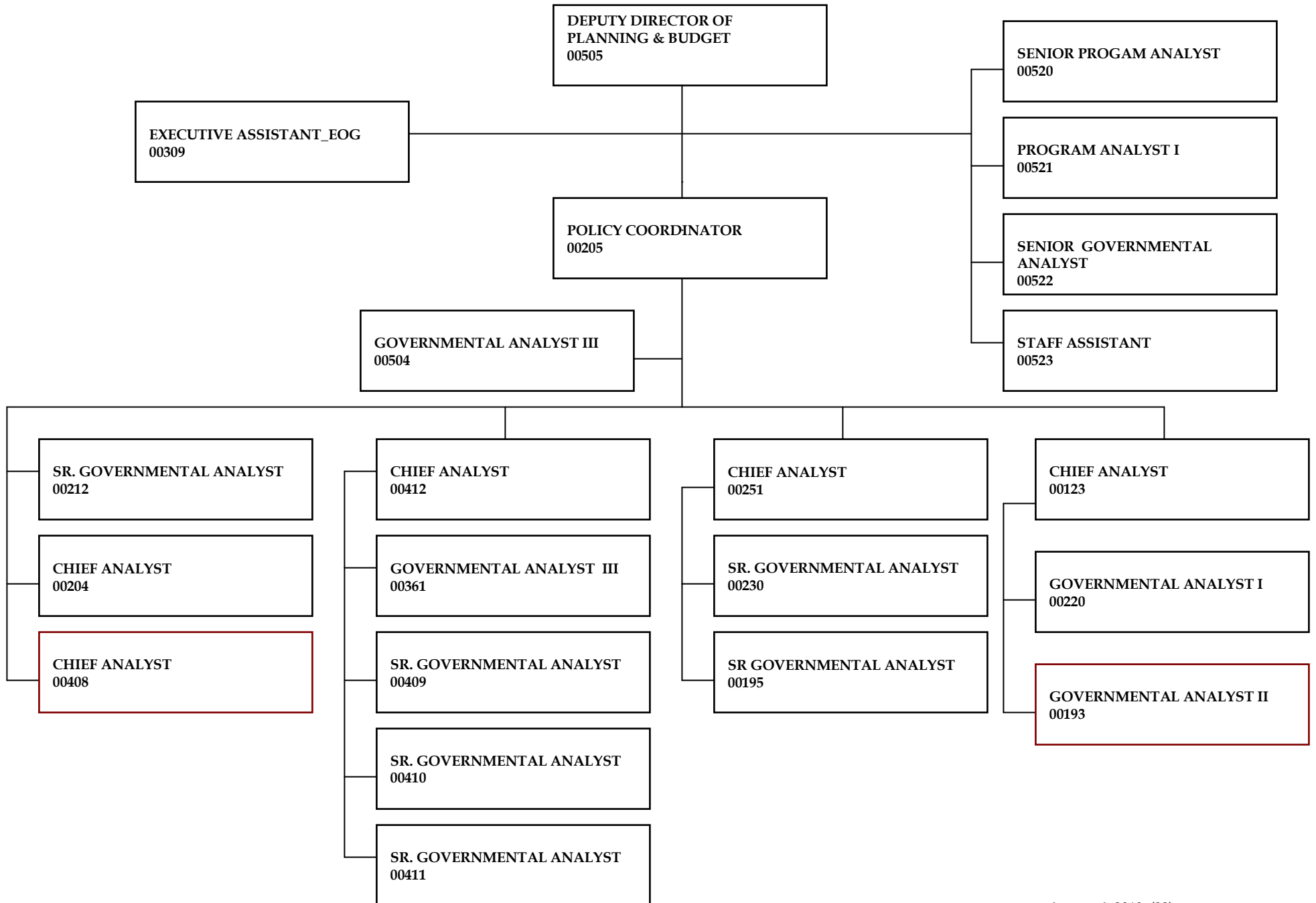
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Systems Design and Development



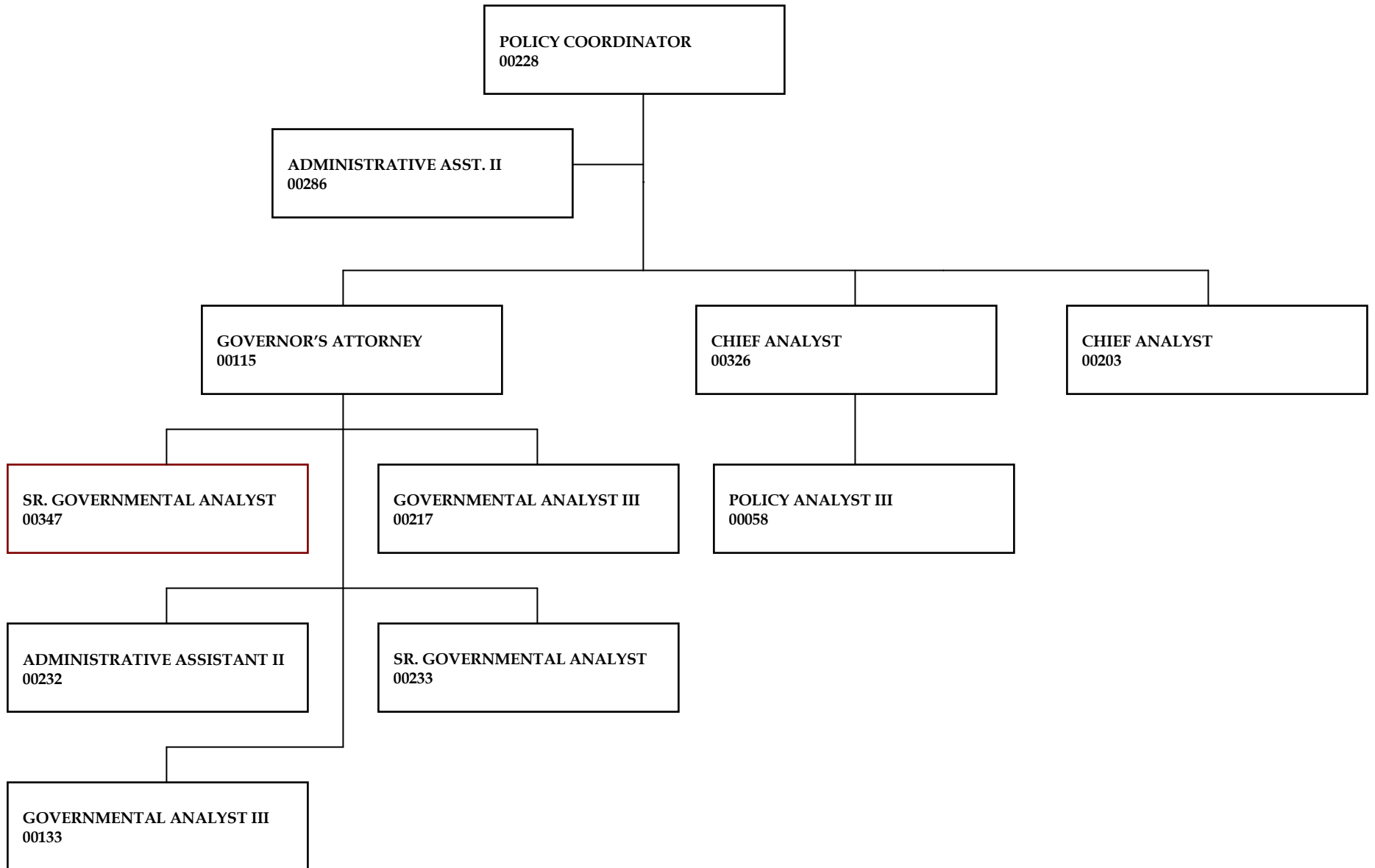
**EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget**



**EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Budget Management Policy Unit**

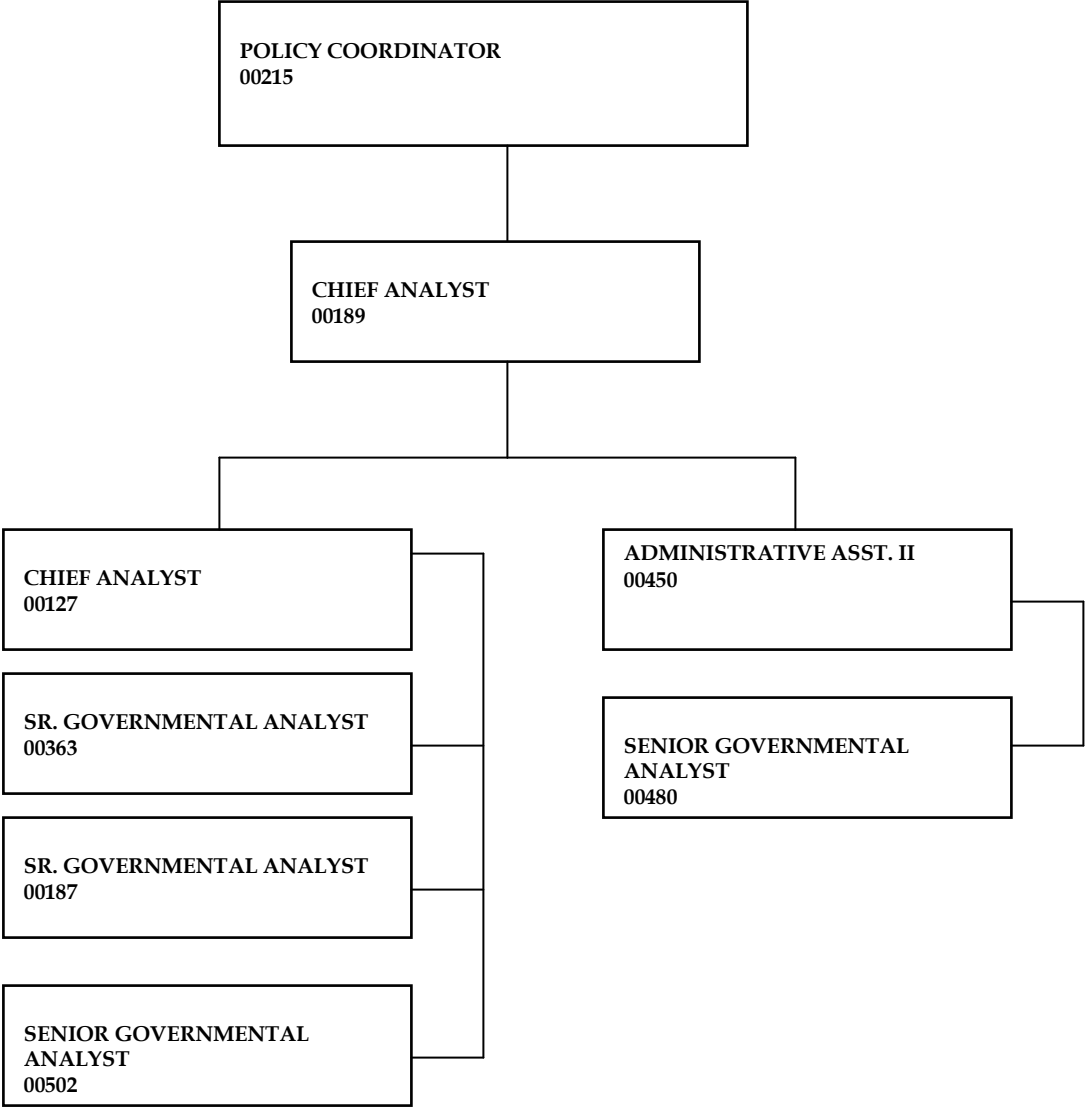


EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Education Policy Unit

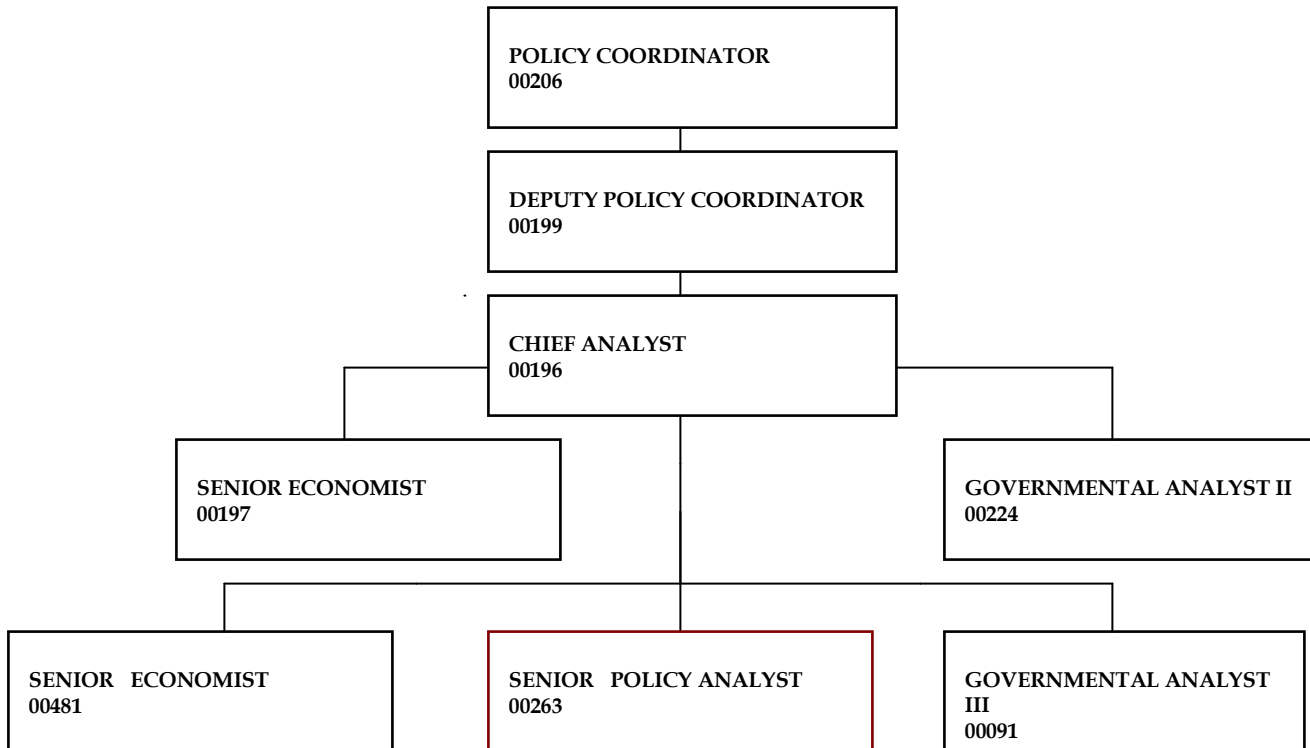


August 4, 2010 (11)

