Julie L. Jones
Executive Director

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A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Charlie Crist
Governor

Bill McCollum
Attorney General

Alex Sink
Chief Financial Officer

Charles H. Bronson
Commissioner of Agriculture

LEGISLATIVE BUDGET REQUEST

October 15, 2009

Jerry L. McDaniel, Director
Office of Policy and Budget
Executive Office of the Governor
1701 Capitol
Tallahassee, Florida 32399-0001

JoAnne Leznoff, Council Director
House Full Appropriations Council on General Government & Health Care
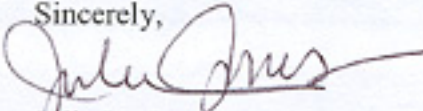221 Capitol
Tallahassee, Florida 32399-1300

Skip Martin, Council Director
House Full Appropriations Council on Education & Economic Development
221 Capitol
Tallahassee, Florida 32399-1300

Cynthia Kelly, Staff Director
Senate Policy and Steering Committee on Ways and Means
201 Capitol
Tallahassee, Florida 32399-1300

Dear Directors:

Pursuant to Chapter 216.023, Florida Statutes, our Legislative Budget Request for the Department of Highway Safety and Motor Vehicles is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our proposed needs for the 2010-11 Fiscal Year. This submission is scheduled to be recommended for approval at the November 17, 2009 meeting of the Governor and Cabinet.

If you have any questions or concerns about our Legislative Budget Request, please feel free to contact me at (850) 617-3100 or Diana Vaughn, Chief of Finance and Accounting at (850) 617-3404.

Sincerely,

Julie L. Jones
Executive Director

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DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

Schedule I: Department Level Exhibits and Schedules

Dept/Agency:	**Department of Highway Safety and Motor Vehicles**
Submitted by:	**Nelson Munn, Chief Information Officer**
Phone:	**850-617-3100**
Date submitted:	**October 15, 2009**

Network Service

This service enables data connectivity and transport using Local Area Network (LAN) and/or Wide Area Network (WAN) technologies. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major commercial hardware and software associated with the LAN Service:			
1	MFN MPLS Network	5	Cisco Pix Firewall Equipment
2	Cisco Core Routers (7206)	6	Juniper Firewall
3	Cisco Switch Equipment	7	NetMotion Mobility XE
4	3Com & Procurve Switch Equipment	8	Nortel Contivity VPN Appliance & Juniper VPN Appliance

1. IT Service Definition

1.1. Who is the LAN service provider? *(Indicate all that apply)*

- x   Central IT staff
- ☐   Program staff
- x   Another State agency
- x   External service provider

1.2. Who is the WAN service provider? *(Indicate all that apply)*

- x   Central IT staff
-    Program staff
- x   Another State agency
- x   External service provider

1.3. Who uses the service? *(Indicate all that apply)*

- x   Agency staff (state employees or contractors)
- x   Employees or contractors from one or more additional state agencies
- x   External service providers
- x   Public

1.4. Please identify the number of users of the Network Service.   10,000+

1.5. How many locations currently host IT assets and resources used to provide LAN services?   445

1.6. How many locations currently use WAN services?   440+

1.7. What types of WAN connections are included in this service? *(Indicate all that apply)*

☐ ATM	Frame Relay	x Cellular Network
☐ SUNCOM RTS	x Internet	☐ Dedicated Wired connection
☐ Radio	x Satellite	Dial-up connection
x Other MFN MPLS Network		

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*   No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

  Yes x No

  2.2.1. If yes, what must happen for your agency to use another IT service provider?

  2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. DHSMV uses MyFloridaNet for providing WAN/MAN network access as the state contract, which was competitively bid. **IT Service Levels Required to Support Business Functions**

3.1. Has the agency specified the service level requirements for LAN service?

  ☐ Yes; formal Service Level Agreement(s)

  x Yes; informal agreement(s)

  ☐ No; specific requirements have not been determined and approved by the department

  If you answered "Yes," identify major (formal or informal) service level requirements:

  7x24 with 99.9% up-time

3.2. Has the agency specified the service level requirements for WAN service?

  x Yes; formal Service Level Agreement(s)

  ☐ Yes; informal agreement(s)

  ☐ No; specific requirements have not been determined and approved by the department

  If you answered "Yes," identify major (formal or informal) service level requirements:

  7X24 with 99.9% up-time

3.3. Timing and Service Delivery Requirements

  3.3.1. Hours/Days that service is required *(e.g., 0800-1600 M-F, 24/7)* for:

  3.3.1.1.   Online availability   7x24

  3.3.1.2.   Offline and availability for maintenance   Must be scheduled in advance

  3.3.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 5 min, 15 min, 60 min)?*   15 mins

  3.3.2.1.   What are the impacts on the agency's business if this down-time standard is exceeded?

  Sites outside of the HQ facility would be unable to update or retrieve data, which is in turn provided to a multitude of external entities as well as Law Enforcement. Network delays in excess of 600ms have been shown to render DHSMV applications inoperable. Users inside the HQ facility would not be able to access any centrally located data or applications, or applications outside the HQ facility. Services sourced from the HQ facility would be unavailable to the enterprise, as well as outside requestors and Law Enforcement. Customers would not receive timely service.

3.3.3. Does the agency have a standard for required bandwidth its locations?   ☒ Yes ☐ No

If yes, indicate the standard *(e.g. fiber channels for certain locations)*

T1 Frame Relay WAN circuits.   100Mbps LAN segments.

3.3.4. Are there any agency-unique service requirements?   ☒ Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Must support mobile users. Must support law enforcement transmissions. Due to security requirements of FCIC/NCIC and CJNet, special consideration must be given to LAN users to access these resources as well as encryption issues.

3.3.5. What are security requirements for this IT service? *(Indicate all that apply)*

☒ User ID/Password   ☐ Access through Internet or external network
☐ Access through internal network only   ☒ Access through Internet with secure encryption
☒ Other <u>Encryption and access requirements within private network</u>

3.3.6. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☒ Yes   ☐ No

3.3.6.1. If yes, please specify and describe:

For Law Enforcement services, NCIC encryption policies must be followed.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?
☒ Yes   ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

Problems reported via the Help Desk and to management if outage affects more than one location. Enterprise outages are reported daily to management. System availability metrics are reported monthly.

4.2. Are currently defined IT service levels adequate to support the business needs?

☐ Yes   ☒ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Funds are needed to replace the Florida Highway Patrol (FHP) remote sites' Local Area Network (LAN) equipment. This request is for 81 new LAN switches to replace hubs and switches which have been in place for approximately ten years. This equipment refresh is needed because the existing equipment is causing it to be more maintenance prone, experience more frequent failures and outages, and no longer providing the reliable service required to support law enforcement. The new switches will also provide for remote management of this equipment located at each FHP remote site by centrally located DHSMV network technicians.

Funds are needed to replace the HQ Local Area Network (LAN) closet switches. The current LAN closet switches are no longer supported and no maintenance is available. The existing equipment has begun to fail causing outages during operational hours at times. The new switches will allow us to better secure the HSMV network.

4.2.2.

List any significant projects (e.g., total cost greater than $500,000) that are underway or planned to upgrade or enhance any resources or system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, which is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Highway Safety Operating Trust Fund

5.2. Other comments

Dept/Agency:	**Department of Highway Safety and Motor Vehicles**
Submitted by:	**Nelson Munn, Chief Information Officer**
Phone:	**850-617-3100**
Date submitted:	**October 15, 2009**

E-Mail, Messaging, and Calendaring Service

This service enables users to send and receive e-mail and attachments, perform departmental calendaring, manage address lists, create and maintain shared or private folders, and store message data provided through the e-mail service. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify the major commercial hardware and software associated with the E-Mail Service:			
1	Microsoft AD/Exchange/Outlook	5	Blackberry Enterprise Server
2	Dell servers	6	Microsoft Outlook Web Access/Microsoft ISA Server
3	Storage Area Network	7	Windows Server 2003
4	Symantec Brightmail Servers	8	Mimosa NearPoint E-Mail Archival; Exclaimer Mail Utilities

1. **IT Service Definition**

    1.1. Who is the service provider? *(Indicate all that apply)*

    - X   Central IT staff
    - ☐   Program staff
    - ☐   Another State agency
    - ☐   External service provider

    1.2. Who uses the service? *(Indicate all that apply)*

    - X   Agency staff (state employees or contractors)
    - ☐   Employees or contractors from one or more additional state agencies
    - ☐   External service providers
    - ☐   Public

    1.3. Please identify the number of users of this service.   5000

    1.4. How many locations currently host IT assets and resources used to provide e-mail, messaging, and calendaring services?   1

2. **Service Unique to Agency**

    2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*   very similar

    2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

       x   Yes   ☐   No

    2.2.1. If yes, what must happen for your agency to use another IT service provider?

    > 1) Cost would have to be considerably less. 2) Service would have to be provided, including emergency response 7x24. 3) Service would have to provide wide range of options for special case scenarios as well as open ended option for new functionality and special requests on an as

needed basis 4) Data files from current service would have to be migrated, secured and maintained. 5) Users would have to be trained at the expense of the provider, including remote and mobile users. 6) Multiple access mechanisms would have to be provided. 7) A high level of security and malware protection is a requirement.

2.2.2.   If not, why does your agency need to maintain the current provider for this IT service?

See 2.2.1

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

☐   Yes; formal Service Level Agreement(s)

X   Yes; informal agreement(s)

☐   No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

No written requirements. Service must be up at least 99% of the time 7x24. Service must not be down for more than 15 minutes without seriously impacting the business of the department. Planned maintenance is accommodated.

3.2.   Timing and Service Delivery Requirements

3.2.1.   Hours/Days that service is required *(e.g., 0600-2100 M-F, 24/7)*:   <u>7x24</u>

3.2.2.   What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 5 min, 15 min, 60 min)?*   <u>15 mins</u>

3.2.2.1.   What are the impacts on the agency's business if this down-time standard is exceeded?

Email is used as a transport for many types of law enforcement communications and must be available for officers in the field. Inter and Intra-agency communications and communications with the public become very difficult affecting the ability of the agency to conduct its business. Many automated processes also rely on email as a transport mechanism.

3.2.3.   Are there any agency-unique service requirements?   x Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Service to 1600+ FHP troopers in cars and 400 + remote sites.

3.2.4.   What are security requirements for this IT service? *(Indicate all that apply)*

x   User ID/Password   ☐ Access through Internet or external network

☐   Access through internal network only   x Access through Internet with secure encryption

☐   Other _____

3.2.5.   Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☐ Yes   x No

3.2.5.1.   If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

x Yes ⬜ No

If yes, briefly describe the frequency of reports and how they are provided:

> Problems are reported to Technical Assistance Center and a notice sent out to a distribution list including management. Difficulties discussed at lower level staff meetings and executive staff meetings if necessary. System availability metrics are reported monthly.

4.2. Are currently defined IT service levels adequate to support the business needs?

x Yes ⬜ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects (e.g., total cost greater than $500,000) that are underway or planned to upgrade or enhance any resource or system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, which is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

> Highway Safety Operating Trust Fund

5.2. Other comments

> Greater disaster recovery/business continuity capability is desired for electronic mail.

Dept/Agency:	**Department of Highway Safety and Motor Vehicles**
Submitted by:	**Nelson Munn, Chief Information Officer**
Phone:	**850-617-3100**
	October 15, 2009

Desktop Computing Service

This service enables use of standard office automation functions, as well as access to other applications that require standard desktop functionality. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

	Identify the major commercial hardware and software associated with the Desktop Computer Service:		
1	Dell and HP printers	8	Symantec (field)
2	Microsoft System Center Operations Manager and Configuration Manager	9	WUS (field)
3	Symantec End-Point Protection	10	Dell & HP servers
4	Ghost	11	Dell & HP PCs
5	Symantec Encryption	12	Microsoft Office 2007
6	Microsoft XP		MDT Terminals
7	Uniface		Smart Cop software – CTS America

1. **IT Service Definition**

    1.1. Who is the service provider? *(Indicate all that apply)*

    - X   Central IT staff
    - | Program staff
    - ☐   Another State agency
    - X   External service provider

    1.2. Who uses the service? *(Indicate all that apply)*

    - X   Agency staff (state employees or contractors)
    - ☐   Employees or contractors from one or more additional state agencies
    - X   External service providers
    - ☐   Public

    1.3. Please identify the number of users of this service.   10,000

    1.4. How many locations currently use desktop computing services?   450+

2. **Service Unique to Agency**

    2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No, Unknown)*   similar

    2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

    - x Yes   ☐ No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Provider would have to understand the intricacies of all the inter-related applications that are run by the various users. Many of the Tax Collectors have their own networks and provider would have an understanding of the various system configurations.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

- ☐ Yes; formal Service Level Agreement(s)
- X Yes; informal agreement(s)
- ☐ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

For desktop equipment that is supported internally: immediate service on emergencies; same day service on most issues; scheduled service on issues such as printer installs, PC installs, etc. For desktop equipment that is supported by the FRVIS contract: next day business service.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0800-1600 M-F, 24/7)*   M-F 0700-1800, Saturdays 0700- 1400, Law enforcement 24 X 7

3.2.2. What are the impacts on the agency's business if the Desktop Service is not available?

Users are unable to perform their work and productivity stops. Law enforcement would not have access to critical information needed to provide public and officer safety.

3.2.3. Are there any agency-unique service requirements?   x Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Interfaces to Driver License & Motor Vehicle related applications including interfaces to national systems such as the Commercial Driver License Information System (CDLIS), National Motor Vehicle Title Information System (NMVTIS), Problem Driver Pointer System (PDPS), and SSN verification. Law enforcement - Criminal justice records. Department of Homeland Security information, Data Sharing within criminal justice systems, state, local and federal.

3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

- X User ID/Password
- ☐ Access through internal network only
- X Other Remote access via System Center
- ☐ Access through Internet or external network
- x Access through Internet with secure encryption

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

X Yes   No

3.2.5.1. If yes, please specify and describe:

Criminal Justice Data, FBI security and privacy rules apply. State law protects the SSN from disclosure. Federal Driver Privacy Protection Act protects personal information from disclosure, and state law protects law enforcement officers' personal information.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

x Yes ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

Customers report incidents to the Technical Assistance Center. Calls are tracked and a monthly report is produced that provides service metrics. Enterprise outages that affect more than one location are reported to management daily.

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes   X No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Sufficient funding is available for refresh of MDT desktop equipment, FRVIS desktop equipment that provides title and registration services and Driver License desktop equipment that provides driver license and imaging services. However, desktop refresh funds for the remaining workstations located primarily at headquarters, and FHP field offices was eliminated in budget reductions. The number of workstations without associated refresh funding is 1580. In FY 2010/11 917 of these workstations will be 5 years or older.

4.2.2. List any significant projects (e.g., total cost more than $500,000) that are underway or planned to upgrade or enhance any resource or system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
MDT Refresh	Refresh of MDT equipment	October 2009	January 2010	$2,040,000

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, which is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Highway Safety Operating Trust Fund

5.2. Other comments

Dept/Agency:	**Department of Highway Safety and Motor Vehicles**
Submitted by:	**Nelson Munn, Chief Information Officer**
Phone:	**850-617-3100**
Date submitted:	**October 15, 2009**

Helpdesk Service

This service involves the centralized or consolidated intake and resolution of IT system problems for users and stakeholders throughout the department. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify any major commercial hardware and software associated with the Helpdesk Service:			
1	HP Service Manager	5	HP Connect It
2	Dell servers to support Service Manager	6	Active Directory
3	WhatsUp Gold	7	
4	Microsoft System Center	8	

1. **IT Service Definition**

   1.1. Who is the service provider? *(Indicate all that apply)*

   - X   Central IT staff
   - ☐   Program staff
   - ☐   Another State agency
   - ☐   External service provider

   1.2. Who uses the service? *(Indicate all that apply)*

   - X   Agency staff (state employees or contractors)
   - X   Employees or contractors from one or more additional state agencies
   - X   External service providers
   - ☐   Public

   1.3. Please identify the number of users of this service.   10,000

   1.4. How many locations currently host IT assets and resources used to provide helpdesk services?   1

   1.5. What communication channels are used for the service? *(Indicate all that apply)*

X	On-line self-serve	☐	On-line interactive
X	Telephone/IVR	☐	Face-to-face
X	Remote desktop (e.g., PC Anywhere)		
X	Other email		

   1.6. What is the scope of the service provided by the Help Desk: *(Check all boxes that apply)*

Help Desk Action	Simple problems	Moderately complex problems	Complex problems
Accepting and logging	X	X	X
Referring/escalating	X	X	X
Tracking and reporting	X	X	X
Resolving/closing	X	(closing)	(closing)

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No, Unknown)* similar

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☐ Yes   x No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

Agency provides support for over 400 Tax Collectors, Drivers License and Florida Highway Patrol offices in the State and support for other government agencies that access DHSMV information. This requires detailed extensive knowledge of the office sites, network, applications, and understanding of the responsibilities of second level support teams.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

X   Yes; formal Service Level Agreement(s)

X   Yes; informal agreement(s)

☐   No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Priority 1 incidents - 2 hour escalation, Priority 2 incidents -4 hour escalation, calls answered in 7 seconds, 50% of interactions handled by Help Desk on initial contact, less than 5% calls abandoned, average time to resolve incident goal – 4 hour, average time to resolve service requests – 24 hours. External hardware support for Tax Collectors is required by contract to call back within 1 hour and fix within 4 hours for servers and other critical equipment; callback in 1 hour and fix by next business day for desktops.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days the Help Desk service is required *(e.g., 0800-1600 M-F, 24/7)*   7x24

3.2.2. What are the impacts on the agency's business if the Help Desk service is not available?

Service disruptions and service requests would not be recorded, monitored, and resolved. Service disruptions affect public and officer safety, customer service, and consumer protection.

3.2.3. What is the average monthly volume of calls/cases/tickets?   10,500

3.2.4. Are there any agency-unique service requirements?   x Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Help Desk must be available 24x7 for Florida Highway Patrol Dispatch office calls which have a 4 hour fix requirement, available to law enforcement officers 24 X 7, available for Tax Collector offices that are open on Saturdays.

3.2.5. What are security requirements for this IT service? *(Indicate all that apply)*

X   User ID/Password   ☐   Access through Internet or external network

X   Access through internal network only   ☐   Access through Internet with secure encryption

X Other VPN _____

  3.2.6.   Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

        X Yes   ☐ No

     3.2.6.1.   If yes, please specify and describe:

Driver Privacy Protection Act

4. User/customer satisfaction

  4.1.   Are service level metrics reported to business stakeholders or agency management?

      X Yes   ☐ No

      If yes, briefly describe the frequency of reports and how they are provided:

Service level metrics are reported monthly to agency management. Liquidated damages are accessed for contactor missed SLAs.

  4.2. Are currently defined IT service levels adequate to support the business needs?

       Yes   x No

    4.2.1.   If no, what changes need to be made to the current IT service? *(Briefly explain)*

We have been working to establish the Help desk as the single point of contact for technology issues. As we continue to discourage customers from reporting incidents directly to secondary level support, the number of interactions that the Help desk receives continues to increase, but the FTE has not. Implemented Incident Manager in January 2009 but some of the automation that Service Manager provides has not been configured due to resource restraints.   Using Service Manger for Request Fulfillment but have not established a best practice process for Request Fulfillment. Have not established a best practice process for Problem Management, so some of the inherent problems do not get resolved, which continue to be reported as incidents. We plan to improve processes for request fulfillment, problem management, and utilize Service Manager efficiencies to better handle the workload.

    4.2.2.   List any significant projects (e.g., total cost greater than $500,000) that are underway or planned to upgrade or enhance any resource or system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
Problem Management	Develop Problem Management processes based on ITIL best practices and make associated configuration changes to Service Manager.	September 2009	February 2010	About $200,000

5. Additional Information

  5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, which is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this

service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Highway Safety Operating Trust Fund

5.2. Other comments

Dept/Agency:	**Department of Highway Safety and Motor Vehicles**
Submitted by:	**Nelson Munn, Chief Information Officer**
Phone:	**850-617-3100**
Date submitted:	**October 15, 2009**

IT Security/Risk Mitigation Service

This service involves the implementation of measures to reduce risk and ensure continuity of the IT Services supporting the agency. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

1. **IT Service Definition**

    1.1. Who is the service provider? *(Indicate all that apply)*

    - x Central IT staff
    - ☐ Program staff
    - x Another State agency
    - x External service provider

    1.2. Who uses the service? *(Indicate all that apply)*

    - x Agency staff (state employees or contractors)
    - x Employees or contractors from one or more additional state agencies
    - ☐ External service providers
    - ☐ Public

2. **Service Unique to Agency**

    2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*
    somewhat similar

    2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

    - ☐ Yes   x No

    2.2.1. If yes, what must happen for your agency to use another IT service provider?

    2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

    IT Security/Risk Mitigation Service encompasses a broad range of services. The core Departmental IT security policy, planning, awareness, and access management is Departmental-specific and is best performed internally. In addition to providing Disaster Recovery services, we use our backup/recovery site as a hot standby site where we test new releases of software, operating systems, etc. This standby site is also used whenever the main site is required to be down or is otherwise unavailable providing the required 7x24 access for law enforcement. Related functions such as the hosting of DHSMV's backup computer systems is accomplished through the State's SSRC, FDLE serves as the Certificate Authority for law enforcement restricted inquiries, and vendors may be considered for future Risk Assessment or other specific IT security related services such as PCI requirements.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

    ☐   Yes; formal Service Level Agreement(s)

    x   Yes; informal agreement(s)

    ☐   No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

1) Password reset requests are handled immediately or near real-time.

2) Logon Requests by Tax Collector offices are handled same day if possible, but no later than 24 hours following receipt of approved request.

3) All other Logon Requests are handled within 24-48 hours.

4) Hot backup maintained through data replication for business continuity of inquiry access to Driver License and Motor Vehicle data, particularly for law enforcement inquiries.

5) ISM available on-site to support business functions related to information security research, analysis, and requirements.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0800-1600 M-F, 24/7)*: 0800-1700 M-F (IT Security Policy, Planning, Access Management, Password resets, etc.); 0700-1900 M-Sa (DHSMV Field Applications); 24/7 DAVID Application used for Law Enforcement inquiries

3.2.2. In the event of an emergency, how quickly must essential services be restored to maintain the agency's continuity of operations? Mission Essential Functions (Law Enforcement inquiries, Motor Vehicle and Driver License Inquiries) within 0 – 12 hours

3.2.3. How frequently must the IT disaster recovery plan be tested? Annually. Although the department has not fully tested each component of the Disaster Recovery Plan, we frequently utilize portions of our plan as part of our failover process to continue to provide services when the main location is down due to maintenance or other outages. This year we successfully brought our standby site up to support certain inquiries and web services during our scheduled datacenter power outage

3.2.4. In the event of a security breach, what is the agency's tolerance for down time of security IT services during peak periods, i.e., time before management-level intervention occurs *(e.g., 10 min, 60 min, 4 hours)*? 5-15 minutes

3.2.5. Are there any agency-unique service requirements?   x Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Driver License Image Retrieval – Optimal restoration of service during COOP activation or primary service outage is required for the Department's application (DAVID) for law enforcement and judges to retrieve driver license images (portrait and signature), images of identity documents submitted by foreign nationals, and printing of a driver history record. The need is heightened due to the contribution to local and national security as well as human safety.

3.2.6. What are security requirements for this IT service? *(Indicate all that apply)*

x User ID/Password   x Access through Internet or external network

☐ Access through internal network only   x Access through Internet with secure encryption

x Other _Dial access through VPN_____

3.2.7. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

x Yes   ☐ No

If yes, please specify and describe:

1) Florida Information Resource Security Policies and Standards, Rule 60DD-2 Florida Administrative Code

2) Security of Data and Information Technology Resources Act, Section 282.318, Florida Statutes

3) Driver Privacy Protection Act, Florida Public Records Law, Section 119.0712(2).

4) Section 322.142(4), Florida Statutes – Restricts digital images (photographs and signatures) to Law Enforcement use (accomplished via CJNet Digital Certificates).

4. User/customer satisfaction

4.1. Are service level metrics reported regularly to business stakeholders or agency management?

x Yes   ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

IT Security related information is reported informally to the CIO and ISA Management in regular staff meetings and ongoing on an as needed basis. No specific formal report is produced containing IT Security/Risk Mitigation service level metrics.

4.2. Are currently defined IT service levels adequate to support the business needs?

☐ Yes   x No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

Although, for the most part service levels in the IT Security/Risk Mitigation service are adequate, below are areas the Department is working to enhance:

1) Actively monitor intrusion prevention system and evolve configuration from a passive install to actively blocking vulnerabilities to further protect the Department's network perimeter.

2) Evaluate additional recovery strategies/facilities needed for the mainframe, e-mail, and other functions needing contingency strategies.

3) Assess additional backup site capabilities available via state contract for more geographically removed and expanded backup capabilities.

4) Actively monitor web use and enforce Acceptable Use policy through web gateway appliance.

5) Standardize enterprise endpoint protection and upgrade capabilities to enhance the protection of the Department workstations and servers.

4.2.2. List any significant projects (e.g., total cost greater than $500,000) that are underway or planned to upgrade or enhance any resource or system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, which is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Highway Safety Operating Trust Fund

5.2. Other comments

Dept/Agency:	**Department of Highway Safety and Motor Vehicles**
Submitted by:	**Nelson Munn, Chief Information Officer**
Phone:	**850-617-3100**
Date submitted:	**October 15, 2009**

IT Administration and Management Service

This service enables the management and administration of the agency's central IT program or unit. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT Systems (applications) that are included (in whole or part) in this IT Service:			
1	ISA Budget system	5	Daptiv Project Portfolio Management (PPM)
2	ISA Personnel database	6	BluePrint
3	People First	7	LegalFiles
4	My Florida Market Place	8	

1. **IT Service Definition**

    1.1. Who is the service provider? *(Indicate all that apply)*

    - x   Central IT staff
    - x   Program staff
    - x   Another State agency
    - X   External service provider

    1.2. How many locations currently host assets and resources used to provide IT administration and management services?   1

2. **Service Unique to Agency**

    2.1. If the same level of service could be provided through another agency or external source for less than the current cost of the IT service, could your agency change to another service provider?

    ☐ Yes   x   No

    2.1.1.   If yes, what must happen for your agency to use another IT service provider?

    2.1.2.   If not, why does your agency need to maintain the current provider for this IT service?

    Knowledge specific to the agency; i.e. Drivers' License, Motor Vehicle Titles and Registration, Florida Highway Patrol and law enforcement

3. **IT Service Levels Required to Support Business Functions**

    3.1. Has the agency specified the service level requirements for this IT Service?

    - ☐   Yes; formal Service Level Agreement(s)
    - ☐   Yes; informal agreement(s)
    - x   No; specific requirements have not been determined and approved by the department

    If you answered "Yes," identify major (formal or informal) service level requirements:

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0800-1600 M-F, 24/7)* for the systems included in this service: <mark>Business hours, 7AM -6PM, Monday through Friday.</mark>

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 5 min, 15 min, 60 min)?* <mark>1 hour</mark>

3.2.3. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

☐ Yes   <mark>x</mark> No

If yes, please specify and describe:

3.2.4. Are there any agency-unique service requirements? <mark>x</mark> Yes ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Interfaces with Association of Motor Vehicle Administrators (AAMVA), National Motor Vehicle Title Information System (NMVTIS), CJNET and Law Enforcement Community.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

<mark>x</mark> Yes   ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

Service level metrics are reported to agency management monthly

4.2. Are currently defined IT service levels adequate to support the business needs of the agency?

<mark>x</mark> Yes   ☐ No

If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.3. List any significant projects that are underway or planned to upgrade or enhance any system, resource, or process associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost of Completion

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, which is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Highway Safety Operating Trust Fund

5.2. Other comments

Dept/Agency:	**Department of Highway Safety and Motor Vehicles**
Submitted by:	**Nelson Munn, Chief Information Officer**
Phone:	**850-617-3100**
Date submitted:	**October 15, 2009**

IT Support Service for Agency Financial and Administrative Systems

This service enables users in the agency's administrative and support areas to operate and maintain the non-strategic applications that support agency administrative. Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for the complete definition of this IT Service and specific direction on how to complete this document.

Identify major IT Systems (applications) that are included (in whole or part) in this IT Service:			
1	Accounting and General Ledger	5	Worker timekeeping
2	Procurement	6	Expert System
3	Contract Management	7	Revenue Accounting & Distribution
4	Property Inventory	8	Personnel

1. **IT Service Definition**

    1.1. Who is the service provider? *(Indicate all that apply)*

    - x   Central IT staff
    - x   Program staff
    - x   Another State agency
    - x   External service provider

    1.2. Who uses the service? *(Indicate all that apply)*

    - x   Agency staff (state employees or contractors)
    - x   Employees or contractors from one or more additional state agencies
    - ☐   External service providers
    - ☐   Public

    1.3. Please identify the number of users of this service.   5,000

    1.4. How many locations currently host agency financial/ administrative systems?   ~400

2. **Service Unique to Agency**

    2.1. Is a similar or identical IT service provided by another agency or external service provider?
    (Identical, Very Similar, No)   very similar

    2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

    - x   Yes   ☐   No

    2.2.1. If yes, what must happen for your agency to use another IT service provider?

    > Other state agencies provide statewide personnel, accounting, and payroll systems. Our systems provide interfaces to these systems or functionality not provided by other statewide systems. While certain aspects of these systems could be and are provided by statewide systems, we would need to continue to provide interfaces from our strategic services to the statewide systems.

> If we were to change service providers, interfaces between strategic services and source would have to be created. Strategic business requirements and functionality must be met.

    2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

>

3. IT Service Levels Required to Support Business Functions

Answer the following questions for the primary or dominant IT system within this IT Service.

3.1. Has the agency specified the service level requirements for this IT Service?

    ☐   Yes; formal Service Level Agreement(s)

    x   Yes; informal agreement(s)

    ☐   No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

> Payroll systems must provide information by specified payroll dates, accounting systems must provide information to meet specified distribution deadlines, and personnel and worker timekeeping systems must provide information to meet payroll deadlines.

3.2. Timing and Service Delivery Requirements

    3.2.1. Hours/Days that service is required *(e.g., 0700-1800 M-F, 24/7) for*:

        3.2.1.1. User-facing components of this IT service (online)   M-F, 8-5

        3.2.1.2. Back-office-facing components of this IT service (batch and maintenance) 7x24

    3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 15 min, 30 min, 60 min)?*   60 min

        3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

> Revenue will not be collected and distributed accurately or timely, goods and services would not be procured timely, payments would not be made timely, forms would be generated on paper and completed manually, personnel information would not be available timely and employees would not have access to information needed to assist the public

    3.2.3. Are there any agency-unique service requirements?   x Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

> Accounting and revenue distribution collected from the sale of motor vehicles, vessel, handicap parking and driver license transactions and volunteer contributions are unique to the agency.

    3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

    x User ID/Password   x Access through Internet or external network

    x Access through internal network only   x Access through Internet with secure encryption

    x Other   Security profile assignments

    3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

x Yes   ☐ No

    3.2.5.1.   If yes, please specify and describe:

SSN protected by state law.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

x Yes   ☐ No

If yes, briefly describe the frequency of reports and how they are provided:

Business customers report problems to the Technical Assistance Center and software defects to management. Office and enterprise incidents that affect more than one location are reported daily to management.

Annually there is a customer satisfaction survey distributed and the responses are recorded and evaluated.

4.2. Are currently defined IT service levels adequate to support the business needs?

☐ Yes   x No

    4.2.1.   If no, what changes need to be made to the current IT service? *(Briefly explain)*

Reduction in operational staff and budget reductions has required more efficiency using technology and custom programming but the number of programming staff has not increased. Programming resources are not sufficient to timely meet requests for system enhancements. .

    4.2.2.   List any significant projects that are underway or planned to upgrade or enhance any system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, which is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Highway Safety Operating Trust Fund

5.2. Other comments

Department of Highway Safety and Motor Vehicles

Submitted by: **Nelson Munn, Chief Information Officer**

Phone: **850-617-3100**

Date submitted: **October 15, 2009**

Portal/Web Management Service

The Portal/Web Management service enables the publishing of the agency's standard, mission-critical information with its employees and the public. Please consult the Guidelines for Schedule IV-C: IT Costs and Service Requirements for the complete definition of this IT Service and specific direction on how to complete this document.

	Identify the major commercial hardware and software associated with this service:		
1	SharePoint, Performance Point	8	Access
2	SunOne on Windows server	9	SQL Server (RDA, replacement for Access)
3	Windows Server 2003 and related web and application servers (clustered)	10	Microsoft .Net framework (SharePoint Web Parts and Services)
4	Coldfusion	11	128 bit Verisign SSL encryption (on WWW3)
5	Infopath	12	Team Foundation Server (Source Control)
6	Adobe creative suite	13	FTP (Web site updates to DMZ)
7	IIS Web Server	14	

1. **IT Service Definition**

    1.1. Who is the service provider? *(Indicate all that apply)*

    - x   Central IT staff
    - x   Program staff
    - ☐   Another State agency
    - ☐   External service provider

    1.2. Who uses the service? *(Indicate all that apply)*

    - x   Agency staff (state employees or contractors)
    - x   Employees or contractors from one or more additional state agencies
    - x   External service providers
    - x   Public

    1.3. Please identify the number of Internet users of this service.   15 million

    1.4. Please identify the number of intranet users of this service.   5000

    1.5. How many locations currently host IT assets and resources used to provide this service?   1

2. **Service Unique to Agency**

    2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*

    Similar

    2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

    - x Yes   ☐   No

2.2.1.   If yes, what must happen for your agency to use another IT service provider?

All files, linkages, privileges, etc. would have to be granted to the authors.

2.2.2.   If not, why does your agency need to maintain the current provider for this IT service?

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

☐   Yes; formal Service Level Agreement(s)

☐   Yes; informal agreement(s)

x   No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Internet available 24 X 7, Intranet available 24 X 7

3.2. Timing and Service Delivery Requirements

3.2.1.   Hours/Days that service is required *(e.g., 0600-2100 M-F, 24/7)*:   7x24

3.2.2.   What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 5 min, 15 min, 60 min)?*   5 minutes

3.2.2.1.   What are the impacts on the agency's business if this down-time standard is exceeded?

Increased number of telephone calls to agency for information otherwise provided on web site. Citizens would be denied access to information, which could increase number of transactions in the offices. Agency personnel would not have access to collaborative information that they need to perform their jobs which decreases productivity.

3.2.3.   Are there any agency-unique service requirements?   x Yes   No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

What are security requirements for this IT service? *(Indicate all that apply)*

☐ User ID/Password   ☐ Access through Internet or external network

☐ Access through internal network only   ☐ Access through Internet with secure encryption

☐ Other _____

3.2.4.   Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

x Yes   No

3.2.4.1.   If yes, please specify and describe:

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management?

x   Yes   ☐ No

4.1.1.   If yes, briefly describe the frequency of reports and how they are provided:

Periodic reports to both division and department management.

4.2. Are currently defined IT service levels adequate to support the business needs?

x Yes   ☐ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects (e.g., total cost greater than $500,000) that are underway or planned to upgrade or enhance any resource or system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, which is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Funding is from the Highway Safety Operating Trust Fund, There is no cost allocation recovery plan in place at this time.

5.2. Other comments

Dept/Agency:	Highway Safety and Motor Vehicles
Prepared by:	Sherry Allen
Phone:	(850-617-2011)
Date Completed:	October 15, 2009

1.   Driver Licensing, Identification and Imaging IT Service

Interfaced systems used to establish driver eligibility prior to licensing (or issuing an identification card) through state and national sources, test customers on driving rules knowledge, update on-line issuance transactions through a point of sale application or web based application, and produce the Florida driver license or identification card. Additionally, this service includes interfaced and integrated systems used to capture, store, and provide retrieval of electronic records and electronically imaged customer demographics ranging from customer image, signature, fingerprints, and scanning identification documents for review and validation. All captured information is for identity verification and protection.

The following IT Systems are constituent elements of this IT Service.

1.a. Florida Driver License Information System (FDLIS)

Real-time issuance of driver licenses, ID cards, permits and clearances.

1.b. Automated Driver License Testing System (ADLTS)

Driver License Exam Data (DLEXAM)

Web-based automated testing system for Third Party Testers and Driver Licensing agents.

1.c. Driver Check

Web-based application that allows customers to inquire upon their driving status, parents to obtain a driver history record of their minor children, emergency contact information update, and social security number update.

1.d. Virtual Office

Virtual Office is a customer portal that displays all online services that the customer is eligible for and allows them to be processed together with one payment. It includes driver license renewals, duplicates and address changes of a driver license and/or ID card issued through DHSMV's Central Issuance Processing System (CIPS).

1.e. Driver License Scanning System (DLSCAN)

Proof of identity documents for Foreign Nationals.

1.f. Fingerprinting System (Hazmat)

Processing of Hazmat applicants.

1.g. Driver License Imaging System (DLIMAGE)

Signatures, photos and transactional log data of Florida's driver licenses and identification card holders.

1.h. Driver License Maintenance System

DHSMV's in-house driver license application to add, modify and/or delete

1.i. Driver School and Third Party Applications

Web-Based applications for Third Party Testers and Driver Improvement Schools, and Vision Testing to certify that their customers have met requirements applicable to their respective functions within driver licensing.

1.j. Queuing System

The queuing system will manage and track customer flow and wait times in addition to producing management reports to determine office productivity and identify areas that may need improvement.

1.k. Inventory Management System (IMS)

Inventory management for driver license consumables, including cards, ribbons, holograms, and laminates.

1.l. Data Warehouse

This is an enterprise level reporting data base that contains data from the driver license, motor vehicle, and crash databases and allows data warehouse users to run queries and reports against the data.

1.m. Crash records

An enterprise database and reporting system of traffic Crash data and Crash Forms (short and long forms) received electronically from law enforcement entities.

1.n. Central Image System Database

Centralized database that stores signature and portrait images and the data associated with producing the driver license or identification card.

1.o. Online Appointment Service Information System (OASIS)

OASIS is a web application that allows customers and department personnel to make and track appointments at driver license (DL) offices.

1.p. System interfaces to:

1.p.1. Florida Real-time Vehicle Information System (FRVIS)

1.p.2. Traffic Citation Accounting Transmission System (TCATS)

1.p.3. Problem Driver License Pointer System (PDPS) or the National Driver Registry

1.p.4. Driver and Vehicle Information Database (DAVID)

1.p.5 National Motor Vehicle Title Information System (NMVTIS)

1.p.6 Social Security Administration for social security number verification

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2.   Law Enforcement IT Service

Interfaced law enforcement database systems to collect, store and report information across the law enforcement environment including wireless environment for mobile data terminals, voice and data traffic between Federal, State and local dispatch centers, mobile units, aircraft and fixed land based systems. These systems are used to collect, store, report and track all calls for service from the public and officer generated activities, and to document and report in an electronic format activities within the various troops, districts and sections of the patrol.

The following IT Systems are constituent elements of this IT Service:

2.a. Master Name Index (MNI) Records (SMART COP)

An indexed database containing records from other databases such as traffic citations, crash reports, warnings and faulty equipment notices and field interviews where matching to a single person is accomplished

2.b. Arrest Reports

A database containing all physical arrest information from generated from MDT mobile systems. System generates data for Uniform Crime Reporting to FDLE and the FBI.

2.c. Crash Records

A database containing all information related to crash reports generated by MDT mobile systems. System transfers data into HSMV crash records systems.

2.d. Uniform Traffic Citations (TCATS – Traffic Citation and Tracking System)

A database containing all information related to traffic citations and DUI citations generated from MDT mobile systems. System transfers data to Clerks of Courts offices into their existing database systems.

2.e. MDT Technical Assistance Support: The technology, personnel and systems to resolve customer requests for MDT related problems.

2.f. Application / System Interfaces to:

2.f.1. Florida Driver License Information System (FDLIS)

2.f.2. Florida Real-time Vehicle Information System (FRVIS)

2.f.3. DL Maintenance Application

2.f.4 National Crime Information Center

2.f.5. Florida Department of Law Enforcement

2.g. Driver and Vehicle Information Database (DAVID)

An online driver and vehicle information database for law enforcement and other state agencies.

2.h. CAD Data Warehouse

A database system where all CAD records from the Patrols seven dispatch centers are stored for global reporting via Crystal Reports and MS SQL Reports.

2.i. CAD System

A database containing all calls for service from the public to the Florida Highway Patrol and 12 other state law enforcement agencies. System tracks all calls from start to final disposition. System in integrated with Mobile Data Systems and Automatic Vehicle Locator systems.

2.j. Officer location/activity tracking

A Global Information System (GIS) utilized to track location of all officers via Mobile Data Terminals. System is interfaced with Computer Aided Dispatch (CAD) and Mobile Data Systems.

2.k. Voice / Radio Frequency (RF)

Two-way digital voice radio system utilized by officers and dispatch to communicate car to car, car to dispatch, and officer to officer.

2.l. Wireless Data

Broadband radio systems utilized for network transport for Mobile Data Systems installed in officer's vehicles, staff laptops and hand held portable devices. System interfaced with CAD, DAVID and multiple data sharing projects.

2.m. In-car Video (tape system)

Digital and analog tape video systems utilized to record traffic stops by officers.

2.n. Trooper Activities

Web based electronic systems where troopers report daily activities related to calls for service, enforcement efforts and administrative hours.

2.o. Arrest Records

2.p. Investigative Files
A web based system utilized to track case status and deadlines related to criminal or internal investigations

2.q. Uniform Crime reporting

This database houses the criminal arrests and offense data collected for UCR statistics for FDLE and National reporting. It is also used as a part of the CALEA Standard for the criminal arrest master name index and report retrieval for public information requests

2.r. Traffic Stop Data

An electronic system interfaced with Mobile Data Systems to record demographic information related to traffic stops conducted by officers.

2.s. Special Functions (e.g., overtime programs)

2.t. iEvidence – Electronic evidence tracking and reporting

A Web based system used to record the intake, storage and disposition of all physical evidence, stolen property and found property coming in to the possession of officers during routine duties.

2.u. EFTMS - Cargo Theft Reporting System

A Web based national system utilized by law enforcement investigators and commercial motor carriers to report and record theft of cargo. System includes a GIS component utilize to establish hot spots and trends.

2.v. RAPID-ID Mobile Fingerprinting Systems

Mobile fingerprint devices carried by troopers that communicate with central server in Kirkman data center to provide fingerprint match against FDLE arrest records in the FALCON system and information from the Department of Homeland Security, U.S. Marshal and FBI.

## 3.	Title & Registration IT Service

Database system used to record, store and issue to the consuming public; interstate commercial motor vehicle registrations, motor vehicle, vessel and mobile home license plate registrations and titles of ownership with additional on-line issuance of registration transactions through web based applications. This service also provides data services for licensing of motor vehicle dealers and for the processing of motor vehicle dealer complaints. The following IT Systems are constituent elements of this IT Service.

3.a. Florida Real-Time Vehicle Information System (FRVIS)

The FRVIS system incorporates Titles and Registrations, International Fuel Tax (IFTA), International Registration Plan (IRP) Dealer License, Consumer Complaint and Mobile Home Installer.

3.b. Virtual Office

Virtual Office is a customer portal that displays all online services that the customer is eligible for and allows them to be processed together with one payment. It includes vehicle registrations, vessel registrations, disabled parking placards and mobile home registrations.

3.c. Sales of vehicle records

The sale of vehicle records is provided via software interfaces with data stored in relational databases and a data warehouse.

3.d. Motor Vehicle Information Check

Vehicle information is provided to customers upon entering a vehicle identification number or a title number.

3.e. Commercial Motor Vehicle Information Systems and Networks (CVISN)

CVISN is national program administered by the Federal Motor Carrier Safety Administration (FMCSA). In Florida, CVISN provides web-based electronic credentialing and payments for International Registration Plan (IRP) and International Fuel Tax (IFTA).

3.f. Electronic Temporary Registration (ETR)

ETR is a system designed for dealers to report the issuance of temporary license plates online and produce a temporary license plate on-demand.

3.g. System interfaces to:

       3.g.1. Florida Driver License Information System (FDLIS)

       3.g.2. Traffic Citation Accounting Transmission System (TCATS)

       3.g.3. Driver and Vehicle Information Database (DAVID)

       3.g.4. National Motor Vehicle Title Information System (NMVTIS)

       3.g.5. Data Warehouse

       3.g.6. Crash records data base

Driver Licensing, Identification & Imaging IT Service

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for specific direction on how to complete this document.

Identify major commercial hardware/software that are included (in whole or part) in this IT Service:			
1	HP rx8640Enterprise Servers	8	Windows Operating System
2	Intel Based Servers and Workstations	9	UNIX Operating System
3	IBM 2098-E10 Mainframe (SSRC)	10	Uniface Software Development Language
4	Oracle Database Software	11	SOLID Database Software
5	Websphere	12	Team Foundation Server
6	Java	13	Microsoft .Net Framework
7	Microsoft Biztalk	14	SQL Server

1. **IT Service Definition**

    1.1.1. Provide the definition of this service as identified on Form SC2 (Strategic IT Service Catalog).

    Interfaced systems used to establish driver eligibility prior to licensing (or issuing an identification card) through state and national sources, test customers on driving rules knowledge, update on-line issuance transactions through a point of sale application or web based application, and produce the Florida driver license or identification card. Additionally, this service includes interfaced and integrated systems used to capture, store, and provide retrieval of electronic records and electronically imaged customer demographics ranging from customer image, signature, fingerprints, and scanning identification documents for review and validation. All captured information is for identity verification and protection.

    1.2. Who is the service provider? *(Indicate all that apply)*

    - x Central IT staff
    - x Program staff
    - ☐ Another State agency
    - x External service provider

    1.3. Who uses the service? *(Indicate all that apply)*

    - x Agency staff (state employees or contractors)
    - x Employees or contractors from one or more additional state agencies
    - x External service providers
    - x Public

    1.4. Please identify the number of users of this service.   About 17 million

    1.5. How many locations currently host this service?   +/- 175

2. **Service Unique to Agency**

    2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*   No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☐ Yes   x   No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

Not without compromising the security and integrity of the custom software applications. Production of vendor custom software applications have historically provided the agency with difficulty in problem resolutions, meeting timelines and are not as cost effective as applications provided internally. It would also be difficult because it interfaces with so many other services we provide.

3. **IT Service Levels Required to Support Business Functions**

3.1. Has the agency specified the service level requirements for this IT Service?

☒   Yes; formal Service Level Agreement(s)

x   Yes; informal agreement(s)

☐   No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Informal agreement: System must be operational during business hours. FDLIS equipment servers and switches must be fixed within four hours; next business day for all other FDLIS equipment. 24/7 access, except for periods of maintenance, for web applications and batch processing.

Formal agreement: SLA established with SSRC for mainframe processing

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0700-1800 M-F, 24/7) for*:

3.2.1.1. User-facing components of this IT service (online)
M-F 0800-1700, S 0800-1300 for field offices, 24x7x365 for batch and law enforcement and web

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance)   24/7/365

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 15 min, 30 min, 60 min)?*   15 mins

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

The Department would be unable to timely meet statutory obligations to provide driver licenses and identification (ID) cards. Inability to timely accomplish a primary mission of providing a driver license program which establishes driver eligibility statewide and nationally, determine driver status, and history. Law enforcement, courts, businesses and other government agencies would not have timely access to driver license information. Customer wait time would increase and customer service would be adversely impacted.

3.2.3. Are there any agency-unique service requirements?   x Yes   ☐ No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

> Driver Privacy Protection Act, Section 119.07, Florida Statutes, Help America Vote Act, Commercial Driver License Hazmat and background check, Social Security Verification, and Legal Presence requirements

3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

x User ID/Password ☐ Access through Internet or external network

☐ Access through internal network only x Access through Internet with secure encryption

x Other Transmission protocols, Security profile assignments

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

x Yes ☐ No

3.2.5.1. If yes, please specify and describe:

> Driver Privacy Protection Act, Section 119.07, Florida Statutes. State law protects the SSN from disclosure. Federal Driver Privacy Protection Act protects personal information from disclosure, and state law protects law enforcement officers' personal information.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

x Yes ☐ No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

> Business customers report problems to the Technical Assistance Group. Business customers occasionally time transaction response times, respond to customer satisfaction survey once a year, and report software defects to programming managers. Office downtime and enterprise incidents that affect this service statewide are reported daily to management. Customer wait time in driver license offices is captured.

4.2. Are currently defined IT service levels adequate to support the business needs?

Yes X No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

> Increases in population, federal mandates, personal identity and homeland security issues, and budget reductions have increased requirements for custom programming and more efficiency using technology but IT FTE has not kept pace with increased workload. With driver license office closures due to budget reduction, the Department increasingly is relying on Tax Collectors to provide driver license services. Although driver license and motor vehicle systems run on the same office server, personnel providing both driver license and motor vehicle services must use two systems to serve one customer. There are duplicative processes, which is inefficient and increases customer wait time. These systems were built on a technology that requires significant system administration support and developed in a language that applicants cannot be expected to know which increases the time it takes to train new employees. The backend processes that run on the mainframe and access the database enterprise servers are difficult to modify and require substantial resources to support. Reengineering driver license and motor vehicles processes and systems would improve customer service, reduce customer wait time, improve personnel productivity and simultaneously provide a transition to more modern, cost efficient, supportable technology platform.
>
> The implementation of the Real ID Act rules requires numerous enhancements to Florida's driver license system and new systems and infrastructure upgrades to support the electronic verification

and document imaging requirements. Funding was provided in FY08/09 year to replace the Department's aging database servers and software to handle the increased workload, increase the bandwidth of the network connection used for electronic validation, and to hire contractors to augment staff to make the first year system changes. Funding was also received for scanner upgrades, background checks, Digimarc card design and system updates, and for a public information campaign. Additional funding for fiscal year 09/10 is required to support the recurring database server costs, upgrade the verification system infrastructure to a more reliable architecture, and to hire contractors to augment staff to make driver license system changes.

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
Real-ID Act	In January 2008, the Department of Homeland Security finalized the rules to implement the requirements of the federal Real Id Act. This Act sets national standards for the issuance of driver licenses and identification cards. States were required to comply with the new standards by May 2008, unless the State filed an extension. Florida filed an extension and expects to begin issuing Real ID licenses and ID cards no later than January 2010. On December 1, 2014, Federal agencies will no longer accept a driver's license or identification card for official purposes from individuals born after December 1, 1964, unless the credential is REAL ID compliant. This means a person without REAL ID compliant identification will not be allowed to board commercial flights or enter certain federal facilities. On December 1, 2017, the same will apply for the remainder of the population; those born on or before December 1, 1964.	In progress	Florida expects to issue Real-ID license and ID cards by January 2010, but additional work will follow to improve our the verification system architecture and develop interfaces to national systems are they are available to electronically validate out of state licenses and birth certificates	About 5 million for IT costs; significant other costs for increase in purchase of driver licenses. Funding for current and next fiscal years is from a federal grant.
Develop Strategic Plan / Feasibility Study for Replacing Outdated Legacy IT systems	An LBR will be submitted to acquire services to develop a strategic technical architecture, and feasibility study, to modernize the Department's legacy Motor Vehicle and Driver License systems. Recognizing that our customers and business needs have changed, the Department hired a consultant to analyze and recommend changes to combine the Divisions of Driver Licenses and Motor Vehicles into a single Motorist Services organization which would operate in a more cost effective, efficient manner, with simplified business processes and improved customer service. The review results were published	July 1 2009	June 30, 2010	about 2 million

	in July 2009. Many of the recommendations focus on organization alignment which will require substantive changes to the supporting IT systems. Additionally, one of the recommendations was to consolidate core IT systems to reduce complexity and improve support of business functions. Today our systems are based on our products and we recognize to deliver the level of customer service expected of us, we have to change our systems to be customer centric.			
	Over the years, the Department has become increasingly reliant on the many software systems and applications that are used to provide critical services to law enforcement, courts, other state and local agencies and the general public. Due to the complexity of these legacy systems, any enhancement requires more time and human effort than should be required. Simple changes require complex programming in multiple systems. As a result many legislative changes take several months to implement when they should be able to be complete in far less time.			
	Additionally, more of our County Tax Collectors partners are providing driver license as well as motor vehicle services but our current driver license and motor vehicle processes and systems are not integrated. These systems have been around for ten to twenty years and have been patched and tied together many times, making them difficult to enhance and maintain and they are based on antiquated technologies that are inherently rigid and difficult to support. There are duplicative business processes and applications that could be consolidated but the			

	current systems will not support those efforts. It is essential that we develop a plan that will support the Department's reorganization effort so that the benefits of the reorganization and new business processes can be fully realized and supported through technology.			
Queuing System	The queuing system will manage and track customer flow and wait times in addition to producing management reports to determine office productivity and identify areas that may need improvement.	Acquisition in progress. First rollout in November 2008.	November 2009	$680,725
CDL Modernization	This is a two-year project of the Florida Department of Highway Safety and Motor Vehicles to improve the accuracy, speed, and completeness of commercial driver history information by updating portions of Florida's Commercial Driver License (CDL) Records System. The Department, as the state agency responsible for implementing Florida's CDL program, is the custodian and operator of this system. This project addresses national priorities for MCSIA compliance in areas relating to the speedy and accurate transmission of CDL records data among all components of the system, as described in the priority items 1, 2, 3, and 9 of the FY2009 CDLPI Instructions document.	July 2009	April 2011	$1,150,000 Funding is provided from a grant.

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Funded from Highway Operating System Trust Fund. There is no cost allocation recovery plan in place at this time.

5.2. Other comments

Dept/Agency:	**Department of Highway Safety and Motor Vehicles**
Submitted by:	**Nelson Munn, CIO**
Phone:	**850-617-3100**
Date submitted:	**October 15, 2009**

Law Enforcement IT Service

	Identify major commercial hardware/software that are included (in whole or part) in this IT Service:		
1	Mobile Data Terminals (MDT) HP (1,705) (moved to Desktop Service)	11	M/A-COM Jaguar Mobile Radios (2,500)
2	Smart Cop software – CTS America	12	M/A-COM 7100P Portable Radios (2,500)
3	TCATS (Traffic Citation & Tracking Sys.)	13	M/A-COM Maestro Consoles (120)
4	Dell 2800 Servers (12)	14	Dell 1850 Servers (4)
5	Dell 2850 Servers (Cluster) (8)	15	MS SQL 2000 Server (1)
6	EMC SANS (8)	16	MS Access 2007
7	Dell 2600 Servers (6)	17	CTS-America SmartCAD Software
8	Dell 2500 Servers (4)	18	MS SQL 2005 Server (2)
9	Dell 2950 Servers (4)	19	DataWorksPlus – Rapid-ID Server Software
10	NetMotion Mobility Wireless VPN	20	Cogent Blue Check Mobile FingerPrint Reader (1,685)

1. IT Service Definition

1.1.1. Provide the definition of this service as identified on Form SC2 (Strategic IT Service Catalog).

Interfaced law enforcement systems used by roving mobile units to collect, store and report information in a wireless environment. This includes the mobile computing assets such as the mobile data terminals (cost moved to Desktop Service), RAPID-ID fingerprint readers and state-wide Land Mobile Radio (LMR) communications systems which allow troopers on the road to communicate with Regional Communications Centers and each other. It also includes interfaced systems utilized to document and report in an electronic format activities within the various troops, districts and sections of the patrol and interfaced systems used to collect, store, report and track all calls for service from the public and officer generated activities.

1.2. Who is the service provider? *(Indicate all that apply)*

- X Central IT staff
- X Program staff
- ☐ Another State agency
- X External service provider

1.3. Who uses the service? *(Indicate all that apply)*

- X Agency staff (state employees or contractors)
- X Employees or contractors from one or more additional state agencies
- X External service providers
- ☐ Public

1.4. Please identify the number of users of this service.
2300+13 state agencies (6600 users total)

1.5. How many locations currently host this service?   8_____

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)*   No_____

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

☐ Yes   X No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

Another provider would have to meet the security requirements of critical law enforcement communications. The Department would have to update its infrastructure and subscriber units. Additional funding would be required.

All functions and data currently captured and distributed would have to be replicated in new system. The Florida Highway Patrol is charged with the responsibility of providing dispatch services for 13 State Law Enforcement agencies. Computer Aided Dispatch is the service, which provides all agencies with the ability to report on their activities from a single source.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

Functions of the patrol and information gathered (record keeping reports) are unique and not provided by another agency.

FHP Mandated to provide dispatch services for all State Agencies, CAD is part of dispatch services along with the Land Mobile Radio Services provided by the Statewide Law Enforcement Radio System (SLERS). FHP also provides back-end services for other agencies mobile data systems.

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

☐ Yes; formal Service Level Agreement(s)

X Yes; informal agreement(s)

   No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

Memorandum of Understanding (MOU) between all agencies involved in Joint Dispatch and Mobile Data Systems.

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0700-1800 M-F, 24/7)* for:

3.2.1.1. User-facing components of this IT service (online)   24/7_____

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance) 24/7_____

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 15 min, 30 min, 60 min)?*   5 min_____

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

Officers unable to run queries from criminal information databases, driver's license databases and motor vehicle databases at roadside. Increase in channel loading and voice communications on Highway Safety Communications Services systems, increase in time to complete crash reports, traffic citations and arrest reports, resulting in a decrease in available proactive road patrol, decrease in legibility of reports and timeliness of the submission of reports.

If radio system is down, Officers in the field would have no voice communications among themselves. Calls for service from the public would not be fulfilled. Officers' lives would be in jeopardy. If recordkeeping system is down, reports not submitted in a timely manner.

Calls for service from the public and trooper traffic stops would have to be manually recorded on paper or IBM time cards. In-depth records regarding unit activity would not exist. Notifications of calls holding and timers for officer safety checks would not exist. Accurate and timely reporting would not be available to the department and other legislative entities. No remote access to data would be available to other agencies participating in Joint Dispatch

3.2.3. Are there any agency-unique service requirements?   ☐X Yes   No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

Criminal justice records. Department of Homeland Security information, Data Sharing within criminal justice systems, state, local and federal.

3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

X User ID/Password   ☐ Access through Internet or external network
☐ Access through internal network only   X Access through Internet with secure encryption
X Other __Unique signon; encryption, **ESK / DES Encryption** l security profile assignments

3.2.5. Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

X Yes   ☐ No

3.2.5.1.   If yes, please specify and describe:

Criminal Justice Data, FBI security and privacy rules apply. Policies required by Joint Task Force Board for Statewide Law Enforcement Radio System at state level fall under Florida Administrative Code.

4. User/customer satisfaction

4.1. Are service level metrics reported to business stakeholders or agency management

X Yes   ☐ No

4.1.1. If yes, briefly describe the frequency of reports and how they are provided:

Routine and standard reporting provided. System issues are reported to agency technicians or contract vendors as well as agency IT manager.

Issues with software are reported to vendor and department IT section and documented with a case number. Issues related to hardware are reported to vendor and documented with a case number. Resolutions of issues are reported to project manager, system administrator and contract manager.

4.2. Are currently defined IT service levels adequate to support the business needs?

X Yes   ☐ No

4.2.1. If no, what changes need to be made to the current IT service? *(Briefly explain)*

4.2.2. List any significant projects that are underway or planned to upgrade or enhance any system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for FY 2006-2007. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Funded from Highway Safety Operating Trust fund: There is no cost allocation recovery plan in place at this time.

5.2. Other comments

Dept/Agency:	**Department of Highway Safety and Motor Vehicles**
Submitted by:	**Nelson Munn, Chief Information Officer**
Phone:	**850-617-3100**
Date submitted:	**October 15, 2009**

Title and Registration Service

Please consult the *Guidelines for Schedule IV-C: IT Costs and Service Requirements* for specific direction on how to complete this document.

Identify major commercial hardware/software that are included (in whole or part) in this IT Service:			
1	rx8640 HP Enterprise Servers	8	Windows Operating System
2	Intel Based Servers and Workstations	9	UNIX Operating System
3	IBM 2098-E10 Mainframe (SSRC)	10	Uniface Software Development Language
4	Oracle Database Software	11	SOLID Database Software
5	Websphere	12	Team Foundation Server
6	Java	13	Microsoft .Net Framework
7	Microsoft Biztalk	14	SQL Server

1. IT Service Definition

1.1.1. Provide the definition of this service as identified on Form SC2 (Strategic IT Service Catalog).

Database system used to record, store and issue to the consuming public; interstate commercial motor vehicle registrations, motor vehicle, vessel and mobile home license plate registrations and titles of ownership with additional on-line issuance of registration transactions through web based applications. This service also provides data services for licensing of motor vehicle dealers and for the processing of motor vehicle dealer complaints.

1.2. Who is the service provider? *(Indicate all that apply)*

- x Central IT staff
- x Program staff
- ☐ Another State agency
- ☐ External service provider

1.3. Who uses the service? *(Indicate all that apply)*

- x Agency staff (state employees or contractors)
- x Employees or contractors from one or more additional state agencies
- x External service providers
- x Public

1.4. Please identify the number of users of this service. About 17 million

1.5. How many locations currently host this service? About 300

2. Service Unique to Agency

2.1. Is a similar or identical IT service provided by another agency or external service provider? *(Identical, Very Similar, No)* No

2.2. If the same level of service could be provided through another agency or source for less than the current cost of the IT service, could your agency change to another service provider?

x Yes ☐ No

2.2.1. If yes, what must happen for your agency to use another IT service provider?

> This is a core service that would be difficult to outsource because it interfaces with so many of the other services we provide. Although this service is not outsourced a significant part of the service is provided by local county Tax Collectors, who act as the Department's agents.

2.2.2. If not, why does your agency need to maintain the current provider for this IT service?

>

3. IT Service Levels Required to Support Business Functions

3.1. Has the agency specified the service level requirements for this IT Service?

☒ Yes; formal Service Level Agreement(s)

x Yes; informal agreement(s)

☐ No; specific requirements have not been determined and approved by the department

If you answered "Yes," identify major (formal or informal) service level requirements:

> Informal agreement: System used by Tax Collectors must be operational 7 AM-6 PM Monday through Saturday. Contract with vendor requires FRVIS servers and hubs must be fixed in four hours; next business day for all other equipment. FRVIS Contractor is required to restore server and workstation images. 24/7 access, except for periods of maintenance, for web applications.
>
> Formal agreement: SLA with SSRC for mainframe services

3.2. Timing and Service Delivery Requirements

3.2.1. Hours/Days that service is required *(e.g., 0700-1800 M-F, 24/7)* *for*:

3.2.1.1. User-facing components of this IT service (online) 24/7/365

3.2.1.2. Back-office-facing components of this IT service (batch and maintenance) 24/7

3.2.2. What is the agency's tolerance for down time during peak periods, i.e., time before management-level intervention occurs *(e.g., 15 min, 30 min, 60 min)*? 15 mins

3.2.2.1. What are the impacts on the agency's business if this down-time standard is exceeded?

> Customer service could not be provided timely. Accurate and timely motor vehicle information would not be timely available to law enforcement, local, state, and federal government agencies, businesses, and the public. Odometer fraud and brand washing would be difficult to detect, reducing consumer protection. Revenue collections, reconciliation and distribution would not be handled timely.

3.2.3. Are there any agency-unique service requirements? ☐ Yes x No

If yes, specify *(include any applicable constitutional, statutory, or rule requirements)*

>

3.2.4. What are security requirements for this IT service? *(Indicate all that apply)*

x   User ID/Password   ☐   Access through Internet or external network

☐   Access through internal network only   x   Access through Internet with secure encryption

x   Other Unique log-on, Transmission protocols, Security profile assignments

3.2.5.   Are there any federal, state, or agency privacy policies or restrictions applicable to this IT Service?

      x   Yes   ☐   No

3.2.5.1.   If yes, please specify and describe:

State law protects the SSN from disclosure. Federal Driver Privacy Protection Act protects personal information from disclosure, and state law protects law enforcement officers' personal information.

4. User/customer satisfaction

4.1.   Are service level metrics reported to business stakeholders or agency management

      x   Yes   ☐   No

4.1.1.   If yes, briefly describe the frequency of reports and how they are provided:

Business customers respond to customer satisfaction survey once a year, and business customers report software defects to Division of Motor Vehicle's staff, report downtime and other problems to the Technical Assistance Center as they occur. Office downtime and enterprise incidents that affect this service statewide are reported daily to management. .

4.2.   Are currently defined IT service levels adequate to support the business needs?

      ☐   Yes   x   No

4.2.1.   If no, what changes need to be made to the current IT service? *(Briefly explain)*

Increases in population, federal mandates, personal identity and homeland security issues, and budget reductions have increased requirements for custom programming and more efficiency using technology but programming FTE has not kept pace with increased workload. With driver license office closures due to budget reduction, the Department increasingly is relying on Tax Collectors to provide driver license services. Although driver license and motor vehicle systems run on the same office server, personnel providing both driver license and motor vehicle services must use two systems to serve one customer. There are many duplicative processes which are inefficient and increases customer wait time. These systems were built on a technology that requires significant system administration support and developed in a language that applicants cannot be expected to know which increases the time it takes to train new employees. The backend processes that run on the mainframe and access the database enterprise servers are difficult to modify and require substantial resources to support. Reengineering driver license and motor vehicles processes and systems would improve customer service, reduce customer wait time, improve personnel productivity and simultaneously provide a transition to more modern, cost efficient, supportable technology platform.

4.2.2.   List any significant projects that are underway or planned to upgrade or enhance any system associated with this IT service.

Project Name	Description	Start Date	End Date	Estimated Total Cost to Complete
Performance and	This is a joint project between the	Sept 2009	Dec 2010	Unknown at this time

Registration Information Systems Management (PRISM) Implementation Project	Florida Department of Highway Safety and Motor Vehicles and the Florida Department of Transportation Motor Carrier Compliance Office. This includes validation, collection and maintenance of the USDOT number for registrants and the Motor carrier responsible for safety, updating MCS-150 Information by all registrants, begin deny, suspend, and revoke registration for federal out of service orders and uploading targeted vehicles to the SAFER/PRISM database.			
Develop Strategic Plan / Feasibility Study for Replacing Outdated Legacy IT systems	An LBR will be submitted to acquire services to develop a strategic technical architecture, and feasibility study, to modernize the Department's legacy Motor Vehicle and Driver License systems. Recognizing that our customers and business needs have changed, the Department hired a consultant to analyze and recommend changes to combine the Divisions of Driver Licenses and Motor Vehicles into a single Motorist Services organization which would operate in a more cost effective, efficient manner, with simplified business processes and improved customer service. The review results were published in July 2009. Many of the recommendations focus on organization alignment which will require substantive changes to the supporting IT systems. Additionally, one of the recommendations was to consolidate core IT systems to reduce complexity and improve support of business functions. Today our systems are based on our products and we recognize to deliver the level of customer service expected of us, we have to change our systems to be customer centric.

Over the years, the Department has become increasingly reliant on | July 1 2009 | June 30, 2010 | about 2 million |

	the many software systems and applications that are used to provide critical services to law enforcement, courts, other state and local agencies and the general public. Due to the complexity of these legacy systems, any enhancement requires more time and human effort than should be required. Simple changes require complex programming in multiple systems. As a result many legislative changes take several months to implement when they should be able to be complete in far less time. Additionally, more of our County Tax Collectors partners are providing driver license as well as motor vehicle services but our current driver license and motor vehicle processes and systems are not integrated. These systems have been around for ten to twenty years and have been patched and tied together many times, making them difficult to enhance and maintain and they are based on antiquated technologies that are inherently rigid and difficult to support. There are duplicative business processes and applications that could be consolidated but the current systems will not support those efforts. It is essential that we develop a plan that will support the Department's reorganization effort so that the benefits of the reorganization and new business processes can be fully realized and supported through technology.			

5. Additional Information

5.1. Please describe the funding source(s), i.e., general revenue, trust fund, federal grant, or other, that is used to provide this service. Identify whether there is a cost recovery or cost allocation plan for this service. Be sure to describe any anticipated adjustments to the funding source(s) or funding level for

FY 2007-2008. If such adjustments are anticipated, please describe any corresponding change needed in the service funding model (e.g., charge-back, cost allocation, fee-per-transaction, etc.).

Highway Safety Operating Trust Fund. There is no cost allocation recovery plan in place at this time.

5.2. Other comments

Non- Strategic IT Service:	**Network Service**							

Dept/Agency: DHSMV
Prepared by: Sherry Allen
Phone: 850- 617- 2011

Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2010- 11		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2010- 11	**A** Initial Estimate for Fiscal Year 2009- 10	**B** Estimated FY 2009- 10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	**C** Estimated FY 2010- 11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	**D** Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel		4.00		$402,931	$342,880	$342,880	$0
A-1.1 State FTE		4.00		$402,931	$342,880	$342,880	$0
A-2.1 OPS FTE		0.00		$0	$0	$0	$0
A-3.1 Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		1006	950	$0	$65,375	$65,375	$0
B-1 Servers	1	3	0	$0	$0	$0	$0
B-2 Server Maintenance & Support		0	0	$0	$0	$0	$0
B-3.1 Network Devices & Hardware (e.g., routers, switches, hubs, cabling, etc.)	2	1003	950	$0	$65,375	$65,375	$0
B-3.2 Other Hardware Assets (e.g., system mgt workstation, printers, UPS, etc)		0	0	$0	$0	$0	$0
C. Software	6			$7,029	$63,926	$63,926	$0
D. External Service Provider(s)				$5,243,048	$5,796,279	$5,796,279	$0
D-1 LAN External Service Provider		0	0	$0	$0	$0	$0
D-2 WAN External Service Provider	5	0	0	$5,243,048	$5,796,279	$5,796,279	$0
E. Plant & Facility for LAN/WAN Service	3	0	0	$16,790	$14,243	$14,243	$0
F. Other *(Please describe in Footnotes Section below)*	4			$16,785	$6,856	$6,856	$0
H. Total for IT Service				$5,686,583	$6,289,559	$6,289,559	$0

Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Network Management Servers (Solarwinds, Whatsup,Tacacs)
2	77 HQ Cisco switches, 11 HQ routers, 441 Field routers, 455 Field Switches, 13 firewalls, 4 VPNs (field switch cost included in DL and MV services). Costs inc SAN switch maintenance, Cisco maintnenance, and cabling. Other costs are relected in Footnote 5.
3	Costs prorated based on % of FTE - inlcude building maintenance, electrical, water, garbage, etc.
4	Costs prorated based on % of FTE - include office supplies, copiers, phones, etc. - includes risk management ins
5	Cost of frame relay network is partly funded by Tax Collector appropriation. Cost includes air cards. Also includes FHP CAD and MDT air time which had previously been reported in Law Enforcement Service
6	

Dept/Agency: DHSMV							Form: FY 2010-11 Schedule IV-C -Non-Strategics; Ver 1	
Prepared by: Sherry Allen				**# of Assets & Resources Apportioned to this IT Service in FY 2010- 11**		**Estimated IT Service Costs**		
Phone: 850- 617- 2011						**A**	**B**	**C**	**D**
Service Provisioning - - Assets & Resources (Cost Elements)		**Footnote Number**	**Number used for this service**	**Number w/ costs in FY 2010- 11**	**Initial Estimate for Fiscal Year 2009- 10**	**Estimated FY 2009- 10 Allocation of Recurring Base Budget** *(based on Column G64 minus G65)*	**Estimated FY 2010- 11 Allocation of Recurring Base Budget** *(based on Column G64 minus G65)*	**Planned Increase/Decrease Use of Recurring Base Funding** *(Columns C - B)*
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| Non- Strategic IT Service: | **E- Mail, Messaging, and Calendaring Service** | | | | | | |

Agency: Enter Agency Name or Acronym on Network Service Worksheet

Prepared by: Sherry Allen
Phone: 850- 617- 2011

| Service Provisioning - - Assets & Resources *(Cost Elements)* | Footnote Number | # of Assets & Resources Apportioned to this IT Service in FY 2009- 10 | | Estimated IT Service Costs | | | |
		Number used for this service	Number w/ costs in FY 2010- 11	A — Initial Estimate for Fiscal Year 2009- 10	B — Estimated FY 2009- 10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	C — Estimated FY 2010- 11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	D — Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel		1.00		$195,208	$78,600	$78,600	$0
A-1 State FTE	7	1.00		$195,208	$78,600	$78,600	$0
A-2 OPS FTE		0.00		$0	$0	$0	$0
A-3 Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		13	0	$0	$0	$0	$0
B-1 Servers	2	12	0	$0	$0	$0	$0
B-2 Server Maintenance & Support		0	0	$0	$0	$0	$0
B-3.1 Wireless Communication Devices & Related Hardware	3	1	0	$0	$0	$0	$0
B-3.2 Other Hardware Assets (e.g., system mgt workstation, printers, etc)		0	0	$0	$0	$0	$0
C. Software	6			$101,777	$67,133	$67,133	$0
D. External Service Provider(s)	4	0	0	$375	$143,707	$143,707	$0
E. Plant & Facility	1	0	0	$7,103	$3,560	$3,560	$0
F. Other *(Please describe in Footnotes Section below)*	5			$6,726	$1,714	$1,714	$0
G. Total for IT Service				$311,189	$294,714	$294,714	$0

Administrative Overhead - Percentage of Other Non- Strategic IT Service Costs Supporting Email Service

	Non- Strategic Service	Footnote	%	Cost	
OT-1	Network				To determine the fully-loaded cost of the e-mail service, agencies must estimate the amount (percentage) of the other non-strategic IT services that are "consumed" by the e-mail service. For example, desktop support personnel install and configure the e-mail software on the desktop, which is used in the e-mail service, so to obtain a fully-loaded cost for the e-mail service, it is important to include the indirect workload and associated costs of the desktop service expended in support of the e-mail service. The portion of Network, IT Security & Risk Mitigation, and IT Administration & Management services will be estimated by the AEIT based on the agency Schedule IV-C submissions for these IT services. **For the purposes of the Schedule IV- C analysis, the data submitted in this section will NOT be added to the cost of the e- mail service.**
OT-2	Desktop IT Service	9	0.05%	$ 3,201	
OT-3	Help Desk	9	0.50%	$ 3,536	
OT-4	IT Security & Risk Mitigation				
OT-5	IT Administration & Management				
			SUBTOTAL	$ 6,737	

Fully- loaded IT Service Cost $ 301,451

Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Costs prorated based on % of FTE - inlcude building maintenance, electrical, water, garbage, etc.
2	12 email servers (3 Exchange, 3 Mimosa, 2 OWA, 1 BES, 2 ISA, 1 Brightmail)
3	An EMC SAN provide the backend data storage for Exchange as well as user data storage

Agency:	**Enter Agency Name or Acronym on Network Service Worksheet**							Form: FY 2010-11 Schedule IV-C -Non-Strategics; Ver 1
Prepared by:	**Sherry Allen**			# of Assets & Resources Apportioned to this IT Service in FY 2009- 10			Estimated IT Service Costs			
Phone:	**850- 617- 2011**					A	B	C	D
							Estimated FY 2009- 10 Allocation of Recurring Base Budget	Estimated FY 2010- 11 Allocation of Recurring Base Budget	Planned Increase/Decrease Use of Recurring Base Funding
	Service Provisioning - - Assets & Resources *(Cost Elements)*		Footnote Number	Number used for this service	Number w/ costs in FY 2010- 11	Initial Estimate for Fiscal Year 2009- 10	*(based on Column G64 minus G65)*	*(based on Column G64 minus G65)*	*(Columns C - B)*
4	risk management insurance $1090, Blackberries ISA $25,000 (45 , DAS/OED $9573 (26), FHP $88,897 (201), DDL $15,500 (35), DMV $3647 (7). Cost for other divisions were not included last year; ISA cost was not included in Email Service								
5	Costs prorated based on % of FTE - include office supplies, copiers, phones, etc.								
6	Software costs were reduced by replacing a product with a less expensive one								
7	FTE supporting electronic mail was reduced through reorganization with team members now supporting a wider variety of servers and products, including server hardware, server virtualization, OS management, anti-virus, backup and recovery, enterprise storage management, Active Directory, Exchange (layered products supporting this environment), Microsoft System Center Operations Manager and Configuration Manager, DNS/WINS, statewide field application servers and 2nd level support.								
8	General Note: Email is anticipated to be consoidated; cost for email service is not known at this time.								
9	With Mainframe consolidation Help desk incidents increased. About 500 new hires/terminations annually, 15 minutes each.								
10									

Non-Strategic IT Service:	**Desktop Computing Service**							

Agency: DHSMV

Prepared by: Sherry Allen
Phone: 850- 617- 2011

Service Provisioning - - Assets & Resources *(Cost Elements)*	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2010- 11		Estimated IT Service Costs			
				A	B	C	D
		Number used for this service	Number w/ costs in FY 2010- 11	Initial Estimate for Fiscal Year 2009- 10	Estimated FY 2009- 10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Estimated FY 2010- 11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel		15.00		$749,257	$684,156	$684,156	$0
A-1 State FTE		13.00		$709,419	$646,350	$646,350	$0
A-2 OPS FTE	2	2.00		$39,838	$37,806	$37,806	$0
A-3 Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		10174	7227	$344,445	$3,753,162	$3,753,162	$0
B-1 Servers	3	3	0	$0	$0	$0	$0
B-2 Server Maintenance & Support		0	0	$0	$0	$0	$0
B-3.1 Desktop Computers	4, 10, 11	7703	5373	$324,445	$1,603,875	$1,603,875	$0
B-3.2 Mobile Computers (e.g., Laptop, Notebook, Handheld, Wireless Computer)	8	2468	1854	$20,000	$2,040,000	$2,040,000	$0
B-3.3 Other Hardware Assets (e.g., system mgt workstation, printers, scanners, etc)	9	0	0	$0	$109,287	$109,287	$0
C. Software	6			$194,760	$349,700	$349,700	$0
D. External Service	1	0	0	$2,422	$1,547,245	$1,547,245	$0
E. Plant & Facility	7	0	0	$45,849	$46,292	$46,292	$0
F. Other *(Please describe in Footnotes Section below)*	5			$43,414	$22,284	$22,284	$0
G. Total for IT Service				$1,380,147	$6,402,839	$6,402,839	$0

Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	risk management insurance prorated $14,156, FRVIS printer and workstation maintenance $1,414,972, previously included in the Registration and Title Service, $118,117 MDT repair previously reported in the Law Enforcement Service
2	OPS: FHP 2
3	Image, EPO (2)
4	FRVIS 5 year finance 4,338 workstations and 4,915 printers and 141 laptops, 125 docking stations $1,590,327 - included in Title and Registration Service previously; refesh cycle is 5 years
5	Costs prorated based on % of FTE - include office supplies, copiers, phones, etc.
6	includes ISA Microsoft EA for Office, reduction in ISA software cost due to standardizing virus protection software yeilding a cost reduction, $220,100 FHP Office Pro EA 1,000 seats
7	Costs prorated based on % of FTE - inlcude building maintenance, electrical, water, garbage, etc.
8	Finance cost for 1713 FHP MDTs, stands and docking - previously included in the Law Enforcement Service; refresh cycle is 5 year, 141 laptops cost inc in item 4, 614 other laptops with no cost
9	FRVIS Printer cost included in Item 4, MDT Printer cost
10	1035 workstations included in the cost of the DL/ID card (see strategic Drive Licensing cost); refresh is 5 years , 750 ADLTS workstations
11	1580 Workstaitons in the Kirkman and field offices excluding those in L1 and FRVIS contracts; refresh cycle is 5 years; desktop refresh funds elimininated in budget reductions
12	

Agency: **DHSMV**

Prepared by: **Sherry Allen**

Phone: **850- 617- 2011**

	Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2010- 11		Estimated IT Service Costs			
			Number used for this service	Number w/ costs in FY 2010- 11	A Initial Estimate for Fiscal Year 2009- 10	B Estimated FY 2009- 10 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2010- 11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
13								
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Non- Strategic IT Service:	**Helpdesk Service**							

Prepared by: **Sherry Allen**
Phone: **850- 617- 2011**

		Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2010- 11		Estimated IT Service Costs			
					A	B	C	D
Service Provisioning - - Assets & Resources *(Cost Elements)*			Number used for this service	Number w/ costs in FY 2010- 11	Initial Estimate for Fiscal Year 2009- 10	Estimated FY 2009- 10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Estimated FY 2010- 11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A.	**Personnel**		13.00		$548,546	$590,236	$590,236	$0
A-1	State FTE		13.00		$548,546	$590,236	$590,236	$0
A-2	OPS FTE		0.00		$0	$0	$0	$0
A-3	Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B.	**Hardware**		6	0	$0	$0	$0	$0
B-1	Servers	2	3	0	$0	$0	$0	$0
B-2	Server Maintenance & Support		0	0	$0	$0	$0	$0
B-3	Other Hardware Assets (e.g., system mgt workstation, printers, etc)	3	3	0	$0	$0	$0	$0
C.	**Software**	1			$19,060	$34,229	$34,229	$0
D.	**External Service Provider(s)**	6	0	0	$1,740	$14,156	$14,156	$0
E.	**Plant & Facility**	4	0	0	$32,935	$46,292	$46,292	$0
F.	**Other** *(Please describe in Footnotes Section below)*	5			$31,184	$22,283	$22,283	$0
G.	**Total for IT Service**				$633,465	$707,196	$707,196	$0

Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Maintenance on Help desk software
2	Service Center - 1 production, 1 development, 1 virtual
3	1 = Mgmt Workstations 2 Network Printers
4	Costs prorated based on % of FTE - inlcude building maintenance, electrical, water, garbage, etc.
5	Costs prorated based on % of FTE - include office supplies, copiers, phones, etc.
6	risk management insurance
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Non- Strategic IT Service:	**IT Security/Risk Mitigation Service**							

Agency: DHSMV

Prepared by: Sherry Allen

Phone: 850- 617- 2011

Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2010- 11		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2010- 11	*A* Initial Estimate for Fiscal Year 2009- 10	*B* Estimated FY 2009- 10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	*C* Estimated FY 2010- 11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	*D* Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel		1.00		$117,061	$92,546	$92,546	$0
A-1 **State FTE**		1.00		$117,061	$92,546	$92,546	$0
A-2 **OPS FTE**		0.00		$0	$0	$0	$0
A-3 **Contractor Positions** (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		46	15	$197,604	$136,392	$136,392	$0
B-1 **Servers**		31	0	$0	$98,558	$98,558	$0
B-2 **Server Maintenance & Support**	3	8	8	$197,604	$14,872	$14,872	$0
B-3 **Other Hardware Assets** (e.g., system mgt workstation, printers, UPS, etc)	4	7	7	$0	$22,962	$22,962	$0
C. Software	5			$47,332	$57,276	$57,276	$0
D. External Service Provider(s)	2	0	0	$105,552	$61,893	$61,893	$0
E. Plant & Facility	6	0	0	$3,874	$3,561	$3,561	$0
F. Other *(Please describe in Footnotes Section below)*	1			$3,669	$1,715	$1,715	$0
G. Total for IT Service				$475,092	$353,383	$353,383	$0

Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Costs prorated based on % of FTE - include office supplies, copiers, phones, etc.
2	Standby site backup data center housing at SRC $60,804 and risk mgt ins $1089 (Note - footprint at SSRC being reduced)
3	HP GS160 server, 8 web servers, 1 FCIC, 8 ports and DAVID family, 7 network, 3 VMWare and 3 domain controllers at standby site ($14,872 sun server maintenance) Database server replaced and includes 5 years of maintenance
4	HSG Storage arrays, firewalls, routers, switches, and related periperals located at SRC for standby site ($5418 router maintenance, $17,544 storage maintenance)
5	Sharepack - database replication software, Oracle license for database server
6	Costs prorated based on % of FTE - inlcude building maintenance, electrical, water, garbage, etc.
7	General Note: This service is part of the Full Service Transfer Project. It is not known at this time how that will affect costs for this service.
8	

Agency: DHSMV

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Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2010- 11		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2010- 11	A Initial Estimate for Fiscal Year 2009- 10	B Estimated FY 2009- 10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	C Estimated FY 2010- 11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	D Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
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Non-Strategic IT Service: IT Support Service for Agency Financial and Administrative Systems

Agency: DHSMV

Prepared by: Sherry Allen

Phone: 850- 617- 2011

Service Provisioning - - Assets & Resources *(Cost Elements)*	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2010- 11 — Number used for this service	Number w/ costs in FY 2010- 11	A — Initial Estimate for Fiscal Year 2009- 10	B — Estimated FY 2009- 10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	C — Estimated FY 2010- 11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	D — Planned Increase/Decrease Use of Recurring Base Funding *(Columns C - B)*
A. Personnel		15.05		$499,320	$863,241	$863,241	$0
A-1 State FTE	1	15.05		$499,320	$863,241	$863,241	$0
A-2 OPS FTE		0.00		$0	$0	$0	$0
A-3 Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		1	0	$0	$0	$0	$0
B-1 Servers	3	1	0	$0	$0	$0	$0
B-2 Server Maintenance & Support		0	0	$0	$0	$0	$0
B-3 Other Hardware Assets (e.g., system mgt workstation, printers, etc)		0	0	$0	$0	$0	$0
C. Software				$0	$18,700	$18,700	$0
D. External Service Provider(s)	2	0	0	$1,530	$15,300	$15,300	$0
E. Plant & Facility	5	0	0	$28,963	$50,030	$50,030	$0
F. Other *(Please describe in Footnotes Section below)*	4			$27,424	$24,083	$24,083	$0
G. Total for IT Service				$557,237	$971,354	$971,354	$0

Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	14.05 ISA, 1 DAS
2	risk management insurance
3	Image server for Accounting,
4	Costs prorated based on % of FTE - include office supplies, copiers, phones, etc.
5	Costs prorated based on % of FTE - inlcude building maintenance, electrical, water, garbage, etc.
6	
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				# of Assets & Resources Apportioned to this IT Service in FY 2010- 11		Estimated IT Service Costs			
Agency: DHSMV									
Prepared by: Sherry Allen									
Phone: 850- 617- 2011						A	B	C	D
Service Provisioning - - Assets & Resources (Cost Elements)			Footnote Number	Number used for this service	Number w/ costs in FY 2010- 11	Initial Estimate for Fiscal Year 2009- 10	Estimated FY 2009- 10 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2010- 11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
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| Non- Strategic IT Service: | **IT Administration and Management Service** | | | | | | |

	Agency: DHSMV							
	Prepared by: Sherry Allen							
	Phone: 850- 617- 2011							

Service Provisioning - - Assets & Resources (Cost Elements)	**Footnote Number**	**# of Assets & Resources Apportioned to this IT Service in FY 2010- 11**		**Estimated IT Service Costs**			
				A	**B**	**C**	**D**
		Number used for this service	**Number w/ costs in FY 2010- 11**	**Initial Estimate for Fiscal Year 2009- 10**	**Estimated FY 2009- 10 Allocation of Recurring Base Budget** (based on Column G64 minus G65)	**Estimated FY 2010- 11 Allocation of Recurring Base Budget** (based on Column G64 minus G65)	**Planned Increase/Decrease Use of Recurring Base Funding** (Columns C - B)
A. Personnel		15.75		$667,086	$1,324,865	$1,324,865	$0
A-1	State FTE	4	15.75		$667,086	$1,324,865	$1,324,865	$0
A-2	OPS FTE		0.00		$0	$0	$0	$0
A-3	Contractor Positions (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		**0**	**0**	$0	$0	$0	$0
B-1	Servers		0	0	$0	$0	$0	$0
B-2	Server Maintenance & Support		0	0	$0	$0	$0	$0
B-3	Other Hardware Assets (e.g., system mgt workstation, printers, etc)		0	0	$0	$0	$0	$0
C. Software	5			$0	$60,460	$60,460	$0
D. External Service Provider(s)	1	0	0	$1,492	$15,790	$15,790	$0
E. Plant & Facility	2	0	0	$28,252	$51,633	$51,633	$0
F. Other (Please describe in Footnotes Section below)	3			$26,751	$24,854	$24,854	$0
G. Total for IT Service				$723,581	$1,477,602	$1,477,602	$0

Footnotes - Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.

1	Risk management ins
2	Costs prorated based on % of FTE - inlcude building maintenance, electrical, water, garbage, etc.
3	Costs prorated based on % of FTE - include office supplies, copiers, phones, etc.
4	14.50 ISA 1.25 FHP, Created a Project Management Office which inceased the number of FTE included in this service
5	Purchased Project Management and business requirements software
6	
7	
8	

Agency: **DHSMV**

Prepared by: **Sherry Allen**

Phone: **850- 617- 2011**

Service Provisioning - - Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources Apportioned to this IT Service in FY 2010- 11		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2010- 11	A Initial Estimate for Fiscal Year 2009- 10	B Estimated FY 2009- 10 Allocation of Recurring Base Budget (based on Column G64 minus G65)	C Estimated FY 2010- 11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	D Planned Increase/Decrease Use of Recurring Base Funding (Columns C - B)
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Non-Strategics; Ver 1

				Identified Funding as % of Total Cost of Service		Network Service	E- Mail, Messaging, and Calendaring Service	Desktop Computing Service	Helpdesk Service	IT Security/Risk Mitigation Service	IT Support Service for Agency Financial and Administrative Systems	IT Administration and Management Service
Budget Entity Name	**BE Code**	**Program Component Code**	**Program Component Name**	Costs within BE	Funding Identified for IT Service	$0	$0	$0	$0	$0	$0	$0
					$0							
					$0							
					$0							
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				Sum of IT Cost Elements Across IT Services								
	Data as service ts	**Personnel**	State FTE (#)	62.80		4.00	1.00	13.00	13.00	1.00	15.05	15.75
			State FTE (Costs)	$3,938,718		$342,880	$78,600	$646,350	$590,236	$92,546	$863,241	$1,324,865
		Personnel	OPS FTE (#)	2.00		0.00	0.00	2.00	0.00	0.00	0.00	0.00
			OPS FTE (Cost)	$37,806		$0	$0	$37,806	$0	$0	$0	$0

Agency: **DHSMV**

IT Cost Element entered on IT S Worksheet	Personnel	Vendor/Staff Augmentation (# Positions)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Vendor/Staff Augmentaion (Costs)	$0	$0	$0	$0	$0	$0	$0	$0
	Hardware		$3,954,929	$65,375	$0	$3,753,162	$0	$136,392	$0	$0
	Software		$651,424	$63,926	$67,133	$349,700	$34,229	$57,276	$18,700	$60,460
	External Services		$7,594,370	$5,796,279	$143,707	$1,547,245	$14,156	$61,893	$15,300	$15,790
	Plant & Facility		$215,611	$14,243	$3,560	$46,292	$46,292	$3,561	$50,030	$51,633
	Other		$103,789	$6,856	$1,714	$22,284	$22,283	$1,715	$24,083	$24,854
	Totals of Costs		$16,496,647	$6,289,559	$294,714	$6,402,839	$707,196	$353,383	$971,354	$1,477,602
	Totals of FTE		64.80	4.00	1.00	15.00	13.00	1.00	15.05	15.75

Non-Strategic IT Service:	**Portal/Web Management Service**						

Dept/Agency: DHSMV

Form: Schedule IV-C -Strategic; v.20090701

Prepared by: Sherry Allen

Phone: 850-617-2011

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	# of Assets & Resources apportioned to this IT Service in FY 2010-11		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2010-11	**A** Initial Estimate for Fiscal Year 2009-10	**B** Estimated FY 2009-10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	**C** Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	**D** Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		8.20		$237,445	$498,779	$498,779	$0
A-1.1 **State FTE**		8.20		$237,445	$498,779	$498,779	$0
A-2.1 **OPS FTE**		0.00		$0	$0	$0	$0
A-3.1 **Contractor Positions** (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware				$0	$0	$0	$0
B-1 **Servers**	3	41	0	$0	$0	$0	$0
B-2 **Server Maintenance & Support**		0	0	$0	$0	$0	$0
B-3 **Other Hardware Assets** (e.g., system mgt workstation, printers, UPS, etc)		0	0	$0	$0	$0	$0
C. Software	1			$236,530	$245,084	$245,084	$0
D. External Service Provider(s)	2	0	0	$682	$7,840	$7,840	$0
E. Plant & Facility	4	0	0	$12,916	$25,639	$25,639	$0
F. Other *(Please describe in Footnotes Section below)*	5			$12,229	$12,342	$12,342	$0
G. Total for IT Service				**$499,802**	**$789,684**	**$789,684**	**$0**

Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Sharepoint EA
2	Risk management insurance
3	15 prod/ 6 dev for Intranet & Internet, 5 SharePoint production, 5 SharePoint test virtual, 5 development virtual, 5 physical
4	Utilties, fire insurance, building maintenance, energy retrofit, using the % fte times overhead
5	other expenses include office supplies, copiers and percentage of overhead, using the % fte times overhead
6	
7	
8	
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Strategic IT Service: # Driver Licensing, Identification and Imaging

Dept/Agency: DHSMV

Prepared by: Sherry Allen

Phone: 850-617-2011

Service Provisioning -- Assets & Resources (Cost Elements)	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
				A	B	C	D
		Number used for this service	Number w/ costs in FY 2010-11	Initial Estimate for Fiscal Year 2009-10	Estimated FY 2009-10 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Estimated FY 2010-11 Allocation of Recurring Base Budget (based on Column G64 minus G65)	Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		55.65		$4,732,523	$3,391,707	$3,391,707	$0
A-1.1 **State FTE**	12	52.65		$4,015,310	$2,958,337	$2,958,337	$0
A-2.1 **OPS FTE**	2	0.00		$96,363	$133,370	$133,370	$0
A-3.1 **Contractor Positions** (Staff Augmentation)	3	3.00		$620,850	$300,000	$300,000	$0
B. Hardware		185	185	$596,850	$285,618	$285,618	$0
B-1 **Servers** - Mainframe	4	0	0	$117,920	$0	$0	$0
B-2 **Servers** - Other than mainframe	5	185	185	$226,829	$114,047	$114,047	$0
B-3 **Server Maintenance & Support**	6			$74,049	$5,605	$5,605	$0
B-4 **Other Hardware Assets** (e.g., system mgt workstation, printers, UPS)	7			$178,052	$165,966	$165,966	$0
C. Software	8			$1,072,035	$551,832	$551,832	$0
D. External Service Provider(s)	9, 12	0	0	$14,313,121	$15,420,091	$15,420,091	$0
E. Plant & Facility		Total SF	Est SF Utilized	$240,547	$187,483	$187,483	$0
E-1 **Data Center**		0	0	$0	$0	$0	$0
E-2 **Computer/Server Room**	10	7222	7222	$0	$0	$0	$0
E-3 **Office Space** (e.g., lease & associated maintenance fees)		0	0	$0	$0	$0	$0
E-4 **Utilities and Other** (please specify in Footnotes Section below)	11			$240,547	$187,483	$187,483	$0
F. Other (Please describe in Footnotes Section below)	1			$265,270	$136,747	$136,747	$0
G. Total for IT Service				$21,220,346	$19,973,478	$19,973,478	$0

	Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*
1	training, other expenses include office supplies, copiers and percentage of overhead, using the % fte times overhead
2	Staff Augmentation paid using OPS
3	Virtual Office, OASIS, Berlinger contractors
4	Mainframe was consolidated at SSRC and service cost is included in item 9
5	2 DB production servers, 2 test prorated. 192 field servers included in cost per DL/ID card in item 9, 8 Sun servers(DAVID), 16 production 6 test and 6 virutal for WebSphere.
6	Sun Server Maintenance. 5 years of maintenance cost was included in purchase of database servers
7	prorated database disk storage cost
8	Software prorated to DDL, reduced because it is now included in mainframe services cost
9	E-commerce , L1 contract cost per DL/ID card , AAMVA cost based on # of commerical driver records, Expert System, risk mangement insurance, other hardware maintenance, prorated xerox printer lease, SSRC mainframe services
10	Square feet in the Kirkman data center, other servers located throughout the state
11	Utilties, fire insurance, building maintenance, energy retrofit, using the % fte times overhead
12	L1 contract includes 850 workstations, 469 cameras, 603 scanners, 560 cashier printers, 426 card printers, 179 2-D bar code readers, 1118 signature pads, 514 wp workstations, 179 switches, maintenance, services, software.
13	
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Strategic IT Service:	**Law Enforcement**

Dept/Agency: DHSMV
Prepared by: Sherry Allen
Phone: 850-617-2011

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2010-11	*A* Initial Estimate for Fiscal Year 2009-10	*B* Estimated FY 2009-10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	*C* Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	*D* Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		**15.10**		$1,083,272	$1,078,724	$1,078,724	$0
A-1.1 **State FTE**	1	15.10		$961,819	$1,052,050	$1,052,050	$0
A-2.1 **OPS FTE**		0.00		$121,453	$26,674	$26,674	$0
A-3.1 **Contractor Positions** (Staff Augmentation)		0.00		$0	$0	$0	$0
B. Hardware		**84**	**12**	$2,100,407	$57,422	$57,422	$0
B-1 **Servers** - Mainframe	3	0	0	$0	$0	$0	$0
B-2 **Servers** - Other than mainframe	7	84	12	$50,407	$25,344	$25,344	$0
B-3 **Server Maintenance & Support**	9			$0	$11,210	$11,210	$0
B-4 **Other Hardware Assets** (e.g., system mgt workstation, printers, UPS)	2			$2,050,000	$20,868	$20,868	$0
C. Software	3			$1,773,602	$1,601,965	$1,601,965	$0
D. External Service Provider(s)	4	0	0	$1,132,201	$1,299,137	$1,299,137	$0
E. Plant & Facility		**Total SF**	**Est SF Utilized**	$19,244	$36,854	$36,854	$0
E-1 **Data Center**		0	0	$0	$0	$0	$0
E-2 **Computer/Server Room**	8	350	350	$0	$0	$0	$0
E-3 **Office Space** (e.g., lease & associated maintenance fees)	6	0	0	$0	$0	$0	$0
E-4 **Utilities and Other** *(please specify in Footnotes Section below)*				$19,244	$36,854	$36,854	$0
F. Other *(Please describe in Footnotes Section below)*	5			$1,550,431	$398,086	$398,086	$0
G. Total for IT Service				**$7,659,157**	**$4,472,188**	**$4,472,188**	**$0**

Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	10.35FTE ISA,4.75 FTE FHP
2	MDT Terminal cost moved to Desktop Service, prorated database disk storage
3	CAD and MDT software
4	Includes dispatch center maintenance, subscriber maintenance and repair, tower maintenance, crash records contract
5	training, ink cartridges, batteries, radio parts,other expenses include office supplies, copiers and percentage of overhead, using the % fte times overhead
6	CAD servers located in office space in seven CAD centers located througout the state
7	15 for phone systems, 38 in comm centers and & EMC SANS, 18 in Kirkman bldg, crash records server, 2 DB production servers, 2 test DB prorated, 8 Sun servers(DAVID)
8	Space in KDC
9	sun server maintenance, 5 years of maintenance included in database server purchase
10	
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Strategic IT Service: **Title and Registration**

Dept/Agency: **DHSMV**

Prepared by: **Sherry Allen**

Phone: **850-617-2011**

Service Provisioning -- Assets & Resources *(Cost Elements)*	Footnote Number	# of Assets & Resources apportioned to this IT Service		Estimated IT Service Costs			
		Number used for this service	Number w/ costs in FY 2010-11	**A** Initial Estimate for Fiscal Year 2009-10	**B** Estimated FY 2009-10 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	**C** Estimated FY 2010-11 Allocation of Recurring Base Budget *(based on Column G64 minus G65)*	**D** Planned Increase/Decrease Use of Recurring Base Funding
A. Personnel		**45.25**		$3,442,087	$2,770,645	$2,770,645	$0
A-1.1 **State FTE**		44.25		$3,154,554	$2,463,949	$2,463,949	$0
A-2.1 **OPS FTE**		0.00		$87,533	$106,696	$106,696	$0
A-3.1 **Contractor Positions** (Staff Augmentation)	8	1.00		$200,000	$200,000	$200,000	$0
B. Hardware		**305**	**277**	$3,490,672	$1,522,553	$1,522,553	$0
B-1 **Servers** - Mainframe	2	0	0	$58,080	$0	$0	$0
B-2 **Servers** - Other than mainframe	3,	305	277	$226,829	$1,412,547	$1,412,547	$0
B-3 **Server Maintenance & Support**	1			$200,174	$5,606	$5,606	$0
B-4 **Other Hardware Assets** (e.g., system mgt workstation, printers, UPS)	4			$3,005,589	$104,400	$104,400	$0
C. Software	10			$868,668	$624,832	$624,832	$0
D. External Service Provider(s)	5	0	0	$3,828,645	$3,894,828	$3,894,828	$0
E. Plant & Facility		**Total SF**	**Est SF Utilized**	$186,689	$157,571	$157,571	$0
E-1 **Data Center**		0	0	$0	$0	$0	$0
E-2 **Computer/Server Room**		0	0	$0	$0	$0	$0
E-3 **Office Space** (e.g., lease & associated maintenance fees)	6	3889	0	$0	$0	$0	$0
E-4 **Utilities and Other** *(please specify in Footnotes Section below)*				$186,689	$157,571	$157,571	$0
F. Other *(Please describe in Footnotes Section below)*	7			$1,072,203	$720,347	$720,347	$0
G. Total for IT Service				**$12,888,964**	**$9,690,776**	**$9,690,776**	**$0**

Footnotes - *Please be sure to indicate there is a footnote for the corresponding row above. Maximum footnote length is 1024 characters.*

1	Sun server maintenance, non desktop FRVIS maintenance included in item 5
2	Mainframe was consolidated at SSRC and service cost is included in item 5
3	2 Database production servers, 2 test prorated. 265 TC field servers/270 UPS financed over 5 years. 8 Sun servers(DAVID), 16 production 6 test and 6 virutal for WebSphere.
4	database storage costs prorated
5	Consists of project manager for FRVIS equipment, E-Commerce, and NMVTIS and non desktop FRVIS equipment maintenance, and SSRC mainframe services. Desktop FRVIS maintenance was moved to Desktop Service.
6	Database, Websphere and Sun servers located at the Kirkman Data Center, Field servers located in office space in field offices.
7	Risk management insurance, supplies, training, overhead as % by FTE, decal toner
8	Virtual Office contactor
9	
10	Mainframe software is now inclued in item 5 SSCR mainframe services due to mainframe consolidation
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Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	**Department of Highway Safety and Motor Vehicles**

Contact Person:	Robin Lotane	Phone Number:	850/617-3101

Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	United States of America v. DHSMV
Court with Jurisdiction:	United States District Court, Southern District of Florida
Case Number:	09-20254-CIV-MARTINEZ/BROWN
Summary of the Complaint:	In 2003, the Department of Justice (DOJ) began corresponding with the State of Florida regarding Florida's implementation of the Driver's Privacy Protection Act (DPPA), as amended in 2000. In 2000, the DPPA was amended to require an "opt in" provision as opposed to the "opt out" provision followed by Florida. The state is allowed to release personal information, as described in the statute, under certain circumstances. One of those circumstances is if a person "opts in" or allows the state to release the information. Florida's statute allowed the release of personal information unless the person "opted out" by requesting their information not be released. In October 2004, Florida changed its statute to comply with the DPPA.