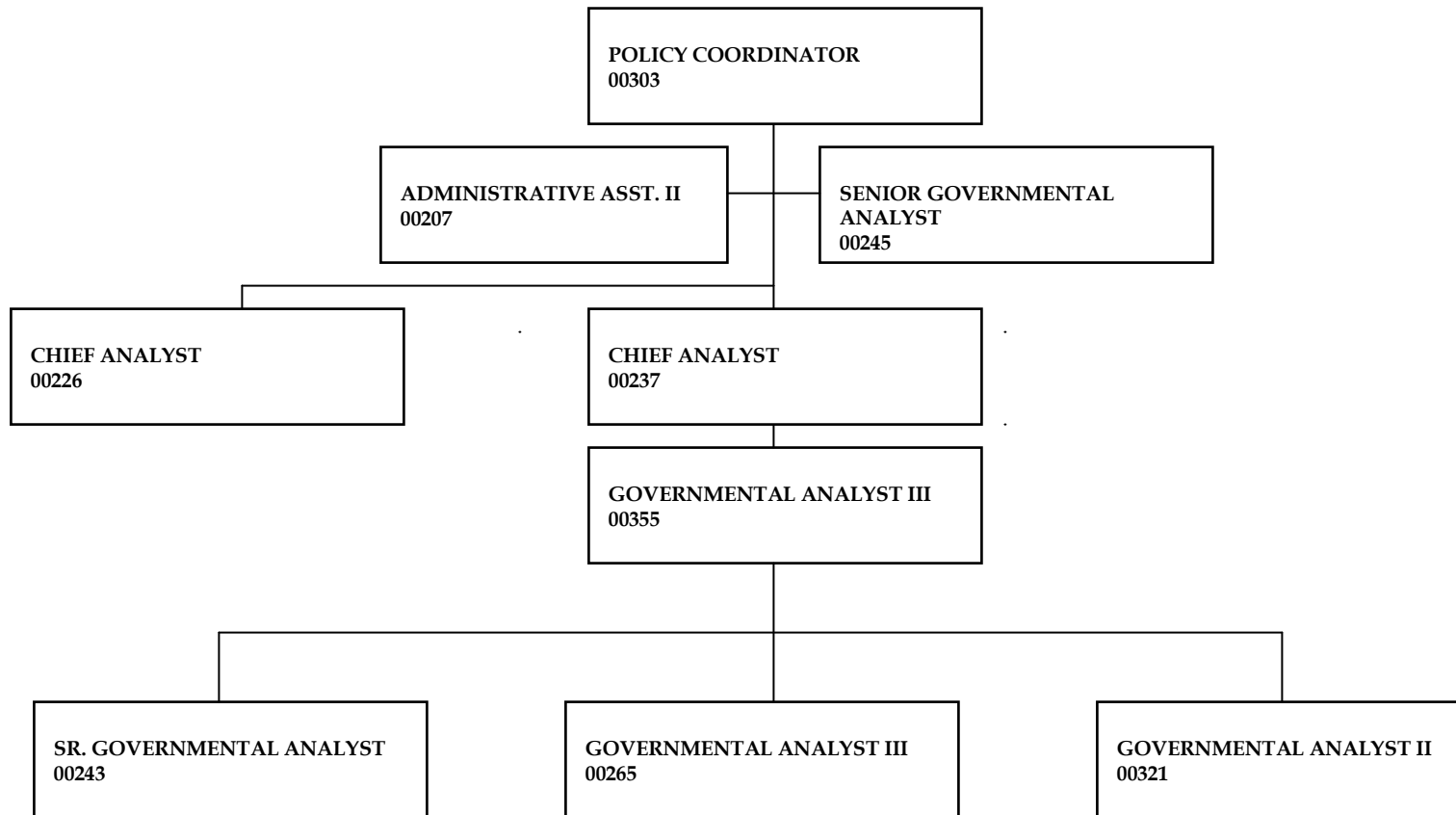
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Environmental Policy Unit



EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Finance and Economic Analysis Policy Unit

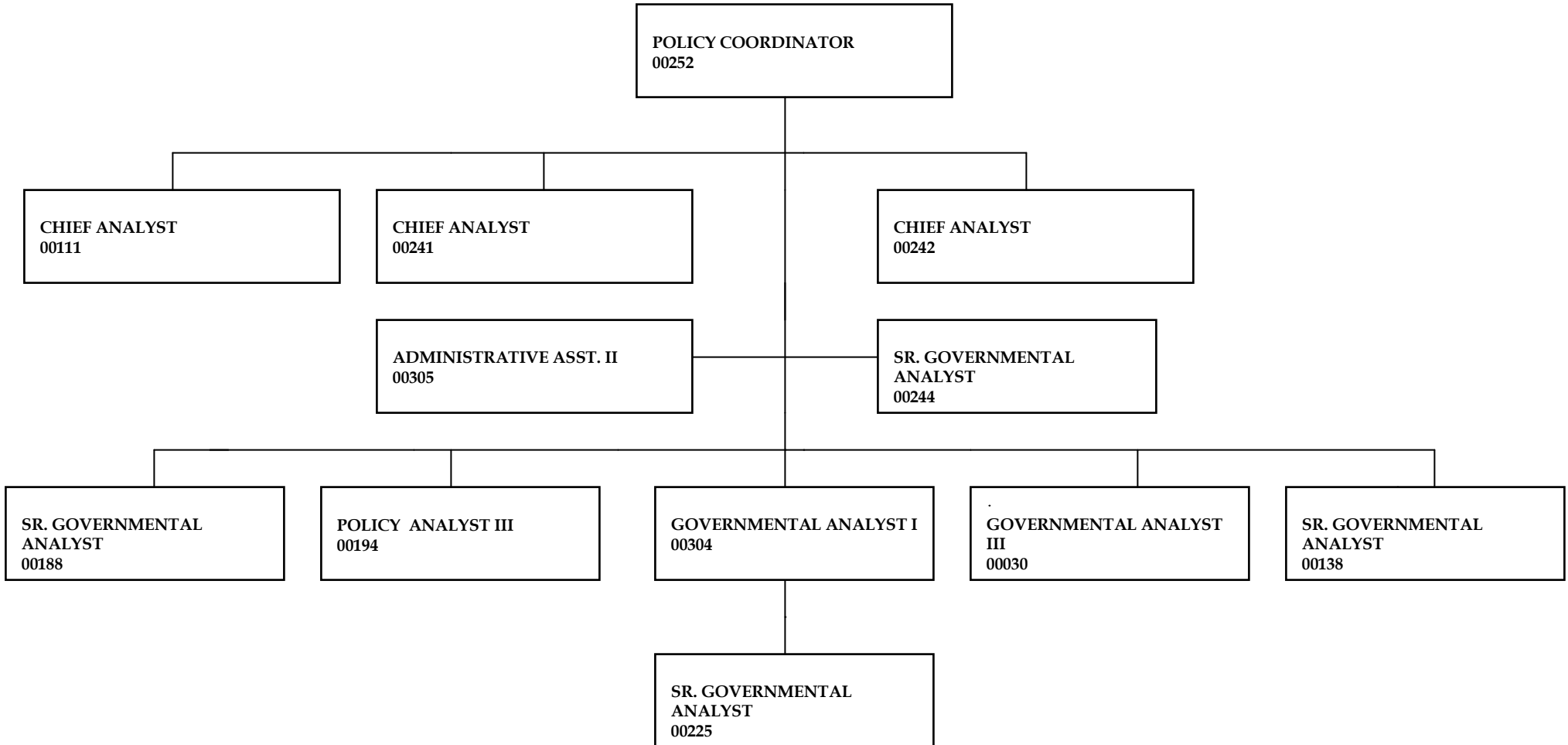


EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
General Government Policy Unit

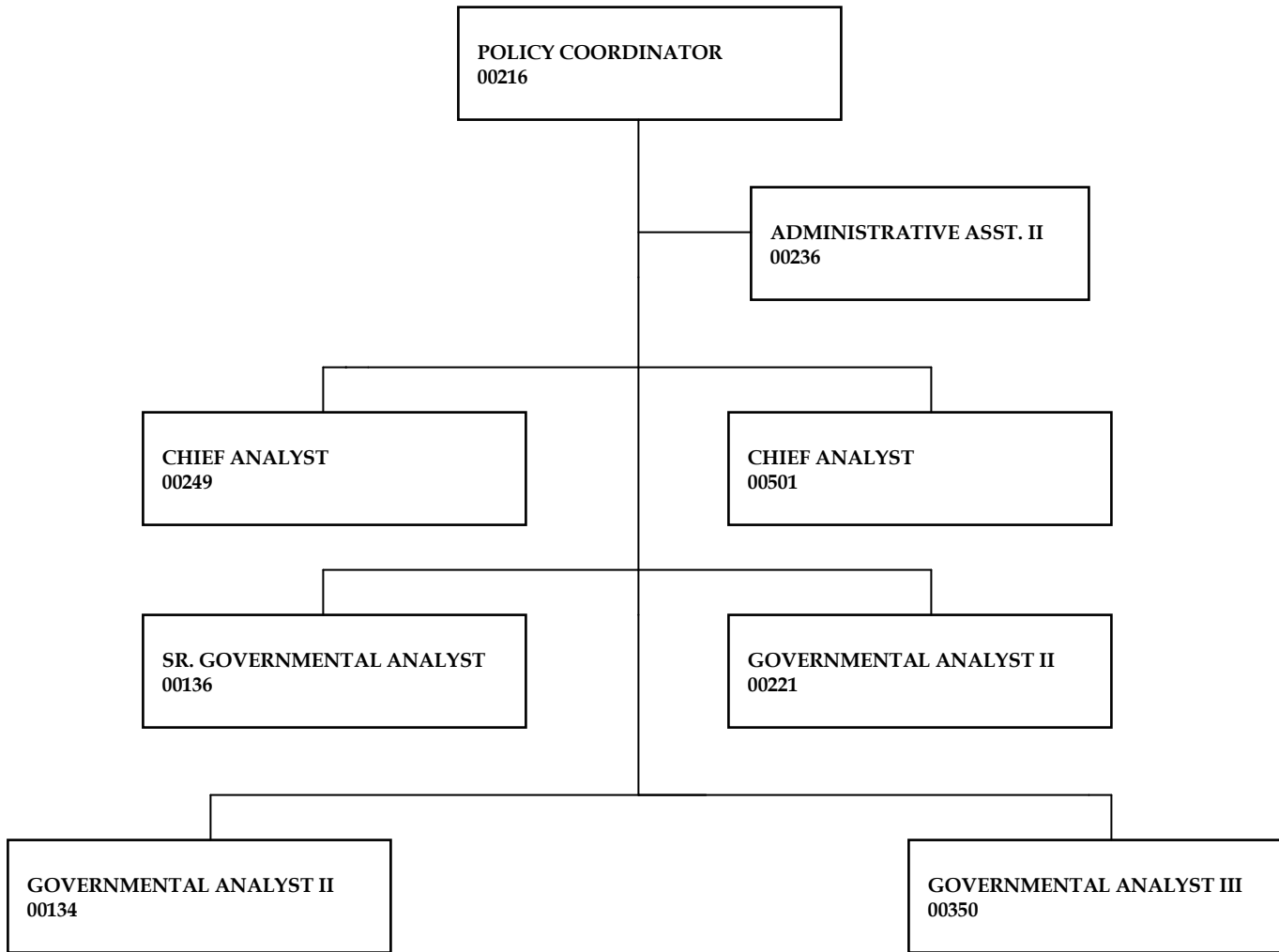


August 4, 2010 (9)

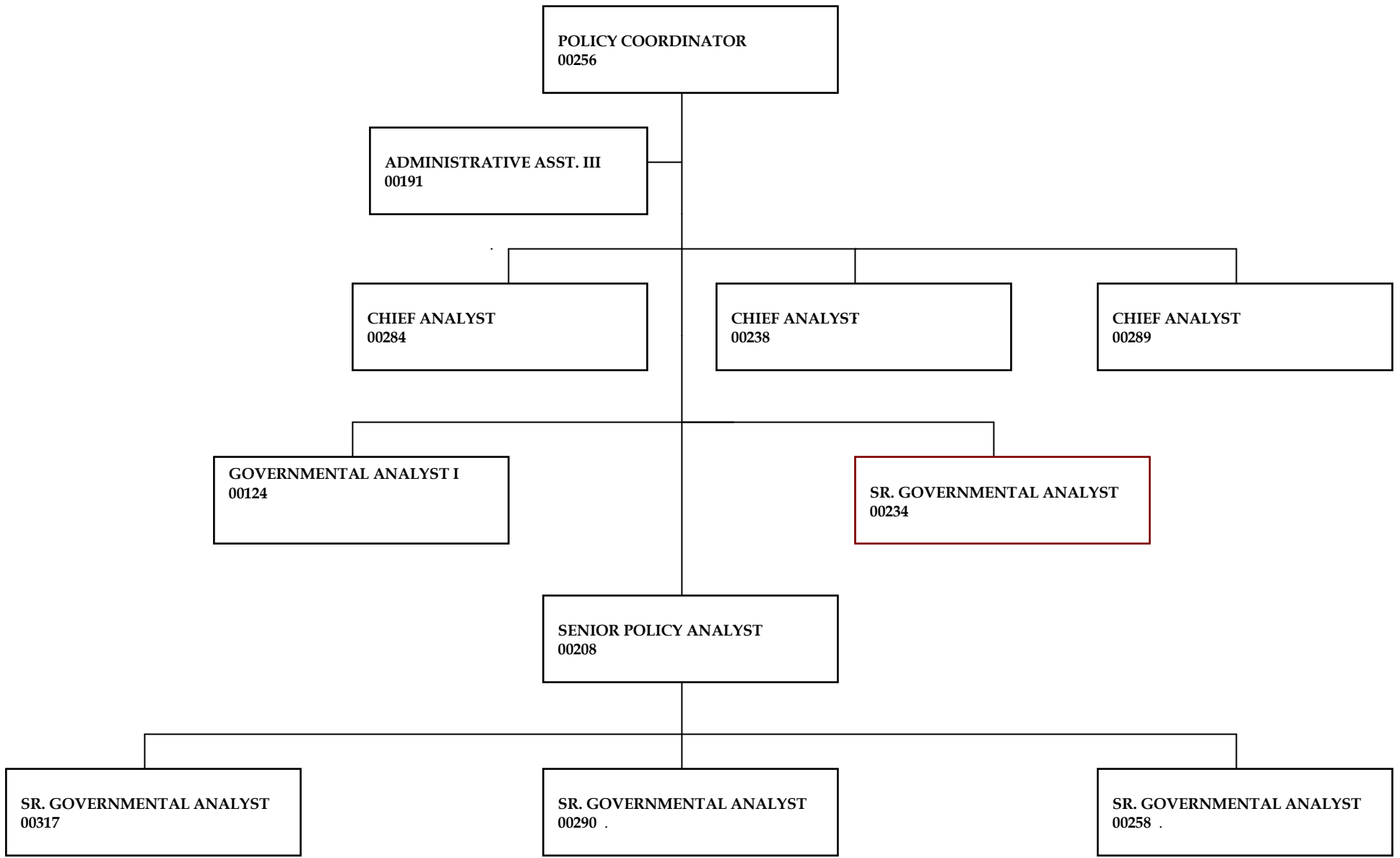
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Health and Human Services Policy Unit



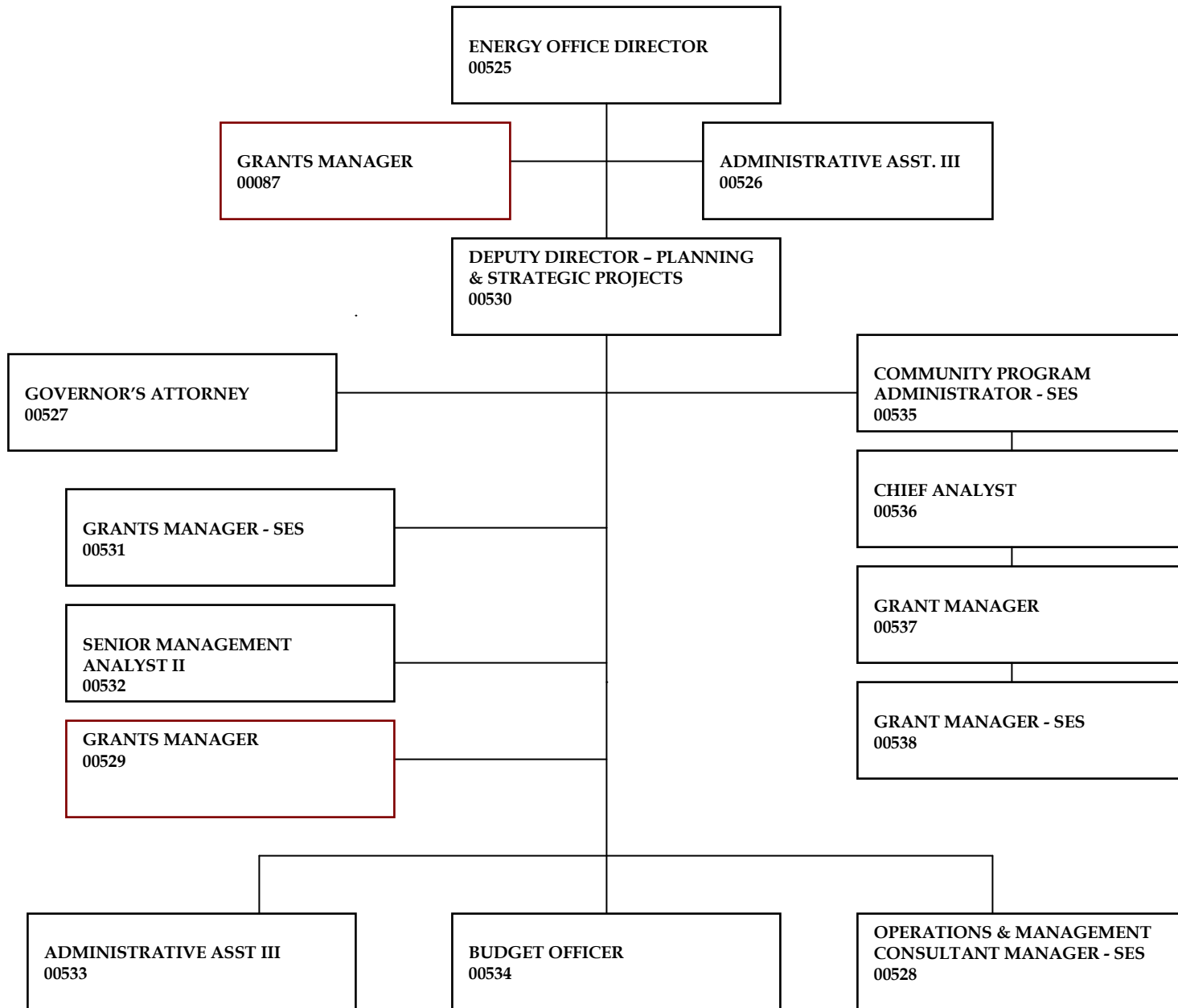
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Public Safety Policy Unit



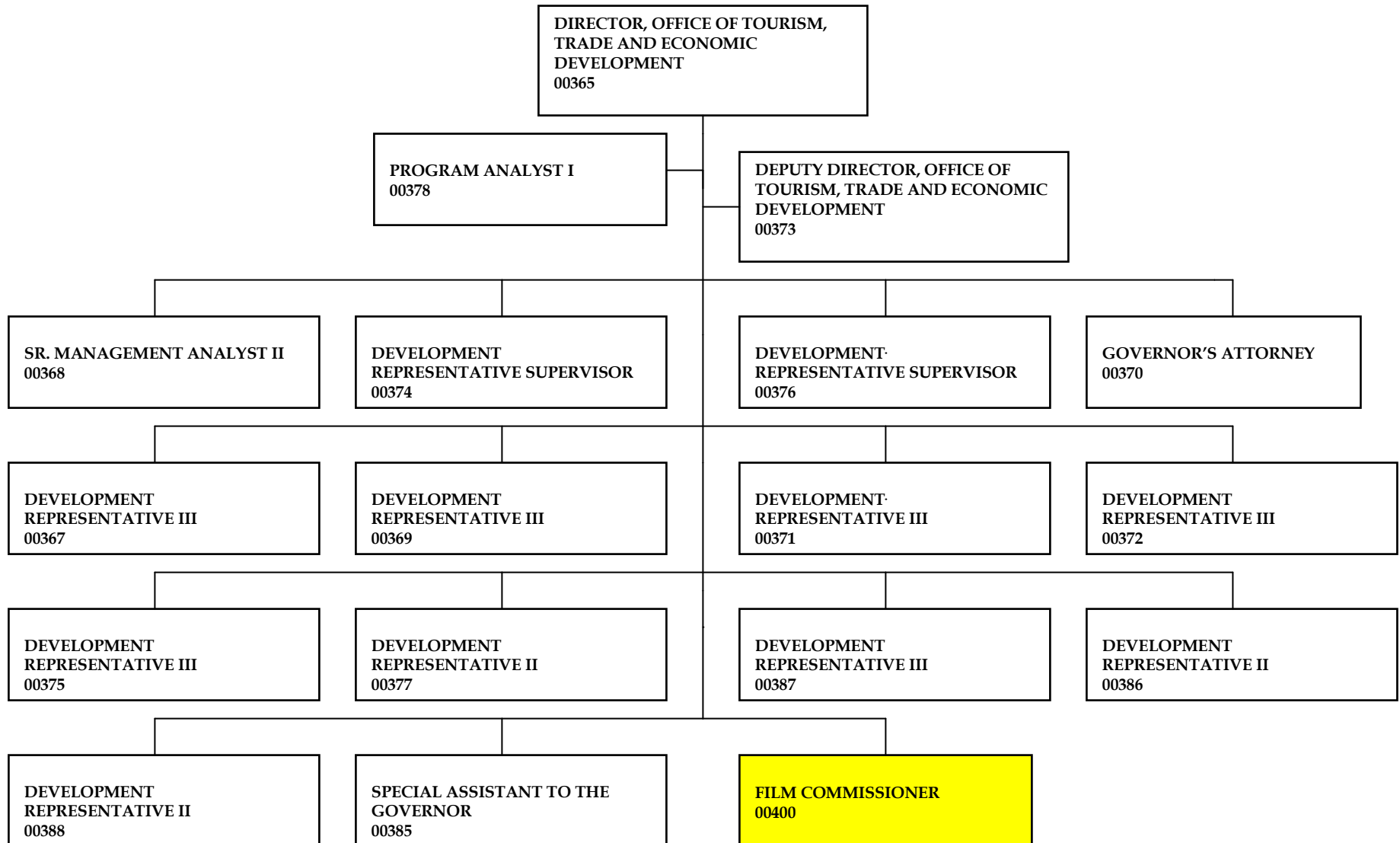
EXECUTIVE OFFICE OF THE GOVERNOR
Office of Policy and Budget
Transportation, Economic Development



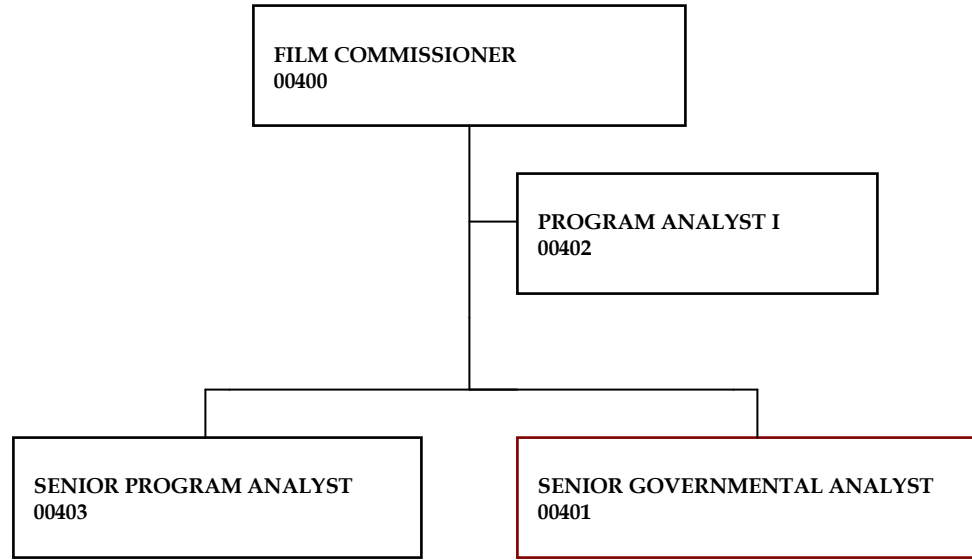
**EXECUTIVE OFFICE OF THE GOVERNOR
Florida Energy & Climate Change
Commission**



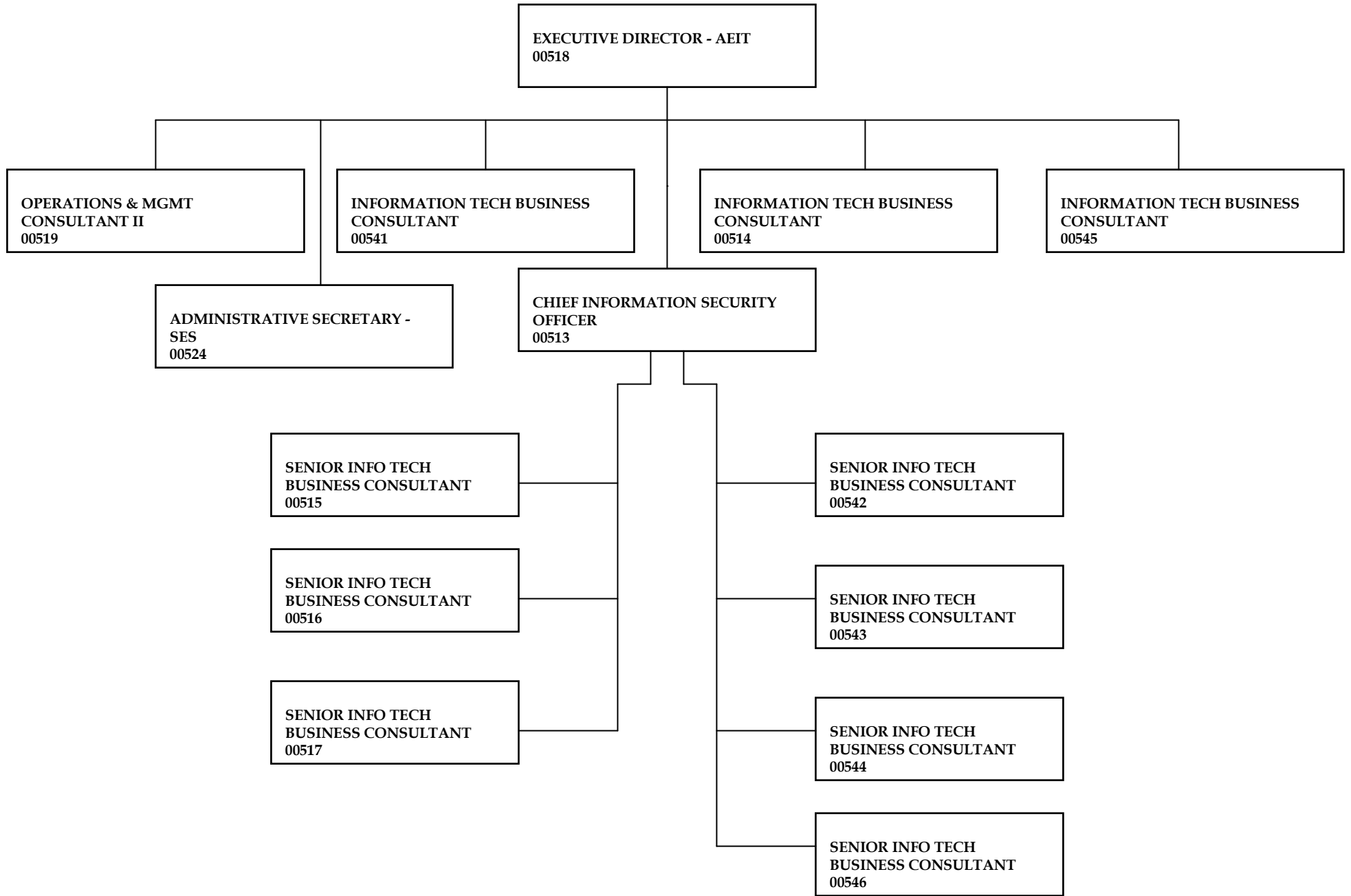
**EXECUTIVE OFFICE OF THE GOVERNOR
Office of Tourism, Trade and Economic Development**



EXECUTIVE OFFICE OF THE GOVERNOR
Office of the Film Commissioner



EXECUTIVE OFFICE OF THE GOVERNOR
Agency for Enterprise Information Technology



GOVERNOR, EXECUTIVE OFFICE OF THE		FISCAL YEAR 2009-10			
SECTION I: BUDGET		OPERATING		FIXED CAPITAL OUTLAY	
TOTAL ALL FUNDS GENERAL APPROPRIATIONS ACT		164,113,924		166,829,960	
ADJUSTMENTS TO GENERAL APPROPRIATIONS ACT (Supplementals, Vetoes, Budget Amendments, etc.)		9,340,795		0	
FINAL BUDGET FOR AGENCY		173,454,719		166,829,960	
SECTION II: ACTIVITIES * MEASURES		Number of Units	(1) Unit Cost	(2) Expenditures (Allocated)	(3) FCO
<i>Executive Direction, Administrative Support and Information Technology (2)</i>					152,262,360
Drug Control Coordination * Number of drug control coordination contacts		1,800	2,366.44	4,259,594	
Business Expansion, Retention And Recruitment * Number of active projects worked		277	12,088.38	3,348,481	
Economic Development Comprehensive Marketing * Number of qualified marketing leads generated		1,435	754.94	1,083,336	
International Representation, Marketing, Research And Inward Investment Assistance * Number of companies assisted by EFI in the area of international trade		1,113	4,402.52	4,900,000	
Trade And Export Assistance * Number of businesses assisted		5,805	220.55	1,280,305	
Brownfield Redevelopment * Number of projects approved for funding		6	280,900.00	1,685,400	
Enterprise Florida Assistance To Rural And Urban Core Businesses * Number of direct full-time jobs facilitated		6,992	112.68	787,878	
Rural Community Development Loans And Grants * Total non-state funds leveraged in rural economic development programs		423,285	1.01	427,439	
Statewide Black Business Investment Corporations (bbic) Franchising And Capitalization Programs * Number of jobs created or retained by regional and statewide BBIC's		353	7,769.57	2,742,659	
Amateur Sports Development/Sunshine State Games/Senior State Games * Number of amateur athletes competing in the games		20,640	9.69	200,000	
Film Business Development And Marketing * Number of productions worked by OFE resulting in business in Florida		1,515	4,501.94	6,820,433	
Film Industry-government Liaison And Policy Development * Number of liaison and development activities conducted by OFE		296	7,750.05	2,294,015	
Film Production Support Services * Number of productions worked by OFE		1,032	1,618.22	1,670,005	
Sports Economic Development Programs * Number of out-of-state visitors attending events funded through grant programs		406,958	5.60	2,278,048	
Space Business Development * Number of Florida businesses provided technical or financial assistance		169	22,721.56	3,839,943	
Visit Florida Marketing * Leads and visitor inquiries generated by VISIT FLORIDA events and media placements		146,682	142.14	20,850,000	
Visit Florida Sales Services * Number of visitor inquiries generated by VISIT FLORIDA sales events		730,128	2.84	2,075,000	
Visit Florida Tourism Partnership Development * Private sector partner financial contributions through strategic alliance programs		2,185,307	0.47	1,037,500	
Visit Florida Welcome Center Visitor Services * Number of visitors at the Florida Welcome Centers		2,169,395	0.48	1,037,500	
Qualified Target Industry Program * Number of projects approved for funding		78	235,349.13	18,357,232	
Quick Action Closing Fund * Number of projects approved for funding		15	561,388.67	8,420,830	
Military Base Protection * Number of projects approved for funding		11	90,469.91	995,169	
International Business Advocacy * Number of projects approved for funding		3	266,666.67	800,000	
Local Economic Development Initiatives * Number of projects approved for funding		3	2,116,666.67	6,350,000	
Energy Efficiency And Renewable Energy Grants And Incentives * Number of grants and incentives processed		21,970	1,522.16	33,441,855	
Energy And Climate Program Coordination * : Number of energy and climate program contacts		9,694	669.01	6,485,340	
Agency For Enterprise Information Technology-technology And Security Coordination * Number of hours of information security training provided.		158	52,637.29	8,316,693	
TOTAL				145,784,655	152,262,360
SECTION III: RECONCILIATION TO BUDGET					
PASS THROUGHS					
TRANSFER - STATE AGENCIES					
AID TO LOCAL GOVERNMENTS					
PAYMENT OF PENSIONS, BENEFITS AND CLAIMS					
OTHER				15,283,427	
REVERSIONS				12,386,641	14,567,600
TOTAL BUDGET FOR AGENCY (Total Activities + Pass Throughs + Reversions) - Should equal Section I above. (4)				173,454,723	166,829,960

SCHEDULE XI/EXHIBIT VI: AGENCY-LEVEL UNIT COST SUMMARY

(1) Some activity unit costs may be overstated due to the allocation of double budgeted items.
(2) Expenditures associated with Executive Direction, Administrative Support and Information Technology have been allocated based on FTE. Other allocation methodologies could result in significantly different unit costs per activity.
(3) Information for FCO depicts amounts for current year appropriations only. Additional information and systems are needed to develop meaningful FCO unit costs.
(4) Final Budget for Agency and Total Budget for Agency may not equal due to rounding. \$4.00 rounding difference on this report.