In January 2008, DOJ sent DHSMV a letter asking the State and DHSMV to show cause why a penalty, as provided in the DPPA, should not be assessed against the State and DHSMV for its lack of compliance with the DPPA from July 1, 2000 until September 30, 2004 (the time period Florida's law was inconsistent with the DPPA). DHSMV responded on February 15, 2008. Thereafter several tolling agreements were signed, beginning May 2008, and on January 16, 2009 the DHSMV received a Memorandum of Decision imposing $2,535,000.00 in penalties against the State and DHSMV for DPPA violations. On January 29, 2009, DOJ filed suit in federal district court, Southern District of Florida, to enforce the penalty assessed. |
Amount of the Claim:	$1,514,915
Specific Statutes or Laws (including GAA) Challenged:	N/A
Status of the Case:	In 2003, the Department of Justice (DOJ) began corresponding with the State of Florida regarding Florida's implementation of the Driver's Privacy Protection Act (DPPA), as amended in 2000. In 2000, the DPPA was amended to require an "opt in" provision as opposed to the "opt out" provision followed by Florida. The state is allowed to release personal information, as

	described in the statute, under certain circumstances. One of those circumstances is if a person "opts in" or allows the state to release the information. Florida's statute allowed the release of personal information unless the person "opted out" by requesting their information not be released. In October 2004, Florida changed its statute to comply with the DPPA.
	In January 2008, DOJ sent DHSMV a letter asking the State and DHSMV to show cause why a penalty, as provided in the DPPA, should not be assessed against the State and DHSMV for its lack of compliance with the DPPA from July 1, 2000 until September 30, 2004 (the time period Florida's law was inconsistent with the DPPA). DHSMV responded on February 15, 2008. Thereafter several tolling agreements were signed, beginning May 2008, and on January 16, 2009 the DHSMV received a Memorandum of Decision imposing $2,535,000.00 in penalties against the State and DHSMV for DPPA violations. On January 29, 2009, DOJ filed suit in federal district court, Southern District of Florida, to enforce the penalty assessed.

Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel
	X	Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel

If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	

Office of Policy and Budget – July 2009

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	**Department of Highway Safety and Motor Vehicles**

Contact Person:	Robin Lotane	Phone Number:	850/617-3101

Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Collier vs. Dickinson (class action)
Court with Jurisdiction:	U.S. District Court, Southern District of Florida, Miami
Case Number:	04-21351-Civ-Graham
Summary of the Complaint:	Plaintiffs contend that Federal Driver Privacy Protection Act overrode State constitutional & statutory law requiring the release of driver information as public record. They seek damages from several State officials and employees involved in managing State driver license information and its release to bulk mailers.
Amount of the Claim:	Pending settlement; see below.
Specific Statutes or Laws (including GAA) Challenged:	N/A
Status of the Case:	The parties and the Department have agreed to a settlement of this matter as follows: The mediated agreement reached on June 5, 2008 provides that all motor vehicle registrants who are class members (all natural persons who had a valid driver license, identification card or motor vehicle registration during the period June 1, 2000 – September 30, 2004) would receive a $1 credit on the renewal of their motor vehicle registration during the period of July 1, 2009 through June 30, 2010. The total amount of the credit would be approximately $10.4 million. There will also be equitable relief which includes changing the procedures of DHSMV regarding disclosure of personal information. Additionally, DHSMV will maintain a website informing the public of their rights under DPPA. In addition, the Division of Risk Management would pay each of the four named Plaintiffs $3,000, Plaintiffs' attorney fees in the amount of $2.85 million and costs of publication totaling approximately $20,000.00. This settlement was approved by the Governor and Cabinet sitting as the Agency head on August 12, 2008. The court approved the settlement on June 29, 2009. The legislation necessary to carry out the settlement took effect on June 16, 2009 (LOF 2009-183). A member of the settlement class has appealed the settlement to the U.S. Court of Appeals, 11th Circuit; however, no

	briefs have been filed and the appeal is expected to be dismissed.	
Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel
	X	Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel
If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	WELCH & FINKEL	

Office of Policy and Budget – July 2009

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	**Department of Highway Safety and Motor Vehicles**		
Contact Person:	Robin Lotane	Phone Number:	850/617-3101

Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Rine v. Dickinson (class action)
Court with Jurisdiction:	U.S. District Court, Middle District of Florida, Jacksonville
Case Number:	3:07-CV-156-J-33HTS
Summary of the Complaint:	Imagitas is under contract with Department to handle registration renewals for tax collectors pursuant to ss. 320.02, Fla. Stats. Section 283.58, Fla. Stats., permits production of public information materials distributed without charge by authorizing the vendor to include advertising approved by the Department. Plaintiffs allege federal DPPA violations for Imagitas' use of personal information to contact motorists.
Amount of the Claim:	Pending settlement; see below. Estimated possible cost of publication of Notice to Class is $25,000.
Specific Statutes or Laws (including GAA) Challenged:	N/A
Status of the Case:	The parties have agreed to a settlement involving no payment by the Department or the defendants. This settlement is pending final approval by the court.

Who is representing (of record) the state in this lawsuit? Check all that apply.		
		Agency Counsel
	X	Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel

If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	SPOHRER & WILNER, P.A.

Office of Policy and Budget – July 2009

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	**Department of Highway Safety and Motor Vehicles**

Contact Person:	Robin Lotane	Phone Number:	850/617-3101

Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	Bradsheer & Johnson vs. DHSMV (class action)
Court with Jurisdiction:	Leon County Circuit Court First District Court of Appeal
Case Number:	2007-CA-0864 1D07-6610
Summary of the Complaint:	This is a class action for refunds/injunctive relief filed in state court for those people required to install Ignition Interlock Devices (IID) following a second DUI conviction before the Department was given explicit authority to do so on July 1, 2005.
Amount of the Claim:	Estimated: $1 Million
Specific Statutes or Laws (including GAA) Challenged:	N/A
Status of the Case:	On December 13, 2007, Circuit Judge William Gary, Second Judicial Circuit, Leon County, entered an Order Granting Motion To Dismiss, with prejudice, that dismissed Plaintiff's Amended Complaint. Plaintiffs took an appeal of that order to the First District Court of Appeal. Oral argument on the appeal was held on September 16, 2008. The case remains pending before the First DCA.

Who is representing (of record) the state in this lawsuit? Check all that apply.		
		Agency Counsel
	X	Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel

If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	BROAD AND CASSELBROOKS, LeBOEUF, BENNETT,FOSTER & GWARTNEY P.A. RHONDA F. GOODMAN, P.A.

Office of Policy and Budget – July 2009

Schedule VII: Agency Litigation Inventory

For directions on completing this schedule, please see the "Legislative Budget Request (LBR) Instructions" located on the Governor's website.

Agency:	**Department of Highway Safety and Motor Vehicles**		
Contact Person:	Robin Lotane	Phone Number:	850/617-3101

Names of the Case: (If no case name, list the names of the plaintiff and defendant.)	WELCH VS DHSMV (potential class action)
Court with Jurisdiction:	U.S. District Court, Northern District of Florida
Case Number:	4:09-CV-00302-RH/WCS
Summary of the Complaint:	This potential class action lawsuit filed against officials of the DHSMV is brought under the federal Driver Privacy Protection Act (DPPA) and alleges that the Department furnished protected DPPA personal information to *Shadowsoft, Inc.* which in turn illegally provided that information to *The Source for Public Data* which then sold or otherwise disseminated the personal information over the internet in violation of DPPA.
Amount of the Claim:	$ Estimate: potentially greater than $500,000.
Specific Statutes or Laws (including GAA) Challenged:	N/A
Status of the Case:	This case was originally filed in the Southern District of Florida but venue was changed to the Northern District effective 8/11/09. The Initial Scheduling Order was entered by Judge Robert L. Hinkle on August 12, 2009 outlining the rules and procedures to be adhered to by the parties.

Who is representing (of record) the state in this lawsuit? Check all that apply.		Agency Counsel
	X	Office of the Attorney General or Division of Risk Management
		Outside Contract Counsel

If the lawsuit is a class action (whether the class is certified or not), provide the name of the firm or firms representing the plaintiff(s).	LANCE A. HARKE, P.A.BURGESS & LAMB, P.C. RALPH K. PHALEN, ESQ. SAXTON LAW FIRM, LLC

Office of Policy and Budget – July 2009

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
OFFICE OF THE EXECUTIVE DIRECTOR

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EXECUTIVE DIRECTOR - HSMV

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(9761)    10-1011-3, 25    (1.0)
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EXECUTIVE ASSISTANT II - HSMV

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(7048)    43-6011-5,10    (1.0)
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AGENCY OPERATIONS -01	LEGAL -02	INTERNAL AUDITING -03	FLORIDA HIGHWAY PATROL -10	PERFORMANCE MANAGEMENT -04	CHIEF OF STAFF'S OFFICE -05
DEPUTY EXECUTIVE DIRECTOR - HSMV	GENERAL COUNSEL - HSMV	INSPECTOR GENERAL - HSMV	DIRECTOR OF FLORIDA HIGHWAY PATROL - HSMV	SPECIAL PROGRAMS ADMINISTRATOR (Working Title: Chief Performance Officer)	CHIEF OF STAFF
02666	00009	00011	0430	02603	00112
(Funded out of org code 7620)					
(9767) 10-1021-2, 24 (0.0)	(8982) 10-9199-1, 23 RO	(8983) 10-1021-3, 21 RO	(9762) 10-9199-1, 23 RO	(1598) 10-3031-1, 23 RO	(9780) 10-1021-2, 24 (1.0)

```
DIVISION OF                    -7630
MOTOR VEHICLES
DIRECTOR OF
MOTOR VEHICLES
              02034

(9763)    10-1021-1,23    RO
```

```
DIVISION OF                    -7620
DRIVER LICENSES
DIRECTOR OF
DRIVER LICENSES - HSMV
              02416

(9765)    10-1021-1, 23    RO
```

```
CUSTOMER                     -7620-25
SERVICE CENTER
CUSTOMER SERVICE
MANAGER - HSMV
              02504

(7901)    11-9199-3,21    RO
```

```
OPERATIONS & MANAGEMENT
CONSULTANT I- SES

              00297

(2234)    13-1111-3, 7    (1.0)
```

```
DIVISION OF                    -7602
ADMINISTRATIVE SERVICES
DIRECTOR OF
ADMINISTRATIVE SERVICES - HSMV
              00003

(9764)    10-3011-1, 23    RO
```

```
DIVISION OF                    -7640
INFORMATION SYSTEMS
INFORMATION SYSTEMS
DIRECTOR - HSMV
              00024

(8984)    10-3021-1, 23    RO
```

```
OFFICE OF WORKFORCE           -01
PROGRAMS
PUBLIC INFORMATION
ADMINISTRATOR
(Working Title: Director of Workforce Programs)
              00492

(9942)    11-2031-3, 21    RO
```

```
COMMUNICATIONS               -02
OFFICE
COMMUNICATIONS
DIRECTOR

              03171

(9556)    10-2031-1, 23    RO
```

```
LEGISLATIVE AFFAIRS          -03
LEGISLATIVE AFFAIRS
ADMINISTRATOR
              05282

(9633)    10-1021-1, 23    (1.0)
```

```
PUBLIC INFORMATION
SPECIALIST - SES

              03737

(3738)    27-3031-2, 6    (1.0)
```

Executive Director

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
OFFICE OF THE EXECUTIVE DIRECTOR
PERFORMANCE MANAGEMENT OFFICE

DATE: 02/02/09
SEQUENCE: 7601-04
OED:_____
NUMBER OF POSITIONS   10
NUMBER OF FTE :   10.0

SPECIAL PROGRAMS ADMINISTRATOR
(Working Title: Chief Perfomance Officer)
02603

(1598)   10-3031-1, 23   (1.0)

EXECUTIVE ASSISTANT I - SES

00273

(0718)   43-6011-4, 6   (1.0)

OFFICE OF SERVICE IMPROVEMENT   -01
CUSTOMER SERVICE DIRECTOR - SES
(Working Title: Customer Service Administrator)
(Funded out of org code: 7620-03-14)
03073
(8182)   11-2031-2, 20   (0.0)

OFFICE OF RESEARCH & STATISTICS   -02
OPERATIONS & MANGEMENT
CONSULTANT II - SES
(Funded out of org code: 7620-25-05)
02616
(2236)   13-1111-4, 10   (0.0)

SENIOR MANAGEMENT
ANALYST II - SES
00021

(2225)   13-1111-4, 10   (1.0)

STRATEGIC PROJECT OFFICE
SENIOR MANAGEMENT
ANALYST II - SES
(Funded out of org code: 7620-10-07)
02418
(2238)   13-1111-4, 10   (0.0)

MANAGEMENT ANALYST I -SES

04955

(2209)   13-1111-2, 6   (1.0)

RESEARCH ASSISTANT

00019

(3120)   15-2091-2, 5   (1.0)

OPERATIONS ANALYST II

00015

(2212)   13-1111-3, 7   (1.0)

MANAGEMENT REVIEW
SPECIALIST - SES
00241

(2239)   13-1111-4, 10   (1.0)

OPERATIONS ANALYST II

00020 00484

(2212)   13-1111-4, 6   (2.0)

SENIOR MANAGEMENT
ANALYST II- SES

00274

(2225)   13-1111-4, 10   (1.0)

OED - PERFORMANCE MANAGEMENT

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
OFFICE OF THE EXECUTIVE DIRECTOR
LEGAL

GENERAL COUNSEL - HSMV

00009

(8982) 10-9199-1, 23 (1.0)

EXECUTIVE ASSISTANT I - SES

00510

(0718) 43-6011-4, 3 (1.0)

ADMINISTRATIVE SUPPORT -01
OPERATIONS AND MANAGEMENT
CONSULTANT I - SES
00008

(2234) 13-1111-3, 7 (1.0)

SOUTH FLORIDA LEGAL -02
ATTORNEY SUPERVISOR
(Working Title - Senior Assistant
General Counsel)
03838
(7743) 23-1011-5, 16 (1.0)

HEADQUARTERS LEGAL -03
ATTORNEY SUPERVISOR
(Working Title- Senior Assistant
General Counsel)
01732
(Funded out of org 7610)
(7738) 23-1011-4, 14 (0.0)

FORFEITURE -04
ATTORNEY SUPERVISOR
(Working Title - Senior Assistant
General Counsel)
03542
(Funded out of org 7620-04-01-07)
(7743) 23-1011-5, 16 (0.0)

PARALEGAL SPECIALIST

00010 01050 05083

(7703) 23-2011-1, 5 (3.0)

CLERK

00469

(0001) 43-9061-1, 1 (1.0)

PALM BEACH
PARALEGAL SPECIALIST

05266 05267

(7703) 23-2011-1, 5 (2.0)

ORANGE COUNTY
PARALEGAL SPECIALIST

03967
(Funded out of org 7610-08-03)
(7703) 23-2011-1, 5 (0.0)

ADMINISTRATIVE ASSISTANT I - SES

02035
(Funded out of org code: 7630-01)

(0709) 43-6011-2, 3 (0.0)

ADMINISTRATIVE ASSISTANT I

03007
(Funded out of org code: 7620-03-09-10)

(0709) 43-6011-2, 3 (0.0)

PALM BEACH COUNTY OFFICE -02
SENIOR ATTORNEY

03691 05264

(7738) 23-1011-4, 14 (2.0)

PALM BEACH -03
SENIOR ATTORNEY

05263

(7738) 23-1011-4, 14 (1.0)

SENIOR ATTORNEY

05082

(7738) 23-1011-4, 14 (1.0)

SENIOR ATTORNEY

01801
(Funded out of org 7620-10-03)
(7738) 23-1011-4, 14 (0.0)

ORANGE COUNTY -01
SENIOR ATTORNEY
04869
(Funded out of org 7610-08-03)
(7738) 23-1011-4, 14 (0.0)

SENIOR ATTORNEY

00007

(7738) 23-1011-4, 14 (1.0)

ORANGE COUNTY -02
SENIOR ATTORNEY
00656
(Funded out of org 7610-08-04)
(7738) 23-1011-4, 14 (0.0)

LEGAL

DEPT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
OFFICE OF THE EXECUTIVE DIRECTOR
OFFICE OF THE INSPECTOR GENERAL

DATE: 03/09/09
SEQUENCE: 7601-03
OED:_____
NUMBER OF POSITIONS: 7
NUMBER OF FTE: 7.0

```
                        INSPECTOR GENERAL - HSMV

                               00011

                 (8983)      11-1021-3, 21   (1.0)
```

INTERNAL AUDITING -01	MANAGEMENT ANALYST I - SES	INVESTIGATIONS -02
AUDIT ADMINISTRATOR - SES		SENIOR MANAGEMENT ANALYST II- SES
03547	03239	03626
(1662) 11-3031-2, 20 (1.0)	(2209) 13-1111-2, 6 (1.0)	(2225) 13-1111-4, 10 (1.0)

```
        MANAGEMENT REVIEW
        SPECIALIST - SES

        03628 04229 04296

     (2239)   13-1111-4, 10   (3.0)
```

INSPECTOR GENERAL

**DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
OFFICE OF THE EXECUTIVE DIRECTOR
CHIEF OF STAFF'S OFFICE/HSMV
COMMUNICATIONS OFFICE**

DATE: 05/01/09
SEQUENCE: 7601-05-02
OED:_____
NUMBER OF POSITIONS: 3
NUMBER OF FTE'S: 3.0

CHIEF OF STAFF

00112

(9780)   10-1021-2, 24   (0.0)

COMMUNICATIONS
COMMUNICATIONS DIRECTOR

03171
(Funded out of org code 7620-04-01)
(9556)   10-2031-1, 23   (0.0)

STAFF ASSISTANT

0642
(Funded out of org code: 7610-08-05)
(0120)   43-6011-2, 3   (0.0)

GOVERNMENT OPERATIONS
CONSULTANT II
(Working Title: Creative Services Manager)
04588
(Funded out of org code: 7610-03-06)
(2236)   13-1111-4, 10   (0.0)

DEPUTY DIRECTOR OF COMMUNICATIONS   -01
ASSISTANT PUBLIC INFORMATION
ADMINISTATOR
00370
(Funded out of org code: 7620-04-01)
(9293)   11-2031-2, 20   (0.0)

LAW ENFORCEMENT CAPTAIN

00878
(Funded out of org code: 7610-08-05)
(8525)   33-1012-5, 13   (0.0)

PUBLIC INFORMATION
SPECIALIST
(Working Title: Communications Specialist)
00168
(3738)   27-3031-2, 6   (1.0)

PUBLIC INFORMATION
DIRECTOR - SES
(Working Title: Press Secretary)
04475
(3742)   11-2031-2, 20   (1.0)

PERSONNEL AIDE- SES

03454
(1003)   43-4161-2, 3   (1.0)

OED - Communications Office

DATE: 07/01/09
SEQUENCE: 7601-05-01
OED: _____
NUMBER OF POSITIONS: 2
NUMBER OF FTE: 2.0

```
PUBLIC INFORMATION ADMINISTRATOR - HSMV
Working Title: Director of Workforce Programs
                    00492

(9942)           11-2031-3, 21          (1.0)
```

```
ADMINISTRATIVE ASSISTANT I - SES

                    00165

(0709)           43-6011-2, 3          (1.0)
```

```
BUREAU OF PERSONNEL SERVICES  - 01
CHIEF OF PERSONNEL SERVICES - HSMV


              00238

(9987)        11-3040-3, 21        RO
```

```
LEARNING & DEVELOPMENT OFFICE        -02
HUMAN RESOURCE MANAGER - SES
Working Title: Chief Learning Officer
                03966

(1333)         11-3040-2, 20          RO
```

```
MOTORIST SERVICE SUPPORT   -03
PROGRAM ADMINISTRATOR - SES
Working Title: Motorist Services Advocate
                00697
(Funded out of FHP org code:  7610-08-02)
(5916)         11-9151-2, 20          (0.0)
```

```
GOVERNMENT OPERATIONS
CONSULTANT II
        02567  05254
(Funded out of DDL org code:
      7620-03-09-11)
(2236)     13-1111-4, 10     (0.0)
```

```
GOVERNMENT OPERATIONS
CONSULTANT I
        04367  05296
Funded out of DDL org code:
      7620-03-09-11
(2234)     13-1111-3, 7     (0.0)
```

OED WORKFORCE PROGRAMS

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
OFFICE OF THE EXECUTIVE DIRECTOR
OFFICE OF WORKFORCE PROGRAMS
BUREAU OF PERSONNEL SERVICES

DATE: 05/01/09
SEQUENCE: 7601-05-01-01
OED:_____
NUMBER OF POSITIONS: 29
NUMBER OF FTE: 29.0

CHIEF OF PERSONNEL
SERVICES - HSM V

00238

(9987) 11-3040-3, 21 (1.0)

BENEFITS AND MEMBER SERVICES - 01
SENIOR PERSONNEL MANAGER - SES

00240

(1049) 11-3040-2, 20 (1.0)

ACCOUNTANT I - SES

03965

(1427) 13-2011-1, 4 (1.0)

PERSONNEL
TECHNICIAN I - SES

04897

(1006) 13-1079-1, 3 (1.0)

PERSONNEL
TECHNICIAN II - SES
00183

(1009) 13-1079-1, 3 (1.0)

PERSONNEL TECHNICIAN
III - SES

00242

(1012) 13-1079-2, 6 (1.0)

RETIREMENT & RECORDS - 01
ACCOUNTANT IV - SES

04515

(1437) 13-2011-3, 8 (1.0)

RECORDS
SENIOR CLERK

02571

(0004) 43-9061-2, 3 (1.0)

OFFICE OF STAFFING, W/C - 02
AND ATTENDANCE & LEAVE
SENIOR PERSONNEL MANAGER - SES
03237

(1049) 11-3040-2, 20 (1.0)

STAFFING OFFICE - 01
HSM V SECTION
SUPERVISOR - SES
00391

(9067) 11-1021-1, 19 (1.0)

PERSONNEL
TECHNICIAN II - SES
04913 05133

(1009) 13-1079-1, 3 (2.0)

SENIOR CLERK

00460

(0004) 43-9061-2, 3 (1.0)

ATTENDANCE & LEAVE - 02
& WORKERS' COMPENSATION
PERSONNEL SERVICES
SPECIALIST - SES
00245

(1015) 13-1079-3, 7 (1.0)

ACCOUNTANT I - SES

04657

(1427) 13-2011-1, 4 (1.0)

PERSONNEL TECHNICIAN I - SES

04539

(1006) 13-1079-1, 3 (1.0)

SENIOR CLERK

00470

(0004) 43-9061-2, 3 (1.0)

BUSINESS MANAGER II - SES

00429

(0739) 11-3011-2, 20 (1.0)

OFFICE OF EMPLOYEE RELATIONS - 03
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
00085

(2238) 11-1021-2, 20 (1.0)

CONDUCT & PERFORMANCE - 01
PERSONNEL SERVICES - SES
SUPERVISOR
00023

(1014) 13-1079-4, 10 (1.0)

MANAGEMENT
ANALYST I - SES
00013 01092

(2209) 13-1111-2, 6 (2.0)

PERSONNEL AIDE - SES

00995

(1003) 43-4161-2, 3 (1.0)

RECORDS
TECHNICIAN - SES
00512

(0045) 43-4199-2, 3 (1.0)

PERSONNEL AIDE - SES

00243

(1003) 43-4161-2, 3 (1.0)

OFFICE OF PAYROLL SERVICES - 04
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
03844
(Funded out of FHP org code:
7610-08-09)
(2238) 11-1021-2, 20 (0.0)

PAYROLL SERVICES - 01
ASSISTANT FINANCE AND
ACCOUNTING DIRECTOR II - SES
00299
(1456) 11-3031-2, 20 (1.0)

ACCOUNTANT IV - SES

00244

(1437) 13-2011-3, 8 (1.0)

ACCOUNTANT III - SES

01208 03623

(1436) 13-2011-2, 6 (2.0)

CHIEF PERSONNEL SERVICES

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
OFFICE OF THE EXECUTIVE DIRECTOR
OFFICE OF WORKFORCE PROGRAMS
LEARNING & DEVELOPMENT OFFICE

DATE: 07/01/09
SEQUENCE: 7601-05-01-02
OED:_____
NUMBER OF POSITIONS: 10
NUMBER OF FTE: 10.0

HUMAN RESOURCE MANAGER - SES
(WORKING TITLE: CHIEF LEARNING OFFICER)
03966

(1333)   11-3040-2, 20   (1.0)

ADMINISTRATIVE
ASSISTANT II
00275

(0712)   43-6011-3, 5   (1.0)

ASSESSMENT & EVALUATION   -01
PROGRAMS
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
00695
(Funded out of FHP org code: 7610-08-01)

(2238)   11-1021-2, 20   (0.0)

CURRICULUM & EDUCATIONAL   -02
TECHNOLOGY
RESEARCH AND TRAINING
SPECIALIST - SES
02227
(Funded out of DDL org code: 7620-03-09-02)

(1334)   13-1073-4, 10   (0.0)

TRAINING DELIVERY   -03
TRAINING MANAGER - SES
03615

(1330)   11-3042-1, 19   (1.0)

TRAINING MANAGER - SES
00331

(1330)   11-3042-1, 19   (1.0)

OPERATIONS ANALYST II
04822
(Funded out of DDL org code:
7620-03-09-01)
(2212)   13-1111-3, 7   (0.0)

OPERATIONS ANALYST II
02261
(Funded out of DMV org code:
7630-01-01-09-02)
(2212)   13-1111-3, 7   (0.0)

OPERATIONS & MANAGEMENT
CONSULTANT I - SES
04228

(2234)   13-1111-3, 7   (1.0)

MANAGEMENT ANALYST I - SES
04829

(2209)   13-1111-2, 6   (1.0)

OPERATIONS ANALYST II
02187
(Funded out of DMV org code:
7630-01-01-09-01)
(2212)   13-1111-3, 7   (0.0)

EDUCATION AND TRAINING
SPECIALIST- SES
02740
(Funded out of DDL org code:
7620-03-09-02)
(1328)   13-1073-3, 7   (0.0)

TRAINING SPECIALIST II
00501
(Funded out of DDL org code:
7620-03-09-02)
(1324)   13-1073-2, 6   (0.0)

RESEARCH & TRAINING
SPECIALIST - SES
00215

(1334)   13-1073-4, 10   (1.0)

RESEARCH AND TRAINING
SPECIALIST- SES
02979
(Funded out of DDL org code:
7620-03-09-02)
(1334)   13-1073-4, 10   (0.0)

RESEARCH AND TRAINING
SPECIALIST
00262 00342

(1334)   13-1073-4, 10   (2.0)

SOUTH TRAINING DELIVERY   -01
TRAINING SPECIALIST SUPV- SES
02737
(Funded out of DDL org code: 7620-03-09-03)

(1326)   13-1073-2, 7   (0.0)

EDUCATION AND TRAINING
SPECIALIST- SES
02898
(Funded out of DDL org code:
7620-03-09-03)
(1328)   13-1073-3, 7   (0.0)

EDUCATION AND TRAINING
SPECIALIST
000904 00915
00928 02845 04264
(Funded out of DDL org code:
7620-03-09-03)
(1328)   13-1073-3, 7   (0.0)

HIGHWAY SAFETY SPECIALIST
04315
(Funded out of DDL org code:
7620-03-09-03)
(9018)   13-1041-2, 6   (0.0)

NORTH TRAINING DELIVERY   -02
TRAINING SPECIALIST SUPV- SES
02986
(Funded out of DDL org code: 7620-04-02)

(1326)   13-1073-2, 7   (0.0)

OPERATIONS ANALYST II
00830
(Funded out of DDL org code:
7620-03-09-04)
(2212)   13-1111-3, 7   (0.0)

OPERATIONS & MANAGEMENT
CONSULTANT I - SES
02084 02291
(Funded out of DMV org code:
7630-01-01-09-03)
(2234)   13-1111-3, 7   (0.0)

EDUCATION AND TRAINING
SPECIALIST- SES
02448
(Funded out of DDL org code:
7620-03-09-04)
(1328)   13-1073-3, 7   (0.0)

EDUCATION AND TRAINING
SPECIALIST
02615 02872 03556 03595 05015
(Funded out of DDL org code:
7620-03-09-04)
(1328)   13-1073-3, 7   (0.0)

SENIOR CLERK
02590

(0004)   43-9061-2, 3   (1.0)

LEARNING & DEVELOPMENT

**DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF ADMINISTRATIVE SERVICES**

DATE: 07/01/08
SEQUENCE: 7602
OED:_____
NUMBER OF POSITIONS: 6
NUMBER OF FTE'S: 6.0

DIRECTOR OF ADMINISTRATIVE
SERVICES - HSMV
00003
(9764) 10-3011-1, 23 (1.0)

OPERATIONS & MANAGEMENT
CONSULTANT I - SES
00377
(2234) 13-1111-3, 7 (1.0)

SPECIAL PROJECTS -02
ACCOUNTING SERVICES
ADMINISTRATOR - SES
03713
(1448) 11-3031-2, 20 (1.0)

BUREAU OF -03
FINANCE & ACCOUNTING
CHIEF OF FINANCE &
ACCOUNTING - HSMV
00283
(7919) 11-3031-3, 21 RO

BUREAU OF -04
PURCHASING & CONTRACTS
CHIEF OF PURCHASING &
CONTRACTS -HSMV
00428
(9668) 11-3061-3, 21 RO

REAL ESTATE SERVICES -05
SENIOR ACQUISTION
REVIEW AGENT - SES
00254
(4459) 13-1023-4, 10 (1.0)

BUREAU OF OFFICE -06
SERVICES
CHIEF OF OFFICE
SERVICES -HSMV
00382
(8986) 11-3011-3, 21 RO

PROGRAM -08
OPERATIONS
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
1298
(2238) 11-1021-2, 20 RO

OPERATIONS & MANAGEMENT
CONSULTANT I- SES
03270
(2234) 13-1111-3, 7 (1.0)

ADMINISTRATIVE SECRETARY
03624
(0108) 43-6011-2,3 (1.0)

DAS Director's Office

DATE: 07/01/08
SEQUENCE: 7602-03
OED: _____
NUMBER OF POSITIONS: 3
NUMBER OF FTE'S: 3.0
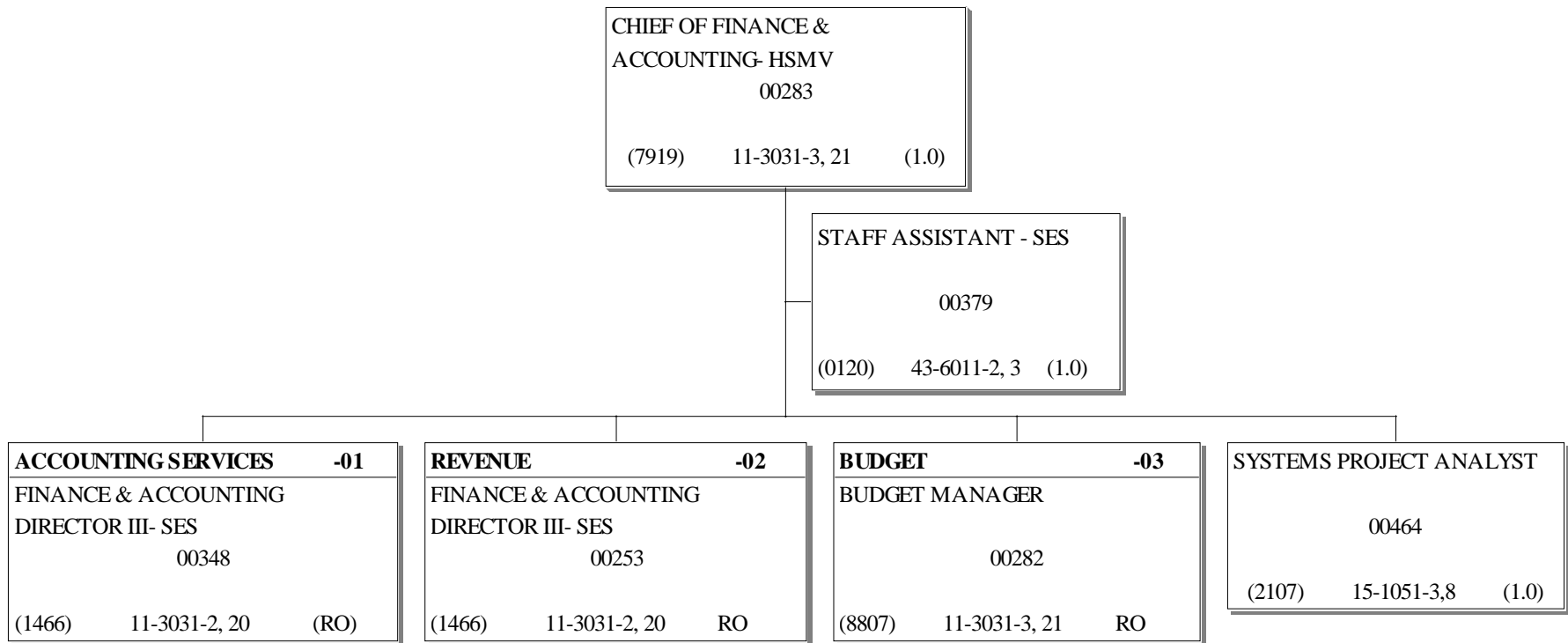
```
                            CHIEF OF FINANCE &
                            ACCOUNTING- HSMV
                                   00283

                            (7919)     11-3031-3, 21     (1.0)


                                   STAFF ASSISTANT - SES

                                          00379

                                   (0120)     43-6011-2, 3    (1.0)
```

ACCOUNTING SERVICES -01	REVENUE -02	BUDGET -03	SYSTEMS PROJECT ANALYST
FINANCE & ACCOUNTING DIRECTOR III- SES	FINANCE & ACCOUNTING DIRECTOR III- SES	BUDGET MANAGER	
00348	00253	00282	00464
(1466) 11-3031-2, 20 (RO)	(1466) 11-3031-2, 20 RO	(8807) 11-3031-3, 21 RO	(2107) 15-1051-3,8 (1.0)

FINANCE & ACCOUNTING

DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES
DIVISION OF ADMINISTRATIVE SERVICES
BUREAU OF FINANCE & ACCOUNTING- ACCOUNTING SERVICES

```
                        FINANCE & ACCOUNTING
                        DIRECTOR III - SES
                                00348

                        (1466)      11-3031-2, 20      (1.0)
```

ACCOUNTS PAYABLE -03
ASSISTANT FINANCE & ACCOUNTING
DIRECTOR II - SES
00361
(1456)   1-3031-2, 20   (1.0)

AUTOMOTIVE RECORDS -04
OPERATIONS AND MANAGEMENT
CONSULTANT I- SES
00265
(2234)   13-1111-3, 7   (1.0)

COMMODITIES & CONTRACTS -01
ACCOUNTANT SUPERVISOR II - SES
03622
(1439)   13-2011-03, 8   (1.0)

ACCOUNTANT III
00267 04735
(1436)   13-2011-2, 6   (2.0)

ACCOUNTANT I
00268
(1427)   13-2011-1, 4   (1.0)

ACCOUNTANT II
00356
(1430)   13-201101, 4   (1.0)

ACCOUNTANT I
00255 00257 00278 00305
00381 00386 04511 04514
04660 04890 04891
(1427)   13-2011-1, 4   (11.0)

SENIOR CLERK
00949 04736
(0004)   43-9061-2   (2.0)

ACCOUNTING SERVICES
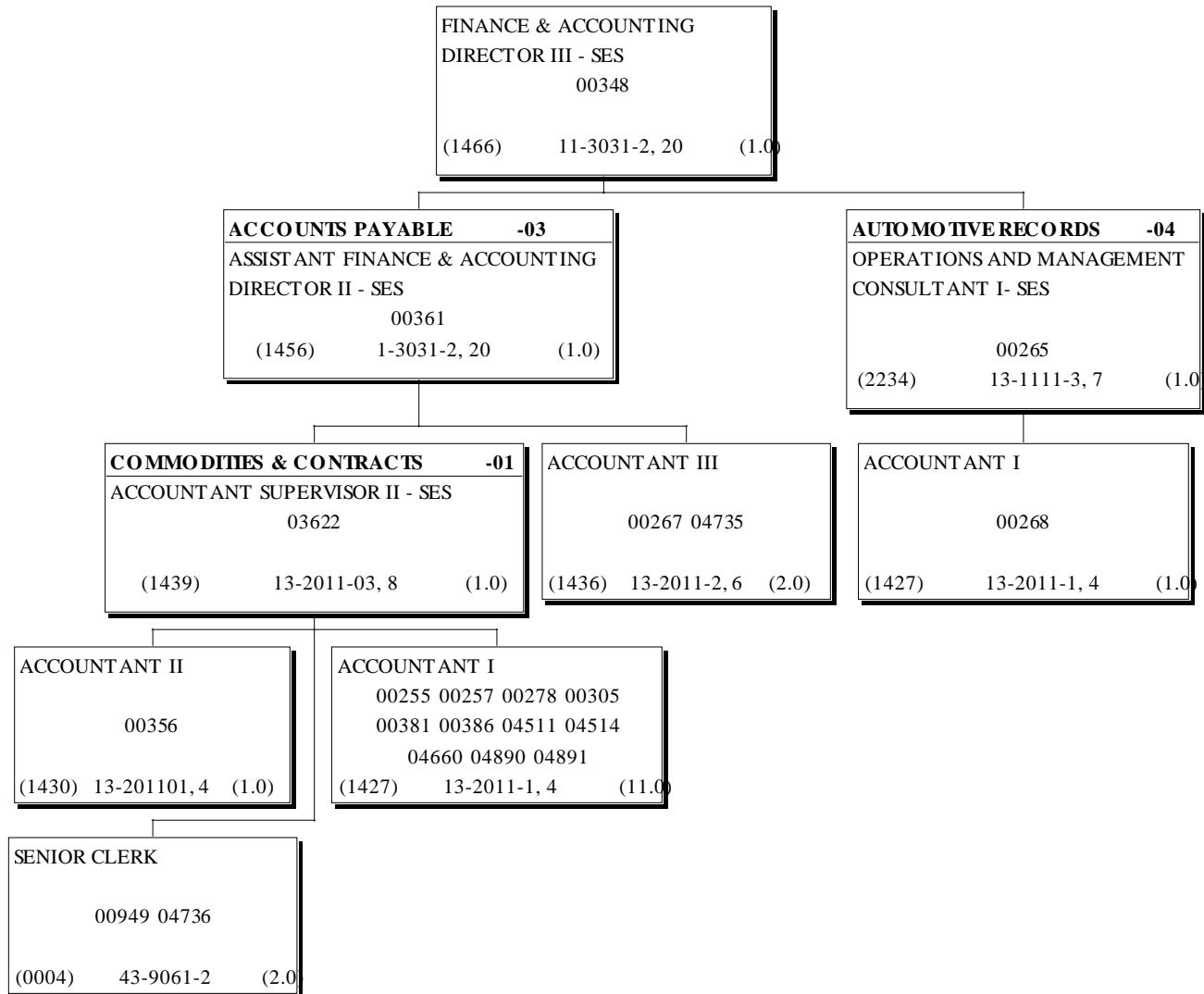
DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF ADMINISTRATIVE SERVICES
BUREAU OF FINANCE & ACCOUNTING
REVENUE SECTION

DATE: 08/01/09
SEQUENCE: 7602-03-02
OED: _____
NUMBER OF POSITIONS: 37
NUMBER OF FTE'S: 36.0

```
                            FINANCE & ACCOUNTING
                            DIRECTOR III- SES

                                  00253
                            (1620)   11-3031-2, 20   (1.0)

                    ACCOUNTING SYSTEMS ANALYST

                                  00322

                            (1440)   13-2011-3, 8   (1.0)
```

REPORTING & DISTRIBUTION -01	AUDIT & DL REVENUE -02	ACCOUNTS RECEIVABLES -03	OPERATIONS & MGMT
ACCOUNTING SERVICES SUPERVISOR II- SES	ACCOUNTANT III - SES	ACCOUNTING SERVICES SUPERVISOR I - SES	CONSULTANT II - SES
00310	00269	00353	03252
(1445) 13-2011-3, 8 (1.0)	(1436) 13-2011-2, 6 (1.0)	(1442) 13-2011-3, 8 (1.0)	(2236) 13-1111-4,10 (1.0)

PROFESSIONAL ACCOUNTANT	ACCOUNTANT III- SES	ACCOUNTANT I	ACCOUNTANT IV	ACCOUNTANT I
00354 00376	00301	00307 00372	00352	00309 00351 00367
(1467) 13-2011-3, 8 (2.0)	(1436) 13-2011-2, 6 (1.0)	(1427) 13-2011-1,4 (2.0)	(1437) 13-2011-3, 8 (1.0)	(1427) 13-2011-1, 4 (3.0)

ACCOUNTANT III	ACCOUNTANT II	FISCAL ASSISTANT II	FISCAL ASSISTANT II	SENIOR CLERK
00256 00324 04655	00373	00355	00061 00306 00345 00363 00374 00380 03735 04295	00336
(1436) 13-2011-2, 6 (3.0)	(1430) 13-201101, 4 (1.0)	(1418) 43-3031-2, 3 (1.0)	(1418) 43-3031-2, 3 (8.0)	(0004) 43-9061-2, 3 (1.0)

ACCOUNTANT I	CLERK	CLERK
00323 00328 00350 04540	00060# 00304#	*00321
(1427) 13-2011-1, 4 (4.0)	(0001) 43-9061-1, 1 (1.0)	(0001) 43-9061-1, 1 (1.0)

ACCOUNTANT IV
00264
(1437) 13-2011-3, 8 (1.0)

0.5 FTE
* SHARED

REVENUE

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF ADMINISTRATIVE SERVICES
BUREAU OF FINANCE & ACCOUNTING - BUDGET

```
                        BUDGET MANAGER
                            00282
              (8807)    11-3031-3, 21    (1.0)

                    STAFF ASSISTANT - SES
                            00451
              (0120)    43-6011-2, 3    (1.0)
```

BUDGET CONTROL   -01
FINANCE & ACCOUNTING
DIRECTOR III - SES
00281
(1466) 11-3031-2, 20 (1.0)

FINANCIAL ACCOUNTING   -02
&FIXED ASSETS
ASSISTANT FINANCE &
ACCOUNTING DIRECTOR II - SES
00263
(1456)   11-3031-2, 20   (1.0)

OPERATIONS & MANAGEMENT
CONSULTANT II - SES
00308 00454 03254
(2236)   13-1111-4, 10   (3.0)

ACCOUNTANT I
00062# 00277# 00279
(1427)   13-2011-1, 4   (2.0)

GOVERNMENT OPERATIONS
CONSULTANT I
00458
(2234)   13-1111-3, 7   (1.0)

ACCOUNTANT II
03250
(1430)   13-2011-1, 4   (1.0)

ACCOUNTANT III
00466
(1436)   13-2011-2, 6   (1.0)

MANAGEMENT REVIEW
SPECIALIST - SES
03251 03253
(2239) 13-1111-4. 10 (2.0)

ACCOUNTANT I
05253
(1427)   13-2011-1, 4   (1.0)

PROFESSIONAL ACCOUNTANT
SPECIALIST - SES
00270
(1469)   13-2011-3, 8   (1.0)

ASSISTANT FINANCE &
ACCOUNTING DIRECTOR II- SES
02106
(1456)   11-3031-2, 20   (1.0)

ACCOUNTANT III
00272 00276
(1436)   13-2011-2, 6   (2.0)

0.5 FTE

BUDGET

DATE: 06/01/09
SEQUENCE: 7602-04
OED: _____
NUMER OF POSITIONS: 22
NUMBER OF FTE : 22.0

CHIEF OF PURCHASING
AND CONTRACTS - HSMV

00428

(9668)   11-3061-3, 21   (1.0)

STAFF ASSISTANT

02061

(0120)   43-6011-2, 3   (1.0)

PURCHASING   -01
GENERAL SERVICES
PURCHASING MANAGER - SES
00016

(9147)   11-3061-2. 20   (1.0)

CONTRACTS   -02
SENIOR MANAGEMENT
ANALYST I - SES
03656

(2224)   13-1111-03. 7   (1.0)

PURCHASING   -03
PURCHASING MANAGER - SES

04932

(2292)   11-3061-2. 20   (1.0)

SUPPLY   -01
OPERATIONS & MANAGEMENT
CONSULTANT I- SES
00389

(2234)   13-1111-3, 7   (1.0)

OPERATIONS ANALYST I

02496

(2209)   13-1111-2, 6   (1.0)

PURCHASING TECHNICIAN

0335

(0806)   13-1023-01, 3   (1.0)

GENERAL SERVICES
SPECIALIST - SES

02216

(0839)   13-1199-3, 7   (1.0)

SUPPLY-STORES MANAGEMENT -01
OFFICE OPERATIONS
MANAGER I - SES
00387

(0162)   13-1199-03,7   (1.0)

SENIOR HEAVY EQUIPMENT
OPERATOR

00259

(6369)   53-3032-02,3   (1.0)

STORES ANALYST

00390

(0927)   13-1081-1,3   (1.0)

SENIOR MOTOR VEHICLE
OPERATOR

00258

(6367)   53-3099-01,1   (1.0)

CLERK SPECIALIST

05204

(0003)   43-9061-01, 1   (1.0)

SENIOR CLERK

00392 00396

(0004)   43-9061-02,3   (2.0)

PURCHASING AGENT III

00107 03619

(0815)   13-1023-3, 7   (2.0)

SENIOR CLERK

00394 00508 02033

(0004)   43-9061-02,3   (3.0)

CLERK

04538

(0001)   43-9061-1, 1   (1.0)

DAS Purchasing

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF ADMINISTRATIVE SERVICES
BUREAU OF OFFICE SERVICES

```
CHIEF OF OFFICE SERVICES - HSMV

          00382

(8986)      11-3011-3, 21      (1.0)
```

```
STAFF ASSISTANT

          00383

(0120)                      (1
```

```
PRINTSHOP OPERATIONS      -01
HSMV SECTION
SUPERVISOR - SES

          00400

(9067)      11-1021-1, 19      RO
```

```
MAINTENANCE               -02
FACILITIES SERVICES
MANAGER I - SES
          00403

(0833)      11-3011-1, 19      RO
```

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GOVERNMENT OPERATIONS
CONSULTANT II
   (Funded out of org code 7620-04-07)
          04483
(2236)      13-1111-04, 10      (0.0)
```

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GOVERNMENT OPERATIONS
CONSULTANT II

          00252
(2236)      13-1111-04, 10      (1.0)
```

```
CONSTRUCTION & DESIGN     -03
SUPERVISING CONSTRUCTION
PROJECTS ADMINISTRATOR - SES

          02074
(4693)      11-9041-2, 20      (1.0)
```

```
MAILROOM OPERATIONS       -04
OFFICE OPERATIONS MANAGER I - SES

          00284
(0162)      13-1199-3, 7      RO
```

```
GENERAL SERVICES
SPECIALIST

          00343
(0839)      13-1199-3, 7      (1.0)
```

DAS Chief Office Services

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF ADMINISTRATIVE SERVICES
BUREAU OF OFFICE SERVICES
MAIL OPERATIONS

DATE: 07/01/09
SEQUENCE: 7602-06-04
OED: _____
 NUMBER OF POSITIONS: 22
NUMBER OF FTE'S: 21.5

OFFICE OPERATIONS
MANAGER I - SES

00284

(0162)   13-1199-3, 7   (1.0)

INCOMING MAIL   -01
SENIOR CLERICAL
SUPERVISOR - SES

00285
(0008)   43-1011-2, 3   (1.0)

OUTGOING MAIL, UNIT 1 -02
SENIOR CLERICAL
SUPERVISOR - SES

00291
(0008)   43-1011-2, 3   (1.0)

OUTGOING MAIL, UNIT 2 -03
SENIOR CLERICAL
SUPERVISOR - SES

00294
(0008)   43-1011-2, 3   (1.0)

SENIOR CLERK

00289 00314 00359
00365 03655 05252

(0004)   43-9061-2, 3   (6.0)

SENIOR CLERK

00249 00315 03522

(0004)   43-9061-2, 3   (3.0)

MOTOR VEHICLE OPERATOR

00295 00316

(6366)   53-3099-1, 1   (2.0)

CLERK SPECIALIST

00300 00357 03514

(0003)   43-9061-1, 1   (3.0)

CLERK

00347 04512

(0001)   43-9061-1, 1   (2.0)

CLERK

#00416

(0001)   43-9061-1, 1   (0.5)

CLERK SPECIALIST

02196

(0003)   43-9061-1, 1   (1.0)

0.5 FTE

Mailroom

DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES
DIVISION OF ADMINSTRATIVE SERVICES,
BUREAU OF OFFICE SERVICES
-MAINTENANCE-

FACILITIES SERVICES
MANAGER I - SES

00403

(0833)   11-3011-1, 19   (1.0)

SENIOR CLERK

02239

(0004)   43-9061-2, 3   (1.0)

CUSTODIAL DAY SHIFT   -01
CUSTODIAL SUPERVISOR II - SES

00423

(6528)   37-1011-2, 2   (1.0)

MAINTENANCE   -02
MAINTENANCE SUPERVISOR I - SES

00018

(6375)   49-1011-3, 6   (1.0)

MAINTENANCE MECHANIC

00287 00404 00409

(6466)   49-2094-2, 4   (3.0)

CUSTODIAL/ NIGHT SHIFT   -03
CUSTODIAL SUPERVISOR I- SES

05132

(6527)   37-1011-1, 1   (1.0)

CUSTODIAL WORKER

00326 00410 00421 00422
03516 *03710 03711 03712
03826 03711 03712 03826
(6526)   37-2011-1, 1   (12.0)

GROUNDSKEEPER

00414

(6394)   37-3011-1, 1   (1.0)

MAINTENANCE MECHANIC

02259

(6466)   49-9042-2, 4   (1.0)

ELECTRICIAN

03827

(6444)   49-2094-2, 4   (1.0)

CUSTODIAL NIGHT SHIFT A -01
CUSTODIAL WORKER
00412 00413 00418
*00426 *03627

(6526)   37-2011-1,1   (5.0)

CUSTODIAL NIGHT SHIFT B - 02
CUSTODIAL WORKER

*00411 #00415

(6526)   37-2011-1,1   (2.0)

MASTER ELECTRICIAN

03828

(6446)   49-2094-3, 6   (1.0)

MAINTENANCE SUPPORT
TECHNICIAN

00339

(6374)   49-9042-1, 1   (1.0)

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* Shared Position
# Leadworker

DAS Maintenance

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF ADMINISTRATIVE SERVICES, BUREAU OF OFFICE SERVICES
PRINT SHOP OPERATIONS

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┌ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ┐
   CHIEF OF OFFICE SERVICES-HSMV
 
            00382
 
   (8986)    11-3011-3, 21   (0.0)
└ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ─ ┘

┌──────────────────────────────────┐
│ PRINT SHOP OPERATIONS        -01 │
│ HSMV SECTION SUPERVISOR - SES    │
│                                  │
│            00400                 │
│                                  │
│ (9067)    11-1021-1, 19    (1.0) │
└──────────────────────────────────┘