Schedule XIV
Variance from Long Range Financial Outlook

Agency: Executive Office of the Governor Contact: Kelley Sasso

Article III, Section 19(a)3, Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook.

- 1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2010 contain revenue or expenditure estimates related to your agency?

Yes No

- 2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2011-2012 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget request.

	Issue (Revenue or Budget Driver)	R/B*	FY 2011-2012 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	Rental Car Surcharge	R	25,100,000	24,243,524
b	Economic Development Programs	B	143,400,000	124,432,904
c				
d				
e				
f				

- 3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

* R/B = Revenue or Budget Driver

								COL A01	COL A02	COL A03	COL A04
								ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
								EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12
GOVERNOR, EXECUTIVE OFFICE								31000000			
PGM: GENERAL OFFICE								31100000			
EXECUTIVE DIR/SUPPORT SVCS								31100100			
FUND: GRANTS AND DONATIONS TF								2339			
SECTION I: DETAIL OF REVENUES											
REVENUE	CAP	SVC	AUTH	MATCHING %	CFDA						
CODE		CHG %		ST I/C LOC I/C	NO.						
01 NOTARY PUBLIC FEES	001500	NO	0.0	117.01	0.00	0.00	365,685	365,752	365,752		
04 REFUND PY EXPENDITURES	001903	NO	0.0	215	0.00	0.00	1,696				
TOTAL TO LINE B IN SECTION IV							367,381	365,752	365,752		
SECTION II: DETAIL OF NONOPERATING EXPENDITURES											
OBJECT	TRANSFER	CFDA									
CODE	TO BE	NO.									
04 STATE TRUST FUND RESERVE	999000								18,500		
08 TRANSFER IN 31100200/2339	810000	31100200				87,415	288,007-				
09 UNFUNDED BUDGET	899000						87,415-		396,084-		
TOTAL TO LINE E IN SECTION IV							87,415	375,422-	377,584-		
SECTION III: ADJUSTMENTS											
OBJECT											
CODE											
01 SEPTEMBER 2010 REVERSIONS	991000							1,683			
TOTAL TO LINE H IN SECTION IV								1,683			
SECTION IV: SUMMARY											
UNRESERVED FUND BALANCE - JULY 1	(A)										
ADD: REVENUES (FROM SECTION I)	(B)					367,381	365,752	365,752			
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)					367,381	365,752	365,752			
LESS: OPERATING EXPENDITURES	(D)					279,966	742,857	743,336			
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)					87,415	375,422-	377,584-			
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)										
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)						1,683-				
NET ADJUSTMENTS (FROM SECTION III)	(H)						1,683				
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)										

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: GENERAL OFFICE	31100000			
DRUG CONTROL COORDINATION	31100200			

FUND: GRANTS AND DONATIONS TF 2339

SECTION I: DETAIL OF REVENUES

	REVENUE CODE	CAP	SVC CHG %	AUTH	MATCHING % ST I/C LOC I/C	CFDA NO.			
02 EUDL FED. GRANT AWARD	000700	NO	0.0	216	0.00 C 0.00 C	16.727	537,249	540,000	540,000
03 GANG REDUCTION GRANT	000700	NO	0.0	216	0.00 C 0.00 C	16.544	353,274		
05 REFUND PY EXPENDITURES	001800	NO	0.0	215	0.00 C 0.00 C		315		
TOTAL TO LINE B IN SECTION IV							890,838	540,000	540,000

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

	OBJECT CODE	TRANSFER TO BE	CFDA NO.						
01 STATE TRUST FUND RESERVE	999000					27,000			
03 TRANSFER OUT 31100100/2339	810000	31100100			285,007				
04 UNFUNDED BUDGET	899000				184,069-				
05 TRANSFER IN 31100200/2339	810000	31100200			846,097				
06 TRANSFER OUT 31800300/2339	810000	31800300			53,148-				
07 TRANSFER OUT 31100200/2339	810000	31100200			87,415-				
TOTAL TO LINE E IN SECTION IV							705,534	100,938	27,000

SECTION III: ADJUSTMENTS

	OBJECT CODE				
01 SEPTEMBER 2009 REVERSIONS	991000		78,252		
TOTAL TO LINE H IN SECTION IV					78,252

COL A01	COL A02	COL A03	COL A04
ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12

GOVERNOR, EXECUTIVE OFFICE 31000000
 PGM: GENERAL OFFICE 31100000
DRUG CONTROL COORDINATION 31100200

FUND: GRANTS AND DONATIONS TF 2339

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)	600,891		
ADD: REVENUES (FROM SECTION I)	(B)	890,838	540,000	540,000
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)	1,491,729	540,000	540,000
LESS: OPERATING EXPENDITURES	(D)	864,447	439,062	439,062
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	705,534	100,938	27,000
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)			
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)	78,252-		73,938
NET ADJUSTMENTS (FROM SECTION III)	(H)	78,252		
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)			73,938

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: GENERAL OFFICE	31100000			
LAS/PBS	31100500			

FUND: PLAN AND BUDGET SYSTEM TF 2535

SECTION I: DETAIL OF REVENUES

	REVENUE CODE	CAP	SVC CHG %	AUTH	MATCHING % ST I/C LOC I/C	CFDA NO.	COL A01	COL A02	COL A03	COL A04
01 TRANSFERS FROM LEG10013	001500	NO	0.0	215.24	0.00 0.00		7,499,065	5,402,810	5,402,810	
03 REFUNDS OF PY EXPEND.	001800	NO	0.0	215	0.00 0.00		3,231			
TOTAL TO LINE B IN SECTION IV							7,502,296	5,402,810	5,402,810	

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

	OBJECT CODE	TRANSFER TO BE	CFDA NO.	COL A01	COL A02	COL A03	COL A04
01 STATE TRUST FUND RESERVE	999000					270,141	
08 TRANSFER TO GR 1000092	810000	31100100		1,500,000			
TOTAL TO LINE E IN SECTION IV				1,500,000		270,141	

SECTION III: ADJUSTMENTS

	OBJECT CODE	COL A01	COL A02	COL A03	COL A04
03 SEPTEMBER 2010 REVERSIONS	991000		3,114		
TOTAL TO LINE H IN SECTION IV			3,114		

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)	1,693,603	2,328,522	1,861,717
ADD: REVENUES (FROM SECTION I)	(B)	7,502,296	5,402,810	5,402,810
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)	9,195,899	7,731,332	7,264,527
LESS: OPERATING EXPENDITURES	(D)	5,367,377	5,872,729	5,882,312
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	1,500,000		270,141
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)			
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)	2,328,522	1,858,603	1,112,074
NET ADJUSTMENTS (FROM SECTION III)	(H)		3,114	
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)	2,328,522	1,861,717	1,112,074

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: GENERAL OFFICE	31100000			
FL ENERGY & CLIMATE COMM	31100700			

FUND: GRANTS AND DONATIONS TF 2339

SECTION I: DETAIL OF REVENUES

	REVENUE CODE	CAP	SVC CHG %	AUTH	MATCHING % ST I/C LOC I/C	CFDA NO.					
01 U.S. DOE ADM FORMULA	000700	NO	0.0	377.601	5.00 I 0.00	81.041	1,286,749	1,300,000	1,300,000		
02 U.S. DOE UMBRELLA	000700	NO	0.0	377.601	5.00 I 0.00	81.119	27,248	35,000	35,000		
05 STATE ENERGY PROGRAMARR	000750	NO	0.0	216	0.00 0.00	81.041	14,470,358				
07 ANTICIPATED REVENGPRO	000750	NO	0.0	216	5.00 I 5.00 I	81.041	111,745,845				
09 ENERGY EFF BLK GRTARRA	000750	NO	0.0	216	0.00 0.00	81.128	251,226				
10 ENERGY APP REBATEARRA	000750	NO	0.0	216	10.00 I 0.00	81.127	2,327,055				
11 NAT GOV ASSOC	001100	NO	0.0	216	0.00 0.00		25,000				
12 ANTICIPATED BLKGRT	000750	NO	0.0	216	5.00 I 5.00 I	81.128	30,150,374				
TOTAL TO LINE B IN SECTION IV							160,283,855	1,335,000	1,335,000		

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

	OBJECT CODE	TRANSFER TO BE	CFDA NO.			
02 TRANSFER TO DEP TF 2339074	810000			137,715		
03 STATE TRUST FUND RESERVE	999000				66,750	
05 TRANSFER FROM 31100200/2339	810000			846,097-		
07 UNFUNDED BUDGET	899000				11,164,745-	33,901,276-
08 BUDGET AMENDMENT B0161	899000				901,488	
09 BUDGET AMENDMENT B0043	899000			74,585	74,250	
10 TRANSFER GR 31100700	810000			88,939		
TOTAL TO LINE E IN SECTION IV				544,858-	10,189,007-	33,834,526-

SECTION III: ADJUSTMENTS

	OBJECT CODE		
01 FCO JUNE 2010REVERSION	991000	265,649	
02 SEPTEMBER 2009 REVERSION	991000	45,050	
03 ADJUSTMENTFUND BALANCE	991000	591,768	
04 FCO FEB 2010 REVERSION	991000	323,035	
05 BOB FCO REVERSION JUNE 2010	991000	2,000,000	
06 SEPTEMBER 2010 REVERSION	991000		2,478,369

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: GENERAL OFFICE	31100000			
FL ENERGY & CLIMATE COMM	31100700			
FUND: GRANTS AND DONATIONS TF	2339			
TOTAL TO LINE H IN SECTION IV	3,225,502	2,478,369		

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)			
ADD: REVENUES (FROM SECTION I)	(B)	160,283,855	1,335,000	1,335,000
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)	160,283,855	1,335,000	1,335,000
LESS: OPERATING EXPENDITURES	(D)	33,441,855	3,907,213	34,319,526
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	544,858-	10,189,007-	33,834,526-
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)	130,612,360	10,095,163	850,000
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)	3,225,502-	2,478,369-	
NET ADJUSTMENTS (FROM SECTION III)	(H)	3,225,502	2,478,369	
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)			

COL A01	COL A02	COL A03	COL A04
ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12

GOVERNOR, EXECUTIVE OFFICE 31000000
 PGM: TOUR, TRADE/ECONO DEV 31800000
 EXECUTIVE DIR/SUPPORT SVCS 31800300

FUND: ECON DEVELOP TRANSPORT TF 2175

SECTION I: DETAIL OF REVENUES

REVENUE CODE	CAP	SVC CHG %	AUTH	MATCHING %	CFDA NO.
			ST	I/C LOC I/C	

TOTAL TO LINE B IN SECTION IV

 =====

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

OBJECT CODE	TRANSFER TO BE	CFDA NO.
-------------	----------------	----------

01 TRANSFER TO 31800600/2175

810000	299,800-	300,000-	300,000-
--------	----------	----------	----------

TOTAL TO LINE E IN SECTION IV

 =====

SECTION III: ADJUSTMENTS

OBJECT CODE

TOTAL TO LINE H IN SECTION IV

 =====

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)			
ADD: REVENUES (FROM SECTION I)	(B)			
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)			
LESS: OPERATING EXPENDITURES	(D)	299,800	300,000	300,000
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	299,800-	300,000-	300,000-
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)			
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)			
NET ADJUSTMENTS (FROM SECTION III)	(H)			
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)			

COL A01	COL A02	COL A03	COL A04
ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12

GOVERNOR, EXECUTIVE OFFICE 31000000
 PGM: TOUR, TRADE/ECONO DEV 31800000
 EXECUTIVE DIR/SUPPORT SVCS 31800300

FUND: ECONOMIC DEVELOPMENT TF 2177

SECTION I: DETAIL OF REVENUES

REVENUE	CAP	SVC	AUTH	MATCHING %	CFDA
CODE	CHG %		ST	I/C LOC I/C	NO.

TOTAL TO LINE B IN SECTION IV

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

OBJECT	TRANSFER	CFDA
CODE	TO BE	NO.