┌──────────────────────────────────┐
│ PRINT SHOP                    -0 │
│ PRINTING/REPRODUCTION            │
│ ADMINISTRATOR - SES              │
│            00260                 │
│                                  │
│ (6321)    51-1011-3, 5     (1.0) │
└──────────────────────────────────┘
```

PRINTER II	PRINTER I	FISCAL ASSISTANT I	CLERK SPECIALIST	CLERK
00293 00397 00399	02207 03391	00398	05086	04656
(6311) 51-5021-1, 2 (3.0)	(6309) 51-5021-1, 2 (2.0)	(1415) 43-3031-1, 1 (1.0)	(0003) 43-9061-1, 1 (1.0)	(0001) 43-9061-1, 1 (.50)

DAS Office Services Print Shop
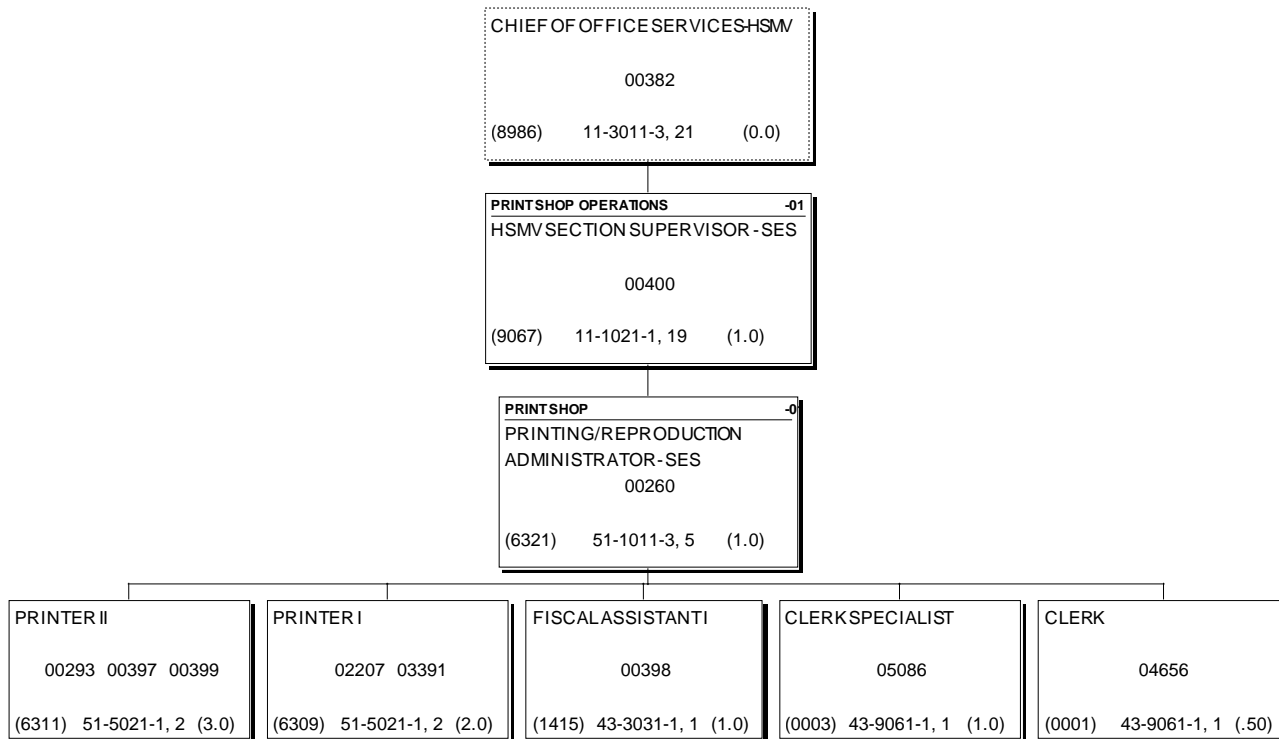
DATE: 03/01/09
SEQUENCE: 7602-08
OED:_____
NUMBER OF POSITIONS: 22
NUMBER OF FTE: 22.0
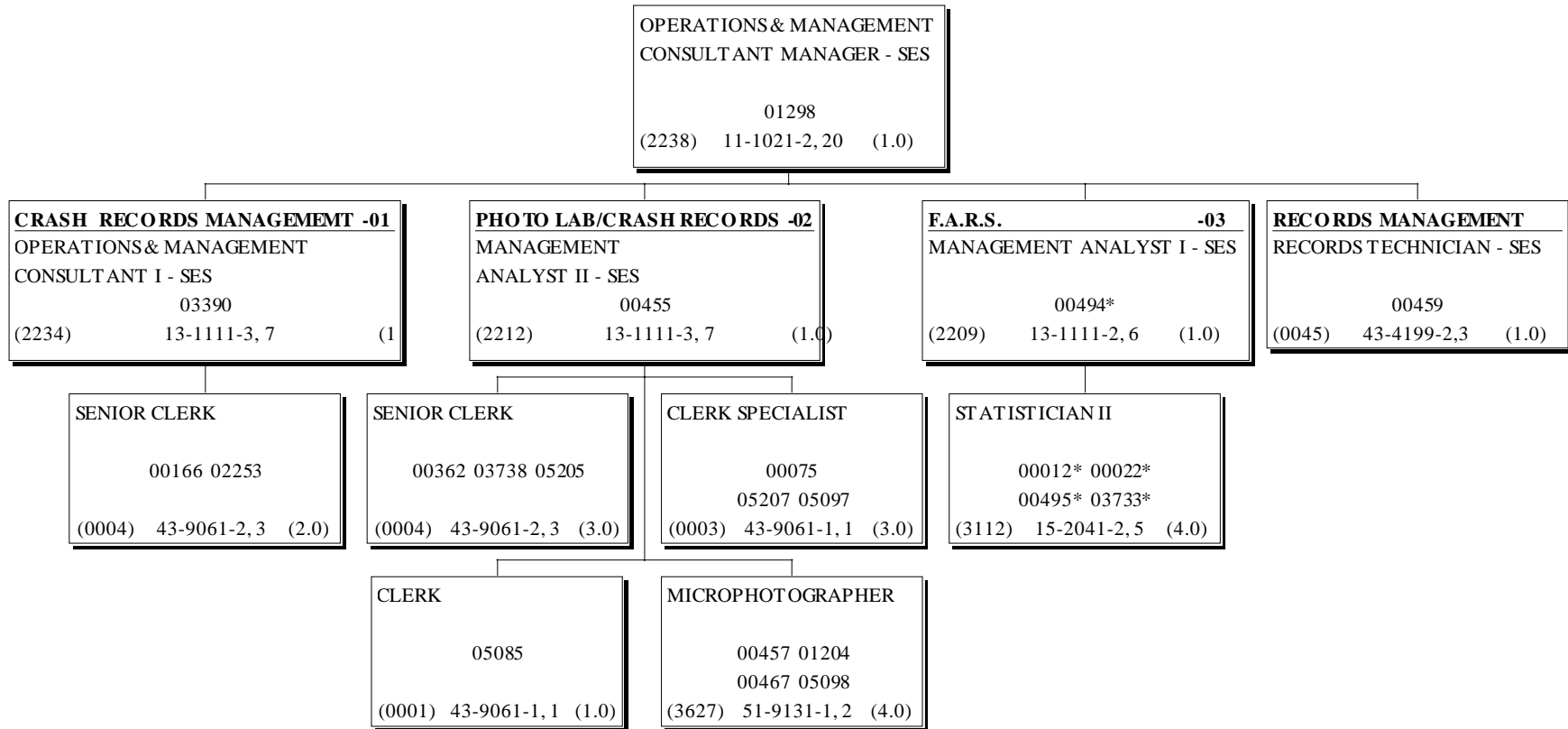
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES

01298
(2238)   11-1021-2, 20   (1.0)

CRASH RECORDS MANAGEMEMT -01
OPERATIONS & MANAGEMENT
CONSULTANT I - SES
03390
(2234)   13-1111-3, 7   (1

PHOTO LAB/CRASH RECORDS -02
MANAGEMENT
ANALYST II - SES
00455
(2212)   13-1111-3, 7   (1.0)

F.A.R.S.   -03
MANAGEMENT ANALYST I - SES

00494*
(2209)   13-1111-2, 6   (1.0)

RECORDS MANAGEMENT
RECORDS TECHNICIAN - SES

00459
(0045)   43-4199-2,3   (1.0)

SENIOR CLERK

00166 02253

(0004)   43-9061-2, 3   (2.0)

SENIOR CLERK

00362 03738 05205

(0004)   43-9061-2, 3   (3.0)

CLERK SPECIALIST

00075
05207 05097
(0003)   43-9061-1, 1   (3.0)

STATISTICIAN II

00012* 00022*
00495* 03733*
(3112)   15-2041-2, 5   (4.0)

CLERK

05085

(0001)   43-9061-1, 1   (1.0)

MICROPHOTOGRAPHER

00457 01204
00467 05098
(3627)   51-9131-1, 2   (4.0)

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* GRANT POSITIONS

DAS Program Operations

DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
OFFICE OF THE DIRECTOR

DIRECTOR OF FLORIDA HIGHWAY PATROL - HSMV
00430
(9762)   10-9199-1, 23   (1.0)

EXECUTIVE SECRETARY
00432
(0114)   43-6011-3, 5   (1.0)
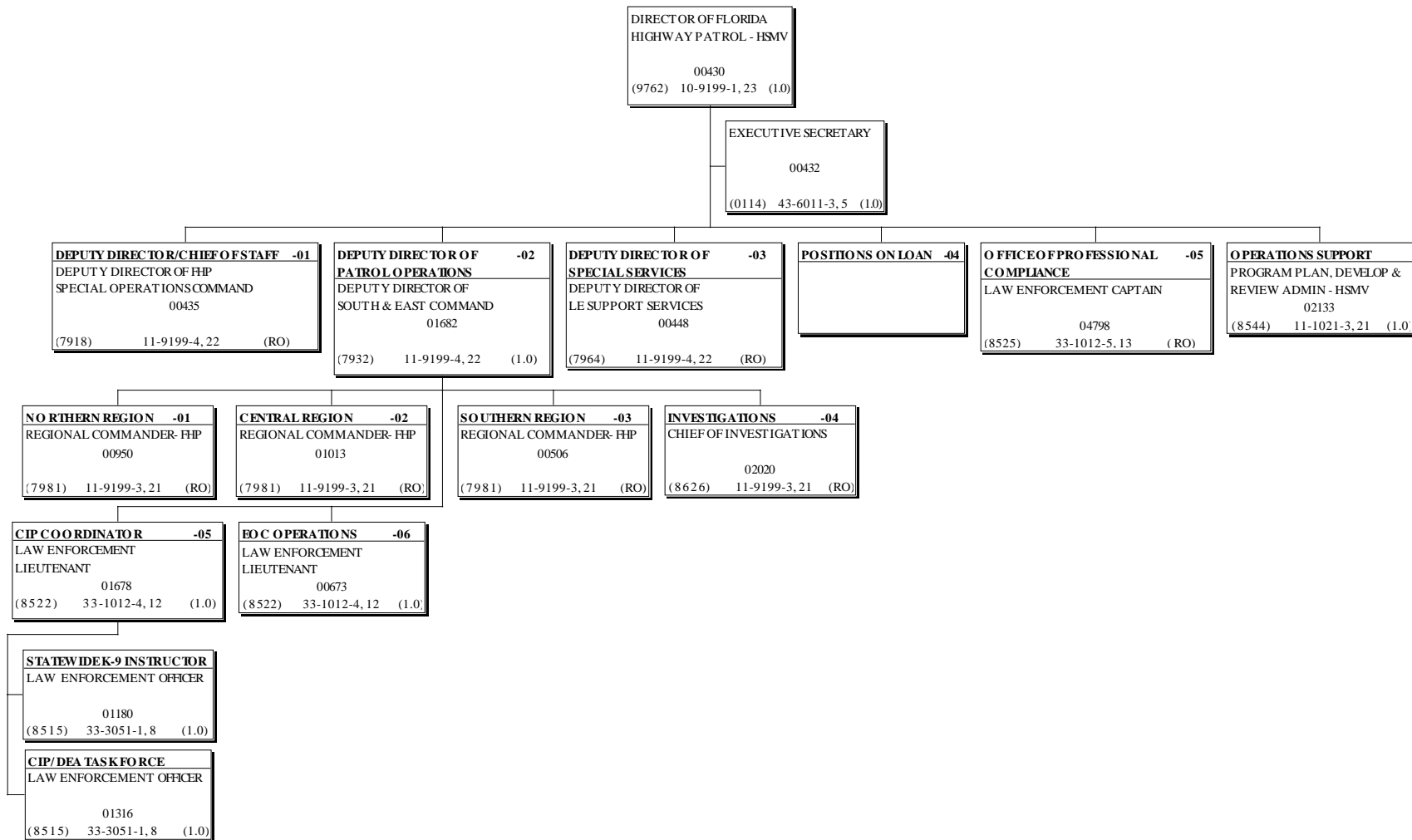
DEPUTY DIRECTOR/CHIEF OF STAFF   -01
DEPUTY DIRECTOR OF FHP SPECIAL OPERATIONS COMMAND
00435
(7918)   11-9199-4, 22   (RO)

DEPUTY DIRECTOR OF   -02 PATROL OPERATIONS
DEPUTY DIRECTOR OF SOUTH & EAST COMMAND
01682
(7932)   11-9199-4, 22   (1.0)

DEPUTY DIRECTOR OF   -03 SPECIAL SERVICES
DEPUTY DIRECTOR OF LE SUPPORT SERVICES
00448
(7964)   11-9199-4, 22   (RO)

POSITIONS ON LOAN   -04

OFFICE OF PROFESSIONAL   -05 COMPLIANCE
LAW ENFORCEMENT CAPTAIN
04798
(8525)   33-1012-5, 13   (RO)

OPERATIONS SUPPORT
PROGRAM PLAN, DEVELOP & REVIEW ADMIN - HSMV
02133
(8544)   11-1021-3, 21   (1.0)

NORTHERN REGION   -01
REGIONAL COMMANDER- FHP
00950
(7981)   11-9199-3, 21   (RO)

CENTRAL REGION   -02
REGIONAL COMMANDER- FHP
01013
(7981)   11-9199-3, 21   (RO)

SOUTHERN REGION   -03
REGIONAL COMMANDER- FHP
00506
(7981)   11-9199-3, 21   (RO)

INVESTIGATIONS   -04
CHIEF OF INVESTIGATIONS
02020
(8626)   11-9199-3, 21   (RO)

CIP COORDINATOR   -05
LAW ENFORCEMENT LIEUTENANT
01678
(8522)   33-1012-4, 12   (1.0)

EOC OPERATIONS   -06
LAW ENFORCEMENT LIEUTENANT
00673
(8522)   33-1012-4, 12   (1.0)

STATEWIDE K-9 INSTRUCTOR
LAW ENFORCEMENT OFFICER
01180
(8515)   33-3051-1, 8   (1.0)

CIP/ DEA TASK FORCE
LAW ENFORCEMENT OFFICER
01316
(8515)   33-3051-1, 8   (1.0)

FHP Director (GHQ-1)

DATE: 05/05/09
SEQUENCE: 7610-01
OED:_____
NUMBER OF POSITIONS: 34
NUMBER OF FTE'S: 34.0

DEPUTY DIRECTOR OF FHP
SPECIAL OPERATIONS COMMAND
00435
(7918) 11-9199-4, 22 (1.0)

ADMINISTRATIVE
ASSISTANT I - SES
00449
(0709) 43-6011-2, 3 (1.0)

ACCREDITATION & -0
POLICY/INSPECTIONS
LAW ENFORCEMENT CAPTAIN
00440
(8525) 33-1012-5, 13 (1.0)

OFFICE OF STRATEGIC SERVICES -02
LAW ENFORCEMENT
MAJOR - FHP
03739
(8626) 11-9199-3, 21 (1.0)

BUDGET -0
SENIOR MANAGEMENT
ANALYST II - SES
00490
(2225) 13-1111-4, 10 (1.0)

FLEET & PROPERTY MANAGEMENT -05
LAW ENFORCEMENT CAPTAIN
01039
(8525) 33-1012-5, 13 (1.0)

PROGRAM PLANNING -06
PROGRAM PLANNING
COORDINATOR - HSMV
00952
(7900) 11-1021-3, 21 (1.0)

OFFICE OF PROJECT -07
MANAGEMENT
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
05347
(2238) 11-1021-2, 20 (1.0)

ADMINISTRATIVE SECRETARY
00438
(0108) 43-6011-2, 3 (1.0)

LAW ENFORCEMENT LIEUTENANT
04140
(8522) 33-1012-4, 12 (1.0)

STAFF ASSISTANT
00441
(0120) 43-6011-2, 3 (1.0)

LAW ENFORCEMENT SERGEANT
01040
(8519) 33-1012-3, 10 (1.0)

GOVERNMENT ANALYST II
04876
(2225) 13-1111-4, 10 (1.0)

INSTALL CENTER -01
LAW ENFORCEMENT
LIEUTENANT
05176
(8522) 33-1012-4, 12 (1.0)

LAW ENFORCEMENT
LIEUTENANT
01766
(8522) 33-1012-4, 12 (1.0)

RECORDS MANAGEMENT
ANALYST I - SES
01289
(2208) 43-4199-3, 5 (1.0)

STAFF ASSISTANT
00453
(0120) 43-6011, 2, 3 (1.0)

GOVERNMENT ANALYST I
(Working Title: Graphics Designer)
00433
(2224) 13-1111-03 (1.0)

SENIOR CLERK
01497
(0004) 43-9061-2, 3 (1.0)

REPORTS & RECORDS -01
MANAGEMENT ANALYST II - SES
00496
(2212) 13-1111-3, 7 (1.0)

RESEARCH/EVALUATION -02
SENIOR MANAGEMENT
ANALYST SUPERVISOR - SES
00452
(2228) 13-1111-4, 10 (1.0)

INSTALL 1 -0
TELECOMMUNICATIONS
SUPERVISOR - SES
00746
(2037) 15-1081-3, 8 (1.0)

INSTALL 2 -02
TELECOMMUNICATIONS
SUPERVISOR - SES
01103
(2037) 15-1081-3, 8 (1.0)

SENIOR CLERK
00089 00498 00503
(0004) 43-9061-2, 3 (3.0)

OPERATIONS AND MANAGEMENT
CONSULTANT I - SES
00875
(2234) 13-1111-3, 7 (1.0)

TELECOMMUNICATIONS
SPECIALIST III
00643 01102 03639
(2035) 15-1081-2, 6 (3.0)

TELECOMMUNICATIONS
SPECIALIST III
01508 03640 03961
(2035) 15-1081-2, 6 (3.0)

OPERATIONS AND MANAGEMENT
CONSULTANT II - SES
00491
(2236) 13-1111-4, 10 (1.0)

FHP-GHQ-4

DATE: 06/01/09
SEQUENCE: 7610-02-01
OED:_____
NUMBER OF POSITIONS: 2
NUMBER OF FTE'S: 2.0

REGIONAL COMMANDER- FHP

00950

(7981)   11-9199-3, 21   (1.0)

STAFF ASSISTANT

00815

(0120)   43-6011-2, 3   (1.0)

TROOP A HEADQUARTERS -01	**TROOP B HEADQUARTERS -02**	**TROOP G HEADQUARTERS -03**	**TROOP H HEADQUARTERS -04**
LAW ENFORCEMENT	LAW ENFORCEMENT	LAW ENFORCEMENT	LAW ENFORCEMENT
TROOP COMMANDER- HSMV	TROOP COMMANDER- HSMV	TROOP COMMANDER- HSMV	TROOP COMMANDER- HSMV
00516	00637	00742	00865
(7650) 11-9199-3, 21 (RO)	(7650) 11-9199-3, 21 (RO)	(7650) 11-9199-3, 21 (RO)	(7650) 11-9199-3, 21 (RO)

FHP PATROL OPERATIONS- NORTHERN REGION

DATE: 04/01/09
SEQUENCE: 7610-02-01-01
OED:_____
NUMBER OF POSITIONS: 8
NUMBER OF fte'S: 8

LAW ENFORCEMENT
TROOP COMMANDER - HSMV

00516
(7650) 11-9199-3, 21 (1.0)

ADMINISTRATIVE SECRETARY

00519

(0108) 43-6011-2, 3 (1.0)

EVIDENCE
LAW ENFORCEMENT LIEUTENANT

00525
(8522) 33-1012-4, 12 (1.0)

PANAMA CITY DISTRICT -01
LAW ENFORCEMENT CAPTAIN

00529
(8525) 33-1012-5, 13 (RO)

PENSACOLA DISTRICT -02
LAW ENFORCEMENT CAPTAIN

00564
(8525) 33-1012-5, 13 (RO)

TROOP SUPPLY -03
OFFICE OPERATIONS
MANAGER I - SES
00517
(0162) 13-1199-3, 7 (1.0)

PAO
LAW ENFORCEMENT
LIEUTENANT
04170
(8522) 33-1012-4, 12 (1.0)

LABORER

00526

(6389) 53-7062-1,1 (1.0)

SENIOR CLERK

04877

(0004) 43-9061-2, 3 (1.0)

DISTRIBUTED COMPUTER
SYSTEMS SPECIALIST

00647
(2050) 15-1071-2, 6 (1.0)

FHP TROOP A

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL,
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP A / PANAMA CITY DISTRICT, MARIANNA SUBDISTRICT

DATE: 04/01/09
SEQUENCE: 7610-02-01-01-01-02
OED:_____
NUMBER OF POSITIONS: 23
NUMBER OF fte'S: 23.0

MARIANNA SUBDISTRICT
LAW ENFORCEMENT LIEUTENANT

00545

(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK

00546

(0004)   43-9061-2,3   (1.0)

MARIANNA SQUAD 1 -01	**MARIANNA SQUAD 2** -02	**MARIANNA SQUAD 3** -03
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
00561	01163	00757
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00557 00555
00562 03485
(8515)   33-3051-1, 8   (4.0)

MARIANNA CIP -01
FLORIDA HIGHWAY PATROL
TROOPER
FELONY
03284   04167
CANINE
00603   03746
(8515)   33-3051-1, 8   (4.0)

FLORIDA HIGHWAY PATROL
TROOPER
00553 01845
03850 04116 04197
(8515)   33-3051-1, 8   (5.0)

FLORIDA HIGHWAY PATROL
TROOPER
00552 00556 00999
01053 04035
(8515)   33-3051-1, 8   (5.0)

FHP TROOP A

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP A / PANAMA CITY DISTRICT

LAW ENFORCEMENT CAPTAIN

00529

(8525) 33-1012-5, 13 (1.0)

SENIOR CLERK

00532 03327

(0004) 43-9061-2, 3 (2.0)

MARIANNA SUBDISTRICT   -02
LAW ENFORCEMENT LIEUTENANT

00545

(8522) 33-1012-4, 12 (RO)

PANAMA CITY DISTRICT
LAW ENFORCEMENT LIEUTENANT

05195

(8522) 33-1012-4, 12 (1.0)

PANAMA CITY SQUAD 1   -01
FLORIDA HIGHWAY PATROL SERGEANT

00531

(8519) 33-1012-3, 10 (1.0)

PANAMA CITY SQUAD 2   -02
FLORIDA HIGHWAY PATROL SERGEANT

00530

(8519) 33-1012-3, 10 (1.0)

PANAMA CITY SQUAD 3   -03
FLORIDA HIGHWAY PATROL SERGEANT

00534

(8519) 33-1012-3, 10 (1.0)

PANAMA CITY TRAFFIC HOMICIDE SQUAD 1   -04
FLORIDA HIGHWAY PATROL SERGEANT

03768

(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER II

00538

(8540) 33-3021-3, 9 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER

00080 00541 00593
01051 03473 04034

(8515) 33-3051-1, 8 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER

00091 00539 00540
01048 03433 03476 03973

(8515) 33-3051-1, 8 (7.0)

FLORIDA HIGHWAY PATROL
TROOPER II

00535 00537 00542
00554 00558 00559

(8540) 33-3021-3, 9 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER

00584 01356 03666
03974 04033

(8515) 33-3051-1, 8 (5.0)

BACKGROUND
FLORIDA HIGHWAY PATROL
TROOPER

00563

(8515) 33-3051-1, 8 (1.0)

FHP TROOP A

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP A / PENSACOLA DISTRICT

DATE: 06/01/09
SEQUENCE: 7610-02-01-01-02
OED:_____
NUMBER OF POSITIONS: 54
NUMBER OF fte'S: 54.0

LAW ENFORCEMENT CAPTAIN

00564

(8525) 33-1012-5. 13 (1.0)

SENIOR CLERK

00569 01685 04830

(0004) 43-9061-2, 3 (3.0)

MAINTENANCE REPAIRMAN

00560

(6373) 49-9042-1, 1 (1.0)

PENSACOLA DISTRICT -01
LAW ENFORCEMENT LIEUTENANT

00597

(8522) 33-1012-4, 12 (1.0)

PENSACOLA DISTRICT -02
LAW ENFORCEMENT LIEUTENANT

01049

(8522) 33-1012-4, 12 (1.0)

PENSACOLA DISTRICT -03
LAW ENFORCEMENT LIEUTENANT

00565

(8522) 33-1012-4, 12 (1.0)

CRESTVIEW SUBDISTRICT -04
LAW ENFORCEMENT LIEUTENANT

00613

(8522) 33-1012-4, 12 (RO)

PENSACOLA SQUAD 1 -01
FLORIDA HIGHWAY
PATROL SERGEANT
00608
(8519) 33-1012-3, 10 (1.0)

PENASCOLA SQUAD 2 -02
FLORIDA HIGHWAY
PATROL SERGEANT
00611
(8519) 33-1012-3, 10 (1.0)

PENSACOLA SQUAD 3 -01
FLORIDA HIGHWAY
PATROL SERGEANT
00566
(8519) 33-1012-3, 10 (1.0)

PENSACOLA SQUAD 4 -02
FLORIDA HIGHWAY
PATROL SERGEANT
03981
(8519) 33-1012-3, 10 (1.0)

PENSACOLA SQUAD 5 -01
FLORIDA HIGHWAY
PATROL SERGEANT
01267
(8519) 33-1012-3, 10 (1.0)

PENSACOLA TRAFFIC -02
HOMICIDE SQUAD 1
FLORIDA HIGHWAY
PATROL SERGEANT
00960
(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00576 00583 01054
03668 03971 04135
(8515) 33-3051-1, 8 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00586 00602 00631
04032 04172 05143
(8515) 33-3051-1, 8 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00577 00585 00590
00601 00607 04993
(8515) 33-3051-1, 8 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00544 00575 00580
00582 03667 04031
(8515) 33-3051-1, 8 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00609 01056 02160
03767 04213 04744
(8515) 33-3051-1.8 (6.0)

FLORIDA HIGHWAY
PATROL TROOPER II
00533 00578 00579 00588 00589
00591 00594 00595 00596 00886
(8515) 33-3051-1, 8 (10.0)

FHP TROOP A

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP A / PENSACOLA DISTRICT/CRESTVIEW SUBDISTRICT

DATE: 04/01/09
SEQUENCE: 7610-02-01-01-02-04
OED:_____
NUMBER OF POSITIONS: 24
NUMBER OF fte'S: 24.0

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                        LAW ENFORCEMENT LIEUTENANT

                                  00613

                        (8522)   33-1012-4, 12   (1.0)


          SENIOR CLERK                      MAINTENANCE REPAIRMAN

              00615   04859                          00616

          (0004)   43-9061-2, 3   (2.0)     (6373)   49-9042-1, 1   (1.0)
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CRESTVIEW SQUAD 1 -01	CRESTVIEW SQUAD 2 -02	CRESTVIEW SQUAD 3 -03
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
00604	00614	01571
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER
00627 00636 01001	00623 00624 00630	00600 00612
01746 01753 05145	00633 00635 05146	00626 00628 03394
(8515) 33-3051-1, 8 (6.0)	(8515) 33-3051-1, 8 (6.0)	(8515) 33-3051-1, 8 (5.0)

FHP TROOP A

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP B / LAKE CITY HEADQUARTERS

DATE: 04/01/09
SEQUENCE: 7610-02-01-02
OED: _____
NUMBER OF POSITIONS: 6
NUMBER OF fte'S: 6.0

LAW ENFORCEMENT
TROOP COMMANDER-HSMV

00637
(7650) 11-9199-3, 21 (1.0)

ADMINISTRATIVE SECRETARY

00638

(0108) 43-6011-2, 3 (1.0)

EVIDENCE
LAW ENFORCEMENT
LIEUTENANT
01976
(8522) 33-1012-4, 12 (1.0)

PAO
LAW ENFORCEMENT
LIEUTENANT
00975
(8522) 33-1012-4, 12 (1.0)

LAKE CITY DISTRICT   -01
LAW ENFORCEMENT CAPTAIN

00650
(8525) 33-1012-5, 13 (RO)

GAINESVILLE DISTRICT   -02
LAW ENFORCEMENT CAPTAIN

00690
(8525) 33-1012-5, 13 (RO)

OCALA DISTRICT   -03
LAW ENFORCEMENT CAPTAIN

01983
(8525) 33-1012-5, 13 (RO)

TROOP SUPPLY   -0
OFFICE OPERATIONS
MANAGER I - SES
00651
(0162)   13-1199-3, 7   (1.0)

SENIOR CLERK

00641

(0004) 43-9061-2, 3 (1.0)

FHP TROOP B

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP B / LAKE CITY DISTRICT

DATE: 04/01/09
SEQUENCE: 7610-02-01-02-01
OED: _____
NUMBER OF POSITIONS: 30
NUMBER OF fte's: 30.0

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                          LAW ENFORCEMENT CAPTAIN

                                   00650

                          (8525)   33-1012-5, 13   (1.0)


           SENIOR CLERK

                   00649   03329

           (0004)      43-9061-2, 3    (2.0)


                          LAKE CITY DISTRICT                -0
                          LAW ENFORCEMENT LIEUTENANT

                                   01041
                          (8522)      33-1012-4, 12      (1.0)
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LAKE CITY SQUAD 1 -0	LAKE CITY SQUAD 2 -02	LAKE CITY SQUAD 3 -03	LAKE CITY TRAFFIC HOMICIDE SQUAD 1 -04
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
00672	00953	01073	00653
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER II
00659 00661 01005	00662 00668 00669	00671 00976	00654 00655 00660
03397 03670 04036	03395 03396 03975	02114 03985 05147	00663 00955
(8515) 33-3051-1, 8 (6.0)	(8515) 33-3051-1, 8 (6.0)	(8515) 33-3051-1, 8 (5.0)	(8540) 33-3021-3, 9 (5.0)

FHP TROOP B

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP B / GAINESVILLE DISTRICT

LAW ENFORCEMENT CAPTAIN

00690

(8525) 33-1012-5, 13 (1.0)

SENIOR CLERK

00691 04868

(0004) 43-9061-2, 3 (2.0)

CROSS CITY SUBDISTRICT   -02
LAW ENFORCEMENT LIEUTENANT

00717

(8522) 33-1012-4, 12 (RO)

LAW ENFORCEMENT LIEUTENANT

02028

(8522) 33-1012-4. 12 (1.0)

GAINESVILLE DISTRICT   -01
LAW ENFORCEMENT LIEUTENANT

01042

(8522) 33-1012-4, 12 (1.0)

GAINESVILLE SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT

00699

(8519) 33-1012-3. 10 (1.0)

GAINESVILLE SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT

00715

(8519) 33-1012-3. 10 (1.0)

GAINESVILLE SQUAD 3   -03
FLORIDA HIGHWAY PATROL
SERGEANT

01019

(8519) 33-1012-3. 10 (1.0)

GAINESVILLE TRAFFIC HOMICIDE SQUAD 1   -04
FLORIDA HIGHWAY PATROL
SERGEANT

00961

(8519) 33-1012-3. 10 (1.0)

GAINESVILLE CIP SQUAD 1   -05
FLORIDA HIGHWAY PATROL
SERGEANT

03803

(8519) 33-1012-3. 10 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER

00710 00714
00884 04551 04640

(8515) 33-3051-1, 8 (5.0)

FLORIDA HIGHWAY PATROL
TROOPER

00701 01859 02043
03304 03398 04037

(8515) 33-3051-1, 8 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER

00664 00700
00708 00713 00716

(8515) 33-3051-1, 8 (5.0)

FLORIDA HIGHWAY PATROL
TROOPER II

00709 00711
00729 00740 04597

(8540) 33-3021-3, 9 (5.0)

CIP FELONY
FLORIDA HIGHWAY PATROL
TROOPER

00792 01002 05148

(8515) 33-3051-1, 8 (3.0)

CIP CANINE
FLORIDA HIGHWAY PATROL
TROOPER

00658 00706 00786

(8515) 33-3051-1, 8 (3.0)

FHP TROOP B

DATE: 04/01/09
SEQUENCE: 7610-02-01-02-02-02
OED: _____
NUMBER OF POSITIONS: 17
NUMBER OF fte'S: 17.0

LAW ENFORCEMENT LIEUTENANT

00717

(8522) 33-1012-4, 12 (1.0)

SENIOR CLERK

03334

(0004) 43-9061-2, 3 (1.0)

CROSS CITY SQUAD 1 -01
LAW ENFORCEMENT SERGEANT

00698

(8519) 33-1012-3, 10 (1.0)

CROSS CITY SQUAD 2 -02
LAW ENFORCEMENT SERGEANT

00730

(8519) 33-1012-3, 10 (1.0)

LAW ENFORCEMENT OFFICER

00725 00726 00727
00738 02213 04591
(8515) 33-3051-1, 8 (6.0)

LAW ENFORCEMENT OFFICER

00736 01507 02489
04559 04603 04612 04670
(8515) 33-3051-1, 8 (7.0)

FHP TROOP B

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP B / OCALA DISTRICT

LAW ENFORCEMENT CAPTAIN

01983

(8525)   33-1012,5 13   (1.0)

SENIOR CLERK

00771 00793

(0004)   43-9061-2, 3   (2.0)

OCALA DISTRICT -01
LAW ENFORCEMENT LIEUTENANT

00770

(8522)   33-1012-4, 12   (1.0)

OCALA SQUAD 1 -01
FLORIDA HIGHWAY PATROL
SERGEANT

00778

(8519)   33-1012-3, 10   (1.0)

OCALA SQUAD 2 -02
FLORIDA HIGHWAY PATROL
SERGEANT

00959

(8519)   33-1012-3, 10   (1.0)

OCALA SQUAD 3 -03
FLORIDA HIGHWAY PATROL
SERGEANT

03703

(8519)   33-1012-3, 10   (1.0)

OCALA TRAFFIC HOMICIDE SQUAD 1 -04
FLORIDA HIGHWAY PATROL
SERGEANT

04220

(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER II

01530

(8540)   33-3021-3, 9   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00787   03285
03421   03701   05174
(8515)   33-3051-1, 8   (5.0)

FLORIDA HIGHWAY PATROL
TROOPER
00781   00783
00790   00972
(8515)   33-3051-1, 8   (4.0)

FLORIDA HIGHWAY PATROL
TROOPER II
00702   00782   00784
00785   00987   05177
(8540)   33-3021-3, 9   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00779   00780
03698   03699
(8515)   33-3051-1, 8   (4.0)

FHP TROOP B

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP G / JACKSONVILLE HEADQUARTERS

DATE: 06/01/09
SEQUENCE: 7610-02-01-03
OED:_____
NUMBER OF POSITIONS: 10
NUMBER OF FTE'S: 10.0

LAW ENFORCEMENT TROOP
COMMANDER - HSMV

00742
(7650) 11-9199-3, 21 (1.0)

DISTRIBUTED COMPUTER
SYSTEMS SPECIALIST

00678
(2050) 15-1071-2, 6 (1.0)

ADMINISTRATIVE
SECRETARY

00568
(0108) 43-6011-2, 3 (1.0)

JACKSONVILLE DISTRICT 1   -01
LAW ENFORCEMENT CAPTAIN

00814
(8525) 33-1012-5, 13 (RO)

JACKSONVILLE DISTRICT 2   -02
LAW ENFORCEMENT CAPTAIN

00854
(8525) 33-1012-5, 13 (RO)

PALATKA DISTRICT   -03
LAW ENFORCEMENT CAPTAIN

00755
(8525) 33-1012-5, 13 (RO)

JACKSONVILLE   -04
COMMUNICATIONS CENTER
LAW ENFORCEMENT CAPTAIN
00836

(8525) 33-1012-5, 13 (RO)

TROOP SUPPLY   -05
OFFICE OPERATIONS
MANAGER I-SES
00743
(0162) 13-1199-3,7 (1.0)

PAO   -06
LAW ENFORCEMENT
LIEUTENANT
04224
(8522) 33-1012-4, 12 (1.0)

EVIDENCE
LAW ENFORCEMENT
LIEUTENANT
03997
(8522) 33-1012-4, 12 (1.0)

MAINTENANCE REPAIRMAN

00810
(6373) 49-9042-1, 1 (1.0)

SENIOR CLERK

00745
(0004) 43-9061-2, 3 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER

00801
(8515) 33-3051-1, 8 (1.0)

FHP TROOP G

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP G / JACKSONVILLE DISTRICT 1 (DUVAL/NASSAU COUNTIES)

DATE: 04/01/09
SEQUENCE: 7610-02-01-03-01
OED:_____
NUMBER OF POSITIONS: 44
NUMBER OF fte'S: 44.0

LAW ENFORCEMENT CAPTAIN

00814

(8525)   33-1012-5,13   (1.0)

SENIOR CLERK

00744   00816

(0004)   43-9061-2,3   (2.0)

HSOTF - from DAS/DMV 7/1/02   -03
RECORDS TECHNICIAN
02172

(0045)   43-4199-2,3   (1.0)

JACKSONVILLE DISTRICT 1   -01
LAW ENFORCEMENT
LIEUTENANT
00756
(8522)   33-1012-4,12   (1.0)

JACKSONVILLE DISTRICT 1   -02
LAW ENFORCEMENT
LIEUTENANT
04113
(8522)   33-1012-4,12   (1.0)

JACKSONVILLE SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
00864
(8519)   33-1012-3,10   (1.0)

JACKSONVILLE SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT
00826
(8519)   33-1012-3,10   (1.0)

JACKSONVILLE SQUAD 3   -03
FLORIDA HIGHWAY PATROL
SERGEANT
03994
(8519)   33-1012-3,10   (1.0)

JACKSONVILLE/STARKE   -01
TRAFFIC HOMICIDE SQUAD 1
FLORIDA HIGHWAY PATROL
SERGEANT
03420
(8519)   33-1012-3,10   (1.0)

JACKSONVILLE SQUAD 4   -02
FLORIDA HIGHWAY PATROL
SERGEANT
00958
(8519)   33-1012-3,10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00837   00840   00862
01046   03418   04222
(8515)   33-3051-1,8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00850   03993   03995
04071   04173   04175
(8515)   33-3051-1,8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00829   00847
00859   01038   01089
(8515)   33-3051-1,8   (5.0)

FLORIDA HIGHWAY PATROL
TROOPER II
00679   00684   00759   00760
00833   00853   00857   00919   04072
(8540)   33-3021-3, 9   (9.0)

FLORIDA HIGHWAY PATROL
TROOPER
00842   00844   00856
01045   01075   04174   04223
(8515)   33-3051-1,8   (7.0)

FHP TROOP G

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP G / JACKSONVILLE DISTRICT-2 (DUVAL/CLAY COUNTIES)

LAW ENFORCEMENT CAPTAIN

00854

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

00823

(0004)   43-9061-2, 3   (1.0)

JACKSONVILLE DISTRICT 2 -01
LAW ENFORCEMENT
LIEUTENANT
00858
(8522)   33-1012-4, 12   (1.0)

STARKE SUBDISTRICT   -0?
LAW ENFORCEMENT
LIEUTENANT
00639
(8522)   33-1012-4, 12   (1.0)

JACKSONVILLE SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT
00834
(8519)   33-1012-3, 10   (1.0)

JACKSONVILLE SQUAD 3   -03
FLORIDA HIGHWAY PATROL
SERGEANT
00768
(8519)   33-1012-3, 10   (1.0)

JACKSONVILLE CIP SQUAD 1   -04
FLORIDA HIGHWAY PATROL
SERGEANT
01109
(8519)   33-1012-3, 10   (1.0)

STARKE SQUAD 1   -0?
FLORIDA HIGHWAY PATROL
SERGEANT
00686
(8519)   33-1012-3, 10   (1.0)

STARKE SQUAD 2   -0?
FLORIDA HIGHWAY PATROL
SERGEANT
01261
(8519)   33-1012-3, 10   (1.0)

SENIOR CLERK

00674

(0004)   43-9061-2, 3   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00762 00835 00841
00848 00860 02325
03018 04994 05173
(8515)   33-3051-1, 8   (9.0)

FLORIDA HIGHWAY PATROL
TROOPER
00763 00838 01035
01058 02981 03671
03673 04073 04793
(8515)   33-3051-1, 8   (9.0)

CIP FELONY
FLORIDA HIGHWAY PATROL
TROOPER
00851 05144 05172
(8515)   33-3051-1,8   (3.0)

CIP CANINE
FLORIDA HIGHWAY PATROL
TROOPER
00832 00849 04743
(8515)   33-3051-1,8   (3.0)

FLORIDA HIGHWAY PATROL
TROOPER

00846
(8515)   33-3051-1, 8   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00682 00688 00689
00705 01004 03867
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00014 00059 00680
00683 01047 01693
(8515)   33-3051-1, 8   (6.0)

FHP TROOP G

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP G / PALATKA DISTRICT

LAW ENFORCEMENT CAPTAIN

00755

(8525)　33-1012-5, 13　(1.0)

SENIOR CLERK

03342　04873

(0004)　43-9061-2, 3　(2.0)

LABORER

00747

(6389)　53-7062-1, 1　(1.0)

PALATKA DISTRICT　　-01
LAW ENFORCMENT LIEUTENANT

00767

(8522)　33-1012-4, 12　(1.0)

ST AUGUSTINE SUBDISTRICT　-02
LAW ENFORCMENT LIEUTENANT

01475

(8522)　33-1012-4, 12　(RO)

PALATKA SQUAD 1　　-01
FLORIDA HIGHWAY PATROL
SERGEANT

00794

(8519)　33-1012-3, 10　(1.0)

PALATKA SQUAD 2　　-02
FLORIDA HIGHWAY PATROL
SERGEANT

02754

(8519)　33-1012-3, 10　(1.0)

FLORIDA HIGHWAY PATROL
TROOPER

00769 00799 00803
00806 00825 02038

(8515)　33-3051-1, 8　(6.0)

FLORIDA HIGHWAY PATROL
TROOPER

00758 00765 00766
00798 00965 03412

(8515)　33-3051-1, 8　(6.0)

FHP TROOP G

DATE: 04/01/09
SEQUENCE: 7610-02-01-03-03-02
OED:_____
NUMBER OF POSITIONS: 15
NUMBER OF fte'S: 15.0

LAW ENFORCEMENT LIEUTENANT

01475

(8522) 33-1012-4, 12 (1.0)

SENIOR CLERK

03843

(0004) 43-9061-2, 3 (1.0)

PALATKA/SAINT AUGUSTINE -01
TRAFFIC HOMICIDE SQUAD 1
FLORIDA HIGHWAY PATROL
SERGEANT
00764
(8519) 33-1012-3, 10 (1.0)

SAINT AUGUSTINE SQUAD 2 -0
FLORIDA HIGHWAY PATROL
SERGEANT
04802
(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER II
00761 00800
00805 00839 01426
(8540) 33-3021-3, 9 (5.0)

FLORIDA HIGHWAY PATROL
TROOPER
00802 01424 01978
03996 05178 05179
(8515) 33-3051-1, 8 (6.0)

FHP TROOP G

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP G / JACKSONVILLE COMMUNICATIONS CENTER

DATE: 04/23/09
SEQUENCE: 7610-02-01-03-04
OED:_____
NUMBER OF POSITIONS: 45
NUMBER OF FTE'S: 45.0

LAW ENFORCEMENT CAPTAIN

00836
(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

03343
(2050)   15-1071-2, 6   (1.0)

JACKSONVILLE COMMUNICATIONS   -01
CENTER SHIFT COMMANDER
LAW ENFORCEMENT LIEUTENANT
02975
(8522)   33-1012-4, 12   (1.0)

COMMUNICATIONS UNIT 1   -01
DUTY OFFICER SUPERVISOR - SES

00644
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 2   -02
DUTY OFFICER SUPERVISOR - SES

00797
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 3   -03
DUTY OFFICER SUPERVISOR - SES

00817
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 4   -04
DUTY OFFICER SUPERVISOR - SES

00773
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 5   -05
DUTY OFFICER SUPERVISOR - SES

03841
(8411)   33-1099-3, 7   (1.0)

REGIONAL DUTY OFFICER

00751 00776
03333 04088
(8407)   33-9099-2, 6   (4.0)

REGIONAL DUTY OFFICER

00646 00648 00677
00819 00861 01259 03331
(8407)   33-9099-2, 6   (7.0)

REGIONAL DUTY OFFICER
00618 00694 00696
00719 00721 00752
00821 01230 01599
(8407)   33-9099-2, 6   (9.0)

REGIONAL DUTY OFFICER
00675 00748 00749
00750 00775 00818
00820 00822 04090
(8407)   33-9099-2, 6   (9.0)

HSOTF - from FDLE 7/1/03
REGIONAL DUTY OFFICER
04959 05040
05056 05108 05113
(8407)   33-9099-2, 6   (5.0)

HSOFT - from DOI/SFM 7/1/04   -01
REGIONAL DUTY OFFICER

00100
(8407)   33-9099-2, 6   (1.0)

HSOFT - from DOI/SFM 7/1/04   -01
REGIONAL DUTY OFFICER

00087
(8407)   33-9099-2, 6   (1.0)

HSOFT - from DOI/SFM 7/1/04   -01
REGIONAL DUTY OFFICER

00202
(8407)   33-9099-2, 6   (1.0)

FHP TROOP G

DATE: 04/01/09
SEQUENCE: 7610-02-01-04
OED: _____
NUMBER OF POSITIONS: 8
NUMBER OF fte'S: 8

LAW ENFORCEMENT
TROOP COMMANDER-HSMV

00865
(7650)   11-9199-3, 21   (1.0)

ADMINISTRATIVE SECRETARY

01487

(0108)   43-6011-2, 3   (1.0)

AVIATION SECTION   -05
FLORIDA HIGHWAY PATROL
PILOT II
00893 01187
(8534)   33-3051-3, 10   (2.0)

EVIDENCE
LAW ENFORCEMENT
LIEUTENANT
00880
(8522)   33-1012-4, 12   (1.0)

TALLAHASSEE DISTRICT   -01
LAW ENFORCEMENT CAPTAIN

02032
(8525)   33-1012-5, 13   (RO)

TALLAHASSEE COMMUNICATIONS CENTER -02
LAW ENFORCEMENT CAPTAIN

00909
(8525)   33-1012-5, 13   (RO)

QUINCY DISTRICT   -0
LAW ENFORCEMENT CAPTAIN

00808
(8525)   33-1012-5, 13   (RO)

TROOP SUPPLY   -04
OFFICE OPERATIONS
MANAGER I - SES
01987
(0162)   13-1199-3, 7   (1.0)

MAINTENANCE MECHANIC

00873

(6466)   49-9042-2, 4   (1.0)

SENIOR CLERK

03335

(0004)   43-9061-2, 3   (1.0)

FHP TROOP H

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP H / TALLAHASSEE DISTRICT

DATE: 06/01/09
SEQUENCE: 7610-02-01-04-01
OED:_____
NUMBER OF POSITIONS: 24
NUMBER OF fte'S: 24.0

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                        LAW ENFORCEMENT CAPTAIN

                                02032

                        (8525)    33-1012-5, 13    (1.0)
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SENIOR CLERK

        00899

(0004)    43-9061-2, 3    (1.0)
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TALLAHASSEE DISTRICT -01	**MADISON DISTRICT -02**
LAW ENFORCEMENT LIEUTENANT	LAW ENFORCEMENT LIEUTENANT
00876	01081
(8522) 33-1012-4, 12 (1.0)	(8522) 33-1012-4, 12 (RO)

TALLAHASSEE SQUAD 1 -01	**TALLAHASSEE SQUAD 2 -02**	**TALLAHASSEE SQUAD 3 -03**
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
03263	00882	01789
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER
00881 00887 00890	00431 00978 01055	00605 00889
00891 01511 04153 05181	02308 03424 05180	00897 00916 04187
(8515) 33-3051-1, 8 (7.0)	(8515) 33-3051-1, 8 (6.0)	(8515) 33-3051-1, 8 (5.0)

FHP TROOP H

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP H / TALLAHASSEE DISTRICT / MADISON SUBDISTRICT

DATE: 04/01/09
SEQUENCE: 7610-02-01-04-01-02
OED:_____
NUMBER OF POSITIONS: 21
NUMBER OF fte'S: 21.0

LAW ENFORCEMENT LIEUTENANT

01081

(85252   33-1012-4, 12   (1.0)

SENIOR CLERK

00947

(0004)   43-9061-2, 3   (1.0)

MADISON SQUAD 1   **-01**
FLORIDA HIGHWAY PATROL
SERGEANT
00911
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00908   00920
00921   03314   04183
(8515)   33-3051-1, 8   (5.0)

MADISON SQUAD 2   **-02**
FLORIDA HIGHWAY PATROL
SERGEANT
03315
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00917   00918   01044
01366   01569   01631
(8515)   33-3051-1, 8   (6.0)

MADISON SQUAD 3   **-03**
FLORIDA HIGHWAY PATROL
SERGEANT
00879
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00888   00905
00989   03425   04759
(8515)   33-3051-1, 8   (5.0)

FHP TROOP H

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, NORTHERN REGION
TROOP H / TALLAHASSEE COMMUNICATIONS CENTER (TRCC)

LAW ENFORCEMENT CAPTAIN
00909
(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK
00867
(0004)   43-9061-2, 3   (1.0)

TALLAHASSEE COMMUNICATIONS CENTER   -01
LAW ENFORCEMENT LIEUTENANT
01943
(8522)   33-1012-4, 12   (1.0)

COMMUNICATIONS UNIT 1   -01
DUTY OFFICER SUPERVISOR - SES
00520
(8411)   33-1099-3, 7   (1.0)

REGIONAL DUTY OFFICER
00522   00913
00925   04092
(8407)   33-9099-2, 6   (4.0)

HSOTF - from DOI/SFM 7/1/04   -01
REGIONAL DUTY OFFICER
00208
(8407)   33-9099-2, 6   (1.0)

HSOTF - from FDLE 7/1/03   -02
REGIONAL DUTY OFFICER
05327
(8407)   33-9099-2, 6   (1.0)

COMMUNICATIONS UNIT 2   -02
DUTY OFFICER SUPERVISOR - SES
00571
(8411)   33-1099-3, 7   (1.0)

REGIONAL DUTY OFFICER
00521   00524   00548
00573   00619   00912
(8407)   33-9099-2, 6   (6.0)

HSOTF - from DMV 7/1/02   -01
REGIONAL DUTY OFFICER
02136
(8407)   33-9099-2, 6   (1.0)

COMMUNICATIONS UNIT 3   -03
DUTY OFFICER SUPERVISOR - SES
00868
(8411)   33-1099-3, 7   (1.0)

REGIONAL DUTY OFFICER
00551   00570
00606   00935   04086
(8407)   33-9099-2, 6   (5.0)

HSOTF - from DOI/SFM 7/1/04   -01
REGIONAL DUTY OFFICER
00144
(8407)   33-9099-2, 6   (1.0)

HSOTF - from DMV 7/1/02   -02
REGIONAL DUTY OFFICER
02237
(8407)   33-9099-2, 6   (1.0)

COMMUNICATIONS UNIT 4   -04
DUTY OFFICER SUPERVISOR - SES
03883
(8411)   33-1099-3, 7   (1.0)

REGIONAL DUTY OFFICER
03816   04084
04085   04182
(8407)   33-9099-2, 6   (4.0)

HSOTF - from DOI/SFM 7/1/04   -01
REGIONAL DUTY OFFICER
00146
(8407)   33-9099-2, 6   (1.0)

HSOTF - from DOI/SFM 7/1/04   -02
REGIONAL DUTY OFFICER
04690
(8407)   33-9099-2, 6   (1.0)

COMMUNICATIONS UNIT 5   -05
DUTY OFFICER SUPERVISOR - SES
03884
(8411)   33-1099-3, 7   (1.0)

REGIONAL DUTY OFFICER
00523   00574   00620
00896   00902   04082
(8407)   33-9099-2, 6   (6.0)

HSOTF - from DMV 7/1/02   -01
REGIONAL DUTY OFFICER
02087
(8407)   33-9099-2, 6   (1.0)

COMMUNICATIONS UNIT 6   -06
DUTY OFFICER SUPERVISOR - SES
00901
(8411)   33-1099-3, 7   (1.0)

REGIONAL DUTY OFFICER
00572   01488
04094   04095
(8407)   33-9099-2, 6   (4.0)

HSOTF - from DMV 7/1/02   -01
REGIONAL DUTY OFFICER
02236
(8407)   33-9099-2, 6   (1.0)

HSOTF - from FDLE 7/1/03   -02
REGIONAL DUTY OFFICER
05329
(8407)   33-9099-2, 6   (1.0)

FHP Troop H

DATE: 04/01/09
SEQUENCE: 7610-02-01-04-03
OED: _____
NUMBER OF POSITIONS: 38
NUMBER OF fte'S: 38

LAW ENFORCEMENT CAPTAIN

00808

(8525)   33-1012-5, 13   (1.0)

QUINCY SUBDISTRICT   -01
LAW ENFORCEMENT LIEUTENANT

00923

(8522)   33-1012-4, 12   (1.0)

TRAFFIC HOMICIDE/CIP   -02
LAW ENFORCEMENT LIEUTENANT

05193

(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK

00924

(0004)   43-9061-2, 3   (1.0)

TALLAHASSEE TRAFFIC HOMICIDE SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT

04200

(8519)   33-1012-3, 10   (1.0)

TALLAHASSEE CIP   -02
FLORIDA HIGHWAY PATROL
TROOPER
FELONY
04166

CANINE
01070

(8515)   33-3051-1, 8   (2.0)

QUINCY SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT

00811

(8519)   33-1012-3, 10   (1.0)

QUINCY SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT

00895

(8519)   33-1012-3, 10   (1.0)

QUINCY SQUAD 3   -03
FLORIDA HIGHWAY PATROL
SERGEANT

00939

(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER II
00892   00894   00907
00931   01052   04004
(8540)   33-3021-3, 9   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER II

04813

(8540)   33-3021-3, 9   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00929   00930   00941
03422   04707   04712   04726
(8515)   33-3051-1, 8   (7.0)

FLORIDA HIGHWAY PATROL
TROOPER
00634   00932   00934
00940   00943   04725   04811
(8515)   33-3051-1, 8   (7.0)

BACKGROUND INVESTIGATION
FLORIDA HIGHWAY PATROL
TROOPER II
00883
(8540)   33-3021-3, 9   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00154   00933   01292
01966   03674   04075
(8515)   33-3051-1, 8   (6.0)

FHP TROOP H

DATE: 04/01/09
SEQUENCE: 7610-02-02
OED:_____
NUMBER OF POSITIONS: 1
NUMBER OF FTE'S: 1.0

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                    ┌─────────────────────────────┐
                    │  REGIONAL COMMANDER- FHP     │
                    │                              │
                    │           01013             │
                    │                              │
                    │ (7981)   11-9199-3, 21  (1.0)│
                    └─────────────────────────────┘
        ┌───────────────────────┼───────────────────────┐
┌──────────────────────┐ ┌──────────────────────┐ ┌──────────────────────┐
│ TROOP C HEADQUARTERS -01 │ TROOP D HEADQUARTERS -02 │ TROOP K HEADQUARTERS -03 │
│ LAW ENFORCEMENT      │ │ LAW ENFORCEMENT      │ │ LAW ENFORCEMENT      │
│ TROOP COMMANDER- HSMV│ │ TROOP COMMANDER- HSMV│ │ TROOP COMMANDER- HSMV│
│        01094         │ │        01274         │ │        01808         │
│ (7650) 11-9199-3,21(RO)│ (7650) 11-9199-3,21(RO)│ (7650) 11-9199-3,21(RO)│
└──────────────────────┘ └──────────────────────┘ └──────────────────────┘
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FHP PATROL OPERATIONS- CENTRAL REGION

DATE: 04/01/09
SEQUENCE: 7610-02-02-01
OED: _____
NUMBER OF POSITIONS: 4
NUMBER OF fte'S: 4.0

LAW ENFORCEMENT
TROOP COMMANDER - HSMV

01094

(7650)   11-9199-3, 21   (1.0)

ADMINISTRATIVE SECRETARY

01095

(0108)   43-6011-2, 3   (1.0)

SENIOR CLERK

01279

(0004)   43-9061-2, 3   (1.0)

LAW ENFORCEMENT CAPTAIN

01269

(8525)   33-1012-5, 13   (1.0)

DISTRICT 1 (TAMPA & LAKELAND) -01
LAW ENFORCEMENT CAPTAIN

01107

(8525)   33-1012-5, 13   (RO)

DISTRICT 2 (PINELLAS PARK,   -02
LAND O' LAKES, BROOKSVILLE)
LAW ENFORCEMENT CAPTAIN

03290

(8525)   33-1012-5, 13   (RO)

DISTRICT 3 (SPECIAL OPERATIONS) -03
LAW ENFORCEMENT CAPTAIN

01226

(8525)   33-1012-5, 13   (RO)

DISTRICT 4 (SUPPORT OPERATIONS/TBRCC) -04
LAW ENFORCEMENT CAPTAIN

01140

(8525)   33-1012-5, 13   (RO)

FHP TROOP C HQ (C-1)

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP C, DISTRICT l (TAMPA & LAKELAND)

DATE: 05/29/09
SEQUENCE: 7610-02-02-01-01
OED:_____
NUMBER OF POSITIONS: 53
NUMBER OF fte'S: 53.0

LAW ENFORCEMENT CAPTAIN

01107

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

01227

(0004)   43-9061-2, 3   (1.0)

LAKELAND DISTRICT   -03
LAW ENFORCEMENT LIEUTENANT

01108

(8522)   33-1012-4, 12   (RO)

TAMPA DISTRICT   -01
LAW ENFORCEMENT LIEUTENANT

01695

(8522)   33-1012-4, 12   (1.0)

TAMPA DISTRICT   -02
LAW ENFORCEMENT LIEUTENANT

01149

(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK

01141 01602

(0004)   43-9061-2, 3   (2.0)

TAMPA SQUAD 3   -01
FLORIDA HIGHWAY PATROL
SERGEANT

03678

(8519)   33-1012-3, 10   (1.0)

TAMPA SQUAD 4   -02
FLORIDA HIGHWAY PATROL
SERGEANT

01151

(8519)   33-1012-3, 10   (1.0)

TAMPA SQUAD 5   -03
FLORIDA HIGHWAY PATROL
SERGEANT

01160

(8519)   33-1012-3, 10   (1.0)

TAMPA SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT

01225

(8519)   33-1012-3, 10   (1.0)

TAMPA SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT

01168

(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01154 01171 01177
01185 03288 04185
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01072 01156 01157
01165 01201 01270 02316
(8515)   33-3051-1, 8   (7.0)

FLORIDA HIGHWAY PATROL
TROOPER
01150 01175 01184
03916 04006 04039 04157
(8515)   33-3051-1, 8   (7.0)

FLORIDA HIGHWAY PATROL
TROOPER
01182 01539 03696
04184 05152 05156
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00967 00973 01150
01621 04158 05155
(8515)   33-3051-1, 8   (6.0)

HSOTF - COMMUNITY SERVICE PROGRAM -01
COMMUNITY SERVICE OFFICER

00777 01287 02660
(8513)   33-9099-2, 8   (3.0)

HSOTF - COMMUNITY SERVICE PROGRAM -01
COMMUNITY SERVICE OFFICER

01285 02680
(8513)   33-9099-2, 8   (2.0)

HSOTF - COMMUNITY SERVICE PROGRAM -01
COMMUNITY SERVICE OFFICER

00341 00488 00718
(8513)   33-9099-2, 8   (3.0)

HSOTF - COMMUNITY SERVICE PROGRAM -01
COMMUNITY SERVICE OFFICER

00549 02664
(8513)   33-9099-2, 8   (2.0)

FHP TROOP C

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP C, DISTRICT 1 (TAMPA & LAKELAND)

DATE: 04/01/09
SEQUENCE: 7610-02-02-01-01-03
OED:_____
NUMBER OF POSITIONS: 28
NUMBER OF fte'S: 28.0

LAKELAND DISTRICT   **-03**
LAW ENFORCEMENT LIEUTENANT

01108
(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK

03896

(0004)   43-9061-2, 3   (1.0)

LAKELAND SQUAD 1   **-01**
FLORIDA HIGHWAY PATROL
SERGEANT
01110
(8519)   33-1012-3, 10   (1.0)

LAKELAND SQUAD 2   **-02**
FLORIDA HIGHWAY PATROL
SERGEANT
05150
(8519)   33-1012-3, 10   (1.0)

LAKELAND SQUAD 3   **-03**
FLORIDA HIGHWAY PATROL
SERGEANT
00964
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER II
01129
(8540)   33-3021-3, 9   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER II
01122
(8540)   33-3051-1, 8   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01113   01116   01131   01223
01645   03977   04043   05149
(8515)   33-3051-1, 8   (8.0)

FLORIDA HIGHWAY PATROL
TROOPER
00985   01007   01121
03675   03795   03978
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01115   01123   01135
01138   01139   04042   04131
(8515)   33-3051-1, 8   (7.0)

FHP TROOP C DISTRICT 1

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP C / DISTRICT 2 (PINELLAS PARK, LAND O' LAKES, BROOKSVILLE)

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                        ┌─────────────────────────────┐
                        │ LAW ENFORCEMENT CAPTAIN      │
                        │                              │
                        │          03290               │
                        │ (8525)   33-1012-5, 13  (1.0)│
                        └─────────────────────────────┘

┌─────────────────────────────────┐   ┌─────────────────────────────────┐
│ LAND O' LAKES DISTRICT           │   │ BROOKSVILLE DISTRICT            │
│ LAW ENFORCEMENT LIEUTENANT       │   │ LAW ENFORCEMENT LIEUTENANT      │
│          03669                   │   │          01233                  │
│ (8522)   33-1012-4, 12   (RO)    │   │ (8522)   33-1012-4, 12   (RO)   │
└─────────────────────────────────┘   └─────────────────────────────────┘

                    ┌─────────────────────────────┐
                    │ SENIOR CLERK                 │
                    │          04861               │
                    │ (0004)   43-9061-2, 3  (1.0) │
                    └─────────────────────────────┘

              ┌─────────────────────────────────┐
              │ PINELLAS PARK DISTRICT           │
              │ LAW ENFORCEMENT LIEUTENANT       │
              │          01189                   │
              │ (8522)   33-1012-4, 12   (1.0)   │
              └─────────────────────────────────┘

                    ┌─────────────────────────────┐
                    │ SENIOR CLERK                 │
                    │     01190  01217  03346      │
                    │ (0004)   43-9061-2, 3  (3.0) │
                    └─────────────────────────────┘
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PINELLAS PARK SQUAD 1 -01	PINELLAS PARK SQUAD 2 -02	PINELLAS PARK SQUAD 3 -03	PINELLAS PARK SQUAD 4 -04
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
01199	01216	01196	00963
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)
FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER
01008 01085 01207 04059 04087	01203 01205 04070 04747 04983	01206 01213 01214 01218 03770 04069	00979 01219 03291 03293 05154
(8515) 33-3051-1, 8 (5.0)	(8515) 33-3051-1, 8 (5.0)	(8515) 33-3051-1, 8 (6.0)	(8515) 33-3051-1, 8 (5.0)
HSOTF - COMMUNITY SERVICE PROGRAM -01	HSOTF - COMMUNITY SERVICE PROGRAM -01	HSOTF - COMMUNITY SERVICE PROGRAM -01	HSOTF - COMMUNITY SERVICE PROGRAM -01
COMMUNITY SERVICE OFFICER	COMMUNITY SERVICE OFFICER	COMMUNITY SERVICE OFFICER	COMMUNITY SERVICE OFFICER
02403 02599	02606 02624 02658	02652 04534	02620 02654 03439
(8513) 33-9099-2, 6 (2.0)	(8513) 33-9099-2, 6 (3.0)	(8513) 33-9099-2, 6 (2.0)	(8513) 33-9099-2, 6 (3.0)

FHP TROOP C DISTRICT 2

DATE: 04/01/09
SEQUENCE: 7610-02-02-03-03-02
OED:_____
NUMBER OF POSITIONS: 22
NUMBER OF fte'S: 22.0

LAND O' LAKES SUBDISTRICT
LAW ENFORCEMENT LIEUTENANT

00006
(8522)   33-1012-4, 12   (1.0)

LAND O' LAKES SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
00042
(8519)   33-1012-3, 10   (1.0)

LAND O' LAKES SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT
00135
(8519)   33-1012-3, 10   (1.0)

GENERAL FUNDING   -03
LAND O' LAKES SQUAD 3
FLORIDA HIGHWAY PATROL
SERGEANT
04156
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
02361   02363   02376
02866   02884   02948
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
02355   02362   02372
02406   02869   03045
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00286   00311   00425
01088   01956   02295
(8515)   33-3051-1, 8   (6.0)

FHP TROOP K

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP C / DISTRICT 2 (PINELLAS PARK, LAND O' LAKES, BROOKSVILLE)

DATE: 04/01/09
SEQUENCE: 7610-02-02-01-02-02
OED:_____
NUMBER OF POSITIONS: 32
NUMBER OF fte'S: 32.0

LAND O' LAKES DISTRICT
LAW ENFORCEMENT LIEUTENANT

03669
(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK

01232   04860

(0004)   43-9061-2, 3   (2.0)

LAND O' LAKES SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
01525
(8519)   33-1012-3, 10   (1.0)

LAND O' LAKES SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT
01069
(8519)   33-1012-3, 10   (1.0)

LAND O' LAKES SQUAD 3   -03
FLORIDA HIGHWAY PATROL
SERGEANT
01252
(8519)   33-1012-3, 10   (1.0)

LAND O' LAKES SQUAD 4   -04
FLORIDA HIGHWAY PATROL
SERGEANT
03402
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00724   01183   01580
03400   04203   05151
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01245   01246   01256
01257   01957   04164
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01258   01960   03292
04763   04847   04875
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01243   01255
01262   01576   04041
(8515)   33-3051-1, 8   (5.0)

HSOTF - COMMUNITY SERVICE PROGRAM -01
COMMUNITY SERVICE OFFICER
00676   02651

(8513)   33-9099-2, 6   (2.0)

FHP TROOP C DISTRICT 2

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL,
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP C / DISTRICT 2 (PINELLAS PARK, LAND O' LAKES,
BROOKSVILLE)

DATE: 05/29/09
SEQUENCE: 7610-02-02-01-02-03
OED:_____
NUMBER OF POSITIONS: 27
NUMBER OF fte'S: 27.0

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                        BROOKSVILLE DISTRICT
                        LAW ENFORCEMENT LIEUTENANT

                                   01233
                        (8522)     33-1012-4, 12     (1.0)


              SENIOR CLERK

                     04096  04862

              (0004)     43-9061-2, 3     (2.0)


BROOKSVILLE SQUAD 1    -01      BROOKSVILLE SQUAD 2    -02      BROOKSVILLE SQUAD 3    -03
FLORIDA HIGHWAY PATROL          FLORIDA HIGHWAY PATROL          FLORIDA HIGHWAY PATROL
SERGEANT                        SERGEANT                        SERGEANT
          01235                           01249                           03332
(8519)   33-1012-3, 10   (1.0)  (8519)   33-1012-3, 10   (1.0)  (8519)   33-1012-3, 10   (1.0)


FLORIDA HIGHWAY PATROL          FLORIDA HIGHWAY PATROL          FLORIDA HIGHWAY PATROL
TROOPER                         TROOPER                         TROOPER
  00968 00981 01120               00728 01071 01126               01238 01242 01244 03898
  01234 01397 03399               01247 01260 03979 04980         04516 04746 04981 04982
(8515)  33-3051-1, 8  (6.0)     (8515)  33-3051-1, 8  (7.0)     (8515)  33-3051-1, 8  (8.0)
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DATE: 04/01/09
SEQUENCE: 7610-02-02-01-03-03
OED: _____
NUMBER OF POSITIONS: 29
NUMBER OF fte'S: 29.0

THI
LAW ENFORCEMENT LIEUTENANT

01111
(8522)   33-1012-4, 12   (1.0)

TAMPA THI SQUAD -0	LAKELAND THI SQUAD -02	LAND O' LAKES THI SQUAD -03	BROOKSVILLE THI SQUAD -0
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
01161	03286	04159	03702
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL TROOPER II	FLORIDA HIGHWAY PATROL TROOPER II	FLORIDA HIGHWAY PATROL TROOPER II	FLORIDA HIGHWAY PATROL TROOPER II
01153 01170 01172 01197	01114 01117 01125	01162 01166	01173 01236
01198 01211 01622 03677	01127 01130 01520	01215 01253 01254	01237 01239 01241
(8540) 33-3021-3, 9 (8.0)	(8540) 33-3021-3, 9 (6.0)	(8540) 33-3021-3, 9 (5.0)	(8540) 33-3021-3, 9 (5.0)

FHP TROOP C DISTRICT 3

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP C, DISTRICT 3 (SPECIAL OPERATIONS)

DATE: 04/01/09
SEQUENCE: 7610-02-02-01-03
OED:_____
NUMBER OF POSITIONS: 19
NUMBER OF fte'S: 19.0

LAW ENFORCEMENT CAPTAIN

01226

(8525) 33-1012-5, 13 (1.0)

SENIOR CLERK

01186

(0004) 43-9061-2, 3 (1.0)

THI   -03
LAW ENFORCEMENT LIEUTENANT

01111

(8522) 33-1012-4, 12 (RO)

AIRCRAFT/MOTORCYCLE/CIP -02
LAW ENFORCEMENT LIEUTENANT

01105

(8522) 33-1012-4, 12 (1.0)

MOTORCYCLE SQUAD   -01
FLORIDA HIGHWAY PATROL
SERGEANT
01188
(8519) 33-1012-3, 10 (1.0)

CIP SQUAD   -02
FLORIDA HIGHWAY PATROL
SERGEANT
01265
(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
00971 01212 01264
01271 03982 04160 04193
(8515) 33-3051-1, 8 (7.0)

CIP CANINE
FLORIDA HIGHWAY PATROL
TROOPER
01003 01164 05153
(8515) 33-3051-1, 8 (3.0)

CIP FELONY
FLORIDA HIGHWAY PATROL
TROOPER
01240 01300 03964 04005
(8515) 33-3051-1, 8 (4.0)

FHP TROOP C DISTRICT 3

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP C / DISTRICT 4 (SUPPORT OPERATIONS/TBRCC)

DATE: 04/01/09
SEQUENCE: 7610-02-02-01-04
OED: _____
NUMBER OF POSITIONS: 43
NUMBER OF fte'S: 43.0

LAW ENFORCEMENT CAPTAIN
01140
(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK
04864
(0004)   43-9061-2, 3   (1.0)

TBRCC   -0
LAW ENFORCEMENT LIEUTENANT
03697
(8522)   33-1012-4, 12   (1.0)

TROOP TRAINING COORDINATOR   -02
LAW ENFORCEMENT LIEUTENANT
05229
(8522)   33-1012-4, 12   (1.0)

TROOP SUPPLY   -03
OFFICE OPERATIONS
MANAGER I - SES
01268
(0162)   13-1199-3, 7   (1.0)

COMMUNICATIONS UNIT 1   -01
DUTY OFFICER SUPERVISOR - SES
00693
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 2   -02
DUTY OFFICER SUPERVISOR - SES
01191
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 3   -03
DUTY OFFICER SUPERVISOR - SES
01096
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 4   -04
DUTY OFFICER SUPERVISOR - SES
01689
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 5   -05
DUTY OFFICER SUPERVISOR - SES
01229
(8411)   33-1099-3, 7   (1.0)

HSOTF- TROOP TRAINING COORD   -01
RECORDS TECHNICIAN
00280
(0045)   43-4199-2, 3   (1.0)

HSOTF- TROOP TRAINING COORD   -02
RECORDS TECHNICIAN
00424
(0045)   43-4199-2, 3   (1.0)

SENIOR CLERK
01142
(0004)   43-9061-2, 3   (1.0)

REGIONAL DUTY OFFICER
00732   01100
01192   01220   03888
(8513)   33-9099-2, 6   (5.0)

REGIONAL DUTY OFFICER
01144   01145   01195
03887   04104   04124
(8513)   33-9099-2, 6   (6.0)

REGIONAL DUTY OFFICER
00733   01097
01098   01099   01231
(8513)   33-9099-2, 6   (5.0)

REGIONAL DUTY OFFICER
01136   01143
01147   01178
(8513)   33-9099-2, 6   (4.0)

REGIONAL DUTY OFFICER
01146   01174
01228   04126
(8513)   33-9099-2, 6   (4.0)

**TELECOMMUNICATIONS
SPECIALIST III**
01104
(2035)   15-1081-2, 6   (1.0)

HSOFT - FROM FDLE 7/1/03   -01
REGIONAL DUTY OFFICER
05321
(8513)   33-9099-2, 6   (1.0)

HSOFT - FROM FDLE 7/1/03   -01
REGIONAL DUTY OFFICER
05322   05331
(8513)   33-9099-2, 6   (2.0)

HSOFT - FROM FDLE 7/1/03   -01
REGIONAL DUTY OFFICER
05326
(8513)   33-9099-2, 6   (1.0)

HSOFT - FROM FDLE 7/1/03   -01
REGIONAL DUTY OFFICER
05323
(8513)   33-9099-2, 6   (1.0)

FHP TROOP C DISTRICT 4

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP D / ORLANDO HEADQUARTERS

DATE: 04/01/09
SEQUENCE: 7610-02-02-02
OED:_____
NUMBER OF POSITIONS: 11
NUMBER OF fte'S: 11

LAW ENFORCEMENT
TROOP COMMANDER-HSMV

01274
(7650) 11-9199-3, 21 (1.0)

SENIOR CLERK

03339

(0004) 43-9061-2, 3 (1.0)

ADMINISTRATIVE SECRETARY

01275

(0108) 43-6011-2, 3 (1.0)

PAO
FLORIDA HIGHWAY PATROL
SERGEANT
04040
(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL
PILOT I
01350
(8532) 33-3051-2, 9 (1.0)

ORLANDO DISTRICT1   -01
LAW ENFORCEMENT CAPTAIN

01295
(8525) 33-1012-5, 13 (RO)

ORLANDO DISTRICT2   -02
LAW ENFORCEMENT CAPTAIN

01481
(8525) 33-1012-5, 13 (RO)

COCOA DISTRICT   -03
LAW ENFORCEMENT CAPTAIN

01441
(8525) 33-1012-5, 13 (RO)

DELAND DISTRICT   -04
LAW ENFORCEMENT CAPTAIN

01385
(8525) 33-1012-5, 13 (RO)

COMMUNICATION CENTER -05
LAW ENFORCEMENT CAPTAIN

01304
(8525) 33-1012-5, 13 (RO)

TROOP D TRAINING COORDINATOR -06
LAW ENFORCEMENT
LIEUTENANT
01416
(8522) 33-1012-4, 12 (1.0)

TROOP SUPPLY   -07
OFFICE OPERATIONS
MANAGER I - SES
01276
(0162) 13-1199-3, 7 (1.0)

VICTIM ADVOCACY   -08
HUMAN SERVICES
COUNSELOR III - SES
00182
(5940) 21-1019-2, 5 (1.0)

PAO
FLORIDA HIGHWAY PATROL
TROOPER
01401
(8515) 33-3051-1, 8 (1.0)

SENIOR CLERK

01490

(0004) 43-9061-2, 3 (1.0)

VICTIM ADVOCACY- GR   -01
SENIOR CLERK
03340

(0004) 43-9061-2, 3 (1.0)

FHP TROOP D

DATE: 04/01/09
SEQUENCE: 7610-02-02-02-01
OED:_____
NUMBER OF POSITIONS: 41
NUMBER OF fte'S: 41

LAW ENFORCEMENT CAPTAIN

01295

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

00945 01273 01277
03842 04865
(0004)   43-9061-2, 3   (5.0)

LEESBURG SUBDISTRICT   -02
LAW ENFORCEMENT LIEUTENANT

01365
(8522)   33-1012-4, 12   (RO)

HSO TF - from DAS/DMV 7/1/09   -03
(COURT LIASON)

RECORDS TECHNICIAN
03027
(0045)   43-4199-2, 3   (1.0)

ORLANDO DISTRICT 1   -04
LAW ENFORCEMENT LIEUTENANT

01296
(8522)   33-1012-4, 12   (1.0)

ORLANDO MCY SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
04800
(8519)   33-1012-3, 10   (1.0)

ORLANDO TRAFFIC HOMICIDE SQUAD 1 -02
FLORIDA HIGHWAY PATROL
SERGEANT
01345
(8519)   33-1012-3, 10   (1.0)

ORLANDO TRAFFIC HOMICIDE SQUAD 2 -03
FLORIDA HIGHWAY PATROL
SERGEANT
03298
(8519)   33-1012-3, 10   (1.0)

HSO FT - ORLANDO EXPRESSWAY SQUAD -04
FLORIDA HIGHWAY PATROL
SERGEANT
02391
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01010 01309 01322 01328
01331 01333 03300 04046 04782
(8515)   33-3051-1, 8   (9.0)

FLORIDA HIGHWAY PATROL
TROOPER II
01306 01314 01324
01344 01484 04226
(8540)   33-3021-3, 9   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER II
01311 01323 01334
01338 01348 01399 01485
(8540)   33-3021-3, 9   (7.0)

FLORIDA HIGHWAY PATROL
TROOPER
00206 00292 00296
00302 00312 00313 00319
(8515)   33-3051-1, 8   (7.0)

FHP TROOP D

DATE: 07/01/09
SEQUENCE: 7610-02-02-02-02-02
OED:_____
NUMBER OF POSITIONS: 24
NUMBER OF fte'S: 24.0

LAW ENFORCEMENT LIEUTENANT

05231

(8522) 33-1012-4, 12 (1.0)

ORLAND SQUAD 5 -01	ORLANDO SQUAD 6 -02	ORLANDO SQUAD 8 -04
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
01359	01354	05166
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

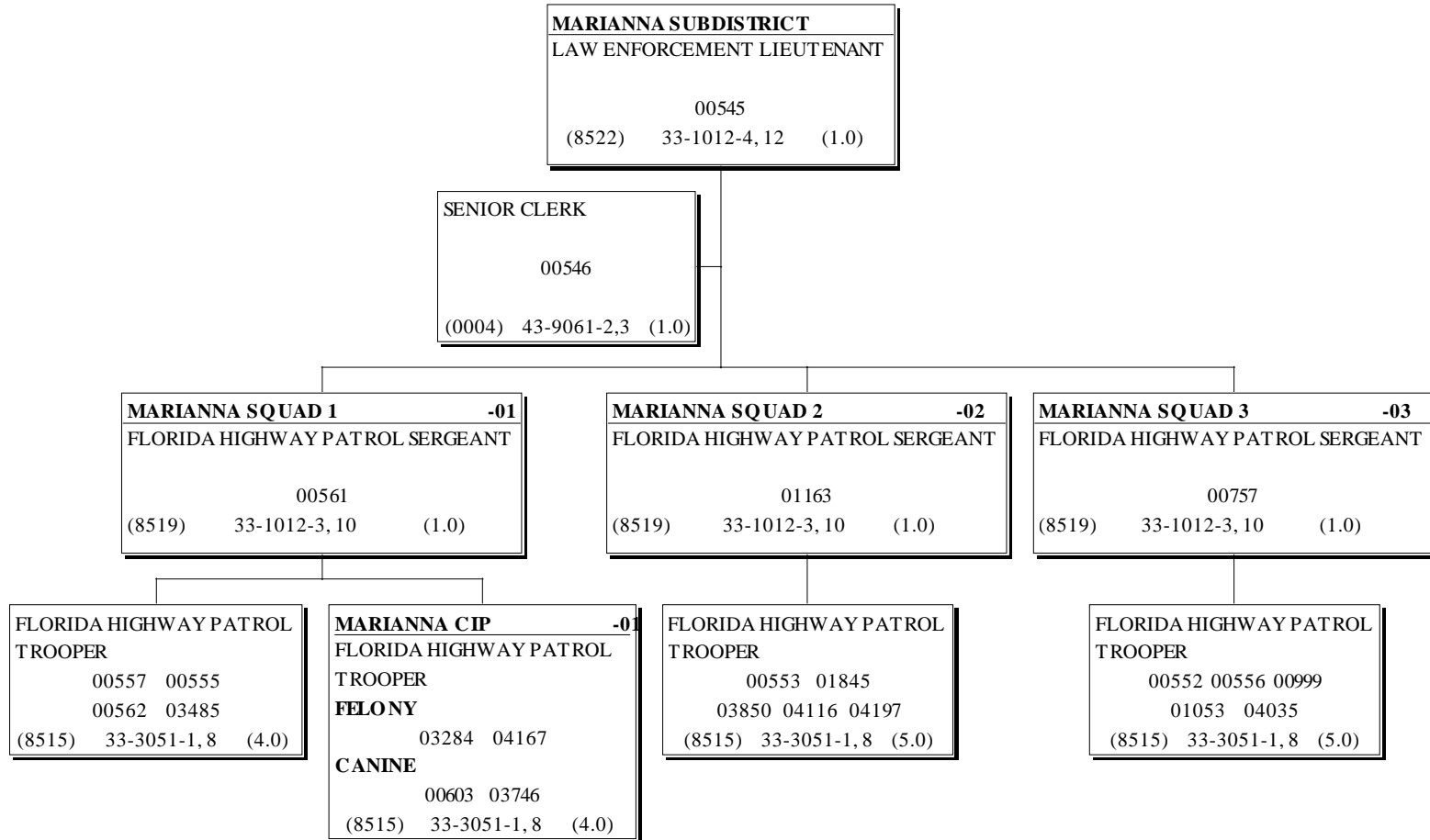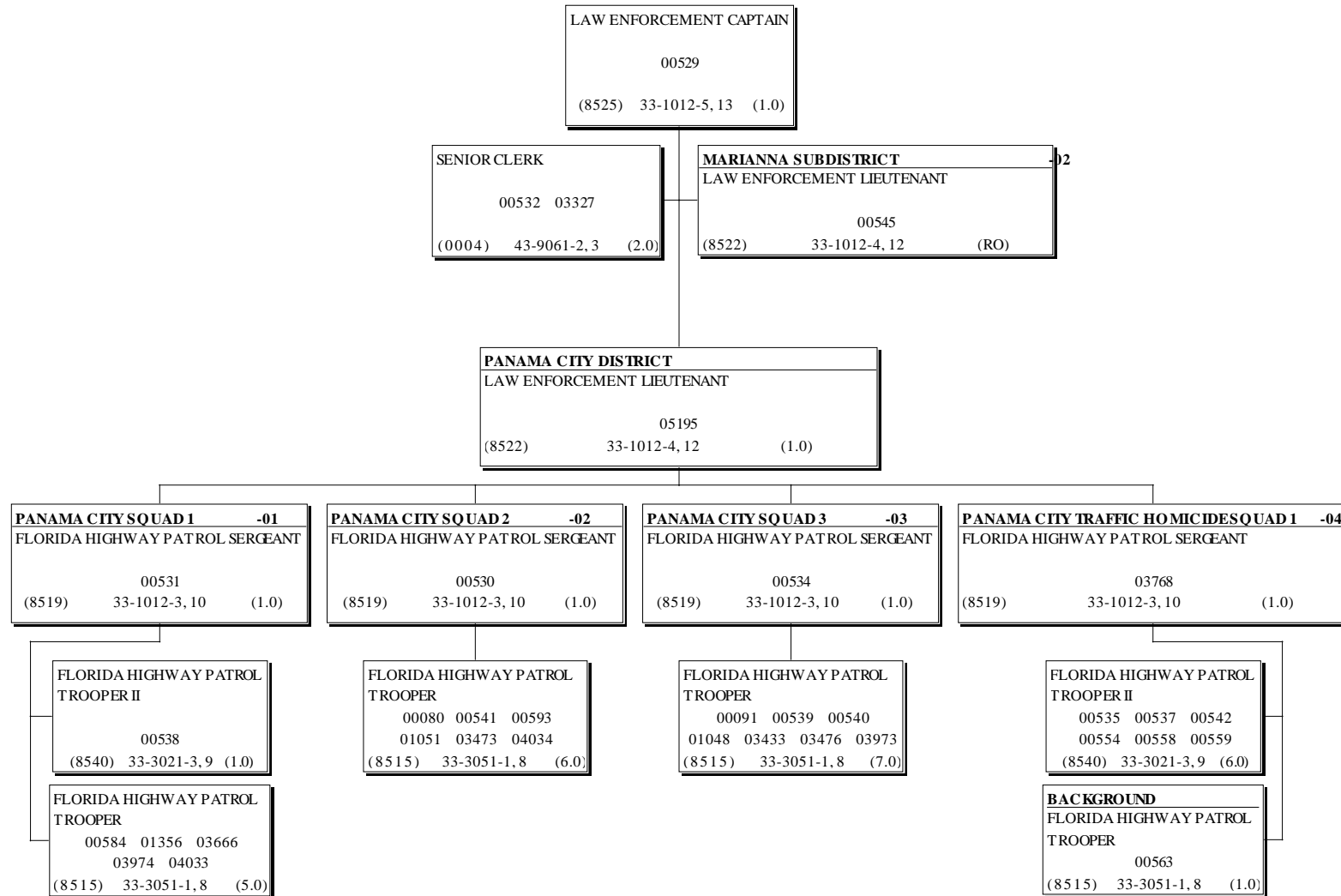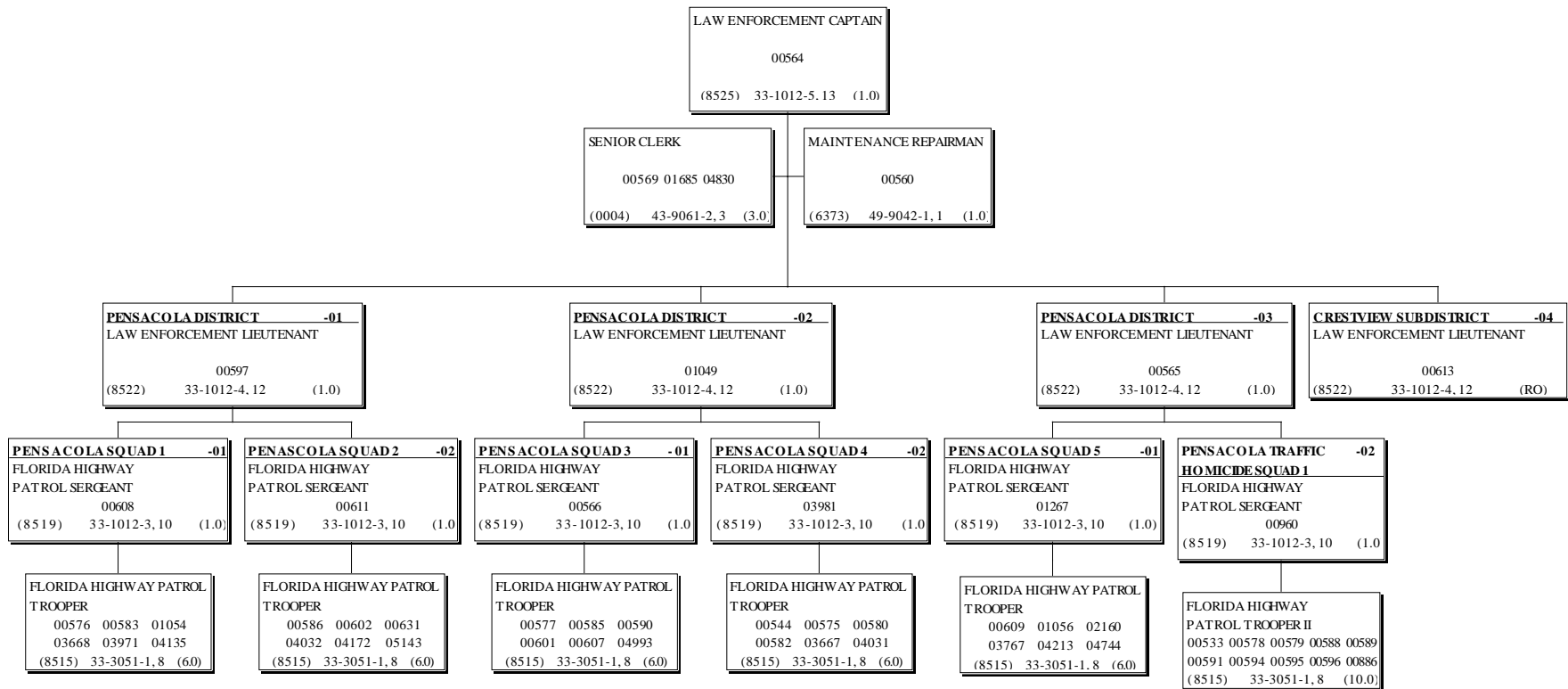| FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER
00969 01332 01470	00982 01327 01349	01318 01336 01527
03405 03771 03796 04230	01910 04231 04990	03299 04171 04754 04755
(8515) 33-3051-1, 8 (7.0)	(8515) 33-3051-1, 8 (6.0)	(8515) 33-3051-1, 8 (7.0)

FHP TROOP D

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP D / ORLANDO DISTRICT 2

DATE: 07/01/09
SEQUENCE: 7610-02-02-02-02
OED:_____
NUMBER OF POSITIONS: 62
NUMBER OF fte'S: 62.0

LAW ENFORCEMENT CAPTAIN

01481

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

00946

(0004)   43-9061-2, 3   (1.0)

ORLANDO DISTRICT 2   -02
LAW ENFORCEMENT LIEUTENANT

05231

(8522)   33-1012-4, 12   (RO)

ORLANDO DISTRICT 2   -01
LAW ENFORCEMENT LIEUTENANT

00954

(8522)   33-1012-4, 12   (1.0)

ORLANDO DISTRICT 2   -03
LAW ENFORCEMENT LIEUTENANT

01449

(8522)   33-1012-4, 12   (1.0)

ORLANDO SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT

01299

(8519)   33-1012-3, 10   (1.0)

ORLANDO SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT

01302

(8519)   33-1012-3, 10   (1.0)

KISSIMMEE SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT

01301

(8519)   33-1012-3, 10   (1.0)

KISSIMMEE SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT

01476

(8519)   33-1012-3, 10   (1.0)

KISSIMMEE SQUAD 3   -03
FLORIDA HIGHWAY PATROL
SERGEANT

04799

(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER

01060   01363   01364
03983   04413   04715

(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER

00687   01340   01341   01343
01360   04103   04443   04750

(8515)   33-3051-1, 8   (8.0)

FLORIDA HIGHWAY PATROL
TROOPER

01317   01352   01477
01479   01904   04151   05160

(8515)   33-3051-1, 8   (7.0)

FLORIDA HIGHWAY PATROL
TROOPER

01312   01335   01482
04751   04758   04766   05157

(8515)   33-3051-1, 8   (7.0)

FLORIDA HIGHWAY PATROL
TROOPER

01342   01361   03316
03797   04417   04762

(8515)   33-3051-1, 8   (6.0)

ORLANDO SQUAD 3   -03
FLORIDA HIGHWAY PATROL
SERGEANT

01325

(8519)   33-1012-3, 10   (1.0)

ORLANDO SQUAD 4   -04
FLORIDA HIGHWAY PATROL
SERGEANT

04045

(8519)   33-1012-3, 10   (1.0)

HSOTF - CSO PROGRAM   -01
COMMUNITY SERVICE OFFICER

00456   00471   02399
02739   03440   04472

(8513)   33-9099-2, 6   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER

04225   04425   04991

(8515)   33-3051-1, 8   (3.0)

FLORIDA HIGHWAY PATROL
TROOPER

01063   01315   01330   01339
03984   04730   04756   04764

(8515)   33-3051-1, 8   (8.0)

FHP TROOP D

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
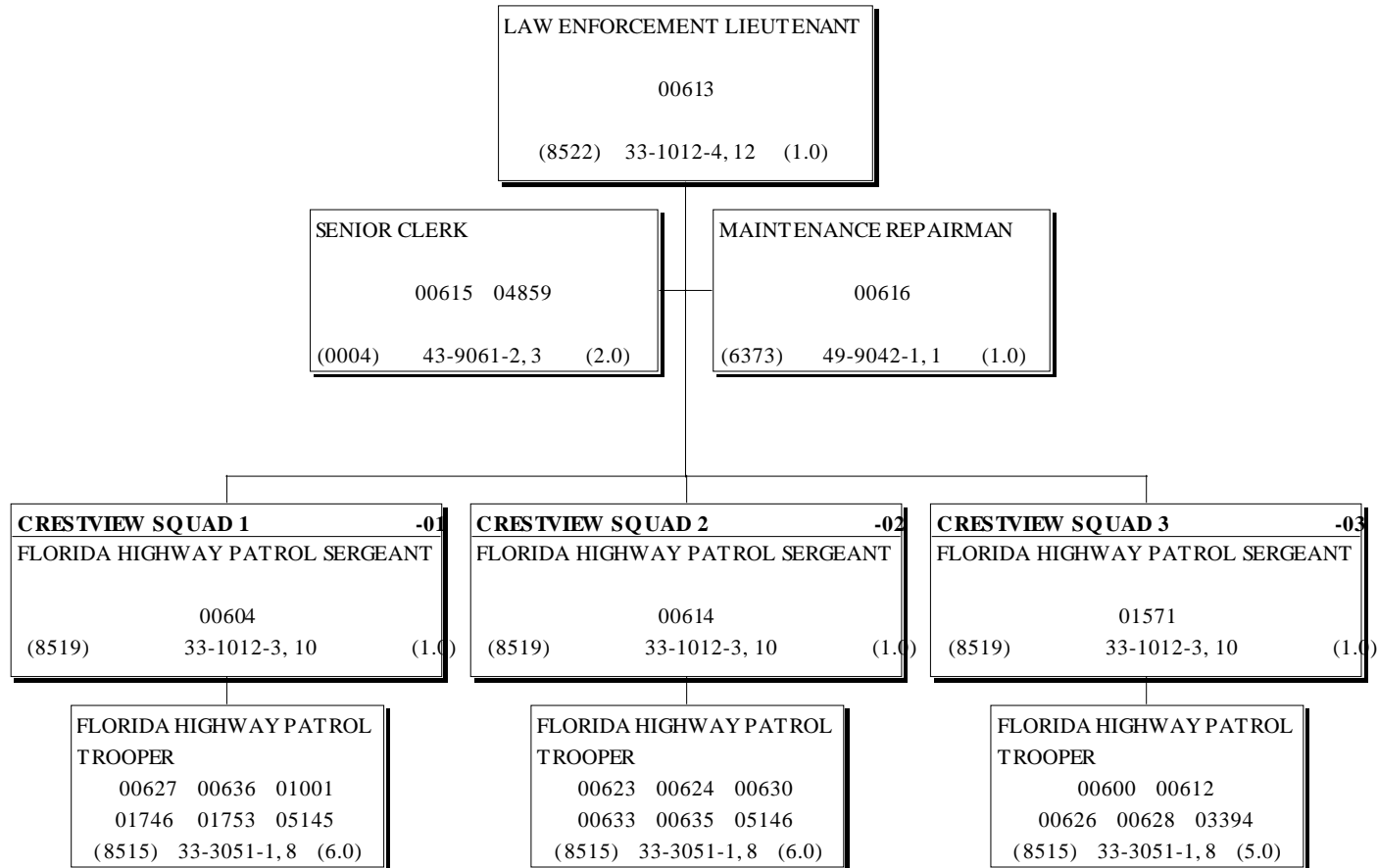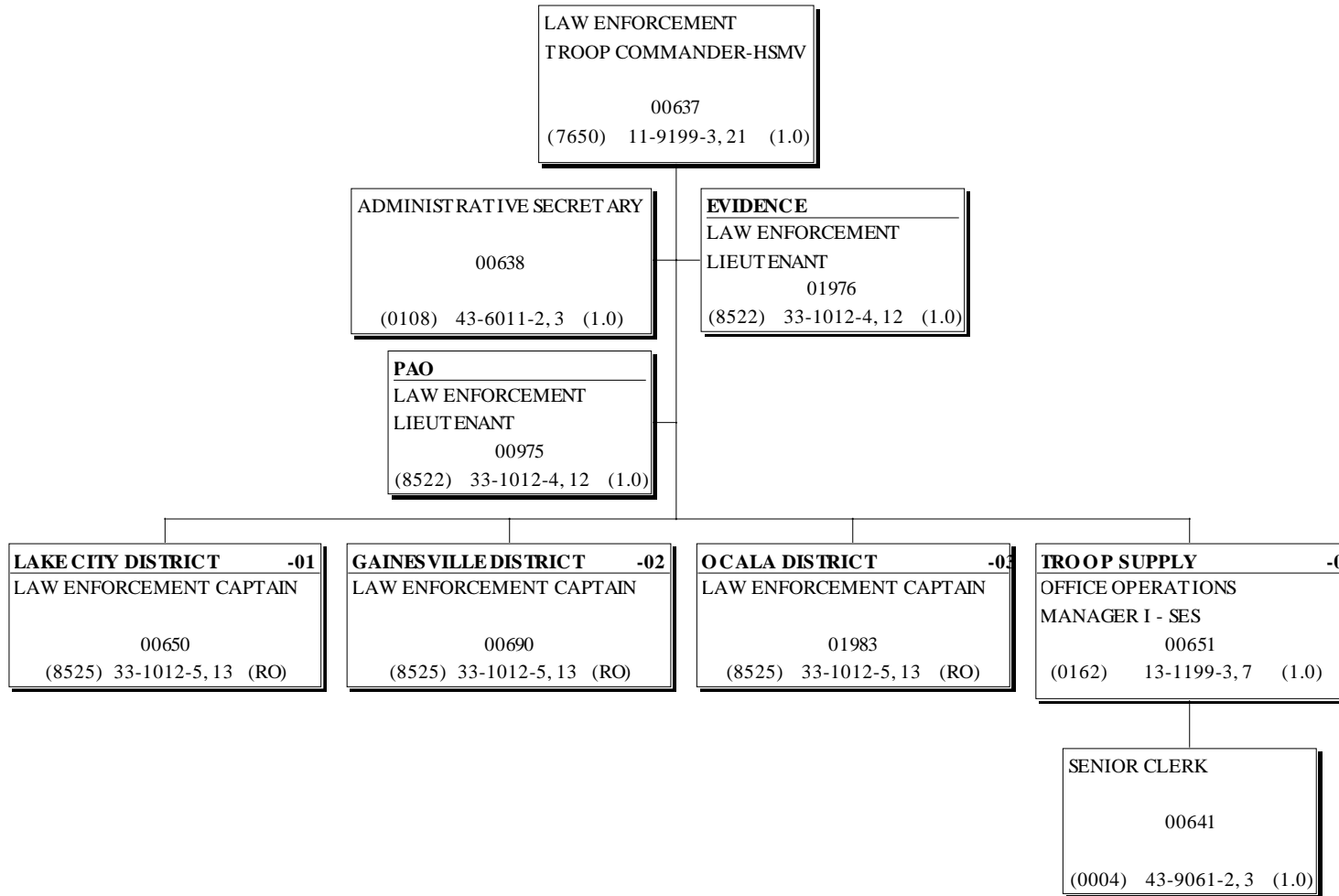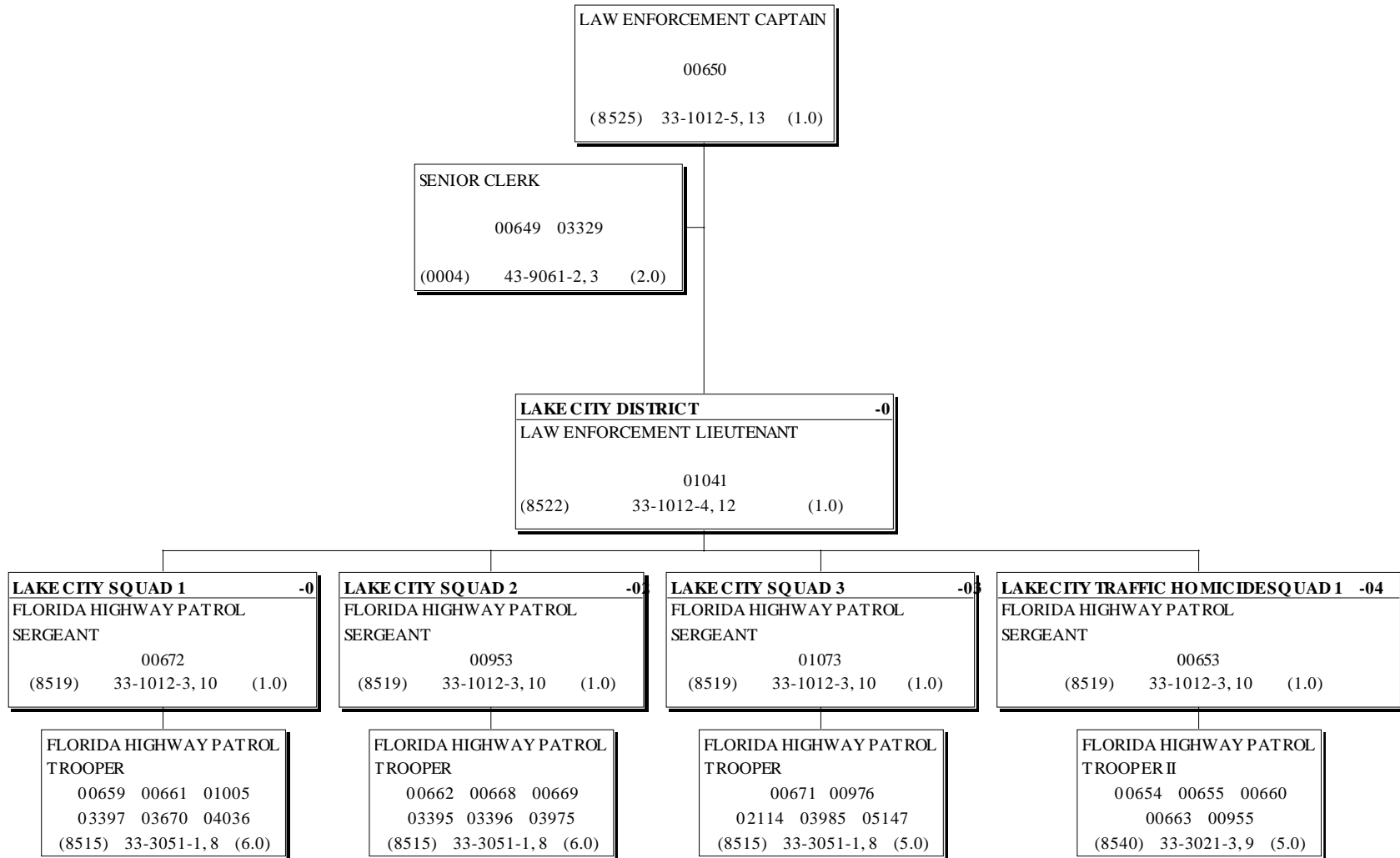**PATROL OPERATIONS COMMAND, CENTRAL REGION**
TROOP K / TURNPIKE / ORLANDO DISTRICT

DATE: 04/01/09
SEQUENCE: 7610-02-02-03-03
OED: _____ .
NUMBER OF POSITIONS: 51
NUMBER OF fte'S: 51

LAW ENFORCEMENT CAPTAIN

01922

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

03356 04878

(0004)   43-9061-2, 3   (2.0)

ORLANDO DISTRICT   **-01**
LAW ENFORCEMENT LIEUTENANT

01923

(8522)   33-1012-4, 12   (1.0)

LAND O' LAKES SUBDISTRICT   **-02**
LAW ENFORCEMENT LIEUTENANT

00006

(8522)   33-1012-4, 12   (RO)

ORLANDO SQUAD 1   **-01**
FLORIDA HIGHWAY PATROL
SERGEANT
01911
(8519)   33-1012-3, 10   (1.0)

ORLANDO SQUAD 2   **-02**
FLORIDA HIGHWAY PATROL
SERGEANT
01889
(8519)   33-1012-3, 10   (1.0)

ORLANDO SQUAD 3   **-03**
FLORIDA HIGHWAY PATROL
SERGEANT
00153
(8519)   33-1012-3, 10   (1.0)

ORLANDO TRAFFIC HOMICIDE SQUAD 1 -04
FLORIDA HIGHWAY PATROL
SERGEANT
00090
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01903 01913 01915 01919
03235 03525 03692 03709
03714 03715 03776 05188
(8515)   33-3051-1, 8   (12.0)

FLORIDA HIGHWAY PATROL
TROOPER
01603 01895 01900
01902 01905 01912 01918
01920 03370 03718 03719
(8515)   33-3051-1, 8   (11.0)

FLORIDA HIGHWAY PATROL
TROOPER
01597 01745 01906 01907
01908 01909 01916 01917
03324 03325 03429 03716
(8515)   33-3051-1, 8   (12.0)

FLORIDA HIGHWAY PATROL
TROOPER II
00515   01493
03860   04115   04870
(8540)   33-3021-3, 9   (5.0)

FLORIDA HIGHWAY PATROL
TROOPER II

03369
(8540)   33-3021-3, 9   (1.0)

CIP FELONY
FLORIDA HIGHWAY PATROL
TROOPER
01890
(8515)   33-3051-1, 8   (1.0)

CIP CANINE
FLORIDA HIGHWAY PATROL
TROOPER
01901
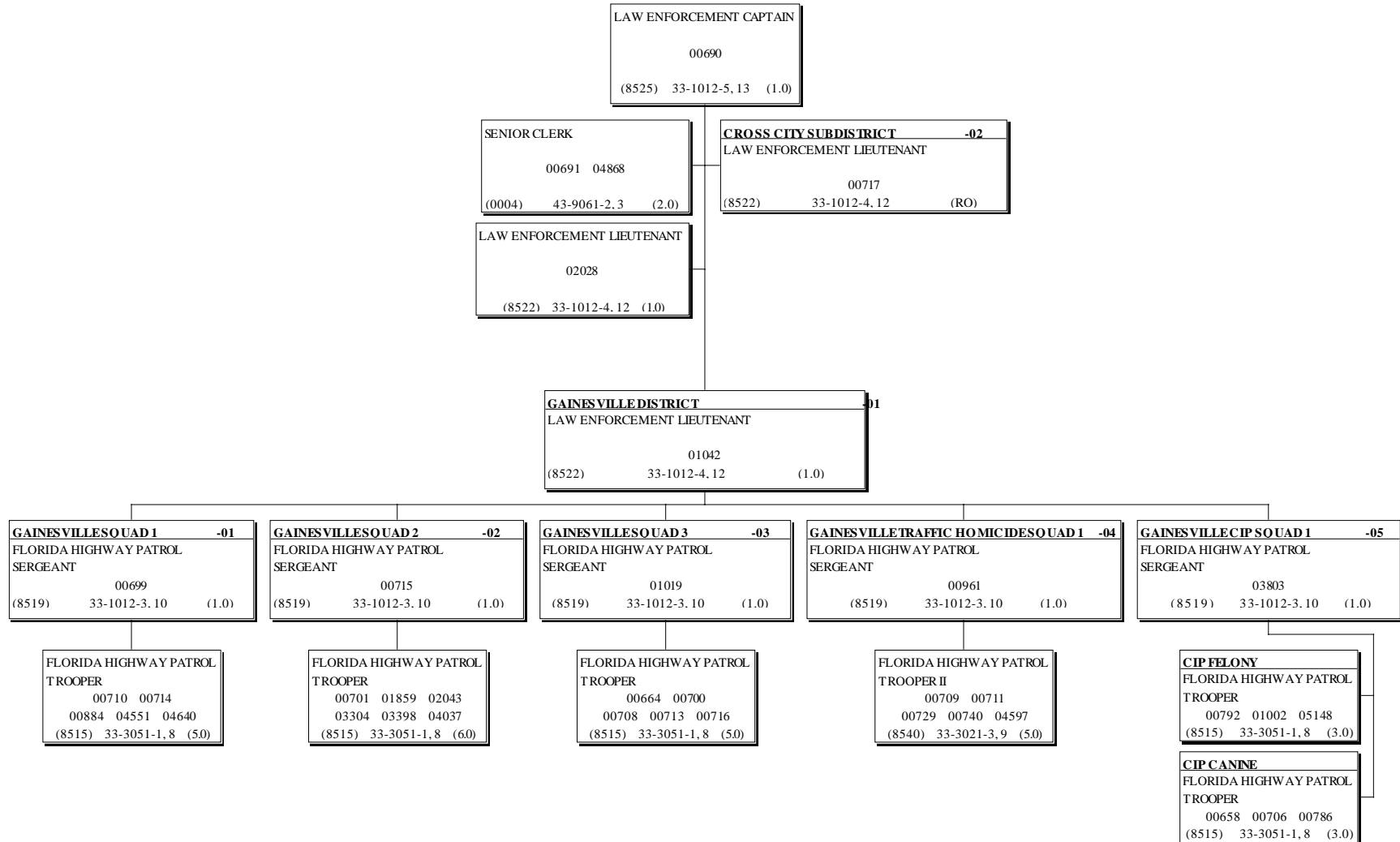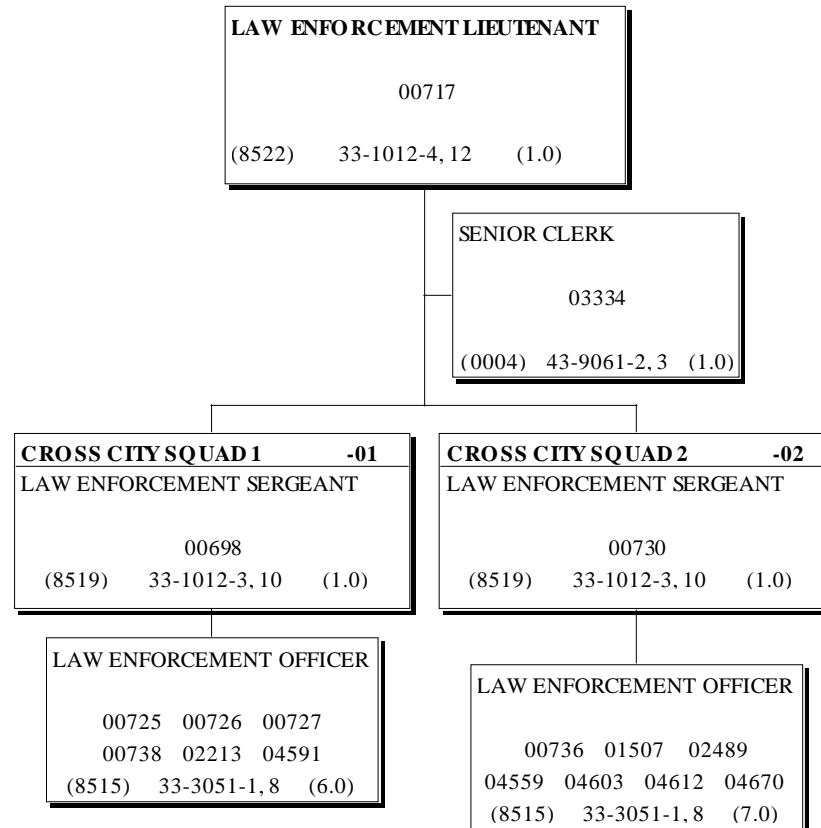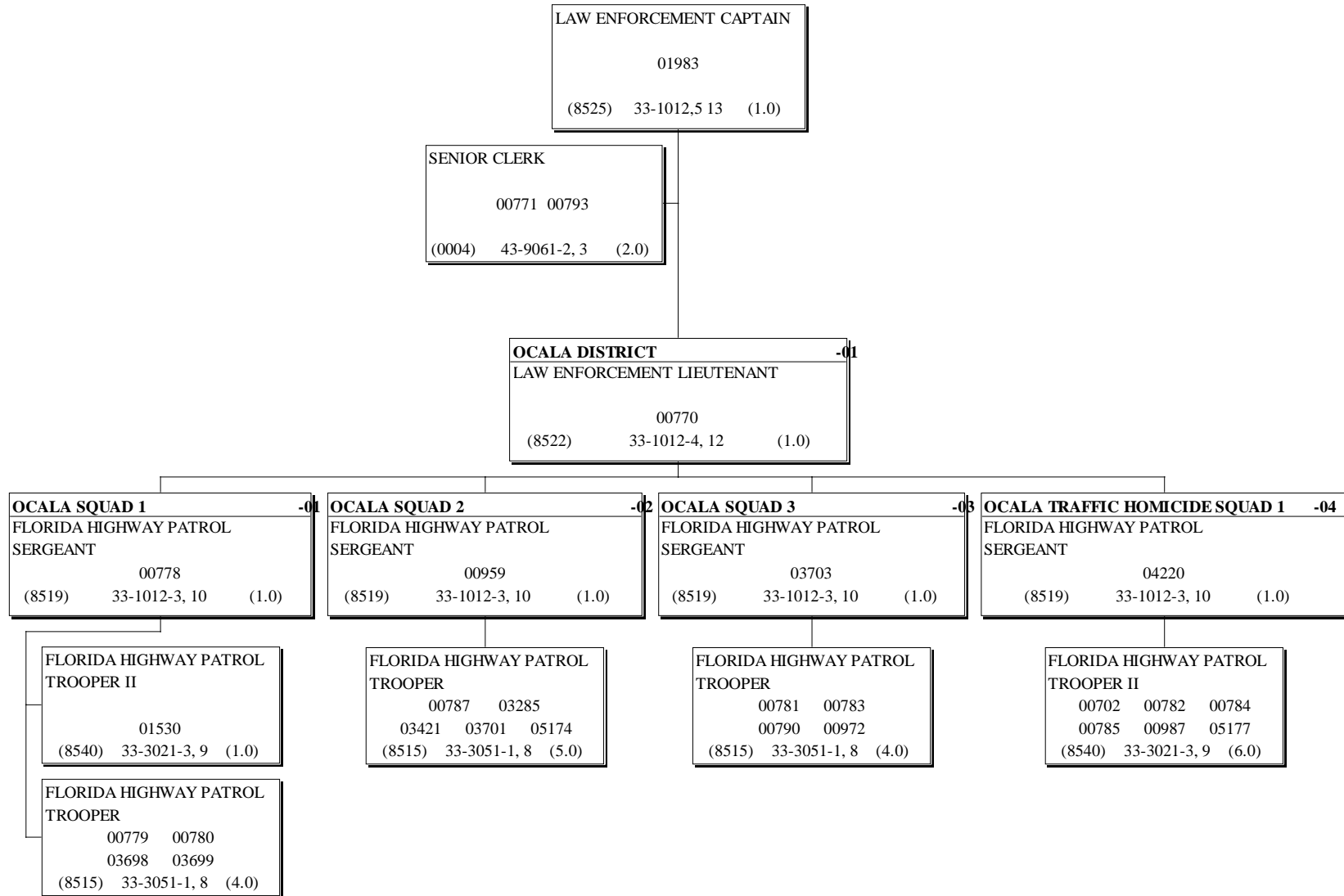(8515)   33-3051-1, 8   (1.0)

FHP TROOP K

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL,
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP D / ORLANDO DISTRICT 1, LEESBURG SUBDISTRICT

DATE: 04/01/09
SEQUENCE: 7610-02-02-02-01-02
OED:_____
NUMBER OF POSITIONS: 18
NUMBER OF fte'S: 18.0

```
                        ┌──────────────────────────────┐
                        │ LAW ENFORCEMENT LIEUTENANT    │
                        │                               │
                        │           01365               │
                        │                               │
                        │  (8522)  33-1012-4, 12  (1.0) │
                        └──────────────────────────────┘

        ┌──────────────────────────────┐
        │ SENIOR CLERK                  │
        │                               │
        │        01383   04866          │
        │                               │
        │  (0004)  43-9061-2, 3  (2.0)  │
        └──────────────────────────────┘
```

LEESBURG SQUAD 1 -0	LEESBURG TRAFFIC HOMICIDE SQUAD 1 -02
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
01379	00906
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER
01374 01378 01380 01381 01384 01921	01914
(8515) 33-3051-1, 8 (6.0)	(8515) 33-3051-1, 8 (1.0)

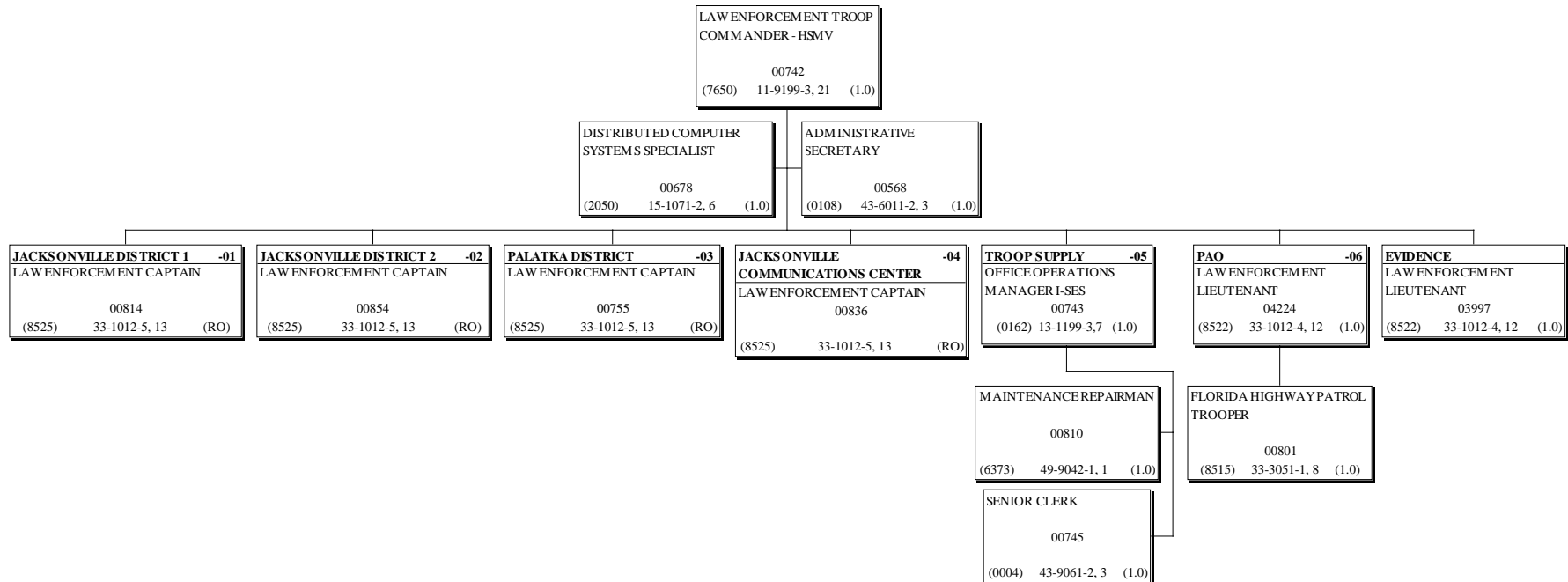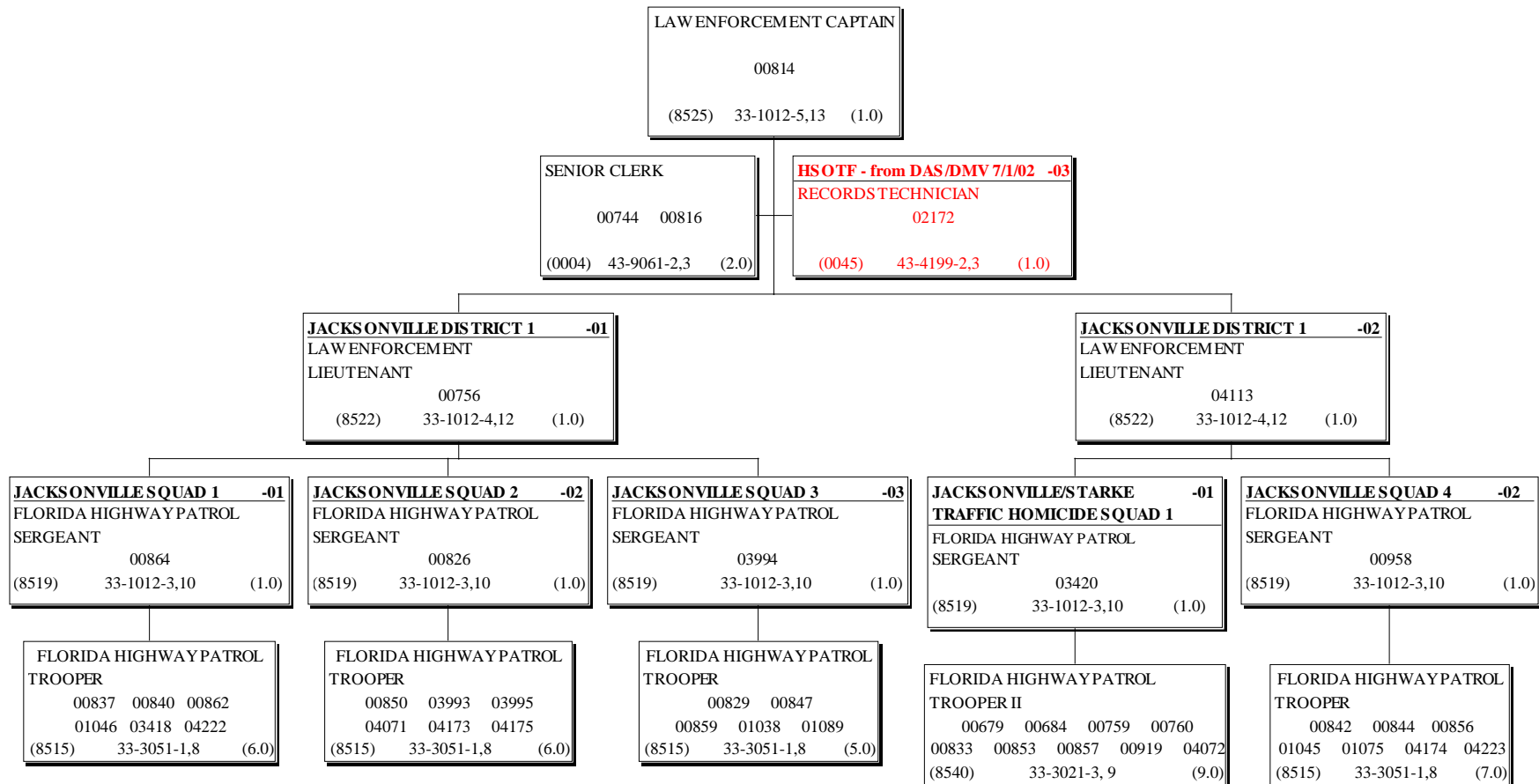| FLORIDA HIGHWAY PATROL TROOPER II	FLORIDA HIGHWAY PATROL TROOPER II
01377	01061 01372 01373 01376 01410
(8540) 33-3021-3, 9 (1.0)	(8540) 33-3021-3, 9 (5.0)

FHP TROOP D

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP D / ORLANDO COMMUNICATIONS CENTER

DATE: 04/01/09
SEQUENCE: 7610-02-02-02-05
OED: _____
NUMBER OF POSITIONS: 50
NUMBER OF FTE'S: 49.50

LAW ENFORCEMENT CAPTAIN
01304
(8525)   33-1012-5, 13   (1.0)

DISTRIBUTED COMPUTER
SYSTEMS SPECIALIST
03337
(2050)   15-1071-2, 6   (1.0)

ORLANDO COMMUNICATIONS   -02
CENTER
TELECOMMUNICATIONS
SPECIALIST III
01448
(2035)   15-1081-2, 6   (1.0)

COMMUNICATION CENTER   -01
SHIFT COMMANDER
LAW ENFORCEMENT LIEUTENANT
01474
(8522)   33-1012-4, 12   (1.0)

COMMUNICATIONS UNIT 1   -01
DUTY OFFICER SUPERVISOR - SES
01369
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 2   -02
DUTY OFFICER SUPERVISOR - SES
01388
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 3   -03
DUTY OFFICER SUPERVISOR - SES
01418
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 4   -04
DUTY OFFICER SUPERVISOR - SES
01444
(8411)   33-1099-3, 7   (1.0)

REGIONAL DUTY OFFICER
00201#
00657* 01367 01390
01407 01438 01926
(8407)   33-9099-2, 6   (6.50)

REGIONAL DUTY OFFICER
01283
01357 01368 01391
01419 01420 01928
(8407)   33-9099-2, 6   (7.0)

REGIONAL DUTY OFFICER
00581
01280 01282 01284
01389 01392 01446
(8407)   33-9099-2, 6   (7.0)

REGIONAL DUTY OFFICER
01281
01286 01370 01437
01439 01447 04093
(8407)   33-9099-2, 6   (7.0)

COMMUNICATIONS UNIT 5   -05
DUTY OFFICER SUPERVISOR - SES
01941
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 6 (GR)   -06
DUTY OFFICER SUPERVISOR - SES
04466
(8411)   33-1099-3, 7   (1.0)

REGIONAL DUTY OFFICER
00528 00632 01355
01371 01445 05065
(8407)   33-9099-2, 6   (6.0)

HSOTF - from FDLE 7/1/03   -01
REGIONAL DUTY OFFICER
05217 05223
05261 05268 05273
(8407)   33-9099-2, 6   (5.0)

COMMUNICATIONS UNIT 6   -02
REGIONAL DUTY OFFICER
03268
(8407)   33-9099-2, 6   (1.0)

= FTE 0.50
* = Shared Position

FHP TROOP D

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
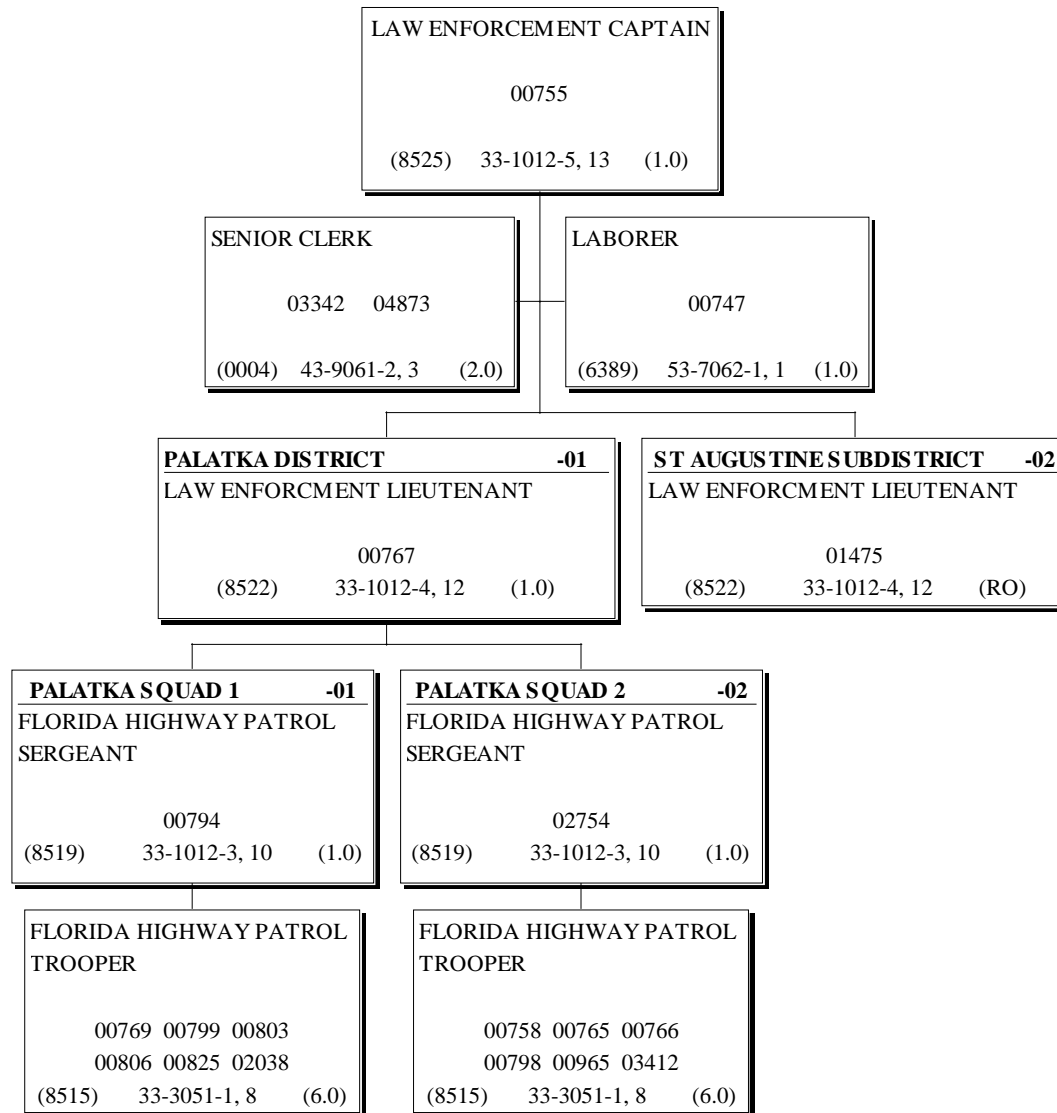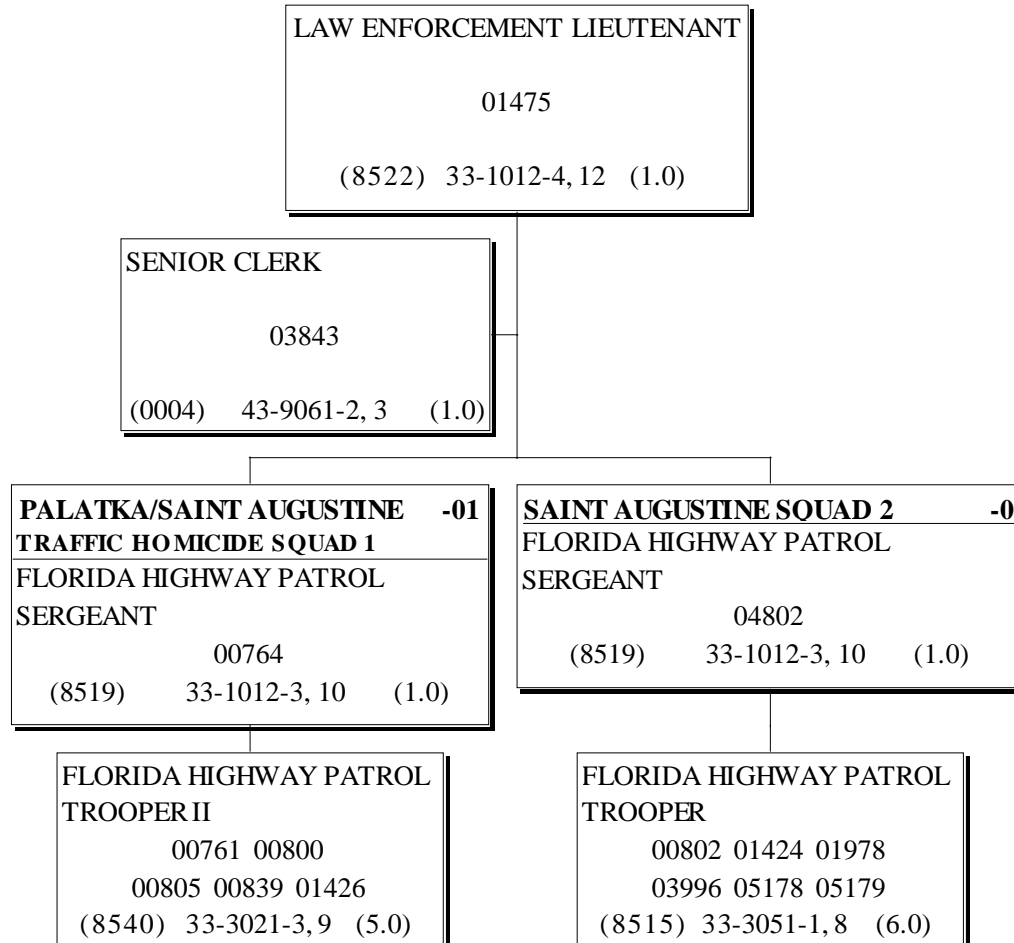**PATROL OPERATIONS COMMAND, CENTRAL REGION**
TROOP D / COCOA DISTRICT

DATE: 04/01/09
SEQUENCE: 7610-02-02-02-03
OED:_____
NUMBER OF POSITIONS: 37
NUMBER OF fte'S: 37

LAW ENFORCEMENT CAPTAIN

01441
(8525) 33-1012-5, 13 (1.0)

SENIOR CLERK

00536 01442
(0004) 43-9061-2, 3 (2.0)

COCOA DISTRICT   -01
LAW ENFORCEMENT LIEUTENANT

01057
(8522) 33-1012-4, 12 (1.0)

COCOA DISTRICT   -02
LAW ENFORCEMENT LIEUTENANT

01294
(8522) 33-1012-4, 12 (1.0)

COCOA SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
01451
(8519) 33-1012-3, 10 (1.0)

COCOA TRAFFIC HOMICIDE SQUAD 1 -02
FLORIDA HIGHWAY PATROL
SERGEANT
01450
(8519) 33-1012-3, 10 (1.0)

COCOA SQUAD 2   -01
FLORIDA HIGHWAY PATROL
SERGEANT
01346
(8519) 33-1012-3, 10 (1.0)

COCOA SQUAD 3   -02
FLORIDA HIGHWAY PATROL
SERGEANT
04797
(8519) 33-1012-3, 10 (1.0)

TROOP D CIP SQUAD 1   -03
FLORIDA HIGHWAY PATROL
SERGEANT
01310
(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01452 01464 01472
01473 03406 04989
(8515) 33-3051-1, 8 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER II
01326 01453 01455
01457 01461 01480
(8540) 33-3021-3, 9 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01460 01465 01467
01468 01471 05159
(8515) 33-3051-1, 8 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01459 01463
01469 03296 04761
(8515) 33-3051-1, 8 (5.0)

CIP CANINE
FLORIDA HIGHWAY PATROL
TROOPER
00986 01466
(8515) 33-3051-1, 8 (2.0)

CIP FELONY
FLORIDA HIGHWAY PATROL
TROOPER
01462 05162
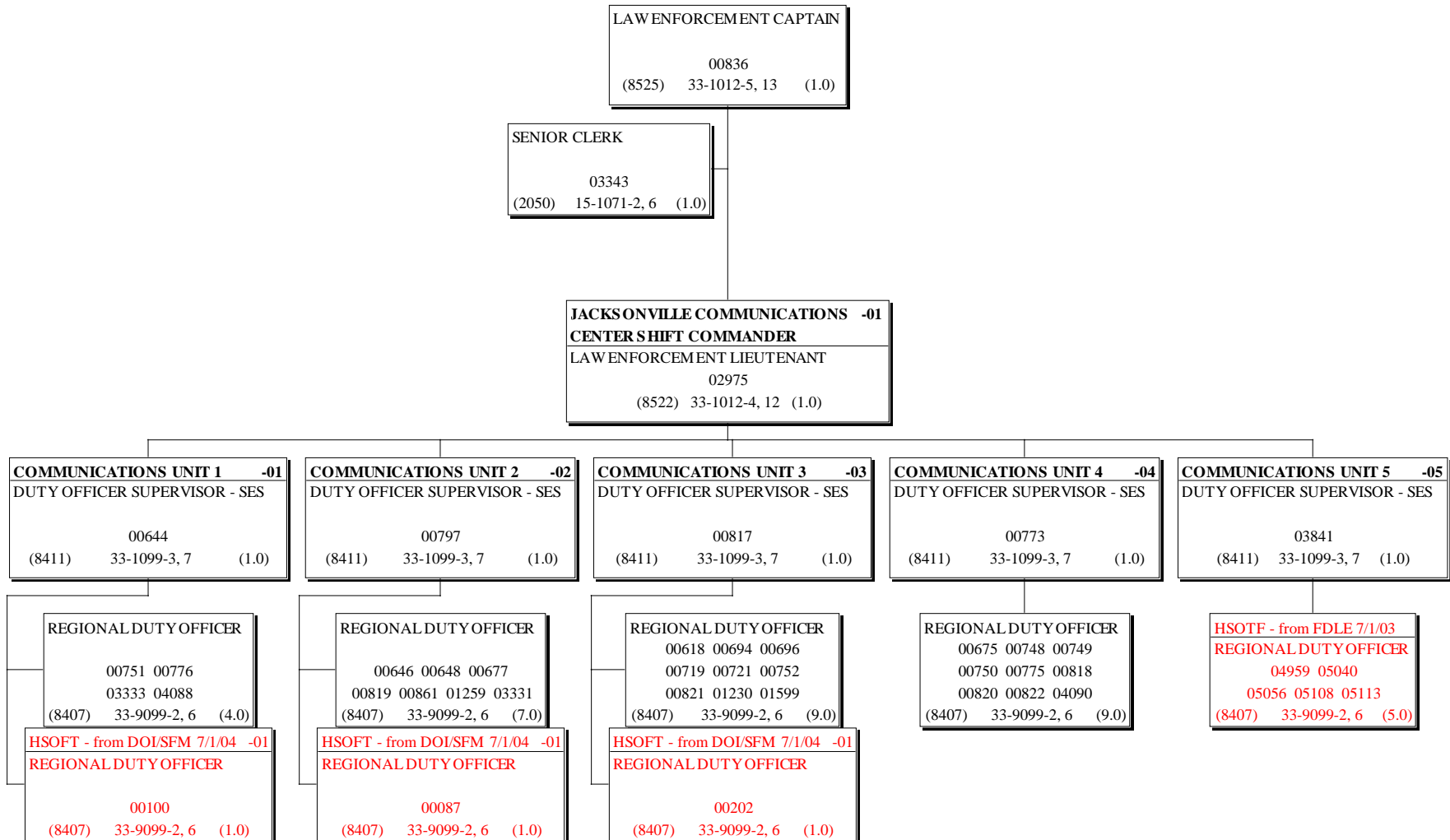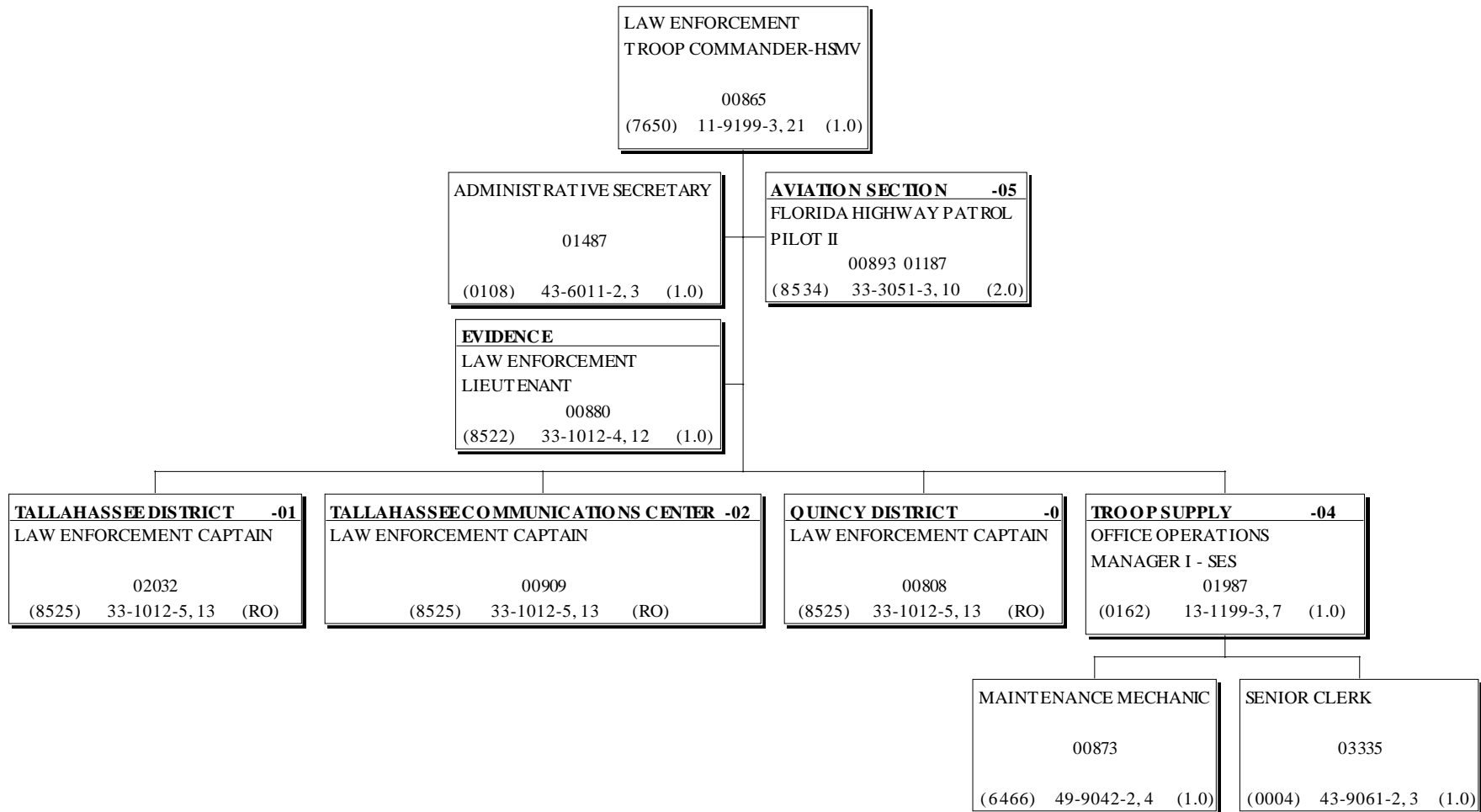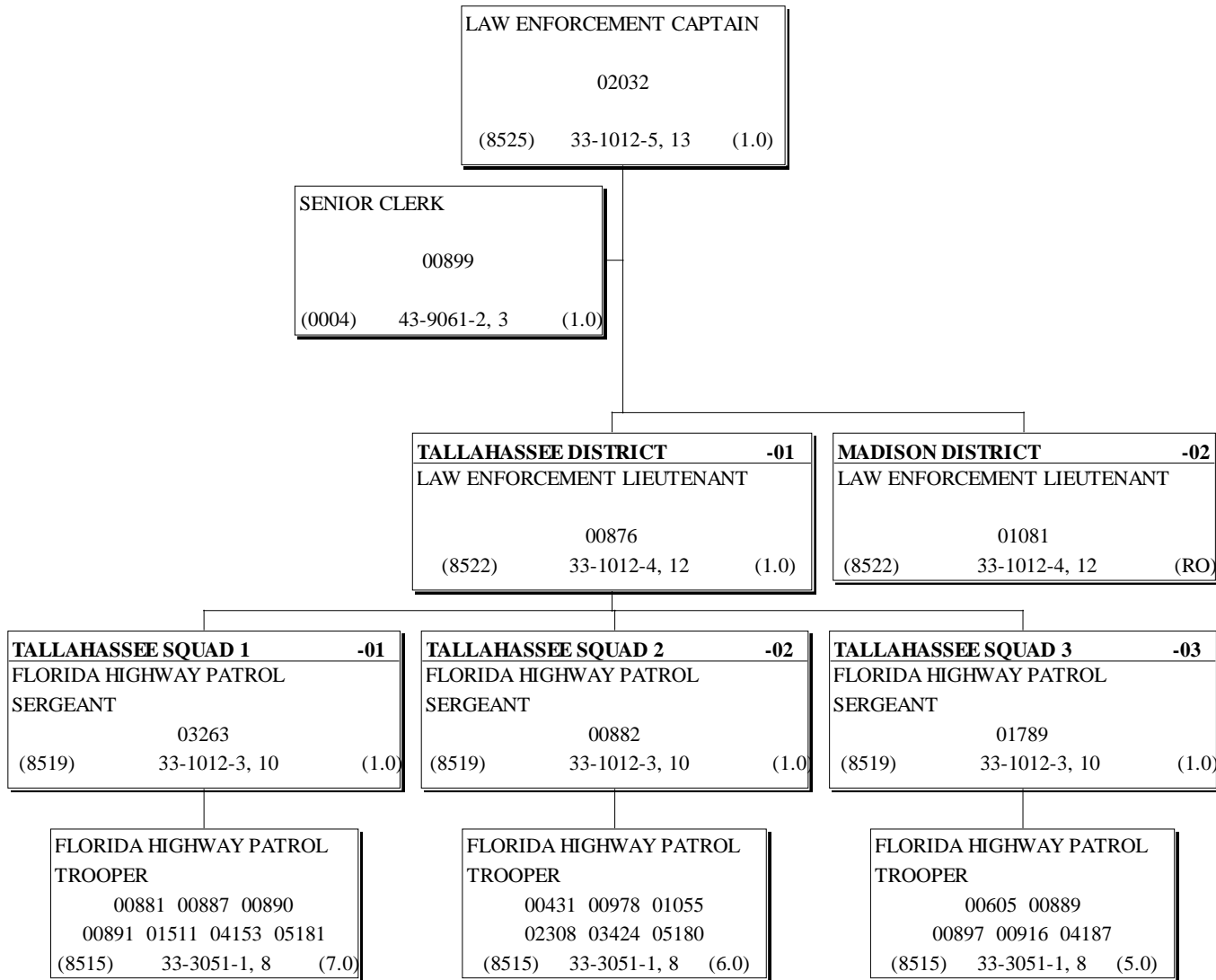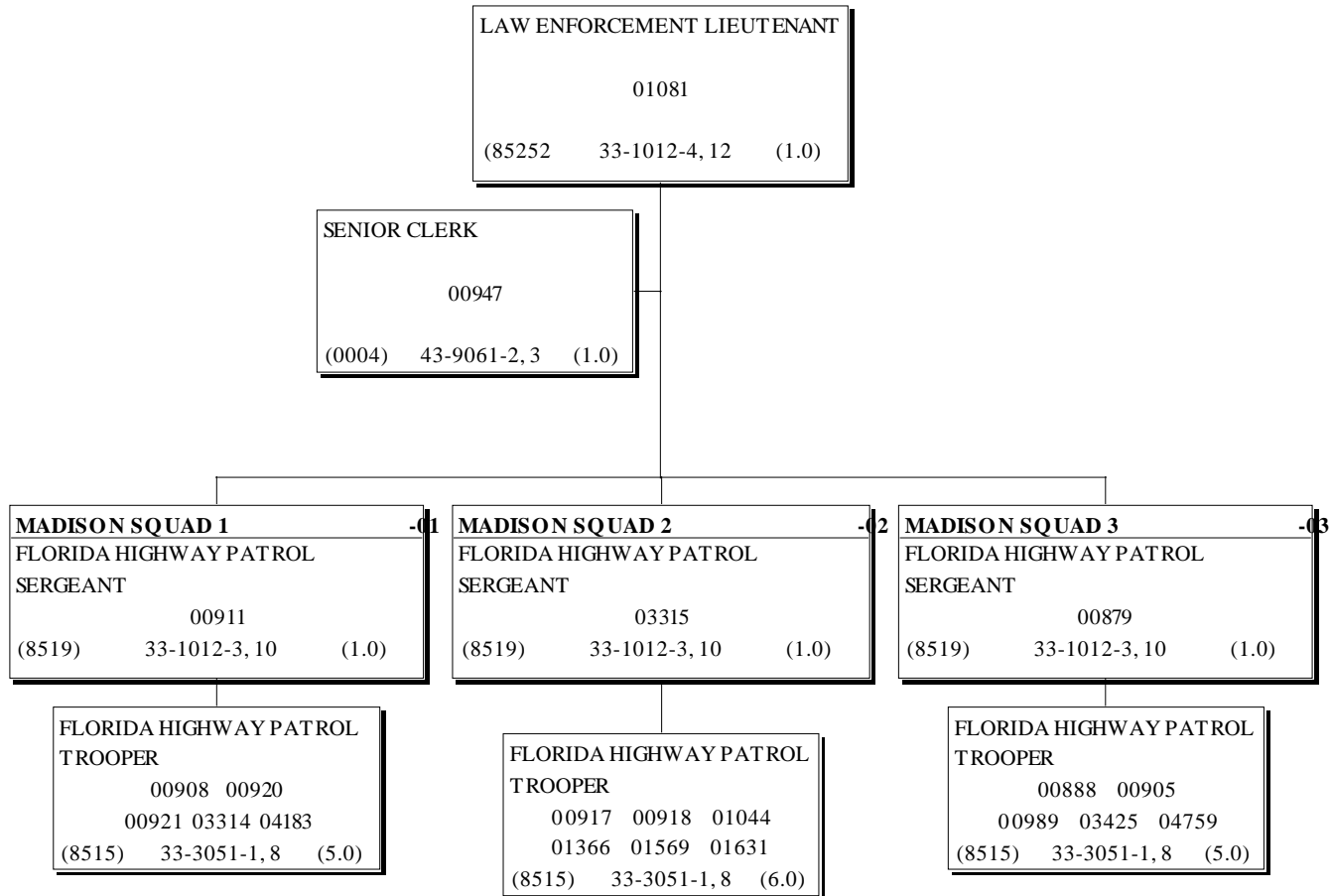(8515) 33-3051-1, 8 (2.0)

FHP TROOP D

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP D / DELAND DISTRICT

DATE: 04/02/09
SEQUENCE: 7610-02-02-02-04
OED:_____
NUMBER OF POSITIONS: 47
NUMBER OF fte'S: 47.0

LAW ENFORCEMENT CAPTAIN

01385

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

01387 03338

(0004)   43-9061-2, 3   (2.0)

DELAND DISTRICT   **-0**
LAW ENFORCEMENT LIEUTENANT

00994

(8522)   33-1012-4, 12   (RO)

HS 0TF - from DAS/dmv 7/1/02   **-04**
(COURT LIASON)

RECORDS TECHNICIAN
04661

(0045)   43-4199-2, 3   (1.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR

01308 01386
(0093)   43-9022-2,3   (2.0)

DELAND DISTRICT   **-0**
LAW ENFORCEMENT LIEUTENANT

01751

(8522)   33-1012-4, 12   (1.0)

DELAND SQUAD 1   **-01**
FLORIDA HIGHWAY PATROL
SERGEANT
01393
(8519)   33-1012-3, 10   (1.0)

DELAND SQUAD 2   **-02**
FLORIDA HIGHWAY PATROL
SERGEANT
03403
(8519)   33-1012-3, 10   (1.0)

DELAND SQUAD 3   **-03**
FLORIDA HIGHWAY PATROL
SERGEANT
01417
(8519)   33-1012-3, 10   (1.0)

DELAND SQUAD 4   **-04**
FLORIDA HIGHWAY PATROL
SERGEANT
01411
(8519)   33-1012-3, 10   (1.0)

DELAND SQUAD 5   **-05**
FLORIDA HIGHWAY PATROL
SERGEANT
04757
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01425 01433 03036
03074 04770 05158
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01064 01297 01432
03680 04771
(8515)   33-3051-1, 8   (5.0)

FLORIDA HIGHWAY PATROL
TROOPER
01395 01412 01423
01454 03295 04767
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER II

01396
(8540) 33-3021-3, 9   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01398 01406 01414 01415
01434 01644 04765 04987
(8515)   33-3051-1, 8   (8.0)

FLORIDA HIGHWAY PATROL
TROOPER
00974 01394 01403
01408 03393 03404
04196 04988 05163
(8515)   33-3051-1, 8   (9.0)

DATE: 04/01/09
SEQUENCE: 7610-02-02-02-04-03
OED: _____ .
NUMBER OF POSITIONS: 32
NUMBER OF fte'S: 32.0

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LAW ENFORCEMENT LIEUTENANT

          00994
(8522)    33-1012-4, 12    (1.0)
```

```
DELAND TRAFFIC HOMICIDE    -01
SQUAD 1
FLORIDA HIGHWAY PATROL
SERGEANT
          01413
(8519)    33-1012-3, 10    (1.0)
```

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HSOTF - I-4 SQUAD 1    -02
FLORIDA HIGHWAY PATROL
SERGEANT
          02336
(8519)    33-1012-3, 10    (1.0)
```

```
HSOTF - I-4 SQUAD 2    -03
FLORIDA HIGHWAY PATROL
SERGEANT
          02327
(8519)    33-1012-3, 10    (1.0)
```

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HSOTF - I-4 SQUAD 3    -04
FLORIDA HIGHWAY PATROL
SERGEANT
          02326
(8519)    33-1012-3, 10    (1.0)
```

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FLORIDA HIGHWAY PATROL
TROOPER II
     01303 01382 01402
     01404 01405 01422
     01429 01430 01436
(8540)    33-3021-3, 9    (9.0)
```

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HSOTF - I-4
FLORIDA HIGHWAY
PATROL TROOPER
     00088 00485 02017
     02258 02283 02288
(8515)    33-3051-1, 8    (6.0)
```

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HSOTF - I-4
FLORIDA HIGHWAY
PATROL TROOPER
     00070 00712 02973
     02998 03344 04388
(8515)    33-3051-1, 8    (6.0)
```

```
HSOTF - I-4
FLORIDA HIGHWAY
PATROL TROOPER
     00017 00210 02319
     02343 03901 05111
(8515)    33-3051-1, 8    (6.0)
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FHPTROOP D

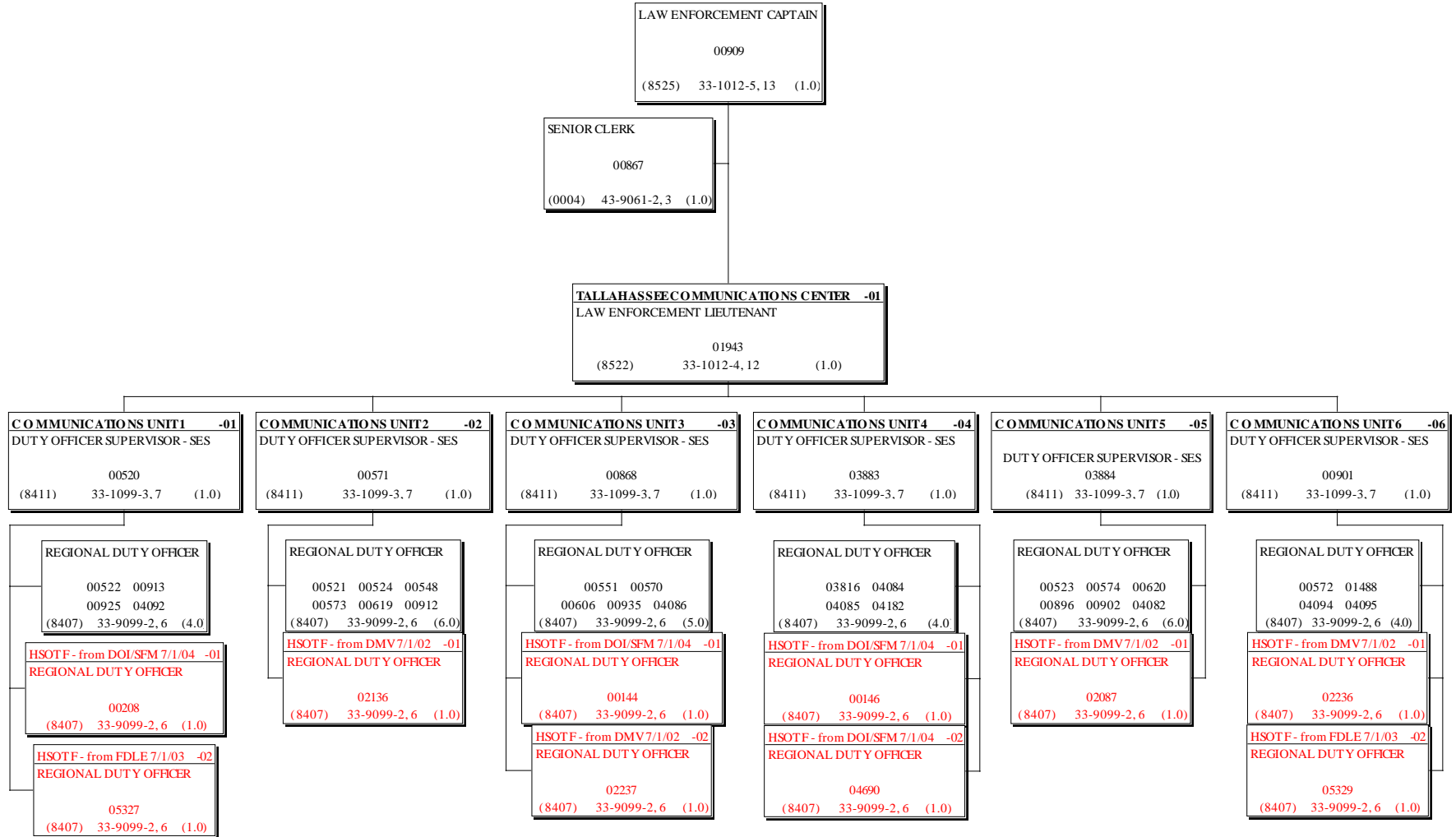# DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP K / TURNPIKE / ORLANDO HEADQUARTERS

LAW ENFORCEMENT TROOP
COMMANDER-HSMV

01808
(7650)   11-9199-3, 21   (1.0)

ADMINISTRATIVE SECRETARY

01813

(0108)   43-6011-2, 3   (1.0)

SENIOR CLERK

03355

(0004)   43-9061-2, 3   (1.0)

PAO   **-06**
FLORIDA HIGHWAY PATROL
SERGEANT
05186
(8519)   33-1012-3, 10   (1.0)

TRAINING   **-07**
LAW ENFORCEMENT LIEUTENANT

01810
(8522)   33-1012-4, 12   (1.0)

FLORIDA HIGHWAY PATROL
PILOT I

01812
(8532)   33-3051-2, 9   (1.0)

WEST PALM BEACH DISTRICT   -01
LAW ENFORCEMENT CAPTAIN

01809
(8525) 33-1012-5, 13   (RO)

MIAMI DISTRICT   -02
LAW ENFORCEMENT CAPTAIN

01826
(8525) 33-1012-5, 13   (RO)

ORLANDO DISTRICT   -03
LAW ENFORCEMENT CAPTAIN

01922
(8525) 33-1012-5, 13   (RO)

LAKE WORTH COMMUNICATIONS CENTER -04
LAW ENFORCEMENT CAPTAIN

03793
(8525) 33-1012-5, 13   (RO)

TROOP SUPPLY   -05
OFFICE OPERATIONS
MANAGER I-SES
01815
(0162) 13-1199-3,7 (1.0)

SENIOR CLERK

01924

(0004)   43-9061-2, 3   (1.0)

FHP TROOP K

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP K / TURNPIKE / WEST PALM BEACH DISTRICT

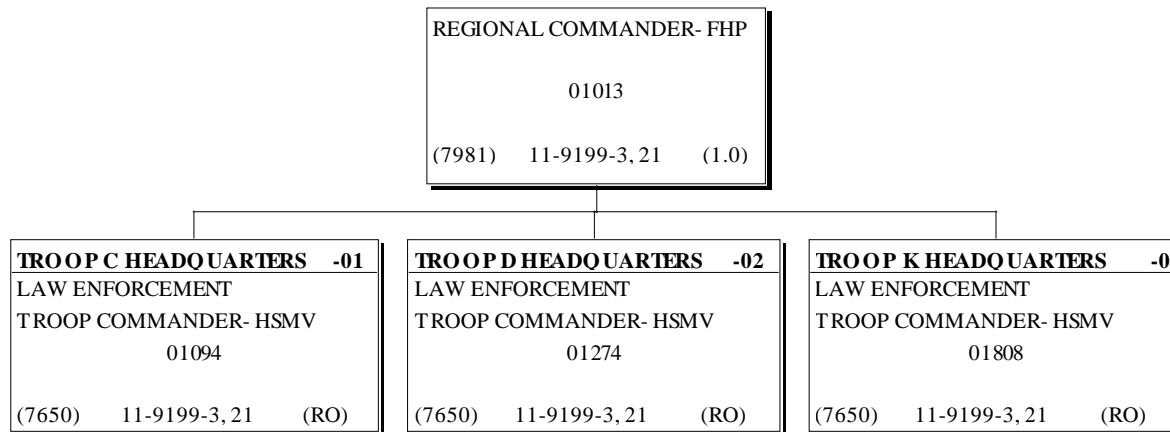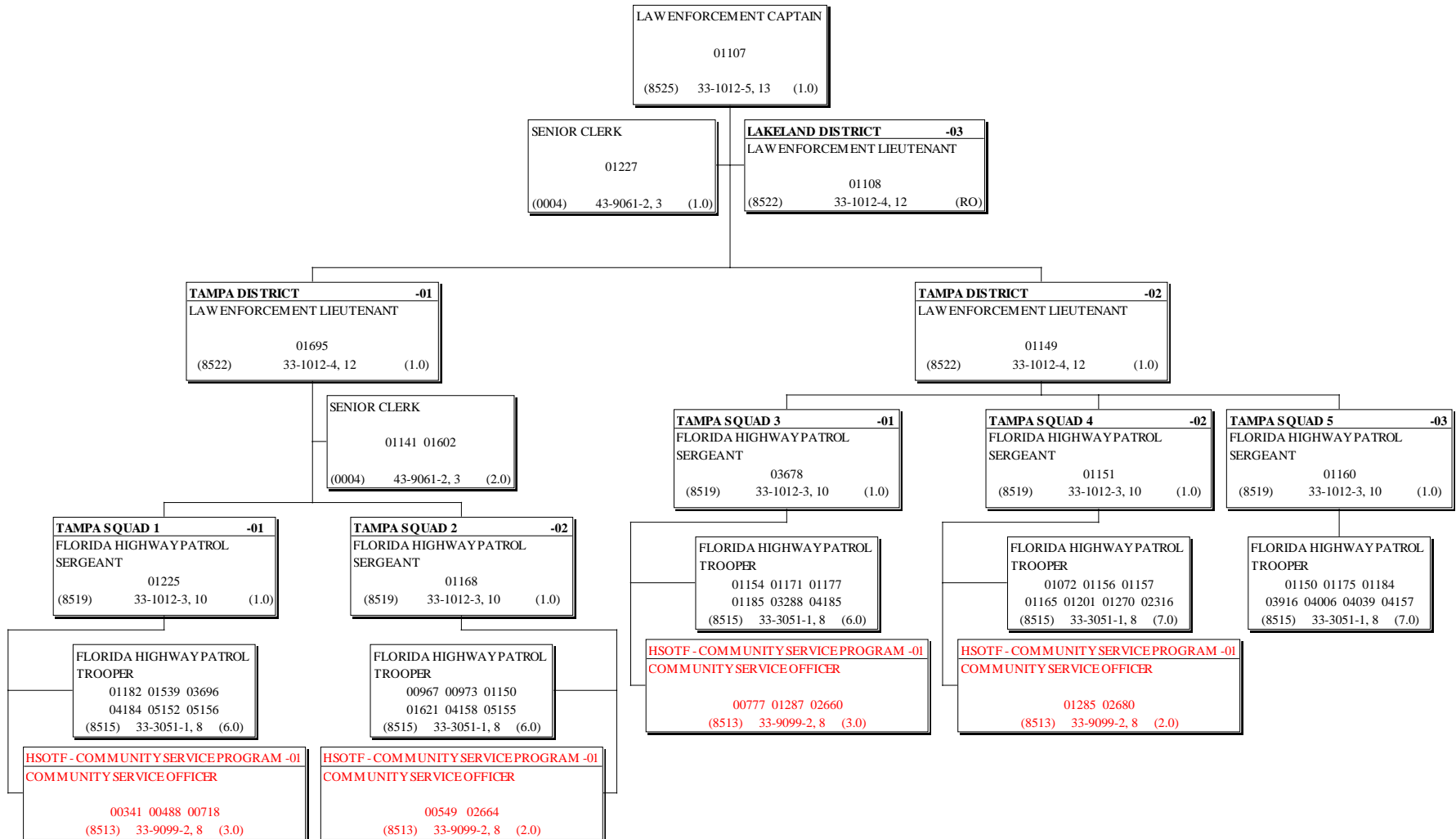DATE: 05/01/09)
SEQUENCE: 7610-02-02-03-01
OED: _____ .
NUMBER OF POSITIONS: 34
NUMBER OF fte'S: 34.0

```
                        LAW ENFORCEMENT CAPTAIN

                                01809

                        (8525)   33-1012-5, 13   (1.0)


        SENIOR CLERK                      MAINTENANCE MECHANIC

        01814 03354                              01816

    (0004)  43-9061-2, 3  (2.0)         (6466)  49-9042-1, 1  (1.0)


W PALM BCH DISTRICT              -01     FORT PIERCE DISTRICT           -02
LAW ENFORCEMENT LIEUTENANT              LAW ENFORCEMENT LIEUTENANT

            01863                                   01888
    (8522)   33-1012-4, 12   (1.0)      (8522)   33-1012-4, 12   (RO)


W PALM BCH SQUAD 1        -01   W PALM BCH SQUAD 2        -02   WPB TRAFFIC HOMICIDE SQUAD 1  -04
FLORIDA HIGHWAY PATROL         FLORIDA HIGHWAY PATROL         FLORIDA HIGHWAY PATROL
SERGEANT                       SERGEANT                       SERGEANT
        01891                          03321                          02430
(8519)  33-1012-3, 10  (1.0)   (8519)  33-1012-3, 10  (1.0)   (8519)  33-1012-3, 10   (1.


FLORIDA HIGHWAY PATROL    CIP FELONY            -01   FLORIDA HIGHWAY PATROL    CIP CANINE            -01   FLORIDA HIGHWAY PATROL
TROOPER                   FLORIDA HIGHWAY PATROL       TROOPER                   FLORIDA HIGHWAY PATROL       TROOPER II
01431 01864 01865 01867   TROOPER                      00980 01870 01875 03322   TROOPER                      00723 00871
01874 03729 03780 05183   02003 05182 05361            03777 03778 03779 04078   04194 05184                  00937 02920 03904
(8515)  33-3051-1, 8  (8.0)  (8515) 33-3051-1, 8 (3.0)  (8515) 33-3051-1, 8 (8.0)  (8515) 33-3051-1, 8 (2.0)  (8540) 33-3021-3, 9 (5.0)
```
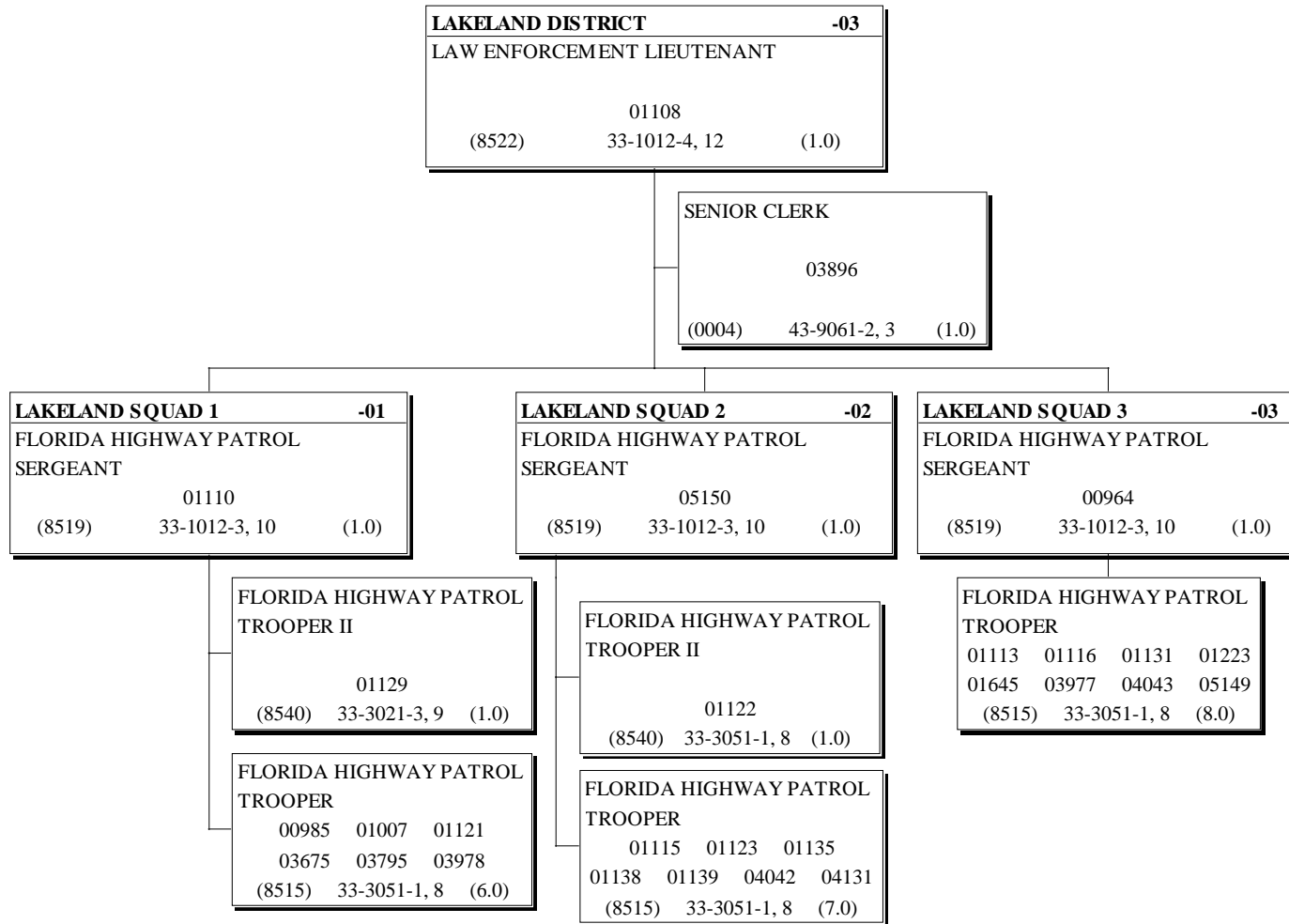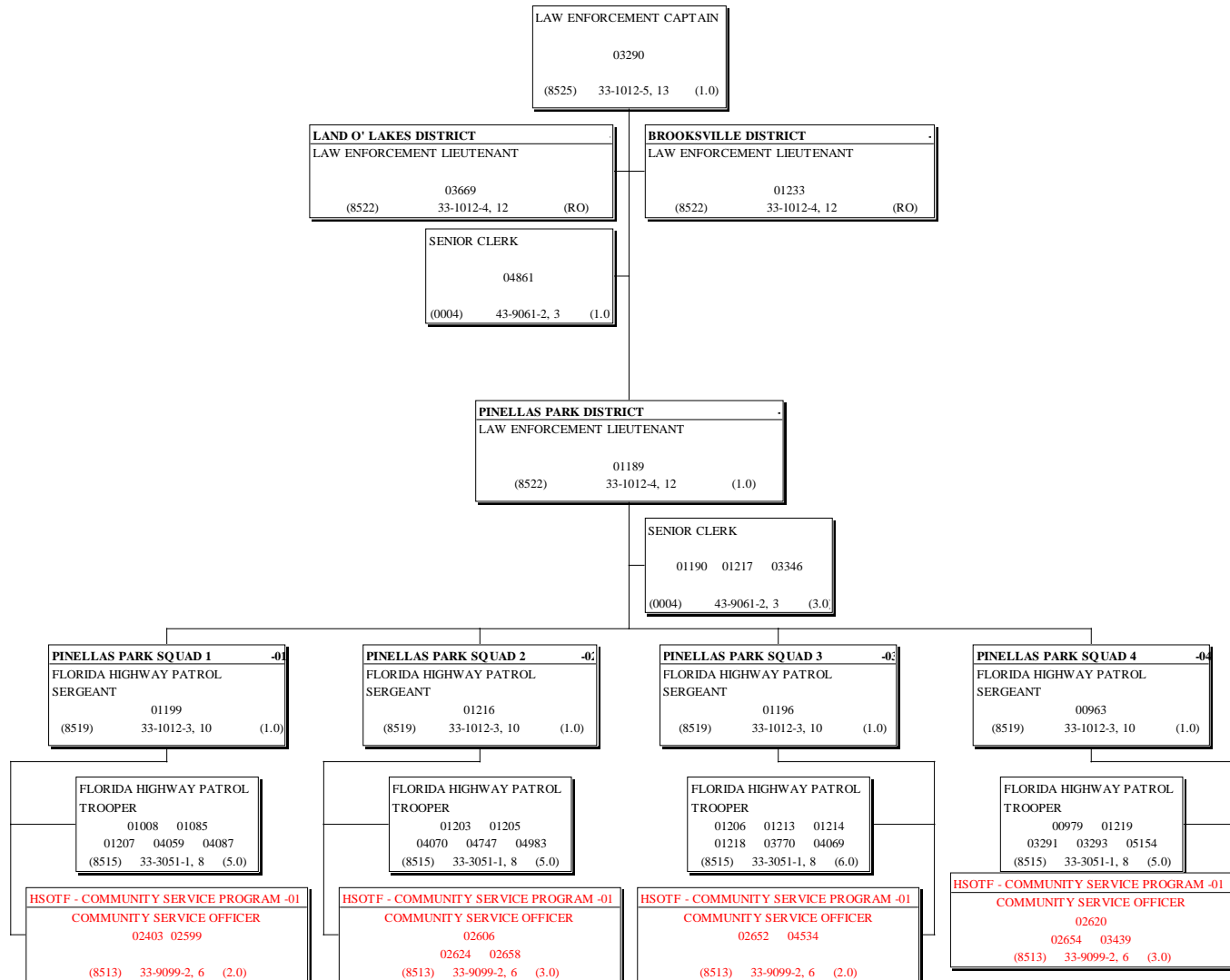
FHP TROOP K

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP K / TURNPIKE / FORT PIERCE SUB-DISTRICT

DATE: 05/22/09
SEQUENCE: 7610-02-02-03-01-02
OED: _____ .
NUMBER OF POSITIONS: 22
NUMBER OF fte'S: 22.0
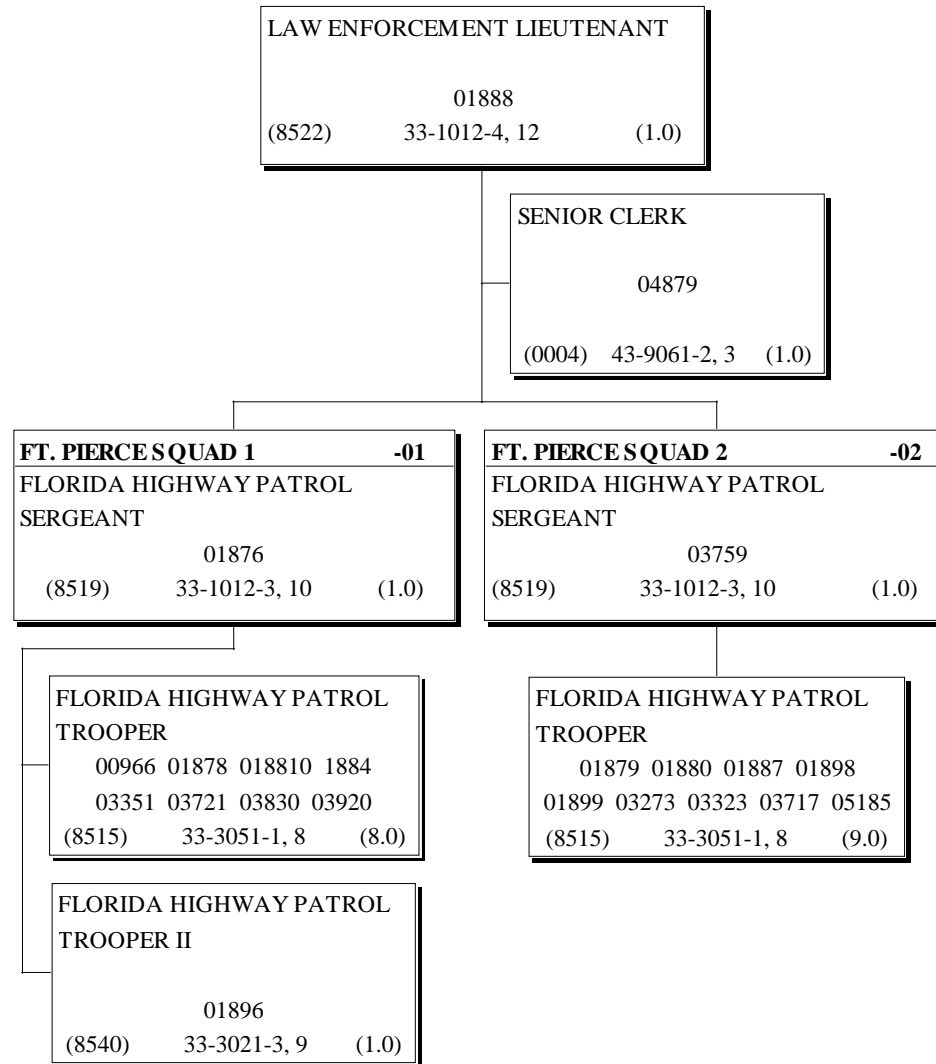
LAW ENFORCEMENT LIEUTENANT

01888

(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK

04879

(0004)   43-9061-2, 3   (1.0)

FT. PIERCE SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT

01876

(8519)   33-1012-3, 10   (1.0)

FT. PIERCE SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT

03759

(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
    00966 01878 018810 1884
    03351 03721 03830 03920
(8515)   33-3051-1, 8   (8.0)

FLORIDA HIGHWAY PATROL
TROOPER
    01879 01880 01887 01898
  01899 03273 03323 03717 05185
(8515)   33-3051-1, 8   (9.0)

FLORIDA HIGHWAY PATROL
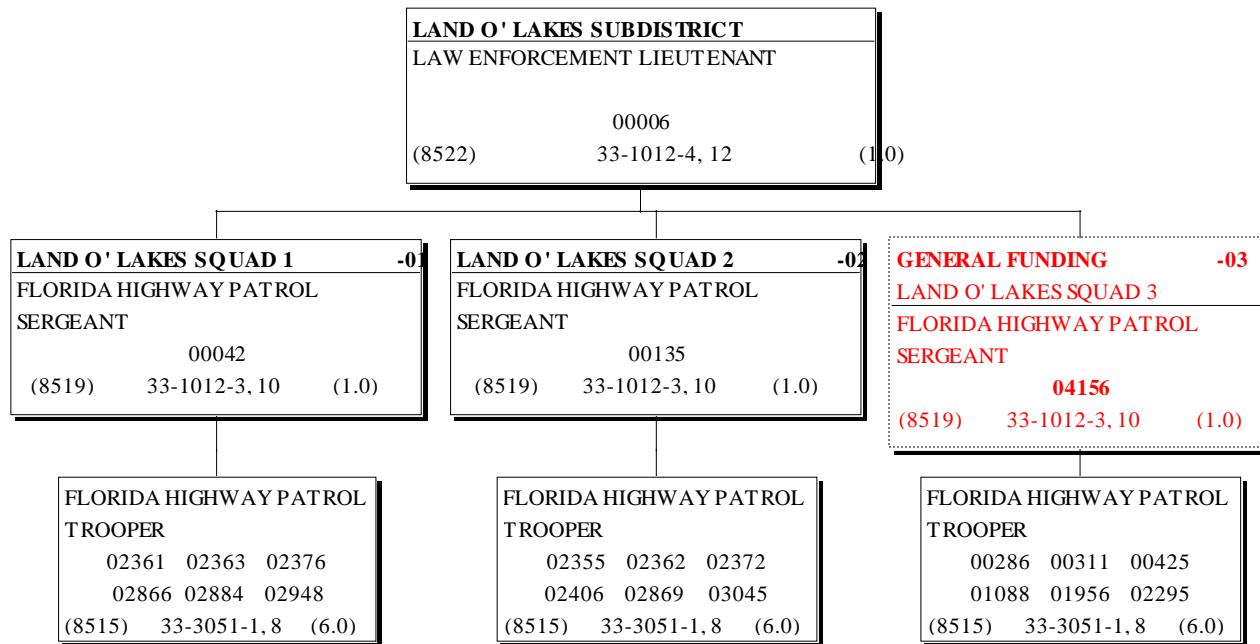TROOPER II

01896

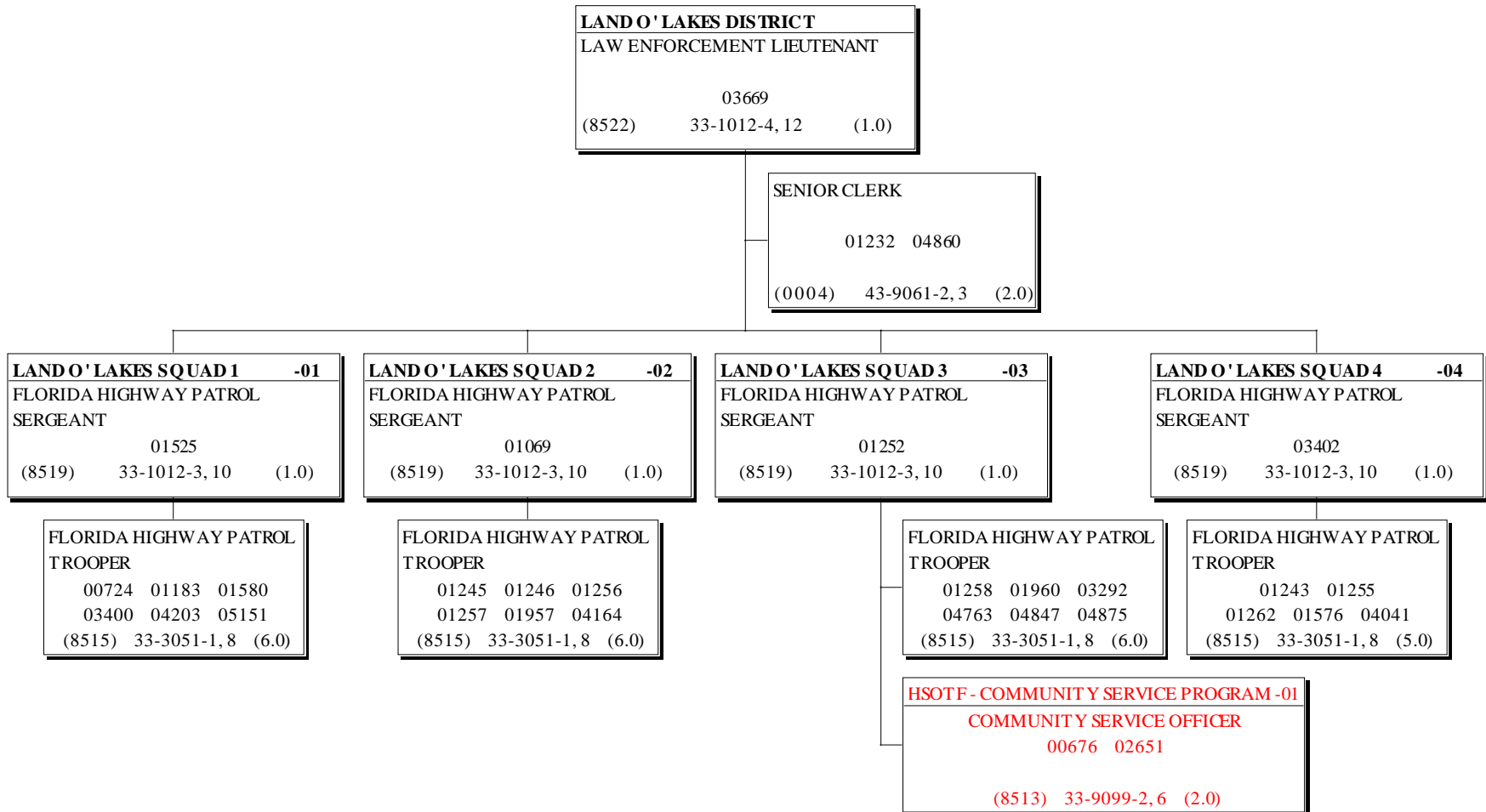(8540)   33-3021-3, 9   (1.0)

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP K / TURNPIKE / MIAMI DISTRICT

DATE: 05/01/09
SEQUENCE: 7610-02-02-03-02
OED:_____
NUMBER OF POSITIONS: 33
NUMBER OF fte'S: 33.0

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                          LAW ENFORCEMENT CAPTAIN

                                 01826

                          (8525)   33-1012-5, 13   (1.0)


          SENIOR CLERK                      LABORER

            01828  01829                      01840

          (0004)   43-9061-2, 3   (2.0)     (6389)   53-7062-1, 1   (1.0)


  MIAMI DISTRICT          -01        MIAMI DISTRICT          -03    PLANTATION SUBDISTRICT   -02
  LAW ENFORCEMENT LIEUTENANT         LAW ENFORCEMENT LIEUTENANT     LAW ENFORCEMENT LIEUTENANT

          01827                              05078                          03784
  (8522)   33-1012-4, 12   (1.0)    (8522)   33-1012-4, 12   (1.0)  (8522)   33-1012-4, 12   (RO)


 MIAMI SQUAD 1    -01    MIAMI SQUAD 2    -02    MIAMI TRAFFIC HOMICIDE SQUAD 1  -03   MIAMI SQUAD 3   -01
 FLORIDA HIGHWAY PATROL  FLORIDA HIGHWAY PATROL  FLORIDA HIGHWAY PATROL               FLORIDA HIGHWAY PATROL
 SERGEANT                SERGEANT                SERGEANT                             SERGEANT
       01841                  01892                    03765                               03786
 (8519)  33-1012-3, 10  (1.0)  (8519)  33-1012-3, 10  (1.0)  (8519)  33-1012-3, 10  (1.0)  (8519)  33-1012-3, 10  (1.0)


 FLORIDA HIGHWAY PATROL  FLORIDA HIGHWAY PATROL  FLORIDA HIGHWAY PATROL    FLORIDA HIGHWAY PATROL
 TROOPER                 TROOPER                 TROOPER II                TROOPER
   01833 01835 01848       01847 03720 03783       02447 02548              01832 01834 01836
   03782 03790 05187       03787 03788 04420       04517 04530 05342        01839 01843 03781
 (8515)  33-3051-1, 8  (6.0)  (8515)  33-3051-1, 8  (6.0)  (8540)  33-3021-3, 9  (5.0)  (8515)  33-3051-1, 8  (6.0)
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FHP TROOP K

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
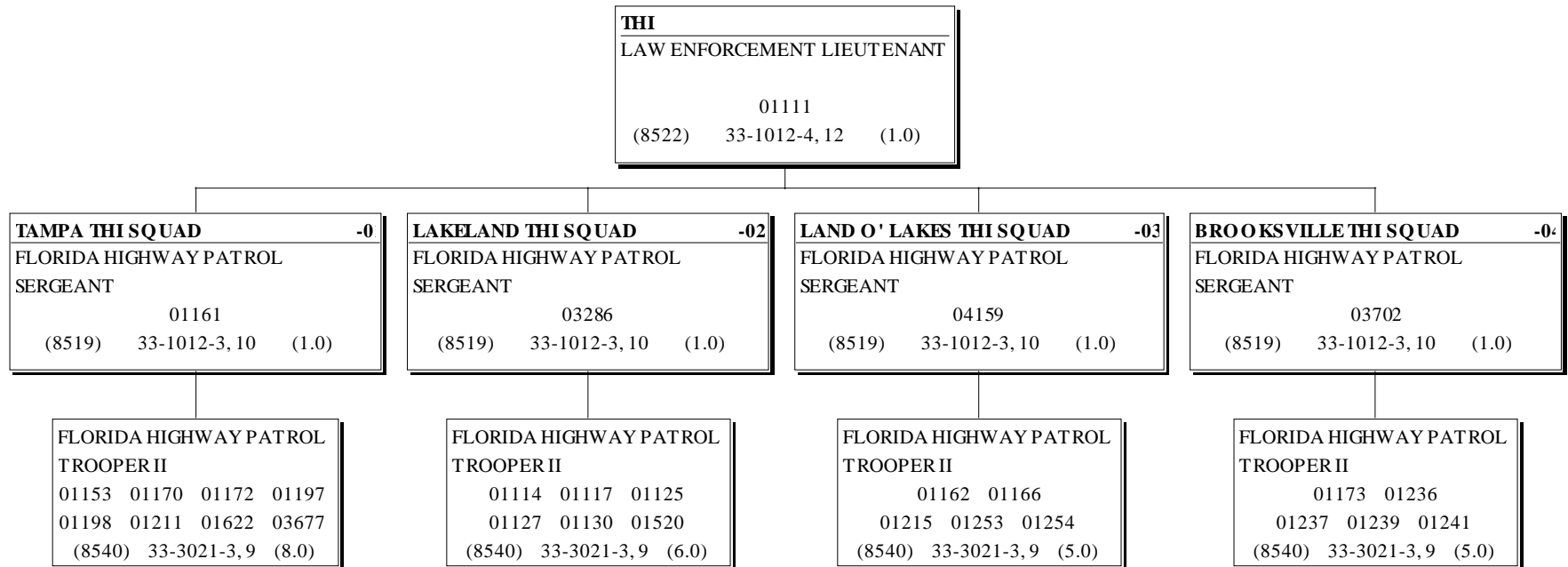**TROOP K / TURNPIKE / MIAMI DISTRICT**
PLANTATION SUBDISTRICT

DATE: 05/01/09
SEQUENCE: 7610-02-02-03-02-02
OED: _____
NUMBER OF POSITIONS: 25
NUMBER OF fte'S: 25.0
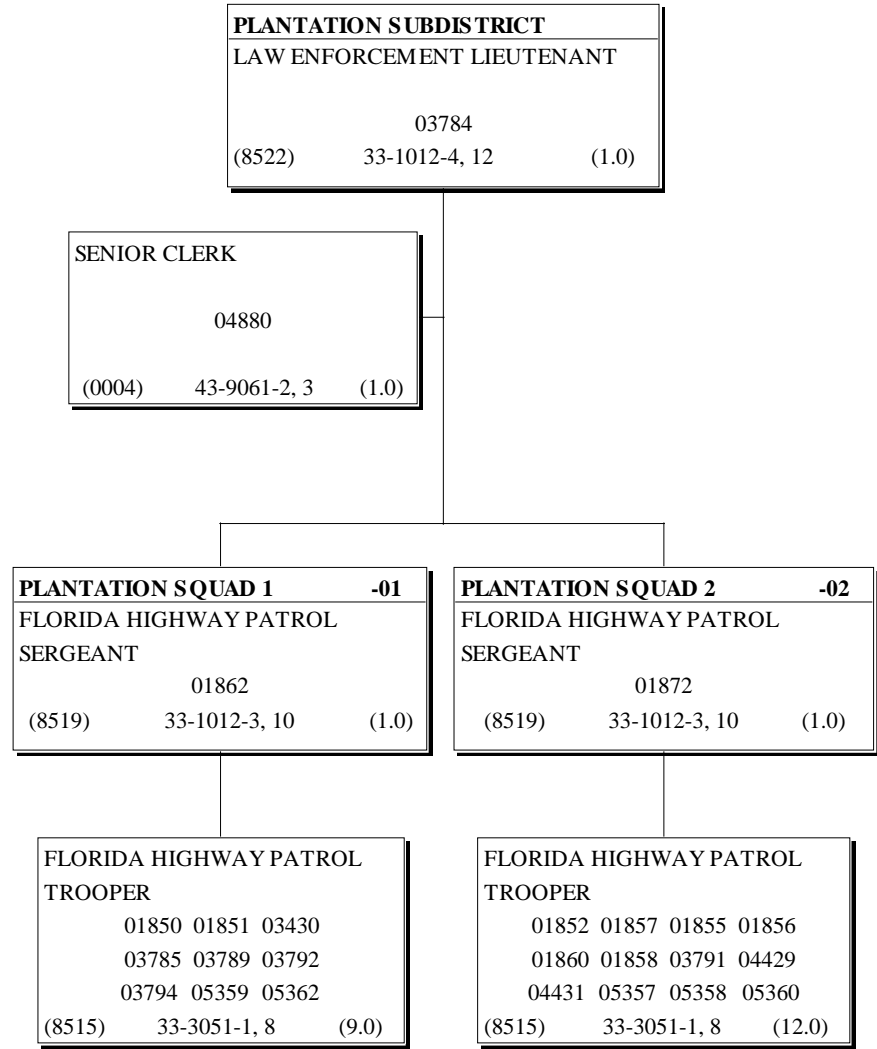
PLANTATION SUBDISTRICT
LAW ENFORCEMENT LIEUTENANT

03784
(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK

04880

(0004)   43-9061-2, 3   (1.0)

PLANTATION SQUAD 1   **-01**
FLORIDA HIGHWAY PATROL
SERGEANT
01862
(8519)   33-1012-3, 10   (1.0)

PLANTATION SQUAD 2   **-02**
FLORIDA HIGHWAY PATROL
SERGEANT
01872
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01850 01851 03430
03785 03789 03792
03794 05359 05362
(8515)   33-3051-1, 8   (9.0)

FLORIDA HIGHWAY PATROL
TROOPER
01852 01857 01855 01856
01860 01858 03791 04429
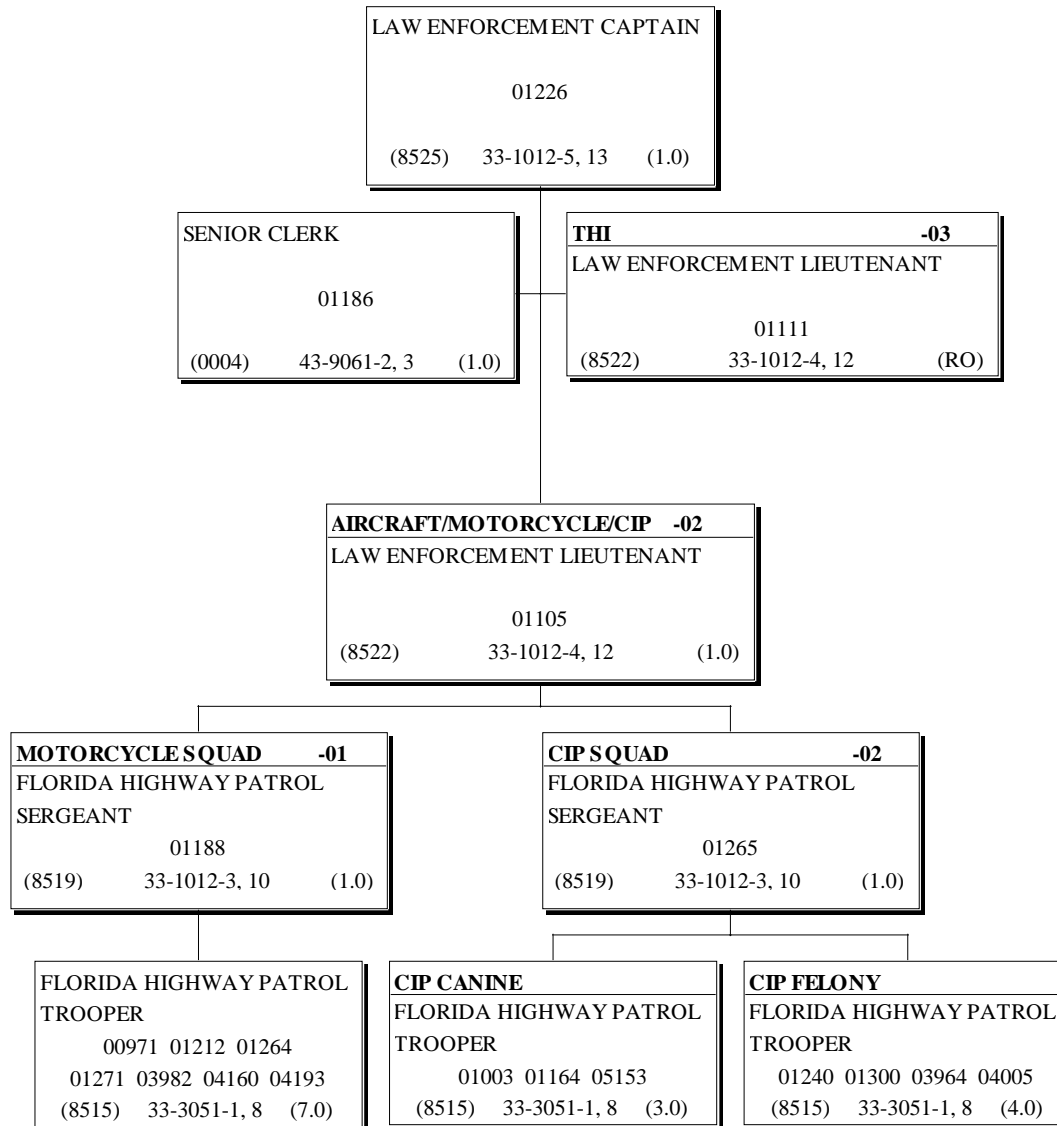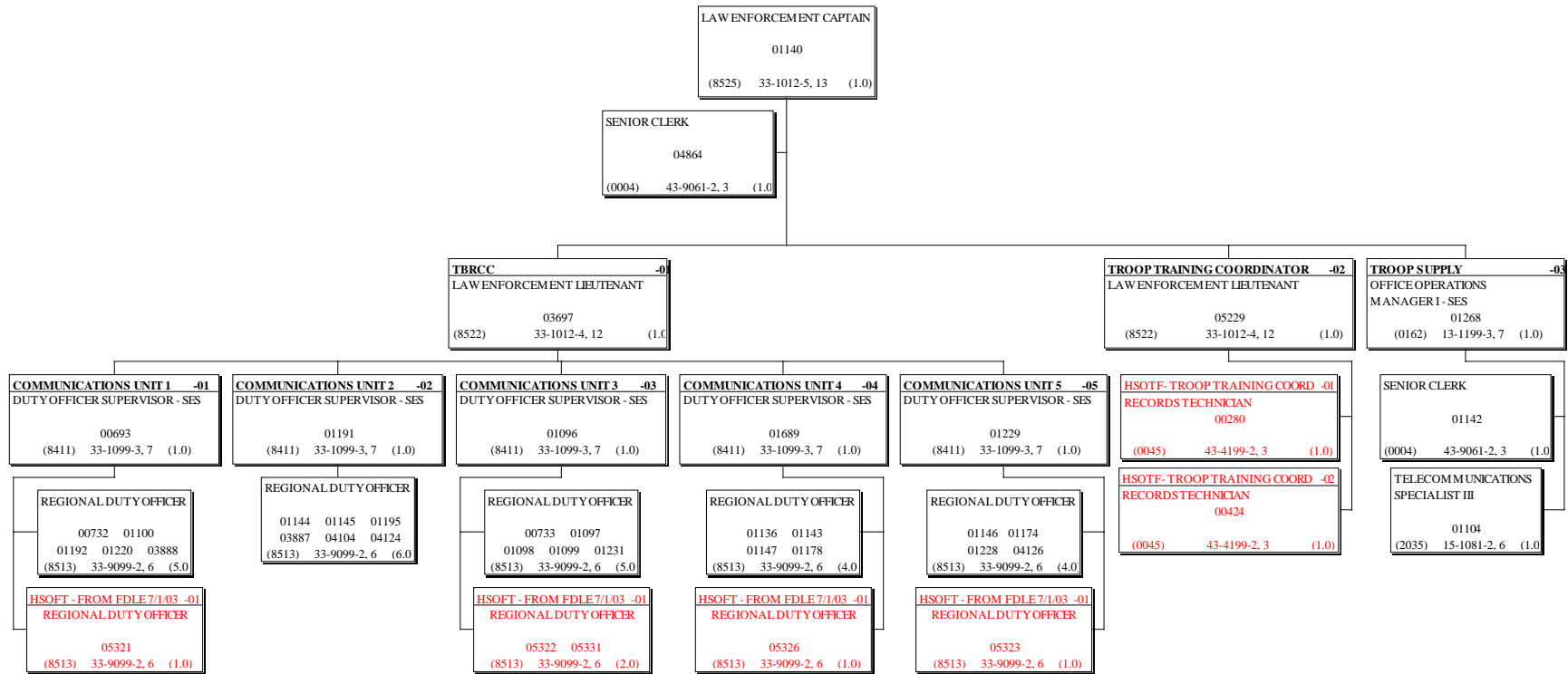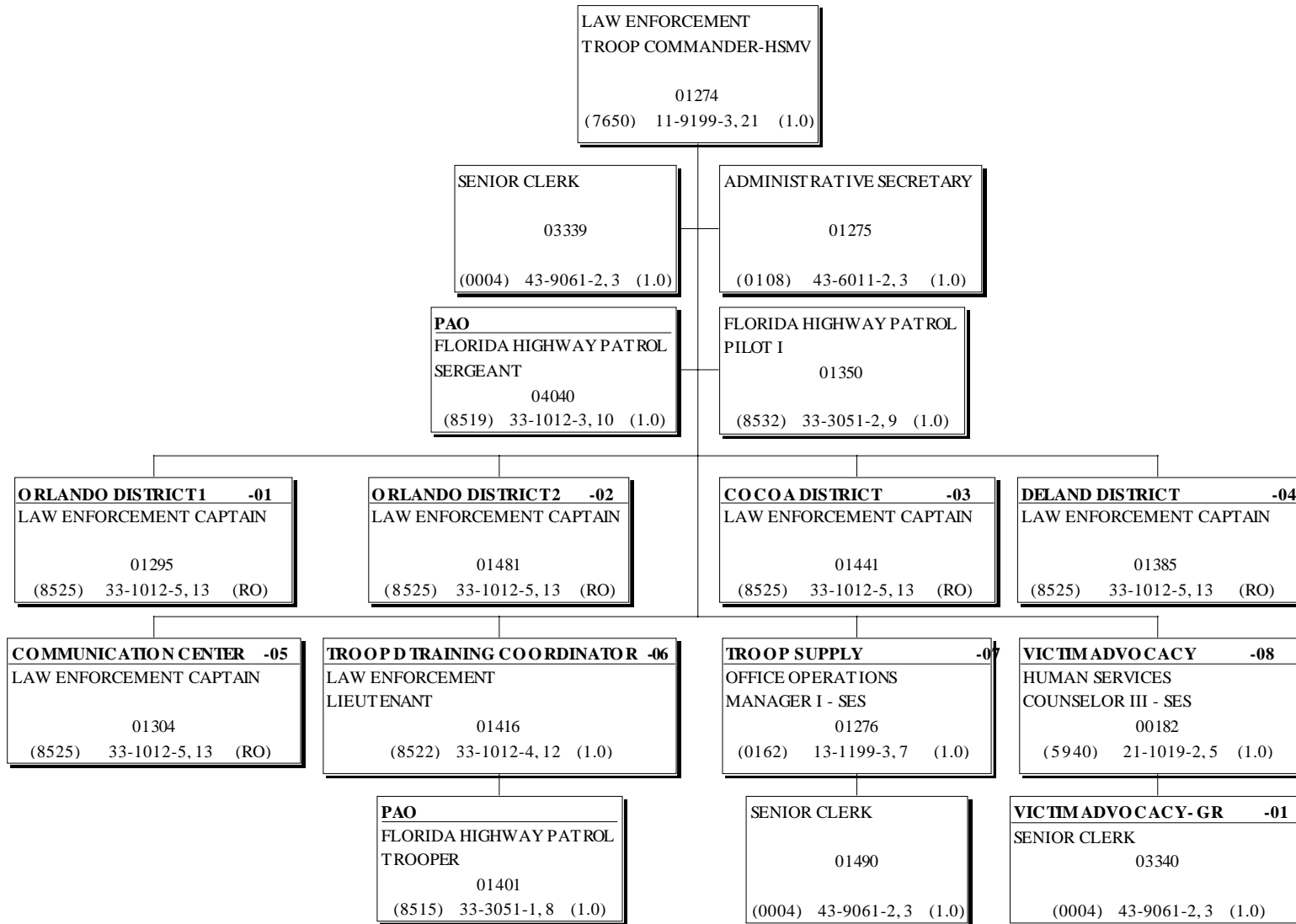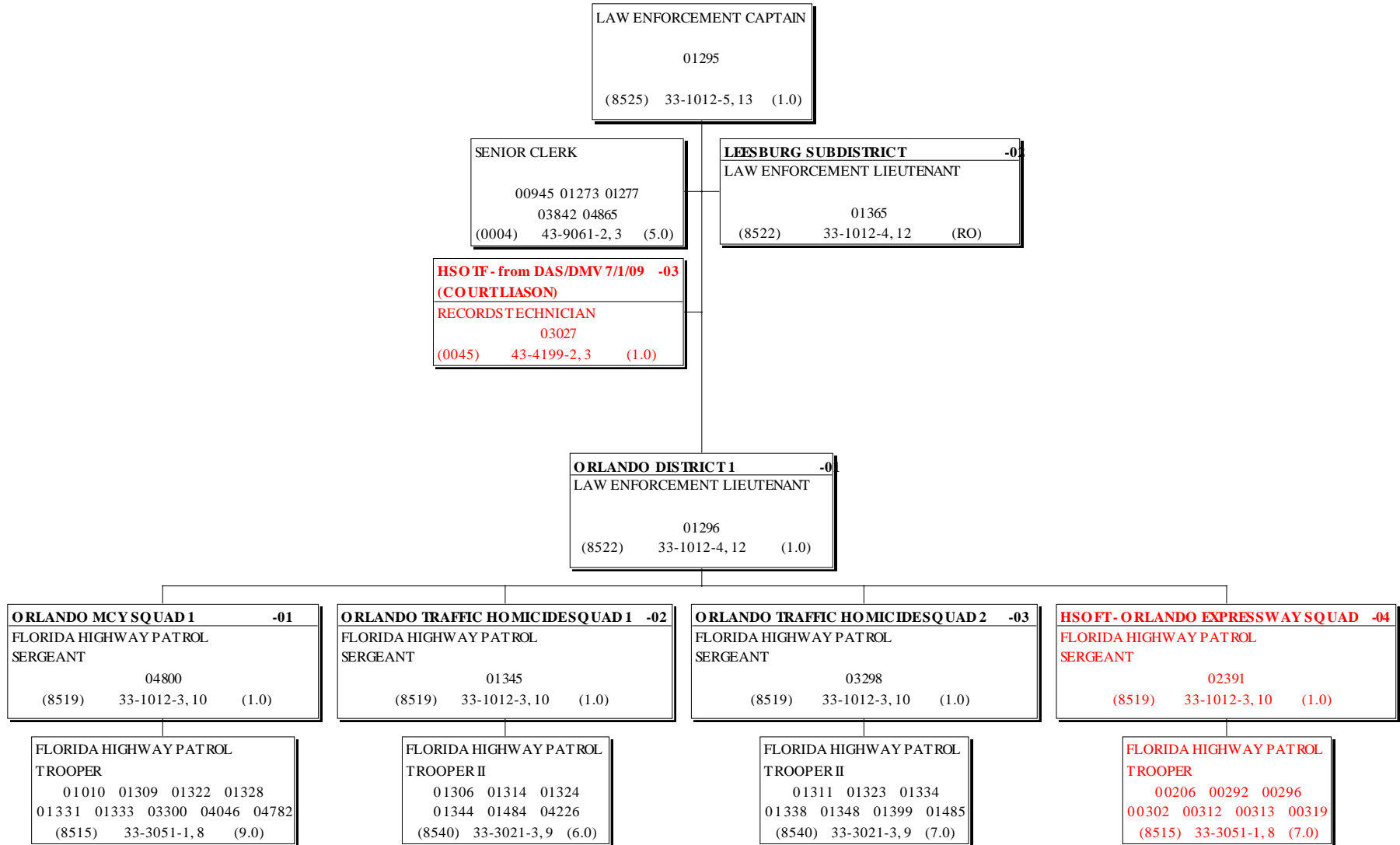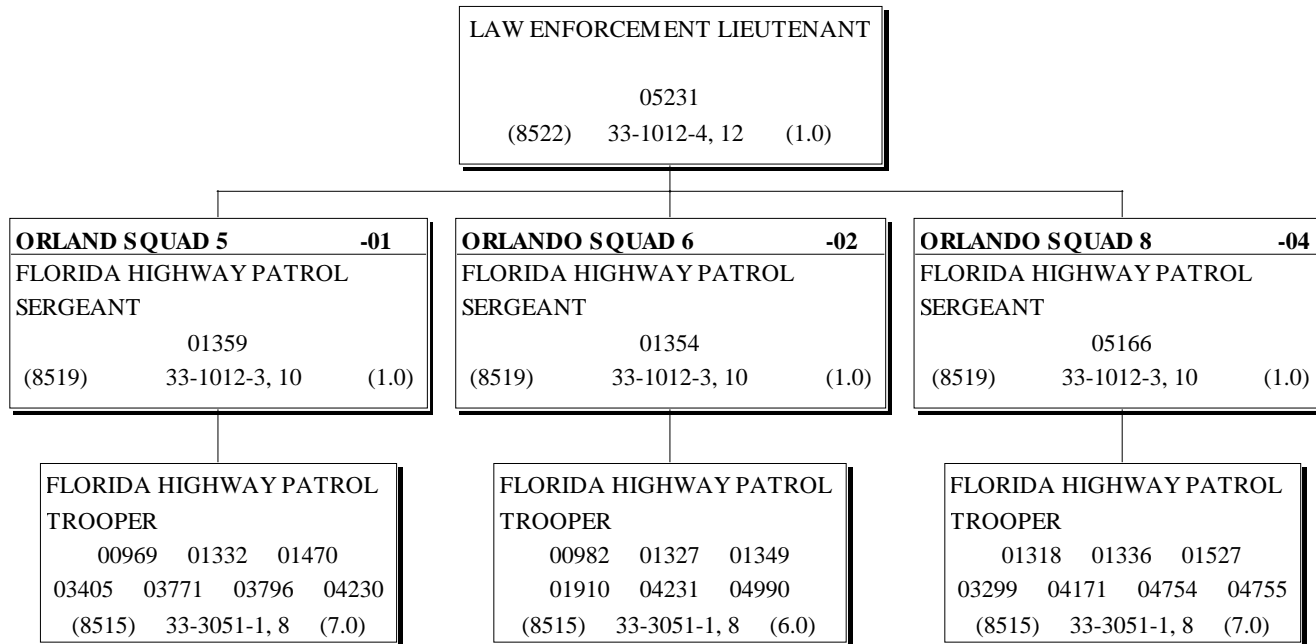04431 05357 05358 05360
(8515)   33-3051-1, 8   (12.0)

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, CENTRAL REGION
TROOP K / LAKE WORTH COMMUNICATIONS CENTER

DATE: 04/01/09
SEQUENCE: 7610-02-02-03-04
OED: _____
NUMBER OF POSITIONS: 52
NUMBER OF FTE'S: 51.5

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                              LAW ENFORCEMENT CAPTAIN
                                      03793
                          (8525)   33-1012-5, 13    (1.0)

                              DISTRIBUTED COMPUTER
                              SYSTEMS SPECIALIST
                                      01929
                          (2050)   15-1071-2, 6    (1.0)

                    GENERAL FUNDING - COMMUNICATION        -01
                    CENTER SHIFT COMMANDER
                    LAW ENFORCEMENT LIEUTENANT
                                      04129
                    (8522)          33-1012-4, 12
```

GENERAL FUNDING - COMMUNICATIONS UNIT 1 -01	GENERAL FUNDING - COMMUNICATIONS UNIT 2 -02	COMMUNICATIONS UNIT 3 -03	COMMUNICATIONS UNIT 4 -04
DUTY OFFICER SUPERVISOR - SES	DUTY OFFICER SUPERVISOR - SES	DUTY OFFICER SUPERVISOR - SES	DUTY OFFICER SUPERVISOR - SES
01934	01626	01925	01817
(8411) 33-1099-3, 7 (1.0)	(8411) 33-1099-3, 7 (1.0)	(8411) 33-1099-3, 7 (1.0)	(8411) 33-1099-3, 7 (1.0)

COMMUNICATIONS UNIT 1 -01	REGIONAL DUTY OFFICER	COMMUNICATIONS UNIT 2 -01	REGIONAL DUTY OFFICER	REGIONAL DUTY OFFICER	GENERAL FUNDING -01	REGIONAL DUTY OFFICER	GENERAL FUNDING -01
REGIONAL DUTY OFFICER		REGIONAL DUTY OFFICER			REGIONAL DUTY OFFICER		REGIONAL DUTY OFFICER
04351 05061 05066	00645 01676 01681 03330# 04881	01194 01821 01822 05064	01627 04120 04121	01823 01927 02820 05062 05067 05068	01628 01629 01999	01819 03565	01970 04118 04127
(8407) 33-9099-2, 6 (3.0)	(8407) 33-9099-2, 6 (5.5)	(8407) 33-9099-2, 6 (4.0)	(8407) 33-9099-2, 6 (3.0)	(8407) 33-9099-2, 6 (6.0)	(8407) 33-9099-2, 6 (3.0)	(8407) 33-9099-2, 6 (2.0)	(8407) 33-9099-2, 6 (3.0)

GENERAL FUNDING - COMMUNICATIONS UNIT 5 -05	GENERAL FUNDING - COMMUNICATIONS UNIT 6 -06
DUTY OFFICER SUPERVISOR - SES	DUTY OFFICER SUPERVISOR - SES
01998	04615
(8411) 33-1099-3, 7 (1.0)	(8411) 33-1099-3, 7 (1.0)

COMMUNICATIONS UNIT 3 -01	REGIONAL DUTY OFFICER	COMMUNICATIONS UNIT 6 -01	REGIONAL DUTY OFFICER
REGIONAL DUTY OFFICER		REGIONAL DUTY OFFICER	
01818 01820 01824 01825 04583	01630 01937 01997 04119	05063	01936 01938 01977 03886
(8407) 33-9099-2, 6 (5.0)	(8407) 33-9099-2, 6 (4.0)	(8407) 33-9099-2, 6 (5.0)	(8407) 33-9099-2, 6 (4.0)

= FTE 5.0

FHP TROOP K

DATE: 06/01/09
SEQUENCE: 7610-02-03
OED:_____
NUMBER OF POSITIONS: 2
NUMBER OF FTE'S: 2.0

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                    ┌──────────────────────────────┐
                    │  REGIONAL COMMANDER- FHP      │
                    │                               │
                    │         00506                 │
                    │                               │
                    │  (7981)   11-9199-3, 21  (1.0)│
                    └──────────────────────────────┘
                              │
                              │    ┌──────────────────────────────┐
                              │    │  STAFF ASSISTANT              │
                              │    │                               │
                              │    │         01933                 │
                              │    │                               │
                              │    │  (0120)   43-6011-2, 3   (1.0)│
                              │    └──────────────────────────────┘
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TROOP E HEADQUARTERS -01	TROOP F HEADQUARTERS -02	TROOP L HEADQUARTERS -02
LAW ENFORCEMENT	LAW ENFORCEMENT	LAW ENFORCEMENT
TROOP COMMANDER- HSMV	TROOP COMMANDER- HSMV	TROOP COMMANDER- HSMV
01494	01684	01930
(7650) 11-9199-3, 21 (RO)	(7650) 11-9199-3, 21 (RO)	(7650) 11-9199-3, 21 (RO)

FHP PATROL OPERATIONS- SOUTHERN REGION

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
FIELD OPERATIONS COMMAND, SOUTH AND EAST REGION
TROOP E / MIAMI HEADQUARTERS

LAW ENFORCEMENT
TROOP COMMANDER - HSMV
01494
(7650)   11-9199-3.21   (1.0)

ADMINISTRATIVE SECRETARY
01495
(0108)   43-6011-2.3   (1.0)

EVIDENCE
LAW ENFORCEMENT LIEUTENANT
00753
(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK
04114
(0004)   43-9061-2.3   (1.0)

AVIATION SECTION   -07
LAW ENFORCEMENT
AIRPLANE PILOT I
01611
(8532)   33-3051-2.9   (1.0)

MIAMI DISTRICT 1   -01
LAW ENFORCEMENT CAPTAIN
00437
(8525)   33-1012-5, 13   (RO)

MIAMI COMMUNICATIONS DISTRICT 2   -02
LAW ENFORCEMENT CAPTAIN
01512
(8525)   33-1012-5, 13   (RO)

MIAMI DISTRICT 3   -03
LAW ENFORCEMENT CAPTAIN
01513
(8525)   33-1012-5, 13   (RO)

TROOP SUPPLY   -05
OFFICE OPERATIONS
MANAGER I - SES
03636
(0162)   13-1199-3, 7   (1.0)

PAO   -06
LAW ENFORCEMENT LIEUTENANT
04152
(8522)   33-1012-4, 12   (1.0)

RECORDS MANAGEMENT
ANALYST - SES
01496
(2208)   43-4199-3, 5   (1.0)

MAINTENANCE MECHANIC
01506
(6466)   49-9042-2, 4   (1.0)

TELECOMMUNICATIONS
SPECIALIST III
01509
(2035)   15-1081-2, 6   (1.0)

LAW ENFORCEMENT OFFICER
01846
(8515)   33-3051-1, 8   (1.0)

FHP TROOP E

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
FIELD OPERATIONS COMMAND, SOUTH AND EAST REGION
TROOP E / MIAMI DISTRICT 1

LAW ENFORCEMENT CAPTAIN

00437

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

01595

(0004)   43-9061-2, 3   (1.0)

MIAMI DISTRICT 1 -01	MIAMI DISTRICT 1 -02	MIAMI DISTRICT 1 -03	MIAMI DISTRICT 1 -04	MIAMI DISTRICT 1 -05
LAW ENFORCEMENT LIEUTENANT	LAW ENFORCEMENT LIEUTENANT	LAW ENFORCEMENT LIEUTENANT	LAW ENFORCEMENT LIEUTENANT	LAW ENFORCEMENT LIEUTENANT
01515	01514	05077	01575	01222
(8522) 33-1012-4, 12 (1.0)	(8522) 33-1012-4, 12 (1.0)	(8522) 33-1012-4, 12 (RO)	(8522) 33-1012-4, 12 (RO)	(8522) 33-1012-4, 12 (RO)

MIAMI MCY SQUAD 1 -02	MIAMI CIP SQUAD 1 -03	MAIMI SQUAD 2 -01	MIAMI SQUAD 3 -02
LAW ENFORCEMENT SERGEANT	LAW ENFORCEMENT SERGEANT	LAW ENFORCEMENT SERGEANT	LAW ENFORCEMENT SERGEANT
04142	00998	01567	03800
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

LAW ENFORCEMENT OFFICER

01537 01837 04016 04018
04057 04201 04212 04775

(8515)   33-3051-1, 8   (8.0)

LAW ENFORCEMENT OFFICER

01266

(8515)   33-3051-1, 8   (1.0)

LAW ENFORCEMENT OFFICER

01023 01062 01568 01588
03773 04773 04783

(8515)   33-3051-1, 8   (7.0)

LAW ENFORCEMENT OFFICER

00970 01428 01548 01558
01584 03428 04058

(8515)   33-3051-1, 8   (7.0)

LAW ENFORCEMENT
INVESTIGATOR I

01018

(8540)   33-3021-3, 9   (1.0)

CANINE
LAW ENFORCEMENT OFFICER
01563 01572
01849 04143 04198

(8515)   33-3051-1, 8   (5.0)

FHP E-2

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
FIELD OPERATIONS COMMAND, SOUTH AND EAST REGION
TROOP E / MIAMI DISTRICT 1

DATE: 05/01/09
SEQUENCE: 7610-02-03-01-01
OED:_____
NUMBER OF POSITIONS: 48
NUMBER OF FTE'S: 48.0

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                              LAW ENFORCEMENT CAPTAIN

                                      00437

                              (8525)   33-1012-5, 13   (0.0)
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MIAMI SUBDISTRICT 1     -03       MIAMI SUBDISTRICT 1     -04       MIAMI SUBDISTRICT 1     -05
LAW ENFORCEMENT LIEUTENANT        LAW ENFORCEMENT LIEUTENANT        LAW ENFORCEMENT LIEUTENANT
        05077                             01575                             01222

(8522)   33-1012-4, 12   (1.0)    (8522)   33-1012-4, 12   (1.0)    (8522)   33-1012-4, 12   (1.0)
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MIAMI SQUAD 4     -01     MIAMI SQUAD 5     -01     MIAMI SQUAD 6     -02     MIAMI SQUAD 7     -01     MIAMI SQUAD 8     -02
LAW ENFORCEMENT SERGEANT  LAW ENFORCEMENT SERGEANT  LAW ENFORCEMENT SERGEANT  LAW ENFORCEMENT SERGEANT  LAW ENFORCEMENT SERGEANT

        00992                     04009                     01577                     03817                     04062
(8519)   33-1012-3, 10  (1.0) (8519)   33-1012-3, 10  (1.0) (8519)   33-1012-3, 10  (1.0) (8519)   33-1012-3, 10  (1.0) (8519)   33-1012-3, 10  (1.0)
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LAW ENFORCEMENT OFFICER   LAW ENFORCEMENT OFFICER   LAW ENFORCEMENT OFFICER   LAW ENFORCEMENT OFFICER   LAW ENFORCEMENT OFFICER
                                                    00977 00997 01022         00813 00991 01553
  01532 02768 03409         01011 01531 04012       01522 01526 01555         01562 01578 01582         01549 03303 04010 04049
  04211 04218 04509         04015 04145 04150 04776  04050 04056 04061         04139 04216 04777 04779   04138 04205 04210 04215
(8515)   33-3051-1, 8 (6.0) (8515)   33-3051-1, 8 (7.0) (8515)   33-3051-1, 8 (9.0) (8515)   33-3051-1, 8 (10.0) (8515)   33-3051-1, 8 (8.0)
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FHP TROOP E

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
FIELD OPERATIONS COMMAND, SOUTH AND EAST REGION
TROOP E / MIAMI COMMUNICATIONS CENTER

LAW ENFORCEMENT CAPTAIN

01512
(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

03348 03377 04867

(2050)   15-1071-2, 6   (3.0)

COMMUNICATION CENTER -01
SHIFT COMMANDER
LAW ENFORCEMENT LIEUTENANT
01510
(8522)   33-1012-4, 12   (1.0)

COMMUNICATIONS UNIT 1 (GR)   -01
DUTY OFFICER SUPERVISOR - SES

05349
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 2 (EVENING) -02
DUTY OFFICER SUPERVISOR - SES

00910
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 3 (MIDNIGHT) -03
DUTY OFFICER SUPERVISOR - SES

04109
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 4 (DAY)   -04
DUTY OFFICER SUPERVISOR - SES

01505
(8411)   33-1099-3, 7   (1.0)

COMMUNICATIONS UNIT 5 (DAY)   -05
DUTY OFFICER SUPERVISOR - SES

05142
(8411)   33-1099-3, 7   (1.0)

HS OTF COMMUNICATIONS UNIT 1 -01
REGIONAL DUTY OFFICER

05117 05118 05213
(8407)   33-9099-2, 6   (3.0)

REGIONAL DUTY OFFICER

01491 01503 01694
01979 03349 03350 04108
(8407) 33-9099-2, 6 (7.0)

REGIONAL DUTY OFFICER

00692 01492
01501 04106 04122
(8407) 33-9099-2, 6 (5.0)

REGIONAL DUTY OFFICER

00900 01502
01504 01600 05115
(8407) 33-9099-2, 6 (5.0)

REGIONAL DUTY OFFICER

01489 03352 04105

(8407) 33-9099-2, 6 (3.0)

COMMUNICATIONS UNIT 1   -02
REGIONAL DUTY OFFICER

00809 01221 01601
(8407)   33-9099-2, 6   (6.0)

COMMUNICATIONS UNIT 5 (DAY)   -01
REGIONAL DUTY OFFICER

05212 05215
(8407)   33-9099-2,6   (2.0)

FHP TROOP E

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
FIELD OPERATIONS COMMAND, SOUTH AND EAST REGION
TROOP E / MIAMI DISTRICT 3

DATE: 04/01/09
SEQUENCE: 7610-01-04-03
OED:_____.
NUMBER OF POSITIONS: 43
NUMBER OF FTE'S: 43.0

LAW ENFORCEMENT CAPTAIN

01513

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

04112

(0004)   43-9061-2, 3   (1.0)

MIAMI DISTRICT 3   -01
LAW ENFORCEMENT LIEUTENANT

05079

(8522)   33-1012-4. 12   (1.0)

MIAMI DISTRICT 3   -02
LAW ENFORCEMENT LIEUTENANT

05081

(8522)   33-1012-4. 12   (RO)

MARATHON SUBDISTRICT -03
SHIFT COMMANDER
LAW ENFORCEMENT LIEUTENANT

01596

(8522)   33-1012-4, 12   (RO)

MIAMI DISTRICT 3   -04
LAW ENFORCEMENT LIEUTENANT

01059

(8522)   33-1012-4. 12   (1.0)

MIAMI SQUAD 1   -01
LAW ENFORCEMENT SERGEANT

01586

(8519)   33-1012-3, 10   (1.0)

MIAMI SQUAD 2   -02
LAW ENFORCEMENT SERGEANT

00996

(8519)   33-1012-3, 10   (1.0)

MIAMI SQUAD 3   -03
LAW ENFORCEMENT SERGEANT

03407

(8519)   33-1012-3, 10   (1.0)

MIAMI TRAFFIC HOMICIDE SQUAD 1 -01
LAW ENFORCEMENT SERGEANT

01585

(8519)   33-1012-3, 10   (1.0)

MIAMI TRAFFIC HOMICIDE SQUAD 2 -02
LAW ENFORCEMENT SERGEANT

03819

(8519)   33-1012-3, 10   (1.0)

LAW ENFORCEMENT OFFICER
01012   01566
01830   02384   03302
04013   04208   04510
(8515)   33-3051-1, 8   (8.0)

LAW ENFORCEMENT OFFICER
01551   02382   03682
03818   04017   04048
04053
(8515)   33-3051-1, 8   (7.0)

LAW ENFORCEMENT OFFICER
01017   01534
01536   01542   01547
01560   04011   04204
(8515)   33-3051-1, 8   (8.0)

LAW ENFORCEMENT
INVESTIGATOR I
01090   01519   01556
01564   01838
(8540)   33-3021-3, 9   (5.0)

LAW ENFORCEMENT
INVESTIGATOR I
01535   01540   01541
01552   01565   04457
(8540)   33-3021-3, 9   (6.0)

FHP TROOP E

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
FIELD OPERATIONS COMMAND, SOUTH AND EAST REGION
TROOP E / MIAMI DISTRICT 3

DATE: 05/01/09
SEQUENCE: 7610-02-03-01-03-02
OED:_____
NUMBER OF POSITIONS: 32
NUMBER OF FTE'S: 32.0

LAW ENFORCEMENT LIEUTENANT
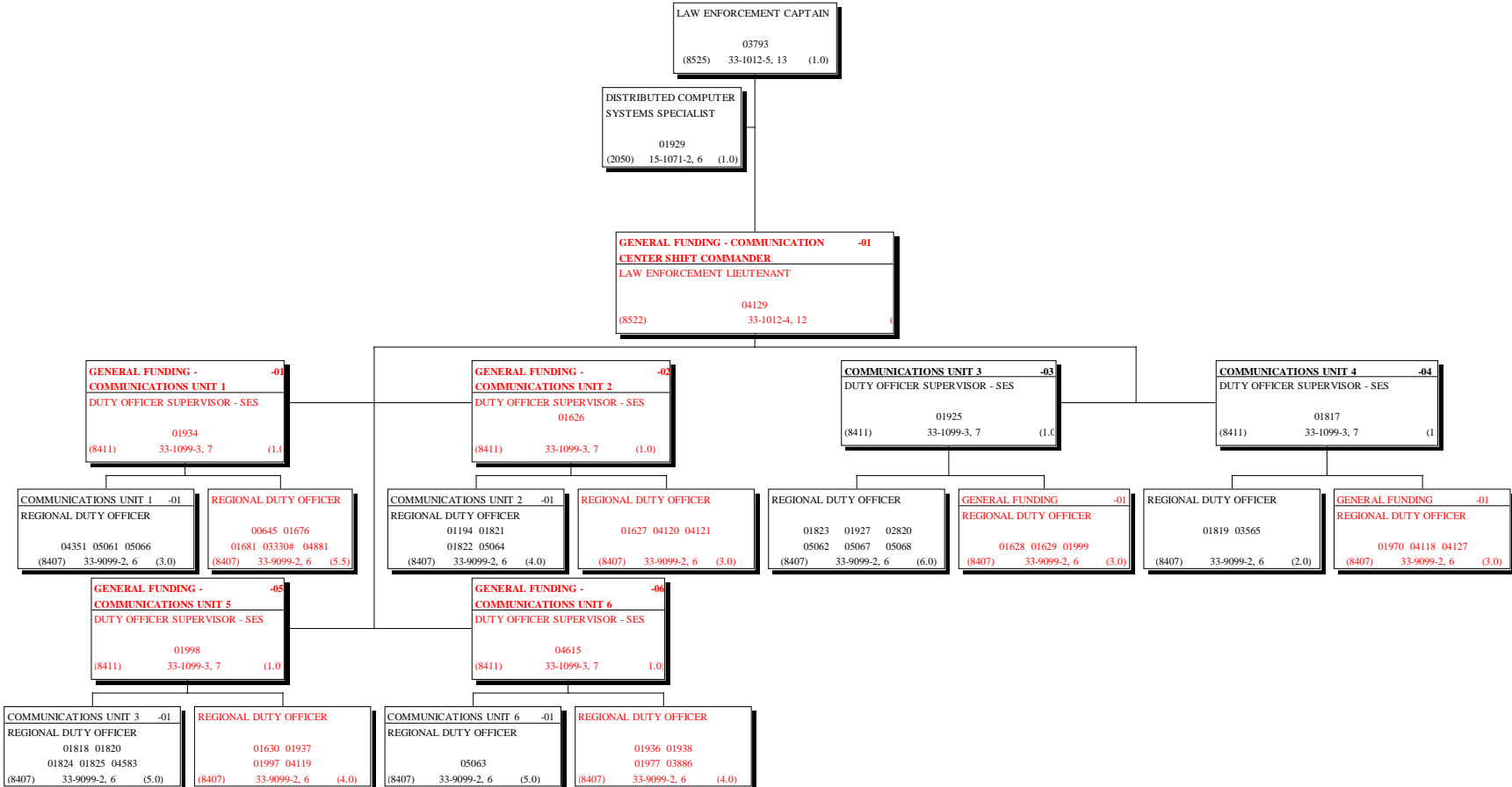
05081

(8522)   33-1012-4, 12   (1.0)

MIAMI SQUAD 4 -01	MIAMI SQUAD 5 -02	MIAMI SQUAD 6 -03
LAW ENFORCEMENT SERGEANT	LAW ENFORCEMENT SERGEANT	LAW ENFORCEMENT SERGEANT
01516	04060	01574
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

LAW ENFORCEMENT OFFICER	LAW ENFORCEMENT OFFICER	LAW ENFORCEMENT OFFICER
01012 01015 01545 01586 01583 04136 04141 05189	01059 01529 01542 01560 01561 04063 04132 04146 04148 04154 04221	00983 01014 01020 01544 01589 01593 03302 04013 04772
(8515) 33-3051-1, 8 (8.0)	(8515) 33-3051-1, 8 (11.0)	(8515) 33-3051-1, 8 (9.0)

FHP TROOP E

DATE: 04/01/09
SEQUENCE: 7610-02-03-01-03-03
OED:_____
NUMBER OF POSITIONS: 22
NUMBER OF FTE'S: 22.0

MARATHON SUBDISTRICT
LAW ENFORCEMENT LIEUTENANT

01596
(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK

01620

(0004)   43-9061-2, 3   (1.0)

MARATHON SQUAD 1   -01
LAW ENFORCEMENT SERGEANT

03276
(8519)   33-1012-3, 10   (1.0)

MARATHON SQUAD 2   -02
LAW ENFORCEMENT SERGEANT

01614
(8519)   33-1012-3, 10   (1.0)

LAW ENFORCEMENT OFFICER
01605 01608 01609
01617 01619 03278
03281 03283 05164
(8515)   33-3051-1, 8   (9.0)

LAW ENFORCEMENT OFFICER

03277 03280
03684 04202 05165
(8515)   33-3051-1, 8   (5.0)

LAW ENFORCEMENT
INVESTIGATOR I
01159 01606
01607 01610
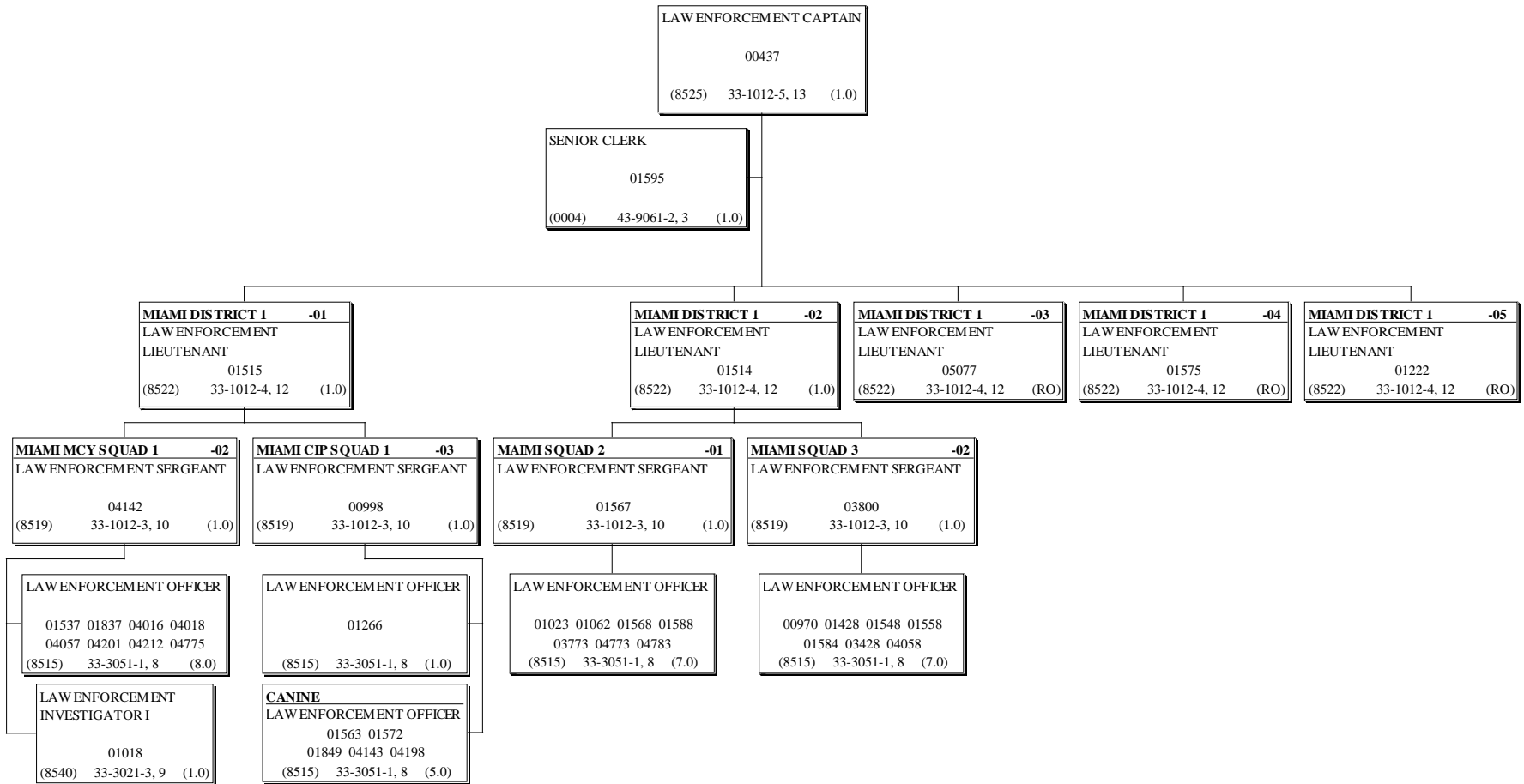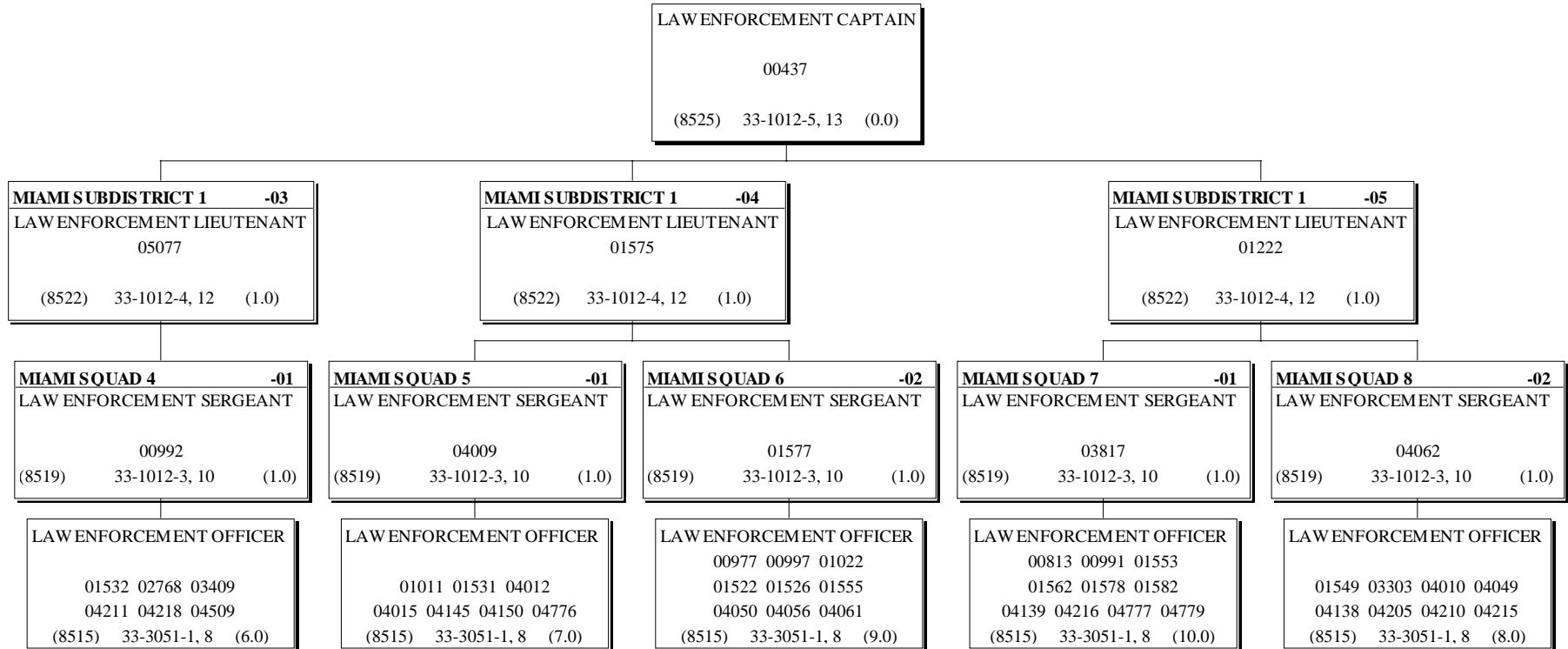(8540)   33-3021-3, 9   (4.0)

FHP TROOP E

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
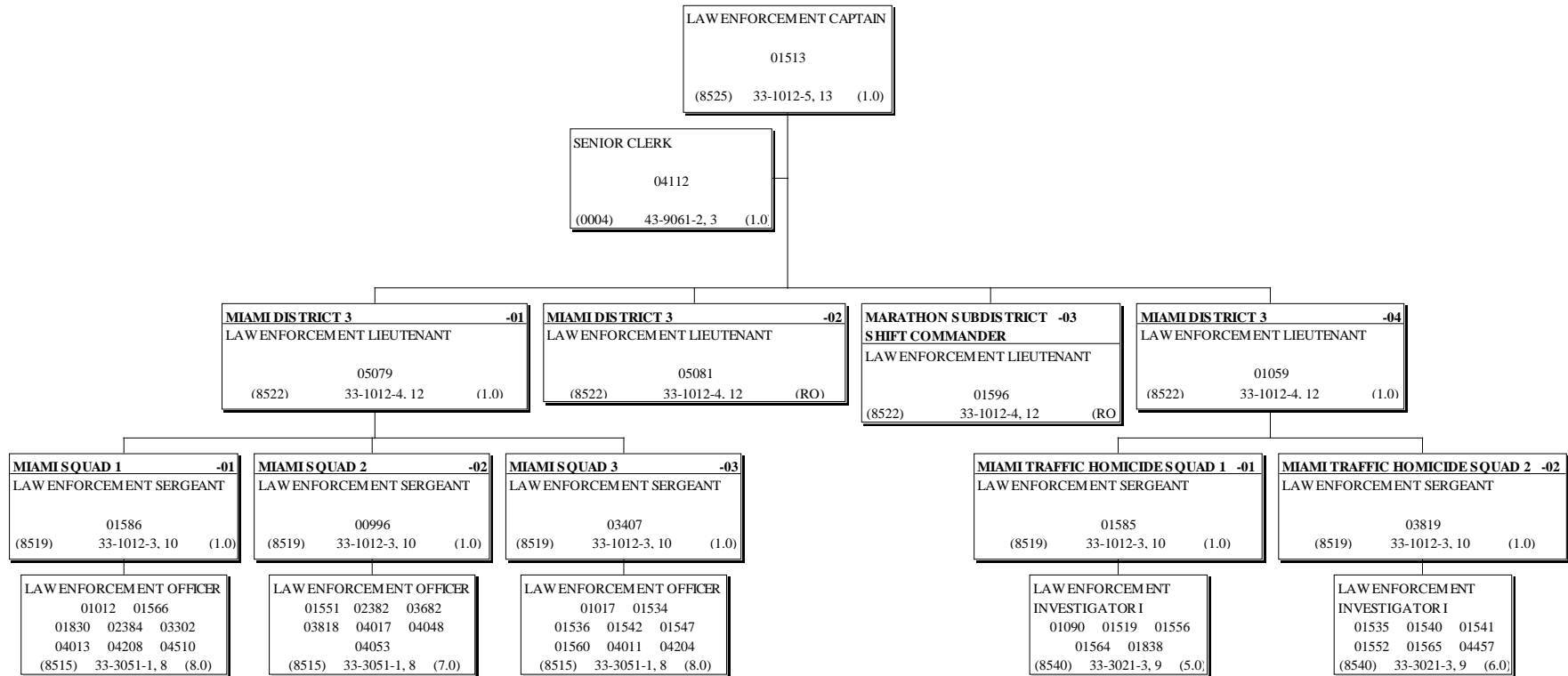**PATROL OPERATIONS COMMAND, SOUTHERN REGION**
TROOP F / BRADENTON HEADQUARTERS

DATE: 04/01/09
SEQUENCE: 7610-02-03-02
OED:_____
NUMBER OF POSITIONS: 9
NUMBER OF fte'S: 9.0