01 MERVIC CHARGE TO GENERAL REVENUE 880000
 04 TRANSFER IN FROM 31800600/2177 810000 31800600

5,972	6,000	6,000
5,972-	6,000-	6,000-

TOTAL TO LINE E IN SECTION IV

SECTION III: ADJUSTMENTS

OBJECT
CODE

TOTAL TO LINE H IN SECTION IV

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)
ADD: REVENUES (FROM SECTION I)	(B)
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)
LESS: OPERATING EXPENDITURES	(D)
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)
NET ADJUSTMENTS (FROM SECTION III)	(H)
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: TOUR, TRADE/ECONO DEV	31800000			
EXECUTIVE DIR/SUPPORT SVCS	31800300			

FUND: FL INTER TRADE & PROM TF 2338

SECTION I: DETAIL OF REVENUES

	REVENUE CODE	CAP	SVC CHG %	AUTH	MATCHING % ST I/C LOC I/C	CFDA NO.	COL A01	COL A02	COL A03	COL A04
01 TRANSFERS FROM REV2494	001500	NO	0.0	288.826	0.00 0.00		4,935,055	5,100,000	5,100,000	
02 INTEREST	000500	NO	8.0	17.61	0.00 0.00		28	30	30	
TOTAL TO LINE B IN SECTION IV							4,935,083	5,100,030	5,100,030	

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

	OBJECT CODE	TRANSFER TO BE	CFDA NO.	COL A01	COL A02	COL A03	COL A04
01 SERVICE CHARGE TO GR	880000				2	3	3
02 STATE TRUST FUND RESERVE	999000						255,002
04 TRANSFER FROM 31800600/2338	810000	31800600		4,900,000	4,900,000	4,900,000	
05 UNFUNDED BUDGET	899000					157,194-	648,232-
TOTAL TO LINE E IN SECTION IV				4,900,002	4,742,809	4,506,773	

SECTION III: ADJUSTMENTS

	OBJECT CODE	COL A01	COL A02	COL A03	COL A04
01 SEPTEMBER OPERATING REVERSIONS	991000		395,000		
02 POST CLOSING FINANCIAL STATEMENT ADJ	991000	1,225,000			
09 PY PERIOD ADJUSTMENTFB	991000	532,025-			
TOTAL TO LINE H IN SECTION IV		692,975	395,000		

COL A01	COL A02	COL A03	COL A04
ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12

GOVERNOR, EXECUTIVE OFFICE 31000000
 PGM: TOUR, TRADE/ECONO DEV 31800000
 EXECUTIVE DIR/SUPPORT SVCS 31800300

FUND: FL INTER TRADE & PROM TF 2338

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)	3,609	234,926	395,000
ADD: REVENUES (FROM SECTION I)	(B)	4,935,083	5,100,030	5,100,030
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)	4,938,692	5,334,956	5,495,030
LESS: OPERATING EXPENDITURES	(D)	496,739	592,147	593,257
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	4,900,002	4,742,809	4,506,773
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)			
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)	458,049-		395,000
NET ADJUSTMENTS (FROM SECTION III)	(H)	692,975	395,000	
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)	234,926	395,000	395,000

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: TOUR, TRADE/ECONO DEV	31800000			
EXECUTIVE DIR/SUPPORT SVCS	31800300			

FUND: GRANTS AND DONATIONS TF 2339

SECTION I: DETAIL OF REVENUES

	REVENUE CODE	CAP	SVC CHG %	AUTH	MATCHING % ST I/C LOC I/C	CFDA NO.			
02 INTEREST ON BRIDGE LOAN	000500	NO	8.0	215	0.00 0.00		50,938	65,000	65,000
03 REPAYMENT OF BRIDGE LN	002300	NO	0.0	215	0.00 0.00		182,921	150,000	150,000
TOTAL TO LINE B IN SECTION IV							233,859	215,000	215,000

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

	OBJECT CODE	TRANSFER TO BE	CFDA NO.			
01 SERVICE CHARGE TO GENERAL REVENUE	880000	31800000		9,784	5,200	5,200
03 TRANSFER TO 31800600/2339	810000	31800600		4,154	4,154	
04 STATE TRUST FUND RESERVE	999000					10,750
06 TRANSFER TO GR	810000	31800300		166,773	150,000	150,000
10 TRANSFER TO 31100200/2339	810000	31100200		53,148		
TOTAL TO LINE E IN SECTION IV				233,859	159,354	165,950

SECTION III: ADJUSTMENTS

	OBJECT CODE			
TOTAL TO LINE H IN SECTION IV				

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)		54,859
ADD: REVENUES (FROM SECTION I)	(B)	233,859	215,000
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)	233,859	269,859
LESS: OPERATING EXPENDITURES	(D)		787
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	233,859	159,354
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)		
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)		54,859
NET ADJUSTMENTS (FROM SECTION III)	(H)		103,122
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)		54,859

COL A01	COL A02	COL A03	COL A04
ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12

GOVERNOR, EXECUTIVE OFFICE 31000000
 PGM: TOUR, TRADE/ECONO DEV 31800000
 EXECUTIVE DIR/SUPPORT SVCS 31800300

FUND: PROFESSIONAL SPORTS DEV TF 2551

SECTION I: DETAIL OF REVENUES

REVENUE	CAP	SVC	AUTH	MATCHING %	CFDA
CODE		CHG %	ST	I/C LOC I/C	NO.

TOTAL TO LINE B IN SECTION IV

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

OBJECT	TRANSFER	CFDA
CODE	TO BE	NO.

01 SERVICE CHARGE TO GENERAL REVENUE 880000
 03 TRANSFER TO 31800600/2551 810000 31800600

198,091	198,091	198,091
198,091-	198,091-	198,091-

TOTAL TO LINE E IN SECTION IV

SECTION III: ADJUSTMENTS

OBJECT
CODE

TOTAL TO LINE H IN SECTION IV

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)
ADD: REVENUES (FROM SECTION I)	(B)
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)
LESS: OPERATING EXPENDITURES	(D)
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)
NET ADJUSTMENTS (FROM SECTION III)	(H)
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: TOUR, TRADE/ECONO DEV	31800000			
EXECUTIVE DIR/SUPPORT SVCS	31800300			

FUND: TOURISM PROMOTION TF 2722

SECTION I: DETAIL OF REVENUES

	REVENUE CODE	CAP	SVC CHG %	AUTH	MATCHING % ST I/C LOC I/C	CFDA NO.				
01 TRANSFERS FROM REV2494	001500	NO	0.0	288.122	0.00 0.00		18,717,381	18,900,000	19,800,000	
02 INTEREST ON INVESTMENTS	000502	NO	8.0	17.61	0.00 0.00		194	200	200	
TOTAL TO LINE B IN SECTION IV							18,717,575	18,900,200	19,800,200	

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

	OBJECT CODE	TRANSFER TO BE	CFDA NO.				
01 SERVICE CHARGE TO GR	880000			15	16	16	
02 STATE TRUST FUND RESERVE	999000					945,010	
04 TRANSFER TO 31800600/2722	810000	31800600		20,750,000	18,177,295	18,299,209	
TOTAL TO LINE E IN SECTION IV				20,750,015	18,177,311	19,244,235	

SECTION III: ADJUSTMENTS

	OBJECT CODE						
01 PRIOR YEAR (SEPT) REVERSIONS	991000			1,142,593	3,145,000		
05 ROUNDING	991000			696			
06 POST CLOSING FINANCIAL ADJ	991000			428,648-			
08 OFFSET FUND BALANCE	991000			1,351,401	1,351,401-		
TOTAL TO LINE H IN SECTION IV				2,066,042	1,793,599		

		COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000				
PGM: TOUR, TRADE/ECONO DEV	31800000				
EXECUTIVE DIR/SUPPORT SVCS	31800300				

FUND: TOURISM PROMOTION TF 2722

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)	468,370		1,944,561	
ADD: REVENUES (FROM SECTION I)	(B)	18,717,575	18,900,200	19,800,200	
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)	19,185,945	18,900,200	21,744,761	
LESS: OPERATING EXPENDITURES	(D)	501,972	571,927	572,972	
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	20,750,015	18,177,311	19,244,235	
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)				
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)	2,066,042-	150,962	1,927,554	
NET ADJUSTMENTS (FROM SECTION III)	(H)	2,066,042	1,793,599		
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)		1,944,561	1,927,554	

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: TOUR, TRADE/ECONO DEV	31800000			
ECONOMIC DEV PGMS & PROJ	31800600			

FUND: ECON DEVELOP TRANSPORT TF 2175

SECTION I: DETAIL OF REVENUES

	REVENUE CODE	CAP	SVC CHG %	AUTH ST	MATCHING % I/C LOC I/C	CFDA NO.			
01 TRANSFERS FROM DOT2540	001500	NO	0.0	288.063	0.00 0.00		13,560,140	10,000,000	10,000,000
02 REFUNDS ON ADVANCES	001800	NO	0.0	288.063	0.00 0.00		158,692		
03 INTEREST ON ADVANCES	000500	NO	8.0	288.063	0.00 0.00		2,251	2,300	2,300
TOTAL TO LINE B IN SECTION IV							13,721,083	10,002,300	10,002,300

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

	OBJECT CODE	TRANSFER TO BE	CFDA NO.			
01 STATE TRUST FUND RESERVE	999000					500,000
02 TRANSFER FROM 31800600/2175	810000			299,800	300,000	300,000
03 SERVICE CHARGE TO G. R.	880000			180	184	184
10 UNFUNDED BUDGET	899000				6,497,884-	4,578,084-
TOTAL TO LINE E IN SECTION IV				299,980	6,197,700-	3,777,900-

SECTION III: ADJUSTMENTS

	OBJECT CODE		
01 JUNE 2010 FCO REVERSIONS	991000	11,981,778	
03 ADJUSTMENT TO LINE I	991000	8,399,131-	
04 FEBRUARY 2010 REVERSIONS	991000	9,216,050	
TOTAL TO LINE H IN SECTION IV		12,798,697	

COL A01	COL A02	COL A03	COL A04
ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12

GOVERNOR, EXECUTIVE OFFICE 31000000
 PGM: TOUR, TRADE/ECONO DEV 31800000
 ECONOMIC DEV PGMS & PROJ 31800600

FUND: ECON DEVELOP TRANSPORT TF 2175

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)		6,219,800	6,219,800	
ADD: REVENUES (FROM SECTION I)	(B)	13,721,083	10,002,300	10,002,300	
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)	13,721,083	16,222,100	16,222,100	
LESS: OPERATING EXPENDITURES	(D)				
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	299,980	6,197,700-	3,777,900-	
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)	20,000,000	16,200,000	20,000,000	20,000,000
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)	6,578,897-	6,219,800		
NET ADJUSTMENTS (FROM SECTION III)	(H)	12,798,697			
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)	6,219,800	6,219,800		

										COL A01	COL A02	COL A03	COL A04
										ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
										EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12
GOVERNOR, EXECUTIVE OFFICE										31000000			
PGM: TOUR, TRADE/ECONO DEV										31800000			
ECONOMIC DEV PGMS & PROJ										31800600			
FUND: ECONOMIC DEVELOPMENT TF										2177			
SECTION I: DETAIL OF REVENUES													
REVENUE	CAP	SVC	AUTH	MATCHING %	CFDA								
CODE		CHG %	ST	I/C LOC I/C	NO.								
01 LOCAL FINANCIAL SUPPORT	000810	NO	0.0	288.106	0.00	0.00	3,671,072	3,700,000	3,700,000				
02 INTEREST ON RURAL LOANS	000500	NO	8.0	288.065	0.00	0.00	458,599						
04 REPAYMENT OF LOANS	002300	NO	0.0	288.065	0.00	0.00	451,500						
TOTAL TO LINE B IN SECTION IV							4,581,171	3,700,000	3,700,000				
SECTION II: DETAIL OF NONOPERATING EXPENDITURES													
					OBJECT	TRANSFER	CFDA						
					CODE	TO BE	NO.						
01 STATE TRUST FUND RESERVE					999000			185,000					
04 TRANSFER TO 31800300/2177					810000	31800300		5,972	6,000				
TOTAL TO LINE E IN SECTION IV							5,972	6,000	191,000				
SECTION III: ADJUSTMENTS													
					OBJECT								
					CODE								
02 SEPTEMBER 2009 REVERSIONS					991000			1,381,777					
03 POST CLOSING SWFS ADJUSTMENT					991000			79,455,538-					
05 RESTRICTION FOR ED PROJECTS					991000			238,303,148-					
06 LONGTERM RECEIVABLE RESERVED					991000			194,598-					
07 SEPTEMBER 2010 REVERSIONS					991000				247,309				
08 AP NOT CF					991000			970,297					
09 OTHER ECONOMIC DEVELOPMENT ADJ					991000			2,235,515					
TOTAL TO LINE H IN SECTION IV							313,365,695-	247,309					

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: TOUR, TRADE/ECONO DEV	31800000			
ECONOMIC DEV PGMS & PROJ	31800600			

FUND: ECONOMIC DEVELOPMENT TF 2177

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)	320,001,949	7,270,190	6,502,004	
ADD: REVENUES (FROM SECTION I)	(B)	4,581,171	3,700,000	3,700,000	
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)	324,583,120	10,970,190	10,202,004	
LESS: OPERATING EXPENDITURES	(D)	3,941,263	4,709,495	4,879,000	4,879,000
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	5,972	6,000	191,000	
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)				
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)	320,635,885	6,254,695	5,132,004	
NET ADJUSTMENTS (FROM SECTION III)	(H)	313,365,695-	247,309		
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)	7,270,190	6,502,004	5,132,004	

COL A01	COL A02	COL A03	COL A04
ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12

GOVERNOR, EXECUTIVE OFFICE 31000000
 PGM: TOUR, TRADE/ECONO DEV 31800000
 ECONOMIC DEV PGMS & PROJ 31800600

FUND: FL INTER TRADE & PROM TF 2338

SECTION I: DETAIL OF REVENUES

REVENUE	CAP	SVC	AUTH	MATCHING %	CFDA
CODE		CHG %	ST	I/C LOC I/C	NO.

TOTAL TO LINE B IN SECTION IV

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

OBJECT	TRANSFER	CFDA
CODE	TO BE	NO.

03 TRANSFER TO 31800300/2338

810000	31800300	4,900,000-	4,900,000-	4,900,000-
--------	----------	------------	------------	------------

TOTAL TO LINE E IN SECTION IV

SECTION III: ADJUSTMENTS

OBJECT
CODE

TOTAL TO LINE H IN SECTION IV

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)			
ADD: REVENUES (FROM SECTION I)	(B)			
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)			
LESS: OPERATING EXPENDITURES	(D)	4,900,000	4,900,000	4,900,000
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	4,900,000-	4,900,000-	4,900,000-
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)			
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)			
NET ADJUSTMENTS (FROM SECTION III)	(H)			
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)			

COL A01	COL A02	COL A03	COL A04
ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12

GOVERNOR, EXECUTIVE OFFICE 31000000
 PGM: TOUR, TRADE/ECONO DEV 31800000
 ECONOMIC DEV PGMS & PROJ 31800600

FUND: GRANTS AND DONATIONS TF 2339

SECTION I: DETAIL OF REVENUES

REVENUE	CAP	SVC	AUTH	MATCHING %	CFDA
CODE	CHG %		ST	I/C LOC I/C	NO.

TOTAL TO LINE B IN SECTION IV

 =====

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

OBJECT	TRANSFER	CFDA
CODE	TO BE	NO.

01 TRANSFERS TO 31800300/2339

810000	31800300	4,154-	4,154-
--------	----------	--------	--------

TOTAL TO LINE E IN SECTION IV

 =====

SECTION III: ADJUSTMENTS

OBJECT
CODE

TOTAL TO LINE H IN SECTION IV

 =====

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)		4,154
ADD: REVENUES (FROM SECTION I)	(B)		
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)		4,154
LESS: OPERATING EXPENDITURES	(D)	4,154	
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	4,154-	4,154-
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)		
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)	4,154	4,154
NET ADJUSTMENTS (FROM SECTION III)	(H)		
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)	4,154	4,154

										COL A01	COL A02	COL A03	COL A04
										ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
										EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12
GOVERNOR, EXECUTIVE OFFICE										31000000			
PGM: TOUR, TRADE/ECONO DEV										31800000			
ECONOMIC DEV PGMS & PROJ										31800600			
FUND: PROFESSIONAL SPORTS DEV TF 2551													
SECTION I: DETAIL OF REVENUES													
	REVENUE	CAP	SVC	AUTH	MATCHING %	CFDA							
	CODE		CHG %	ST	I/C LOC I/C	NO.							
01	TRFER FROM HWSMV TF2488	001500	NO	8.0	3200858	0.00	0.00	2,535,164	2,476,139	2,476,139			
TOTAL TO LINE B IN SECTION IV										2,535,164	2,476,139	2,476,139	
SECTION II: DETAIL OF NONOPERATING EXPENDITURES													
				OBJECT	TRANSFER	CFDA							
				CODE	TO BE	NO.							
01	TRANSFER FROM 31800300/2551			810000	31800300			198,091	198,091	198,091			
02	STATE TRUST FUND RESERVE			999000						123,807			
03	UNFUNDED BUDGET REDUCTION			899000				155,922-		345,759-			
TOTAL TO LINE E IN SECTION IV										198,091	42,169	23,861-	
SECTION III: ADJUSTMENTS													
				OBJECT									
				CODE									
03	PRIOR PERIOD ADJUSTMENT			991000						136,022			
TOTAL TO LINE H IN SECTION IV										136,022			
SECTION IV: SUMMARY													
UNRESERVED FUND BALANCE - JULY 1										(A)	129,017-	66,030	
ADD: REVENUES (FROM SECTION I)										(B)	2,535,164	2,476,139	2,476,139
TOTAL FUNDS AVAILABLE (LINE A + LINE B)										(C)	2,406,147	2,542,169	2,476,139
LESS: OPERATING EXPENDITURES										(D)	2,278,048	2,500,000	2,500,000
LESS: NONOPERATING EXPENDITURES (SECTION II)										(E)	198,091	42,169	23,861-
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)										(F)			
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ										(G)	69,992-		
NET ADJUSTMENTS (FROM SECTION III)										(H)	136,022		
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30										(I)	66,030		

COL A01	COL A02	COL A03	COL A04
ACT PR YR	CURR YR EST	AGY REQUEST	AGY REQ N/R
EXP 2009-10	EXP 2010-11	FY 2011-12	FY 2011-12

GOVERNOR, EXECUTIVE OFFICE 31000000
 PGM: TOUR, TRADE/ECONO DEV 31800000
 ECONOMIC DEV PGMS & PROJ 31800600

FUND: TOURISM PROMOTION TF 2722

SECTION I: DETAIL OF REVENUES

REVENUE	CAP	SVC	AUTH	MATCHING %	CFDA
CODE		CHG %	ST	I/C LOC I/C	NO.