```
                          LAW ENFORCEMENT
                          TROOP COMMANDER-HSMV

                               01684
                          (7650)  11-9199-3, 21  (1.0)


        ADMINISTRATIVE SECRETARY          SENIOR CLERK

               01499                           01093

        (0108)  43-6011-2, 3  (1.0)      (0004)  43-9061-2, 3  (1.0)


        EVIDENCE
        LAW ENFORCEMENT
        LIEUTENANT
               04163
        (8522)  33-1012-4, 12  (1.0)
```

BRADENTON DISTRICT -01	FT. MYERS DISTRICT -02	VENICE DISTRICT -03	FT MYERS COMMUNICATIONS CENTER -04
LAW ENFORCEMENT CAPTAIN	LAW ENFORCEMENT CAPTAIN	LAW ENFORCEMENT CAPTAIN	LAW ENFORCEMENT CAPTAIN
01696	01758	01687	01698
(8525) 33-1012-5, 13 (RO)	(8525) 33-1012-5, 13 (RO)	(8525) 33-1012-5, 13 (RO)	(8525) 33-1012-5, 13 (RO)

TROOP SUPPLY -05	PAO -06	AVIATION SECTION -07
OFFICE OPERATIONS MANAGER I - SES	LAW ENFORCEMENT LIEUTENANT	FLORIDA HIGHWAY PATROL PILOT I
01688	01709	01078
(0162) 13-1199-3, 7 (1.0)	(8522) 33-1012-4, 12 (1.0)	(8532) 33-3051-2, 9 (1.0)

SENIOR CLERK	FLORIDA HIGHWAY PATROL TROOPER
01686	04787
(0004) 43-9061-2, 3 (1.0)	(8515) 33-3051-1, 8 (1.0)

FHP TROOP F

DATE: 04/01/09
SEQUENCE: 7610-02-03-02-01-02
OED:_____
NUMBER OF POSITIONS: 25
NUMBER OF fte'S: 25.0

LAW ENFORCEMENT LIEUTENANT

01752

(8522)   33-1012-4, 12   (1.0)

SENIOR CLERK

01731 04100

(0004)   43-9061-2, 3   (2.0)

ARCADIA SQUAD 1 -01	ARCADIA SQUAD 2 -02	ARCADIA SQUAD 3 -03	ARCADIA TRAFFIC HOMICIDE SQUAD 1 -04
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
01730	01743	01842	04801
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

ARCADIA SQUAD 1 -01
FLORIDA HIGHWAY PATROL TROOPER

01158   01748

(8515)   33-3051-1, 8   (2.0)

FLORIDA HIGHWAY PATROL TROOPER II

01079

(8540)   33-3021-3, 9   (1.0)

FLORIDA HIGHWAY PATROL TROOPER

01754   01756
02115   04064   04065

(8515)   33-3051-1, 8   (5.0)

FLORIDA HIGHWAY PATROL TROOPER

01700   01738
01935   03414   04696

(8515)   33-3051-1, 8   (5.0)

FLORIDA HIGHWAY PATROL TROOPER II

01736   01750
01769   01772   01778
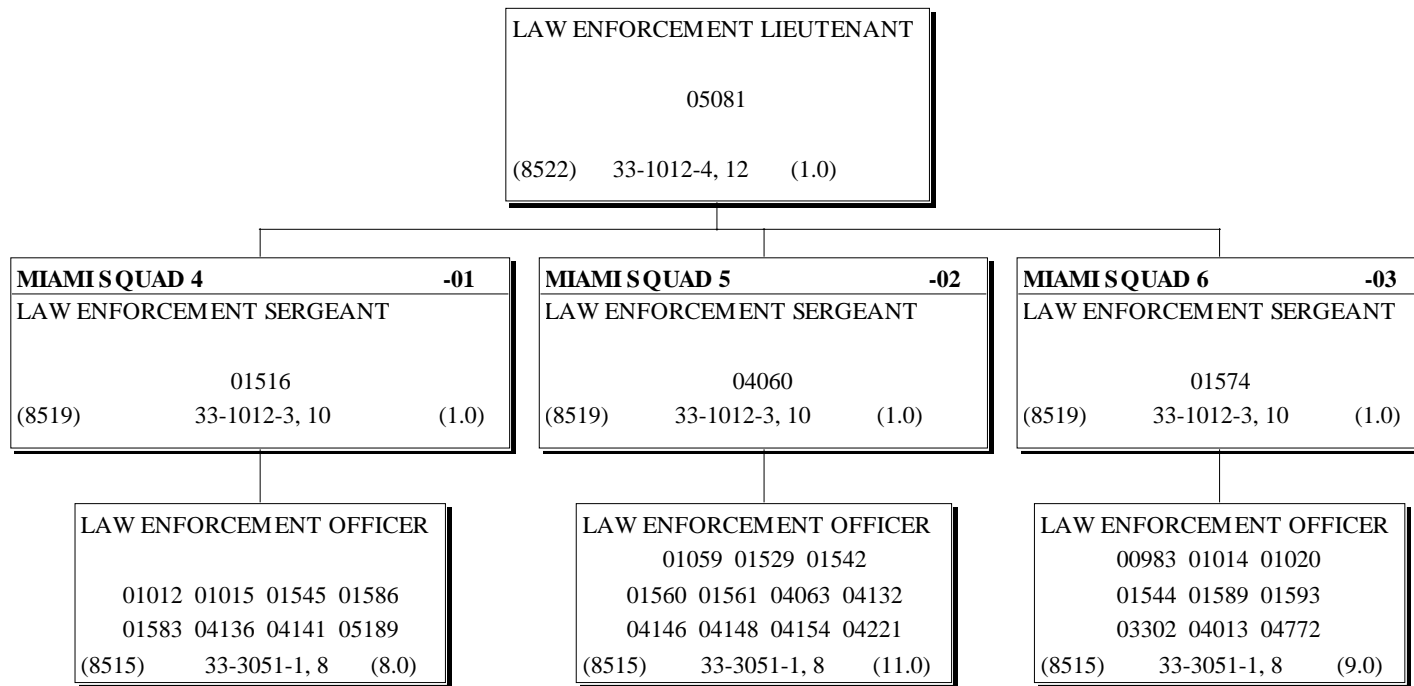
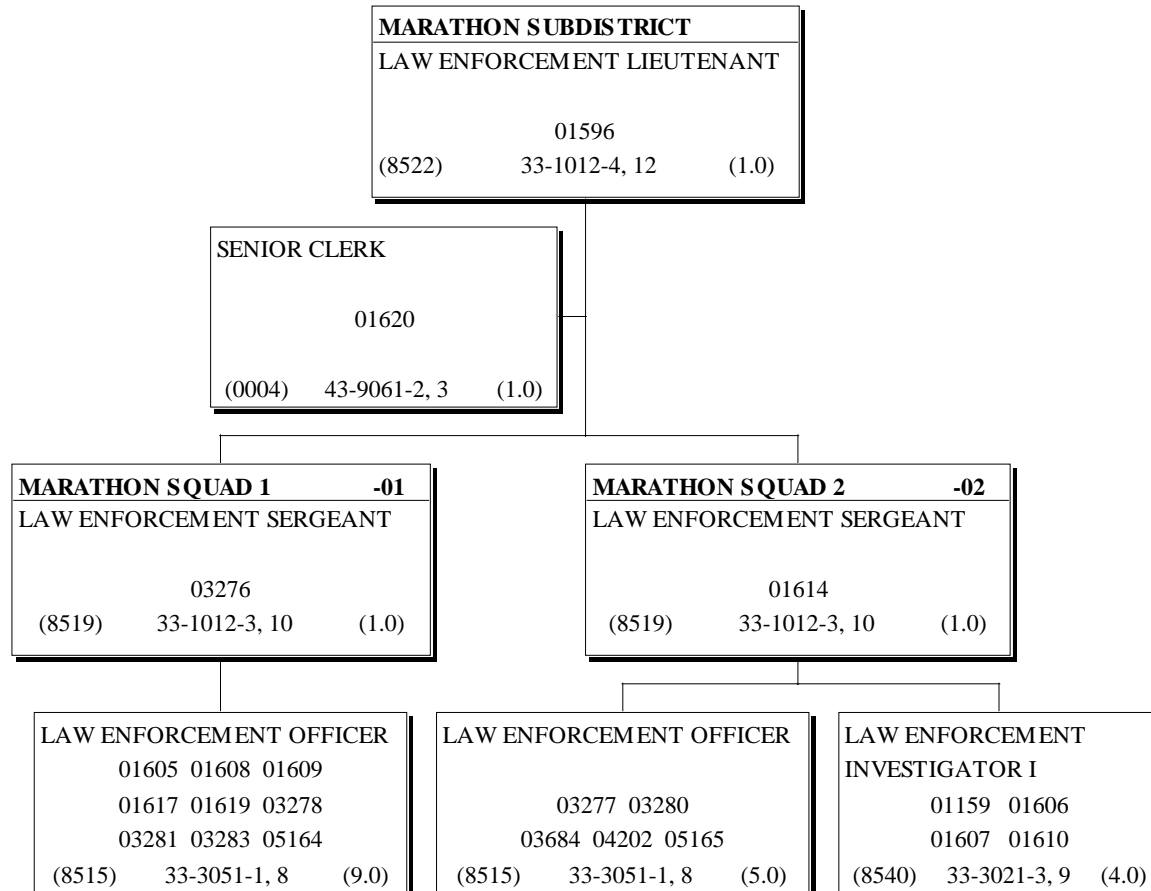(8540)   33-3021-3, 9   (5.0)

FHP TROOP F

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, SOUTHERN REGION
TROOP F / BRADENTON DISTRICT

DATE: 01/09 (RC)
SEQUENCE: 7610-02-03-02-01-02
OED:_____
NUMBER OF POSITIONS: 31
NUMBER OF fte'S: 31.0

LAW ENFORCEMENT CAPTAIN

01696

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

03336 03341 04871

(0004)   43-9061-2, 3   (3.0)

ARCADIA/LAKE PLACID SUBDISTRICT   -02
LAW ENFORCEMENT LIEUTENANT

01752

(8522)   33-1012-4, 12   (RO)

BRADENTON DISTRICT   -01
LAW ENFORCEMENT LIEUTENANT

01697

(8522)   33-1012-4, 12   (1.0)

BRADENTON SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
00988

(8519)   33-1012-3, 10   (1.0)

BRADENTON SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT
01727

(8519)   33-1012-3, 10   (1.0)

BRADENTON SQUAD 3   -03
FLORIDA HIGHWAY PATROL
SERGEANT
04002

(8519)   33-1012-3, 10   (1.0)

BRADENTON TRAFFIC HOMICIDE SQUAD 1 -04
FLORIDA HIGHWAY PATROL
SERGEANT
00419

(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01716   01728
01787   02769   03986
(8515)   33-3051-1, 8   (5.0)

FLORIDA HIGHWAY PATROL
TROOPER
00741   01032   01707
01722   02814   02901
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
00667   01718
03306   04786   04986
(8515)   33-3051-1, 8   (5.0)

FLORIDA HIGHWAY PATROL
TROOPER II
01704   01706   01708
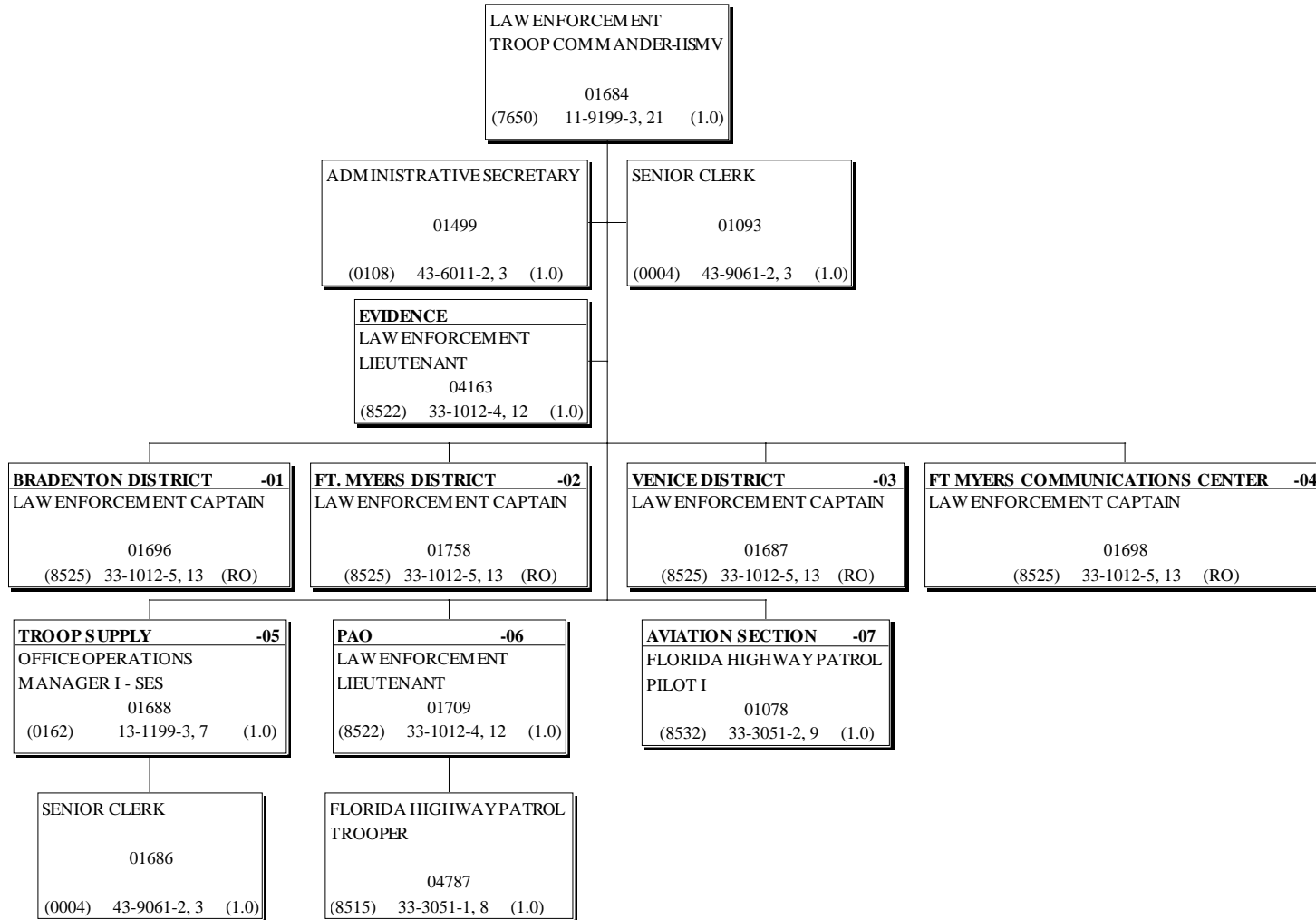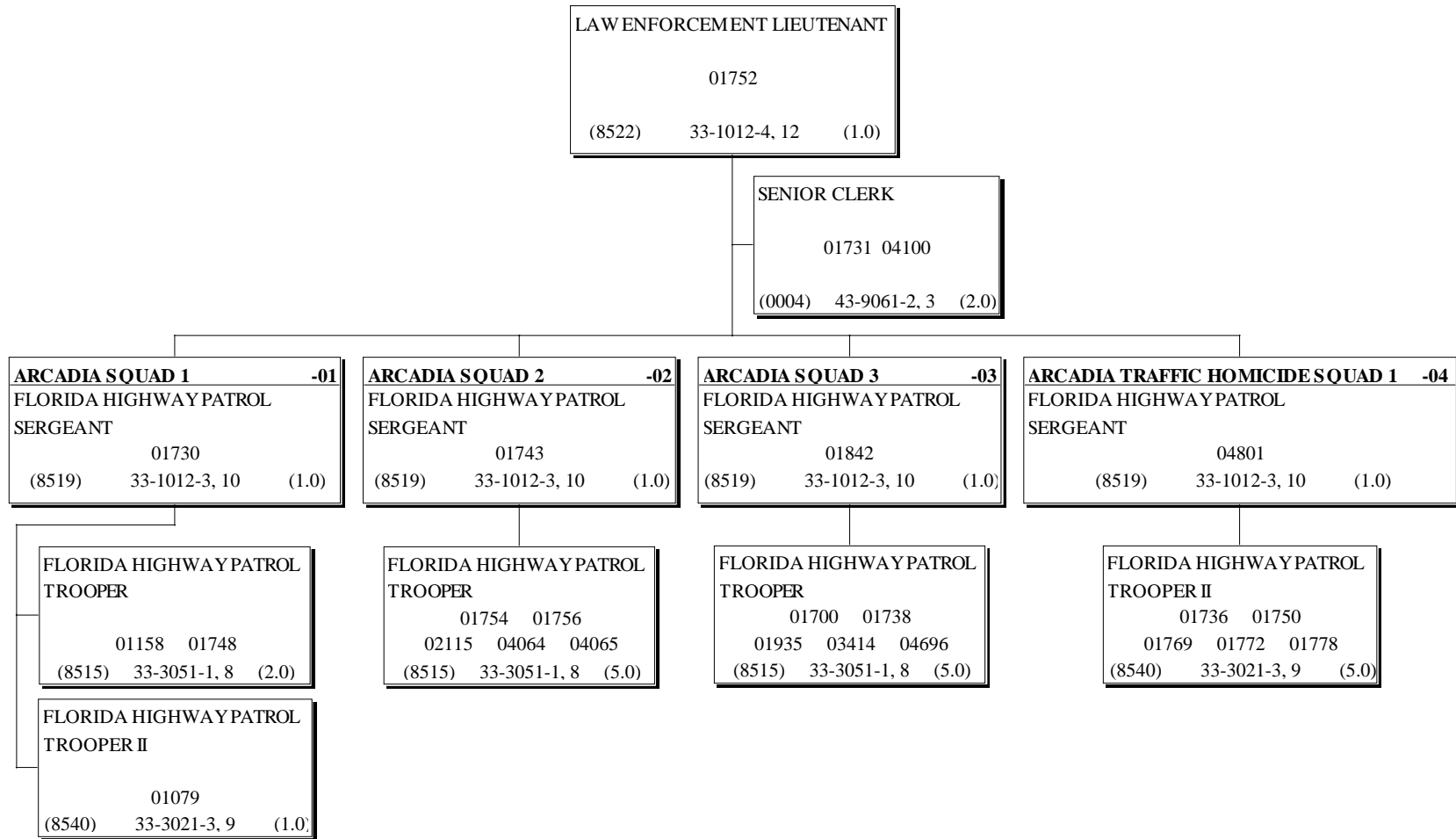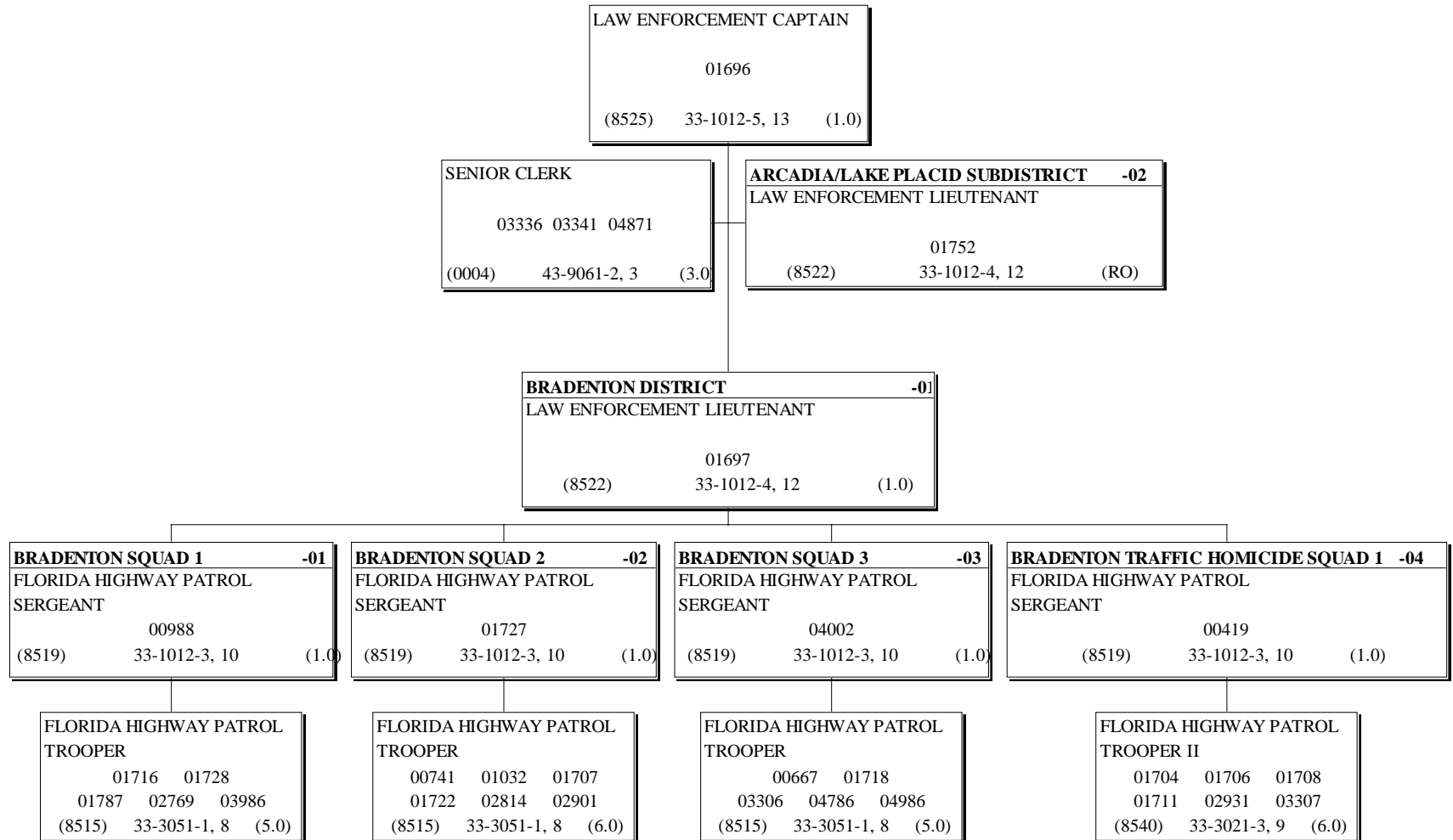01711   02931   03307
(8540)   33-3021-3, 9   (6.0)

FHP TROOP F

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, SOUTHER REGION
TROOP F / FT. MYERS DISTRICT

DATE: 07/01/2009
SEQUENCE: 7610-02-03-02-02
OED: _____
NUMBER OF POSITIONS: 44
NUMBER OF fte'S: 44.0

LAW ENFORCEMENT CAPTAIN

01758

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

01759 01791

(0004)   43-9061-2, 3   (2.0)

HSOTF - FROM DAS/DMV 7/1/02   -06
RECORDS TECHNICIAN

02151

(0045)   43-4199-2, 3   (1.0)

FT. MYERS DISTRICT   -01
LAW ENFORCEMENT LIEUTENANT

01351

(8522)   33-1012-4, 12   (1.0)

NAPLES SUBDISTRICT   -02
LAW ENFORCEMENT LIEUTENANT

01729

(8522)   33-1012-4, 12   (RO)

FT. MYERS DISTRICT   -03
LAW ENFORCEMENT LIEUTENANT

01786

(8522)   33-1012-4, 12   (1.0)

FT. MYERS DISTRICT   -04
LAW ENFORCEMENT LIEUTENANT

04181

(8522)   33-1012-4, 12   (1.0)

ALLIGATOR ALLEY   -05
LAW ENFORCEMENT LIEUTENANT

01458

(8522)   33-1012-4, 12   (RO)

FT. MYERS SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
01767
(8519)   33-1012-3, 10   (1.0)

FT. MYERS SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT
01723
(8519)   33-1012-3, 10   (1.0)

FT MYERS TRAFFIC   -04
HOMICIDE SQUAD 1
FLORIDA HIGHWAY PATROL
SERGEANT
01640
(8519)   33-1012-3, 10   (1.0)

CIP SQUAD 1   -05
FLORIDA HIGHWAY PATROL
SERGEANT
01076
(8519)   33-1012-3, 10   (1.0)

FT. MYERS SQUAD 3   -01
FLORIDA HIGHWAY PATROL
SERGEANT
03309
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
  01773 01776 03820
  03989 04784 05168
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
  01080 01768 01780 03991
  04068 04695 04705
(8515)   33-3051-1, 8   (7.0)

FLORIDA HIGHWAY PATROL
TROOPER II
  01570 01717 01740
  01749 01785 04161
(8540)   33-3021-3, 9   (6.0)

CIP FELONY
FLORIDA HIGHWAY PATROL
TROOPER
  01683 01715 03976
(8515)   33-3051-1, 8   (3.0)

CIP CANINE
FLORIDA HIGHWAY PATROL
TROOPER
  01790 03988 04785
(8515)   33-3051-1, 8   (3.0)

FLORIDA HIGHWAY PATROL
TROOPER
  01703 01771 01792
  02098 03990 03417 04066
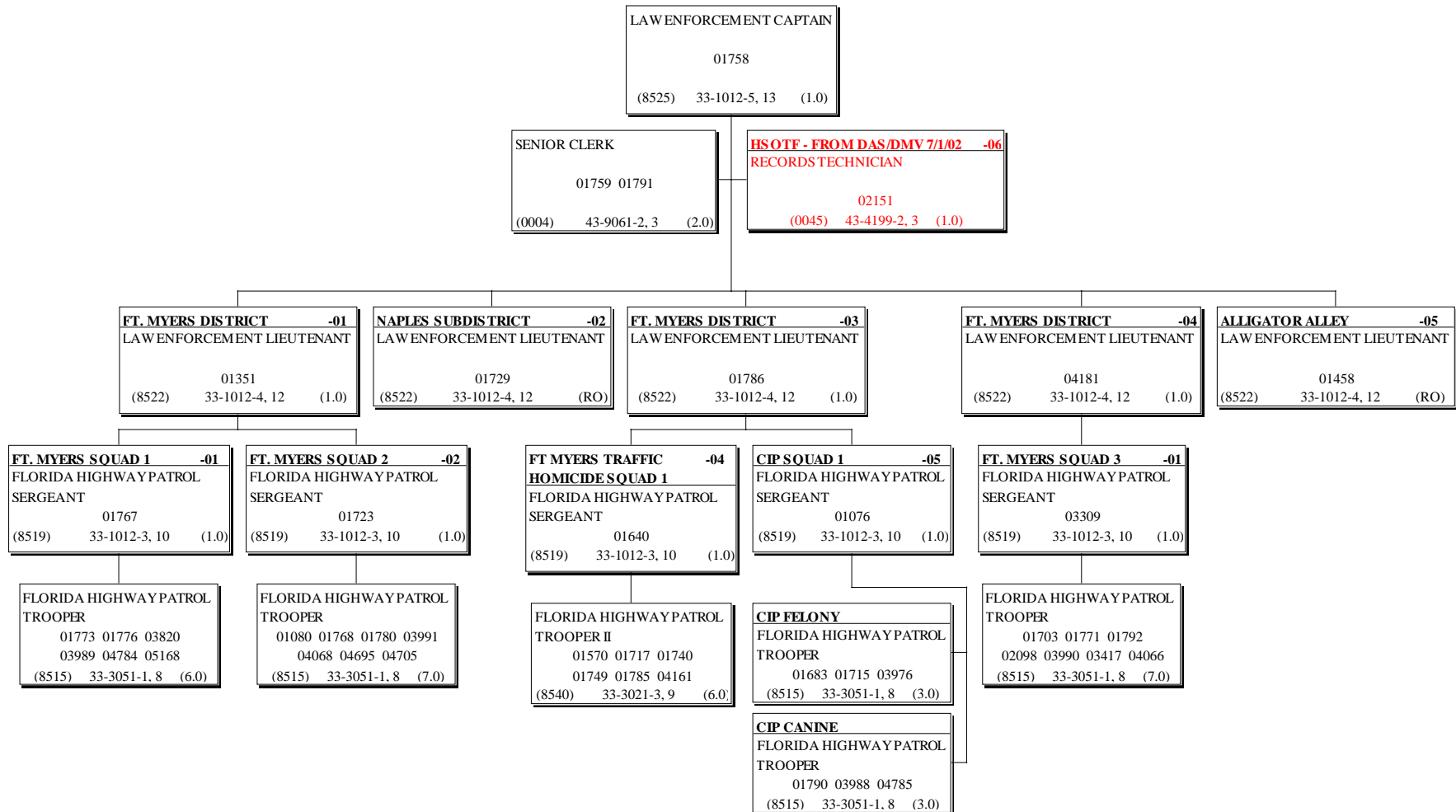(8515)   33-3051-1, 8   (7.0)

FHP TROOP F

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL,
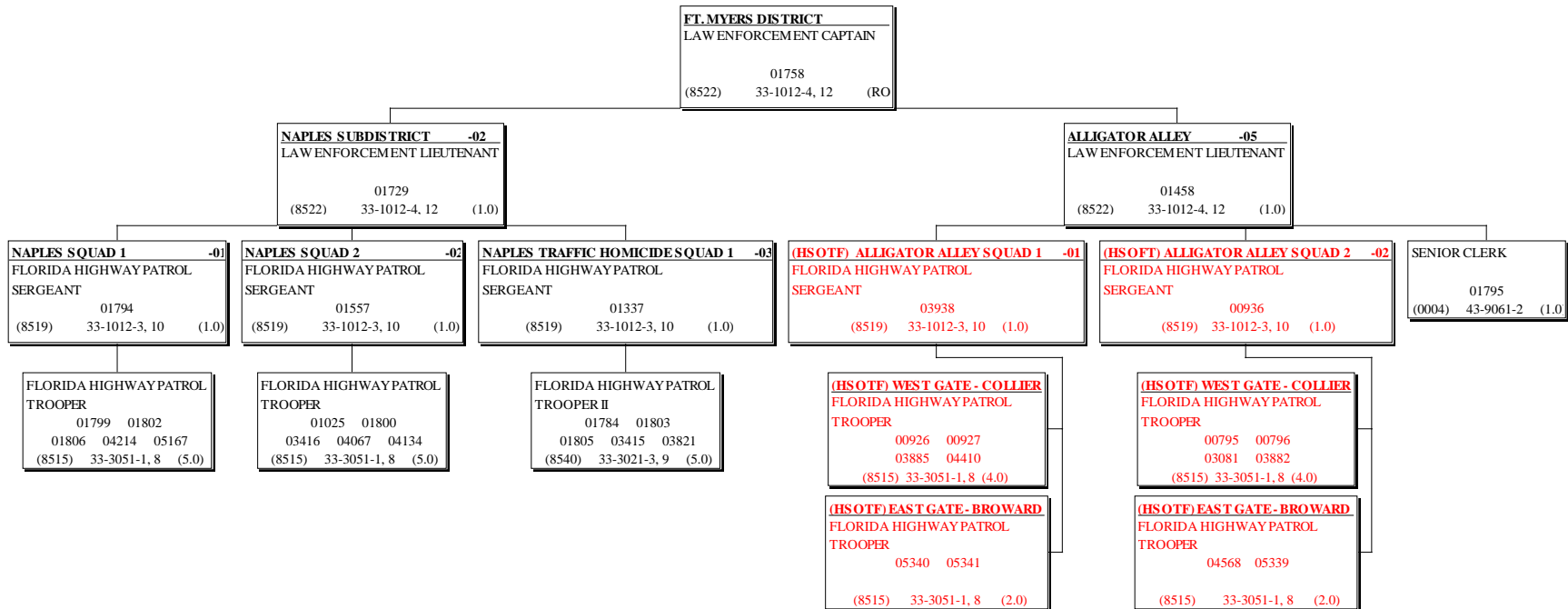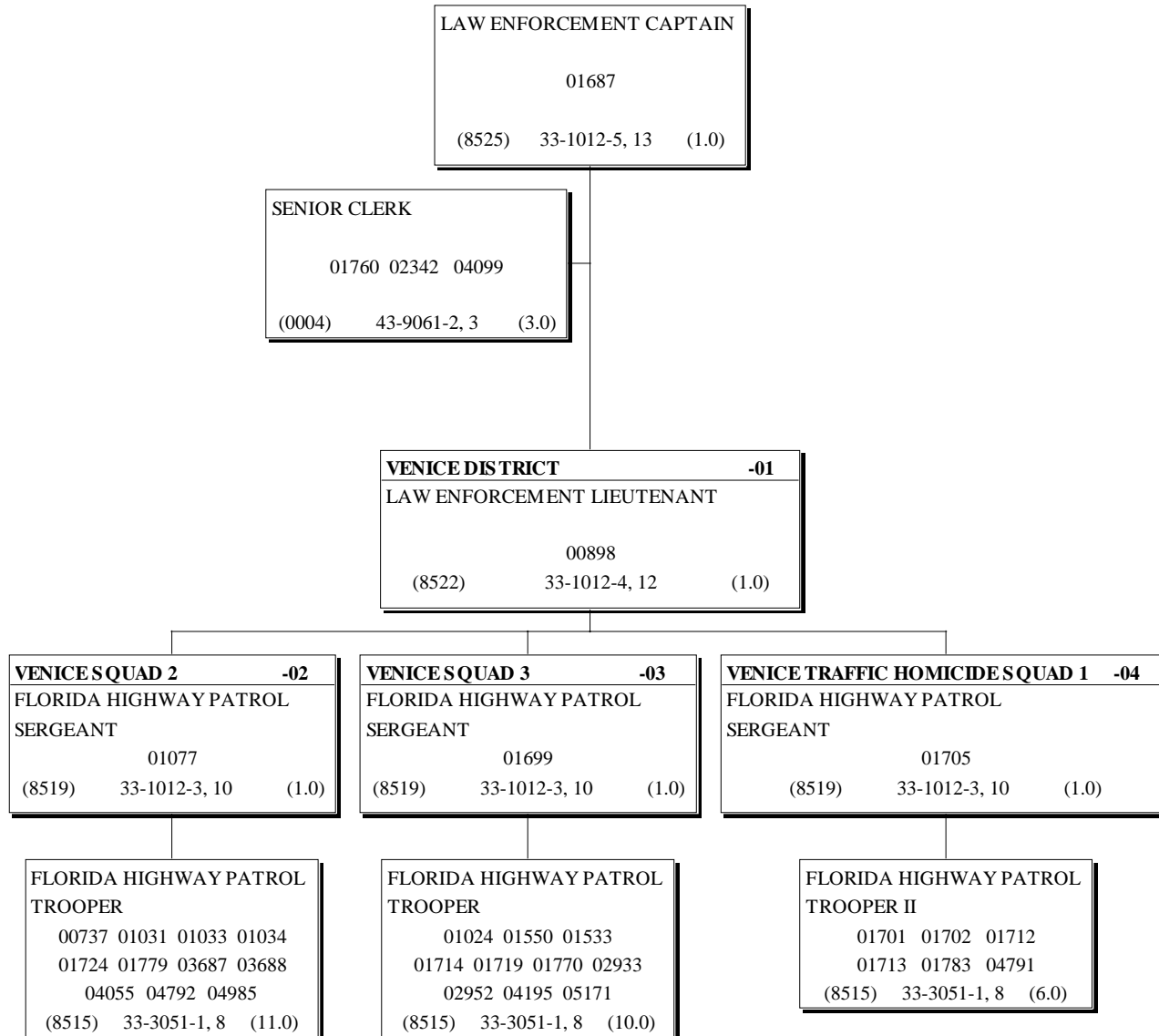## PATROL OPERATIONS COMMAND, SOUTHERN REGION
TROOP F / FT. MYERS DISTRICT, NAPLES SUBDISTRICT

FT. MYERS DISTRICT
LAW ENFORCEMENT CAPTAIN
01758
(8522)   33-1012-4, 12   (RO

NAPLES SUBDISTRICT   -02
LAW ENFORCEMENT LIEUTENANT
01729
(8522)   33-1012-4, 12   (1.0)

ALLIGATOR ALLEY   -05
LAW ENFORCEMENT LIEUTENANT
01458
(8522)   33-1012-4, 12   (1.0)

NAPLES SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
01794
(8519)   33-1012-3, 10   (1.0)

NAPLES SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT
01557
(8519)   33-1012-3, 10   (1.0)

NAPLES TRAFFIC HOMICIDE SQUAD 1   -03
FLORIDA HIGHWAY PATROL
SERGEANT
01337
(8519)   33-1012-3, 10   (1.0)

(HSOTF) ALLIGATOR ALLEY SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
03938
(8519)   33-1012-3, 10   (1.0)

(HSOFT) ALLIGATOR ALLEY SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT
00936
(8519)   33-1012-3, 10   (1.0)

SENIOR CLERK
01795
(0004)   43-9061-2   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01799   01802
01806   04214   05167
(8515)   33-3051-1, 8   (5.0)

FLORIDA HIGHWAY PATROL
TROOPER
01025   01800
03416   04067   04134
(8515)   33-3051-1, 8   (5.0)

FLORIDA HIGHWAY PATROL
TROOPER II
01784   01803
01805   03415   03821
(8540)   33-3021-3, 9   (5.0)

(HSOTF) WEST GATE - COLLIER
FLORIDA HIGHWAY PATROL
TROOPER
00926   00927
03885   04410
(8515)   33-3051-1, 8   (4.0)

(HSOTF) WEST GATE - COLLIER
FLORIDA HIGHWAY PATROL
TROOPER
00795   00796
03081   03882
(8515)   33-3051-1, 8   (4.0)

(HSOTF) EAST GATE - BROWARD
FLORIDA HIGHWAY PATROL
TROOPER
05340   05341
(8515)   33-3051-1, 8   (2.0)

(HSOTF) EAST GATE - BROWARD
FLORIDA HIGHWAY PATROL
TROOPER
04568   05339
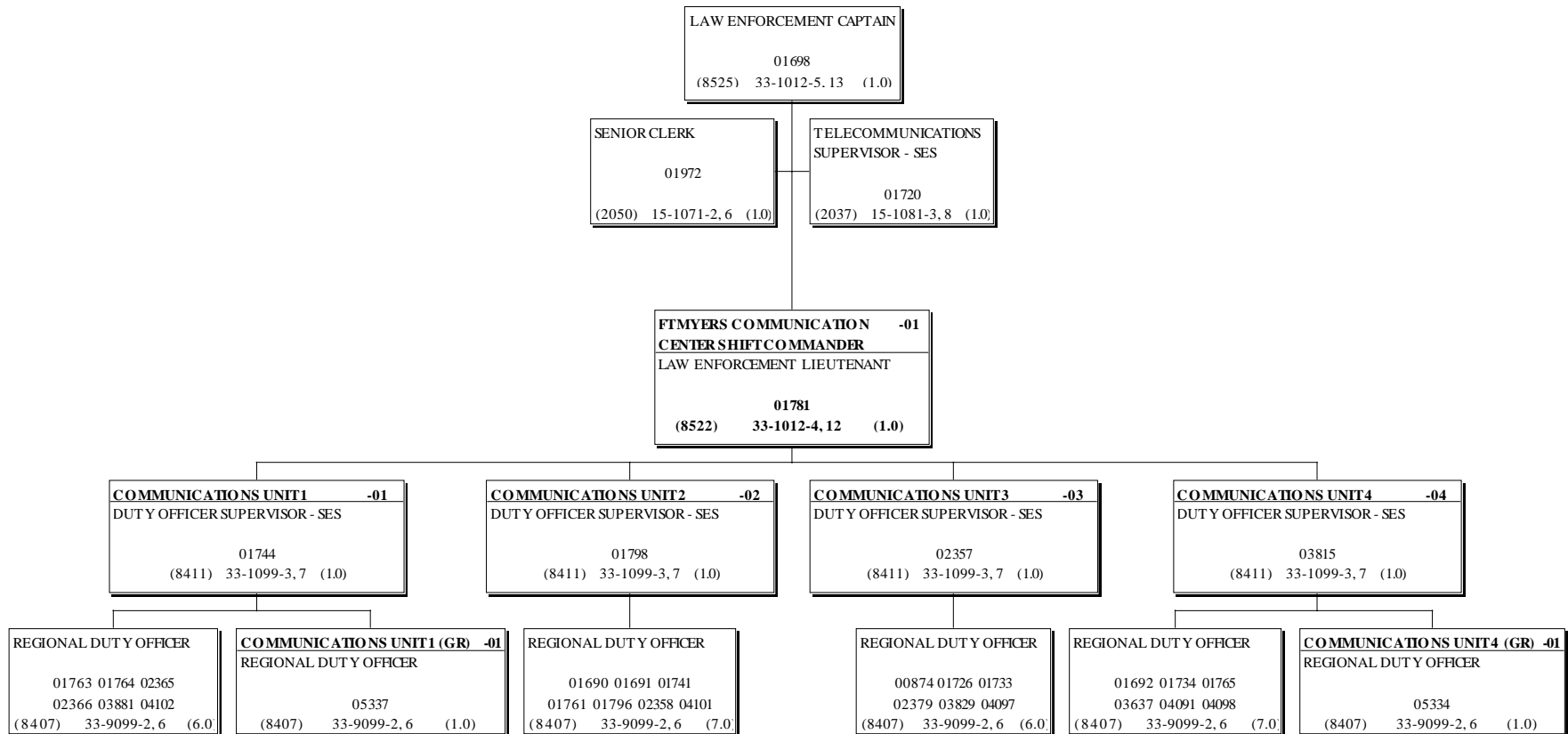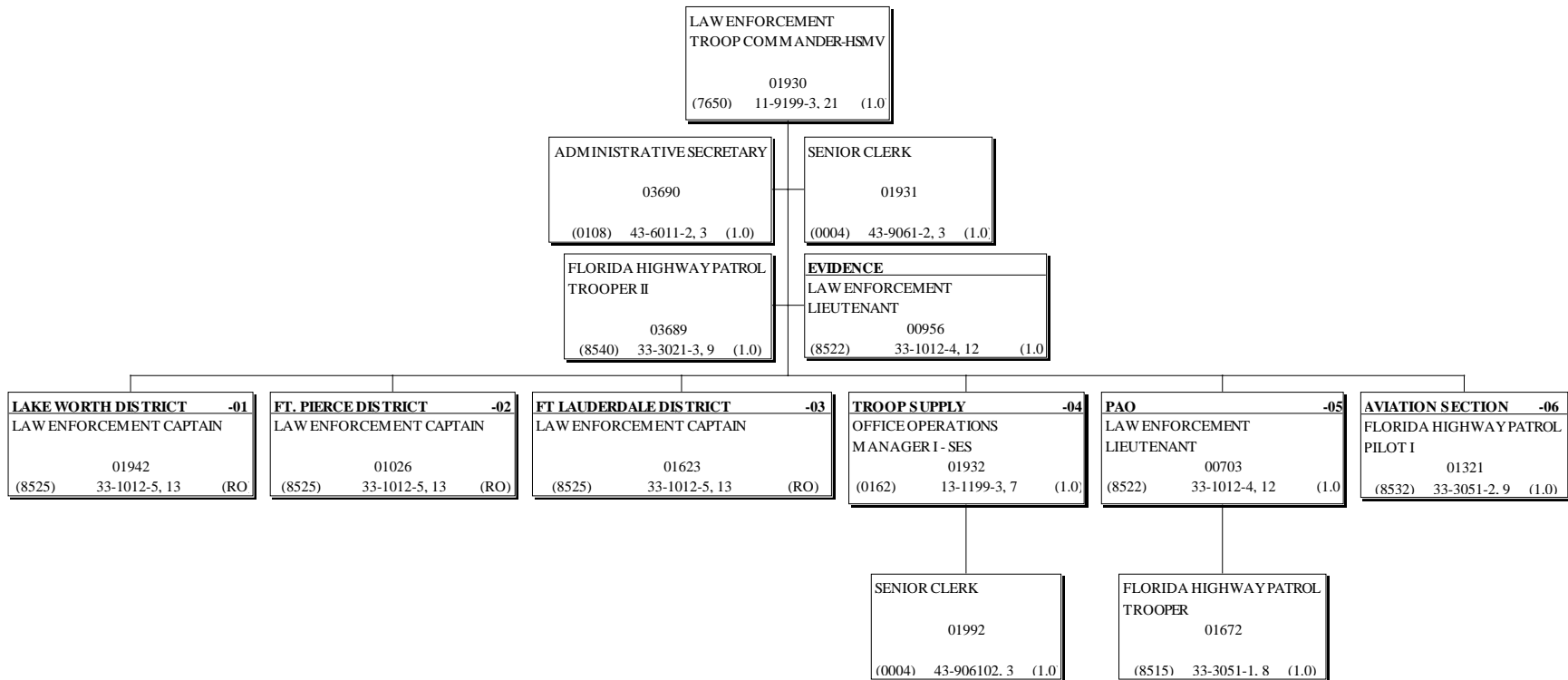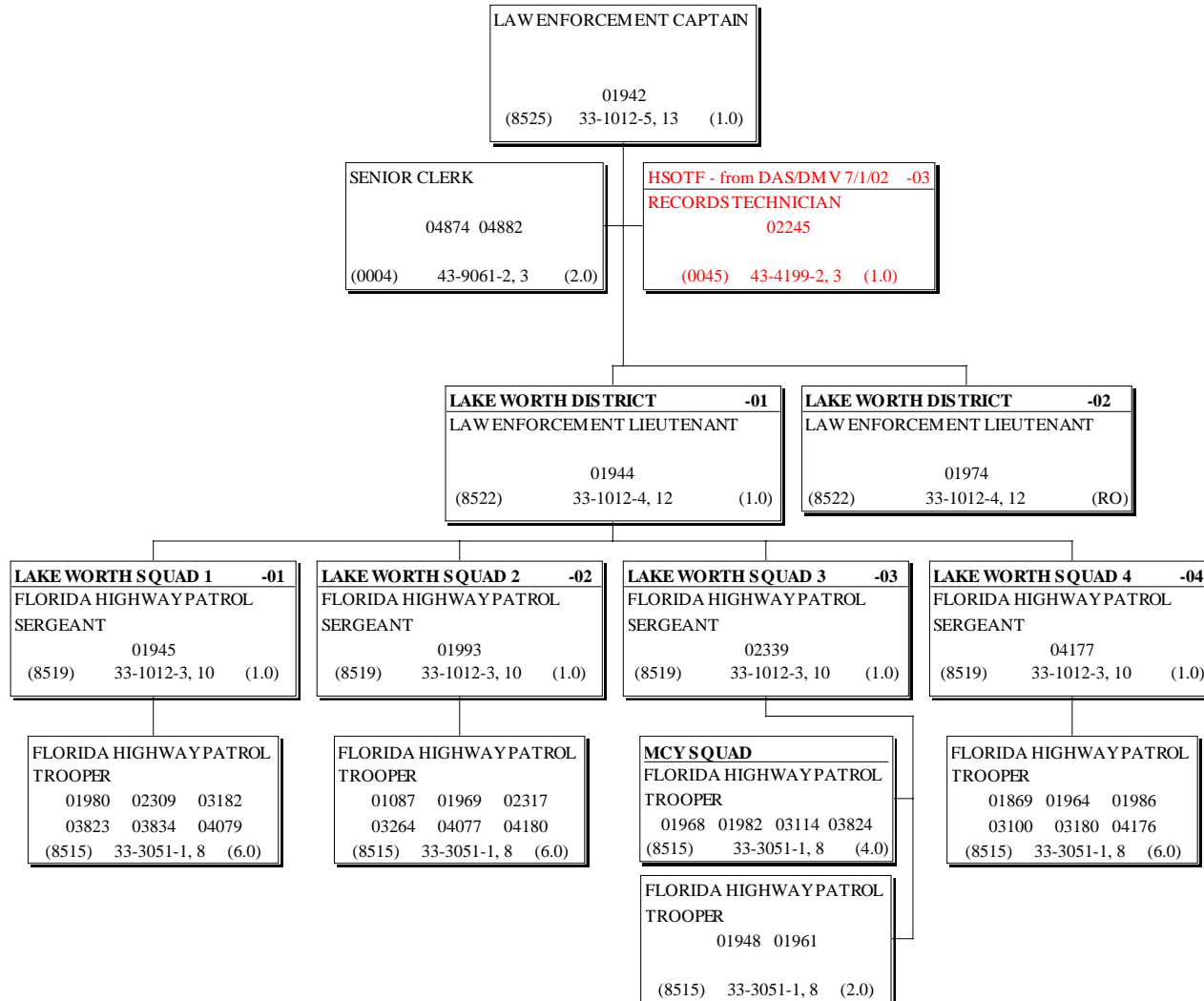(8515)   33-3051-1, 8   (2.0)

FHP TROOP F

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, SOUTHERN REGION
TROOP F / VENICE DISTRICT

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LAW ENFORCEMENT CAPTAIN

        01687

(8525)     33-1012-5, 13     (1.0)
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SENIOR CLERK

    01760  02342  04099

(0004)     43-9061-2, 3     (3.0)
```

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VENICE DISTRICT                    -01
LAW ENFORCEMENT LIEUTENANT

            00898
(8522)     33-1012-4, 12     (1.0)
```

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VENICE SQUAD 2                -02
FLORIDA HIGHWAY PATROL
SERGEANT
            01077
(8519)     33-1012-3, 10     (1.0)
```

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VENICE SQUAD 3                -03
FLORIDA HIGHWAY PATROL
SERGEANT
            01699
(8519)     33-1012-3, 10     (1.0)
```

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VENICE TRAFFIC HOMICIDE SQUAD 1     -04
FLORIDA HIGHWAY PATROL
SERGEANT
            01705
(8519)     33-1012-3, 10     (1.0)
```

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FLORIDA HIGHWAY PATROL
TROOPER
  00737  01031  01033  01034
  01724  01779  03687  03688
    04055  04792  04985
(8515)     33-3051-1, 8     (11.0)
```

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FLORIDA HIGHWAY PATROL
TROOPER
  01024  01550  01533
  01714  01719  01770  02933
    02952  04195  05171
(8515)     33-3051-1, 8     (10.0)
```

```
FLORIDA HIGHWAY PATROL
TROOPER II
  01701  01702  01712
  01713  01783  04791
(8515)     33-3051-1, 8     (6.0)
```

FHP TROOP F

DATE: 04/01/09
SEQUENCE: 7610-02-03-02-04
OED:_____
NUMBER OF POSITIONS: 35
NUMBER OF FTE'S: 35.0

LAW ENFORCEMENT CAPTAIN

01698

(8525)   33-1012-5. 13   (1.0)

SENIOR CLERK

01972

(2050)   15-1071-2, 6   (1.0)

TELECOMMUNICATIONS
SUPERVISOR - SES

01720

(2037)   15-1081-3, 8   (1.0)

FTMYERS COMMUNICATION   -01
CENTER SHIFT COMMANDER
LAW ENFORCEMENT LIEUTENANT

01781
(8522)   33-1012-4, 12   (1.0)

COMMUNICATIONS UNIT1   -01
DUTY OFFICER SUPERVISOR - SES

01744
(8411) 33-1099-3, 7 (1.0)

COMMUNICATIONS UNIT2   -02
DUTY OFFICER SUPERVISOR - SES

01798
(8411) 33-1099-3, 7 (1.0)

COMMUNICATIONS UNIT3   -03
DUTY OFFICER SUPERVISOR - SES

02357
(8411) 33-1099-3, 7 (1.0)

COMMUNICATIONS UNIT4   -04
DUTY OFFICER SUPERVISOR - SES

03815
(8411) 33-1099-3, 7 (1.0)

REGIONAL DUTY OFFICER

01763 01764 02365
02366 03881 04102
(8407)   33-9099-2, 6   (6.0)

COMMUNICATIONS UNIT1 (GR) -01
REGIONAL DUTY OFFICER

05337
(8407)   33-9099-2, 6   (1.0)

REGIONAL DUTY OFFICER

01690 01691 01741
01761 01796 02358 04101
(8407)   33-9099-2, 6   (7.0)

REGIONAL DUTY OFFICER

00874 01726 01733
02379 03829 04097
(8407)   33-9099-2, 6   (6.0)

REGIONAL DUTY OFFICER

01692 01734 01765
03637 04091 04098
(8407)   33-9099-2, 6   (7.0)

COMMUNICATIONS UNIT4 (GR) -01
REGIONAL DUTY OFFICER

05334
(8407)   33-9099-2, 6   (1.0)

FHP TROOP F

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, SOUTHERN REGION
TROOP L / LAKE WORTH HEADQUARTERS

DATE: 04/01/09
SEQUENCE: 7610-02-03-03
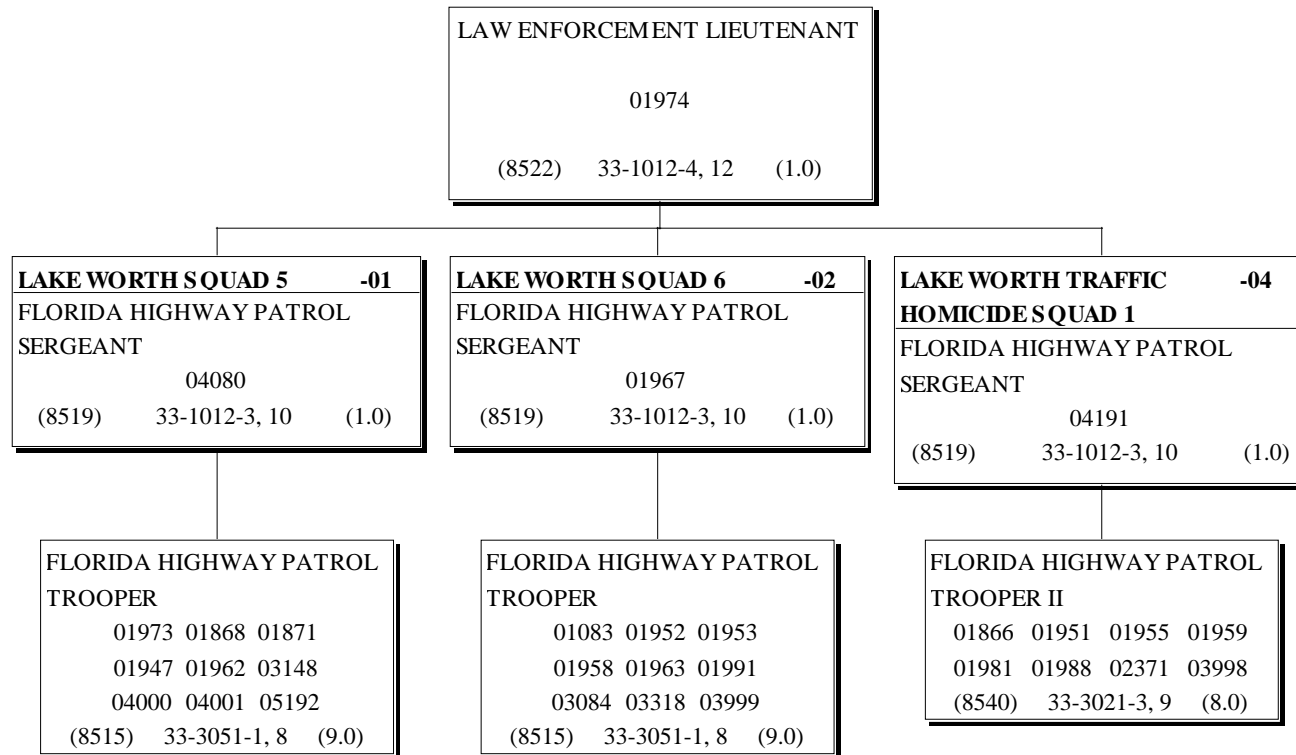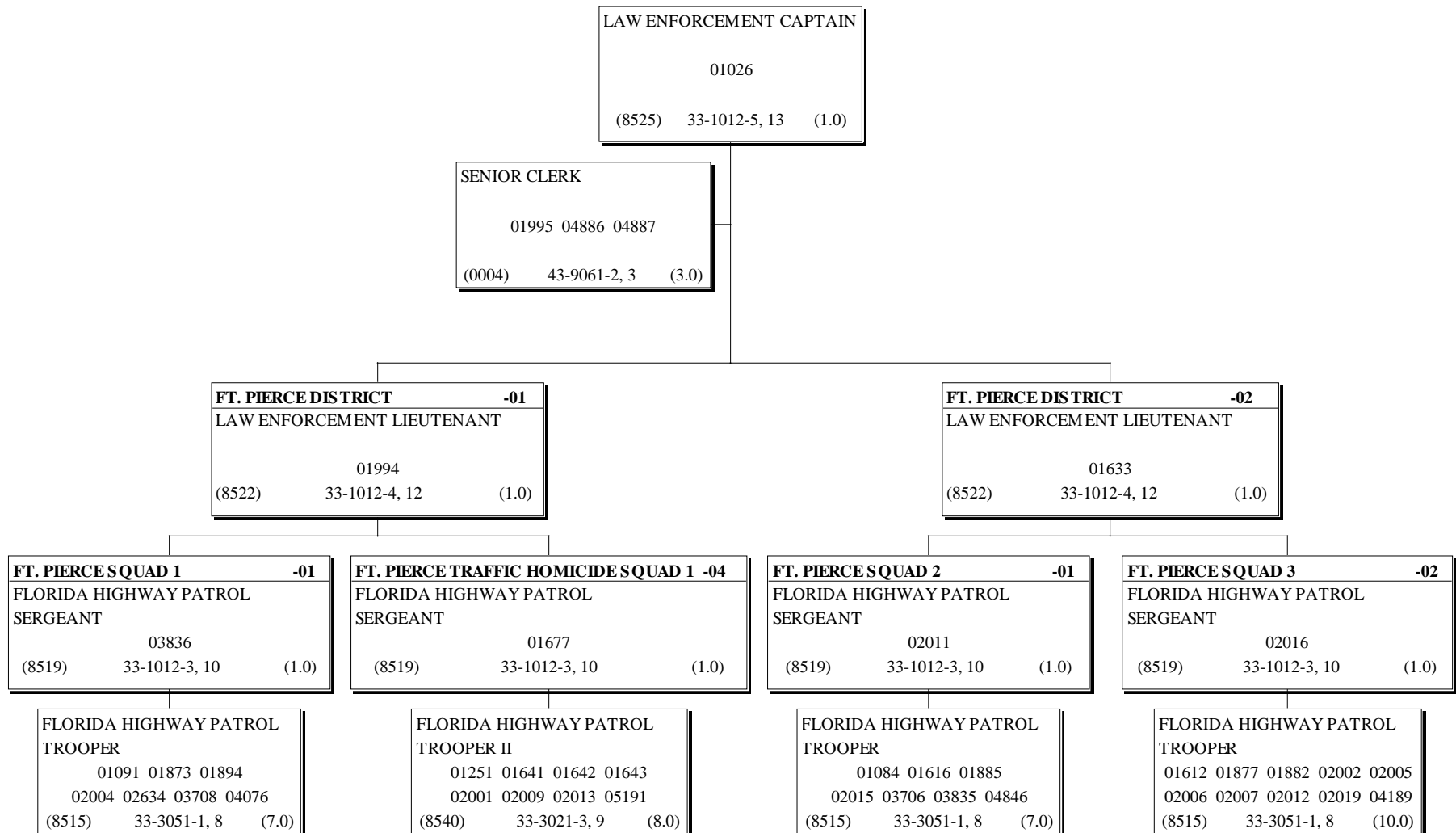OED:_____
NUMBER OF POSITIONS: 10
NUMBER OF fte'S: 10.0

LAW ENFORCEMENT
TROOP COMMANDER-HSMV

01930
(7650)   11-9199-3, 21   (1.0)

ADMINISTRATIVE SECRETARY

03690

(0108)   43-6011-2, 3   (1.0)

SENIOR CLERK

01931

(0004)   43-9061-2, 3   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER II

03689
(8540)   33-3021-3, 9   (1.0)

EVIDENCE
LAW ENFORCEMENT
LIEUTENANT
00956
(8522)   33-1012-4, 12   (1.0)

LAKE WORTH DISTRICT   -01
LAW ENFORCEMENT CAPTAIN

01942
(8525)   33-1012-5, 13   (RO)

FT. PIERCE DISTRICT   -02
LAW ENFORCEMENT CAPTAIN

01026
(8525)   33-1012-5, 13   (RO)

FT LAUDERDALE DISTRICT   -03
LAW ENFORCEMENT CAPTAIN

01623
(8525)   33-1012-5, 13   (RO)

TROOP SUPPLY   -04
OFFICE OPERATIONS
MANAGER I - SES   01932
(0162)   13-1199-3, 7   (1.0)

PAO   -05
LAW ENFORCEMENT
LIEUTENANT   00703
(8522)   33-1012-4, 12   (1.0)

AVIATION SECTION   -06
FLORIDA HIGHWAY PATROL
PILOT I   01321
(8532)   33-3051-2. 9   (1.0)

SENIOR CLERK

01992

(0004)   43-906102. 3   (1.0

FLORIDA HIGHWAY PATROL
TROOPER

01672

(8515)   33-3051-1. 8   (1.0)

FHP TROOP L

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, SOUTHERN REGION
TROOP L / LAKE WORTH DISTRICT

DATE: 06/01/09)
SEQUENCE: 7610-02-03-03-01
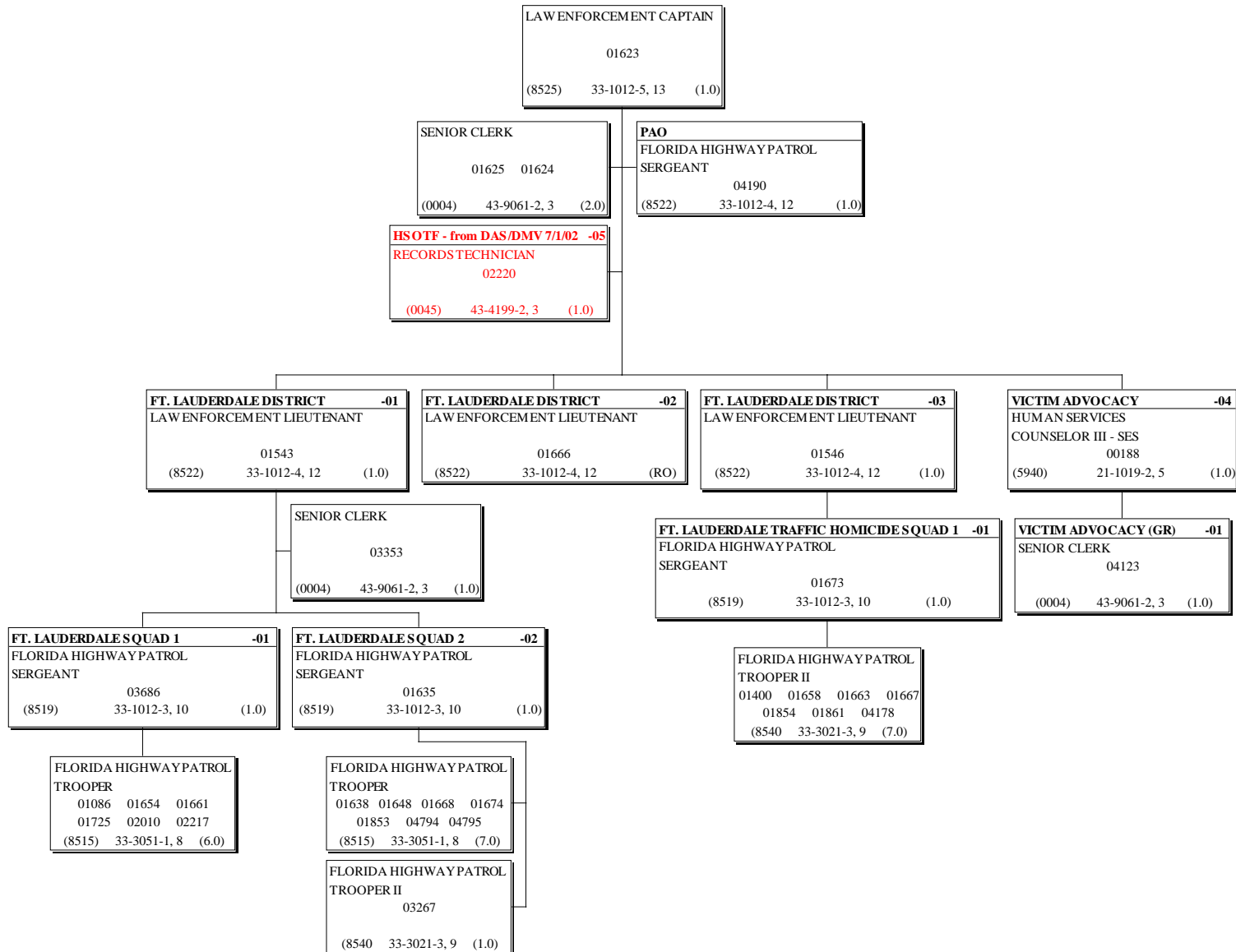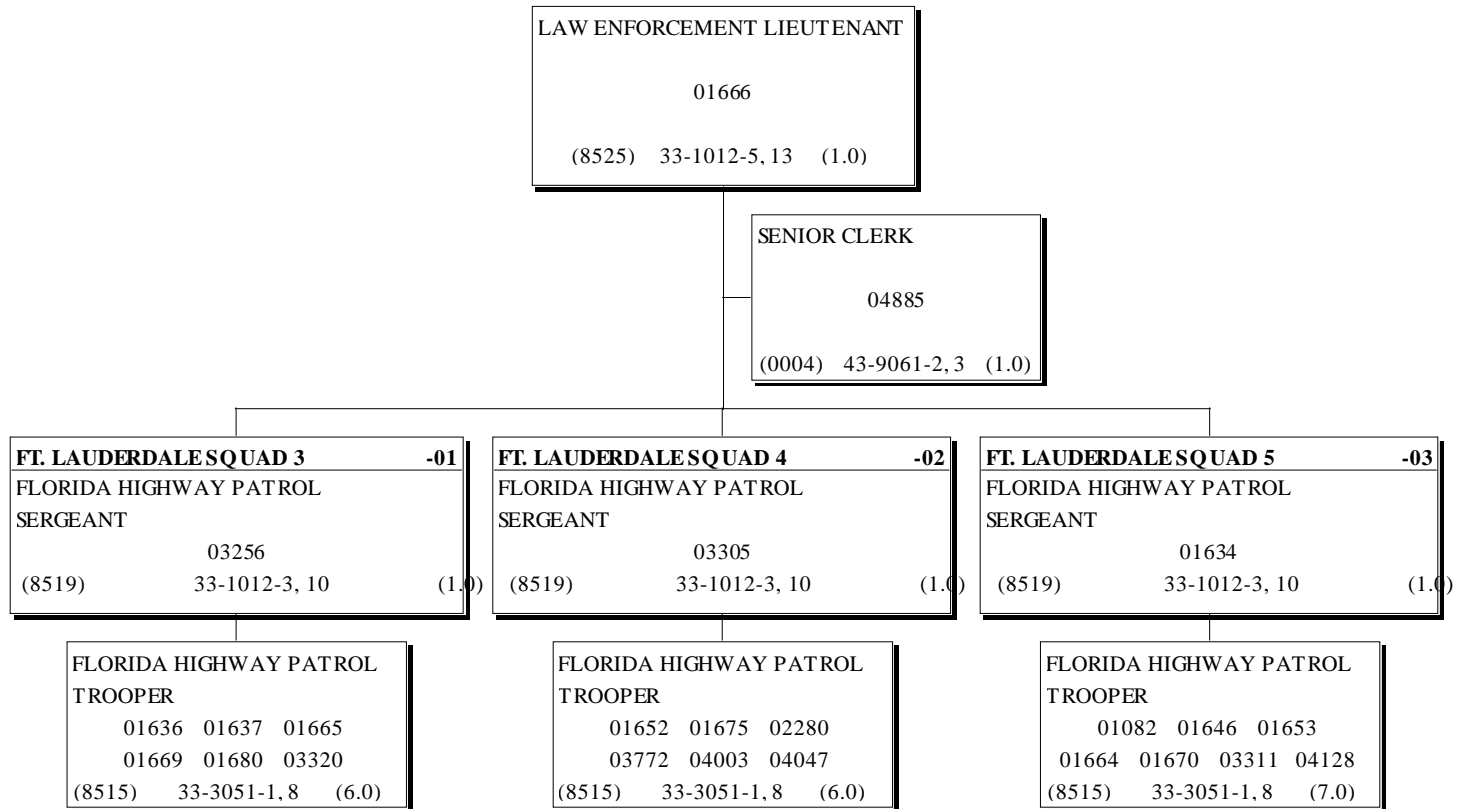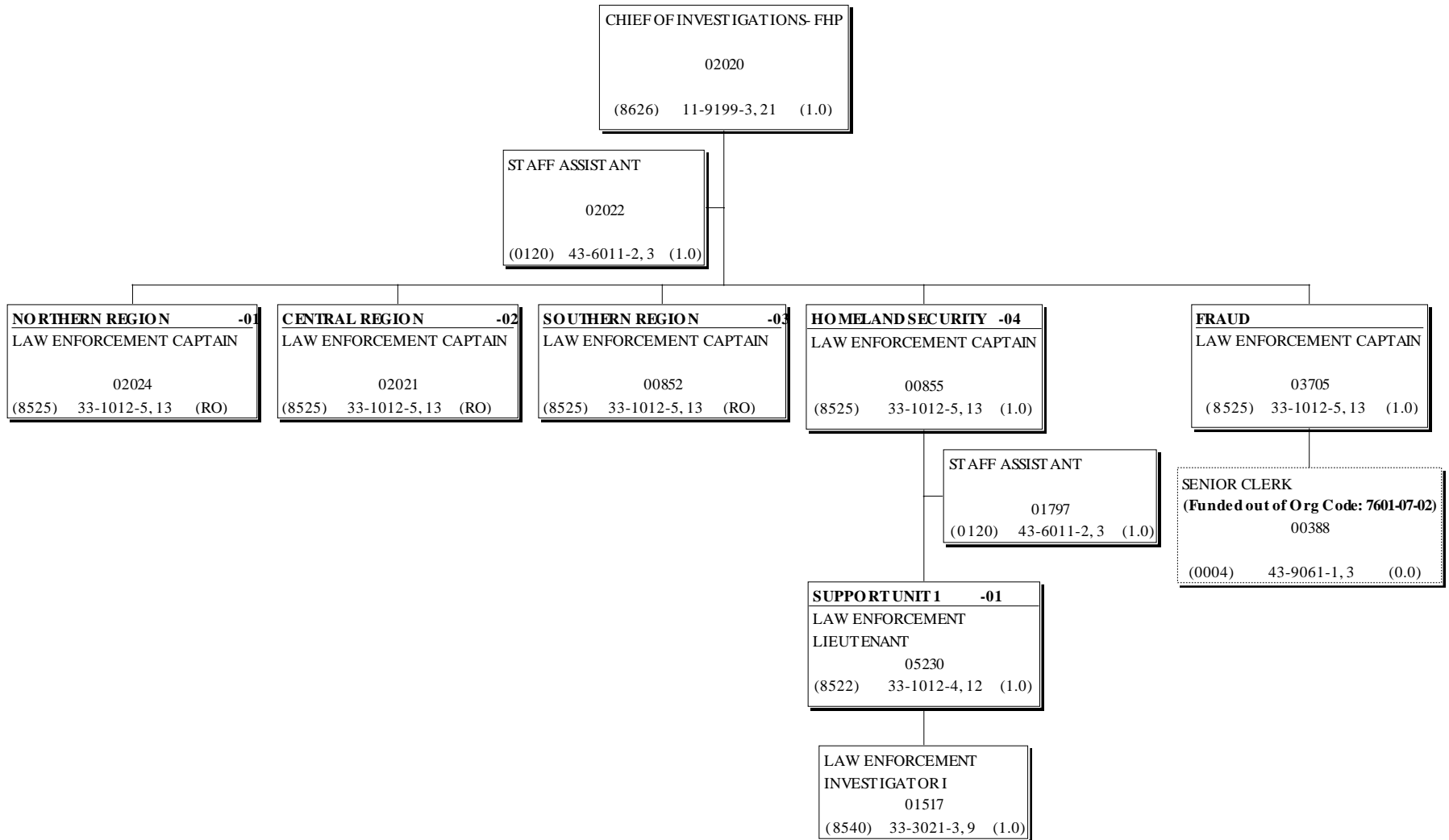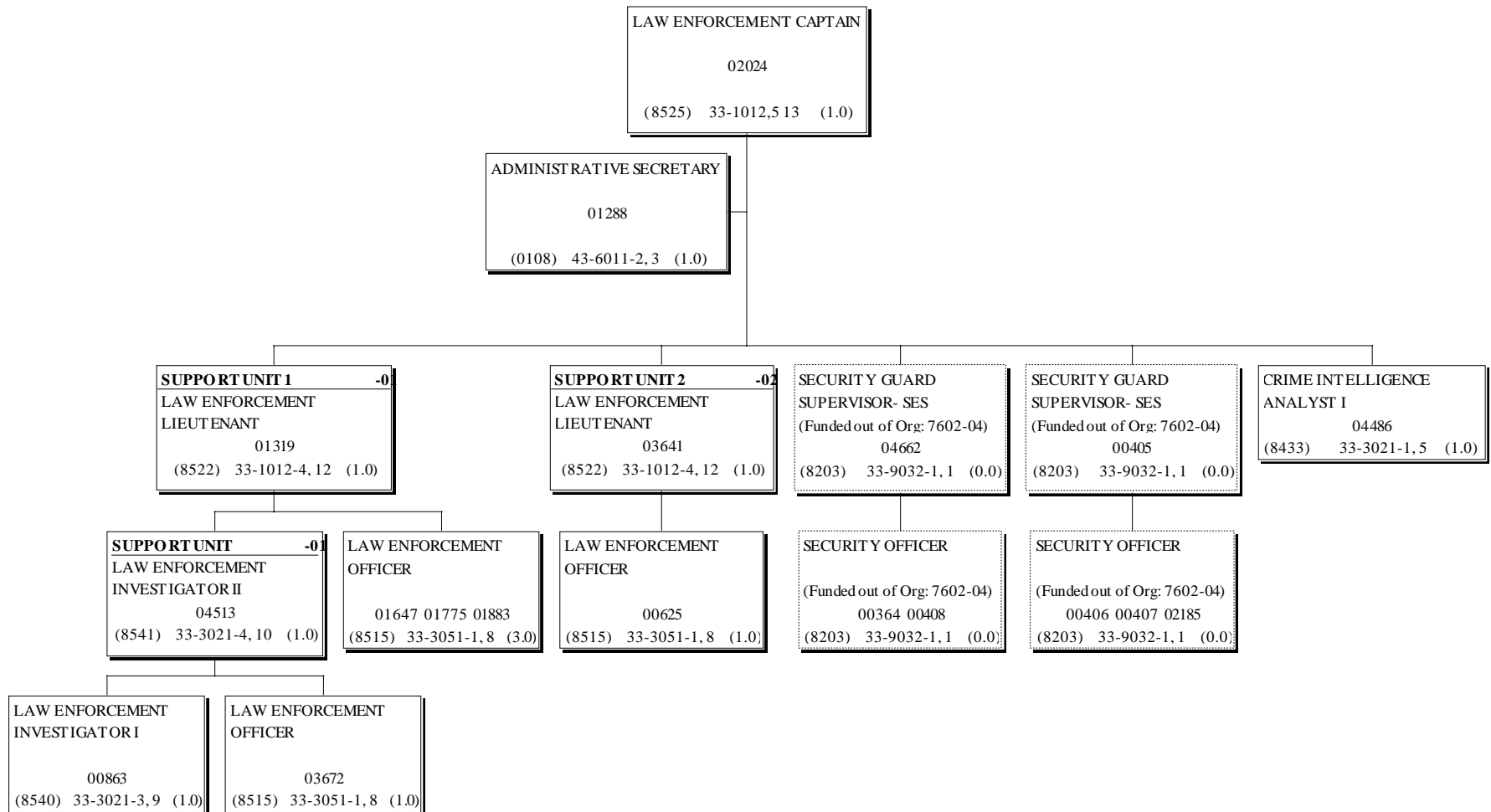OED:_____
NUMBER OF POSITIONS: 33
NUMBER OF fte'S: 33.0

LAW ENFORCEMENT CAPTAIN

01942
(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

04874 04882

(0004)   43-9061-2, 3   (2.0)

HSOTF - from DAS/DMV 7/1/02   -03
RECORDS TECHNICIAN
02245

(0045)   43-4199-2, 3   (1.0)

LAKE WORTH DISTRICT   -01
LAW ENFORCEMENT LIEUTENANT

01944
(8522)   33-1012-4, 12   (1.0)

LAKE WORTH DISTRICT   -02
LAW ENFORCEMENT LIEUTENANT

01974
(8522)   33-1012-4, 12   (RO)

LAKE WORTH SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
01945
(8519)   33-1012-3, 10   (1.0)

LAKE WORTH SQUAD 2   -02
FLORIDA HIGHWAY PATROL
SERGEANT
01993
(8519)   33-1012-3, 10   (1.0)

LAKE WORTH SQUAD 3   -03
FLORIDA HIGHWAY PATROL
SERGEANT
02339
(8519)   33-1012-3, 10   (1.0)

LAKE WORTH SQUAD 4   -04
FLORIDA HIGHWAY PATROL
SERGEANT
04177
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01980   02309   03182
03823   03834   04079
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01087   01969   02317
03264   04077   04180
(8515)   33-3051-1, 8   (6.0)

MCY SQUAD
FLORIDA HIGHWAY PATROL
TROOPER
01968   01982   03114   03824
(8515)   33-3051-1, 8   (4.0)

FLORIDA HIGHWAY PATROL
TROOPER
01869   01964   01986
03100   03180   04176
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01948   01961

(8515)   33-3051-1, 8   (2.0)

FHP TROOP L

DATE: 05/01/09
SEQUENCE: 710-02-03-03-01-02
OED:_____
NUMBER OF POSITIONS: 30
NUMBER OF fte'S: 30.0

```
                     LAW ENFORCEMENT LIEUTENANT

                              01974

                     (8522)    33-1012-4, 12    (1.0)
```

LAKE WORTH SQUAD 5 -01	LAKE WORTH SQUAD 6 -02	LAKE WORTH TRAFFIC -04 HOMICIDE SQUAD 1
FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT	FLORIDA HIGHWAY PATROL SERGEANT
04080	01967	04191
(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)	(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER	FLORIDA HIGHWAY PATROL TROOPER II
01973 01868 01871	01083 01952 01953	01866 01951 01955 01959
01947 01962 03148	01958 01963 01991	01981 01988 02371 03998
04000 04001 05192	03084 03318 03999	(8540) 33-3021-3, 9 (8.0)
(8515) 33-3051-1, 8 (9.0)	(8515) 33-3051-1, 8 (9.0)	

FHP TROOP L

DATE: 05/22/09
SEQUENCE: 7610-02-03-03-02
OED:_____
NUMBER OF POSITIONS: 42
NUMBER OF fte'S: 42.0

LAW ENFORCEMENT CAPTAIN

01026

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

01995 04886 04887

(0004)   43-9061-2, 3   (3.0)

FT. PIERCE DISTRICT   -01
LAW ENFORCEMENT LIEUTENANT

01994
(8522)   33-1012-4, 12   (1.0)

FT. PIERCE DISTRICT   -02
LAW ENFORCEMENT LIEUTENANT

01633
(8522)   33-1012-4, 12   (1.0)

FT. PIERCE SQUAD 1   -01
FLORIDA HIGHWAY PATROL
SERGEANT
03836
(8519)   33-1012-3, 10   (1.0)

FT. PIERCE TRAFFIC HOMICIDE SQUAD 1 -04
FLORIDA HIGHWAY PATROL
SERGEANT
01677
(8519)   33-1012-3, 10   (1.0)

FT. PIERCE SQUAD 2   -01
FLORIDA HIGHWAY PATROL
SERGEANT
02011
(8519)   33-1012-3, 10   (1.0)

FT. PIERCE SQUAD 3   -02
FLORIDA HIGHWAY PATROL
SERGEANT
02016
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01091 01873 01894
02004 02634 03708 04076
(8515)   33-3051-1, 8   (7.0)

FLORIDA HIGHWAY PATROL
TROOPER II
01251 01641 01642 01643
02001 02009 02013 05191
(8540)   33-3021-3, 9   (8.0)

FLORIDA HIGHWAY PATROL
TROOPER
01084 01616 01885
02015 03706 03835 04846
(8515)   33-3051-1, 8   (7.0)

FLORIDA HIGHWAY PATROL
TROOPER
01612 01877 01882 02002 02005
02006 02007 02012 02019 04189
(8515)   33-3051-1, 8   (10.0)

FHP TROOP L

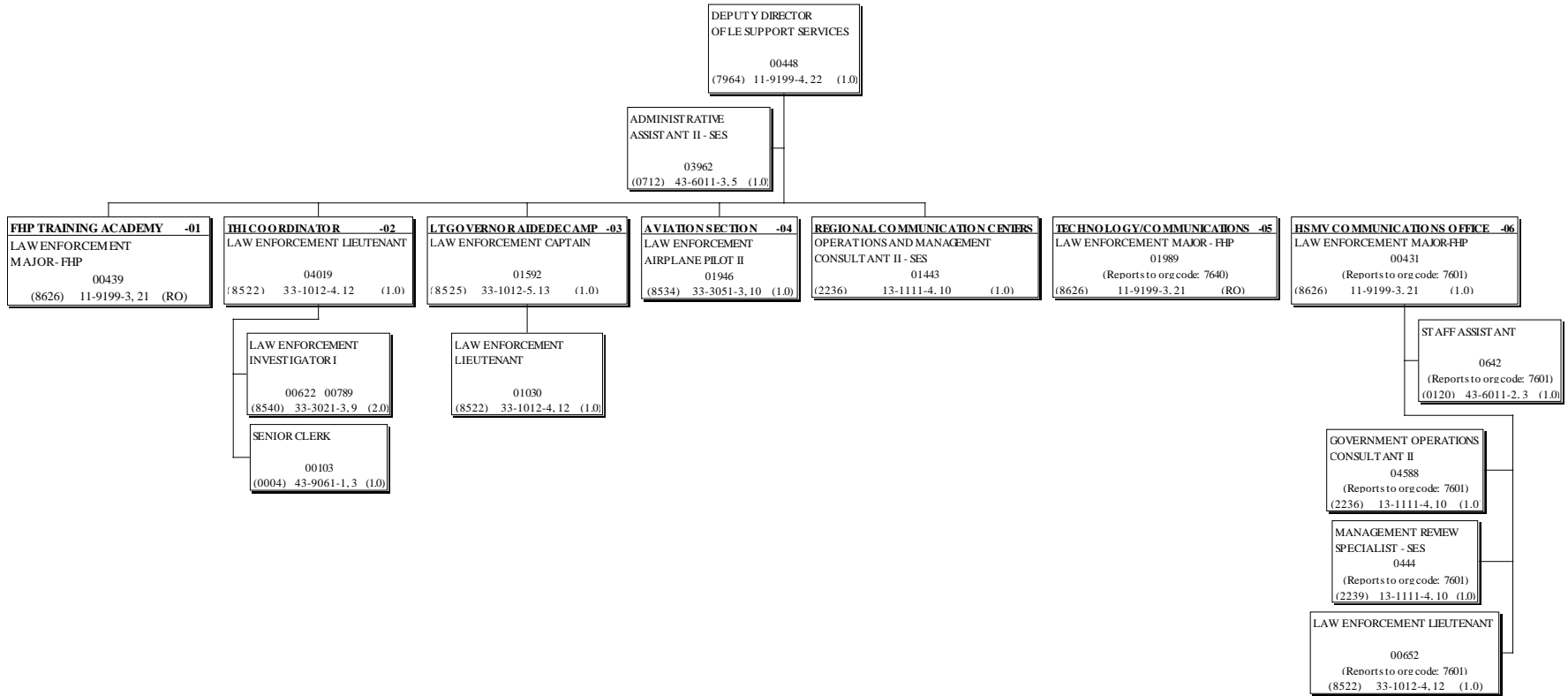# DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
PATROL OPERATIONS COMMAND, SOUTHERN REGION
TROOP L / FT LAUDERDALE DISTRICT