TOTAL TO LINE B IN SECTION IV

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

OBJECT	TRANSFER	CFDA
CODE	TO BE	NO.

03 TRANSFER FROM 31800300/2722

810000	31800300	20,750,000-	18,177,295-	18,299,209-
--------	----------	-------------	-------------	-------------

TOTAL TO LINE E IN SECTION IV

SECTION III: ADJUSTMENTS

OBJECT
CODE

TOTAL TO LINE H IN SECTION IV

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)			
ADD: REVENUES (FROM SECTION I)	(B)			
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)			
LESS: OPERATING EXPENDITURES	(D)	20,750,000	18,177,295	18,177,295
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	20,750,000-	18,177,295-	18,299,209-
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)			
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)			121,914
NET ADJUSTMENTS (FROM SECTION III)	(H)			
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)			121,914

	COL A01 ACT PR YR EXP 2009-10	COL A02 CURR YR EST EXP 2010-11	COL A03 AGY REQUEST FY 2011-12	COL A04 AGY REQ N/R FY 2011-12
GOVERNOR, EXECUTIVE OFFICE	31000000			
PGM: AGY ENTRP INFO TECH	31900000			
AGENCY ENTRP INFO TECH	31901000			

FUND: GRANTS AND DONATIONS TF 2339

SECTION I: DETAIL OF REVENUES

	REVENUE CODE	CAP	SVC CHG %	AUTH	MATCHING % ST I/C LOC I/C	CFDA NO.	
02 TRANSFER FROM FDLE26101	000700	NO	0.0	215	0.00 0.00	97.067	157,742
TOTAL TO LINE B IN SECTION IV							157,742

SECTION II: DETAIL OF NONOPERATING EXPENDITURES

	OBJECT CODE	TRANSFER TO BE	CFDA NO.
01 BUDGET ADMENDMENT #0047	899000		38,000
05 UNFUNDED BUDGET	899000		38,000-
TOTAL TO LINE E IN SECTION IV			

SECTION III: ADJUSTMENTS

	OBJECT CODE
TOTAL TO LINE H IN SECTION IV	

SECTION IV: SUMMARY

UNRESERVED FUND BALANCE - JULY 1	(A)	
ADD: REVENUES (FROM SECTION I)	(B)	157,742
TOTAL FUNDS AVAILABLE (LINE A + LINE B)	(C)	157,742
LESS: OPERATING EXPENDITURES	(D)	157,742
LESS: NONOPERATING EXPENDITURES (SECTION II)	(E)	
LESS: FIXED CAPITAL OUTLAY (TOTAL ONLY)	(F)	
UNRESERVED FUND BALANCE - JUNE 30 - BEFORE ADJ	(G)	
NET ADJUSTMENTS (FROM SECTION III)	(H)	
ADJUSTED UNRESERVED FUND BALANCE - JUNE 30	(I)	



State of Florida
Executive Office of the Governor

Schedule I Series Manual Documents

LEGISLATIVE BUDGET REQUEST
2011-2012

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative :2175 Economic Development Transportation Trust Fund

Revenue Estimating Methodology:

Revenues recorded in the Economic Development Transportation Trust Fund are transfers from the Florida Department of Transportation to fund Economic Development Transportation Projects. In fiscal year 2002-2003, the Legislature required that all cash currently held by the EOG/OTTED for FCO Grants and Aids Road Projects be transferred back to the Department of Transportation. As cash is needed for specific projects expenditures, the DOT shall transfer the monies back to the Economic Development Transportation for use by EOG/OTTED for this program. All revenues estimated to this fund were based on historical expenditures of the program for the next fiscal year.

Adjustments :

Adjustment to line A: This adjustment deducts the \$8,399,131 accounts receivable reconciling item that was placed p m the 2009 Schedule I. The net effect between the two fiscal years is \$0. June 2010 and February 2010 reversions were added back to available balance. Statewide Financial Statement adjustments were proposed to correct fund balances reserve for encumbrances.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Executive Office of the Governor**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Economic Development Transportation TF 2175

Transfers In (Provide Agency and Fund Number Received From)	Transfer Category	Amount FY 09-10 (A01)	Amount FY 10-11 (A02)	Amount FY 11-12 (A03)	Confirmed By
Department of Transportation(550000-10-2-540001)	001500	13,560,140.00	10,000,000.00	10,000,000.00	Ellyn Hutson

Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Category				

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Executive Office of The Govern **Budget Period:** 2011-12
Program: Economic Development Prog & Proj
Fund: 2175-Economic Development Transportation TF (31800000)
Specific Authority: 288.063 Florida Statutes
Purpose of Fees Collected: To fund transportation projects as defined in Section 288.063, FL Statutes

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2009-10	FY 2010-11	FY 2011-12

Receipts:

Transfers from DOT	13,560,140	10,000,000	10,000,000
Total Fee Collection to Line (A) - Section III	13,560,140	10,000,000	10,000,000

SECTION II - FULL COSTS

Direct Costs:

Salaries and Benefits			
Other Personal Servies			
Lump Sum			
Expenses			
<u>Fixed Capital Outlay</u>	11,045,787	10,000,000	10,000,000
<u>Operating Capital Outlay</u>			
Risk Mgt & Statewide HR Contract			
Total Full Costs to Line (B) - Section III	11,045,787	10,000,000	10,000,000

Basis Used: _____

SECTION III - SUMMARY

TOTAL SECTION I	(A)	13,560,140		
TOTAL SECTION II	(B)	11,045,787		
TOTAL - Surplus/Deficit	(C)	2,514,353	-	-

EXPLANATION of LINE C:

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2011-12

Department Title:	Executive Office of the Governor
Trust Fund Title:	Economic Dev Transportation TF
Budget Entity:	3180000
LAS/PBS Fund Number:	2175

	Balance as of 6/30/2010	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	16,755,087.92 (A)		16,755,087.92
ADD: Other Cash (See Instructions)			
ADD: Investments			0.00
ADD: Outstanding Accounts Receivable	32,521,783.36 (D)		32,521,783.36
ADD: _____			
Total Cash plus Accounts Receivable	49,276,871.28 (F)	0.00	49,276,871.28
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards	(49,693.33) (H)		(49,693.33)
Approved "B" Certified Forwards	(12,220.00) (H)		(12,220.00)
Approved "FCO" Certified Forwards	(42,995,142.60) (H)		(42,995,142.60)
LESS: Other Accounts Payable (Nonoperating)	(15.38) (I)		(15.38)
LESS: _____			
Unreserved Fund Balance, 07/01/10	6,219,800.00 (K)	0.00	6,219,800.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2010

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2011-12

Department Title:	Executive Office of the Governor
Trust Fund Title:	Economic De. Transportation TF
LAS/PBS Fund Number:	2175

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-10	6,193,156.07	(A)
---	---------------------	-----

Add/Subtract:

SWFS adj to correct FCO reserve for encumbrances	(23,049.43)	(B)
SWFS adj to correct reserve for encumbrances	49,693.33	(B)

Other Adjustment(s):

<input type="text"/>	
<input type="text"/>	
<input type="text"/>	(C)
<input type="text"/>	(C)

ADJUSTED BEGINNING TRIAL BALANCE:	6,219,800.00	(D)
--	---------------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC	6,219,800.00	(E)
---	---------------------	-----

DIFFERENCE:	0.00	(F)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

AGENCY SCHEDULE

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative :2177 Economic Development Trust Fund

Revenue Estimating Methodology:

Revenues in this fund consists of local financial support received from local governments as a component of the Qualified Targeted Industries Tax Refund (QTI) program Qualified Defense Contractors Incentive Tax Refund (QDC).and Brownfield Bonus Refunds. Additionally, Rural Community Development Loans and Grants are funded in this trust fund by transfers from General Revenue or other trust funds. Rural loans also have an interest component which generates additional revenue for the continued administration of the loan program.

Adjustments:

The first adjustment is for September 2009 Reversions per the instructions. Additionally, the \$238,303,148 adjustment to “restrict” fund balance is shown to reflect that these monies are unavailable for disbursement. This balance is available only for the Innovation Incentives Program and is not available to the EOG. The long term receivable reserved amount of \$194.598 needed to be adjusted to match the amount for other loans and notes receivable (GLC25400). The \$970,297 amount is account payable not CF.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Executive Office of the Governor**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Economic Development Trade and Tourism TF 2177

Transfers In (Provide Agency and Fund Number Received From)	Transfer Category	Amount FY 09-10 (A01)	Amount FY 10-11 (A02)	Amount FY 11-12 (A03)	Confirmed By
Department of Revenue(730000-20-2-494001)	001500	19,317,753.00	19,100,000.00	19,700,000.00	Currie Will
Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Category				

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Executive Office of The Govern **Budget Period: 2011-12**
Program: Economic Development Trade & Tourism TF
Fund: 2177-Tourism Promotion Trust Fund (31800000)

Specific Authority: 288.095 Florida Statutes
Purpose of Fees Collected: To support authorized economic development activities for the Office of Tourism, Trade and Economic Development.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2009-10	FY 2010-11	FY 2011-12
<u>Receipts:</u>			
Community Match Funds	3,671,072	3,700,000	3,700,000
Interest on Loan/Repayment	910,098		
Total Fee Collection to Line (A) - Section III	4,581,170	3,700,000	3,700,000

<u>SECTION II - FULL COSTS</u>			
<u>Direct Costs:</u>			
Rural Community Develop	23,285	23,500	23,500
Brownfields Program	337,080	338,000	338,000
QTI Program/Economic Dev	3,580,898	3,600,000	3,600,000
Expenses			
Risk Mgt & Statewide HR Contract			
Total Full Costs to Line (B) - Section III	3,941,263	3,961,500	3,961,500

Basis Used: _____

<u>SECTION III - SUMMARY</u>				
TOTAL SECTION I	(A)	4,581,170	3,700,000	3,700,000
TOTAL SECTION II	(B)	3,941,263	3,961,500	3,961,500
TOTAL - Surplus/Deficit	(C)	639,907	(261,500)	(261,500)

EXPLANATION of LINE C:
 Deficits noted will be funded by cash already in the trust fund. Local financial support refund will be provided un cash is received. There are typically timing differences between receiving the match funds and the expenditure of cash is received.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2011-12

Department Title:	Executive Office of the Governor
Trust Fund Title:	Economic Development Trade and Tourism TF
Budget Entity:	3180000
LAS/PBS Fund Number:	2177

	Balance as of 6/30/2010	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	7,786,068.55 (A)		7,786,068.55
ADD: Other Cash (See Instructions)	20,250.00 (B)		20,250.00
ADD: Investments	303,547,949.34 (C)	(66,557,642.86)	236,990,306.48
ADD: Outstanding Accounts Receivable	2,959,444.57 (D)	(457,927.75)	2,501,516.82
ADD: Other Investment	100,000.00 (E)		100,000.00
Total Cash plus Accounts Receivable	314,413,712.46 (F)	(67,015,570.61)	247,398,141.85
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards	(854,828.27) (H)		(854,828.27)
Approved "B" Certified Forwards			
Approved "FCO" Certified Forwards			0.00
LESS: Other Accounts Payable (Nonoperating)	(970,297.32) (I)	322.49	(969,974.83)
LESS: Adj within 549 for starting balance Restriction for EDTF	-305,855,999.33 (J)	67,552,851.21	(238,303,148.12) 0.00
Unreserved Fund Balance, 07/01/09	6,732,587.54 (K)	537,603.09	7,270,190.63 **

Notes: Not a true SWFS adjustment

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2010

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2011-12

Department Title:	<u>Executive Office of the Governor</u>
Trust Fund Title:	<u>Economic Development Trade and Tourism TF</u>
LAS/PBS Fund Number:	<u>2177</u>

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-10	311,928,357.07	(A)
SWFS adjustment to correct FB reserved for LT receivables	(194,598.47)	
SWFS adjustment for SBA expenditures	(73,235,443.74)	
SWFS adjustment for SBA revenues	6,220,093.90	
SWFS adjustment to correct FB reserved for encumbrances	854,828.27	
SWFS adjustment to book due to/due from	101.72	
Other adjustment(s): Restriction of FB	(238,303,148.12)	(B)

(C)

(C)

ADJUSTED BEGINNING TRIAL BALANCE: **7,270,190.63** (D)

UNRESERVED FUND BALANCE, SCHEDULE IC **7,270,190.63** (E)

DIFFERENCE: **(0.00)** (F)*

***SHOULD EQUAL ZERO.**

AGENCY SCHEDULE

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative: 2338 International Trade and Promotion Trust Fund

Revenue Estimating Methodology:

The revenues to this fund are rental car surcharge receipts collected on each car rented in the State. Our revenue estimates are based on the most current Revenue Estimating Conference amounts provided. The unfunded budget is due to the revenue estimating conference numbers being less than actual receipts. If revenue increase, we do not want to reduce budget in the short term at this time, as these entities are the economic development partners for the state and the services they provide are crucial to the state's economy.

Adjustments:

The unfunded budget adjustment is required to avoid a negative fund balance. Actual receipts for 2010-2011 were less than the predicted Consensus Revenue Estimating Conferences. We have already reduced the contracted amounts with certain entities due to these differences. This is reflected in the September 2010 reversions amount.

The financial statement adjustments were done to correct accounts receivable balances and fund balance reserved for encumbrances.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Executive Office of the Governor**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Intl Trade Trust Fund 2338

Transfers In (Provide Agency and Fund Number Received From)	Transfer Category	Amount FY 09-10 (A01)	Amount FY 10-11 (A02)	Amount FY 11-12 (A03)	Confirmed By
Department of Revenue(730000-20-2-494001)	001500	4,506,407.00	5,100,000.00	5,100,000.00	

Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Category				

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Executive Office of The Govern **Budget Period: 2011-12**
Program: Economic Development Prog and Proj
Fund: 2338-Tourism Promotion Trust Fund (31800000)

Specific Authority: 288.122 Florida Statutes
Purpose of Fees Collected: To fund tourism/economic development programs in Florida.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2009-10	FY 2010-11	FY 2011-12

Receipts:

Transfers from Department of Revenue	4,935,055	5,100,000	5,100,000
(rental car surcharge)			
Interest on Dividends	28		
Total Fee Collection to Line (A) - Section III	4,935,083	5,100,000	5,100,000

SECTION II - FULL COSTS

Direct Costs:

Salaries and Benefits	424,866		
Other Personal Servies	8,663		
Enterprise Florida	4,900,000	4,900,000	4,900,000
Expenses	59,418		
<u>Contracted Services</u>	2,766		
Risk Mgt & Statewide HR Contract	1,026		
Total Full Costs to Line (B) - Section III	5,396,739	4,900,000	4,900,000

Basis Used: _____

SECTION III - SUMMARY

TOTAL SECTION I	(A)	4,935,083	5,100,000	5,100,000
TOTAL SECTION II	(B)	5,396,739	4,900,000	4,900,000
TOTAL - Surplus/Deficit	(C)	(461,656)	200,000	200,000

EXPLANATION of LINE C:

The cause is due to the revenue estimating conference numbers being less than actual receipts.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2011-12

Department Title:	Executive Office of the Governor
Trust Fund Title:	FL International Trade and Promo TF
Budget Entity:	3180000
LAS/PBS Fund Number:	2338

	Balance as of 6/30/2010	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	1,030,133.62 (A)		1,030,133.62
ADD: Other Cash (See Instructions)			
ADD: Investments	1,142.17 (C)		1,142.17
ADD: Outstanding Accounts Receivable	2.75 (D)	428,647.68	428,650.43
ADD: _____			
Total Cash plus Accounts Receivable	1,031,278.54 (F)	428,647.68	1,459,926.22
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards	-1,225,000.00 (H)		-1,225,000.00
Approved "B" Certified Forwards			
Approved "FCO" Certified Forwards			
LESS: Other Accounts Payable (Nonoperating)	-0.56 (I)		-0.56
LESS: _____			
Unreserved Fund Balance, 07/01/10	-193,722.02 (K)	428,647.68	234,925.66 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2011-12

Department Title:	<u>Executive Office of the Governor</u>
Trust Fund Title:	<u>FL International Trade & Promotional TF</u>
LAS/PBS Fund Number:	<u>2338</u>

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-10	<input type="text" value="1,418,722.02"/>	(A)
---	---	-----

Add/Subtract:

Financial Statement Adjustment to correct receivable	<input type="text" value="(428,647.68)"/>	(B)
--	---	-----

Financial Statement Adjustment to correct overstated reserve for encumbrance	<input type="text" value="(1,225,000.00)"/>	
---	---	--

Other Adjustment(s):	<input type="text"/>	
-----------------------------	----------------------	--

<input type="text"/>	(C)
----------------------	-----

<input type="text"/>	(C)
----------------------	-----

ADJUSTED BEGINNING TRIAL BALANCE:	<input type="text" value="(234,925.66)"/>	(D)
--	---	-----

UNRESERVED FUND BALANCE, SCHEDULE IC	<input type="text" value="(234,925.66)"/>	(E)
---	---	-----

DIFFERENCE:	<input type="text" value="0.00"/>	(F)*
--------------------	-----------------------------------	------

***SHOULD EQUAL ZERO.**

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative: 2339 Grants and Donations Trust Fund

Revenue Estimating Methodology:

Revenues in this fund consist of the following Federal grants for the Office of Drug Control and the Florida Energy and Climate Commission (Governor's Energy Office): U.S. DOE Administration Formula Award, U.S. DOE Umbrella and Omnibus Awards, US Office of Justice Enforcing Underage Drinking Laws Block Grant, Smart Grid Technology – Energy Assurances American Recovery and Reinvestment Act (ARRA) Award, State Energy Program (ARRA) Award, Energy Efficiency and Conservation Block Grant (ARRA); and Energy Star Appliance Rebates (ARRA). Additional revenues included are Notary Fee collections transferred from Department of State as required in Section 117.01, Florida Statutes. The revenue for the Federal grants is estimated by the Office of Drug Control and the Governor's Energy Office for their needs in the upcoming year. This primarily includes payments to sub-grantees as required in their contracts, as well as estimated travel and administrative costs. Notary fees estimated revenue is based on historical collections and verified by the Department of State.

Adjustments :

The adjustments in Section III are for:

*The unfunded budget FY 2010-11 and FY2011-12 is necessary to record prior period adjustments to Fund Balance associated with accounts payable corrections. This adjustment was required to balance back to line 1 beginning balance.

*The General Appropriations Act "Back of the Bill" Section 135 Fixed Capital Outlay June 2010 reversions; as well as other Fixed Capital Outlay reversions not accounted for in 2010-2011.

* The operating and Fixed Capital Outlay reversion is recorded per the instructions.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Executive Office of the Governor**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Grants and Donations 2339

Transfers In (Provide Agency and Fund Number Received From)	Transfer Category	Amount FY 09-10 (A01)	Amount FY 10-11 (A02)	Amount FY 11-12 (A03)	Confirmed By
Department of State (450000-20-2-510001)	001500	365,685.00			Johana Vogle
Department of State (450000-20-2-537001)	001500		365,752.00	365,752.00	Johana Vogle

Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Category				

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Executive Office of The Governor **Budget Period:** 2011-12
Program: Executive Direction
Fund: 2339-Grants and Donations Trust Fund (31000000)

Specific Authority: 216 Florida Statutes
Purpose of Fees Collected: To fund contract, grant and notary activities.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION

	ACTUAL	ESTIMATED	REQUEST
	FY 2009-10	FY 2010-11	FY 2011-12
Receipts:			
<u>Transfers from Dept of State (notary)</u>	365,685	365,752	365,752
<u>Enforcing Underage Drinking Laws Grant</u>	537,249	540,000	540,000
<u>Gang Reduction Grant</u>	353,274		
<u>Repayment of Bridge Loans</u>	182,921	150,000.00	150,000.00
<u>Transfer from FDLE</u>	157,742		
<u>U.S. DOE Adm Formula</u>	1,286,749	1,300,000.00	1,300,000.00
<u>U.S. Umbrella and Omnibus</u>	27,248	35,000.00	35,000.00
<u>State Energy grants</u>	16,797,413		
<u>Interest on Loan</u>	50,938	65,000.00	65,000.00
<u>Refund PY expenditures</u>	2,011		
<u>Nat Gov Assoc</u>	25,000		
<u>Energy Eff Blk Grant</u>	251,226		
Total Fee Collection to Line (A) - Section III	20,037,456	2,455,752	2,455,752

SECTION II - FULL COSTS

Direct Costs:			
<u>Salaries and Benefits</u>	719,743	720,000	720,000
<u>Other Personal Servies</u>	214,806		
<u>Lump Sum</u>			
<u>Expenses</u>	148,721		
<u>Transfer to DJJ</u>			
<u>Contracted Services</u>	17,310		
<u>Enforcing underage drinking laws</u>	495,008	496,000	496,000
Total Full Costs to Line (B) - Section III	1,595,588	1,216,000	1,216,000

Basis Used: _____

SECTION III - SUMMARY

TOTAL SECTION I	(A)	19,950,191	2,460,000	2,460,000
TOTAL SECTION II	(B)	1,595,588	1,216,000	1,216,000
TOTAL - Surplus/Deficit	(C)	18,354,603	1,244,000	1,244,000

EXPLANATION of LINE C:

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010-11

Department Title:	Executive Office of the Governor
Trust Fund Title:	Grants and Donations TF
LAS/PBS Fund Number:	2339

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-10	(159,347,962.63)	(A)
---	-------------------------	-----

SWFS adjustment for FCO overbooked	2,000,000.00	(B)
Anticipated grant revenue	141,896,218.56	
SWFS adjustment to correct FB reserved for encumbrances	15,451,744.07	

		(C)
--	--	-----

		(C)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	0.00	(D)
--	-------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC	0.00	(E)
---	------	-----

DIFFERENCE:	0.00	(F)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010-11

Department Title:	Executive Office of the Governor
Trust Fund Title:	Grants and Donations TF
Budget Entity:	3180000
LAS/PBS Fund Number:	2339

	Balance as of 6/30/2010	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	4,043,678.33		4,043,678.33
ADD: Other Cash (See Instructions)			
ADD: Investments	2,098,670.23		2,098,670.23
ADD: Outstanding Accounts Receivable	86,590.55		86,590.55
ADD: Anticipated grant revenue	141,896,218.56		141,896,218.56
Total Cash plus Accounts Receivable	148,125,157.67		148,125,157.67
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards	(15,453,256.07)		(15,453,256.07)
Approved "B" Certified Forwards	(464,974.06)		(464,974.06)
Approved "FCO" Certified Forwards	(132,205,890.59)		(132,205,890.59)
LESS: Other Accounts Payable (Nonoperating)	(1,036.95)		(1,036.95)
LESS: Due to other department			0.00
Unreserved Fund Balance, 07/01/10	0.00	0.00	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July 2010

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative : 2535 Planning and Budgeting System Trust Fund

Revenue Estimating Methodology:

All revenues are based on a transfer from the Legislature general revenue fund to the Executive Office of the Governor. The revenues are determined by the Legislative approved budget for each fiscal year.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Executive Office of the Governor**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Planning and Budgeting System Trust 2535

Transfers In (Provide Agency and Fund Number Received From)	Transfer Category	Amount FY 09-10 (A01)	Amount FY 10-11 (A02)	Amount FY 11-12 (A03)	Confirmed By
Florida Legislature(1100000-10-1-000013)	001500	7,499,065.00	7,600,000.00	7,600,000.00	

Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Category				

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Executive Office of The Govern **Budget Period:** 2011-12
Program: Information Technology
Fund: 2535-Planning and Budgeting System TF (31100000)

Specific Authority: CH 216(02-133, Laws of Florida)
Purpose of Fees Collected: To fund activities related to the development, enhancement, and support the LAS/PBS.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION

	ACTUAL	ESTIMATED	REQUEST
	FY 2009-10	FY 2010-11	FY 2011-12
<u>Receipts:</u>			
Transfers from the Legislature	7,499,065	5,402,810	5,402,810

Total Fee Collection to Line (A) - Section III	7,499,065	5,402,810	5,402,810

SECTION II - FULL COSTS

<u>Direct Costs:</u>			
Salaries and Benefits	4,112,663	5,402,810	5,402,810
Other Personal Servies	94,057		
Expenses	842,736		
Contracted Services	271,534		
Operating Capital Outlay	2,184		
Risk Mgt & Statewide HR Contract			
Total Full Costs to Line (B) - Section III	5,323,174	5,402,810	5,402,810

Basis Used: _____

SECTION III - SUMMARY

TOTAL SECTION I	(A)	7,499,065	5,402,810	5,402,810
TOTAL SECTION II	(B)	5,323,174	5,402,810	5,402,810
TOTAL - Surplus/Deficit	(C)	2,175,891	-	-

EXPLANATION of LINE C:

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2011-12

Department Title:	Executive Office of the Governor
Trust Fund Title:	Planning and Budgeting System Trust Fund
Budget Entity:	3180000
LAS/PBS Fund Number:	2535

	Balance as of 6/30/2010	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,352,543.88 (A)		2,352,543.88
ADD: Other Cash (See Instructions)			
ADD: Investments			
ADD: Outstanding Accounts Receivable			
ADD: _____			
Total Cash plus Accounts Receivable	2,352,543.88 (F)		2,352,543.88
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards	(12,197.82) (H)		(12,197.82)
Approved "B" Certified Forwards	(11,824.45) (H)		(11,824.45)
Approved "FCO" Certified Forwards			
LESS: Other Accounts Payable (Nonoperating)			
LESS: September 2008 reversion			
Unreserved Fund Balance, 07/01/08	2,328,521.61 (K)	0.00	2,328,521.61 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2011-12

Department Title:

Executive Office of the Governor

Trust Fund Title:

Planning and Budgeting System Trust Fund

LAS/PBS Fund Number:

2535

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-10 (A)

Add/Subtract:

Financial Statement Adjustment (B)

Other Adjustment(s):

(C)

(C)

ADJUSTED BEGINNING TRIAL BALANCE: (D)

UNRESERVED FUND BALANCE, SCHEDULE IC (E)

DIFFERENCE: (F)*

***SHOULD EQUAL ZERO.**

Executive Office of the Governor
Schedule I Narratives
Legislative Budget Request for Fiscal Year 2011-12

Schedule I Narrative: 2551 Professional Sports Development

Revenue Estimating Methodology:

Revenues in this fund are transfers from the Department of Highway Safety and Motor Vehicles (DHSMV) pursuant to law from the sales of specific sports related vehicle tags. Revenue is estimated by the DHSMV and recorded by the EOG. All tag revenues collected (less service charge to General Revenue) are transferred to the Florida Sports Foundation and no transfers can be made in excess of funds collected regardless of spending authority.

Adjustments:

A Statewide Financial Statement adjustment was done to adjust fund balance reserved for encumbrances, which was overstated. Unfunded budget is necessary to eliminate negative balance for FY2010-11 and FY2011-12. No transfers are made to the Florida Sports Foundation without the associated receipted cash.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Executive Office of the Governor**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Professional Sports Development Trust Fund 2551

Transfers In (Provide Agency and Fund Number Received From)	Transfer Category	Amount FY 09-10 (A01)	Amount FY 10-11(A02)	Amount FY 11-12 (A03)	Confirmed By
Department of HSMV (760000-20-2-488001)	001500	2,535,164.00			

Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Category				

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Executive Office of The Govern **Budget Period: 2011-12**
Program: Economic Development Prog and Proj
Fund: 2551-Professional Sports Development Trust Fund (31800000)

Specific Authority: 320.0858 Florida Statutes
Purpose of Fees Collected: To fund sports related economic development programs in Florida.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2009-10	FY 2010-11	FY 2011-12

Receipts:

Transfers from DMSMV	2,535,164	2,476,139	2,476,139
Total Fee Collection to Line (A) - Section III	2,322,564	2,476,139	2,476,139

SECTION II - FULL COSTS

Direct Costs:

Salaries and Benefits			
Other Personal Servies			
Lump Sum			
Expenses			
<u>Florida Sports Foundation</u>	2,278,048	2,300,000	2,300,000
<u>Operating Capital Outlay</u>			
Risk Mgt & Statewide HR Contract			
Total Full Costs to Line (B) - Section III	2,278,048	2,300,000	2,300,000

Basis Used: _____

SECTION III - SUMMARY

TOTAL SECTION I	(A)	2,322,564	2,476,139	2,476,139
TOTAL SECTION II	(B)	2,278,048	2,300,000	2,300,000
TOTAL - Surplus/Deficit	(C)	44,516	176,139	176,139

EXPLANATION of LINE C:

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2011-12

Department Title:	Executive Office of the Governor
Trust Fund Title:	Professional Sports Development Trust Fund
Budget Entity:	3180000
LAS/PBS Fund Number:	2551

	Balance as of 6/30/2010	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	238,407.88 (A)		238,407.88
ADD: Other Cash (See Instructions)			
ADD: Investments			
ADD: Outstanding Accounts Receivable	59,025.00 (D)		59,025.00
ADD: _____			
Total Cash plus Accounts Receivable	297,432.88 (F)		297,432.88
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards	(187,611.00) (H)		(187,611.00)
Approved "B" Certified Forwards			
Approved "FCO" Certified Forwards			
LESS: Other Accounts Payable (Nonoperating)	(43,792.00) (I)		(43,792.00)
LESS: September 2008 reversion			
Unreserved Fund Balance, 07/01/10	66,029.88 (K)	0.00	66,029.88 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2011-12

Department Title:

Executive Office of the Governor

Trust Fund Title:

Professional Sports Development Trust Fund

LAS/PBS Fund Number:

2551

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-10 (A)

Add/Subtract:

Financial Statement to adj FB (B)

Other Adjustment(s):

(C)

(C)

ADJUSTED BEGINNING TRIAL BALANCE: (D)

UNRESERVED FUND BALANCE, SCHEDULE IC (E)

DIFFERENCE: (F)*

***SHOULD EQUAL ZERO.**

Schedule I Narrative: 2722 Tourism Promotion Trust Fund

Revenue Estimating Methodology:

Revenue to this trust fund is collections from the rental car surcharge on all vehicles rented in the state. Revenue estimates are based on the most current Revenue Estimating Conference date August 2010.