DATE: 04/01/09
SEQUENCE: 7610-02-03-03-03
OED: _____
NUMBER OF POSITIONS: 34
NUMBER OF fte'S: 34.0

LAW ENFORCEMENT CAPTAIN
01623
(8525) 33-1012-5, 13 (1.0)

SENIOR CLERK
01625 01624
(0004) 43-9061-2, 3 (2.0)

PAO
FLORIDA HIGHWAY PATROL
SERGEANT
04190
(8522) 33-1012-4, 12 (1.0)

HSOTF - from DAS/DMV 7/1/02 -05
RECORDS TECHNICIAN
02220
(0045) 43-4199-2, 3 (1.0)

FT. LAUDERDALE DISTRICT -01
LAW ENFORCEMENT LIEUTENANT
01543
(8522) 33-1012-4, 12 (1.0)

FT. LAUDERDALE DISTRICT -02
LAW ENFORCEMENT LIEUTENANT
01666
(8522) 33-1012-4, 12 (RO)

FT. LAUDERDALE DISTRICT -03
LAW ENFORCEMENT LIEUTENANT
01546
(8522) 33-1012-4, 12 (1.0)

VICTIM ADVOCACY -04
HUMAN SERVICES
COUNSELOR III - SES
00188
(5940) 21-1019-2, 5 (1.0)

SENIOR CLERK
03353
(0004) 43-9061-2, 3 (1.0)

FT. LAUDERDALE TRAFFIC HOMICIDE SQUAD 1 -01
FLORIDA HIGHWAY PATROL
SERGEANT
01673
(8519) 33-1012-3, 10 (1.0)

VICTIM ADVOCACY (GR) -01
SENIOR CLERK
04123
(0004) 43-9061-2, 3 (1.0)

FT. LAUDERDALE SQUAD 1 -01
FLORIDA HIGHWAY PATROL
SERGEANT
03686
(8519) 33-1012-3, 10 (1.0)

FT. LAUDERDALE SQUAD 2 -02
FLORIDA HIGHWAY PATROL
SERGEANT
01635
(8519) 33-1012-3, 10 (1.0)

FLORIDA HIGHWAY PATROL
TROOPER II
01400 01658 01663 01667
01854 01861 04178
(8540 33-3021-3, 9 (7.0)

FLORIDA HIGHWAY PATROL
TROOPER
01086 01654 01661
01725 02010 02217
(8515) 33-3051-1, 8 (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01638 01648 01668 01674
01853 04794 04795
(8515) 33-3051-1, 8 (7.0)

FLORIDA HIGHWAY PATROL
TROOPER II
03267
(8540 33-3021-3, 9 (1.0)

FHP TROOP L

DATE: 04/01/09
SEQUENCE: 7610-02-03-03-03-02
OED: _____
NUMBER OF POSITIONS: 24
NUMBER OF fte'S: 24.0

LAW ENFORCEMENT LIEUTENANT

01666

(8525)   33-1012-5, 13   (1.0)

SENIOR CLERK

04885

(0004)   43-9061-2, 3   (1.0)

FT. LAUDERDALE SQUAD 3   -01
FLORIDA HIGHWAY PATROL
SERGEANT
03256
(8519)   33-1012-3, 10   (1.0)

FT. LAUDERDALE SQUAD 4   -02
FLORIDA HIGHWAY PATROL
SERGEANT
03305
(8519)   33-1012-3, 10   (1.0)

FT. LAUDERDALE SQUAD 5   -03
FLORIDA HIGHWAY PATROL
SERGEANT
01634
(8519)   33-1012-3, 10   (1.0)

FLORIDA HIGHWAY PATROL
TROOPER
01636   01637   01665
01669   01680   03320
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01652   01675   02280
03772   04003   04047
(8515)   33-3051-1, 8   (6.0)

FLORIDA HIGHWAY PATROL
TROOPER
01082   01646   01653
01664   01670   03311   04128
(8515)   33-3051-1, 8   (7.0)

FHP TROOP L

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES DATE:
DIVISION OF FLORIDA HIGHWAY PATROL
SPECIAL OPERATIONS COMMAND
BUREAU OF INVESTIGATIONS

SEQUENCE: 7610-02-04

OED:_____
NUMBER OF POSITIONS: 7
NUMBER OF FTE'S: 7.0

CHIEF OF INVESTIGATIONS- FHP

02020

(8626)　11-9199-3, 21　(1.0)

STAFF ASSISTANT

02022

(0120)　43-6011-2, 3　(1.0)

NORTHERN REGION　-01
LAW ENFORCEMENT CAPTAIN

02024

(8525)　33-1012-5, 13　(RO)

CENTRAL REGION　-02
LAW ENFORCEMENT CAPTAIN

02021

(8525)　33-1012-5, 13　(RO)

SOUTHERN REGION　-03
LAW ENFORCEMENT CAPTAIN

00852

(8525)　33-1012-5, 13　(RO)

HOMELAND SECURITY　-04
LAW ENFORCEMENT CAPTAIN

00855

(8525)　33-1012-5, 13　(1.0)

FRAUD
LAW ENFORCEMENT CAPTAIN

03705

(8525)　33-1012-5, 13　(1.0)

STAFF ASSISTANT

01797

(0120)　43-6011-2, 3　(1.0)

SENIOR CLERK
(Funded out of Org Code: 7601-07-02)
00388

(0004)　43-9061-1, 3　(0.0)

SUPPORT UNIT 1　-01
LAW ENFORCEMENT
LIEUTENANT
05230
(8522)　33-1012-4, 12　(1.0)

LAW ENFORCEMENT
INVESTIGATOR I
01517
(8540)　33-3021-3, 9　(1.0)

FHP INV-1

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
SPECIAL OPERATIONS COMMAND
BUREAU OF INVESTIGATIONS, NORTHERN REGION

LAW ENFORCEMENT CAPTAIN

02024

(8525) 33-1012,5 13 (1.0)

ADMINISTRATIVE SECRETARY

01288

(0108) 43-6011-2, 3 (1.0)

SUPPORT UNIT 1   **-0**
LAW ENFORCEMENT
LIEUTENANT
01319
(8522) 33-1012-4, 12 (1.0)

SUPPORT UNIT 2   **-02**
LAW ENFORCEMENT
LIEUTENANT
03641
(8522) 33-1012-4, 12 (1.0)

SECURITY GUARD
SUPERVISOR- SES
(Funded out of Org: 7602-04)
04662
(8203) 33-9032-1, 1 (0.0)

SECURITY GUARD
SUPERVISOR- SES
(Funded out of Org: 7602-04)
00405
(8203) 33-9032-1, 1 (0.0)

CRIME INTELLIGENCE
ANALYST I
04486
(8433) 33-3021-1, 5 (1.0)

SUPPORT UNIT   **-01**
LAW ENFORCEMENT
INVESTIGATOR II
04513
(8541) 33-3021-4, 10 (1.0)

LAW ENFORCEMENT
OFFICER
01647 01775 01883
(8515) 33-3051-1, 8 (3.0)

LAW ENFORCEMENT
OFFICER
00625
(8515) 33-3051-1, 8 (1.0)

SECURITY OFFICER
(Funded out of Org: 7602-04)
00364 00408
(8203) 33-9032-1, 1 (0.0)

SECURITY OFFICER
(Funded out of Org: 7602-04)
00406 00407 02185
(8203) 33-9032-1, 1 (0.0)

LAW ENFORCEMENT
INVESTIGATOR I
00863
(8540) 33-3021-3, 9 (1.0)

LAW ENFORCEMENT
OFFICER
03672
(8515) 33-3051-1, 8 (1.0)

FHP INVESTIGATIONS NORTH

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
SPECIAL OPERATIONS COMMAND
BUREAU OF INVESTIGATIONS, CENTRAL REGION

DATE: 06/20/08
SEQUENCE: 7610-02-04-02
OED:_____.
NUMBER OF POSITIONS: 13
NUMBER OF fte'S: 13.0

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                          ┌─────────────────────────────┐
                          │  LAW ENFORCEMENT CAPTAIN     │
                          │                             │
                          │          02021              │
                          │  (8525)  33-1012,5 13  (1.0)│
                          └─────────────────────────────┘

       ┌─────────────────────────────┐
       │  ADMINISTRATIVE SECRETARY   │
       │                             │
       │          04857              │
       │                             │
       │  (0108)  43-6011-2, 3  (1.0)│
       └─────────────────────────────┘
```

SUPPORT UNIT 1 -01	SUPPORT UNIT 2 -02	SUPPPORT UNIT 3 -03
LAW ENFORCEMENT LIEUTENANT	LAW ENFORCEMENT LIEUTENANT	LAW ENFORCEMENT LIEUTENANT
05080	01478	03643
(8522) 33-1012-4, 12 (1.0)	(8522) 33-1012-4, 12 (1.0)	(8522) 33-1012-4, 12 (1.0)

INVESTIGATIONS UNIT	LAW ENFORCEMENT INVESTIGATOR I	SUPPORT SUBUNIT 1 -01
LAW ENFORCEMENT INVESTIGATOR II		LAW ENFORCEMENT INVESTIGATOR II
01181 03644	01427	5196
(8541) 33-3021-4, 10 (2.0)	(8540) 33-3021-3, 9 (1.0)	(8541) 33-3021-4, 10 (1.0)

LAW ENFORCEMENT OFFICER	LAW ENFORCEMENT OFFICER	LAW ENFORCEMENT INVESTIGATOR I
03317	03301	01774
(8515) 33-3051-1, 8 (1.0)	(8515) 33-3051-1, 8 (1.0)	(8540) 33-3021-3, 9 (1.0)

LAW ENFORCEMENT OFFICER
01027
(8515) 33-3051-1, 8 (1.0)

FHP INV-3

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
SPECIAL OPERATIONS COMMAND
BUREAU OF INVESTIGATIONS, SOUTHERN REGION

DATE: 07/01/09
SEQUENCE: 7610-02-04-03
OED:_____
NUMBER OF POSITIONS: 18
NUMBER OF fte'S: 18.0

LAW ENFORCEMENT CAPTAIN

00852

(8525) 33-1012,5 13 (1.0)

ADMINISTRATIVE SECRETARY

02023

(0108) 43-6011-2, 3 (1.0)

SUPPORT UNIT 1   -01
LAW ENFORCEMENT
LIEUTENANT
0962
(8522) 33-112-4, 12 (1.0)

SUPPORT UNIT 2   -02
LAW ENFORCEMENT
LIEUTENANT
04258
(8522) 33-112-4, 12 (1.0)

SUPPORT UNIT 3   -03
LAW ENFORCEMENT
LIEUTENANT
04257
(8522) 33-112-4, 12 (1.0)

LAW ENFORCEMENT
LIEUTENANT

01074
(8522) 33-112-4, 12 (1.0)

SUBUNIT 1   -01
LAW ENFORCEMENT
INVESTIGATOR II
03427
(8541) 33-3021-4, 10 (1.0)

LAW ENFORCEMENT
OFFICER

03408 04206
(8515) 33-3051-1, 8 (2.0)

SUBUNIT 1   -01
LAW ENFORCEMENT
INVESTIGATOR II
02030
(8541) 33-3021-4, 10 (1.0)

LAW ENFORCEMENT
INVESTIGATOR I

01657 01965
(8540) 33-3021-3, 9 (2.0)

LAW ENFORCEMENT
OFFICER

01679 01950 03166
(8515) 33-3051-1, 8 (3.0)

LAW ENFORCEMENT
OFFICER

03685 04133 04207
(8515) 33-3051-1, 8 (3.0)

FHP INV-4

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
SPECIAL SERVICES COMMAND

DATE: 07/18/08
SEQUENCE: 7610-03
OED:_____
NUMBER OF POSITIONS: 15
NUMBER OF FTE'S: 15.0

DEPUTY DIRECTOR
OF LE SUPPORT SERVICES
00448
(7964) 11-9199-4, 22 (1.0)

ADMINISTRATIVE
ASSISTANT II - SES
03962
(0712) 43-6011-3, 5 (1.0)

FHP TRAINING ACADEMY -01
LAW ENFORCEMENT
MAJOR- FHP
00439
(8626) 11-9199-3, 21 (RO)

IHI COORDINATOR -02
LAW ENFORCEMENT LIEUTENANT
04019
(8522) 33-1012-4, 12 (1.0)

LAW ENFORCEMENT
INVESTIGATOR I
00622 00789
(8540) 33-3021-3, 9 (2.0)

SENIOR CLERK
00103
(0004) 43-9061-1, 3 (1.0)

LT GOVERNOR AIDE DE CAMP -03
LAW ENFORCEMENT CAPTAIN
01592
(8525) 33-1012-5, 13 (1.0)

LAW ENFORCEMENT
LIEUTENANT
01030
(8522) 33-1012-4, 12 (1.0)

AVIATION SECTION -04
LAW ENFORCEMENT
AIRPLANE PILOT II
01946
(8534) 33-3051-3, 10 (1.0)

REGIONAL COMMUNICATION CENTERS
OPERATIONS AND MANAGEMENT
CONSULTANT II - SES
01443
(2236) 13-1111-4, 10 (1.0)

TECHNOLOGY/COMMUNICATIONS -05
LAW ENFORCEMENT MAJOR - FHP
01989
(Reports to org code: 7640)
(8626) 11-9199-3, 21 (RO)

HSMV COMMUNICATIONS OFFICE -06
LAW ENFORCEMENT MAJOR-FHP
00431
(Reports to org code: 7601)
(8626) 11-9199-3, 21 (1.0)

STAFF ASSISTANT
0642
(Reports to org code: 7601)
(0120) 43-6011-2, 3 (1.0)

GOVERNMENT OPERATIONS
CONSULTANT II
04588
(Reports to org code: 7601)
(2236) 13-1111-4, 10 (1.0)

MANAGEMENT REVIEW
SPECIALIST - SES
0444
(Reports to org code: 7601)
(2239) 13-1111-4, 10 (1.0)

LAW ENFORCEMENT LIEUTENANT
00652
(Reports to org code: 7601)
(8522) 33-1012-4, 12 (1.0)

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
FHP SPECIAL OPERATIONS COMMAND -
FHP TRAINING ACADEMY & FHP SELECTION

DATE: 06/01/09
SEQUENCE: 7610-03-01
OED:_____
NUMBER OF POSITIONS: 37
NUMBER OF FTE'S: 37.0

LAW ENFORCEMENT
MAJOR
00439
(8626) 11-9199-3, 21 (1.0)

STAFF ASSISTANT
00493
(0120) 43-6011-2, 3 (1.0)

RADIO-TELEVISION
PRODUCER-DIRECTOR
00446
(3793) 27-2012-3, 7 (1.0)

ARMORER
04476
(6650) 49-9033-3, 6 (1.0)

FACILITIES SERVICES
MANAGER I - SES
01538
(0833) 11-3011-1, 19 (1.0)

SENIOR CLERK
01618
(0004) 43-9061-2, 3 (1.0)

ADMINISTRATIVE SECRETARY
00447
(0108) 43-6011-2, 3 (1.0)

TRAINING I   -01
LAW ENFORCEMENT
CAPTAIN
01028
(8525) 33-1012-5, 13 (1.0)

BACKGROUND INVESTIGATIONS -02
LAW ENFORCEMENT CAPTAIN
01659
(8525) 33-1012-5, 13 (1.0)

RECRUITMENT   -03
LAW ENFORCMENT
SERGEANT
01021
(8519) 33-1012-3, 10 (1.0)

POLYGRAPH   -04
LAW ENFORCEMENT
LIEUTENANT
00518
(8522) 33-1012-4, 12 (1.0)

POLYGRAPH
LAW ENFORCEMENT
LIEUTENANT
02027 04007
(8522) 33-1012-4, 12 (2.0)

UNIT 1   -01
LAW ENFORCEMENT
LIEUTENANT
04028
(8522) 33-1012-4, 12 (1.0)

UNIT 2   -02
LAW ENFORCEMENT
LIEUTENANT
00443
(8522) 33-1012-4, 12 (1.0)

UNIT 3   -04
LAW ENFORCEMENT
LIEUTENANT
04027
(8522) 33-1012-4, 12 (1.0)

RECORDS TECHNICIAN
00497
(0045) 43-4199-2, 3 (1.0)

SENIOR CLERK
04883
(0004) 43-9061-2, 3 (1.0)

LAW ENFORCEMENT
INVESTIGATOR I
00984
(8540) 33-3021-3, 9 (1.0)

LAW ENFORCEMENT
INVESTIGATOR II
02029 03642
(8541) 33-3021-4, 10 (2.0)

SUBUNIT 1   -01
LAW ENFORCEMENT
SERGEANT
03646
(8519) 33-1012-3, 10 (1.0)

SUBUNIT 2   -01
LAW ENFORCEMENT
SERGEANT
01528
(8519) 33-1012-3, 10 (1.0)

SUBUNIT 3   -01
LAW ENFORCEMENT
SERGEANT
03992
(8519) 33-1012-3, 10 (1.0)

SENIOR CLERK
00445
(0004) 43-9061-2, 3 (1.0)

OPERATIONS ANALYST I
03825
(2209) 13-1111-2, 6 (1.0)

LAW ENFORCEMENT
OFFICER
01587 01985
04753 04790
(8515) 33-3051-1, 8 (4.0)

LAW ENFORCEMENT
OFFICER
03798
(8515) 33-3051-1, 8 (1.0)

LAW ENFORCMENT
OFFICER
01831
(8515) 33-3051-1, 8 (1.0)

LAW ENFORCMENT
OFFICER
01124
(8515) 33-3051-1, 8 (1.0)

LAW ENFORCEMENT
OFFICER
01581 01662
01990 04020
(8515) 33-305101, 8 (4.0)

Org level still exists between pos #0439 and FHP
Selection

GHQ-4A

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
SPECIAL SERVICES COMMAND / TECHNOLOGY/COMMUNICATIONS

DATE: 09/01/08
SEQUENCE: 7610-03-06
OED:_____
NUMBER OF POSITIONS: 8
NUMBER OF FTE'S: 8.0

TECHNOLOGY/COMMUNICATIONS
LAW ENFORCEMENT MAJOR

01989
(8626) 11-9199-3, 21 (1.0)

STAFF ASSISTANT

01604

(0120) 43-6011-2, 3 (1.0)

STATEWIDE CAD COORDINATOR -01
LAW ENFORCEMENT
CAPTAIN
00951
(8525) 33-1012-5, 13 (1.0)

COMPUTER SUPPORT
SENIOR NETWORK
SYSTEM ANALYST -SES
01291
(2124) 15-1071-4, 9 (1.0)

TELECOMMUNICATIONS SUPPORT
UTILITY SYSTEMS & COMMUNICATIONS
ENGINEER SUPERVISOR-SES
02031
(4679) 17-2199-5, 12 (1.0)

SENIOR MANAGEMENT
ANALYST II- SES
04025
(Funded out of Org Code: 7640-01-02)
(2225) 13-1111-4, 10 (0.0)

LAW ENFORCEMENT
CAPTAIN

00951
(8525) 33-1012-5, 13 (1.0)

STATEWIDE TECH/COMM SUPPORT -01
LAW ENFORCEMENT LIEUTENANT

04149
(8522) 33-1012-4, 12 (1.0)

OPERATIONS & MANAGEMENT
CONSULTANT I- SES

0527
(2234) 13-1111-3, 7 (1.0)

FHP-GHQ-5B

DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES
FLORIDA HIGHWAY PATROL
POSITIONS ON LOAN

DATE: 04/01/09
SEQUENCE:: 7610-08
OED:_____
NUMBER OF POSITIONS: 12
NUMBER OF FTE'S 12.0

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+----------------------------------+   +----------------------------------+   +----------------------------+   +----------------------------+
| Reports to the Office of         |   | Reports to the Office of         |   | Reports to Legal           |   | Reports to Legal           |
| Workforce Programs               |   | Workforce Programs               |   | 7601-02                    |   | 7601-02                    |
| Learning & Development Office    |   | Motorist Service Support         |   |                            |   |                            |
| 7601-05-01-02-01                 |   | 7601-05-01-03                    |   |                            |   |                            |
+----------------------------------+   +----------------------------------+   +----------------------------+   +----------------------------+
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ASSESSMENT & EVALUATION -01 PROGRAMS	MOTORIST SERVICE SUPPORT -02	LEGAL -03	ORANGE COUNTY FORFEITURE -04
OPERATIONS & MANAGEMENT CONSULTANT MANAGER - SES	PROGRAM ADMINISTRATOR - SES	ATTORNEY SUPERVISOR	SENIOR ATTORNEY
0695	00697	01732	00656 04773
(2238) 11-1021-2, 20 (1.0)	(5916) 11-9151-2, 20 (1.0)	(7743) 23-1011-5, 16 (1.0)	(7738) 23-1011-4, 14 (1.0)

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+----------------------------+   +----------------------------+   +----------------------------+   +----------------------------+
| Reports to the             |   | Reports to                 |   | Reports to                 |   | Reports to                 |
| Communications Office      |   | Information Systems        |   | Project Management Office  |   | Infrastructure Operations/ |
| 7601-05-02                 |   | Administration Director    |   | 7640-01-04-01              |   | Communications             |
|                            |   | 7640-01                    |   |                            |   | 7640-01-03-02-01           |
+----------------------------+   +----------------------------+   +----------------------------+   +----------------------------+
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COMMUNICATIONS OFFICE -05	TECHNOLOGY/COMMUNICATIONS -06	PROJECT MANAGEMENT OFFICE -07	INFRASTRUCTURE OPERATIONS/ -08 COMMUNICATIONS
STAFF ASSISTANT	LAW ENFORCEMENT MAJOR- FHP	SENIOR NETWORK SYSTEMS ANALYST- SES	UTILITIES SYSTEM/ENGINEERING SPECIALIST SUPERVISOR- SES
00642	01989	01291	02031
(0120) 43-6011-2, 3 (1.0)	(8626) 11-9199-3, 21 (1.0)	(2124) 15-1081-4, 9 (1.0)	(4679) 17-2199-05, 20 (1.0)

GOVERNMENT OPERATIONS OPERATIONS ANAYST II
04588
(2225)   13-1111-4, 10   (1.0)

MANAGEMENT REVIEW SPECIALIST - SES
0444
(2239)   13-1111-4, 10   (1.0)

LAW ENFORCEMENT CAPTAIN
00878
(8525)   33-1012-5, 13   (1.0)

LAW ENFORCEMENT LIEUTENANT
00652
(8522)   33-1012-4, 12   (1.0)

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+----------------------------+
| Reports to the             |
| Bureau of Personnel Services|
| 7601-05-01-01              |
+----------------------------+
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-09
OPERATIONS & MANAGEMENT CONSULTANT MANAGER - SES
03844
(2238)   11-1021-2, 20   (1.0)

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF FLORIDA HIGHWAY PATROL
OFFICE OF THE DIRECTOR
OFFICE OF PROFESSIONAL COMPLIANCE

DATE: 07/01/2009
SEQUENCE: 7610-05
OED:_____
NUMBER OF POSITIONS: 27
NUMBER OF FTE'S: 27

DIRECTOR OF FLORIDA HIGHWAY PATROL - FHP
00430
(9762)   10-9199-1, 23   (0.0)

LAW ENFORCEMENT CAPTAIN
04798
(8525)   33-1012-5. 13   (1.0)

STAFF ASSISTANT
00463
(0120)   43-6011-2, 3   (1.0)

LAW ENFORCEMENT LIEUTENANT
02026
(8522)   33-1012-4, 12   (1.0)

LAW ENFORCEMENT LIEUTENANT
05194
(8522)   33-1012-4. 12   (1.0)

ADMINISTRATIVE ASSISTANT I - SES
00511
(0709)   43-6011-2. 3   (1.0)

SUPPORTUNIT1   -01
LAW ENFORCEMENT LIEUTENANT
00824
(8522)   33-1012-4, 12   (1.0)

SUPPORTUNIT2   -02
LAW ENFORCEMENT LIEUTENANT
01319
(8522)   33-1012-4, 12   (1.0)

SUPPORTUNIT3   -03
LAW ENFORCEMENT LIEUTENANT
05200
(8522)   33-1012-4, 12   (1.0)

SUPPORTUNIT4   -04
LAW ENFORCEMENT LIEUTENANT
01263
(8522)   33-1012-4, 12   (1.0)

SUPPORTUNIT5   -05
LAW ENFORCEMENT LIEUTENANT
05190
(8522)   33-1012-4, 12   (1.0)

SUPPORTUNIT6   -06
LAW ENFORCEMENT LIEUTENANT
03645
(8522)   33-1012-4, 12   (1.0)

SUPPORTUNIT7   -07
INVESTIGATOR SUPERVISOR- SES
02476
(8009)   11-1021-3, 21   (1.0)

SUPPORTUNIT8   -08
LAW ENFORCEMENT LIEUTENANT
01066
(8522)   33-1012-4, 12   (1.0)

UNIT 1   -01
LAW ENFORCEMENT INVESTIGATOR II
02025
(8541)   33-3021-4, 10   (1.0)

SENIOR CLERK
04858
(0004)   43-9061-2, 3   (1.0)

SENIOR CLERK
00948
(0004)   43-9061-2, 3   (1.0)

STAFF ASSISTANT
05256
(0120)   43-6011-2, 3   (1.0)

LAW ENFORCEMENT INVESTIGATOR II
01067 04144
(8541)   33-3021-4, 10   (2.0)

SENIOR HIGHWAY SAFETY SPECIALIST - SES
03460
(9021)   13-1041-3, 7   (1.0)

SUBUNIT1   -01
MANAGEMENT ANALYST I - SES
00513
(2209)   13-1111-2. 6   (1.0)

LAW ENFORCEMENT INVESTIGATOR II
05198
(8541)   33-3021-4. 10   (1.0)

LAW ENFORCEMENT INVESTIGATOR II
04137
(8541)   33-3021-4. 10   (1.0)

INVESTIGATION SPECIALIST II
02982 05316
(8317)   13-1041-3. 7   (2.0)

LAW ENFORCEMENT INVESTIGATOR II
03030
(8541)   33-3021-4. 10   (1.0)

RECORDS TECHNICIAN
03832
(0045)   43-4199-2, 3   (1.0)

FHP Office of Professional Compliance

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES

DEPUTY EXECUTIVE DIRECTOR - HSM V
02666
(Reports to org code 7601)
(9767) 10-1021-2, 24 (1.0)

DIRECTOR OF DRIVER LICENSES - HSM V
02416
(9765) 10-1021-1, 23 (1.0)

ADMINISTRATIVE ASSISTANT II - SES
02417
(0712) 43-6011-3, 5 (1.0)

MULTI CULTURAL PROGRAMS
RESEARCH ECONOMIST
(FUNDED OUT OF ORG CODE: 7620-05)
04482
(3227) 19-3011-4, 11 (0.0)

PROGRAM PLANNING, -02
ADMINISTRATIVE SUPPORT AND TRAINING
DEPUTY DIRECTOR OF DRIVER LICENSES SERVICES - HSM V
04643
(7920) 11-1021-4, 22 (1.0)

ADMINISTRATIVE ASSISTANT I
04617
(0709) 43-6011-2, 3 (1.0)

COMMERCIAL DRIVER LICENES -01
(CDL) PROGRAMS
SENIOR MANAGEMENT ANALYST SUPERVISOR - SES
04383
(2228) 13-1111-4, 10 RO

OPERATIONS SUPPORT -02
MANAGEMENT ANALYST II - SES
04458
(2212) 13-1111-3, 7 RO

TRAINING & STAFF DEVELOPMENT -03
STAFF DEVELOPMENT AND TRAINING MANAGER - SES
04852
(1332) 11-3042-2, 20 RO

PUBLIC COMMUNICATION/ -04
INFORMATION & GRANTS
SENIOR MANAGEMENT ANALYST II - SES
01483
(2225) 13-1111-4, 10 RO

BUDGETING, PURCHASING & -05
LEGISLATION
SENIOR MANAGEMENT ANALYST II - SES
03085
(2225) 13-1111-4, 10 RO

FIELD SERVICES -03
DEPUTY DIRECTOR OF DRIVER LICENSES SERVICES - HSM V
02707
(7920) 11-1021-4, 22 (1.0)

ADMINISTRATIVE ASSISTANT I
02853
(0709) 43-6011-2, 3 (1.0)

BUREAU OF FIELD SERVICES , -01
REGION I
CHIEF OF FIELD SERVICES - HSM V
02462
(8006) 11-1021-3, 21 RO

BUREAU OF FIELD SERVICES , -02
REGION II
CHIEF OF FIELD SERVICES - HSM V
02721
(8006) 11-1021-3, 21 RO

BUREAU OF FIELD SERVICES , -03
REGION III
CHIEF OF FIELD SERVICES - HSM V
02883
(8006) 11-1021-3, 21 RO

BUREAU OF FIELD SERVICES , -04
REGION IV
CHIEF OF FIELD SERVICES - HSM V
02839
(8006) 11-1021-3, 21 RO

BUREAU OF FIELD SERVICES , -05
REGION V
CHIEF OF FIELD SERVICES - HSM V
03006
(8006) 11-1021-3, 21 RO

BUREAU OF -06
ADMINISTRATIVE REVIEWS
CHIEF OF ADMINISTRATIVE REVIEWS - HSM V
03158
(7917) 11-9199-3, 21 RO

OFFICE OF PROGRAM SYSTEMS -07
& FIELD SUPPORT
HIGHWAY SAFETY & MOTOR VEHICLES PROGRAM MANAGER - SES
02555
(9010) 11-1021-2, 20 RO

POSITIONS ON LOAN -09

POSITIONS ON LOAN -04

FIELD SERVICES SUPPORT -10
AND PUBLIC EDUCATION
DEPUTY DIRECTOR OF DRIVER LICENSES SERVICES- HSM V
02420
(7920) 11-1021-4, 22 (1.0)

ADMINISTRATIVE ASSISTANT I - SES
02421
(0709) 43-6011-2, 3 (1.0)

BUREAU OF RECORDS -01
CHIEF OF DRIVER LICENSES RECORDS - HSM V
02422
(7911) 11-1021-3, 21 RO

BUREAU OF FINANCIAL -03
RESPONSIBILITY
CHIEF OF FINANCIAL RESPONSIBILITY - HSM V
00735
(7913) 11-3031-3, 21 RO

SENIOR HIGHWAY SAFETY SPECIALIST - SES
04852
(9021) 13-1041-3, 7 (1.0)

BUREAU OF DRIVER -02
IMPROVEMENT
CHIEF OF DRIVER IMPROVEMENT - HSMV
02627
(7910) 11-1021-3, 21 RO

BUREAU OF DRIVER -05
EDUCATION & DUI PROGRAMS
CHIEF OF DRIVER EDUCATION & D.U.I. PROGRAMS - HSM V
05388
(7921) 11-9199-3, 21 RO

DDL DIRECTOR

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF DRIVER EDUCATION AND D.U.I. PROGRAMS

CHIEF OF DRIVER EDUCATION AND D.U.I. PROGRAMS - HSMV
05388
(7921) 11-9199-3, 21 (1.0)

MANAGEMENT REVIEW SPECIALIST - SES
03707
(2239) 13-1111-4, 10 (1.0)

STAFF ASSISTANT
05391
(0120) 43-6011-2, 3 (1.0)

OPERATIONS AND MANAGEMENT CONSULTANT II - SES
04526
(2236) 13-1111-4, 10 (1.0)

MOTORCYCLE EDUCATION -01 PROGRAMS
OPERATIONS AND MANAGEMENT CONSULTANT MANAGER - SES
04831
(2238) 11-1021-2, 20 (1.0)

UNIT 1 -02
OPERATIONS AND MANAGEMENT CONSULTANT MANAGER - SES
02592
(2238) 11-1021-2, 20 (1.0)

DUI PROGRAM SERVICES
OPERATIONS AND MANAGEMENT CONSULTANT II - SES
05389 05390
(2236) 13-1111-4, 10 (2.0)

UNIT 2 -03
MANAGEMENT REVIEW SPECIALIST - SES
04685
(2239) 13-1111-4, 10 (1.0)

SENIOR HIGHWAY SAFETY SPECIALIST
04644 04951 04952
(9021) 13-1041-3, 7 (3.0)

ADMINISTRATIVE SECRETARY
04816
(0108) 43-6011-2, 3 (1.0)

DRIVER IMPROVEMENT -01
OPERATIONS AND MANAGEMENT CONSULTANT MANAGER - SES
03023
(2238) 11-1021-2, 20 (1.0)

OPERATIONS ANALYST I
05393
(2209) 13-1111-2, 6 (1.0)

ADMINISTRATIVE ASSISTANT
05394
(0709) 43-6011-2, 3 (1.0)

GOVERNMENT OPERATIONS CONSULTANT II
05260
(2236) 13-1111-4, 10 (1.0)

GOVERNMENT OPERATIONS CONSULTANT II
(Funded out of org: 7620-04-06)
02474
(2236) 13-1111-4, 10 (0.0)

CONSUMER SERVICE ANALYST
05346
(4005) 13-1041-1, 3 (1.0)

SENIOR CLERK
04641
(0004) 43-9061-2, 3 (1.0)

DDL Chief Driver Ed & DUI

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF RECORDS

DATE: 03/01/09
SEQUENCE: 7620-10-01
OED: _____
NUMBER OF POSITIONS: 21
NUMBER OF FTE'S: 21.0

CHIEF OF DRIVER LICENSES
RECORDS - HSMV

02422
(7911)   11-1021-3, 21   (1.0)

STAFF ASSISTANT

02423
(0120) 43-6011-2, 3   (1.0)

PROGRAM   -01
MANAGEMENT A
HSMV PROGRAM
MANAGER - SES
02597
(9010)   11-1021-2, 20   (1.0)

PROGRAM   -02
MANAGEMENT B
HSMV PROGRAM
MANAGER - SES
02495
(9010)   11-1021-2, 20   (1.0)

STATISTICS & SPECIAL -04
PROJECTS
MANAGEMENT REVIEW
SPECIALIST - SES
02498
(2239)   13-1111-4, 10   (1.0)

PROCESSING &   -01
ISSUANCE SECTION
HSMV SECTION
SUPERVISOR - SES
02424
(9067)   11-1021-1, 19   RO

REPORTS & RECORDS -02
SECTION
HSMV SECTION
SUPERVISOR - SES
02490
(9067)   11-1021-1, 19   RO

HIGHWAY SAFETY
SPECIALIST
02488
(9018)   13-1041-2, 6   (1.0)

SENIOR HIGHWAY
SAFETY SPECIALIST
02438 02533 02595
(9021)   13-1041-3, 7   (3.0)

OPERATIONS
ANALYST II
02441 04528
(2212) 13-1111-3, 7   (2.0)

FIELD OPERATIONS   -01
MANAGEMENT
ANALYST II - SES
02610
(2212)   13-1111-3, 7   (1.0)

UNIFORM TRAFFIC CITATION   -02
CODING SECTION
HSMV ASSISTANT SECTION
SUPERVISOR - SES
02492
(9066)   13-1041-3, 7   RO

SENIOR WORD PROCESSING
SYSTEMS OPERATOR
02600
(0093)   43-9022-2, 3   (1.0)

SENIOR HIGHWAY
SAFETY SPECIALIST
00828 02502 02530
03731 03732 04505
(9021) 13-1041-3, 7   (6.0)

SUBPOENA COORDINATION UNIT   -01
SENIOR HIGHWAY SAFETY
SPECIALIST- SES
02493
(9021)   13-1041-3, 7   (1.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR
02600
(0093)   43-9022-2, 3   (1.0)

DDL Chief Records

DATE: 07/31/09
SEQUENCE: 7620-10-02
OED: _____
NUMBER OF POSITIONS: 27
NUMBER OF FTE'S: 26.0

CHIEF OF DRIVER
IMPROVEMENT - HSMV

02627
(7910)   11-1021-3, 21   (1.0)

STAFF ASSISTANT

04527

(0120)   43-6011-2, 3   (1.0)

MANAGEMENT REVIEW
SPECIALIST - SES

05392
(2239)   13-1111-4, 10   (1.0)

PROGRAM MANAGEMENT   -01
HIGHWAY SAFETY AND
MOTOR VEHICLES
PROGRAM MANAGER - SES
02612
(9010)   11-1021-2, 20   (1.0)

SENIOR HIGHWAY SAFETY
SPECIALIST

02647
(9021)   13-1041-3, 7   (1.0)

PHYSICIAN

#03123

(5278)   29-1062-6, 18   (0.5)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR

04954
(0093)   43-9022-2, 3   (1.0)

SENIOR HIGHWAY
SAFETY SPECIALIST

02625
(9021)   13-1041-3,7 (1.0)

MEDICAL REVIEW   -01
SECTION
HUMAN SERVICES
ADMINISTRATOR - SES
03831
(5760)   11-9151-1,19   (1.0)

DRIVER SERVICES   -02
HSMV SECTION
SUPERVISOR - SES
02637
(9067)   11-1021-1,19   RO

MEDICAL CASE PROCESSING   -01
HSMV SECTION
SUPERVISOR - SES
02648
(9067)   11-1021-1, 19   (1.0)

WORD PROCESSING
SYSTEMS OPERATOR

03833
(0090)   43-9022-1, 1   (1.0)

MEDICAL RE-EXAM   -02
HSMV SECTION
SUPERVISOR - SES
02611
(9067)   11-1021-1, 19   (1.0)

HIGHWAY SAFETY
SPECIALIST

02614
(9018)   13-1041-2,6   (1.0)

SENIOR CLERK

#01193 04734

(0004)   43-9061-2, 3   (1.5)

MEDICAL DISABILITY PROGRAM
SPECIALIST
02478 02618 02626
02631 03477 04433
(3472)   13-1031-3,7   (6.0)

SENIOR CONSUMER
SERVICE ANALYST

02630 03649 03958
(4009)   13-1041-2, 6   (3.0)

SENIOR CLERK

00231 03650

(0004)   43-9061-2,3   (2.0)

SENIOR HIGHWAY
SAFETY SPECIALIST

02622
(9021)   13-1041-3,7   (1.0)

CLERK SPECIALIST
Funded out of Org Code:
7620-10-01-01-01-02
02587 03761
(0003)   43-9061-1, 1   (0.0)

.50 FTE

DDL Chief Driver Improvement
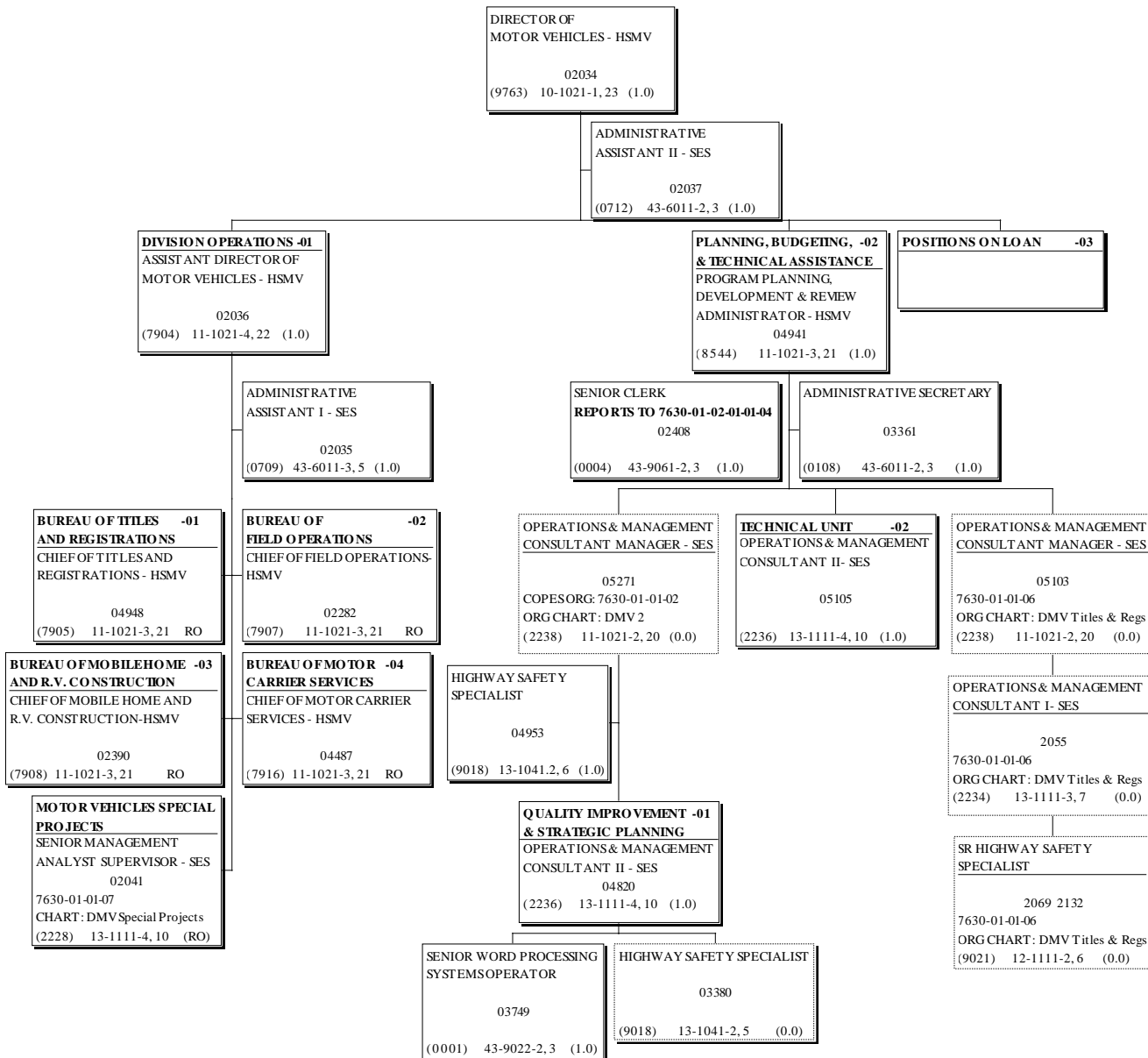
**DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF ADMINISTRATIVE REVIEWS**

DATE: 07/01/09
SEQUENCE: 7620-03-06
OED:_____
NUMBER OF POSITIONS: 59
NUMBER OF FTE'S: 59.0

STAFF ASSISTANT
02840
(0120) 43-6011-2, 3 (1.0)

REGION I   -01
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
04681
(2238)   11-1021-2, 20   (1.0)

REGION II   -02
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
03481
(2238)   11-1021-2, 20   (1.0)

SENIOR CLERK
04686
(0004) 43-9061-2, 3 (1.0)

SENIOR CLERK
02435
(0004) 43-9061-2, 3 (1.0)

PENSACOLA   -01
HSMV FIELD
SUPERVISOR - SES
02674
(9016)   11-1021-1, 19   (1.0)

PANAMA CITY   -02
HSMV FIELD
SUPERVISOR - SES
04677
(9016) 11-1021-1, 19 (1.0)

TALLAHASSEE   -03
HSMV FIELD
SUPERVISOR - SES
03483
(9016) 11-1021-1, 19 (1.0)

GAINESVILLE   -04
HSMV FIELD
SUPERVISOR - SES
04683
(9016) 11-1021-1, 19 (1.0)

JACKSONVILLE   -05
HSMV FIELD
SUPERVISOR - SES
04704
(9016) 11-1021-1, 19 (1.0)

TAMPA   -01
HSMV FIELD
SUPERVISOR - SES
04694
(9016) 11-1021-1, 19 (1.0)

CLEARWATER   -02
HSMV FIELD
SUPERVISOR - SES
04697
(9016) 11-1021-1, 19 (1.0)

FORT MYERS   -03
HSMV FIELD
SUPERVISOR - SES
04699
(9016)   11-1021-1, 19   (1.0)

HSMV FIELD HEARING
OFFICER
04688 05233
05241
(9013)   13-1041-3, 7   (3.0)

HSMV FIELD HEARING
OFFICER
02673 03110
04956
(9013) 13-1041-3, 7 (3.0)

HSMV FIELD HEARING
OFFICER
02569 05239
(9013) 13-1041-3, 7 (2.0)

HSMV FIELD HEARING
OFFICER
02729 02965
02966 04684
(9013) 13-1041-3, 7 (4.0)

HSMV FIELD HEARING
OFFICER
02963 03489
04706 05246
(9013) 13-1041-3, 7 (4.0)

HSMV FIELD HEARING
OFFICER
02744 02746 02926 02928
04687 04689 04961 05251
(9013) 13-1041-3, 7 (8.0)

HSMV FIELD HEARING
OFFICER
02745 02841 03482 03484
04960 04962 04963 05244
(9013) 13-1041-3, 7 (8.0)

HSMV FIELD HEARING
OFFICER
02842 03486
04692 04700 05243
(9013) 13-1041-3, 7 (5.0)

SENIOR CLERK
04679
(0004) 43-9061-2, 3 (1.0)

SENIOR CLERK
04682
(0004)   43-9061-2, 3   (1.0)

SENIOR CLERK
02644 04524
(0004) 43-9061-2, 3 (2.0)

SENIOR CLERK
03490
(0004)   43-9061-2, 3   (1.0)

SENIOR CLERK
02381 03434
(0004) 43-9061-2, 3 (2.0)

DRIVER LICENSES EXAMINER I
02902
(Funded out of org 7620-03-03-01-06)
(9000)   33-9099-1, 5   (0.0)

SENIOR CLERK
04693 04701
(0004)   43-9061-2, 3   (2.0)

DRIVER LICENSES EXAMINER I
02961
(Funded out of org 7620-03-02-03-04)
(9000)   33-9099-1, 5   (0.0)

HSMV FIELD HEARING
OFFICER
02947
(Funded out of org 7620-04-03)
(9013)   13-1041-3, 7   (0.0)

DDL Chief Admin Reviews 01

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF ADMINISTRATIVE REVIEWS

DATE: 07/01/09
SEQUENCE: 7620-03-06
OED:_____
NUMBER OF POSITIONS: 68
NUMBER OF FTE'S: 68.0

REGION III -03
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
04702
(2238) 11-1021-2, 20 (1.0)

SENIOR CLERK
04703
(0004) 43-9061-2, 3 (1.0)

MELBOURNE -01
HSMV FIELD
SUPERVISOR - SES
03017
(9016) 11-1021-1, 19 (1.0)

HSMV FIELD HEARING
OFFICER
04691 04716
(9013) 13-1041-3, 7 (2.0)

SENIOR CLERK
03651
(0004) 43-9061-2, 3 (1.0)

ORLANDO -02
HSMV FIELD
SUPERVISOR - SES
04709
(9016) 11-1021-1, 19 (1.0)

HSMV FIELD HEARING
OFFICER
02714 02886 03487
03491 04711 04717
(9013) 13-1041-3, 7 (6.0)

SENIOR CLERK
00317 02663
(0004) 43-9061-2, 3 (2.0)

DAYTONA BEACH -03
HSMV FIELD
SUPERVISOR - SES
04713
(9016) 11-1021-1, 19 (1.0)

HSMV FIELD HEARING
OFFICER
02650 02735
05242 05247
(9013) 13-1041-3, 7 (4.0)

SENIOR CLERK
04525
(0004) 43-9061-2, 3 (1.0)

WINTER SPRINGS -04
HSMV FIELD
SUPERVISOR - SES
04714
(9016) 11-1021-1, 19 (1.0)

HSMV FIELD HEARING
OFFICER
02927 04710
(9013) 13-1041-3, 7 (2.0)

SENIOR CLERK
03488
(0004) 43-9061-2, 3 (1.0)

REGION IV -04
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
04718
(2238) 11-1021-2, 20 (1.0)

SENIOR CLERK
04719
(0004) 43-9061-2, 3 (1.0)

WEST PALM BEACH -01
HSMV FIELD
SUPERVISOR - SES
03160
(9016) 11-1021-1, 19 (1.0)

HSMV FIELD HEARING
OFFICER
03161 04967 05248
(9013) 13-1041-3, 7 (3.0)

SENIOR CLERK
04531 04722
(0004) 43-9061-2, 3 (2.0)

MIAMI -02
HSMV FIELD
SUPERVISOR - SES
03492
(9016) 11-1021-1, 19 (1.0)

HSMV FIELD HEARING
OFFICER
02755 03016 03019 03083
04720 04723
(9013) 13-1041-3, 7 (6.0)

SENIOR CLERK
02736 05236
(0004) 43-9061-2, 3 (2.0)

LAUDERDALE LAKES -03
HSMV FIELD
SUPERVISOR - SES
03494
(9016) 11-1021-1, 19 (1.0)

HSMV FIELD HEARING
OFFICER
02757 02964 03109
03111 04724 05250
(9013) 13-1041-3, 7 (6.0)

SENIOR CLERK
02561
03495 05237
(0004) 43-9061-2, 3 (3.0)

FORT PIERCE -04
HSMV FIELD
SUPERVISOR - SES
04728
(9016) 11-1021-1, 19 (1.0)

HSMV FIELD HEARING
OFFICER
04729 04970
(9013) 13-1041-3, 7 (2.0)

SENIOR CLERK
05238
(0004) 43-9061-2, 3 (1.0)

TRAINING AND SUPPORT SERVIECES -05
HSMV PROGRAM MANAGER - SES
02710
(9010) 11-1021-2, 20 (1.0)

OPERATIONS
ANALYST II
04680 04721
05232 05234
(2212) 13-1111-3, 7 (4.0)

SENIOR CLERK
02425
(0004) 43-9061-2, 3 (1.0)

DDL Chief Amin Reviews 02

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION I

DATE: 01/27/09
SEQUENCE: 7620-03-01
OED:_____
NUMBER OF POSITIONS: 3
NUMBER OF FTE'S: 3.0
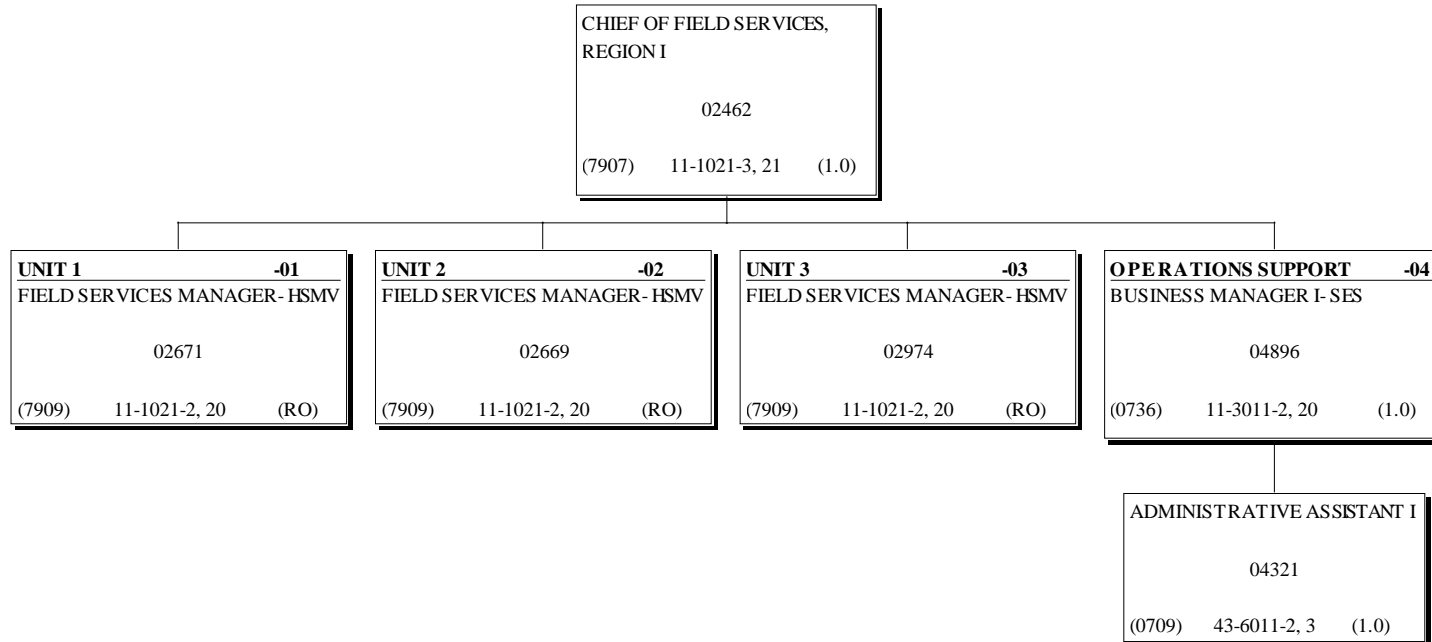
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                        CHIEF OF FIELD SERVICES,
                        REGION I

                               02462

                        (7907)    11-1021-3, 21    (1.0)
```

UNIT 1 -01	UNIT 2 -02	UNIT 3 -03	OPERATIONS SUPPORT -04
FIELD SERVICES MANAGER-HSMV	FIELD SERVICES MANAGER-HSMV	FIELD SERVICES MANAGER-HSMV	BUSINESS MANAGER I-SES
02671	02669	02974	04896
(7909) 11-1021-2, 20 (RO)	(7909) 11-1021-2, 20 (RO)	(7909) 11-1021-2, 20 (RO)	(0736) 11-3011-2, 20 (1.0)

```
                                                ADMINISTRATIVE ASSISTANT I

                                                         04321

                                                (0709)   43-6011-2, 3   (1.0)
```

BUREAU OF FIELD SERVICES- REGION I

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION II

DATE: 07/03/09
SEQUENCE: 7620-03-02
OED:_____
NUMBER OF POSITIONS: 8
NUMBER OF FTE'S: 8.0

CHIEF OF FIELD SERVICES,
REGION II

02721

(7907)   11-1021-3, 21   (1.0)

STAFF ASSISTANT

02419

(0120)   43-6011-02, 3   (1.0)

OPERATIONS ANALYST I

01949

(2209)   13-1111-2, 6   (1.0)

UNIT 1   -01
FIELD SERVICES MANAGER- HSMV

02734

(7909)   11-1021-2, 20   (RO)

UNIT 2   -02
FIELD SERVICES MANAGER- HSMV

02894

(7909)   11-1021-2, 20   (RO)

UNIT 3
FIELD SERVICES MANAGER- HSMV

04564

(7909)   11-1021-2, 20   (RO)

SPECIALTY TEAM 1   -04
DRIVER LICENSES
OFFICE MANAGER II- SES
03837

(9006)   11-1021-1, 19   (1.0)

OPERATIONS SUPPORT   -05
BUSINESS MANAGER I- SES

02785

(0736)   11-3011-02, 20   (1.0)

DRIVER LICENSES EXAMINER I
(SPECIALIST)
02665 04111

(9000)   33-9099-1, 5   (2.0)

ADMINISTRATIVE ASSISTANT I

02722

(0709)   43-6011-02, 3   (1.0)

BUREAU OF FIELD SERVICES- REGION II

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION III

```
                          CHIEF OF FIELD SERVICES,
                          REGION III

                                02883

                          (7907)    11-1021-3, 21    (1.0)

                                            STAFF ASSISTANT

                                                  02900

                                            (0120)    43-6011-02, 3    (1.0)
```

UNIT 1	UNIT 2	-02 SPECIALTY TEAM 1 -03	SPECIALTY TEAM 2 -04	OPERATIONS SUPPORT -05	SENIOR HIGHWAY SAFETY SPECIALIST	OPERATIONS ANALYST I
FIELD SERVICES MANAGER- HSMV	FIELD SERVICES MANAGER- HSMV	DRIVER LICENSES OFFICE MANAGER II- SES	DRIVER LICENSES OFFICE MANAGER II-SES	BUSINESS MANAGER I- SES		
04394	02742	02508	02712	02881	05099	02773
(7909) 11-1021-2, 20 (RO)	(7909) 11-1021-2, 20 (RO)	(9006) 11-1021-1, 19 (1.0)	(9006) 11-1021-1, 19 (1.0)	(0736) 11-3011-02, 20 (1.0)	(9021) 13-1041-3, 7 (1.0)	(2209) 13-1111-2, 6 (1.0)

```
                              DRIVER LICENSES EXAMINER I      DRIVER LICENSES EXAMINER I      ADMINISTRATIVE ASSISTANT I

                                                                   00371  02718                    04266
                                    02519  05344                    04367  05296
                              (9000)    33-9099-1, 5   (2.0)   (9000)    33-9099-1, 5   (4.0)   (0709)    43-6011-02, 3    (1.0)

                                                                                              SENIOR CLERK

                                                                                                    02925

                                                                                              (0004)    43-9061-2, 3    (1.0)
```

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION IV

```
                          CHIEF OF FIELD SERVICES,
                          REGION IV

                                  02839

                          (7907)    11-1021-3, 21    (1.0)
                                    |
                                    |      STAFF ASSISTANT
                                    |
                                    |            05281
                                    |
                                    |      (0120)   43-6011-02, 3   (1.0)
```

UNIT 1	UNIT 2	UNIT 3	SPECIALTY TEAM 1 -04	OPERATIONS SUPPORT -05
FIELD SERVICES MANAGER- HSMV	FIELD SERVICES MANAGER- HSMV	FIELD SERVICES MANAGER- HMSV	DRIVER LICENSES OFFICE MANAGER II- SES	BUSINESS MANAGER I- SES
03181	03222	03504	02685	04456
(7909) 11-1021-2, 20 (RO)	(7909) 11-1021-2, 20 (RO)	(7909) 11-1021-2, 20 (RO)	(9006) 11-1021-1, 19 (1.0)	(0736) 11-3011-2, 20 (1.0)

```
                                                                    ADMINISTRATIVE ASSISTANT I

                                                                              03162

                                                                    (0709)   43-6011-02, 3   (1.0)
```

BUREAU OF FIELD SERVICES- REGION IV

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION V

```
                          CHIEF OF FIELD SERVICES,
                          REGION V

                                  03006

                          (7907)    11-1021-3, 21    (1.0)


                                    STAFF ASSISTANT

                                          03185

                                    (0120)    43-6011-02, 3    (1.0)


UNIT 1              -01   UNIT 2              -02   UNIT 3              -03   OPERATIONS ANALYST I
FIELD SERVICES           FIELD SERVICES           FIELD SERVICES
MANAGER- HSMV            MANAGER- HSMV            MANAGER- HMSV
                                                                              03124
       03851                   03107                   03013
                                                                        (2209)   13-1111-2, 6   (1.0)
(7909)  11-1021-2, 20   (7909)  11-1021-2, 20   (7909)  11-1021-2, 20
              (RO)                    (RO)                    (RO)


SPECIALTY TEAM 1    -04  SPECIALTY TEAM 2    -05  SPECIALTY TEAM 3    -06  OPERATIONS SUPPORT  -07
DRIVER LICENSES          DRIVER LICENSES          DRIVER LICENSES          BUSINESS MANAGER I- SES
OFFICE MANAGER II- SES   OFFICE MANAGER II- SES   OFFICE MANAGER II- SES
       02503                   03008                   03512                   02480

(9006)  11-1021-1, 19   (9006)  11-1021-1, 19   (9006)  11-1021-1, 19   (0736)  11-3011-2, 20
            (1.0)                    (1.0)                    (1.0)                    (1.0)


DRIVER LICENSES EXAMINER I                        DRIVER LICENSES EXAMINER I   ADMINISTRATIVE ASSISTANT I

       02431                                            03530                      02446

(9000)  33-9099-1, 5  (1.0)                      (9000)  33-9099-1, 5  (1.0)  (0709)  43-6011-02, 3  (1.0)
```

BUREAU OF FIELD SERVICES- REGION V

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES,
BUREAU OF FINANCIAL RESPONSIBILITY

CHIEF OF FINANCIAL
RESPONSIBILITY- HSMV
00735
(7913)   11-3031-3, 21   (1.0)

STAFF ASSISTANT
00804
(0120)   40-6011-2, 3   (1.0)

SENIOR HIGHWAY
SAFETY SPECIALIST
01782 03469
(9021)   13-1041-3, 7   (2.0)

PROGRAM MANAGEMENT   -01
HIGHWAY SAFETY & MOTOR VEHICLES
PROGRAM MANAGER- SES
04918
(9010)   11-1021-2, 20   (1.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR
04732
(0093)   43-9022-2, 3   (1.0)

COMMUNICATIONS   -01
HSMV SECTION
SUPERVISOR - SES
04895
(9067)   11-1021-1, 19   (1.0)

RECORDS   -01
HSMV ASSISTANT
SECTION SUPERVISOR - SES
03513
(9066)   13-1041-3, 7   (1.0)

EVALUATION   -02
HSMV ASSISTANT
SECTION SUPERVISOR - SES
01518
(9066)   13-1041-3, 7   (1.0)

PROCESSING   -03
HSMV ASSISTANT
SECTION SUPERVISOR - SES
03174
(9066)   13-1041-3, 7   (1.0)

SENIOR CLERK
02524 03179 04892
(0004)   43-9061-2, 3   (3.0)

DATA ENTRY OPERATOR
01777 02789
02849 04900
(2001)   43-9021-1, 1   (4.0)

SENIOR CLERK
03368 03392
(0004)   43-9061-2, 3   (2.0)

DATA ENTRY OPERATOR
01671 02014 03287
03423 03519 04893
(2001)   43-9021-1, 1   (6.0)

CONSUMER SERVICE ANALYST
01305 02008 02750 02871 03517
03526 04894 04899 04910
(4005)   13-1041-1, 3   (9.0)

SENIOR CLERK
04911
(0004)   43-9061-2, 3   (1.0)

CLERK SPECIALIST
02875
03224 04901
(0003)   43-9061-1, 1   (3.0)

WORD PROCESSING
SYSTEMS OPERATOR
01167
(0090)   43-9022-1, 1   (1.0)

CLERK SPECIALIST
02779 03193
04898 04904
(0003)   43-9061-1, 1   (4.0)

CLERK TYPIST
01421
(0073)   43-9022-1, 1   (1.0)

CLERK TYPIST
01179
(0073)   43-9022-1, 1   (1.0)

WORD PROCESSING
SYSTEMS OPERATOR
03172 03763
04909 04912
(0090)   43-9022-1, 1   (4.0)

CLERK SPECIALIST
03026
(0003)   43-9061-1, 1   (1.0)

DATA ENTRY OPERATOR
03043
(2001)   43-9021-1, 1   (1.0)

FTE 0.50

CHIEF OF FINANCIAL RESP

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
MOTORIST SERVICES
CUSTOMER SERVICE CENTER

DATE: 08/22/08
SEQUENCE: 7620-25
OED:_____
NUMBER OF POSITIONS: 67
NUMBER OF FTE'S: 67.0

```
                          CUSTOMER SERVICE MANAGER - HSMV

                                     02504

                          (7901)      11-9199-3, 21      (1.0)


          STAFF ASSISTANT              SENIOR WORD
                                       SYSTEMS OPERATOR

               02598                        03741

          (0120)  43-6011-2, 3  (1.0)   (0093)  43-9022-2, 3  (1.0)


  UNIT 1         -01   UNIT 2         -02   UNIT 3         -03   UNIT 4         -04   UNIT 8         -08
  HSMV SECTION        HSMV SECTION        HSMV SECTION        OPERATIONS ANALYST II   HSMV SECTION
  SUPERVISOR - SES    SUPERVISOR - SES    SUPERVISOR - SES                           SUPERVISOR - SES

                                                              02461 04810
       04236               01250               02546            04906                    04849

  (9067)  11-1021-1, 19  (9067)  11-1021-1, 19  (9067)  11-1021-1, 19  (2212)  13-1111-3, 7  (9067)  11-1021-1, 19
          (1.0)                  (1.0)                  (1.0)                  (3.0)                  (1.0)


  SR. CONSUMER SERVICE ANALYST   SR. CONSUMER SERVICE ANALYST   SR. CONSUMER SERVICE ANALYST       SR. CONSUMER SERVICE ANALYST

  00358* 02102 02167 02170       01155 01307 02073 02107       01375 01409 02048 02093             00872 01362 02407 02443 02450
  02281 02549 02550 03744        02176 02826 03479 03633       02191 02458 02552 02766             02451 02617 02801* 03455 04414
  04809 04812 04821 04823 04832  03957 04826 04833 04907 04908 02848 02870 03902 04592             04520 04817 04819 04905 05226
  (4009)   13-1041-2, 6   (13.0) (4009)   13-1041-2, 6  (13.0) 04808 04828 04958 04966             (4009)   13-1041-2, 6   (15.0)
                                                              (4009)   13-1041-2, 6   (16.0)
```

* Shared position

CSC Chief 01

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
MOTORIST SERVICES
CUSTOMER SERVICE CENTER

DATE: 09/19/08
SEQUENCE: 7620-25
OED:_____
NUMBER OF POSITIONS: 54
NUMBER OF FTE'S: 54.0

```
CUSTOMER SERVICE MANAGER - HSMV

02504

(7901)      11-9199-3, 21      (0.
```

```
UNIT 6                    -06
OPERATIONS & MANAGEMENT
CONSULTANT I - SES

00845
(2234)    13-1111-3, 7    (1.0)
```

```
UNIT 7                    -07
MANAGEMENT
REVIEW SPECIALIST - SES

02454
(2239)   13-1111-4, 10   (1.0)
```

```
SENIOR HIGHWAY SAFETY
SPECIALIST

00092 00147 01169 01554 02565
04727 03480 03537 04827 04902
(9021)    13-1041-3, 7    (10.0)
```

```
CONSUMER SERVICE ANALYST

00843  02609  05069

(4005)    13-1041-1, 3    (3.0)
```

```
SENIOR CLERK

04484

(0004)    43-9061-2, 3    (1.0)
```

```
SENIOR WORD SYSTEMS
OPERATOR

00157  02181

(0093)  43-9022-2, 3  (2.0)
```

```
DRIVER APPOINTMENT        -01
CENTER/SECTION 1
HSMV ASSISTANT SECTION
SUPERVISOR-SES
05285

(9066)      13-1041-3, 7      (1.0)
```

```
DRIVER APPOINTMENT        -02
CENTER/SECTION 2
HSMV ASSISTANT SECTION
SUPERVISOR-SES
02786

(9066)      13-1041-3, 7      (1.0)
```

```
SENIOR CLERK
02751 02752 02760 02817
02828 02857 03209 03466
03942 04279 04280 04311
04560 04561 04577 04600
(0004)   43-9061-2, 3   (16.0)
```

```
SENIOR CLERK
00598 00870 00903
01148 01975 01996 02164
02584* 02790 02803 03009
03506 04125 04278 04318*
(0004)   43-9061-2, 3   (15.0)
```

```
OPERATIONS & MANAGEMENT
CONSULTANT II - SES
  (Reports to org 7601-04)

02616
(2236)   13-1111-4, 7   (1.0)
```

```
SENIOR CONSUMER
SERVICE ANALYST

02080

(4009)   13-1041-2,6   (1.0)
```

```
SENIOR CONSUMER
SERVICE ANALYST

02163

(4009)   13-1041-2,6   (1.0)
```

*- Shared Position

CSC Chief 02

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES, BUREAU OF DRIVER
IMPROVEMENT
DRIVER SERVICES SECTION

DATE: 07/01/08
SEQUENCE: 7620-10-02-01-02
OED: _____
NUMBER OF POSITIONS: 37
NUMBER OF FTE'S: 37.0

H.S.M.V. SECTION
SUPERVISOR - SES

02637
(9067)   11-1021-1, 19   (1.0)

SR WORD PROCESSING
SYSTEMS OPERATOR

02621
(0093) 43-9022-2. 3 (1.0)

FRAUD/IDENTITY THEFT   -01
HSMV ASSISTANT
SECTION SUPERVISOR - SES
02629
(9066)   13-1041-3, 7   (1.0)

DRIVER REVIEW   -0
HSMV ASSISTANT
SECTION SUPERVISOR - SES
02639
(9066) 13-1041-3, 7 (1.0)

DRIVER CONTROL   -03
HSMV ASSISTANT
SECTION SUPERVISOR - SES
02619
(9066) 13-1041-3, 7 (1.0)

DOCUMENT VALIDATION   -04
HSMV ASSISTANT
SECTION SUPERVISOR - SES
02646
(9066) 13-1041-3, 7 (1.0)

CONSUMER SERVICE ANALYST

02635 02636 02655 03275
03474 03648 03652 04532
(4005)   13-1041-1, 3   (8.0)

SENIOR WORD
PROCESSING SYSTEMS
OPERATOR
02661
(0093) 43-9022-2, 3 (1.0)

SENIOR CLERK

02657 03475
03653 04523
(0004) 43-9061-2, 3 (4.0)

CONSUMER SERVICE ANALYST

02613 02623 02638

(4005)   13-1041-1, 3   (3.0)

CLERK TYPIST SPECIALIST

02653

(0078)   43-9022-1, 1   (1.0)

WORD PROCESSING
SYSTEMS OPERATOR

03471
(0090) 43-9022-1, 1 (1.0)

APPEALS   .
SENIOR CLERICAL
SUPERVISOR - SES
02645
(0008) 43-1011-2. 3 (1.0)

WORD PROCESSING
SYSTEMS OPERATOR
02628

(0090) 43-9022-1, 1 (1.0)

SENIOR CLERK

03647

(0004) 43-9061-2, 3 (1.0)

CLERK SPECIALIST

02656

(0003) 43-9061-1, 1 (1.0)

CLERK TYPIST
SPECIALIST

02662   03472
(0078) 43-9022-1, 1 (2.0)

SENIOR CLERK

02641 02642 02643

(0004)   43-9061-2, 3   (3.0)

CONSUMER SERVICE
ANALYST
02633 02640
02649
(4005) 13-1041-1, 3   (3.0)

CLERK SPECIALIST

03654

(0003) 43-9061-1, 1 (1.0)

DDL DRIVER IMPROVEMENT 10-02-01-02

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
OFFICE OF PROGRAM SYSTEMS AND FIELD SUPPORT

DATE: 07/01/09
SEQUENCE: 7620-03-07
OED:_____
NUMBER OF POSITIONS: 16
NUMBER OF FTE'S: 16.0

HSMV PROGRAM MANAGER- SES

02555

(9010)   11-1021-2, 20   (1.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR
02527

(0093)   43-9022-2. 3   (1.0)

PROGRAM SYSTEMS FIELD   -01
SUPPORT UNIT
PLANNER II- SES

02681

(2315)   43-6011-3, 7   (1.0)

PROGRAM SYSTEMS FIELD   -02
ISSUANCE SUPPORT UNIT
OPERATIONS & MANAGEMENT
CONSULTANT II- SES
02778

(2236)   13-1111-4, 10   (1.0)

PLANNER II- SES

02833 04841

(2315)   13-1111-3, 7   (2.0)

OPERATIONS ANALYST II

02887 03058

(2212)   13-1111-3, 7   (2.0)

OPERATIONS ANALYST I

00731 00772 01290
01613 02581 04529
(2209)   13-1111-2, 6   (6.0)

SENIOR HIGHWAY SAFETY
SPECIALIST
03630

(9021)   13-1041-3, 7   (1.0)

OFFICE OF PROGRAM SYSTEMS & FIELD SUPPORT

DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES
DIVISION OF DRIVER LICENSES

DATE: 07/01/09
SEQUENCE: 7620-04
OED: _____
NUMBER OF POSITIONS: 7
NUMBER OF FTE'S 7.0

Reports to the
Communications Office
7601-07

DEPUTY DIRECTOR OF   -01
COMMUNICATIONS
ASSISTANT PUBLIC INFORMATION
ADMINISTRATOR
03171

(9293)   11-2031-2, 20   (1.0)

Reports to the
Program Planning, Admin.
Support and Training
7620-02-04

PUBLIC COMMUN/   -04
INFORMATION & GRANTS
ADMINISTRATIVE
SECRETARY
04504

(0108)   43-6011-2,3   (1.0)

Reports to the
Bureau of Admin. Reviews
Daytona Beach Office
7620-03-06-03-04

DAYTONA BEACH   -05
HSMV FIELD HEARING OFFICER
04522

(9013)   13-1041-3, 7   (1.0)

Reports to the
Bureau of BDE/
DUI
7620-10-05-03

UNIT 2   -06
GOVERNMENT OPERATIONS
CONSULTANT II
02474
(2236)   13-1111-4, 10   (1.0)

Reports to the
Bureau of
Office Services
7602-06

BUREAU OF OFFICE SERVICES   -07
GOVERNMENT OPERATIONS
CONSULTANT II
04483
(2236)   13-1111-4, 10   (1.0)

Reports to the
Office of the
General Counsel
7601-02

HEADQUARTERS LEGAL   -09
SENIOR ATTORNEY
01801

(7738)   23-1011-4, 14   (1.0)

Reports to the
Performance Management
Office
7601-04

STRATEGIC PROJECT OFFICE   -11
OPERATIONS & MANAGEMENT
CONSULTANT I- SES
02418

(2236)   13-1111-4, 10   (1.0)

DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES
DIVISION OF DRIVER LICENSES/FIELD SERVICES
POSITIONS ON LOAN

DATE: 07/01/09
SEQUENCE:: 7620-03-09
OED:_____
NUMBER OF POSITIONS: 31
NUMBER OF FTE'S: 31.0

Reports to the Office of Workforce Programs Learning & Development Office
7601-05-01-02

ASSESSMENT & EVALUATION -01 PROGRAMS
OPERATIONS ANALYST II
04822
(2212) 13-1111-3, 7 (1.0)

Reports to the Office of Workforce Programs Learning & Development Office
7601-05-01-02

CURRICULUM & EDUCATIONAL -02 TECHNOLOGY
RESEARCH & TRAINING SPECIALIST - SES
02227
(1334) 13-1073-4, 10 (1.0)

- RESEARCH & TRAINING SPECIALIST - SES
  02979
  (1334) 13-1073-4, 10 (1.0)

- EDUCATION AND TRAINING SPECIALIST- SES
  02740
  (1328) 13-1073-3, 7 (1.0)

- TRAINING SPECIALIST II
  00501
  (1324) 13-1073-2, 6 (1.0)

Reports to the Office of Workforce Programs Learning & Development Office
7601-05-01-02

SOUTH TRAINING DELIVERY -03
TRAINING SPECIALIST SUPV- SES
02737
(1326) 13-1073-2, 7 (1.0)

- EDUCATION AND TRAINING SPECIALIST- SES
  02448
  (1328) 13-1073-3, 7 (1.0)

- OPERATIONS ANALYST II
  00830
  (2212) 13-1111-3, 7 (1.0)

- EDUCATION AND TRAINING SPECIALIST
  00904
  (1328) 13-1073-3, 7 (1.0)

NORTH TRAINING DELIVERY -04
TRAINING SPECIALIST SUPV- SES
02986
(1326) 13-1073-2, 7 (1.0)

- EDUCATION AND TRAINING SPECIALIST- SES
  02898
  (1328) 13-1073-3, 7 (2.0)

- HIGHWAY SAFET SPECIALIST
  04315
  (9018) 13-1041-2, 6 (1.0)

- EDUCATION AND TRAINING SPECIALIST
  00915 00928 02615 02845 02872 03556 03595 04264 05015
  (1328) 13-1073-3, 7 (9.0)

Reports to Program Planning. Administrative Support & Training
7620-02

PROGRAM SUPPORT & -07 PROCESS IMPROVEMENT
OPERATIONS & MANAGEMENT CONSULTANT II- SES
00942
(2236) 13-1111-4. 10 (1.0)

- RESEARCH & TRAINING SPECIALIST- SES
  04436
  (1334) 13-1073-4, 10 (1.0)

- SENIOR CLERK
  02659
  (0004) 43-9061-2, 3 (1.0)

Reports to Bureau of Administrative Reviews
7620-03-06-01-05

JACKSONVILLE -08
DRIVER LICENSES EXAMINER I
02961
(9000) 33-9099-1, 5 (1.0)

Reports to Office of the General Counsel Orlando
7601-02

ORLANDO -10
ATTORNEY SUPERVISOR
03542
(7743) 23-1011-5, 16 (1.0)

ADMINISTRATIVE ASSISTANT I
03007
(0709) 43-6011-2, 3 (1.0)

Reports to Motorist Services Support
7601-05-01-03

MOTORIST SERVICES SUPPORT -11
GOVERNMENT OPERATIONS CONSULTANT II
02567 05254
(2236) 13-1111-4, 10 (2.0)

Reports to Communications Office
7601-05-02-01

COMMUNICATIONS OFFICE -13
PUBLIC INFORMATION SPECIALIST
(Working Title: Communications Specialist)
03530
(3738) 27-3031-2, 6 (1.0)

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
PROGRAM PLANNING & ADMINISTRATIVE SUPPORT

DEPUTY DIRECTOR OF
DRIVER LICENSES SERVICES- HSMV

04643
(7920)) 11-1021-4, 22 (0.0)

COMMERCIAL DRIVER LICENSES -01 (CDL) PROGRAMS
SENIOR MANAGEMENT
ANALYST SUPV-SES
04383
(2228) 13-1111-4,10 (1.0)

CONSUMER SERVICE ANALYST
02668
(4005) 13-1041-01, 3 (1.0)

GOVERNMENT OPERATIONS
CONSULTANT I
04303
(2234) 13-1111-03, 7 (1.0)

SENIOR HIGHWAY SAFETY
SPECIALIST
03528
(9021) 13-1041-03, 7 (1.0)

SENIOR HIGHWAY SAFETY SPECIALIST
ORG CODE: 7620-03-11 02676, 03000, 05272
ORG CODE: 7620-04-08 04552, 05274, 05275
ORG CODE: 7620-05-08 05276, 05277
(9021) 13-1041-03, 7 (0.0)

OPERATIONS SUPPORT -02
MANAGEMENT REVIEW
SPECIALIST - SES
04458
(2239) 13-1111-4, 10 (1.0)

RECORDS TECHNICIAN
02383
(0045) 43-4199-2,3 (1.0)

RESEARCH & PROCEDURES -03 COORDINATION
OPERATIONS & MANAGEMENT
CONSULTANT II- SES
ORG CODE: 7620-04-09-01
00942
(2236) 13-1111-4, 10 (0.0)

RESEARCH AND TRAINING
SPECIALIST - SES
ORG CODE: 7620-04-09
04436
(1334) 13-1073-4,10 (0.0)

SENIOR CLERK
ORG CODE:7620-04-09
02659
(0004) 43-9061-2,3 (0.0)

PUBLIC COMMUN/ -04 INFORMATION & GRANTS
MANAGEMENT REVIEW
SPECIALIST - SES
02723
(2239) 13-1111-4,10 (1.0)

ADMINISTRATIVE
SECRETARY
ORG CODE: 7620-10-01-02
#04504
(0108) 43-6011-2,3 (0.0)

BUDGETING, PURCHASING & -05 LEGISLATION
SENIOR MANAGEMENT
ANALYST II - SES
03085
(2225) 13-1111-4, 10 (1.0)

MANAGEMENT REVIEW
SPECIALIST - SES
01483
(2239) 13-1111-4,10 (1.0)

ADMINISTRATIVE
SECRETARY
04624
(0108) 43-6011-2,3 (1.0)

SENIOR CLERK
02947
(0004) 43-9061-2,3 (1.0)

0.50 FTE

DDL Program Planning

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES, BUREAU OF RECORDS
PROGRAM MANAGEMENT A - PROCESSING AND ISSUANCE
SECTION

DATE: 07/01/09
SEQUENCE: 7620-10-01-01-01
OED:_____
NUMBER OF POSITIONS: 29
NUMBER OF FTE: 29.0

HSMV SECTION
SUPERVISOR - SES

02424

(9067)   11-1021-1, 19   (1.0)

REEVALUATION   -01
SUBSECTION (CORRECTION)
SUPERVISOR - SES
SENIOR CLERICAL
02523
(0008)   43-1011-2, 3   (1.0)

DATA ENTRY OPERATOR

02444 02470 02484
02485 02487 02521
02594
(2001)   43-9021-1, 1   (7.0)

CLERK SPECIALIST

02433 02587

(0003)   43-9061-1, 1   (2.0)

PUBLIC SERVICE UNIT   -03
SENIOR CLERICAL
SUPERVISOR - SES

02455
(0008)   43-1011-2, 3   (1.0)

WORD PROCESSING
SYSTEMS OPERATOR

02428 02472

(0090)   43-9022-1, 1   (2.0)

CLERK SPECIALIST

00360 02564 03761

(0003)   43-9061-1, 1   (3.0)

DATA ENTRY OPERATOR

02608

(2001)   43-9021-1, 1   (1.0)

SENIOR CLERK

02994

(0004)   43-9061-2, 3   (1.0)

LICENSE ISSUANCE UNIT -04
SENIOR CLERICAL
SUPERVISOR - SES

02483
(0008)   43-1011-2, 3   (1.0)

WORD PROCESSING
SYSTEMS OPERATOR

02456 02464
04843 04844
(0090)   43-9022-1, 1   (4.0)

DATA ENTRY OPERATOR

02526 03631 04840

(2001)   43-9021-1, 1   (3.0)

HIGHWAY SAFETY
SPECIALIST

02667

(9018)   13-1041-2, 6   (1.0)

CONSUMER SERVICE
ANALYST

02558

(4005)   13-1041-1, 3   (1.0)

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES, BUREAU OF RECORDS
PROGRAM MANAGEMENT A - REPORTS AND RECORDS SECTION

DATE: 01/27/09
SEQUENCE: 7620-10-01-01-02
OED: _____
NUMBER OF POSITIONS: 31
NUMBER OF FTE'S: 31.0

H.S.M.V. SECTION
SUPERVISOR - SES

02490
(9067) 11-1021-1, 19 (1.0)

SENIOR WORD
PROCESSING SYSTEMS
OPERATOR
02491
(0093) 43-9022-2, 3 (1.0)

REVISION CODING -01
SUBSECTION
H.S.M.V. ASSISTANT
SECTION SUPERVISOR - SES
02556
(9066) 13-1041-3, 7 (1.0)

COMMERCIAL DRIVER
LICENSES SUPPORT UNIT -02
SENIOR CLERICAL
SUPERVISOR - SES
02442
(0008) 43-1011-2, 3 (1.0)

RECORD CODING UNIT -01
SENIOR CLERICAL
SUPERVISOR - SES
02449
(0008) 43-1011-2, 3 (1.0)

FEE CORRESPONDENCE UNIT -02
SENIOR CLERICAL
SUPERVISOR - SES
02607
(0008) 43-1011-2, 3 (1.0)

INQUIRY UNIT -03
SENIOR CLERICAL
SUPERVISOR - SES
04507
(0008) 43-1011-2, 3 (1.0)

SENIOR CLERK

02394 02473
02537 04839
(0004) 43-9061-2, 3 (4.0)

DATA ENTRY OPERATOR

02463 02532
02574 02576
(2001) 43-9021-1, 1 (4.0)

SENIOR CLERK

02547
02602 03760
(0004) 43-9061-2, 3 (3.0)

DATA ENTRY
OPERATOR

02542 02545 02570
(2001) 43-9021-1, 1 (3.0)

DATA ENTRY OPERATOR

02578

(2001) 43-9021-1, 1 (1.0)

CLERK SPECIALIST

02440 02568
02583
(0003) 43-9061-1, 1 (3.0)

CLERK SPECIALIST

02605 04521

(0003) 43-9061-1, 1 (2.0)

WORD PROCESSING
SYSTEMS OPERATOR
02486 02553
02560
(0090) 43-9022-1, 1 (3.0)

SENIOR CLERK

02554

(0004) 43-9061-2, 3 (1.0)

DDL Records 10-01-01-02

DATE: 07/01/09
SEQUENCE: 7620-10-01-02-02
OED:_____
NUMBER OF POSITIONS: 14
NUMBER OF FTE'S: 14.0
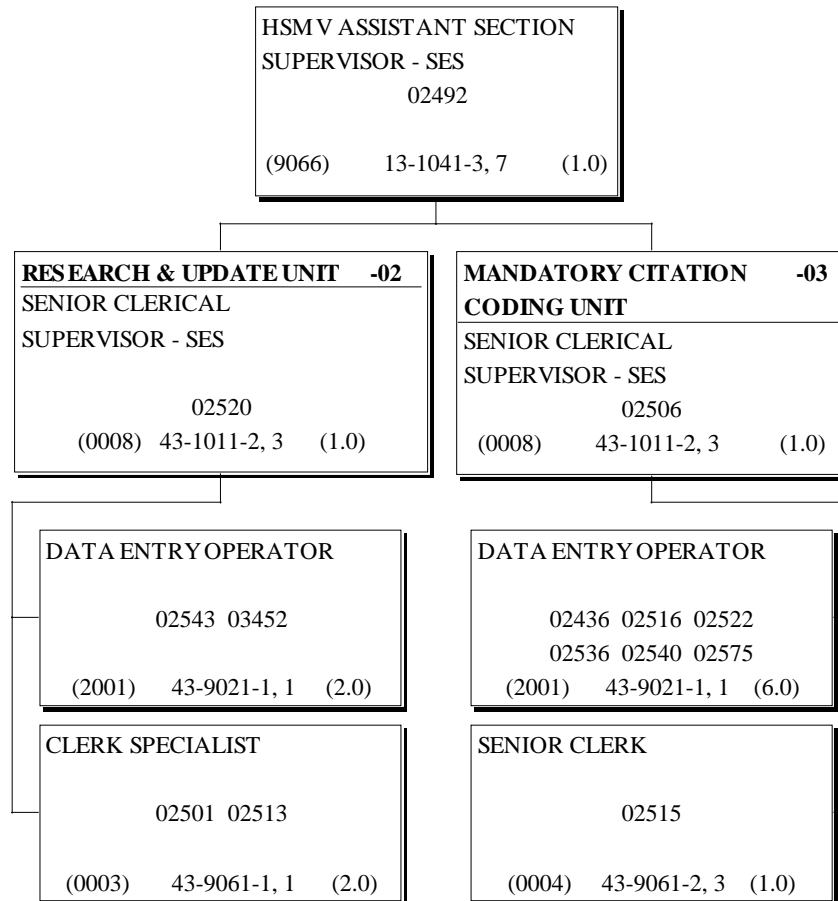
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                        ┌─────────────────────────────┐
                        │ HSMV ASSISTANT SECTION      │
                        │ SUPERVISOR - SES            │
                        │        02492                │
                        │                             │
                        │ (9066)   13-1041-3, 7  (1.0)│
                        └─────────────────────────────┘
                  ┌──────────────────┴──────────────────┐
      ┌─────────────────────────────┐      ┌─────────────────────────────┐
      │ RESEARCH & UPDATE UNIT  -02 │      │ MANDATORY CITATION     -03  │
      │ SENIOR CLERICAL             │      │ CODING UNIT                 │
      │ SUPERVISOR - SES            │      │ SENIOR CLERICAL             │
      │                             │      │ SUPERVISOR - SES            │
      │        02520                │      │        02506                │
      │ (0008)   43-1011-2, 3  (1.0)│      │ (0008)   43-1011-2, 3  (1.0)│
      └─────────────────────────────┘      └─────────────────────────────┘
      ┌─────────────────────────────┐      ┌─────────────────────────────┐
      │ DATA ENTRY OPERATOR         │      │ DATA ENTRY OPERATOR         │
      │                             │      │                             │
      │     02543  03452            │      │   02436 02516 02522         │
      │                             │      │   02536 02540 02575         │
      │ (2001)   43-9021-1, 1  (2.0)│      │ (2001)   43-9021-1, 1  (6.0)│
      └─────────────────────────────┘      └─────────────────────────────┘
      ┌─────────────────────────────┐      ┌─────────────────────────────┐
      │ CLERK SPECIALIST            │      │ SENIOR CLERK                │
      │                             │      │                             │
      │     02501  02513            │      │        02515                │
      │                             │      │                             │
      │ (0003)   43-9061-1, 1  (2.0)│      │ (0004)   43-9061-2, 3  (1.0)│
      └─────────────────────────────┘      └─────────────────────────────┘
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DDL Records 10-01-02-02

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION I- UNIT 1

DATE: 07/03/09
SEQUENCE: 7620-03-01-01
OED:_____
NUMBER OF POSITIONS: 42
NUMBER OF FTE'S: 42.0

FIELD SERVICES MANAGER- HSMV

02671

(7909) 11-1021-2, 20 (1.0)

SENIOR CLERK

02672

(0004) 43-9061-2, 3 (1.0)

MAINTENANCE REPAIRMAN

03347

(6373) 49-9042-1, 1 (1.0)

PENSACOLA- STUMPFIELD -01
HSMV FIELD SUPERVISOR- SES

03196

(9016) 11-1021-1, 19 (1.0)

MILTON -02
DRIVER LICENSES OFFICE
MANAGER I- SES
02688

(9005) 11-1021-1, 19 (1.0)

GULF BREEZE -03
DRIVER LICENSES OFFICE
MANAGER I- SES
00271

(9005) 11-1021-1, 19 (1.0)

CRESTVIEW -04
DRIVER LICENSES OFFICE
MANAGER I- SES
02694

(9005) 11-1021-1, 19 (1.0)

SENIOR CLERK

04584

(0004) 43-9061-2, 3 (1.0)

DRIVER LICENSES EXAMINER I

02689 03511 04299
04396 04585
(9000) 33-9099-1, 5 (5.0)

DRIVER LICENSES EXAMINER I

03002 03906

(9000) 33-9099-1, 5 (2.0)

DRIVER LICENSES EXAMINER I

01440 03594 03847

(9000) 33-9099-1, 5 (3.0)

DRIVER LICENSES EXAMINER II

03201

(9002) 33-9099-1, 5 (1.0)

DRIVER LICENSES EXAMINER I
00385 02677 02678 02679
02684 02702 02704 02780
03226 04282 04461 05014
(9000) 33-9099-1, 5 (12.0)

FORT WALTON -05
DRIVER LICENSES OFFICE
MANAGER II- SES
02690

(9006) 11-1021-1, 19 (1.0)

DEFUNIAK SPRINGS -06
DRIVER LICENSES
EXAMINER II- SES
03948

(9002) 33-9099-1, 5 (1.0)

DRIVER LICENSES EXAMINER I

02675 02691 02693 03176
03854 04301 04586 05001
(9000) 33-9099-1, 5 (8.0)

DRIVER LICENSES EXAMINER I

02695

(9000) 33-9099-1, 5 (1.0)

REGION I- UNIT 1

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION I- UNIT 2

```
                            FIELD SERVICES MANAGER- HSMV

                                      02669

                            (7909)    11-1021-2.20    (1.0)


               SENIOR CLERK              MAINTENANCE REPAIRMAN

                  02538                         04324

          (0004)  43-9061-2,3  (1.0)    (6373)  49-9042-1,1  (1.0)
```

PORT ST. JOE -01	BONIFAY	PANAMA CITY -03	MARIANNA -	QUINCY -05	CRAWFORDVILLE -06
DRIVER LICENSES EXAMINER II- SES	DRIVER LICENSES EXAMINER II- SES	DRIVER LICENSES OFFICE MANAGER II- SES	DRIVER LICENSES OFFICE MANAGER I- SES	DRIVER LICENSES OFFICE MANAGER I- SES	DRIVER LICENSES EXAMINER II- SES
02992	02830	04384	03592	02717	02864
(9002) 33-9099-1.5 (1.0)	(9002) 33-9099-1.5 (1.0)	(9006) 11-1021-1.19 (1.0)	(9005) 11-1021-1.19 (1.0)	(9005) 11-1021-1.19 (1.0)	(9002) 33-9099-1.5 (1.0)

DRIVER LICENSES EXAMINER I	DRIVER LICENSES EXAMINER I	DRIVER LICENSES EXAMINER I	DRIVER LICENSES EXAMINER II- CDL	DRIVER LICENSES EXAMINER I	DRIVER LICENSES EXAMINER I
03227	04327	02497 02696 02697 02700 02715 02893 03577 04368 04371	05294 05295	02706 04298 05292	02983
(9000) 33-9099-1.5 (1.0)	(9000) 33-9099-1.5 (1.0)	(9000) 33-9099-1.5 (9.0)	(9002) 33-9099-1.5 (2.0)	(9000) 33-9099-1.5 (3.0)	(9000) 33-9099-1.5 (1.0)

```
                              DRIVER LICENSES EXAMINER I

                                 02701 03203 05288

                              (9000)  33-9099-1,5  (3.0)
```

DATE: 07/01/09
SEQUENCE: 7620-03-01-03
OED:_____
NUMBER OF POSITIONS: 25
NUMBER OF FTE'S: 25.0

```
FIELD SERVICES MANAGER- HSMV

            02974

(7909)      11-1021-2, 20       (1.0)
```

```
SENIOR CLERK

            02670

(0004)   43-9061-2, 3   (1.0)
```

```
NEIL KIRKMAN BUILDING      -01
HSMV FIELD SUPERVISOR- SES

            04300

(9016)      11-1021-1, 19       (1.0)
```

```
LAKE CITY                  -0
DRIVER LICENSES OFFICE
MANAGER I- SES
            02724

(9005)      11-1021-1, 19       (1.0)
```

```
DRIVER LICENSES EXAMINER I

            05002

(9000)      33-9099-1, 5       (1.0)
```

```
SENIOR CONSUMER SERVICE ANALYST

            01456 05278

(4009)      13-1041-02, 6       (2.0)
```

```
DRIVER LICENSES EXAMINER I

       02727 02793 03533 04459

(9000)      33-9099-1, 5       (4.0)
```

```
DRIVER LICENSES EXAMINER I
(MOTORIST SEVICES SPECIALIST)
       02124 02142 02509 02557
       02705 02719 02720 02812
       03531 03764 04370 05291
(9000)      33-9099-1, 5       (12.0)
```

REGION I- UNIT 3

DATE: 07/03/09
SEQUENCE: 7620-03-02-01
OED:_____
NUMBER OF POSITIONS: 33
NUMBER OF FTE: 33.0

FIELD SERVICES MANAGER- HSMV

02734

(7909)   11-1021-2, 20   (1.0)

SENIOR CLERK

02731

(0004)   43-9061-2, 3   (1.0)

GAINESVILLE C.D.L.   -01
DRIVER LICENSES
OFFICE MANAGER I- SES
05297

(9005)   11-1021-1, 19   (1.0)

GAINESVILLE- NORTH   -02
DRIVER LICENSES OFFICE
MANAGER II- SES
03944

(9006)   11-1021-1, 19   (1.0)

CRYSTAL RIVER   -03
DRIVER LICENSES
OFFICE MANAGER I- SES
03947

(9005)   11-1021-1, 19   (1.0)

BROOKSVILLE   -05
DRIVER LICENSES
OFFICE MANAGER I- SES
02829

(9005)   11-1021-1, 19   (1.0)

PALATKA   -06
DRIVER LICENSES
OFFICE MANAGER I- SES
03003

(9005)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER II

05298 05299

(9002)   33-9099-1, 5   (2.0)

CUSTODIAL WORKER

03234

(6526)   37-2011-1, 1   (1.0)

DRIVER LICENSES EXAMINER I

00509 02822
02831 04309
(9000)   33-9099-1, 5   (4.0)

DRIVER LICENSES EXAMINER I

02776 02832 03208
03597 04465
(9000)   33-9099-1, 5   (5.0)

DRIVER LICENSES EXAMINER I

03004 03005 04397

(9000)   33-9099-1, 5   (3.0)

DRIVER LICENSES EXAMINER I

01656 02709 02728
03064 03205 03534 03536
03848 03945 04323 04587
(9000)   33-9099-1, 5   (11.0)

REGION II- UNIT 1

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION II- UNIT 2

FIELD SERVICES MANAGER- HSMV

02894

(7909)   11-1021-2, 20   (1.0)

SENIOR CLERK

02899

(0004)   43-9061-2.3   (1.0)

MAINTENANCE REPAIRMAN

03502

(6373)   49-9042-1.1   (1.0)

DELAND   -
DRIVER LICENSES
OFFICE MANAGER II- SES
02955

(9006)   11-1021-1, 19   (1.0)

DAYTONA BEACH   -02
DRIVER LICENSES OFFICE
MANAGER II- SES
03918

(9006)   11-1021-1, 19   (1.0)

CLERMONT   -03
DRIVER LICENSES
OFFICE MANAGER II- SES
02912

(9006)   11-1021-1, 19   (1.0)

NEW SMYRNA BEACH   -04
DRIVER LICENSES
OFFICE MANAGER I- SES
02959

(9005)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02525 02949 02957
03137 03591 03869
04267 04283 04325 04554
(9000)   33-9099-1, 5   (10.0)

DRIVER LICENSES EXAMINER I
02733 02813 02954
*03589 03606 04314
04555 04556 05290 05300
(9000)   33-9099-1, 5   (10.0)

DRIVER LICENSES EXAMINER I
02896 02913 02914
02915 03497 03586
04331 04611 *05006
(9000)   33-9099-1, 5   (9.0)

DRIVER LICENSES EXAMINER I

02960 03865 04310 04337

(9000)   33-9099-1, 5   (4.0)

LADY LAKE   -0
DRIVER LICENSES
OFFICE MANAGER I- SES
04742

(9005)   11-1021-1, 19   (1.0)

TAVARES   -0
DRIVER LICENSES
OFFICE MANAGER II- SES
02916

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I

02682 04738
04739 04741
(9000)   33-9099-1, 5   (4.0)

DRIVER LICENSES EXAMINER II

02918

(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I

02909 02917 03500
04332 04463 05305
(9000)   33-9099-1, 5   (6.0)

* SHARED POSITION

REGION II- UNIT 2

DATE: 07/03//09
SEQUENCE: 7620-03-02-03
OED:_____
NUMBER OF POSITIONS: 49
NUMBER OF FTE'S: 49.0

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                          FIELD SERVICES MANAGER- HSMV

                                    04564

                          (7909)    11-1021-2, 20    (1.0)


              SENIOR CLERK                    MAINTENANCE REPAIRMAN

                 02962                             03345  03861

        (0004)  43-9061-2.3  (1.0)       (6373)   49-9042-1.1   (2.0)
```

JACKSONVILLE- WILSON BOULEVARD -01	JACKSONVILLE- BEACH BLVD -03	AAA- JACKSONVILLE -04	GREEN COVE SPRINGS -06	ORANGE PARK -07
DRIVER LICENSES	HSMV FIELD SUPERVISOR- SES	DRIVER LICENSES OFFICE	DRIVER LICENSES	DRIVER LICENSES
OFFICE MANAGER II- SES		MANAGER I- SES	OFFICE MANAGER I- SES	OFFICE MANAGER I- SES
02967	02429	02936	05047	02995
(9006) 11-1021-1, 19 (1.0)	(9016) 11-1021-1, 19 (1.0)	(9005) 11-1021-1, 19 (1.0)	(9005) 11-1021-1, 19 (1.0)	(9005) 11-1021-1, 19 (1.0)

DRIVER LICENSES EXAMINER I	DRIVER LICENSES EXAMINER I	DRIVER LICENSES EXAMINER I	DRIVER LICENSES EXAMINER I	DRIVER LICENSES EXAMINER I
02859 02972 02976 03539	01313 02804 02987 02989 02991			02725 02855 02968 02996
03544 04110 04246 04620	03001 03204 03225 03545 03905	04346 04565	04342	02997 03540 04616
04622 04626 05302	*03907 03695 04343 04347 04401			
	04623 05045 05046 05301			
(9000) 33-9099-1.5 (11.0)	(9000) 33-9099-1, 5 (19.0)	(9000) 33-9099-1.5 (2.0)	(9000) 33-9099-1.5 (1.0)	(9000) 33-9099-1.5 (7.0)

* SHARED POSITION

REGION II- UNIT 3

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION III- UNIT 1

DATE: 07/03//09
SEQUENCE: 7620-03-03-01
OED:_____
NUMBER OF POSITIONS: 108
NUMBER OF FTE: 107.0

FIELD SERVICES MANAGER- HSMV

04394

(7909)   11-1021-2, 20   (1.0)

SENIOR CLERK

02882

(0004)   43-9061-2, 3   (1.0)

MAINTENANCE REPAIRMAN

00507 03313

(6373)   49-9042-01, 1   (2.0)

KISSIMMEE   -01
DRIVER LICENSES
OFFICE MANAGER II- SES
02921

(9006)   11-1021-1, 19   (1.0)

TITUSVILLE   -0
DRIVER LICENSES
OFFICE MANAGER II- SES
02943

(9006)   11-1021-1, 19   (1.0)

MELBOURNE   -04
DRIVER LICENSES
OFFICE MANAGER I- SES
02929

(9005)   11-1021-1, 19   (1.0)

NORTH MELBOURNE   -05
DRIVER LICENSES
OFFICE MANAGER II- SES
04391

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER II

03864

(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I

02861 02937 02939 02944
03527 03581 04340 05269

(9000)   33-9099-1, 5   (8.0)

DRIVER LICENSES EXAMINER I

02517 02794 02935 02938
03582 04338 04468

(9000)   33-9099-1, 5   (7.0)

DRIVER LICENSES EXAMINER II- CDL

02934 05051 05058

(9002)   33-9099-1, 5   (3.0)

DRIVER LICENSES EXAMINER I
02922 03218 03580 03587 04247
04272 04312 04333 04339
04411 04610 05010 05011 05309
(9000)   33-9099-1, 5   (14.0)

DRIVER LICENSES EXAMINER I

02514 04393 04549
04570 04571 05012
(9000)   33-9099-1, 5   (6.0)

ORLANDO- NORTH   -06
DRIVER LICENSES
OFFICE MANAGER II- SES
02788

(9006)   11-1021-1, 19   (1.0)

ORLANDO   -07
DRIVER LICENSES'
OFFICE MANAGER II- SES
02905

(9006)   11-1021-1, 19   (1.0)

ORLANDO- COURTHOUSE   -08
DRIVER LICENSES
OFFICE MANAGER I- SES
02860

(9005)   11-1021-1, 19   (1.0)

WINTER SPRINGS   -09
DRIVER LICENSES
OFFICE MANAGER II- SES
02945

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02798 02799 02891 02892
02940 02956 03221 *03505 03583
03585 03858 *03949 04248 04306
04329 04341 04464 04558 04563
04609 05003 05100 05102
(9000)   33-9099-1, 5   (23.0)

DRIVER LICENSES EXAMINER I

#01590 02512 02836 #02877 02908
02910 02911 03063 03584 03604
03866 04330 04467 04613 05303
(9000)   33-9099-1, 5   (14.0)

DRIVER LICENSES EXAMINER I

02518 03230
03432 05020 05052
(9000)   33-9099-1, 5   (5.0)

DRIVER LICENSES EXAMINER I
03215 03953 04270 04334
04381 04557 04562 04614
04619 04740 05004 05007 05304
(9000)   33-9099-1, 5   (13.0)

CUSTODIAL WORKER

02904

(6526)   37-2011-1, 1   (1.0)

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* SHARED POSITION
# .50 FTE

REGION III- UNIT 1

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION III- UNIT 2

DATE: 07/31/09
SEQUENCE: 7620-03-03-02
OED:_____
NUMBER OF POSITIONS: 102
NUMBER OF FTE: 101.0

FIELD SERVICES MANAGER- HSMV
02742
(7909)   11-1021-2, 20   (1.0)

SENIOR CLERK
02743
(0004)   43-9061-2, 3   (1.0)

MAINTENANCE REPAIRMAN
00505
(6373)   49-9042-1, 1   (1.0)

AAA- ST. PETERSBURG   -01
DRIVER LICENSES
OFFICE MANAGER I- SES
02341
(9005)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
04372   04374
(9000)   33-9099-1, 5   (2.0)

PINELLAS PARK   -02
DRIVER LICENSES
OFFICE MANAGER II- SES
03608
(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02791 02792 02795 02902
02923 03228 03603 03941
04385 04412 04415
(9000)   33-9099-1, 5   (11)

MAINTENANCE REPAIRMAN
03937
(6373)   49-9042-1, 1   (1.0)

WEST TAMPA   -03
DRIVER LICENSES
OFFICE MANAGER II- SES
03940
(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER II
05050
(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
02692 02698 02748 02749 02763
02847 03943 04593 04595
04596 04601 *05048 05308 05042
(9000)   33-9099-1, 5   (14.0)

TAMPA- HILLSBOROUGH   -04
DRIVER LICENSES
OFFICE MANAGER II- SES
02747
(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
#0068 02753 02774 03610
03611 04320 04379 04404
(9000)   33-9099-1, 5   (7.5)

TAMPA- LUTZ   -05
DRIVER LICENSES
OFFICE MANAGER II- SES
02761
(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02703 02762 02765
#02805 03446 03593 04405
04406 04408 05049 05306
(9000)   33-9099-1, 5   (10.5)

BRANDON   -06
DRIVER LICENSES
OFFICE MANAGER II- SES
02772
(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER II
03849
(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
02759 02767 02777
03206 03465 03613
03950 04313 04576
(9000)   33-9099-1, 5   (9.0)

PLANT CITY   -07
DRIVER LICENSES'
OFFICE MANAGER II- SES
02770
(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02862 03207 03543
03609 03939 04307 04575
(9000)   33-9099-1, 5   (7.0)

LAKELAND   -08
DRIVER LICENSES
OFFICE MANAGER II- SES
02815
(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02577 *02818 02821 02823
02824 02880 03601 04545
04546 04547 04589 04590
(9000)   33-9099-1, 5   (12.0)

LAKE WALES   -09
DRIVER LICENSES
OFFICE MANAGER I- SES
02827
(9005)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02686 03600 03857
04305 04854 05280
(9000)   33-9099-1, 5   (6.0)

HAINES CITY   -10
DRIVER LICENSES
OFFICE MANAGER I- SES
02816
(9005)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02797 02825 03211
04304 04518 05311
(9000)   33-9099-1, 5   (6.0)

* SHARED POSITION
\# 0.50 FTE

REGION III- UNIT 2

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION IV- UNIT 1

DATE: 07/03/09
SEQUENCE: 7620-03-04-01
OED:_____
NUMBER OF POSITIONS: 54
NUMBER OF FTE'S: 54.0

FIELD SERVICES MANAGER- HSMV

03181

(7909)   11-1021-2, 20   (1.0)

SENIOR CLERK

02868

(0004)   43-9061-2, 3   (1.0)

MAINTENANCE REPAIRMAN

00504

(6373)   49-9042-1, 1   (1.0)

VERO BEACH   -01
DRIVER LICENSES
OFFICE MANAGER II- SES
03198

(9006)   11-1021-1, 19   (1.0)

OKEECHOBEE   -02
DRIVER LICENSES
EXAMINER II- SES
03188

(9002)   33-9099-1, 5   (1.0)

PORT ST. LUCIE   -03
DRIVER LICENSES
OFFICE MANAGER II- SES
03195

(9006)   11-1021-1, 19   (1.0)

FT. PIERCE   -04
DRIVER LICENSES
OFFICE MANAGER II- SES
03190

(9006)   11-1021-1, 19   (1.0)

WEST PALM BEACH   -05
DRIVER LICENSES
OFFICE MANAGER II- SES
03922

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I

03199 03200 03880 04441
04650 04652 05013
(9000)   33-9099-1, 5   (7.0)

DRIVER LICENSES EXAMINER I

03169

(9000)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
03924 03951 04362
04377 04378 04386
05031 05032 05344
(9000)   33-9099-1, 5   (9.0)

DRIVER LICENSES EXAMINER I
02559 03178 03191
03194 03578 03762
04361 04599 04651
(9000)   33-9099-1, 5   (9.0)

DRIVER LICENSES EXAMINER II- CDL

03872 03875 05317

(9002)   33-9099-1, 5   (3.0)

DRIVER LICENSES EXAMINER I
02426 02781 02889 02907 03164 03168
03170 03189 03507 03856 03932
04358 *04427 04454 04856 05038 05310
(9000)   33-9099-1, 5   (17.0)

* SHARED POSITION

REGION IV- UNIT 1

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION IV- UNIT 2

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FIELD SERVICES MANAGER- HSMV

        03222

(7909)   11-1021-2, 20    (1.0)
```

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SENIOR CLERK

    03159

(0004)  43-9061-2, 3  (1.0)
```

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MAINTENANCE REPAIRMAN

        02699

(6373)   49-9042-1, 1   (1.0)
```

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PALM BEACH GARDENS    -01
DRIVER LICENSES
OFFICE MANAGER II- SES
        03175

(9006)   11-1021-1, 19   (1.0)
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DRIVER LICENSES EXAMINER I
   03093  03167  03177
   03510  03574  03933  04302
   04364  04395  04653  04845  05029
(9000)   33-9099-1, 5    (12.0)
```

```
DELRAY BEACH      -02
DRIVER LICENSES
OFFICE MANAGER II- SES
        03233

(9006)   11-1021-1, 19   (1.0)
```

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DRIVER LICENSES
EXAMINER II- SES
        03187

(9002)   33-9099-1, 5   (1.0)
```

```
DRIVER LICENSES EXAMINER I
02477  02528  03012  03115  03183
   03223  03571  03923  03931
   *04274  04289  04366  04460
   04462  05027  05054  05287
(9000)   33-9099-1, 5   (17.0)
```

```
LANTANA                -03
DRIVER LICENSES
OFFICE MANAGER II- SES
        03163

(9006)   11-1021-1, 19   (1.0)
```

```
DRIVER LICENSES EXAMINER I
   02340  02758  03173
   03186  03876  03903  04244
   04453  04654  05026  05345
(9000)   33-9099-1, 5    (11.0)
```

```
CLEWISTON            -04
DRIVER LICENSES
OFFICE MANAGER I- SES
        02732

(9005)   11-1021-1, 19   (1.0)
```

```
DRIVER LICENSES EXAMINER I

   03509  05025

(9000)   33-9099-1, 5    (2.0)
```

```
JUPITER                -0
DRIVER LICENSES
OFFICE MANAGER I- SES
        03411

(9005)   11-1021-1, 19   (1.0)
```

```
DRIVER LICENSES EXAMINER I

   00869  02000
   04392  05343
(9000)   33-9099-1, 5    (4.0)
```

* SHARED POSITION
\# .50 FTE

REGION IV- UNIT 2

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION IV- UNIT 3

DATE: 07/01/09
SEQUENCE: 7620-03-04-03
OED:_____
NUMBER OF POSITIONS: 59
NUMBER OF FTE'S: 59.0

FIELD SERVICES MANAGER- HSMV

03504

(7909)   11-1021-2, 20   (1.0)

SENIOR CLERK

02741

(0004)   43-9061-2, 3   (1.0)

MAINTENANCE REPAIRMAN

02854

(6373)   49-9042-1, 1   (1.0)

BRADENTON   -01
DRIVER LICENSES
OFFICE MANAGER II- SES
02843

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I

02844 02846 03564 03704
04260 04263 04553 05053
(9000)   33-9099-1, 5   (8.0)

AAA- FT. MYERS   -02
DRIVER LICENSES
OFFICE MANAGER I- SES
02863

(9005)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I

04326 04376

(9000)   33-9099-1, 5   (2.0)

SARASOTA- SOUTH   -03
DRIVER LICENSES
OFFICE MANAGER II- SES
04387

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER II
CDL
05312 05313 05314

(9002)   33-9099-1, 5   (3.0)

DRIVER LICENSES EXAMINER I

02851 03934 04262 04382 04548
04550 04604 05057 05059 05307
(9000)   33-9099-1, 5   (10.0)

AAA- SARASOTA   -04
DRIVER LICENSES
OFFICE MANAGER I- SES
02858

(9005)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I

03952 04269

(9000)   33-9099-1, 5   (2.0)

CAPE CORAL   -05
DRIVER LICENSES
OFFICE MANAGER II- SES
02906

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER II

02950

(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
02850 02874 02919 02930
02953 02970 *03011 03213
03558 03598 03599 04275
04328 04598 04607 05021 05286
(9000)   33-9099-1, 5   (17.0)

SEBRING   -07
DRIVER LICENSES
OFFICE MANAGER I- SES
02879

(9005)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I

02852 02856 03602
04322 04360
(9000)   33-9099-1, 5   (5.0)

WAUCHULA   -08
DRIVER LICENSES
EXAMINER II- SES
02878

(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I

03212

(9000)   33-9099-1, 5   (1.0)

* SHARED POSITION

REGION IV- UNIT 3

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION V- UNIT 1

```
                        FIELD SERVICES MANAGER- HSMV

                                   03851

                        (7909)      11-1021-2, 20   (1.0)


                        SENIOR CLERK

                                   02529

                        (0004)   43-9061-2, 3   (1.0)
```

LAUDERDALE LAKES   -01
DRIVER LICENSES
OFFICE MANAGER II- SES
03112

(9006)   11-1021-1, 19   (1.0)

PEMBROKE PINES   -02
DRIVER LICENSES
OFFICE MANAGER II- SES
03054

(9006)   11-1021-1, 19   (1.0)

LAUDERHILL/OAKBROOK PLAZA -03
DRIVER LICENSES
OFFICE MANAGER II- SES
03151

(9006)   11-1021-1, 19   (1.0)

POMPANO BEACH   -04
DRIVER LICENSES
OFFICE MANAGER II- SES
03129

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES
EXAMINER II- SES
02775

(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
00500 02398 02432 02730 02924
03119 03121 03126 03128 03232
03503 03551 03605 04438
04440 04442 04574 05035
(9000)   33-9099-1, 5   (18.0)

DRIVER LICENSES EXAMINER I
03096 03139 03140 03143
03145 03146 03150 03157
03552 03553 03874 04352 04450
04452 04578 04579 05037
(9000)   33-9099-1, 5   (17.0)

DRIVER LICENSES EXAMINER I
00368 02437 02819 03134 03142
03152 03153 03154 03156 03548
04287 04355 04439 04444 04449
(9000)   33-9099-1, 5   (15.0)

DRIVER LICENSES EXAMINER I

02810 03131 03132 03133 03136
03550 04354 04446 04451 05036
(9000)   33-9099-1, 5   (10.0)

FT. LAUDERDALE   -05
DRIVER LICENSES
OFFICE MANAGER II- SES
03926

(9006)   11-1021-1, 19   (1.0)

DEERFIELD BEACH   -06
DRIVER LICENSES
OFFICE MANAGER II- SES
04284

(9006)   11-1021-1, 19   (1.0)

MARGATE   -07
DRIVER LICENSES'
OFFICE MANAGER II- SES
04250

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02453 02481 03122 03130
03135 03141 03144 03927
03928 03929 04242 04445
(9000)   33-9099-1, 5   (12.0)

DRIVER LICENSES EXAMINER I
00369 03116 03155 03590
03870 04273 04285 04286
04288 04448 04580 04647
(9000)   33-9099-1, 5   (12.0)

DRIVER LICENSES EXAMINER I
01632 03041 03102 03125
03878 04251 04252 04253
04254 04255 04357 04646
(9000)   33-9099-1, 5   (12.0)

REGION V- UNIT 1

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF DRIVER LICENSES
BUREAU OF FIELD SERVICES, REGION V- UNIT 2

DATE: 07/03/09
SEQUENCE: 7620-03-05-02
OED:_____
NUMBER OF POSITIONS: 92
NUMBER OF FTE'S: 92.0

FIELD SERVICES MANAGER- HSMV

03107

(7909)   11-1021-2, 20   (1.0)

SENIOR CLERK

03108

(0004)   43-9061-2, 3   (1.0)

MAINTENANCE REPAIRMAN

04469

(6373)   49-9042-1, 1   (1.0)

MIAMI- COUNTY SQUARE   -01
DRIVER LICENSES
OFFICE MANAGER II- SES
03094

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02903 03049 03097 03099 03535
03567 03568 04336 04344 04349 04398
04424 04636 04645 04737 04842 05039
(9000)   33-9099-1, 5   (17.0)

HIALEAH   -02
DRIVER LICENSES
OFFICE MANAGER II- SES
03062

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES
EXAMINER II- SES
02800

(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
00434 03032 03035 03040 03056
03068 03070 03091 03219 03562
03570 03911 04241 04573 04637
(9000)   33-9099-1, 5   (15.0)

OPALOCKA   -03
DRIVER LICENSES
OFFICE MANAGER II- SES
03059

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02166 02787 02888 02990 03014
03029 03055 03067 03086 03229
03499 03573 04240 04348 04430
(9000)   33-9099-1, 5   (15.0)

NORTH DADE JUSTICE   -04
DRIVER LICENSES
OFFICE MANAGER I- SES
03105

(9005)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
03113 04447 05320

(9000)   33-9099-1, 5   (3.0)

MIAMI- PALM SPRINGS NORTH   -05
DRIVER LICENSES
OFFICE MANAGER II- SES
03015

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER II
05318

(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
02466 03028 03031 03566
03588 03873 04243 04345
04353 04422 04426 05319
(9000)   33-9099-1, 5   (12.0)

**MIAMI NORTHSIDE- -06
CALEB SHOPPING CENTER**_____
DRIVER LICENSES
OFFICE MANAGER II- SES
05041

(9006)   11-1021-1, 19   (1.0)

DRIVER LICENSES EXAMINER I
02834 03047 03053 03065 03066 03072
03076 03079 03095 03106 03853 03925
04265 04356 04567 04635 04639 05023 05034
(9000)   33-9099-1, 5   (19.0)

REGION V- UNIT 2

DATE: 07/03/09
SEQUENCE: 7620-03-05-03
OED:_____
NUMBER OF POSITIONS: 104
NUMBER OF FTE'S: 104.0

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                          FIELD SERVICES MANAGER- HSMV

                                     03013

                          (7909)    11-1021-2, 20    (1.0)


                 SENIOR CLERK              MAINTENANCE REPAIRMAN

                    03493                         04618

            (0004)   43-9061-2, 3 (1.0)   (6373)  49-9042-1, 1   (1.0)
```

MIAMI- CENTRAL -01	MIAMI- KENDALL -02	MIAMI- CORAL GABLES -03	MIAMI- UNIVERSITY -04	MIAMI- CORAL REEF -05	FLORIDA CITY -06
DRIVER LICENSES OFFICE MANAGER II- SES 03020	DRIVER LICENSES OFFICE MANAGER II- SES 03908	DRIVER LICENSES OFFICE MANAGER II- SES 03914	DRIVER LICENSES OFFICE MANAGER II- SES 00476	DRIVER LICENSES OFFICE MANAGER II- SES 03077	DRIVER LICENSES OFFICE MANAGER II- SES 02980
(9006) 11-1021-1, 19 (1.0)	(9006) 11-1021-1, 19 (1.0)	(9006) 11-1021-1, 19 (1.0)	(9006) 11-1021-1, 19 (1.0)	(9006) 11-1021-1, 19 (1.0)	(9006) 11-1021-1, 19 (1.0)

MIAMI- CENTRAL -01

DRIVER LICENSES EXAMINER I
02808 03025 03037 03039 03042
03051 03090 03563 03596
03871 03919 04418 04419
04649 05009 05055 05315
(9000)   33-9099-1, 5   (17.0)

MIAMI- KENDALL -02

DRIVER LICENSES EXAMINER II
05044
(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
02711 02756 03088 03149 03694
03910 03912 03913 03921 04373
04403 04632 05000 05033
(9000)   33-9099-1, 5   (14.0)

MIAMI- CORAL GABLES -03

DRIVER LICENSES EXAMINER I
02806 02932 02946 03087
03092 03271 03863 03915 03917
04277 04434 04631 05259
(9000)   33-9099-1, 5   (13.0)

MIAMI- UNIVERSITY -04

DRIVER LICENSES EXAMINER II- SES
03930
(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
03038 03071 03075 03089 03197
03532 03852 03900 04268 04335
04365 04421 04428 04582 04602
04628 04638 05022 05043
(9000)   33-9099-1, 5   (19.0)

MIAMI- CORAL REEF -05

DRIVER LICENSES EXAMINER II
03078
(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
02958 03021 03024 03080 03082
03103 03561 03572 03855
03909 04276 04435 04581
04594 04627 04630 04633
(9000)   33-9099-1, 5   (17.0)

DRIVER LICENSES EXAMINER II- CDL
03555 04432 04437
(9002)   33-9099-01, 5   (3.0)

FLORIDA CITY -06

DRIVER LICENSES EXAMINER II
03289
(9002)   33-9099-1, 5   (1.0)

DRIVER LICENSES EXAMINER I
03104 03231 03274
03557 03576 04350 04629
(9000)   33-9099-1, 5   (7.0)

REGION V- UNIT 3

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES

DIRECTOR OF
MOTOR VEHICLES - HSMV

02034
(9763) 10-1021-1, 23 (1.0)

ADMINISTRATIVE
ASSISTANT II - SES

02037
(0712) 43-6011-2, 3 (1.0)

DIVISION OPERATIONS -01
ASSISTANT DIRECTOR OF
MOTOR VEHICLES - HSMV

02036
(7904) 11-1021-4, 22 (1.0)

PLANNING, BUDGETING, -02
& TECHNICAL ASSISTANCE
PROGRAM PLANNING,
DEVELOPMENT & REVIEW
ADMINISTRATOR - HSMV
04941
(8544) 11-1021-3, 21 (1.0)

POSITIONS ON LOAN -03

ADMINISTRATIVE
ASSISTANT I - SES

02035
(0709) 43-6011-3, 5 (1.0)

SENIOR CLERK
REPORTS TO 7630-01-02-01-01-04
02408
(0004) 43-9061-2, 3 (1.0)

ADMINISTRATIVE SECRETARY

03361
(0108) 43-6011-2, 3 (1.0)

BUREAU OF TITLES -01
AND REGISTRATIONS
CHIEF OF TITLES AND
REGISTRATIONS - HSMV

04948
(7905) 11-1021-3, 21 RO

BUREAU OF -02
FIELD OPERATIONS
CHIEF OF FIELD OPERATIONS-
HSMV

02282
(7907) 11-1021-3, 21 RO

OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES

05271
COPES ORG: 7630-01-01-02
ORG CHART: DMV 2
(2238) 11-1021-2, 20 (0.0)

TECHNICAL UNIT -02
OPERATIONS & MANAGEMENT
CONSULTANT II- SES

05105
(2236) 13-1111-4, 10 (1.0)

OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES

05103
7630-01-01-06
ORG CHART: DMV Titles & Regs
(2238) 11-1021-2, 20 (0.0)

BUREAU OF MOBILEHOME -03
AND R.V. CONSTRUCTION
CHIEF OF MOBILE HOME AND
R.V. CONSTRUCTION-HSMV

02390
(7908) 11-1021-3, 21 RO

BUREAU OF MOTOR -04
CARRIER SERVICES
CHIEF OF MOTOR CARRIER
SERVICES - HSMV

04487
(7916) 11-1021-3, 21 RO

HIGHWAY SAFETY
SPECIALIST

04953
(9018) 13-1041.2, 6 (1.0)

OPERATIONS & MANAGEMENT
CONSULTANT I- SES

2055
7630-01-01-06
ORG CHART: DMV Titles & Regs
(2234) 13-1111-3, 7 (0.0)

MOTOR VEHICLES SPECIAL
PROJECTS
SENIOR MANAGEMENT
ANALYST SUPERVISOR - SES
02041
7630-01-01-07
CHART: DMV Special Projects
(2228) 13-1111-4, 10 (RO)

QUALITY IMPROVEMENT -01
& STRATEGIC PLANNING
OPERATIONS & MANAGEMENT
CONSULTANT II - SES
04820
(2236) 13-1111-4, 10 (1.0)

SR HIGHWAY SAFETY
SPECIALIST

2069 2132
7630-01-01-06
ORG CHART: DMV Titles & Regs
(9021) 12-1111-2, 6 (0.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR

03749
(0001) 43-9022-2, 3 (1.0)

HIGHWAY SAFETY SPECIALIST

03380
(9018) 13-1041-2, 5 (0.0)

DMV Director's Office

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES
BUREAU OF FIELD OPERATIONS

DATE: 07/01/09
SEQUENCE: 7630-01-02
OED: _____
NUMBER OF POSITIONS: 17
NUMBER OF FTE'S: 17.0

CHIEF OF FIELD OPERATIONS

02282

(7907) 11-1021-3, 21 (1.0)

STAFF ASSISTANT

05074

(0120) 43-6011-2, 3 (1.0)

PROGRAM OPERATIONS -01
OPERATIONS AND MANAGEMENT
CONSULTANT MANAGER - SES

03757

(2238) 11-1021-2, 20 (1.0)

PROGRAM OPERATIONS, A -01
OPERATIONS AND MANAGEMENT
CONSULTANT MANAGER - SES

02240

(2238) 11-1021-2, 20 (1.0)

PROGRAM OPERATIONS, B -02
HSMV PROGRAM MANAGER - SES

05070

(9010) 11-1021-2, 20 (1.0)

ANALYTIC SUPPORT -03
OPERATIONS AND MANAGEMENT
CONSULTANT MANAGER - SES
00163
(2239) 11-1021-2, 20 (1.0)

OPERATIONS
ANALYST I

00095

(2212) 13-1111-2, 6 (1.0)

SENIOR CLERK

02044

(0004) 43-9061-2, 3 (1.0)

HIGHWAY SAFETY
SPECIALIST

03620

(9018) 13-1041-2, 6 (1.0)

REGION II, OCALA -02
HSMV REGIONAL
ADMINISTRATOR - SES
02294
(9011) 11-1021-2, 20 (RO)

REGION VII, TALLAHASSEE -03
HSMV REGIONAL
ADMINISTRATOR - SES
02344
(9011) 11-1021-2, 20 (RO)

REGION I, PLANTATION -01
HSMV REGIONAL
ADMINISTRATOR - SES
05110
(9011) 11-1021-2, 20 (RO)

REGION VIII, PALMETTO -0
HSMV REGIONAL
ADMINISTRATOR - SES
02352
(9011) 11-1021-2, 20 (RO)

SENIOR HIGHWAY SAFETY
SPECIALIST - SES

03523

(9021) 13-1041-3, 7 (1.0)

REGION IV, DELAND -04
HSMV REGIONAL
ADMINISTRATOR - SES
02311
(9011) 11-1021-2, 20 (RO)

REGION V, ORLANDO -05
HSMV REGIONAL
ADMINISTRATOR - SES
02318
(9011) 11-1021-2, 20 (RO)

REGION X, MIAMI
HSMV REGIONAL
ADMINISTRATOR - SES
02367
(9011) 11-1021-2, 20 (RO)

REGION VI, TAMPA
HSMV REGIONAL
ADMINISTRATOR - SES
05107
(9011) 11-1021-2, 20 (RO)

HIGHWAY SAFETY SPECIALIST

02411 02415

(9018) 13-1041-2, 6 (2.0)

REGION III, JACKSONVILLE -01
HSMV REGIONAL
ADMINISTRATOR - SES
02301
(9011) 11-1021-2, 20 (RO)

REGION IX, WEST PALM BEACH -05
HSMV REGIONAL
ADMINISTRATOR - SES
02359
(9011) 11-1021-2, 20 (RO)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR
04945
(0093) 43-9022-2, 3 (1.0)

SENIOR CLERK

00076 02129
02413 03376
(0004) 43-9061-2, 3 (4.0)

DMV Chief Field Operations

**DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES
- BUREAU OF MOBILE HOME &
RECREATIONAL VEHICLE CONSTRUCTION -**

DATE: 08/01/08
SEQUENCE: 7630-01-03
OED:_____
NUMBER OF POSITIONS: 30
NUMBER OF FTE'S: 30.0

CHIEF OF MOTOR HOME & RECREATIONAL VEHICLE CONSTRUCTION

02390
(7908) 11-1021-3, 21 (1.0)

FIELD OPERATIONS -01
HSMV PROGRAM MANAGER - SES

02393
(9010) 11-1021-2, 20 (1.0)

ENGINEERING
ENGINEER IV

02303
(4635) 17-9022-2, 3 (1.0)

INSTALLER LICENSING -02
HSMV PROGRAM MANAGER - SES

02452
(9010) 11-1021-2, 20 (1.0)

HIGHWAY SAFETY SPECIALIST

04470
(9018) 13-1041-2, 6 (1.0)

SEAL & LABEL SECTION
HIGHWAY SAFETY SPECIALIST

02397
(9018) 13-1041-2, 6 (1.0)

FIELD OPERATIONS UNIT 1 -02
PLANNER II - SES

03450
(2315) 13-1111-3, 7 (1.0)

FIELD OPERATIONS UNIT 2 -03
PLANNER II - SES

03456
(2315) 13-1111-3, 7 (1.0)

FIELD OPERATIONS UNIT 3 -04
PLANNER II - SES

3461
(2315) 13-1111-3, 7 (1.0)

HIGHWAY SAFETY SPECIALIST

04934
(9018) 13-1041-2, 6 (1.0)

HSMV COMPLIANCE EXAMINER

02405 03435 04291
04473 04474 04533
(9009) 13-1041-2, 6 (6.0)

SENIOR CLERK

03457
(0004) 43-9061-2, 3 (1.0)

HSMV COMPLIANCE EXAMINER

02404 03443 03444
(9009) 13-1041-2, 6 (3.0)

COMMUNITY ASSISTANCE CONSULTANT

02386 02387 02434
(2515) 13-2099-3, 8 (3.0)

SENIOR CLERK

04290
(0004) 43-9061-2, 3 (1.0)

HIGHWAY SAFETY SPECIALIST
(Reports to org code 7630-01-01-07-01)
04470
(9018) 13-1041-2, 6 (1.0)

SENIOR CLERK

03447 03462
(0004) 43-9061-2, 3 (2.0)

PROGRAM SUPPORT -01
HIGHWAY SAFETY SPECIALIST - SES

02467
(9018) 13-1041-2, 6 (1.0)

SENIOR CLERK

03357 03451
(0004) 43-9061-2, 3 (2.0)

DMV Chief MHRVC

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES
BUREAU OF MOTOR CARRIER SERVICES

DATE: 01/15/09
SEQUENCE: 7630-01-04
OED:_____
NUMBER OF POSITIONS: 49
NUMBER OF FTE: 49.0

CHIEF OF MOTOR CARRIER
SERVICES- HSMV
04487
(7916)   11-1021-3, 21   (1.0)

STAFF ASSISTANT
04493
(0120)   43-6011-2, 3   (1.0)

PLANNER I
02260
(2309)   13-1111-2, 6   (1.0)

IRP/IFTA SERVICES   - 0
TAX SPECIALIST ADMINISTRATOR- SES
04489
(1702)   11-3031-2, 20   (1.0)

IRP/IFTA PROCESSING SECTION   01
REVENUE ADMINISTRATOR III - SES
04834
(1706)   11-3031-2, 20   (1.0)

AUDIT SERVICES
TAX SPECIALIST ADMINISTRATOR - SES
04492
(1706)   11-3031-2, 20   RO

REFUND SECTION   0
HSMV ASSISTANT
SECTION SUPERVISOR - SES
02063
(9066)   13-1041-3, 7   (1.0)

OPERATIONS ANALYST II
05384
(1700)   13-1111-3, 7   (1.0)

OPERATIONS ANALYST I
05140
(1699)   13-1111-2, 6   (1.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR
05136 04501
(0093)   43-9022-2, 3   (2.0)

SENIOR CLERK
00401 02056
02250
(0004)   43-9061-2, 3   (3.0)

CLERK SPECIALIST
05382
(0003)   43-9061-1, 1   (1.0)

RECORDS TECHNICIAN
02053
(0045)   43-4199-2, 3   (1.0)

IRP/IFTA EXAMINING   01
ISSUANCE UNIT
REVENUE SPECIALIST
SUPERVISOR - SES
04935
(1702)   13-2081-3, 8   (1.0)

IRP/IFTA EXAMINING   02
SUPPORT UNIT
HSMV SECTION SUPERVISOR - SES
02054
(9067)   11-1021-1, 19   (1.0)

CROSS CREEK SERVICE CENTER   03
REVENUE SPECIALIST
SUPERVISOR - SES
04836
(1702)   13-2081-3, 8   (1.0)

REVENUE SPECIALIST II
04835 05141
(1700)   13-2081-1, 4   (2.0)

REVENUE SPECIALIST I
02047 02188 04939
04940 04937 04943 04944
(1699)   13-2081-1, 4   (7.0)

SENIOR CLERK
02071 02144 03258
04495 04496 04942
(0004)   43-9061-2, 3   (6.0)

REVENUE SPECIALIST II
03260
(1700)   13-2081-1, 4   (1.0)

REVENUE SPECIALIST I
02145
02168 03635 04497 04936
05129 05138
(1699)   13-2081-1, 4   (7.0)

SENIOR CLERK
02134
(0004)   43-9061-2, 3   (1.0)

REVENUE SPECIALIST I
02264 04938
04946 05137 05364
(1699)   13-2081-1, 4   (5.0)

FISCAL ASSISTANT II
02125
(1418)   43-3031-2, 3   (1.0)

OPERATIONS ANALYST II
REPORTS TO 7630-01-01-06
04933
(1700)   13-1111-3, 7   (1.0)

DMV Chief Motor Carrier Services

DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES
BUREAU OF TITLES & REGISTRATIONS

CHIEF OF TITLES AND REGISTRATIONS - HSMV
04948
(7905) 11-1021-3, 21 (1.0)

PROGRAM MANAGEMENT A -01
OPERATIONS AND MANAGEMENT CONSULTANT MANAGER - SES
04837
(2238) 11-1021-2, 20 (1.0)

PROGRAM MANAGEMENT B -03
OPERATIONS AND MANAGEMENT CONSULTANT MANAGER - SES
03520
(2238) 11-1021-2, 20 (1.0)

ADMINISTRATIVE SUPPORT -04
HIGHWAY SAFETY SPECIALIST -SES
02045
(9018) 13-1041-2, 6 (1.0)

TAX COLLECTOR HELP DESK -05
OPERATIONS AND MANAGEMENT CONSULTANT MANAGER - SES
04931
(2238) 11-1021-2, 20 (RO)

OPERATIONAL TRAINING -06 & STAFF DEVELOPMENT 7630-02
OPERATIONS AND MANAGEMENT CONSULTANT MANAGER - SES
Reports to chart DMV Director's Office
05103
(2238) 11-1021-2, 20 (RO)

SENIOR WORD PROCESSING SYSTEMS OPERATOR
02042
(0093) 43-9022-2, 3 (1.0)

SENIOR WORD PROCESSING SYSTEMS OPERATOR
02122
(0093) 43-9022-2, 3 (1.0)

RECORDS TECHNICIAN
03010
(0045) 43-4199-2, 3 (1.0)

SENIOR CLERK
02119
(0004) 43-9061-2, 3 (1.0)

PLANNING REVIEW 7630-01-01-02
OPERATIONS AND MANAGEMENT CONSULTANT MANAGER - SES
Reports to chart DMV Director's Office
05271
(2238) 11-1021-2, 20 (1.0)

QUALITY REVIEW & -01 ENFORCEMENT
HSMV SECTION SUPERVISOR - SES
02177
(9067) 11-1021-1, 19 (RO)

TITLE AND REGULATION -02 ISSUANCE & CUSTOMER SERVICE
HSMV SECTION SUPERVISOR -SES
05367
(2234) 11-1021-1, 19 (RO)

PROCEDURE/SPECIAL -03 CORRESPONDENCE
OPERATIONS AND MANAGEMENT CONSULTANT I - SES
04022
(2234) 13-1111-3, 7 (1.0)

TITLES AND REGISTRATION -01 DOCUMENT CONTROL
HSMV SECTION SUPERVISOR - SES
04024
(2234) 11-1021-1, 19 (RO)

SENIOR WORD PROCESSING SYSTEMS OPERATOR
02094
(0093) 43-9022-2, 3 (1.0)

MOTOR VEHICLES SPECIAL PROJECTS 7630-01-01-07
SENIOR MANAGEMENT ANALYST SUPERVISOR - SES
Reports to chart DMV Director's Office
02041
(2228) 13-1111-4, 10 (RO)

HIGHWAY SAFETY SPECIALIST
02278
(9018) 13-1041-2, 6 (1.0)

INVENTORY CONTROL SECTION -02
OPERATIONS AND MANAGEMENT CONSULTANT I - SES
02052
(2234) 13-1111-3, 7 (1.0)

RECORDS TECHNICIAN
03261
(0045) 43-4199-2, 3 (1.0)

OPERATIONS ANALYST I
03745 02059
03751 04237
(2209) 13-1111-2, 6 (4.0)

CLERK SPECIALIST
04850
(0003) 43-9061-1, 1 (1.0)

CONFIDENTIAL TAG SECTION
HIGHWAY SAFETY SPECIALIST - SES
04969
(9018) 13-1041-2, 6 (1.0)

SENIOR CLERK
02070 02078 03659 04235
(0004) 43-9061-2, 3 (4.0)

*Shared Position

DMV Chief Titles & Regs

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES, BUREAU OF FIELD OPERATIONS
PROGRAM OPERATIONS, B - REGION I, MARGATE

DATE: 04/02/08
SEQUENCE: 7630-01-02-01-02-01
OED:
NUMBER OF POSITIONS: 12
NUMBER OF FTE'S: 12.0

```
HSMV REGIONAL
ADMINISTRATOR - SES

              05110
(9011)        11-1021-2, 20      (1.0)
```

```
SENIOR CLERK

         00160  02263  03375

(0004)        43-9061-2, 3      (3.0)
```

```
REGION I,                        -0
FIELD OPERATIONS
HSMV FIELD SUPERVISOR - SES

              04675
(9016)        11-1021-1, 19      (1.0)
```

```
REGULATION AND
ENFORCEMENT OPERATIONS
HSMV COMPLIANCE EXAMINER

         02364  02373  02410
         04674  05328  05330  05355
(9009)        13-1041-2, 6      (7.0
```

DMV Field Ops Region I

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES, BUREAU OF FIELD OPERATIONS
PROGRAM OPERATIONS, A- REGION II, OCALA

DATE: 08/22/08
SEQUENCE: 7630-01-02-01-01-02
OED: _____
NUMBER OF POSITIONS: 13
NUMBER OF FTE'S: 13.0
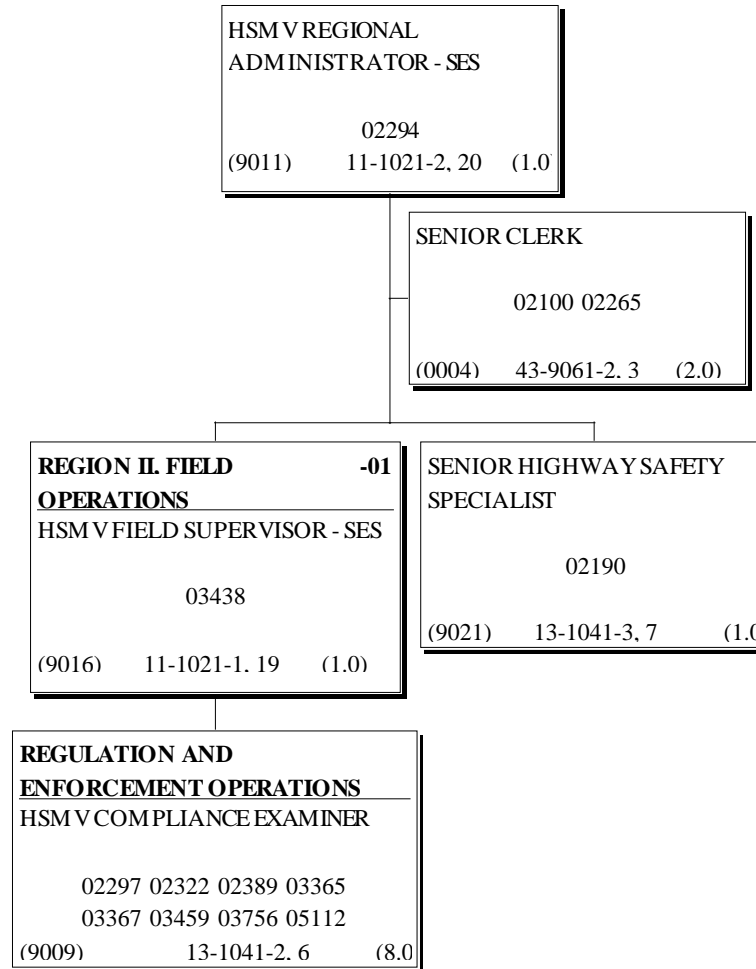
```
                        ┌─────────────────────────────┐
                        │ HSM V REGIONAL              │
                        │ ADMINISTRATOR - SES         │
                        │                             │
                        │          02294              │
                        │ (9011)   11-1021-2, 20  (1.0│
                        └─────────────────────────────┘
                                      │
                        ┌─────────────────────────────┐
                        │ SENIOR CLERK                │
                        │                             │
                        │        02100 02265          │
                        │                             │
                        │ (0004)   43-9061-2. 3  (2.0)│
                        └─────────────────────────────┘
```

REGION II. FIELD -01	SENIOR HIGHWAY SAFETY
OPERATIONS	SPECIALIST
HSM V FIELD SUPERVISOR - SES	
	02190
03438	
(9016) 11-1021-1. 19 (1.0)	(9021) 13-1041-3, 7 (1.0

REGULATION AND
ENFORCEMENT OPERATIONS
HSM V COMPLIANCE EXAMINER

02297 02322 02389 03365
03367 03459 03756 05112
(9009)   13-1041-2. 6   (8.0

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES, BUREAU OF FIELD OPERATIONS
PROGRAM OPERATIONS, A - REGION III, JACKSONVILLE

DATE: 08/22/08
SEQUENCE: 7630-01-02-01-01-01
OED: _____
NUMBER OF POSITIONS: 10
NUMBER OF FTE'S: 10.0
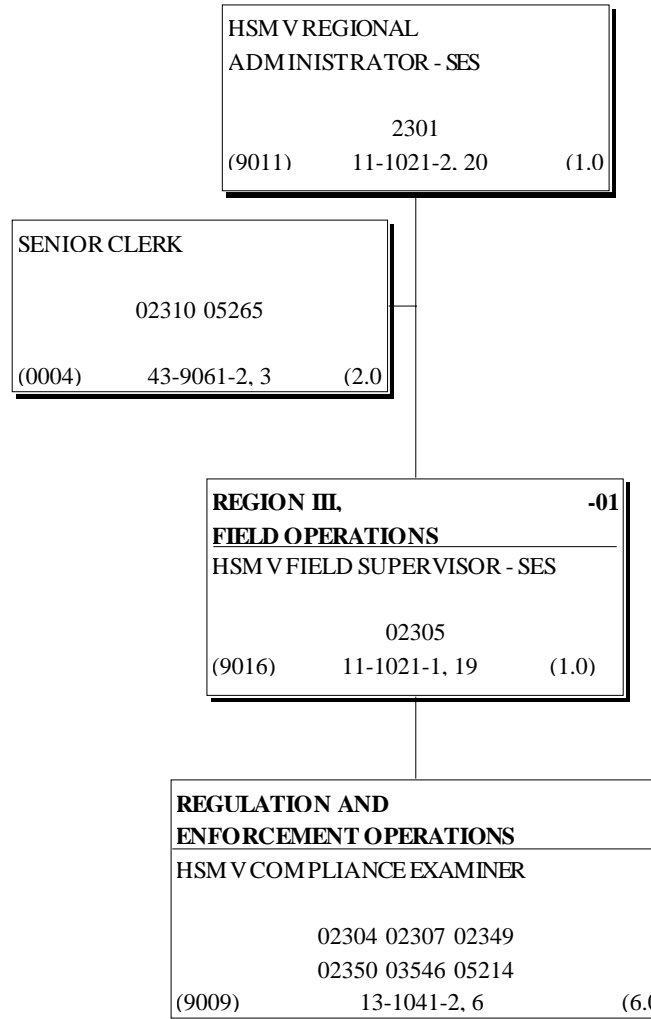
HSM V REGIONAL
ADMINISTRATOR - SES

2301
(9011)　　　11-1021-2, 20　　　(1.0

SENIOR CLERK

02310 05265

(0004)　　　43-9061-2, 3　　　(2.0

REGION III,　　　　　　　-01
FIELD OPERATIONS
HSM V FIELD SUPERVISOR - SES

02305
(9016)　　　11-1021-1, 19　　　(1.0)

REGULATION AND
ENFORCEMENT OPERATIONS
HSM V COMPLIANCE EXAMINER

02304 02307 02349
02350 03546 05214
(9009)　　　13-1041-2, 6　　　(6.0

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES, BUREAU OF FIELD OPERATIONS
PROGRAM OPERATIONS, A- REGION IV, DELAND

DATE: 09/07/07
SEQUENCE: 7630-01-02-01-01-04
OED: _____
NUMBER OF POSITIONS: 10
NUMBER OF FTE'S: 10.0
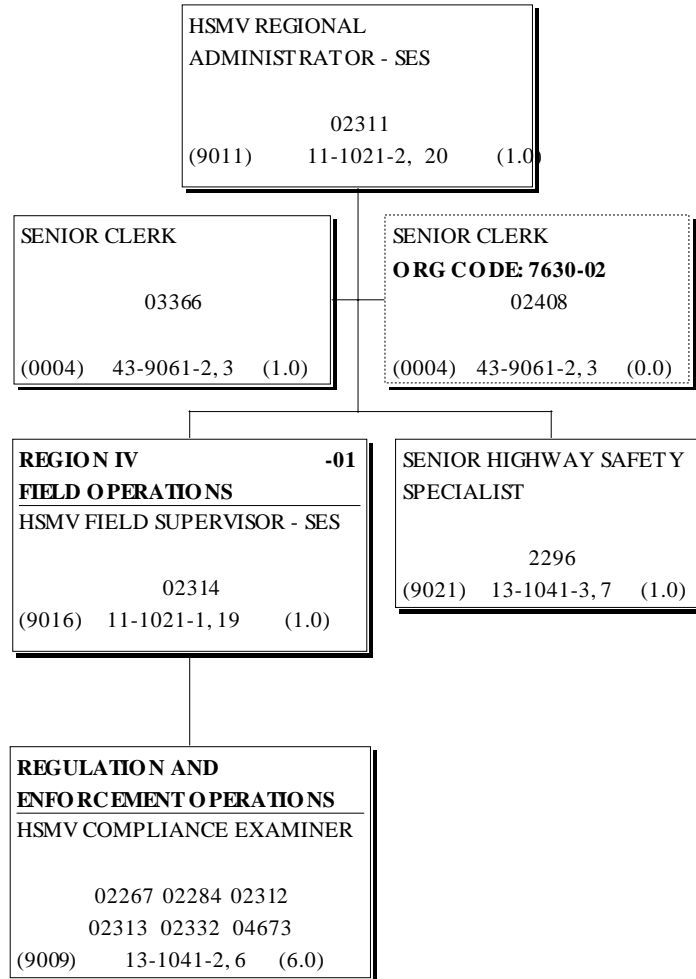
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                          HSMV REGIONAL
                          ADMINISTRATOR - SES

                                  02311
                          (9011)      11-1021-2, 20      (1.0)


   SENIOR CLERK                        SENIOR CLERK
                                       ORG CODE: 7630-02
              03366                              02408

   (0004)    43-9061-2, 3  (1.0)       (0004)   43-9061-2, 3   (0.0)


   REGION IV              -01          SENIOR HIGHWAY SAFETY
   FIELD OPERATIONS                    SPECIALIST
   HSMV FIELD SUPERVISOR - SES
                                               2296
              02314                    (9021)   13-1041-3, 7    (1.0)
   (9016)   11-1021-1, 19   (1.0)


   REGULATION AND
   ENFORCEMENT OPERATIONS
   HSMV COMPLIANCE EXAMINER

        02267 02284 02312
        02313 02332 04673
   (9009)     13-1041-2, 6    (6.0)
```

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES, BUREAU OF FIELD OPERATIONS
PROGRAM OPERATIONS, B - REGION IX, WEST PALM BEACH

DATE: 06/27/08
SEQUENCE: 7630-01-02-01-02-05
OED: _____
NUMBER OF POSITIONS: 10
NUMBER OF FTE'S: 10.0
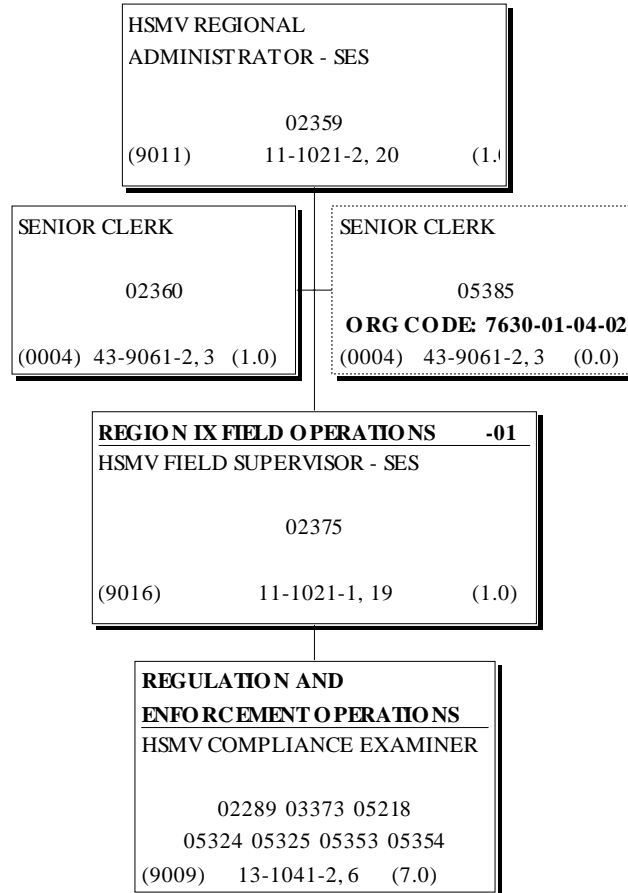
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                    ┌─────────────────────────────┐
                    │ HSMV REGIONAL               │
                    │ ADMINISTRATOR - SES         │
                    │                             │
                    │         02359               │
                    │ (9011)    11-1021-2, 20  (1. │
                    └─────────────────────────────┘
```

SENIOR CLERK	SENIOR CLERK
02360	05385
	ORG CODE: 7630-01-04-02
(0004) 43-9061-2, 3 (1.0)	(0004) 43-9061-2, 3 (0.0)

REGION IX FIELD OPERATIONS   -01
HSMV FIELD SUPERVISOR - SES

02375

(9016)   11-1021-1, 19   (1.0)

REGULATION AND
ENFORCEMENT OPERATIONS
HSMV COMPLIANCE EXAMINER

02289 03373 05218
05324 05325 05353 05354
(9009)   13-1041-2, 6   (7.0)

DATE: 07/31/09
SEQUENCE: 7630-01-02-01-01-05
OED:_____
NUMBER OF POSITIONS: 13
NUMBER OF FTE'S: 13.0
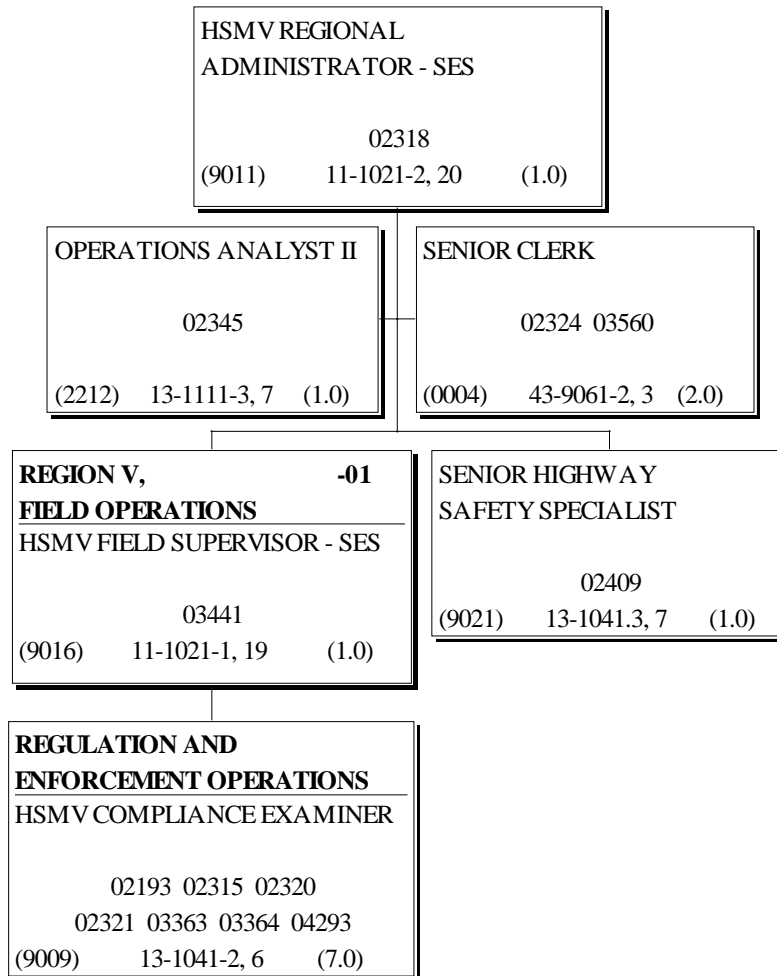
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                    ┌─────────────────────────────┐
                    │ HSMV REGIONAL               │
                    │ ADMINISTRATOR - SES         │
                    │                             │
                    │         02318               │
                    │ (9011)    11-1021-2, 20  (1.0)│
                    └─────────────────────────────┘

┌─────────────────────────────┐  ┌─────────────────────────────┐
│ OPERATIONS ANALYST II       │  │ SENIOR CLERK                │
│                             │  │                             │
│         02345               │  │      02324  03560           │
│                             │  │                             │
│ (2212)    13-1111-3, 7  (1.0)│  │ (0004)    43-9061-2, 3  (2.0)│
└─────────────────────────────┘  └─────────────────────────────┘

┌─────────────────────────────┐  ┌─────────────────────────────┐
│ REGION V,              -01  │  │ SENIOR HIGHWAY              │
│ FIELD OPERATIONS            │  │ SAFETY SPECIALIST           │
│ HSMV FIELD SUPERVISOR - SES │  │                             │
│                             │  │         02409               │
│         03441               │  │ (9021)    13-1041.3, 7  (1.0)│
│ (9016)    11-1021-1, 19  (1.0)│ └─────────────────────────────┘
└─────────────────────────────┘

┌─────────────────────────────┐
│ REGULATION AND              │
│ ENFORCEMENT OPERATIONS      │
│ HSMV COMPLIANCE EXAMINER    │
│                             │
│   02193  02315  02320       │
│   02321  03363  03364  04293│
│ (9009)    13-1041-2, 6  (7.0)│
└─────────────────────────────┘
```

DMV Field Ops Region V

DATE: 07/01/08
SEQUENCE: 7630-01-02-01-02-04
OED _____
NUMBER OF POSITIONS: 27
NUMBER OF FTE'S: 27.0

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                          ┌─────────────────────────┐
                          │ HSMV REGIONAL           │
                          │ ADMINISTRATOR - SES     │
                          │                         │
                          │         05107           │
                          │ (9011)   11-1021-2, 20  (1.0) │
                          └─────────────────────────┘
```

HSMV REGIONAL ADMINISTRATOR - SES	05107 (9011) 11-1021-2, 20 (1.0)

SENIOR CLERK

02300 02149
02368 02388 03467
(0004)   43-9061-2, 3   (5.0)

REGION VI FIELD   -01
OPERATIONS, UNIT A
HSMV FIELD SUPERVISOR - SES
02401
(9016)   11-1021-1, 19   (1.0)

REGION VI FIELD   -02
OPERATIONS, UNIT B
HSMV FIELD SUPERVISOR - SES
02330
(9016)   11-1021-1, 19   (1.0)

SENIOR HIGHWAY SAFETY
SPECIALIST
05106
(9021)   13-1041-3, 7   (1.0)

REGULATION AND
ENFORCEMENT OPERATIONS
HSMV COMPLIANCE EXAMINER
02335 04238 04672 05114
05116 05119 05216 05352
(9009)   13-1041-2, 6   (8.0)

REGULATION AND
ENFORCEMENT OPERATIONS
HSMV COMPLIANCE EXAMINER
02298 02329 02334
02333 02337 03899
05073 05348 05350 05351
(9009)   13-1041-2, 6   (10.0)

DMV Field Ops Region VI

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES, BUREAU OF FIELD OPERATIONS
PROGRAM OPERATIONS, A - REGION VII, TALLAHASSEE

DATE: 07/20/07
SEQUENCE:7630-01-02-01-01-03
OED: _____
NUMBER OF POSITIONS: 16
NUMBER OF FTE'S: 16.0
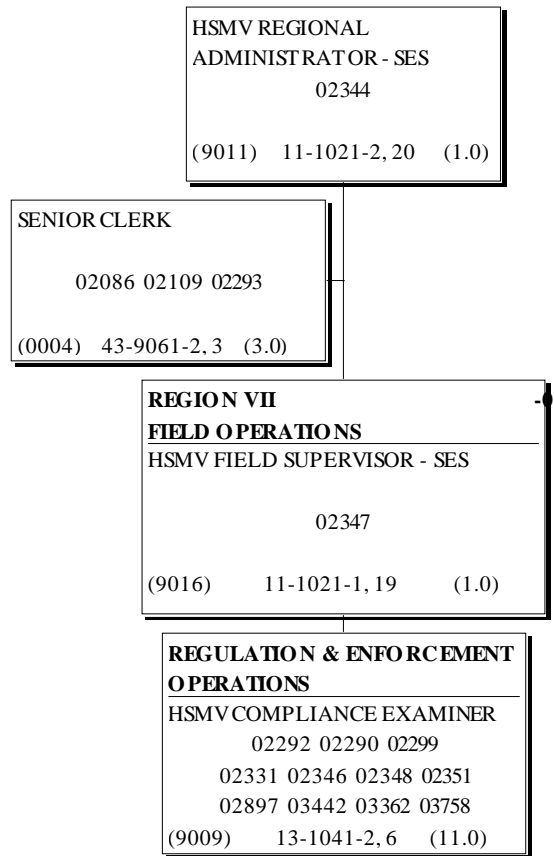
HSMV REGIONAL
ADMINISTRATOR - SES
02344

(9011)   11-1021-2, 20   (1.0)

SENIOR CLERK

02086 02109 02293

(0004)   43-9061-2, 3   (3.0)

REGION VII   -01
FIELD OPERATIONS
HSMV FIELD SUPERVISOR - SES

02347

(9016)   11-1021-1, 19   (1.0)

REGULATION & ENFORCEMENT
OPERATIONS
HSMV COMPLIANCE EXAMINER
02292 02290 02299
02331 02346 02348 02351
02897 03442 03362 03758
(9009)   13-1041-2, 6   (11.0)

DMV Field Ops VII

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES, BUREAU OF FIELD OPERATIONS
PROGRAM OPERATIONS, B - REGION VIII, PALMETTO

DATE: 12/29/06
SEQUENCE:7630-01-02-01-02-02
OED: _____
NUMBER OF POSITIONS: 14
NUMBER OF FTE'S: 14.0
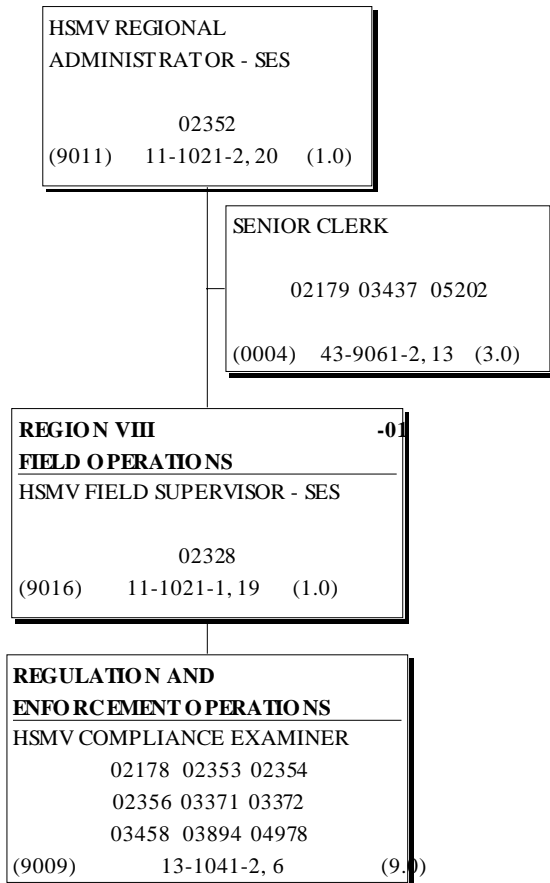
```
HSMV REGIONAL
ADMINISTRATOR - SES

            02352
(9011)    11-1021-2, 20    (1.0)
```

```
SENIOR CLERK

        02179  03437  05202

(0004)    43-9061-2, 13    (3.0)
```

```
REGION VIII                          -01
FIELD OPERATIONS
HSMV FIELD SUPERVISOR - SES

            02328
(9016)    11-1021-1, 19    (1.0)
```

```
REGULATION AND
ENFORCEMENT OPERATIONS
HSMV COMPLIANCE EXAMINER
        02178  02353  02354
        02356  03371  03372
        03458  03894  04978
(9009)        13-1041-2, 6        (9.0)
```

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES, BUREAU OF FIELD OPERATIONS
PROGRAM OPERATIONS B - REGION X, MIAMI

DATE: 07/20/07
SEQUENCE: 7630-01-02-01-02-03
OED: _____
 NUMBER OF POSITIONS: 18
 NUMBER OF FTE'S: 18.0
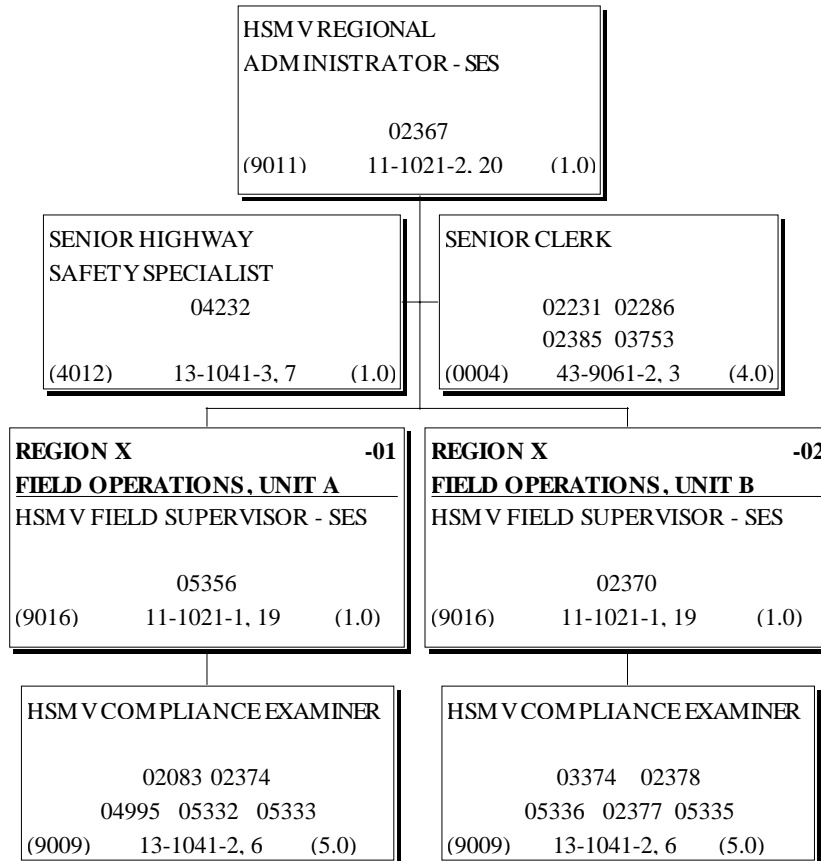
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                          ┌─────────────────────────────┐
                          │ HSM V REGIONAL              │
                          │ ADMINISTRATOR - SES         │
                          │                             │
                          │          02367              │
                          │ (9011)    11-1021-2. 20 (1.0)│
                          └─────────────────────────────┘

┌─────────────────────────────┐   ┌─────────────────────────────┐
│ SENIOR HIGHWAY              │   │ SENIOR CLERK                │
│ SAFETY SPECIALIST          │   │                             │
│         04232              │   │      02231  02286           │
│                            │   │      02385  03753           │
│ (4012)    13-1041-3, 7 (1.0)│   │ (0004)   43-9061-2, 3  (4.0)│
└─────────────────────────────┘   └─────────────────────────────┘

┌─────────────────────────────┐   ┌─────────────────────────────┐
│ REGION X              -01   │   │ REGION X              -02   │
│ FIELD OPERATIONS, UNIT A   │   │ FIELD OPERATIONS, UNIT B   │
│ HSM V FIELD SUPERVISOR - SES│   │ HSM V FIELD SUPERVISOR - SES│
│         05356              │   │         02370              │
│ (9016)   11-1021-1, 19 (1.0)│   │ (9016)   11-1021-1, 19 (1.0)│
└─────────────────────────────┘   └─────────────────────────────┘

┌─────────────────────────────┐   ┌─────────────────────────────┐
│ HSM V COMPLIANCE EXAMINER  │   │ HSM V COMPLIANCE EXAMINER  │
│                            │   │                             │
│      02083 02374           │   │      03374   02378          │
│      04995 05332 05333     │   │      05336  02377 05335     │
│ (9009)   13-1041-2, 6  (5.0)│   │ (9009)   13-1041-2, 6  (5.0)│
└─────────────────────────────┘   └─────────────────────────────┘
```

DMV Field Ops Region X

DATE: 09/10/08
SEQUENCE: 7630-01-04-01- 02
OED: _____
NUMBER OF POSITIONS: 28
NUMBER OF FTE'S: 28.0

TAX SPECIALIST ADMINISTRATOR - SES

04492

(1706)　　11-3031-2, 20　　(1.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR

05381
(0093)　43-9022-2, 3　(1.0)

SENIOR CLERK

* 05385

(0004)　43-9022-2,3　(1.0)

IRP/IFTA AUDIT SERVICES　-01
SECTION REGION I
TAX AUDITOR IV - SES

05365
(1510)　　13-2011-3, 8　　(1.0)

IRP/IFTA AUDIT SERVICES　-02
SECTION REGION II
TAX AUDITOR IV - SES

05366
(1510)　　13-2011-3, 8　　(1.0)

ACCOUNTING　　-03
ACCOUNTANT III - SES

04947

(1436)　13-2011-2, 4　(1.0)

LICENSE FEE AND
TAX AUDITOR II-HSMV

02040　04950　05373

(1547)　13-2011-2, 6　(3.0)

LICENSE FEE & TAX
AUDITOR III-HSMV

04498　04500　05368
05374　05379　05380
(1548)　　13-2011-2, 6　(6.0)

LICENSE FEE & TAX
AUDITOR III-HSMV

04499　04949　05371　05372
05375　05376　05377
(1548)　13-2011-2, 6　(7.0)

ACCOUNTANT I

04488

(1427)　13-2011-1, 4　(1.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR

4494
(0093)　43-9022-2, 3　(1.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR

05383
(0093)　43-9022-2, 3　(1.0)

RESEARCH ASSISTANT

05369

(3120)　15-2091-2, 5　(1.0)

LICENSE FEE AND
TAX AUDITOR II- HSMV

05370
(1547)　13-2011-2, 6　(1.0)

LICENSE FEE &
AUDITOR I-HSMV

05378

(1546)　13-2011-1, 4　(1.0)

* 05385 in Field Operations

DMV Motor Carrier Services 04-01-02

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES
SPECIAL PROJECTS

```
                        SENIOR MANAGEMENT ANALYST
                        SUPERVISOR - SES
                                02041

                        (2228)   13-1111-4, 10   (1.0)

                        MGT REVIEW SPECIALIST - SES
                        ORG CODE: 7630-02-03
                        ORG CHART: DMVDIROFC7630
                                02089
                        (2239)   13-1111-4.10    (0.0)
```

ADMINISTRATIVE SECRETARY 05139	UNIT 1 _____-01 OPERATIONS & MANAGMENT CONSULTANT I - SES 02274	OPERATIONS & MANAGEMENT CONSULTANT II- SES 02066 (Funded out of org code 7630-01-01-01-01)
(0108) 43-6011-2.3 (1.0)	(2234) 13-1111-3,7 (1.0)	(2236) 13-1111-4. 10 (0.0)

OPERATIONS ANALYST II 02218	SR CONSUMER SERVICE ANALYST 03748	HIGHWAY SAFETY SPECIALIST 00110
(2212) 13-1111-3.7 (1.0)	(2209) 13-1111-2.6 (1.0)	(9018) 13-1041-2.6 (1.0)

HIGHWAY SAFETY SPECIALIST 02146 05227	HIGHWAY SAFETY SPECIALIST ORG CODE 7630-01-03 04470	
(9018) 13-1041-2, 6 (2.0)	(9018) 13-1041-2, 6 (0.0)	

DMV Special Projects

**DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES, BUREAU OF TITLES AND
REGISTRATIONS
PROGRAM MANAGEMENT A - QUALITY REVIEW AND
ENFORCEMENT SECTION**

DATE: 07/01/08
SEQUENCE: 7630-01-01-01-01
OED:_____
NUMBER OF POSITIONS: 27
NUMBER OF FTE'S: 27.0

HSMV SECTION
SUPERVISOR - SES

02177
(9067)   11-1021-1, 19   (1.0

OPERATIONS & MANAGEMENT
CONSULTANT II - SES

02066
(Reports to org code 7630-01-01-07)

(2236)   13-1111-04, 10   (1.0)

QUALITY REVIEW UNIT - 02
HIGHWAY SAFETY SPECIALIST - SES

02051

(9018)   13-1041-2, 6   (1.0)

SENIOR CLERK

*00106 02116 03381

(0004) 43-9061-2, 3 (3.0)

TITLE DISTRIBUTION   -03
& CONFIDENTIAL TAG SECTION
HIGHWAY SAFETY SPECIALIST - SES

04969
(9018)   13-1041-2, 6   (1.0)

CLERK SPECIALIST

02194

(0003) 43-9061-1, 1 (1.0)

OPERATIONS ANALYST II

02187 02261
(Reports to org code 7630-02)
(2212) 13-1111-3,7 (2.0)

SENIOR CLERK

02105 02117 02126
02130 02174 02234
03752 04979 05219
(0004)   43-9061-2, 3   (9.0)

SENIOR CLERK

02046 02070 02078
02103 03380 03659
04235 04915
(0004) 43-9061-2, 3   (8.0)

* shared position

DMV Titles & Regs 01-01-01-01

DATE: 01/30/09
SEQUENCE: 7630-01-01-01-02
OED: _____
NUMBER OF POSITIONS: 31
NUMBER OF FTE'S: 31.0

HSMV SECTION
SUPERVISOR - SES

05367
(9067)   11-1021-1, 19   (1.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR

02090
(0093)   43-9022-2, 3   (1.0)

ERROR CORRECTIONS   -
HIGHWAY SAFETY SPECIALIST - SES

02131
(9018)   13-1041-2, 6   (1.0)

EXAMINING & ENTRY UNIT II   -02
HIGHWAY SAFETY SPECIALIST - SES

02154
(9018)   13-1041-2, 6   (1.0)

E-MAIL UNIT   -0
HIGHWAY SAFETY SPECIALIST - SES

02235
(9018)   13-1041-2, 6   (1.0)

SENIOR CLERK

02108 02123 02262
03559 03754 05258
(0004) 43-9061-2, 3 (6.0)

SENIOR CLERK
02095 02113 02139
02161 02175 03259
03387 04676 04996
(0004) 43-9061-2, 3 (9.0)

REVENUE SPECIALIST I

02158 04818
(1699) 13-2081-1, 4 (2.0)

CLERK SPECIALIST

00320 02135
04968
(0003) 43-9061-1, 1 (3.0)

SENIOR CLERK

02111 02121
02412 04964 05201
(0004) 43-9061-2, 3 (5.0)

DATA ENTRY OPERATOR

00113
(2001) 43-9021-1, 1 (1.0)

DMV Titles & Regs 01-01-01-02

DATE: 07/01/09
SEQUENCE: 7630-01-01-03-01
OED: _____
NUMBER OF POSITIONS: 43
NUMBER OF FTE'S: 42.0

HSMV SECTION
SUPERVISOR - SES

04024
(9067)   11-1021-1, 19   (1.0)

PLANNER I

* 02091

(2309)   13-1111-2, 6   (1.0)

INFORMATION AND -01	FILE MAINTENANCE -02	RECORDS & MICROFILM -03	TITLE RETRIEVAL -04	SENIOR CLERK
RESEARCH SECTION	AND PRODUCTION CONTROL	RETRIEVAL SECTION	HSMV ASSISTANT SECTION	
HSMV ASSISTANT SECTION	HSMV ASSISTANT SECTION	HSMV ASSISTANT SECTION	SUPERVISOR	**03217
SUPERVISOR - SES	SUPERVISOR - SES	SUPERVISOR - SES	02219	
02276	02039	03262		
(9066) 13-1041-3, 7 (1.0)	(9066) 13-1041-3, 7 (1.0)	(9066) 13-1041-3, 7 (1.0)	(9066) 13-1041-3, 7 (1.0)	(0004) 43-9061-2, 3 (0.5)

SENIOR CLERK

02104 02214 02270
02273 03383 **05203

(0004)   43-9061-2, 3   (5.5)

CLERK SPECIALIST

02058 02076 02077 02173
02211 02233 02272 05120

(0003)   43-9061-1, 1   (8.0)

SENIOR CLERK

02081 02085 02221
04234 05016 05220

(0004)   43-9061-2, 3   (6.0)

CLERK SPECIALIST

02209 02222

(0003)   43-9061-1, 1   (2.0)

DATA ENTRY OPERATOR

00178

(2001)   43-9021-1, 1   (1.0)

SENIOR CLERK

00117 00334 02096 02192
02251 02306 03389 03755

(0004)   43-9061-2, 3   (8.0)

SENIOR WORD PROCESSING
SYSTEMS OPERATOR
00329 02271
03617 04233 04999

(0093)   43-9022-2, 3   (5.0)

* Shared Position
** 0.5 FTE

DMV Titles & Regs 01-01-03-01

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES
BUREAU OF TITLES AND REGISTRATIONS

```
CHIEF OF TITLES AND
REGISTRATIONS-HSMV

04948
(7905)  11-1021-3, 21  (RO)
```

```
TAX COLLECTOR          -05
HELP DESK
OPERATIONS & MANAGEMENT
CONSULTANT MANAGER - SES
04931
(2238)  11-1021-2, 20   (1.0)
```

```
OPERATIONAL TRAINING  -06
& STAFF DEVELOPMENT
REPORTS TO 4941 OC:DMVDIROFC7630
OMC MANAGER - SES
05103
(2238)  11-1021-2, 20   (1.0)
```

```
OPERATIONAL TRAINING &
SYSTEM EVALUATION
7630-01-01-06
OPERATIONS & MANAGEMENT
CONSULTANT I - SES
02084 02291
(2234)  13-1111-3, 7   (2.0)
```

```
UNIT ONE              -01
OPERATIONS & MANAGEMENT
CONSULTANT I - SES
03384
(2234)  13-1111-3, 7   (1.0)
```

```
UNIT TWO              -02
OPERATIONS & MANAGEMENT
CONSULTANT I - SES
04491
(2234)  13-1111-3, 7   (1.0)
```

```
UNIT THREE            -03
SENIOR HIGHWAY
SAFETY SPECIALIST - SES
02050
(9021)  13-1111-2, 6   (1.0)
```

```
SENIOR HIGHWAY
SAFETY SPECIALIST

04297
(9021)  13-1041-3, 7   (1.0)
```

```
OPERATIONS & MANAGEMENT
CONSULTANT I - SES

02055
(2234)  13-1111-3, 7   (1.0)
```

```
SENIOR HIGHWAY
SAFETY SPECIALIST
02165 02189 02208
02212 04824

(9021)  13-1041-3, 7   (5.0)
```

```
SENIOR CONSUMER
COMPLAINT ANALYST
02097 02099 02128
02152 03448 04807
04814 04815 05225
(4009)  13-1041-2, 6   (9.0)
```

```
SENIOR CLERK

02127 02302

(0004)  43-9061-2, 3   (2.0)
```

```
SR HIGHWAY SAFETY
SPECIALIST
02069 02118
02132
(9021)  13-1111-2, 6   (3.0)
```

```
HIGHWAY SAFETY SPECIALIST

02092

(9018)    13-1041-2, 6    (1.0)
```

```
OPERATIONS ANALYST I

04933

(2212)  13-1111-3, 6   (0.0)
```

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES
POSITIONS ON LOAN

Reports to the
Office of the General Counsel
Administrative Support
7601-02-01

ADMINISTRATIVE SUPPORT	-01
ADMINISTRATIVE ASSISTANT I- SES	
02305	
(0709) 43-6011-2, 3	(1.0)

DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES
DIVISION OF MOTOR VEHICLES
BUREAU OF TITLES & REGISTRATIONS
POSITIONS ON LOAN

DATE: 03/27/09
SEQUENCE: 7630-01-01-09
OED:_____
NUMBER OF POSITIONS: 6
NUMBER OF FTE'S: 6.0

Reports to the **Office of Workforce Programs/** **Learning & Development Office.** **7601-05-01-02**	Reports to the **Legal Office.** **7601-02-01**	**Reports to the Quality Assurance** **& Strategic Planning** **7630-02-01-01**

CURRICULUM & EDUCATIONAL -01 **TECHNOLOGY** OPERATIONS ANALYST II 02187 (2212) 13-1111-3, 7 (1.0)	**ASSESSMENT & EVALUATION -02** **PROGRAMS** OPERATIONS ANALYST II 02261 (2212) 13-1111-3, 7 (1.0)	**NORTH TRAINING -03** **DELIVERY** OPERATIONS & MANAGEMENT CONSULTANT I - SES 02291 02084 (2234) 13-1111-3, 7 (2.0)	**LEGAL ADMINISTRATIVE -04** **SUPPORT** SENIOR CLERK 03747 (0004) 43-9061-2, 3 (1.0)	**QUALITY ASSURANCE -05** **& STRATEGIC PLANNING** HIGHWAY SAFETY SPECIALIST 03380 (9018) 13-1041-2, 5 (1.0)

**DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
INFORMATION SYSTEMS ADMINISTRATION**

DATE: 09/12/08
SEQUENCE: 7640-01
OED: _____
NUMBER OF POSITIONS: 1
NUMBER OF FTE'S: 1.0

```
                            +-------------------------------+
                            | INFORMATION SYSTEMS           |
                            | DIRECTOR - HSMV               |
                            |                               |
                            |        00024                  |
                            |                               |
                            | (8984)  10-3021-1, 23  (1.0)  |
                            +-------------------------------+
```

SERVICE DEVELOPMENT -01	SERVICE SUPPORT -02	SERVICE OPERATIONS -03	PROJECT MANAGEMENT OFFICE -04	TECHNOLOGY/COMMUNICATIONS
SOFTWARE SERVICES MANAGER- HSMV	COMPUTER & COMMUNICATIONS SYSTEMS MANAGER	TECHNICAL SERVICES MANAGER	APPLICATION DESIGN & SUPPORT PROCESS MANAGER- SES	LAW ENFORCEMENT MAJOR- FHP (WORKING TITLE: CHIEF TECHNOLOGY OFFICER)
00032	04389	03249	03241	01989
				(FUNDED OUT OF ORG: 7610-04)
(8330) 11-3021-3, 21 (RO)	(8331) 11-3021-3, 21 (F	(8332) 11-3021-3, 21 (RO	(3510) 11-3021-3, 21 (RC	(8626) 11-9199-3, 21 (0

ISA DIRECTOR'S OFFICE

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
INFORMATION SYSTEMS ADMINISTRATION
PROJECT MANAGEMENT OFFICE

APPLICATION DESIGN &
SUPPORT PROCESS MANAGER- SES

03241
(3510)   11-3021-3, 21   (1.0)

PROJECT MANAGEMENT SERVICES   -01
SENIOR MANAGEMENT ANALYST II- SES

00177

(2225)   13-1111-4. 10   (1.0)

BUSINESS RELATIONSHIP   -02
MANAGEMENT
SYSTEMS PROJECT ADMINISTRATOR- SES
(Working Title: Business Relationship Management
Administrator- SES)
00189
(2109)   11-3021-2, 20   (1.0)

QUALITY ASSURANCE SECTION   -03
DATA PROCESSING MANAGER- SES
(Working Title: Quality Assurance Manager)

03806
(2133)   11-3021-2. 20   (1.0)

SYSTEMS PROJECT ANALYST
(Working Title: Project Manager)

00029 04478
(2107)   15-1051-3. 8   (2.0)

SENIOR NETWORK SYSTEMS
ANALYST - SES
(Funded out of Org Code: 7610-08-07)
01291
(2124)   15-1081-4. 9   (0.0)

LAW ENFORCEMENT LIEUTENANT

04149
(Funded out of Org Code: 7610-04-04-01-01)
(8522)   33-1012-4. 12   (0.0)

SYSTEMS PROJECT ANALYST
(Working Title: Business Relationship
Senior Analyst)

00034 00048 03811
(2107)   13-1111-4. 10   (3.0)

CLERK SPECIALIST

00109

(0003)   43-9061-1. 1   (1.0)

COMPUTER PROGRAMMER ANALYST I
(Working Title: Business Relationship
Analyst I)
00039 04480
(2115)   15-1021-2, 6   (2.0)

COMPUTER PROGRAMMER
ANALYST II
(Working Title: Business Relationship
Analyst II)
00195
(2103)   15-1021-4. 9   (1.0)

COMPUTER PROGRAMMER ANALYST I

00181

(2102)   15-1021-2, 6   (1.0)

SENIOR DATABASE ANALYST
(Working Title: Business Relationship
Manager)

00028
(2122)   15-1061-4, 9   (1.0)

PROJECT MANAGEMENT OFFICE

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
INFORMATION SYSTEMS ADMINISTRATION
SERVICE DEVELOPMENT- SOFTWARE SERVICES

DATE: 07/24/09
SEQUENCE: 7640-01-01-02
OED:_____
NUMBER OF POSITIONS: 38
NUMBER OF FTE'S: 38.0

DATA PROCESSING
MANAGER - SES

00041

(2133) 11-3021-2, 20 (1.0)

CLIENT SERVER SERVICES - FDLIS -01
SYSTEMS PROJECT
ADMINISTRATOR - SES

03969

(2109) 11-3021-2, 20 (1.0)

CLIENT SERVER SERVICES - FRVIS -02
SYSTEMS PROJECT
ADMINISTRATOR- SES

00047

(2109) 11-3021-2, 20 (1.0)

PORTAL SERVICES -03
SYSTEMS PROJECT
ADMINISTRATOR- SES

03243

(2109) 11-3021-2, 20 (1.0)

BUSINESS SERVICES -04
SYSTEMS PROJECT
ADMINISTRATOR- SES

01137

(2109) 11-3021-2, 20 (1.0)

COMPUTER PROGRAMMER
ANALYST I

00211 04803 05092

(2102) 15-1021-3, 8 (3.0)

SYSTEMS PROJECT
ANALYST

00172 00222 03240

(2107) 15-1051-3, 8 (3.0)

SYSTEMS PROJECT
ANALYST

00033 00148 04026

(2107) 15-1051-3, 8 (3.0)

COMPUTER PROGRAMMER
ANALYST I

00194 03660

(2102) 15-1021-2, 6 (2.0)

PUBLIC INFORMATION
SPECIALIST

00005

(3738) 27-3031-2 6 (1.0)

COMPUTER PROGRAMMER
ANALYST II

00035 03657 05211

(2103) 15-1021-4, 9 (3.0)

COMPUTER
PROGRAMMER ANALYST II

03498 03728 05093

(2103) 15-1021-4, 9 (3.0)

COMPUTER PROGRAMMER
ANALYST II

00213 03658

(2103) 15-1021-2, 6 (2.0)

SYSTEM PROJECT
ANALYST

04536

(2107) 15-1051-3, 8 (1.0)

OFFICE AUTOMATION
ANALYST- SES

03725

(2047) 15-1041-2, 6 (1.0)

SYSTEMS PROJECT
ANALYST

00232

(2107) 15-1051-3, 8 (1.0)

COMPUTER
PROGRAMMER ANALYST I

00050 03248
03663 04030

(2102) 15-1021-3, 8 (4.0)

COMPUTER PROGRAMMER
ANALYST I

00150 03247 05091

(2102) 15-1021-2, 6 (3.0)

SENIOR MANAGEMENT
ANALYST II- SES

00004

(2225) 13-1111-4, 10 (1.0)

TELECOMMUNICATIONS
SPECIALIST II

00237

(2034) 15-1021-2, 4 (1.0)

TELECOMMUNICATIONS
SPECIALIST I

05123

(2031) 15-1081-1, 4 (1.0)

SERVICE DEVELOPMENT 01-01-02

DEPARTMENT OF HIGHWAY
AND MOTOR VEHICLES
INFORMATION SYSTEMS ADMINISTRATION
SERVICE DEVELOPMENT- INFORMATION SERVICES

DATA PROCESSING MANAGER- SES

00027

(2133)   11-3021-2, 20   (1.0)

STORED PROCEDURE SERVICES   -01
SYSTEMS PROJECT
ADMINISTRATOR- SES
05094

(2109)   11-3021-2, 20   (1.0)

DATABASE SERVICES   -02
SYSTEMS PROJECT
ADMINISTRATOR- SES
03805

(2109)   11-3021-2, 20   (1.0)

REPORTING & WAREHOUSE   -03
SYSTEMS PROJECT
ADMINISTRATOR- SES
03664

(2109)   11-3021-2, 20   (1.0)

INFORMATION EXCHANGE   -04
SYSTEMS PROJECT
ADMINISTRATOR- SES
03244

(2109)   11-3021-2, 20   (1.0)

SYSTEMS PROJECT
ANALYST

00049 03665
(2107)   15-1051-3, 8   (2.0)

SENIOR DATABASE
ANALYST
00043 00155 03034
03360 03812 05128 05279
(2122)   15-1061-4, 9   (7.0)

SYSTEMS PROJECT
ANALYST

00209
(2107)   15-1051-3, 8   (1.0)

SENIOR DATABASE
ANALYST
00083
(2122)   15-1061-4, 9   (6.0)

SYSTEMS PROJECT
ANALYST

03970 05134
(2107)   15-1051-3, 8   (2.0)

COMPUTER PROGRAMMER
ANALYST II

04971
(2103)   15-1021-4, 9   (1.0)

COMPUTER PROGRAMMER
ANALYST II

00036
(2103)   15-1021-4, 9   (1.0)

COMPUTER PROGRAMMER
ANALYST I

00149
(2102)   15-1021-3, 8   (1.0)

COMPUTER PROGRAMMER
ANALYST I

00037 00038 00064
00071 03661 04479
(2102)   15-1021-3, 8   (6.0)

COMPUTER PROGRAMMER
ANALYST I

00040 03245
03809 04477
(2102)   15-1021-3, 8   (4.0)

SYSTEMS PROGRAMMER II

03050 05128

(2113)   15-1081-3, 8   (2.0)

SYSTEMS PROGRAMMER I

03766

(2111)   15-1081-2, 6   (1.0)

COMPUTER PROGRAMMER
ANALYST II

00046 00096 05126
(2103)   15-1021-4, 9   (3.0)

SYSTEMS PROGRAMMER II

03050

(2113)   15-1081-3, 8   (1.0)

SOFTWARE SERVICES 01-01-05

DATE: 01/16/09
SEQUENCE: 7640-01-01
OED: _____
NUMBER OF POSITIONS: 5
NUMBER OF FTE'S: 5.0

```
                          SOFTWARE SERVICES
                          MANAGER

                                  00032

                          (8330)  11-3021-3, 21   (1.0)
```

SOFTWARE SERVICES -02	INFORMATION SERVICES -05	SOFTWARE ARCHITECT -06	SOFTWARE ARCHITECT- UNIT 2 -07
DATA PROCESSING MANAGER - SES	DATA PROCESSING MANAGER- SES	INFO TECH BUSINESS CONSULTANT MANAGER- SES (Working Title: Software Architect)	DATA PROCESSING MANAGER- SES (Working Title: Software Architect)
00041	00027	00203	00031
(2133) 11-3021-2, 20 RO	(2133) 11-3021-2, 20 RO	(2134) 11-3021-2, 20 (1.0)	(2133) 11-3021-2, 20 (1.0)

```
                                         TELECOMMUNICATIONS          TELECOMMUNICATIONS
                                         SPECIALIST II               SPECIALIST II

                                               03359                       00119
                                         (2034)  15-1081-1, 6  (1.0)  (2034)  15-1081-1, 4  (1.0)
```

SERVICE DEVELOPMENT 01-01

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
INFORMATION SYSTEMS ADMINISTRATION
SERVICE OPERATIONS - INFRASTRUCTURE OPERATIONS

DATE: 07/01/09
SEQUENCE: 7640-01-03-02
OED:_____
NUMBER OF POSITIONS: 35
NUMBER OF FTE'S: 35.0

```
                        DATA PROCESSING MANAGER - SES

                                  00115

        (2133)          11-3021-2, 20            (1
```

```
BUSINESS APPLICATIONS      -02      DESKTOP OPERATIONS        -03      PLATFORM OPERATIONS        -04
SYSTEMS PROJECT                     DATA PROCESSING                    SYSTEMS PROJECT
ADMINISTRATOR- SES                  ADMINISTRATOR- SES                 ADMINISTRATOR- SES

         00167                               00230                              00055
(2109)    11-3021-2, 20   (1.      (2130)   11-3021-2, 20  (1.0)      (2109)   11-3021-2, 20   (1.
```

```
SYSTEMS PROGRAMMER III          SYSTEM PROJECT ANALYST          DISTRIBUTED COMPUTER              SENIOR DATABASE ANALYST
                                                                SYSTEMS ANALYST
         03727                            05072                                                            00078
                                                                   00472 03242 05210
(2115)  15-1081-4, 9   (1.0)     (2107)  15-1051-3, 8   (1.0)    (2052) 15-1071-2, 6  (3.0)      (2122)  15-1061-4, 9   (1.0)
```

```
SYSTEMS PROGRAMMER II           SYSTEMS PROGRAMMER I            DISTRIBUTED COMPUTER              SYSTEMS PROGRAMMER III
                                                                SYSTEMS SPECIALIST
    03662 04973                     00030 00094 00220            00057 00082 00174 00197             00045 00052
                                                                 02247 03840 04806                   00118 03246
(2113)  15-1081-4, 8   (2.0)     (2111)  15-1081-2, 6   (3.0)    (2050) 15-1071-2, 6  (7.0)      (2115)  15-1081-4, 9   (4.0)
```

```
DISTRIBUTED COMPUTER            OPERATIONS & MANAGEMENT         DISTRIBUTED COMPUTER              SYSTEMS PROGRAMMER II
SYSTEMS ANALYST                 CONSULTANT I- SES               SYSTEMS ANALYST II
                                (Funded out of Org Code:                                                 00044
         05124                   7610-04-04-01-01)                       01524
                                        00527
(2052)  15-1071-2, 6   (1.0)     (2234)  13-1111-3, 7   (0.0)    (2054)  15-1071-4, 9   (1.0)    (2113)  15-1081-4, 8   (1.0)
```

```
                                                                SENIOR HIGHWAY                   DISTRIBUTED COMPUTER
                                                                SAFETY SPECIALIST                SYSTEMS SPECIALIST
                                                                                                    00200 03968
                                                                         03775                       04972 05125 05127
                                                                (9021)   13-1041-3, 7   (1.0)    (2050) 15-1071-2, 6   (5.0)
```

SERVICE OPERATIONS 01-03-02

DEPARTMENT OF HIGHWAY SAFETY
AND MOTOR VEHICLES
INFORMATION SYSTEMS ADMINISTRATION
SERVICE OPERATIONS

DATE: 07/01/09
SEQUENCE: 7640-01-03
OED:_____
NUMBER OF POSITIONS: 19
NUMBER OF FTE'S: 19.0

TECHNICAL SERVICES
MANAGER

03249

(8332) 11-3021-3, 21 (1.0)

INFRASTRUCTURE OPERATIONS -02
DATA PROCESSING MANAGER - SES

00115

(2133) 11-3021-2, 20 (RO)

DATA CENTER OPERATIONS -04
DATA PROCESSING MANAGER - SES

00053

(2133) 11-3021-2, 20 (1.0)

EVENING SHIFT -01
COMPUTER OPERATIONS
SUPERVISOR - SES

00224

(2025) 15-1099-2, 6 (1.0)

DATA CENTER OPERATIONS -02
SUPPORT
MANAGEMENT ANALYST II- SES

04029

(2212) 13-1111-3, 6 (1.0)

NIGHT SHIFT -03
COMPUTER OPERATIONS
SUPERVISOR - SES

03807

(2025) 15-1099-2, 6 (1.0)

COMMUNICATIONS OPERATIONS -04
NETWORK SYSTEMS
ADMINISTRATOR - SES

03431

(2128) 11-3021-2, 20 (1.0)

COMPUTER OPERATOR II

02060

(2022) 15-1099-1, 4 (1.0)

COMPUTER OPERATOR III

00226

(2023) 15-1099-2, 6 (1.0)

CLERK SPECIALIST

00097

(0003) 43-9061-1, 1 (1.0)

COMPUTER OPERATOR II

00186

(2022) 15-1099-1, 4 (1.0)

COMPUTER OPERATOR III

00228

(2023) 15-1099-2, 6 (2.0)

COMMUNICATIONS OPERATIONS/ -01
TELECOM
TELECOMMUNICATIONS
ADMINISTRATOR- SES

00131

(2039) 11-3021-2, 20 (1.0)

TELECOMMUNICATIONS
SYSTEMS CONSULTANT

04853

(6582) 15-1081-3, 8 (1.0)

TELECOMMUNICATIONS
SYSTEMS CONSULTANT

03726

(6582) 15-1081-3, 8 (1.0)

TELECOMMUNICATIONS
SYSTEMS CONSULTANT- SES

00056

(6582) 15-1081-3, 8 (1.0)

SYSTEMS PROGRAMMER II

03839

(2113) 15-1081-4, 9 (1.0)

SYSTEMS PROGRAMMER II

00212

(2113) 15-1081-3, 8 (1.0)

UTILITIES SYSTM/
ENGINEERING SPEC SUPV- SES
(Funded out of Org Code: 7610-08-06)
02031

(4679) 17-2199-5, 12 (0.0)

SYSTEMS PROGRAMMER III

03722 03808

(2115) 13-1111-4, 9 (2.0)

DATE: 07/24/09
SEQUENCE: 7640-01-02
OED: _____
NUMBER OF POSITIONS: 26
NUMBER OF FTE: 26.0

COMPUTER & COMMUNICATIONS
SYSTEMS MANAGER

04389
(8331)   11-3021-3, 21   (1.0)

ADMINISTRATIVE
ASSISTANT II - SES

00176

(0712)   43-6011-3, 5   (1.0)

ADMINISTRATIVE STAFF   -01
HSMV SECTION SUPERVISOR - SES

00063

(9067)   11-1021-1, 19   (1.0)

TECHNICAL ASSISTANCE   -04
DISTRIBUTED COMPUTER
SYSTEM ADMINISTRATOR - SES

03813
(2053)   11-3021-2, 20   (1

SERVICE MANAGER SECTION   -02
INFORMATION TECHNOLOGY BUSINESS
CONSULTANT MANAGER- SES
(Working Title: Service Manager)
00025
(2225)   13-1111-4, 10   (1.0)

TELECOMMUNICATIONS
SPECIALIST II

00054

(2034)   15-1081-1, 4   (1.0)

TELECOMMUNICATIONS
SPECIALIST III
03893 04804
04256 05135
(2035)   15-1081-2, 6   (4.0)

TELECOMMUNICATIONS
SPECIALIST II

00216 03723 03724
04021 04805
(2034)   15-1081-1, 4   (5.0)

COMPUTER
PROGRAMMER ANALYST I

00051

(2102)   15-1021-3, 8   (1.0)

ADMINISTRATIVE
SECRETARY

00026 03810

(0108)   43-6011-2, 3   (2.0)

TELECOMMUNICATIONS
SPECIALIST I

00058 00164

(2031)   15-1081-1, 4   (2.0)

DATA PROCESSING CONTROL
SPECIALIST

00233 03061 03892

(2013)   15-1099-1, 4   (3.0)

CLERK SPECIALIST

03069

(0003)   43-9061-1, 1   (1.0)

SENIOR CLERK

00204

(0004)   43-9061-2, 3   (1.0)

SENIOR MANAGEMENT
ANALYST II - SES

04025

(2225)   13-1111-4, 10   (1.0)

HIGHWAY SAFETY AND MOTOR VEHICLES, DEPARTMENT OF

SECTION I: BUDGET	OPERATING	FIXED CAPITAL OUTLAY
TOTAL ALL FUNDS GENERAL APPROPRIATIONS ACT	428,293,363	0
ADJUSTMENTS TO GENERAL APPROPRIATIONS ACT (Supplementals, Vetoes, Budget Amendments, etc.)	-10,060,235	3,499,582
FINAL BUDGET FOR AGENCY	418,233,128	3,499,582

SECTION II: ACTIVITIES * MEASURES	Number of Units	(1) Unit Cost	(2) Expenditures (Allocated)	(3) FCO
Executive Direction, Administrative Support and Information Technology (2)				0
Enforcement Of Traffic Laws * Law enforcement officer duty hours spent on preventive patrol.	925,715	196.92	182,290,189	
Provide Community Service Enforcement Activities * Number of community service officer duty hours spent on crash investigations.	15,576	91.86	1,430,876	
Provide Aerial Traffic Enforcement * Number of duty hours spent on aerial traffic enforcement.	1,632	790.79	1,290,565	
Conduct Traffic Homicide Investigations * Number of hours spent on traffic homicide investigations.	189,027	116.77	22,072,056	
Provide Academy Training * Number of students successfully completing training courses.	1,057	2,371.58	2,506,762	
Conduct Criminal And Administrative Investigations * Number of hours spent on investigations.	56,124	127.38	7,149,199	
Issuance Of Automobile Dealer Licenses * Number of automobile dealers licensed.	13,223	265.32	3,508,392	
Enforce Title And Registration Laws * Number of rebuilt salvaged motor vehicles inspected for vehicle identification numbers and odometer readings.	28,795	220.76	6,356,754	
Issue Driver License And Identification Cards * Number of driver licenses and identification cards issued.	5,896,039	13.19	77,776,307	3,499,582
Maintain Records * Number of records maintained.	21,327,968	0.32	6,773,021	
Provide Program Customer Service * Number of telephone inquiries responded to.	988,539	6.24	6,166,176	
Administer Motorist Insurance Laws * Number of insured motorists.	11,988,707	0.22	2,685,989	
Oversee Driver Improvement Activities * Number of problem drivers identified.	2,176,678	1.60	3,477,829	
Conduct Administrative Reviews * Number of administrative reviews and hardship and miscellaneous hearings completed.	63,027	117.91	7,431,313	
Conduct Driver, Driving Under The Influence And Motorcycle Education Activities * Number of graduates.	800,815	2.68	2,146,763	
Monitor Mobile Home Inspections * Number of mobile homes inspected.	3,531	527.55	1,862,764	
Register And Audit Commercial Carriers * Number of International Fuel Use Tax returns processed.	39,984	107.49	4,297,787	
Issuance Of Vehicle And Mobile Home Titles And Registrations * Number of motor vehicle and mobile home titles and registrations issued.	24,693,720	0.91	22,404,985	
Issuance Of Vessel Title And Registrations * Number of vessel titles and registrations issued.	1,126,220	0.54	606,743	
Provide Program And Technical Customer Assistance * Number of telephone inquiries responded to.	111,565	16.07	1,792,379	
TOTAL			364,026,849	3,499,582

SECTION III: RECONCILIATION TO BUDGET			
PASS THROUGHS			
TRANSFER - STATE AGENCIES			
AID TO LOCAL GOVERNMENTS			
PAYMENT OF PENSIONS, BENEFITS AND CLAIMS			
OTHER		24,907,732	
REVERSIONS		27,954,598	
TOTAL BUDGET FOR AGENCY (Total Activities + Pass Throughs + Reversions) - Should equal Section I above. (4)		416,889,179	3,499,582

SCHEDULE XI/EXHIBIT VI: AGENCY-LEVEL UNIT COST SUMMARY

(1) Some activity unit costs may be overstated due to the allocation of double budgeted items.