Adjustments:

The unfunded budget adjustment is required to avoid a negative fund balance. Actual receipts for 2010-2011 were less than the predicted Consensus Revenue Estimating Conferences. We have already reduced the contracted amounts with certain entities due to these differences. This is reflected in the September 2010 reversions amount. We have requested a reduction in recurring spending authority in this trust fund in a 2011-2012 budget issue for future years.

Statewide Financial Statement adjustments were made to adjust accounts receivable and fund balance reserved for encumbrances.

The rounding amount was necessary to bring the Line I to zero.

**Executive Office of the Governor
Inter-Agency Transfers Reported on Schedule I
Agency Name Executive Office of the Governor**

List all transfers totaling \$100,000 or more. Provide the applicable agency name and fund number, the transfer category used, and the amount of the transfer for each of the fiscal years indicated, as well as the name and phone number of the person at the other agency who confirmed the amount of the transfer. If transferred in/out to the General Revenue Fund, do not include on this form; however, on Schedule I be sure to include "To GR" or "From GR" in the description field.

Fund Name and Number : Tourism Promotion Trust Fund 2722

Transfers In (Provide Agency and Fund Number Received From)	Transfer Category	Amount FY 09-10 (A01)	Amount FY 10-11 (A02)	Amount FY 11-12 (A03)	Confirmed By
Department of Revenue(730000-20-2-494001)	001500	18,717,381.00	18,900,000.00	19,800,000.00	

Transfers Out (Operating and Non-Operating) (Provide Agency and Fund Number Transferred To)	Transfer Category				

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Executive Office of The Govern **Budget Period: 2011-12**
Program: Economic Development Prog and Proj
Fund: 2722-Tourism Promotion Trust Fund (31800000)

Specific Authority: 288.122 Florida Statutes
Purpose of Fees Collected: To fund tourism/economic development programs in Florida.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

<input type="checkbox"/>	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach Examination of Regulatory Fees Form - Part I and II.)
<input checked="" type="checkbox"/>	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

<u>SECTION I - FEE COLLECTION</u>	ACTUAL	ESTIMATED	REQUEST
	FY 2009-10	FY 2010-11	FY 2011-12

Receipts:

Transfers from Department of Revenue	18,717,381	18,900,000	19,800,000
Total Fee Collection to Line (A) - Section III	18,717,381	18,900,000	19,800,000

SECTION II - FULL COSTS

Direct Costs:

Salaries and Benefits	434,466	435,000	435,000
Other Personal Servies			
Lump Sum			
Expenses	59,426		
<u>FI Commission on Tourism</u>	20,750,000	20,750,000	20,750,000
<u>Operating Capital Outlay</u>			
Risk Mgt & Statewide HR Contract	5,049		
Total Full Costs to Line (B) - Section III	21,248,941	21,185,000	21,185,000

Basis Used: _____

SECTION III - SUMMARY

TOTAL SECTION I	(A)	18,717,381	18,900,000	19,800,000
TOTAL SECTION II	(B)	21,248,941	21,185,000	21,185,000
TOTAL - Surplus/Deficit	(C)	(2,531,560)	(2,285,000)	(1,385,000)

EXPLANATION of LINE C:

The cause is due to the revenue estimating conference numbers being less than actual receipts.

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2011-12

Department Title:	Executive Office of the Governor
Trust Fund Title:	Tourism Promotion TF
Budget Entity:	3180000
LAS/PBS Fund Number:	2722

	Balance as of 6/30/2010	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,230,397.00 (A)		2,230,397.00
ADD: Other Cash (See Instructions)			
ADD: Investments	7,709.67 (C)		7,709.67
ADD: Outstanding Accounts Receivable	2,017,184.09 (D)	(428,647.68)	1,588,536.41
ADD: _____			
Total Cash plus Accounts Receivable	4,255,290.76 (F)	(428,647.68)	3,826,643.08
LESS Allowances for Uncollectibles			
LESS Approved "A" Certified Forwards	(5,175,000.00) (H)		(5,175,000.00)
Approved "B" Certified Forwards	(3,040.00) (H)		(3,040.00)
Approved "FCO" Certified Forwards			
LESS: Other Accounts Payable (Nonoperating)	(3.80) (I)		(3.80)
LESS: Less deficit fund balance offset		1,351,400.72 (J)	1,351,400.72
Unreserved Fund Balance, 07/01/09	-922,753.04 (K)	922,753.04	0.00 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2011-12

Department Title:	<u>Executive Office of the Governor</u>
Trust Fund Title:	<u>Tourism Promotion TF</u>
LAS/PBS Fund Number:	<u>2722</u>

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-10	6,097,753.04	(A)
---	---------------------	-----

Add/Subtract:

Financial Statement Adjustment to correct receivable FB overstated	428,647.68	(B)
Net adjustment	(5,175,000.00)	(B)
Other Adjustment(s):		

	(1,351,400.72)	(C)
--	----------------	-----

		(C)
--	--	-----

ADJUSTED BEGINNING TRIAL BALANCE:	0.00	(D)
--	-------------	-----

UNRESERVED FUND BALANCE, SCHEDULE IC	0.00	(E)
---	-------------	-----

DIFFERENCE:	0.00	(F)*
--------------------	-------------	------

***SHOULD EQUAL ZERO.**

	2175	2177	2338	2339	2535	2551	2722
Total Revenue 2010-11	10,000,000.00	3,700,000.00	5,100,030.00	2,460,000.00	5,402,810.00	2,476,139.00	18,900,000.00
Less Repymt Hurr Loan Principle				150,000.00			
Less Nonoperating Transfers	184.00	6,000.00	3.00	5,200.00		198,091.00	16.00
Less Federal Grants				1,875,000.00			
Less Funds held in Fid Capacity							
Total Subject to Reserves	9,999,816.00	3,694,000.00	5,100,033.00	429,800.00	5,402,810.00	2,674,230.00	18,900,016.00
Reserve	499,990.80	184,700.00	255,001.65	21,490.00	270,140.50	133,711.50	945,000.80

Fiscal Year 2011-12 LBR Technical Review Checklist (Rev. 10-13-2010)

Department/Budget Entity (Service): Executive Office of the Governor
Agency Budget Officer/OPB Analyst Name: Kelley Sasso/Janice Hatter

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

	Program or Service (Budget Entity Codes)				
Action	311	318	319		

1. GENERAL

1.1 Are Columns A01, A02, A04, A05, A36, A90, A91, A92, A93, A94, A95, IA1, IA4, IA5, IP1, V1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only?	Y	Y	Y		
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? (CSDI)	Y	Y	Y		

AUDITS:

1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. (EXBR, EXBA)	Y	Y	Y		
1.4 Has security been set correctly? (CSDR, CSA)	Y	Y	Y		
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.					

2. EXHIBIT A (EADR, EXA)

2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y	Y	Y		
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y	Y		
2.3 Are the issue codes and titles consistent with <i>Section 3</i> of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y	Y	Y		
2.4 Have the coding guidelines in <i>Section 3</i> of the LBR Instructions (pages 15 through 27) been followed?	Y	Y	Y		

3. EXHIBIT B (EXBR, EXB)

3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A	N/A	N/A		
3.2 Are the 33XXXX0 issues negative amounts only and do not restore nonrecurring cuts from a prior year or fund any issues that net to a positive or zero amount? Check D-3A issues 33XXXX0 - a unique issue should be used for issues that net to zero or a positive amount.	Y	Y	Y		

AUDITS:

3.3 Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? (NACR, NAC - Report should print "No Negative Appropriation Categories Found")	Y	Y	Y		
3.4 Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? (EXBR, EXBC - Report should print "Records Selected Net To Zero")	Y	Y	Y		

		Program or Service (Budget Entity Codes)				
Action		311	318	319		
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					
4. EXHIBIT D (EADR, EXD)						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y	Y	Y		
4.2	Is the program component code and title used correct?	Y	Y	Y		
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					
5. EXHIBIT D-1 (ED1R, EXD1)						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y	Y		
AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? (ED1R, XD1A - Report should print "No Differences Found For This Report")	Y	Y	Y		
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? (EXBR, EXBB - Negative differences need to be corrected in Column A01.)	Y	Y	Y		
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? (EXBR, EXBD - Differences need to be corrected in Column A01.)	Y	Y	Y		
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2009-10 approved budget. Amounts should be positive.					
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					
6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)						
6.1	Are issues appropriately aligned with appropriation categories?	Y	Y	Y		

Action		Program or Service (Budget Entity Codes)				
		311	318	319		
TIP Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.		Y	Y	Y		
7. EXHIBIT D-3A (EADR, ED3A)						
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y	Y	Y		
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y	Y	Y		
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 69 of the LBR Instructions?	Y	Y	Y		
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	Y	Y		
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	Y	Y	Y		
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y	Y		
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y	Y	Y		
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate? <i>K. Sasso wrote: All revenue estimating conference driven requests are in non-recurring budget, therefore N/A.</i>	Y	Y	Y		
7.9	Does the issue narrative reference the specific county(ies) where applicable? - <i>K. Sasso wrote: All issues are statewide.</i>	Y	Y	Y		
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #11-006?	Y	Y	Y		
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. (PLRR, PLMO)	Y	Y	Y		
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A	N/A	N/A		

Action		Program or Service (Budget Entity Codes)				
		311	318	319		
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	Y	Y	Y		
7.14	Do the amounts reflect appropriate FSI assignments?	Y	Y	Y		
7.15	Do the issues relating to <i>salary and benefits</i> have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.) <i>K. Sasso wrote: no issues relate to salary increases, pay grade adjustments, special assignment, or reclassification.</i>	N/A	N/A	N/A		
7.16	Do the issues relating to <i>Information Technology (IT)</i> have a "C" in the sixth position of the issue code (36XXXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	Y	Y	Y		
7.17	Are the issues relating to <i>major audit findings and recommendations</i> properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A	N/A		
AUDIT:						
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. (EADR, FSIA - Report should print "No Records Selected For Reporting")	Y	Y	Y		
7.19	Does the General Revenue for 160XXXX issues net to zero? (GENR, LBR1)	Y	Y	Y		
7.20	Does the General Revenue for 180XXXX issues net to zero? (GENR, LBR2)	Y	Y	Y		
7.21	Does the General Revenue for 200XXXX issues net to zero? (GENR, LBR3)	Y	Y	Y		
7.22	Have FCO appropriations been entered into the nonrecurring column A04? (GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))	Y	Y	Y		
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run OADA/OADR from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					

Action		Program or Service (Budget Entity Codes)				
		311	318	319		
8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level or SC1R, SC1D - Department Level)						
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y	Y		
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?	Y	Y	Y		
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y	Y		
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y	Y	Y		
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?	Y	Y	Y		
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling \$100,000 or more for the fiscal year?	Y	Y	Y		
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A	N/A	N/A		
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to <i>section 215.32(2)(b), Florida Statutes</i> - including the Schedule ID and applicable legislation?	N/A	N/A	N/A		
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?	Y	Y	Y		
8.10	Are the statutory authority references correct?	Y	Y	Y		
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)	Y	Y	Y		
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y	Y	Y		
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y	Y		
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y	Y	Y		
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y	Y	Y		
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y	Y		
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y	Y	Y		
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available? Does the certification include a statement that the agency will notify OPB of any significant changes in revenue estimates that occur prior to the Governor's Budget Recommendations being issued?	Y	Y	Y		
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y	Y		

Action		Program or Service (Budget Entity Codes)				
		311	318	319		
8.20	Are appropriate service charge nonoperating amounts included in Section II?	Y	Y	Y		
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y	Y		
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling \$100,000 or more.)	Y	Y	Y		
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y	Y		
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y	Y	Y		
8.25	Are current year September operating reversions appropriately shown in column A02?	Y	Y	Y		
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y	Y		
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y	Y		
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y	Y		
AUDITS:						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y	Y		
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? (SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")	Y	Y	Y		
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. (SC1R, DEPT)	Y	Y	Y		
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 125 of the LBR Instructions.)					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					
9. SCHEDULE II (PSCR, SC2)						
AUDIT:						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? (BRAR, BRAA - Report should print "No Records Selected For This Request") Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See <i>Base Rate Audit</i> on page 157 of the LBR Instructions.) <i>K. Sasso wrote: The reports are showing as vacant positions; however, the narrative indicates the positions as filled (with the exception of the AEIT). Narratives all indicate that the transfers are for filled positions or are to match a specifically cited approved budget amendment.</i>	Y	Y	Y		
10. SCHEDULE III (PSCR, SC3)						

Action	Program or Service (Budget Entity Codes)				
	311	318	319		
10.1 Is the appropriate lapse amount applied in Segment 3? (See page 87 of the LBR Instructions.)	Y	Y	Y		

Action		Program or Service (Budget Entity Codes)				
		311	318	319		
10.2	Are amounts in <i>Other Salary Amount</i> appropriate and fully justified? (See page 94 of the LBR Instructions for appropriate use of the OAD transaction.) Use OADI or OADR to identify agency other salary amounts requested.	Y	Y	Y		
11. SCHEDULE IV (EADR, SC4)						
11.1	Are the correct Information Technology (IT) issue codes used?	Y	Y	Y		
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					
12. SCHEDULE VIII A (EADR, SC8A)						
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	Y	Y	Y		
13. SCHEDULE VIII B-1 (EADR, S8B1)						
13.1	Do the reductions comply with the instructions provided on pages 98 through 101 of the LBR Instructions regarding a 5% reduction in recurring and nonrecurring General Revenue and Trust Funds?	Y	Y	Y		
14. SCHEDULE VIII B-2 (EADR, S8B2)						
14.1	Do the reductions comply with the instructions provided on pages 102 through 104 of the LBR Instructions regarding a 15% reduction in recurring General Revenue and Trust Funds?	Y	Y	Y		
15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)						
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to <i>section 216.023(4)(b), Florida Statutes</i> , the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y	Y		
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?	Y	Y	Y		
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:						
15.3	Does the FY 2009-10 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? (GENR, ACT1)	Y	Y	Y		
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? (Audit #1 should print "No Activities Found")	Y	Y	Y		
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? (Audit #2 should print "No Operating Categories Found")	Y	Y	Y		
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which <u>should</u> appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	Y	Y	Y		
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? (Audit #4 should print "No Discrepancies Found")	Y	Y	Y		
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					

Action	Program or Service (Budget Entity Codes)				
	311	318	319		

16. MANUALLY PREPARED EXHIBITS & SCHEDULES

16.1	Do exhibits and schedules comply with LBR Instructions (pages 110 through 154 of the LBR Instructions), and are they accurate and complete?	Y	Y	Y		
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y	Y	Y		
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y	Y		

AUDITS - GENERAL INFORMATION

TIP	Review <i>Section 6: Audits</i> of the LBR Instructions for a list of audits and their descriptions.					
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.					

17. CAPITAL IMPROVEMENTS PROGRAM (CIP)

17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	Y	Y	Y		
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	Y	Y	Y		
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	Y	Y	Y		
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	Y	Y	Y		
17.5	Are the appropriate counties identified in the narrative?	Y	Y	Y		
17.6	Has the CIP-2 form (Exhibit B) been modified to include the agency priority for each project and the modified form saved as a PDF document?	Y	Y	Y		
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					

18. FLORIDA FISCAL PORTAL

18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y	Y		
------	---	---	---	---	--	--