(2) Expenditures associated with Executive Direction, Administrative Support and Information Technology have been allocated based on FTE. Other allocation methodologies could result in significantly different unit costs per activity.

(3) Information for FCO depicts amounts for current year appropriations only. Additional information and systems are needed to develop meaningful FCO unit costs.

(4) Final Budget for Agency and Total Budget for Agency may not equal due to rounding.

**SCHEDULE XII: OUTSOURCING OR PRIVATIZATION OF A SERVICE OR ACTIVITY
BUSINESS CASE**

Schedule XII Cover Sheet and Agency Project Approval	
Agency: Highway Safety and Motor Vehicles	**Schedule XII Submission Date:**
Project Name:	**Is this project included in the Agency's LRPP?** ____ Yes ____ No
FY 2010-2011 LBR Issue Code:	**FY 2010-2011 LBR Issue Title:**
Agency Contact for Schedule XII (Name, Phone #, and E-mail address):	
AGENCY APPROVAL SIGNATURES	
I am submitting the attached Schedule XII in support of our legislative budget request. I have reviewed and agree with the information in the attached Schedule XII.	
Agency Head: **Printed Name:**	**Date:**
Agency Chief Information Officer: *(If applicable)* **Printed Name:**	**Date:**
Budget Officer: **Printed Name:**	**Date:**
Planning Officer: **Printed Name:**	**Date:**
Project Sponsor: **Printed Name:**	**Date:**

The Department plans to outsource mailroom services in fiscal year 2009-2010. A budget amendment and supplemental legislative budget request issue will be submitted to implement this initiative.

SCHEDULE XIII
PROPOSED CONSOLIDATED FINANCING OF DEFERRED-PAYMENT
COMMODITY CONTRACTS

Contact Information
Agency: Department of Highway Safety and Motor Vehicles
Name: Kevin Bailey, Chief of Purchasing and Contracts
Phone: (850) 617-3203
E-mail address: Kevinbailey@flhsmv.gov

Deferred-payment commodity contracts are approved by the Department of Financial Services (department). The rules governing these contracts are in Chapter 69I-3, *Florida Administrative Code* and may be accessed via the following website https://www.flrules.org/gateway/ChapterHome.asp?Chapter=69I-3 . Information on the program and other associated information on the Consolidated Equipment Financing Program and Guaranteed Energy Savings Contracts may be accessed via the following website http://www.fldfs.com/aadir/statewide_financial_reporting/financing.htm.

For each proposed deferred-payment commodity contract that exceeds the threshold for Category IV as defined in Section 287.017, *Florida Statutes*, complete the following information and submit Department of Financial Services forms Lease Checklist DFS-A1-411 and CEFP Checklist DFS-A1-410 with this schedule.

1.	**Commodities proposed for purchase.**
Refresh of rugged laptop hardware for the Florida Highway Patrol troopers and sergeants will begin in fiscal year 2009-2010 as requested in the FY09-10 Legislative Budget Request.	
2.	**Describe and justify the need for the deferred-payment commodity contract including guaranteed energy performance savings contracts.**
The purchase of laptops is expected to be from a state purchasing contract. The state purchasing contract prices are based on payment after delivery.	
3.	**Summary of one-time payment versus financing analysis including a summary amortization schedule for the financing by fiscal year (amortization schedule and analysis detail may be attached separately).**
Historically, financing equipment is the most economical means of purchasing items when the department does not have funds to cover the purchase in one lump sum.	
4.	**Identify base budget proposed for payment of contract and/or issue code and title of budget request if increased authority is required for payment of the contract.**
$2,040,000 is the recurring base budget for installment purchase of Florida Highway Patrol laptops, peripherals and other equipment.	

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Schedule XIV
Variance from Long Range Financial Outlook

Agency: Highway Safety and Motor Vehicles   **Contact: Diana Vaughn**

Article III, Section 19(a)3, Florida Constitution, requires each agency Legislative Budget Request to be based upon and reflect the long range financial outlook adopted by the Joint Legislative Budget Commission or to explain any variance from the outlook.

1) Does the long range financial outlook adopted by the Joint Legislative Budget Commission in September 2009 contain revenue or expenditure estimates related to your agency?

   Yes [   ]   No [X]

2) If yes, please list the estimates for revenues and budget drivers that reflect an estimate for your agency for Fiscal Year 2010-2011 and list the amount projected in the long range financial outlook and the amounts projected in your Schedule I or budget request.

	Issue (Revenue or Budget Driver)	R/B*	FY 2010-2011 Estimate/Request Amount	
			Long Range Financial Outlook	Legislative Budget Request
a	Not Applicable			
b				
c				
d				
e				
f				

3) If your agency's Legislative Budget Request does not conform to the long range financial outlook with respect to the revenue estimates (from your Schedule I) or budget drivers, please explain the variance(s) below.

Not Applicable

* R/B = Revenue or Budget Driver

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

FLORIDA HIGHWAY PATROL PROGRAM
EXHIBITS OR SCHEDULES

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

FLORIDA HIGHWAY PATROL PROGRAM SCHEDULE I SERIES

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-11**
Program: Florida Highway Patrol
Fund: Highway Safety Operating TF (2009)

Specific Authority: Chapters 338 and 339, F.S.
Purpose of Fees Collected: To generate revenue for law enforcement services on the Florida Turnpike.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 2008-2009	**FY 2009-2010**	**FY 2010-2011**
Receipts:			
Florida Dept. of Transportation	24,229,802	16,272,378	16,387,595
Total Fee Collection to Line (A) - Section III	24,229,802	16,272,378	16,387,595

SECTION II - FULL COSTS

Direct Costs:			
Salaries and Benefits	12,783,664	12,996,265	13,287,432
Other Personal Services	8,189	8,189	8,189
Expenses	437,114	600,319	424,369
Operating Capital Outlay	2,906	2,905	2,905
Acquisition of Motor Vehicles	483,322	321,738	321,738
Operation of Motor Vehicles	1,140,431	1,337,759	1,337,759
Salary Incentive	106,778	106,778	106,778
Laptops & Communications	396,793	455,634	455,634
Risk Management	398,355	354,612	354,612
Human Resource Services	88,606	88,179	88,179
Indirect Costs	7,000,000	-	-
Payable to FDOT	1,383,644	-	-
Total Full Costs to Line (B) - Section III	24,229,802	16,272,378	16,387,595

Basis Used:

SECTION III - SUMMARY

TOTAL SECTION I	(A)	24,229,802	16,272,378	16,387,595
TOTAL SECTION II	(B)	24,229,802	16,272,378	16,387,595
TOTAL - Surplus/Deficit	(C)	-	-	-

 EXPLANATION of LINE C:

Office of Policy and Budget - July, 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-11**
Program: Florida Highway Patrol
Fund: Highway Safety Operating TF (2009)

Specific Authority: Chapter 338 and 339, F.S.
Purpose of Fees Collected: To generate revenue for law enforcement services on the hireback program.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL** **FY 2008-2009**	**ESTIMATED** **FY 2009-2010**	**REQUEST** **FY 2010-2011**
Receipts:			
Florida Dept. of Transportation	8,551,125	9,850,808	9,850,808
Indirect Cost Reimbursement	6,200,000	395,049	395,049
Total Fee Collection to Line (A) - Section III	14,751,125	10,245,857	10,245,857

SECTION II - FULL COSTS

	ACTUAL	ESTIMATED	REQUEST
Direct Costs:			
Salaries and Benefits			
Other Personal Services	8,551,125	9,850,808	9,850,808
Expenses			
Acquisition of Motor Vehicles			
Operating Capital Outlay			
Contracted Services			
Indirect Costs Charged to Trust Fund	6,200,000	395,049	395,049
Total Full Costs to Line (B) - Section III	14,751,125	10,245,857	10,245,857

Basis Used:

SECTION III - SUMMARY

		ACTUAL	ESTIMATED	REQUEST
TOTAL SECTION I	(A)	14,751,125	10,245,857	10,245,857
	(B)	14,751,125	10,245,857	10,245,857
	(C)	-	-	-

 EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-11**

Program: Florida Highway Patrol

Fund: Highway Safety Operating TF (2009)

Specific Authority: Chapters 338 and 339, F.S.

Purpose of Fees Collected: To generate revenue for law enforcement services on the Interstate

4 Corridor.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	ACTUAL FY 2008-2009	ESTIMATED FY 2009-2010	REQUEST FY 2010-2011
Receipts:			
Florida Dept. of Transportation	1,089,566	1,267,097	1,300,510
FDOT Receivable	117,208		
Total Fee Collection to Line (A) - Section III	1,206,774	1,267,097	1,300,510
SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits	953,573	973,775	1,007,188
Other Personal Services			
Expenses	94,989	94,989	94,989
Contracted Services	322	322	322
Acquisition of Motor Vehicles	-		
Operation of Motor Vehicles	93,724	93,724	93,724
Salary Incentive	9,943	10,350	10,350
Laptops	7,252	45,834	45,834
Risk Management	38,551	33,696	33,696
Human Resource Services	8,420	8,379	8,379
Communications		6,028	6,028
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	1,206,774	1,267,097	1,300,510
Basis Used:			

SECTION III - SUMMARY				
TOTAL SECTION I	(A)	1,206,774	1,267,097	1,300,510
TOTAL SECTION II	(B)	1,206,774	1,267,097	1,300,510
TOTAL - Surplus/Deficit	(C)	-	-	-

EXPLANATION of LINE C:

Office of Policy and Budget - July, 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-11**
Program: Florida Highway Patrol
Fund: Highway Safety Operating TF (2009)

Specific Authority: Chapters 338 and 339, F.S.
Purpose of Fees Collected: To generate revenue for law enforcement services on Alligator Alley.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 2008-2009	**FY 2009-2010**	**FY 2010-2011**
Receipts:			
Florida Dept. of Transportation	984,159	967,179	951,079
Total Fee Collection to Line (A) - Section III	984,159	967,179	951,079

SECTION II - FULL COSTS

Direct Costs:			
Salaries and Benefits	756,645	770,113	770,113
Expenses	12,511	28,600	12,500
Communications		4,018	4,018
Laptops	7,252	30,556	30,556
Human Resource Services	5,613	5,586	5,586
Operation of Motor Vehicle	23,417	102,342	102,342
Risk Management Insurance	25,700	22,464	22,464
Salary Incentive	3,494	3,500	3,500
Payable	149,527	-	-
Total Full Costs to Line (B) - Section III	984,159	967,179	951,079

Basis Used:

SECTION III - SUMMARY

		ACTUAL	**ESTIMATED**	**REQUEST**
TOTAL SECTION I	(A)	984,159	967,179	951,079
TOTAL SECTION II	(B)	984,159	967,179	951,079
TOTAL - Surplus/Deficit	(C)	-	-	-

EXPLANATION of LINE C:

Office of Policy and Budget - July, 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-11**
Program: Florida Highway Patrol
Fund: Highway Safety Operating TF (2009)

Specific Authority: Chapter 112, F.S.
Purpose of Fees Collected: To facilitate radio communications in regional communication centers shared
by mutual consent to law enforcement agencies. (Florida Dept. of Transportation)

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 2008-2009	**FY 2009-2010**	**FY 2010-2011**
Receipts:			
Florida Dept. of Transportation	818,831	818,831	818,831
Total Fee Collection to Line (A) - Section III	818,831	818,831	818,831

SECTION II - FULL COSTS

Direct Costs:			
Salaries and Benefits	584,593	741,356	764,731
Other Personal Services			
Expenses	25,915	13,600	13,600
Operating Capital Outlay			
Risk Management	31,097	33,734	33,734
Human Resource Services	6,783	6,766	6,766
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	648,388	795,456	818,831
Basis Used:			

SECTION III - SUMMARY

		ACTUAL	**ESTIMATED**	**REQUEST**
TOTAL SECTION I	(A)	818,831	818,831	818,831
TOTAL SECTION II	(B)	648,388	795,456	818,831
TOTAL - Surplus/Deficit	(C)	170,443	23,375	0

EXPLANATION of LINE C:

Office of Policy and Budget - July, 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-11**
Program: Florida Highway Patrol
Fund: Highway Safety Operating TF (2009)

Specific Authority: Chapter 112, F.S.
Purpose of Fees Collected: To facilitate radio communications in regional communication centers shared by
mutual consent of law enforcment agencies. (DBPR)

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 2008-2009	**FY 2009-2010**	**FY 2010-2011**
Receipts:			
DBPR	-	140,000	140,000
DBPR Receivable	140,000		
Total Fee Collection to Line (A) - Section III	140,000	140,000	140,000
SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits	174,619	215,631	215,631
Other Personal Services			
Expenses	7,741	7,741	7,741
Operating Capital Outlay			
Risk Management	9,289	8,023	8,023
Human Resource Services	1,995	1,995	1,995
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	193,644	233,390	233,390
Basis Used:			

SECTION III - SUMMARY

TOTAL SECTION I	(A)	140,000	140,000	140,000
TOTAL SECTION II	(B)	193,644	233,390	233,390
TOTAL - Surplus/Deficit	(C)	(53,644)	(93,390)	(93,390)

 EXPLANATION of LINE C:

Office of Policy and Budget - July, 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-11**
Program: Florida Highway Patrol
Fund: Highway Safety Operating TF (2009)

Specific Authority: Chapters 338 and 339, F.S.
Purpose of Fees Collected: To generate revenue for law enforcement services on the Orlando-Orange
County Expressway.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL** FY 2008-2009	**ESTIMATED** FY 2009-2010	**REQUEST** FY 2010-2011
Receipts:			
Florida Dept. of Transportation	413,448	598,188	610,917
Receivable	167,276		
Total Fee Collection to Line (A) - Section III	580,724	598,188	610,917

SECTION II - FULL COSTS

Direct Costs:			
Salaries and Benefits	483,724	491,420	504,149
Other Personal Services	-		
Expenses	12,478	7,500	7,500
Acquisition of Motor Vehicles	-	-	-
Operating Capital Outlay	-		
Communications	-	2,297	2,297
Operation of Motor Vehicles	57,536	58,481	58,481
Risk Management	14,686	12,837	12,837
Laptops	4,144	17,461	17,461
Human Resource Services	3,207	3,192	3,192
Salary Incentive	4,949	5,000	5,000
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	580,724	598,188	610,917

Basis Used:

SECTION III - SUMMARY

		ACTUAL	ESTIMATED	REQUEST
TOTAL SECTION I	(A)	580,724	598,188	610,917
	(B)	580,724	598,188	610,917
	(C)	-	-	-

EXPLANATION of LINE C:

Office of Policy and Budget - July 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-11**
Program: Florida Highway Patrol
Fund: Law Enforcement TF (2434)

Specific Authority: Chapters 212, 320, 370 and 932 F.S.
Purpose of Fees Collected: Collection and Administration of state forfeiture revenue for law enforcment services.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	ACTUAL FY 2008-2009	ESTIMATED FY 2009-2010	REQUEST FY 2010-2011
Receipts:			
Forfeiture Receipts	1,532,216		
Total Fee Collection to Line (A) - Section III	1,532,216	-	-

SECTION II - FULL COSTS

	ACTUAL FY 2008-2009	ESTIMATED FY 2009-2010	REQUEST FY 2010-2011
Direct Costs:			
Salaries and Benefits		368,871	371,589
Other Personal Services	146,953	69,000	69,000
Expenses	27,702	65,475	101,975
Operating Capital Outlay	444,019		33,280
Operation of Motor Vehicles		1,456,801	1,456,801
Transfer to DAS	113,249	150,768	151,853
Transfer to ISA	3,752	3,752	3,752
Contracted Services	274,201	50,000	
Total Full Costs to Line (B) - Section III	1,009,876	2,164,667	2,188,250
Basis Used:			

SECTION III - SUMMARY

		ACTUAL FY 2008-2009	ESTIMATED FY 2009-2010	REQUEST FY 2010-2011
TOTAL SECTION I	(A)	1,532,216	-	-
TOTAL SECTION II	(B)	1,009,876	2,164,667	2,188,250
TOTAL - Surplus/Deficit	(C)	522,340	(2,164,667)	(2,188,250)

EXPLANATION of LINE C:

The projected deficit balances will be corrected from use of carry forward fund balance and an anticipated budget reversion in fiscal year 2009-2010.

Office of Policy and Budget - July, 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-11**
Program: Florida Highway Patrol
Fund: Federal Equitable Law Enforcement TF (2719)

Specific Authority: Chapters 212, 320, 370 and 932 F.S.
Purpose of Fees Collected: To generate revenue for law enforcement services.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL** **FY 2008-2009**	**ESTIMATED** **FY 2009-2010**	**REQUEST** **FY 2010-2011**
Receipts:			
Forfeiture Receipts	853,557		
Total Fee Collection to Line (A) - Section III	853,557	-	-
SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits			
Other Personal Services			
Expenses	335,194	1,056,193	1,053,923
Operating Capital Outlay		252,572	516,297
Contracted Services		173,340	
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	335,194	1,482,105	1,570,220
Basis Used:			

SECTION III - SUMMARY				
TOTAL SECTION I	(A)	853,557	-	-
TOTAL SECTION II	(B)	335,194	1,482,105	1,570,220
TOTAL - Surplus/Deficit	(C)	518,363	(1,482,105)	(1,570,220)

EXPLANATION of LINE C:

The projected deficit balances will be corrected from use of invested funds and an anticipated budget reversion in fiscal year 2009-2010.

Office of Policy and Budget - July, 2009

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76   Highway Safety & Motor Vehicles
Budget Entity: 76100100   Florida Highway Patrol Program
Fund: 2261   Federal Grants and Donations TF

(1) **FUNDING SOURCE - STAT**	(2) **ACTUAL** **FY 2008 - 09**	(3) **ESTIMATED** **FY 2009 - 10**	(4) **REQUEST** **FY 2010 - 11**
Federal Grants and Donations	-	-	-
FUNDING SOURCE - NON-ST.			
TOTALS*	-	-	-

*Must agree to amounts on Schedule I, Section IV, Line I.

Office of Policy and Budget - July 2009

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76   Highway Safety & Motor Vehicles
Budget Entity: 76100100   Florida Highway Patrol Program
Fund: 2364   Highway Patrol Insurance Trust Fund

(1)	(2)	(3)	(4)
	ACTUAL	**ESTIMATED**	**REQUEST**
FUNDING SOURCE - STAT	**FY 2008 - 09**	**FY 2009 - 10**	**FY 2010 - 11**
Transfer from HSOTF	325,996	1	-
FUNDING SOURCE - NON-ST			
TOTALS*	**325,996**	**1**	**-**

*Must agree to amounts on Schedule I, Section IV, Line I.

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76 Highway Safety & Motor Vehicles
Budget Entity: 76100100 Florida Highway Patrol Program
Fund: 2434 Law Enforcement Trust Fund

(1)	(2)	(3)	(4)
	ACTUAL	**ESTIMATED**	**REQUEST**
FUNDING SOURCE - STAT	**FY 2008 - 09**	**FY 2009 - 10**	**FY 2010 - 11**
Forfeiture Receipts	2,433,013	377,222	-
FUNDING SOURCE - NON-ST			
TOTALS*	**2,433,013**	**377,222**	**-**

*Must agree to amounts on Schedule I, Section IV, Line I.

Office of Policy and Budget - July 2009

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76   Highway Safety & Motor Vehicles
Budget Entity: 76100100   Florida Highway Patrol Program
Fund: 2719   Federal Equitable Law Enforcement TF

(1)	(2)	(3)	(4)
	ACTUAL	**ESTIMATED**	**REQUEST**
FUNDING SOURCE - STAT	**FY 2008 - 09**	**FY 2009 - 10**	**FY 2010 - 11**
Forfeiture Receipts	2,775,122	1,334,825	-
FUNDING SOURCE - NON-ST			
TOTALS*	**2,775,122**	**1,334,825**	**-**

*Must agree to amounts on Schedule I, Section IV, Line I.

Office of Policy and Budget - July 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011

Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Federal Grants Trust Fund
Budget Entity: 76100100 - Florida Highway Patrol Program
LAS/PBS Fund Number: 2261

	Balance as of 6/30/2009		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,681,412.90	(A)		2,681,412.90
ADD: Other Cash (See Instructions)		(B)	0.00	0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	396,059.99	(D)	1,106,614.86	1,502,674.85
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	**3,077,472.89**	(F)	**1,106,614.86**	**4,184,087.75**
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	-304,342.76	(H)		-304,342.76
Approved "B" Certified Forwards	-406,965.24	(H)		-406,965.24
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	-1,741,164.89	(I)	-1,106,614.86	-2,847,779.75
LESS: Other Fund Balance Reservrd		(J)		0.00
LESS: Advances from Other Funds	-625,000.00			-625,000.00
Unreserved Fund Balance, 07/01/09	**0.00**	(K)	**0.00**	**0.00** **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal
   year and Line A for the following year.

Office of Policy and Budget - July, 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011
Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Highway Patrol Insurance Trust Fund
Budget Entity: 76100100 - Florida Highway Patrol Program
LAS/PBS Fund Number: 2364

	Balance as of 6/30/2009	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	325,995.67 (A)		325,995.67
ADD: Other Cash (See Instructions)	(B)		
ADD: Investments	(C)		
ADD: Outstanding Accounts Receivable	(D)		
ADD: _____	(E)		
Total Cash plus Accounts Receivable	325,995.67 (F)		**325,995.67**
LESS: Allowances for Uncollectibles	(G)		
LESS: Approved "A" Certified Forwards	(H)		
Approved "B" Certified Forwards	(H)		
Approved "FCO" Certified Forwards	(H)		
LESS: Other Accounts Payable (Nonoperating)	(I)		
LESS: Other Fund Balance Reservrd	(J)		
LESS: Advances from Other Funds			
Unreserved Fund Balance, 07/01/09	325,995.67 (K)		325,995.67 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July, 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011
Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Law Enforcement Trust Fund
Budget Entity: 76100100 - Florida Highway Patrol Program
LAS/PBS Fund Number: 2434

	Balance as of 6/30/2009	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	653,662.75 (A)		653,662.75
ADD: Other Cash (See Instructions)	(B)		
ADD: Investments	1,893,269.90 (C)		1,893,269.90
ADD: Outstanding Accounts Receivable	(D)	2,823.32	2,823.32
ADD: _____	(E)		
Total Cash plus Accounts Receivable	2,546,932.65 (F)	2,823.32	2,549,755.97
LESS: Allowances for Uncollectibles	(G)		
LESS: Approved "A" Certified Forwards	-69,439.07 (H)		-69,439.07
Approved "B" Certified Forwards	-39,562.94 (H)		-39,562.94
Approved "FCO" Certified Forwards	(H)		
LESS: Other Accounts Payable (Nonoperating)	(I)	-7,741.34	-7,741.34
LESS: Other Fund Balance Reservrd	(J)		
LESS: Advances from Other Funds			
Unreserved Fund Balance, 07/01/09	2,437,930.64 (K)	-4,918.02	2,433,012.62 **

Notes:

*SWFS = Statewide Financial Statement

** **This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.**

Office of Policy and Budget - July, 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011
Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Federal Equitable Sharing Law enforcement Trust Fund
Budget Entity: 76100100 - Florida Highway Patrol Program
LAS/PBS Fund Number: 2719

	Balance as of 6/30/2009	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,357,983.22 (A)		2,357,983.22
ADD: Other Cash (See Instructions)	(B)		
ADD: Investments	417,098.02 (C)		417,098.02
ADD: Outstanding Accounts Receivable	(D)		
ADD: _____	(E)		
Total Cash plus Accounts Receivable	2,775,081.24 (F)		2,775,081.24
LESS Allowances for Uncollectibles	(G)		
LESS Approved "A" Certified Forwards	(H)		
Approved "B" Certified Forwards	(H)		
Approved "FCO" Certified Forwards	(H)		
LESS: Other Accounts Payable (Nonoperating)	(I)	41.70	41.70
LESS: Other Fund Balance Reservrd	(J)		
LESS: Advances from Other Funds			
Unreserved Fund Balance, 07/01/09	2,775,081.24 (K)	41.70	2,775,122.94 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July, 2009

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010-2011

Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Federal Grants Trust Fund
Budget Entity   76100100- Florida Highway Patrol Program
LAS/PBS Fund Number: **2261**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09 | 0.00 | (A)

Add/Subtract:

Statewide financial statement adjustments | | (B)

Other Adjustment(s):

Payables not requested for certification forward | | (C)

Prepaid Items | | (C)

ADJUSTED BEGINNING TRIAL BALANCE: | 0.00 | (D)

UNRESERVED FUND BALANCE, SCHEDULE IC | 0.00 | (E)

DIFFERENCE: | 0.00 | (F)*

*SHOULD EQUAL ZERO.

Office of Policy and Budget - July, 2009

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010-2011

Department Title: Highway Safety and Motor Vehicles

Trust Fund Title: Highway Patrol Insurance Trust Fund

Budget Entity 76100100- Florida Highway Patrol Program

LAS/PBS Fund Number: **2364**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09   (325,995.67) (A)

Add/Subtract:

Statewide financial statement adjustments   (B)

Other Adjustment(s):

Payables not requested for certification forward   (C)

Prepaid Items   0.00 (C)

ADJUSTED BEGINNING TRIAL BALANCE: (325,995.67) (D)

UNRESERVED FUND BALANCE, SCHEDULE IC   325,995.67 (E)

DIFFERENCE: 0.00 (F)*

*SHOULD EQUAL ZERO.

Office of Policy and Budget - July, 2009

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2009 - 2010

Department Title:	Highway Safety and Motor Vehicles
Trust Fund Title:	Law Enforcement Trust Fund
Budget Entity	76100100- Florida Highway Patrol Program
LAS/PBS Fund Number:	**2434**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09   **(2,437,930.64)** (A)

Add/Subtract:

Statewide financial statement adjustments   4,918.02 (B)

Other Adjustment(s):

Payables not requested for certification forward   (C)

Prepaid Items   0.00 (C)

ADJUSTED BEGINNING TRIAL BALANCE: **(2,433,012.62)** (D)

UNRESERVED FUND BALANCE, SCHEDULE IC   **2,433,012.62** (E)

DIFFERENCE: **0.00** (F)*

*SHOULD EQUAL ZERO.

Office of Policy and Budget - July, 2009

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010-2011

Department Title:	Highway Safety and Motor Vehicles
Trust Fund Title:	Federal Equitable Sharing Law Enforcement Trust Fund
Budget Entity	76100100- Florida Highway Patrol Program
LAS/PBS Fund Number:	**2719**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09   **(2,775,081.24)** (A)

Add/Subtract:

Statewide financial statement adjustments   (41.70) (B)

Other Adjustment(s):

Payables not requested for certification forward   (C)

Prepaid Items   0.00 (C)

ADJUSTED BEGINNING TRIAL BALANCE: **(2,775,122.94)** (D)

UNRESERVED FUND BALANCE, SCHEDULE IC   **2,775,122.94** (E)

DIFFERENCE: **0.00** (F)*

*SHOULD EQUAL ZERO.

Office of Policy and Budget - July, 2009

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

LICENSES, TITLES AND REGULATIONS PROGRAM EXHIBITS OR SCHEDULES

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

LICENSES, TITLES AND REGULATIONS PROGRAM SCHEDULE I SERIES

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-2011**
Program: Licenses/Titles/Regulations
Fund: Highway Safety Operating Trust Fund (2009)

Specific Authority: Chapter 322.56, Florida Statutes
Purpose of Fees Collected: Funding for the Third Party Driver License Testing Program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

X	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 20 08 - 09	**FY 20 09 - 10**	**FY 20 10 - 11**
Receipts:			
	-	-	-
Total Fee Collection to Line (A) - Section III	-	-	-

SECTION II - FULL COSTS

Direct Costs:			
Salaries and Benefits	628,655	634,941	641,290
Other Personal Services	-	-	-
Expenses	67,427	68,000	68,000
Operating Capital Outlay	-	-	-
Contracted Services	-	-	-
Risk Management	12,903	14,991	14,991
Background Checks	1,880	1,900	1,900
Indirect Costs Charged to Trust Fund	-	-	-
Total Full Costs to Line (B) - Section III	710,865	719,832	726,181

Basis Used:

SECTION III - SUMMARY

TOTAL SECTION I	(A)	-	-	-
TOTAL SECTION II	(B)	710,865	719,832	726,181
TOTAL - Surplus/Deficit	(C)	(710,865)	(719,832)	(726,181)

EXPLANATION of LINE C:

Pursuant to Section 322.56 F.S. the department may contract with third-party providers to administer the written and driving skills portions of an examination for all classes and types of driver's licenses, the results of which may be accepted in lieu of the results of a written and driving skills examination given by the department. The department is required to monitor the operations of third party administrators to ensure compliance with state or federal standards. This program is funded from general operations of the Department.

Office of Policy and Budget - July 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-2011**
Program: Licenses/Titles/Regulations
Fund: Kirkman Data Center
                         Highway Safety Operating Trust Fund (2009)

Specific Authority: Chapter 311.125, Florida Statutes - (Repealed as 2009 by HB 7141)
Purpose of Fees Collected: Provides revenue for funding to support the issuance of Uniform Port Access Credential
                              Cards to authorized individuals having access to restricted or secured areas of seaports.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 20 08 - 09	**FY 20 09 - 10**	**FY 20 10 - 11**
Receipts:			
Proposed fee for Uniform Port Access	-	-	-
Credential Cards			
Total Fee Collection to Line (A) - Section III	-	-	-
SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits	-	-	-
Other Personal Services	-	-	-
Expenses	24,129	-	-
Operating Capital Outlay	-	-	-
Contracted Services	-	-	-
Background Checks	-	-	-
Indirect Costs Charged to Trust Fund	-	-	-
Total Full Costs to Line (B) - Section III	24,129	-	-
Basis Used:			

SECTION III - SUMMARY			
TOTAL SECTION I (A)	-	-	-
TOTAL SECTION II (B)	24,129	-	-
TOTAL - Surplus/Deficit (C)	(24,129)	-	-

EXPLANATION of LINE C:

Previously, Chapter 311.125, F.S., authorized the Department of Highway Safety & Motor Vehicles to administer the Uniform Port Access Credential System for use by all ports subject to statewide minimum seaport security standards.   The statute was repealed as of 2009 per HB 7141.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-2011**
Program: Licenses/Titles/Regulations
Fund: Highway Safety Operating Trust Fund (2009)

Specific Authority: Chapter 488, Florida Statutes
Purpose of Fees Collected: Funding of the Commercial Driving Schools for the
                                 Department of Highway Safety & Motor Vehicles

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

X	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 20 08 - 09	**FY 20 09 - 10**	**FY 20 10 - 11**
Receipts:			
	-	-	-
Total Fee Collection to Line (A) - Section III	-	-	-
SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits	50,059	51,561	53,108
Other Personal Services	-	-	-
Expenses	1,129	1,200	1,200
Operating Capital Outlay	-	-	-
Contracted Services	-	-	-
Risk Management	1,075	1,249	1,249
Indirect Costs Charged to Trust Fund	-	-	-
Total Full Costs to Line (B) - Section III	52,263	54,010	55,557
Basis Used:			

SECTION III - SUMMARY

		ACTUAL	ESTIMATED	REQUEST
TOTAL SECTION I	(A)	-	-	-
TOTAL SECTION II	(B)	52,263	54,010	55,557
TOTAL - Surplus/Deficit	(C)	(52,263)	(54,010)	(55,557)

EXPLANATION of LINE C:

The department is authorized per chapter 488 F.S. to license and oversee the operations of all commercial driving schools except truck driving schools. All receipts from applications for or from the issuance of licenses and certificates for the Commercial Driving School Program are deposited into the General Revenue Fund. This program is funded from general operations of the Department.

Office of Policy and Budget - July 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles **Budget Period: 2010-2011**
Program: Licenses/Titles/Regulations
Fund: Highway Safety Operating Trust Fund (2009)

Specific Authority: Chapters 318.1451 and 322.095, Florida Statutes
Purpose of Fees Collected: Funding of the Driver Improvement Schools for the
Department of Highway Safety & Motor Vehicles

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 20 08 - 09	**FY 20 09 - 10**	**FY 20 10 - 11**
Receipts:			
Driver Education Fees	2,084,976	1,923,443	1,923,443
Total Fee Collection to Line (A) - Section III	2,084,976	1,923,443	1,923,443

SECTION II - FULL COSTS

Direct Costs:			
Salaries and Benefits	112,056	113,176	114,307
Other Personal Services	-	-	-
Expenses	2,216	3,000	3,000
Operating Capital Outlay	-	-	-
Contracted Services	-	-	-
Risk Management	2,177	2,488	2,488
Indirect Costs Charged to Trust Fund	-	-	-
Total Full Costs to Line (B) - Section III	116,449	118,664	119,795

Basis Used:

SECTION III - SUMMARY

TOTAL SECTION I	(A)	2,084,976	1,923,443	1,923,443
TOTAL SECTION II	(B)	116,449	118,664	119,795
TOTAL - Surplus/Deficit	(C)	1,968,527	1,804,779	1,803,648

EXPLANATION of LINE C:

The department is authorized under 318.1451 and 322.095 F.S. to approve course curriculum, test course effectiveness and collect assessment fees for the Driver Improvement courses.

Office of Policy and Budget - July 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles **Budget Period: 2010-2011**
Program: Licenses/Titles/Regulations
Fund: Highway Safety Operating Trust Fund (2009)

Specific Authority: Chapters 320.08, 322.025 and 322.0255 Florida Statutes
Purpose of Fees Collected: The Motorcycle Safety Education Program
(Florida Rider Training Program - FRTP)

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

X	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 20 08 - 09	**FY 20 09 - 10**	**FY 20 10 - 11**
Receipts:			
Motorcycle Registrations	1,641,378	1,871,534	1,871,534
Total Fee Collection to Line (A) - Section III	1,641,378	1,871,534	1,871,534

SECTION II - FULL COSTS

Direct Costs:			
Salaries and Benefits	219,558	221,753	223,970
Other Personal Services	28,046	-	-
Expenses	158,101	90,000	90,000
Operating Capital Outlay	29,316	-	-
Contracted Services	109,040	500,000	-
Risk Management	5,444	6,220	6,220
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	549,505	817,973	320,190

Basis Used:

SECTION III - SUMMARY

TOTAL SECTION I	(A)	1,641,378	1,871,534	1,871,534
TOTAL SECTION II	(B)	549,505	817,973	320,190
TOTAL - Surplus/Deficit	(C)	1,091,873	1,053,561	1,551,344

EXPLANATION of LINE C:

A $2.50 additional fee is collected upon registration of any motorcycle, motor driven cycle, or moped pursuant to Section 320.08 (1) (c), F.S.. This fee is deposited into the Highway Safety Operating Trust Fund to fund the Florida Motorcycle Safety Education Program or the general operations of the department. The program is subsidized, in total, through the fee collections.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles   **Budget Period: 2010-2011**
Program: Licenses/Titles/Regulations
Fund: Highway Safety Operating Trust Fund (2009)

Specific Authority: Chapter 322.292 and 322.293, Florida Statutes
Purpose of Fees Collected: To provide funding for the DUI Schools Coordination and Ignition Interlock

Programs -Department of Highway Safety & Motor Vehicles

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

X	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	ACTUAL FY 20 08 - 09	ESTIMATED FY 20 09 - 10	REQUEST FY 20 10 - 11
Receipts:			
DUI Course Fees	-	833,286	862,020
Ignition Interlock Fee		88,730	126,708
Total Fee Collection to Line (A) - Section III	-	922,016	988,728
SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits	609,119	615,210	621,621
Other Personal Services	26,052	26,052	26,052
Expenses	92,074	92,074	92,074
Operating Capital Outlay	-	-	-
Contracted Services	75	-	-
Risk Management	10,874	13,685	13,685
Indirect Costs Charged to Trust Fund	-	-	-
Total Full Costs to Line (B) - Section III	738,194	747,021	753,432
Basis Used:			

SECTION III - SUMMARY				
TOTAL SECTION I	(A)	-	922,016	988,728
TOTAL SECTION II	(B)	738,194	747,021	753,432
TOTAL - Surplus/Deficit	(C)	(738,194)	174,995	235,296

EXPLANATION of LINE C:

Per Chapter 322.293, F.S., an assessment fee is collected from each person who enrolls in a DUI program. This fee was previously deposited into the DUI Programs Coordination Trust Fund to be used solely to fund the supervision of such programs. Effective September 1, 2009 the 2009 Legislature increased the fee from $12 to $15 and directed the deposit of this fee into the Highway Safety Operating Trust Fund to fund the DUI Programs and for the general operations of the department.   In addition, the Department is also authorized per s. 322.2715, F.S., to collect a $12 Ignition Interlock Device fee for each device installed effective September 1, 2009.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 76 Highway Safety & Motor Vehic **Budget Period: 2010-11**
Program: 76250600 PRG: Mobile Home Compliance and Enforcement
Fund: 2009 Highway Safety Operating TF

Specific Authority: Section 320.8255 and 320.8249, F.S.
Purpose of Fees Collected: Fees are utilized to cover the cost of inspections and administration of the Mobile Home

Construction and Installation Program

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

X	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	ACTUAL FY 2008 - 09	ESTIMATED FY 2009 - 10	REQUEST FY 2010 - 11
Receipts:			
Mobile Home Inspection Monitoring Fees	71,447	76,700	80,535
Mobile Home Installer's Application Fees	4,950	4,950	5,198
Mobile Home Installer's Fees	69,500	69,500	72,975
Mobile Home Installer's Decals	63,140	63,140	66,297
Mobile Home Examination Fees	4,100	4,100	4,300
Total Fee Collection to Line (A) - Section III	213,137	218,390	229,305

SECTION II - FULL COSTS

Direct Costs:			
Salaries and Benefits	1,396,801	1,264,798	1,276,703
Other Personal Services	-	-	-
Expenses	116,947	145,444	145,444
Operating Capital Outlay	149	10,000	10,000
Contracted Services	875	2,403	2,403
Risk Management Insurance	19,891	15,469	15,469
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	1,534,663	1,438,114	1,450,019
Basis Used:			

SECTION III - SUMMARY

TOTAL SECTION I	(A)	213,137	218,390	229,305
TOTAL SECTION II	(B)	1,534,663	1,438,114	1,450,019
TOTAL - Surplus/Deficit	(C)	(1,321,526)	(1,219,724)	(1,220,714)

EXPLANATION of LINE C:

$85,648 in fees collected in 2008-09 for Mobile Home Seals were deposited into the General Revenue Fund and
are not reflected in this report. The remaining deficit is being absorbed by the Highway Safety Operating Trust Fund
to continue operation of this program.

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 76   Highway Safety & Motor Vehicles   **Budget Period: 2010 - 11**
Program: 76250800   Licenses/Titles/Regulations
Fund: 2009   Highway Safety Operating TF

Specific Authority: Section 320.27, F.S.
Purpose of Fees Collected: Fees collected are used for the operation and administration of the Dealer License Program for the
Bureau of Field Operations.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

X	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 2008 - 09	**FY 2009 - 10**	**FY 2010 - 11**
Receipts:			
Total Fee Collection to Line (A) - Section III	-	-	-

SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits	2,250,089	2,272,589	2,295,316
Other Personal Services	6,765	7,641	7,641
Expenses	378,361	396,831	396,831
Operating Capital Outlay	9,568	5,960	5,960
Contracted Services	45,978	59,895	59,895
Risk Management Insurance	28,183	29,871	29,871
FDLE Background Checks	155,874	161,656	161,656
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	2,874,818	2,934,443	2,957,170
Basis Used:			

SECTION III - SUMMARY				
TOTAL SECTION I	(A)	-	-	-
TOTAL SECTION II	(B)	2,874,818	2,934,443	2,957,170
TOTAL - Surplus/Deficit	(C)	(2,874,818)	(2,934,443)	(2,957,170)

EXPLANATION of LINE C:
$1,541,518 in fees collected in 2008-09 for Dealer Licenses were deposited into the General Revenue Fund.
This program is funded from general operations of the Department.

Office of Policy and Budget - July 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department:	76	Highway Safety & Motor Vehicles	**Budget Period: 2010 - 11**
Program:	76250800	Vehicle & Vessel Title Registration Services	
Fund:	2009	Highway Safety Operating Trust Fund	

Specific Authority: Chapter 328, Florida Statutes
Purpose of Fees Collected: Fees are utilized to administer the vessel title and registration program.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 2008 - 09	**FY 2009 - 10**	**FY 2010 - 11**
Receipts:			
Vessel Fees	1,400,000	1,400,000	1,400,000
Total Fee Collection to Line (A) - Section III	1,400,000	1,400,000	1,400,000

SECTION II - FULL COSTS

Direct Costs:			
Salaries and Benefits	233,277	251,343	254,032
Other Personal Services	3,178	3,100	3,100
Expenses	59,388	162,000	162,000
Operating Capital Outlay	599	2,100	2,100
Contracted Services	4,200	7,500	7,500
Risk Management Insurance	4,690	4,981	4,981
Pay Outside Contractors	83,540	54,540	54,540
Vessel Decals	127,360	127,360	127,360
Data Processing	883,768	787,076	784,387
Total Full Costs to Line (B) - Section III	1,400,000	1,400,000	1,400,000

Basis Used:

SECTION III - SUMMARY

TOTAL SECTION I	(A)	1,400,000	1,400,000	1,400,000
TOTAL SECTION II	(B)	1,400,000	1,400,000	1,400,000
TOTAL - Surplus/Deficit	(C)	-	-	-

EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: Highway Safety and Motor Vehicles **Budget Period: 2010-2011**
Program: Licenses/Titles/Regulations
Fund: DUI Schools Coordination Trust Fund (2172)

Specific Authority: Chapter 322.292 and 322.293, Florida Statutes
Purpose of Fees Collected: To provide revenue for the funding of the DUI Schools Coordination
Section of the Department of Highway Safety & Motor Vehicles

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

X	Regulatory services or oversight to businesses or professions (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 20 08 - 09	**FY 20 09 - 10**	**FY 20 10 - 11**
Receipts:			
DUI Course Fees	783,041	-	-
Total Fee Collection to Line (A) - Section III	783,041	-	-

SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits	-	-	-
Other Personal Services	-	-	-
Expenses	-	-	-
Operating Capital Outlay	-	-	-
Contracted Services	-	-	-
Risk Management	-	-	-
Indirect Costs Charged to Trust Fund	-	-	-
Total Full Costs to Line (B) - Section III	-	-	-

Basis Used:

SECTION III - SUMMARY				
TOTAL SECTION I	(A)	783,041	-	-
TOTAL SECTION II	(B)	-	-	-
TOTAL - Surplus/Deficit	(C)	783,041	-	-

EXPLANATION of LINE C:

Per Chapter 322.293, F.S., a fee is assessed against each person who enrolls in a DUI program. In fiscal year 2008-2009 this fee was deposited into the DUI Programs Coordination Trust Fund however, the operations of this program were funded from the Highway Safety Operating Trust Fund. Beginning with fiscal year 2009-2010, HB 1778 increased the fee from $12 to $15 and directed the deposit of this fee into the Highway Safety Operating Trust Fund to support the program.

Office of Policy and Budget - July 2009

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 76   Highway Safety & Motor Vehicles   **Budget Period: 2010-11**
Program: 76250800 Vehicle and Vessel Title Registration Services
Fund: 2319   Gas Tax Collection Trust Fund

Specific Authority: Chapter 206.875, Florida Statutes
Purpose of Fees Collected: To deposit and distribute monies from fuel taxes paid quarterly.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION	**ACTUAL**	**ESTIMATED**	**REQUEST**
	FY 2008 - 09	**FY 2009 - 10**	**FY 2010 - 11**
Receipts:			
IFTA Taxes	35,981,550	35,802,183	35,981,193
Transfers	139,945	139,245	139,942
Refunds			
Total Fee Collection to Line (A) - Section III	36,121,495	35,941,428	36,121,135
SECTION II - FULL COSTS			
Direct Costs:			
Salaries and Benefits	2,512,916	2,881,019	2,907,089
Other Personal Services	5,745	11,438	11,438
Expenses	414,977	558,948	418,948
Operating Capital Outlay	27,631	5,001	5,001
Contracted Services	4,959	3,040	3,040
Risk Management Insurance	35,429	38,672	38,672
Indirect Costs Charged to Trust Fund	35,479,482	32,443,310	32,736,947
Total Full Costs to Line (B) - Section III	38,481,139	35,941,428	36,121,135
Basis Used:			

SECTION III - SUMMARY				
TOTAL SECTION I	(A)	36,121,495	35,941,428	36,121,135
TOTAL SECTION II	(B)	38,481,139	35,941,428	36,121,135
TOTAL - Surplus/Deficit	(C)	(2,359,644)	-	-

 EXPLANATION of LINE C:

SCHEDULE 1A: DETAIL OF FEES AND RELATED PROGRAM COSTS

Department: 76   Highway Safety & Motor Vehicles   **Budget Period: 2010-11**

Program: 76250600   Vehicle and Vessel Title Registration Services

Fund: 2463   Mobile Home and Recreational Vehicle TF

Specific Authority: Chapter 320.781, Florida Statutes

Purpose of Fees Collected: Satisfaction of judgements against Mobile Home and Recreational Vehicle Dealers and Manufacturers.

Type of Fee or Program: (Check **ONE** Box and answer questions as indicated.)

	Regulatory services or oversight to businesses or professions. (Complete Sections I, II, and III and attach **Examination of Regulatory Fees** Form - Part I and II.)
X	Non-regulatory fees authorized to cover full cost of conducting a specific program or service. (Complete Sections I, II, and III only.)

SECTION I - FEE COLLECTION

	ACTUAL FY 2008-09	ESTIMATED FY 2009-10	REQUEST FY 2010 -11
Receipts:			
Mobile Home Dealer Licenses	46,120	46,351	46,814
Mobile Home Titles	17,368	17,455	17,629
Total Fee Collection to Line (A) - Section III	63,488	63,806	64,443

SECTION II - FULL COSTS

	ACTUAL FY 2008-09	ESTIMATED FY 2009-10	REQUEST FY 2010 -11
Direct Costs:			
Salaries and Benefits			
Other Personal Services			
Expenses			
Operating Capital Outlay			
Claims	53,648	63,806	64,443
Indirect Costs Charged to Trust Fund			
Total Full Costs to Line (B) - Section III	53,648	63,806	64,443

Basis Used:

SECTION III - SUMMARY

		ACTUAL FY 2008-09	ESTIMATED FY 2009-10	REQUEST FY 2010 -11
TOTAL SECTION I	(A)	63,488	63,806	64,443
TOTAL SECTION II	(B)	53,648	63,806	64,443
TOTAL - Surplus/Deficit	(C)	9,840	-	-

EXPLANATION of LINE C:

This fund is used to administer claims against mobile home and recreational vehicle dealers.

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76   Highway safety & Motor Vehicles
Budget Entity: 76250000   Licenses, Titles and Regulations
Fund: 2009   Highway safety Operating TF

(1)	(2)	(3)	(4)
	ACTUAL	**ESTIMATED**	**REQUEST**
FUNDING SOURCE - STATE	**FY 2008 - 09**	**FY 2009 - 10**	**FY 2010 - 11**
Fees	9,867,381	3,849,731	5,918,962
FUNDING SOURCE - NON-STATE			
TOTALS*	**9,867,381**	**3,849,731**	**5,918,962**

*Must agree to amounts on Schedule I, Section IV, Line I.

Office of Policy and Budget - July 2009

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76   Highway Safety & Motor Vehicles
Budget Entity: 76250000   Licenses, Titles and Regulations
Fund: 2172   DUI School Coordination TF

(1) **FUNDING SOURCE - STAT**	(2) **ACTUAL** **FY 2008 - 09**	(3) **ESTIMATED** **FY 2009 - 10**	(4) **REQUEST** **FY 2010 - 11**
Fees	10,397	-	-
FUNDING SOURCE - NON-ST.			
TOTALS*	**10,397**	**-**	**-**

*Must agree to amounts on Schedule I, Section IV, Line I.

Office of Policy and Budget - July 2009

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76   Highway Safety & Motor Vehicles
Budget Entity: 76250000   Licenses, Titles and Regulations
Fund: 2261   Federal Grants and Donations TF

(1)	(2)	(3)	(4)
	ACTUAL	**ESTIMATED**	**REQUEST**
FUNDING SOURCE - STAT	**FY 2008 - 09**	**FY 2009 - 10**	**FY 2010 - 11**
Federal Grants and Donations	-	-	-
FUNDING SOURCE - NON-ST			
TOTALS*	-	-	-

*Must agree to amounts on Schedule I, Section IV, Line I.

Office of Policy and Budget - July 2009

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76   Highway Safety and Motor Vehicle

Budget Entity: 76250000   Licenses, Titles and Regulations

Fund: 2319   Gas Tax Collection Trust Fund

(1)	(2)	(3)	(4)
	ACTUAL	**ESTIMATED**	**REQUEST**
FUNDING SOURCE - STATE	**FY 2008 - 09**	**FY 2009 - 10**	**FY 2010 - 11**
IFTA Taxes	50,000	50,000	50,000
FUNDING SOURCE - NON-STATE			
TOTALS*	**50,000**	**50,000**	**50,000**

*Must agree to amounts on Schedule I, Section IV, Line I.

Office of Policy and Budget - July 2009

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76   Highway Safety & Motor Vehicles
Budget Entity: 76250000   Licenses, Titles and Regulations
Fund: 2452   License Tax Collection Trust Fund

(1)	(2)	(3)	(4)
	ACTUAL	ESTIMATED	REQUEST
FUNDING SOURCE - STATE	FY 2008 - 09	FY 2009 - 10	FY 2010 - 11
Licenses	-	-	-
FUNDING SOURCE - NON-STATE			
TOTALS*	-	-	-

*Must agree to amounts on Schedule I, Section IV, Line I.

Office of Policy and Budget - July 2009

SCHEDULE 1B: DETAIL OF UNRESERVED FUND BALANCES

Budget Period: 2010 - 11

Department: 76   Highway Safety & Motor Vehicles
Budget Entity: 76250000   Licenses, Titles and Regulations
Fund: 2463   Mobile Home and Recreational Vehicle T[

(1) FUNDING SOURCE - STAT	(2) ACTUAL FY 2008 - 09	(3) ESTIMATED FY 2009 - 10	(4) REQUEST FY 2010 - 11
Mobile Home Dealer License	110,970	-	-
Mobile Home title Fees	39,804	-	-
FUNDING SOURCE - NON-ST.			
TOTALS*	**150,774**	**-**	**-**

*Must agree to amounts on Schedule I, Section IV, Line I.

Office of Policy and Budget - July 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011
Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Highway Safety Operating Trust Fund
Budget Entity: 76250800-License, Titles and Regulations Program
LAS/PBS Fund Number: 2009

	Balance as of 6/30/2009	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	**3,017,137.26** (A)		3,017,137.26
ADD: Other Cash (See Instructions)	**12,994.39** (B)		12,994.39
ADD: Investments	17,523,681.31 (C)		17,523,681.31
ADD: Outstanding Accounts Receivable	10,411,931.77 (D)	-1,696,106.33	8,715,825.44
ADD: _____	(E)		
Total Cash plus Accounts Receivable	**30,965,744.73** (F)	**-1,696,106.33**	**29,269,638.40**
LESS Allowances for Uncollectibles	(G)		
LESS Approved "A" Certified Forwards	-8,518,972.19 (H)		-8,518,972.19
Approved "B" Certified Forwards	-4,934,975.57 (H)		-4,934,975.57
Approved "FCO" Certified Forwards	-46,583.48 (H)		-46,583.48
LESS: Other Accounts Payable (Nonoperating)	-3,807,333.91 (I)	-1,394,392.17	-5,201,726.08
LESS: Other Fund Balance Reservrd	(J)		
LESS: Fund Balance Reserved for Advance to oth	-700,000.00		-700,000.00
Unreserved Fund Balance, 07/01/09	**12,957,879.58** (K)	**-3,090,498.50**	**9,867,381.08** **

Notes:

*SWFS = Statewide Financial Statement

** ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.**

Office of Policy and Budget - July, 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011
Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: DUI Programs Coordination Trust Fund
Budget Entity: 76250500-License, Titles and Regulations Program
LAS/PBS Fund Number: 2172

	Balance as of 6/30/2009	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	21,703.53 (A)		21,703.53
ADD: Other Cash (See Instructions)	(B)		
ADD: Investments	(C)		
ADD: Outstanding Accounts Receivable	(D)		
ADD: _____	(E)		
Total Cash plus Accounts Receivable	21,703.53 (F)		**21,703.53**
LESS: Allowances for Uncollectibles	(G)		
LESS: Approved "A" Certified Forwards	(H)		
Approved "B" Certified Forwards	(H)		
Approved "FCO" Certified Forwards	(H)		
LESS: Other Accounts Payable (Nonoperating)	(I)		
LESS: Other Fund Balance Reservrd	(J)		
LESS: Fund Balance Reserved for Advance to oth fds			
Unreserved Fund Balance, 07/01/09	21,703.53 (K)		21,703.53 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July, 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011

Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Federal Grants Trust Fund
Budget Entity: 76250500-License, Titles and Regulations Program
LAS/PBS Fund Number: 2261

	Balance as of 6/30/2009		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	2,681,412.90	(A)		2,681,412.90
ADD: Other Cash (See Instructions)		(B)	0.00	0.00
ADD: Investments		(C)		0.00
ADD: Outstanding Accounts Receivable	396,059.99	(D)	1,106,614.86	1,502,674.85
ADD: _____		(E)		0.00
Total Cash plus Accounts Receivable	**3,077,472.89**	(F)	**1,106,614.86**	**4,184,087.75**
LESS Allowances for Uncollectibles		(G)		0.00
LESS Approved "A" Certified Forwards	-304,342.76	(H)		-304,342.76
Approved "B" Certified Forwards	-406,965.24	(H)		-406,965.24
Approved "FCO" Certified Forwards		(H)		0.00
LESS: Other Accounts Payable (Nonoperating)	-1,741,164.89	(I)	-1,106,614.86	-2,847,779.75
LESS: Other Fund Balance Reservrd		(J)		0.00
LESS: Advances from Other Funds	-625,000.00			-625,000.00
Unreserved Fund Balance, 07/01/09	**0.00**	(K)	**0.00**	**0.00** **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal
year and Line A for the following year.

Office of Policy and Budget - July, 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011

Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Fuel Use Tax Collection Trust Fund
Budget Entity: 76250800-License, Titles and Regulations Program
LAS/PBS Fund Number: 2319

	Balance as of 6/30/2009	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	7,977,893.84 (A)		7,977,893.84
ADD: Other Cash (See Instructions)	(B)		
ADD: Investments	(C)		
ADD: Outstanding Accounts Receivable	189,923.80 (D)	11,975.00	201,898.80
ADD: _____	(E)		
Total Cash plus Accounts Receivable	8,167,817.64 (F)	11,975.00	8,179,792.64
LESS: Allowances for Uncollectibles	(G)		
LESS: Approved "A" Certified Forwards	-13,739.80 (H)		-13,739.80
Approved "B" Certified Forwards	(H)		
Approved "FCO" Certified Forwards	(H)		
LESS: Other Accounts Payable (Nonoperating)	-7,800,077.20 (I)	-315,975.64	-8,116,052.84
LESS: Other Fund Balance Reservrd	(J)		
LESS: Fund Balance Reserved for Advance			
Unreserved Fund Balance, 07/01/09	354,000.64 (K)	-304,000.64	50,000.00 **

Notes:

    *SWFS = Statewide Financial Statement

    ** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal year and Line A for the following year.

Office of Policy and Budget - July, 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011
Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: License Tax Collection Trust Fund
Budget Entity: 76250800-License, Titles and Regulations Program
LAS/PBS Fund Number: 2452

	Balance as of 6/30/2009	SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	**36,854.00** (A)		36,854.00
ADD: Other Cash (See Instructions)	(B)		
ADD: Investments	(C)		
ADD: Outstanding Accounts Receivable	(D)		
ADD: _____	(E)		
Total Cash plus Accounts Receivable	**36,854.00** (F)		**36,854.00**
LESS: Allowances for Uncollectibles	(G)		
LESS: Approved "A" Certified Forwards	(H)		
Approved "B" Certified Forwards	(H)		
Approved "FCO" Certified Forwards	(H)		
LESS: Other Accounts Payable (Nonoperating)	-36,854.00 (I)		-36,854.00
LESS: Other Fund Balance Reservrd	(J)		
LESS: Advances from Other Funds			
Unreserved Fund Balance, 07/01/09	(K)		**

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal
year and Line A for the following year.

Office of Policy and Budget - July, 2009

SCHEDULE IC: RECONCILIATION OF UNRESERVED FUND BALANCE

Budget Period: 2010 - 2011
Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Mobile Home and Recreational Vehicle Trust Fund
Budget Entity: 76250600-License, Titles and Regulations Program
LAS/PBS Fund Number: 2463

	Balance as of 6/30/2009		SWFS* Adjustments	Adjusted Balance
Chief Financial Officer's (CFO) Cash Balance	150,071.93	(A)		150,071.93
ADD: Other Cash (See Instructions)		(B)		
ADD: Investments		(C)		
ADD: Outstanding Accounts Receivable	702.00	(D)		702.00
ADD: _____		(E)		
Total Cash plus Accounts Receivable	150,773.93	(F)		150,773.93
LESS: Allowances for Uncollectibles		(G)		
LESS: Approved "A" Certified Forwards		(H)		
Approved "B" Certified Forwards		(H)		
Approved "FCO" Certified Forwards		(H)		
LESS: Other Accounts Payable (Nonoperating)		(I)		
LESS: Other Fund Balance Reservrd		(J)		
LESS: Advances from Other Funds				
Unreserved Fund Balance, 07/01/09	150,773.93	(K)		150,773.93 **

Notes:

*SWFS = Statewide Financial Statement

** This amount should agree with Line I, Section IV of the Schedule I for the most recent completed fiscal
   year and Line A for the following year.

Office of Policy and Budget - July, 2009

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010-2011

Department Title:	Highway Safety and Motor Vehicles
Trust Fund Title:	Highway Safety Operating Trust Fund
Budget Entity:	76250800-Licenses, Titles and Regulations
LAS/PBS Fund Number:	**2009**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09   **(13,386,646.42)** (A)

Add/Subtract:

Statewide financial statement adjustments   3,090,498.50 (B)

Other Adjustment(s):

Payables not requested for certification forward   (C)

Prepaid items   428,766.84 (C)

ADJUSTED BEGINNING TRIAL BALANCE: **(9,867,381.08)** (D)

UNRESERVED FUND BALANCE, SCHEDULE IC   **9,867,381.08** (E)

DIFFERENCE: **0.00** (F)*

*SHOULD EQUAL ZERO.

Office of Policy and Budget - July, 2009

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2009 - 2010

Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: DUI Programs Coordination Trust Fund
Budget Entity: 76250500-Licenses, Titles and Regulations
LAS/PBS Fund Number: **2172**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09	**41,574.19**	(A)

Add/Subtract:

Statewide financial statement adjustments		(B)

Other Adjustment(s):

Adjustment for Encumbrances		(C)
Payables not requested for certification forward		(C)
Long term liability not reserved for compensated absences	(63,277.72)	(C)

ADJUSTED BEGINNING TRIAL BALANCE:	**(21,703.53)**	(D)
UNRESERVED FUND BALANCE, SCHEDULE IC	**21,703.53**	(E)
DIFFERENCE:	**0.00**	(F)*

*SHOULD EQUAL ZERO.

Office of Policy and Budget - July, 2009

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010-2011

Department Title: Highway Safety and Motor Vehicles
Trust Fund Title: Federal Grants Trust Fund
Budget Entity: 76250500-Licenses, Titles and Regulations
LAS/PBS Fund Number: **2261**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09   **0.00** (A)

Add/Subtract:

Statewide financial statement adjustments   (B)

   Other Adjustment(s):

Payables not requested for certification forward   (C)

Prepaid Items   (C)

ADJUSTED BEGINNING TRIAL BALANCE: **0.00** (D)

UNRESERVED FUND BALANCE, SCHEDULE IC   **0.00** (E)

DIFFERENCE: **0.00** (F)*

*SHOULD EQUAL ZERO.

Office of Policy and Budget - July, 2009

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010-2011

Department Title: Highway Safety and Motor Vehicles

Trust Fund Title: Fuel Use Tax Collection Trust Fund

Budget Entity: 76250800-Licenses, Titles and Regulations

LAS/PBS Fund Number: **2319**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09   **(354,000.64)** (A)

Add/Subtract:

Statewide financial statement adjustments   304,000.64 (B)

Other Adjustment(s):

Payables not requested for certification forward   (C)

Prepaid Items   (C)

ADJUSTED BEGINNING TRIAL BALANCE: **(50,000.00)** (D)

UNRESERVED FUND BALANCE, SCHEDULE IC   **50,000.00** (E)

DIFFERENCE: **0.00** (F)*

*SHOULD EQUAL ZERO.

Office of Policy and Budget - July, 2009

RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010-2011

Department Title: Highway Safety and Motor Vehicles

Trust Fund Title: License Tax Collection Trust Fund

Budget Entity: 76250800-Licenses, Titles and Regulations

LAS/PBS Fund Number: **2452**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09 | **0.00** (A)

Add/Subtract:

Statewide financial statement adjustments | (B)

Other Adjustment(s):

Payables not requested for certification forward | 0.00 (C)

Prepaid Items | 0.00 (C)

ADJUSTED BEGINNING TRIAL BALANCE: | **0.00** (D)

UNRESERVED FUND BALANCE, SCHEDULE IC | **0.00** (E)

DIFFERENCE: | **0.00** (F)*

*SHOULD EQUAL ZERO.

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RECONCILIATION: BEGINNING TRIAL BALANCE TO SCHEDULE I and IC

Budget Period: 2010-2011

Department Title:	Highway Safety and Motor Vehicles
Trust Fund Title:	Mobile Home and Recreational Vehicle Trust Fund
Budget Entity:	76250600-Licenses, Titles and Regulations
LAS/PBS Fund Number:	**2463**

BEGINNING TRIAL BALANCE:

Unreserved Fund Balance Per Trial Balance, 07-01-09   **(150,773.93)** (A)

Add/Subtract:

Statewide financial statement adjustments   (B)

Other Adjustment(s):

Payables not requested for certification forward   (C)

Prepaid Items   0.00 (C)

ADJUSTED BEGINNING TRIAL BALANCE: **(150,773.93)** (D)

UNRESERVED FUND BALANCE, SCHEDULE IC   **150,773.93** (E)

DIFFERENCE: **0.00** (F)*

*SHOULD EQUAL ZERO.

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ISSUE CODE		76010100 Executive Direction and Support Services	76100100 Highway Safety	76100400 Executive Direction and Support Services	76250300 Driver Licensure	76250400 Motorist Financial Responsibility Compliance
SALARIES AND BENEFITS						
1001000	Estimated 2010-2011 Expenditures	218,248	2,021,036	20,334	4,572,915	38,296
1001800	State Health Insurance Premium Contribution	285	2,641	27	5,977	50
26A1200	Annualization of Administered Funds Appropriations State Health Insurance	1,426	13,206	133	29,880	250
3000580	Expansion of Driver License Integrity and Professional Compliance Unit	0	0	0	174,226	0
36133C0	Provide Automated Testing Software for Quality Assurance	0	0	0	28,536	0
	TOTAL SALARIES and BENEFITS	219,959	2,036,883	20,494	4,811,534	38,596
OTHER PERSONAL SERVICES						
1001000	Estimated 2010-2011 Expenditures	0	66,685	0	100,028	0
17C01C0	Deduct Agency Data Center Services Funding	0	(2,000)	0	(1,000)	0
	TOTAL OTHER PERSONAL SERVICES	0	64,685	0	99,028	0
EXPENSES						
1001000	Estimated 2010-2011 Expenditures	97,698	1,445,612	9,103	2,785,098	17,143
17C01C0	Deduct Agency Data Center Services Funding	(1,893)	(28,014)	(176)	(53,971)	(332)
260010	Annualize Deferred Commodities Contract	(209)	(3,094)	(19)	(5,960)	(37)
3000580	Expansion of Driver License Integrity and Professional Compliance Unit	0	0	0	31,155	0
36133C0	Provide Automated Testing Software for Quality Assurance	0	0	0	112,693	0
	TOTAL EXPENSES	95,596	1,414,504	8,908	2,869,015	16,774
OPERATING CAPITAL OUTLAY						
1001000	Estimated 2010-2011 Expenditures	1,253	16,312	117	338,529	220
2103114	Relocate Mainframe Operations to Southwood Shared Resouce Center	0	0	0	(90,785)	0
36133C0	Provide Automated Testing Software for Quality Assurance	0	0	0	12,500	0
	TOTAL OPERATING CAPITAL OUTLAY	1,253	16,312	117	260,244	220
CONTRACTED SERVICES						
1001000	Estimated 2010-2011 Expenditures	16,229	123,553	1,512	1,096,915	2,848
17C01C0	Deduct Agency Data Center Services Funding	0	0	0	(18,296)	0
2103114	Relocate Mainframe Operations to Southwood Shared Resouce Center	0	0	0	(20,100)	0
36132C0	Provide Data Center Consolidation Consulting Services	0	0	0	300,000	0
36134C0	Develop Strategic Plan and Feasibility Study for Replacement of Outdated Le	0	0	0	620,000	0
	TOTAL CONTRACTED SERVICES	16,229	123,553	1,512	1,978,519	2,848
RISK MANAGEMENT INSURANCE						
1001000	Estimated 2010-2011 Expenditures	602	5,592	56	15,320	105
1001090	Casualty Insurance Premium Adjustment	2,883	26,783	268	73,376	503
	TOTAL RISK MGMT INSURANCE	3,485	32,375	324	88,696	608
TAX COLLECTORS NETWORK						
1001000	Estimated 2010-2011 Expenditures	0	0	0	0	0
17C01C0	Deduct Agency Data Center Services Funding	0	0	0	0	0
	TOTAL TAX COLLECTORS NETWORK	0	0	0	0	0
DEFERRED COMMODITY CONTRACTS						
1001000	Estimated 2010-2011 Expenditures	2,490	74,584	232	135,440	437
17C01C0	Deduct Agency Data Center Services Funding	0	0	0	-66,035	0
2600200	Annualize Deferred Commodities Contract	209	3,094	19	5,960	37
	TOTAL DEFERRED COMMODITIES CONTRACT	2,699	77,678	251	75,365	474
DATA PROCESSING SERVICES – STATE TECHNOLOGY OFFICE						
1001000	Estimated 2010-2011 Expenditures	0	0	0	485,199	0
17C02C0	Information Technology - Add Services Provided by Primary Data Center	0	0	0	203,898	0
2103114	Relocate Mainframe Operations to Southwood Shared Resource Center	0	0	0	-5,744	0
	TOTAL DATA PROCESSING SERVICES - STATE TECHNOLOGY OFFICE	0	0	0	683,353	0
	TOTAL ALL CATEGORIES	339,221	3,765,990	31,606	10,865,754	59,520

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ISSUE CODE		76250500 Identification and Control of Problem Drivers	76250600 Mobile Home Compliance and Enforcement	76250800 Vehicle and Vessel Title and Registration Service	76250900 Executive Direction and Support Services	TOTAL
	SALARIES AND BENEFITS					
1001000	Estimated 2010-2011 Expenditures	153,185	21,691	3,144,486	26,773	10,216,964
1001800	State Health Insurance Premium Contribution	200	28	4,109	35	13,352
26A1200	Annualization of Administered Funds Appropriations State Health Insurance	1,001	142	20,547	175	66,760
3000580	Expansion of Driver License Integrity and Professional Compliance Unit	0	0	0	0	174,226
36133C0	Provide Automated Testing Software for Quality Assurance	0	0	28,535	0	57,071
	TOTAL SALARIES and BENEFITS	154,386	21,861	3,197,677	26,983	10,528,373
	OTHER PERSONAL SERVICES					
1001000	Estimated 2010-2011 Expenditures	0	0	100,027	0	266,740
17C01C0	Deduct Agency Data Center Services Funding	0	0	(1,000)	0	(4,000)
	TOTAL OTHER PERSONAL SERVICES	0	0	99,027	0	262,740
	EXPENSES					
1001000	Estimated 2010-2011 Expenditures	68,571	9,709	876,885	11,985	5,321,804
17C01C0	Deduct Agency Data Center Services Funding	(1,329)	(188)	(16,993)	(232)	(103,128)
2600100	Annualize Deferred Commodities Contract	(147)	(21)	(1,877)	(26)	(11,390)
3000580	Expansion of Driver License Integrity and Professional Compliance Unit	0	0	0	0	31,155
36133C0	Provide Automated Testing Software for Quality Assurance	0	0	112,692	0	225,385
	TOTAL EXPENSES	67,095	9,500	970,707	11,727	5,463,826
	OPERATING CAPITAL OUTLAY					
1001000	Estimated 2010-2011 Expenditures	879	124	109,843	154	467,431
2103114	Relocate Mainframe Operations to Southwood Shared Resouce Center	0	0	(44,715)	0	(135,500)
36133C0	Provide Automated Testing Software for Quality Assurance	0	0	12,500	0	25,000
	TOTAL OPERATING CAPITAL OUTLAY	879	124	77,628	154	356,931
	CONTRACTED SERVICES					
1001000	Estimated 2010-2011 Expenditures	11,390	1,613	117,086	1,991	1,373,137
17C01C0	Deduct Agency Data Center Services Funding	0	0	(9,012)	0	(27,308)
2103114	Relocate Mainframe Operations to Southwood Shared Resouce Center	0	0	(9,900)	0	(30,000)
36132C0	Provide Data Center Consolidation Consulting Services	0	0	300,000	0	600,000
36134C0	Develop Strategic Plan and Feasibility Study for Replacement of Outdated Le	0	0	620,000	0	1,240,000
	TOTAL CONTRACTED SERVICES	11,390	1,613	1,018,174	1,991	3,155,829
	RISK MANAGEMENT INSURANCE					
1001000	Estimated 2010-2011 Expenditures	422	60	10,685	74	32,916
1001090	Casualty Insurance Premium Adjustment	2,021	287	51,176	354	157,651
	TOTAL RISK MGMT INSURANCE	2,443	347	61,861	428	190,567
	TAX COLLECTORS NETWORK					
1001000	Estimated 2010-2011 Expenditures	0	0	5,465,289	0	5,465,289
17C01C0	Deduct Agency Data Center Services Funding	0	0	(71,330)	0	(71,330)
	TOTAL TAX COLLECTORS NETWORK	0	0	5,393,959	0	5,393,959
	DEFERRED COMMODITY CONTRACTS					
1001000	Estimated 2010-2011 Expenditures	1,748	248	3,111,658	306	3,327,143
17C01C0	Deduct Agency Data Center Services Funding	0	0	-32,524	0	-98,559
2600200	Annualize Deferred Commodities Contract	147	21	1,877	26	11,390
	TOTAL DEFERRED COMMODITIES CONTRACT	1,895	269	3,081,011	332	3,239,974
	DATA PROCESSING SERVICES – STATE TECHNOLOGY OFFICE					
1001000	Estimated 2010-2011 Expenditures	0	0	238,979	0	724,178
17C02C0	Information Technology - Add Services Provided by Primary Data Center	0	0	100,427	0	304,325
2103114	Relocate Mainframe Operations to Southwood Shared Resource Center	0	0	-2,829	0	-8,573
	TOTAL DATA PROCESSING SERVICES - STATE TECHNOLOGY OFFICE	0	0	336,577	0	1,019,930
	TOTAL ALL CATEGORIES	238,088	33,714	14,236,621	41,615	29,612,129

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DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

SCHEDULE IV-B
FOR
PHASE 1 - REPLACE OUTDATED DRIVER LICENSE AND MOTOR VEHICLE COMPUTER SYSTEMS
FOR
FISCAL YEAR 2010-11

State of Florida

The Florida Legislature

Governor's Office of Policy and Budget

October 15, 2008

Table of Contents

I. Schedule IV-B Cover Sheet

Schedule IV-B Cover Sheet and Agency Project Approval		
Agency: DHSMV		**Schedule IV-B Submission Date:** 10/15/2009
Project Name: Replace Outdated Driver License and Motor Vehicle Computer Systems		**Is this project included in the Agency's LRPP?** No
FY 2010-2011 LBR Issue Code: 36134C0		**FY 2010-2011 LBR Issue Title:** Phase I - Replace Outdated Driver License and Motor Vehicle Computer Systems
Agency Contact for Schedule IV-B (Name, Phone #, and E-mail address): Sherry Allen, 850-617-2011, sherryallen@flhsmv.gov		
AGENCY APPROVAL SIGNATURES		
I am submitting the attached Schedule IV-B in support of our legislative budget request. I have reviewed the estimated costs and benefits documented in the Schedule IV-B and believe the proposed solution can be delivered within the estimated time for the estimated costs to achieve the described benefits. I agree with the information in the attached Schedule IV-B.		
Agency Head: _[signature]_ **Printed Name:** Julie L. Jones		**Date:** 10/15/09
Agency Chief Information Officer: _[signature]_ **Printed Name:** Nelson Munn		**Date:** 10/13/09
Budget Officer: _[signature]_ **Printed Name:** Diana Vaughn		**Date:** 10/12/09
Planning Officer: _[signature]_ **Printed Name:** Susan Kyzer		**Date:** 10/12/09
Project Sponsor: _[signature]_ **Printed Name:** Nelson Munn		**Date:** 10/13/09
Schedule IV-B Preparers (Name, Phone #, and E-mail address):		
Business Need: Stacey Pollock, 850-617-2122, staceypollock@flhsmv.gov Sherry Allen, 850-617-2011, sherryallen@flhsmv.gov **Cost-Benefit Analysis:** NA **Risk Analysis:** Terrence Samuel, 850-617-2022, terrencesamuel@flhsmv.gov, April Edwards, 850-617-2140, apriledwards@flhsmv.gov **Technology Planning:** Stacey Pollock, 850-617-2122, staceypollock@flhsmv.gov **Project Planning:** Terrence Samuel, 850-617-2022, terrencesamuel@flhsmv.gov, April Edwards, 850-617-2140, apriledwards@flhsmv.gov		

II. Schedule IV-B Business Case

A. Background and Strategic Needs Assessment

    1. Agency Program(s)/Service(s) Environment

The Department of Highway Safety and Motor Vehicles provides services that greatly impact almost every Floridian and generate a 2.5 billion dollar revenue source for the state. The Department recognizes that our customers and business needs have changed, and that the Department has become increasingly reliant on the many software systems and applications that are used to provide critical services to the public, law enforcement, courts, other state and local agencies. Customer demand for access to online services has continuously increased and additional online services could be provided if the computer applications were built on an architecture that was easily enhanced and maintained. Due to the complexity of these legacy systems, maintenance and enhancements require more time and human effort than should be required. As a result, many legislative changes take several months to implement when they should be able to be completed in far less time. Additionally, our current driver license and motor vehicle processes and systems are not integrated, making them difficult to enhance and maintain. These current systems are based on antiquated technologies that are inherently rigid and difficult to support, limiting our ability to recognize certain efficiencies resulting from duplicative business processes.

Consultant recommendations published in July 2009 suggest that a combination of the Divisions of Driver License and Motor Vehicle into a single Motorist Services organization would result in a more cost effective and efficient organization - with simplified business processes and improved customer service. However, many of the recommendations focus on organization alignment which will require substantive changes to the supporting computer systems.

Due to homeland security, identity theft issues, and an increased number of federal and state initiatives, the department's workload continues to increase. The driver license program was significantly expanded as a result of the events of 9/11. Some of these initiatives include the Federal USA Patriot, which required DL agencies to collect fingerprints of commercial drivers, the anti-terrorism effort that has expanded requirements for identity and legal presence verification and new security measures, the Motor Carrier Safety Act, which expanded commercial driver requirements. Too, during the last two years of budget reductions, the Department continues to rely on system enhancements to provide the same service levels with reduced resources.

It is essential that we develop a plan for system replacement that will support the Department's reorganization effort so that the benefits of the reorganization and new business processes can be fully realized and supported through technology. In the absence of funding for this initiative, the Department will have to continue to work on merging the two divisions without the benefit of true business process reengineering. Additionally, the newly organized unit will have to rely on disparate, complex computer systems to provide services, while maintenance and enhancement requests will continue to be complex, expensive, and time consuming. Reengineering driver license and motor vehicles processes and systems will improve customer service, improve personnel productivity and

simultaneously provide a transition to more modern, cost efficient, supportable technology platform.

Our plan will include a feasibility study and detailed requirements, including business process reengineering, a business case describing how processes can be streamlined and consolidated, cost-benefit analysis, business rules, interfaces, and known customers and system needs. This funding will ensure the replacement of these critical systems is planned appropriately, so that all stakeholders are aware of the value of making this investment, what the costs will be, and the necessary timeline to make all the required changes. This first phase of the project is expected to be completed within 12 months, full system development and implementation is anticipated to take from 3 – 5 years.

2. Business Objectives

The service performance measures and outcomes potentially impacted by this project include almost all of those measures associated with Driver Licensure, Motorist Financial Responsibility, Identification and Control of Problem Drivers, and Vehicle and Vessel Title and Registration programs. This project relates to the following Department's Strategic Plan service delivery issue "It is critical that we employ strategies that ensure customer-driven excellence, and goal, "We will increase efficiency in our work systems to enhance internal and external service delivery". It also aligns with the Department's strategic expectations to implement a Motorist Services philosophy that supports both driver license and motor vehicle business functions, ensure our processes are streamlined, and deploy secure technology advancements that benefit our customers, business partners, and members.

This project is expected to consolidate and streamline services which will improve customer service. It will eliminate duplicative processes and resources and simplify processes. It is expected to utilize current industry standard technologies that will be more flexible so that programming changes can be made more quickly, staff can be more productive, and additional online services and system enhancements that have the potential to increase revenue can be developed and supported. It will improve the data accuracy and the system integrity.

B. Baseline Analysis

1. Current Business Process Requirements

The department relies on several major systems to effectively and efficiently meet the Department's public safety and consumer protection goals:

Driver License Applications

FDLIS

The Florida Driver License Information System (FDLIS) is used by the Department and Tax Collectors who provide driver services, to process driver licenses, identification cards, and administrative hearing applicants. The driver license functions provide consumer protection and public safety by tracking Florida motorists and assuring they are properly licensed and capable of driving safely.

FDLIS includes the following functions:
- Provides real-time access to a central database to obtain driver status and history information
- Provides real-time update for driver licenses, identification cards hearings, suspensions, revocations, and exam information
- Provides daily activity reports
- Stores history data on the local server for a period of time
- Interfaces to the national Commercial Driver License Information System, Problem Driver Pointer System, and Social Security Administration to exchange information on commercial and problem drivers with other jurisdictions and verify social security numbers
- Interfaces to the document scanning system
- Interfaces to the DIS
- Computes driver license fees and updates revenue information at the host
- Provides the capability to process motor voter registration applications and produces the associated form
- Insufficient Fund processing

FDLIS is used primarily by department personnel to data enter applicant and license data to perform the functions described above. There are currently 82 Driver License offices and there are 114 Tax Collector offices that provide driver license services. About 6 million licenses are issued annually.

Public access to this data is available, but not provided by FDLIS. Public access is restricted by the Driver Privacy Protection Act, which prohibits disclosure of personal information for blocked records unless the requestor meets one of the fourteen exemptions. Legislation also restricts dissemination of the social security number.

Verification Applications
The American Association of Motor Vehicle Administrators serves as an information clearinghouse for motor vehicle administration, law enforcement and highway safety. FDLIS interfaces with national systems for verification of commercial driver license (CDLIS), problem drivers (PDPS), and SSN Verification (SSOLV) information.

Financial Responsibility
The Financial Responsibility batch programs processes motorists involved in specified events (crashes, judgments, Driving Under the Influence (DUI) convictions, Habitual Traffic Offender (HTO), point suspensions, insurance cancellations, and registration) determines if they have appropriate insurance coverage. When appropriate insurance cannot be determined or is not appropriate, the process initiates financial responsibility cases that can lead to suspension of the motorist's driving privilege and registration.

Driver License (DL) Maintenance
The Driver License Maintenance application is designed to assist department personnel to update driver license records, maintain code tables, and process driver history record requests.

DL Batch and CICS Systems (Records Update, Insurance, Miscellaneous Reports, Renewal, Field, Court, Driver Improvement, Uniform Citation, Vision)
The DL Batch process updates driver license, field office transactions, vehicle

insurance, driver history, court suspensions, driver improvement, suspensions, revocations, cancellations, driver school, citations, and vision information. The DL CICS programs primarily provide access to driver license data to public access vendors and other government agencies.

Motor Vehicle Applications

FRVIS
The Florida Vehicle Real-time Vehicle Information System (FRVIS) is designed to assist Tax Collector and department personnel to register and title motor vehicles, vessels, and mobile homes. FRVIS supports the Vehicle and Vessel Title and Registration Service which provides consumer protection by establishing proof of vehicle and vessel ownership and assists law enforcement and the judicial system in enforcing Florida law and enhancing public safety. FRVIS supports the processing of fuel use tax payments and decals as part of the International Fuel Tax Agreement (IFTA), and processing for International Registration Plan (IRP) applicants.
FRVIS includes the following functions:

- Provides real-time access to a central database to obtain customer, vehicle, vessel, handicap parking, and history information
- Provides real-time update for vehicle, vessel, and handicap parking transactions
- Provides daily activity reports
- Interfaces to the National Motor Vehicle Information System (NMVTS), which is a national system designed to deter title fraud
- Processes commercial motor vehicle operators to meet the requirements of the International Registration Plan (IRP), which is apportioned registration for interstate carriers and International Fuel Use Tax Agreement (IFTA), which is apportioned fuel tax payments for interstate carriers
- Computes fees and updates the collection and distribution of revenue
- Prints over-the-counter decals, registrations, title applications and other documents
- Prints over-the-counter titles
- Insufficient fund processing

FRVIS is used by employees at one of more than 363 County Tax Collector offices and department headquarters. County tax collectors, in turn, have contracted with private agencies in some counties and private businesses in others. Customers include motor vehicle owners and operators, dealers, auctions, financial institutions, insurance companies, law enforcement, other state and local agencies, and business users of the system.

Public access to motor vehicle data is available, but not provided by FRVIS. Public access is restricted by the Driver Privacy Protection Act, which prohibits disclosure of personal information unless the requestor meets one of the fourteen exemptions. Legislation also restricts dissemination of the social security number.

Motor Vehicle (MV) Batch and CICS Systems
The MV Batch system includes processing for MV renewal notices, stops, titles, parking permits, specialty tags, lien holders, International Fuel Tax Agreement (IFTA) transmittals, International Registration Plan transmittals, insufficient fund processing, and license plate inventory. CICS programs primarily provide access to motor

vehicle data to public access vendors and other government agencies.

Citizen Online Applications

Virtual Office
Virtual Office (VO) provides public online renewal services for vehicle, vessel, mobile home, handicap parking placard, and driver license. VO processes requests for driver license duplicates, identification card originals and duplicates, and address changes. The Virtual Office portal displays all online services that the customer is eligible for and allows them to be processed together with one payment.

DLCheck / MVCheck
Driver License Check provides online public access to driver status and clearance information, online insurance update, online update of emergency contact information, driving school eligibility check, SSN update, and parental access to minor's driving history.

Motor Vehicle Check provides online vehicle status information.

OASIS
Driver license online appointment system used by the public and department personnel to make appointments at statewide driver license offices.

Customer Online Applications and Services

DAVID Applications
The Driver and Vehicle Information Database applications(DAVID, DAVE and I-DAVE) provides law enforcement and other criminal justice agencies online access to driver license, emergency contact, vehicle, and traffic crash information. DAVID is an extremely valuable tool used by law enforcement and other agencies to provide a comprehensive analysis of driver, vehicle, and driver license image data. A feature added last fiscal year is the capability for an officer to perform a vehicle search with just a few known facts about the vehicle that they are attempting to locate. There are over 1,100 agencies that generate about 7 million inquiries a month.

The Fatal Crash Reporting Subsystem provides law enforcement the ability to report accidents involving fatalities or serious bodily injuries involving alcohol or suspected drug use and request immediate driver license suspension of at-fault drivers. The Seat Belt Ticketing Demographics subsystem allows law enforcement agencies to report their quarterly seat belt ticketing activity by race and ethnicity to DHSMV.

Intranet Record Information System (IRIS) is an internal version of DAVID expanded to include photo and signature voids, office transaction reports, customized driver license reports, HAZMAT processing for commercial driver license Hazmat application forms and fingerprint processing for background checks.

The Driver and Vehicle Information Database for the Office of Supreme Court Administrators (JONI) allows the Judicial Information Systems (JIS) to query for all first-appearances for all courts as part of the Jessica Lundsford Act.

ETR
Electronic Temporary Registration (ETR) is a system designed for dealers to report the issuance of temporary license plates online and produce a temporary license plate on demand. Vendors who sign a MOU with the Department and meet other requirements may offer this system, which updates the Department's databases.

CVISN
Commercial Vehicles Information Systems and Networks (CVISN) provides online processing for electronic credentialing and fuel use tax payments for the International Registration Plan (IRP) and International Fuel Tax Agreement (IFTA) for commercial trucking companies and commercial truck drivers.

Third Party Waiver Issuance
Allows business partners to input driver license and endorsement exams results online.

Driver School Application
Allows business partners to input driver completion results online.

Payment receipt and fund distribution applications

Cash Receipt System
The Cash receipt System provides a payment tracking system for the Department, batch payment and distribution processing, batch processing for tag, vessel, IRP, IFTA refund processing, electronic method for Tax Collectors to deposit fees owed to the Department, and fund distribution processing.

Shopping Cart
Shopping Cart is an online application used by Department web applications providing services that require payment. The shopping cart interfaces with the Bank of America payment services for the collection of credit card or electronic check payments.

Distribution System
The Distribution system provides a method for the distribution of funds to all entities that are recipients of the fees the Department collects.

a. Inputs
    Inputs include information relating to titles, supporting title documents, registrations, handicap parking placards, liens, insurance, driver licenses, customer portrait, signature, and fingerprint images, driver testing, identity documents, customer, stops, cancelled titles, fuel use tax, national commercial driver license, national problem driver, social security verification, sexual predator and offender, non driving suspension, voter, traffic tickets, motor vehicle insurance policy information, death notifications, and International Registration Plan (IRP). Input types include data entry and electronic information from other agencies and businesses.

    Information is stored on the agency's centralized relational databases which contain information relating to every licensed driver, every identification card

holder, and every vehicle and vessel registered and titled in this state. Code tables and other transaction information are stored in a relational database on the office server. State law protects disclosure of the social security number. The Federal Driver Privacy Protection Act protects personal information from disclosure, except for specified exemptions.

Current resources required to perform the agency service include servers, workstations, local and wide-area networks, software, printers, scanners, fingerprint capture devices, consumables, hardware maintenance, central databases, enterprise servers, information system personnel, tax collector and department personnel.

b. Processing

High level process descriptions for some of the primary systems are identified below. Other processes will be documented as part of the feasibility study in Phase I of the prject.

FRVIS

Applications submitted by the customer are checked for accuracy and completeness. Depending on the transaction, the customer's identity is verified as well. Most transactions require validation with information already stored in the central database, such as customer, title, and registration information. Applications for title, approximately 20,000 per day, interface with the National Motor Vehicle Titling and Information System (NMVTIS) in order to perform edits of odometer and title brand information. After the inputs have been validated real-time, the information is stored on the local server database and updated on the central database. For title applications, the information is also updated on NMVTIS. The data on the local server is used to generate reports at the local level in order to minimize network traffic and the load on the central database. The reports are used to verify monies collected compared to transactions performed. Other reports are used to measure productivity of the agency. An agency has one business day after completion of a transaction to further verify accuracy. After this window, the transaction may not be voided.

Process sequence:
- Visually grade applications for accuracy, proper signatures and completeness
- Access FRVIS and choose transaction type based on application being submitted
- For title transactions, access NMVTIS to obtain odometer and title brand data from other states
- Enter information from the application
- Reject application if the transaction does not pass edits
- If the application is accepted, update the local server database and the central database
- For successful title applications, update NMVTIS
- Cashier transaction
- Issue credentials. (i.e. title certificate, license plate, registration certificate, decal, parking permit, etc.)

FDLIS

Identification documents submitted by the customer are checked for compliance requirements and authenticity. Customer's name, date of birth, sex and social security number are used to perform a real-time inquiry with the National Driver Registry, Commercial Driver Licensing Information System and the Social Security Administration for status verification. Applications for driver license and identification card issuance transactions require validation with information already stored in the central database such as customer demographic data, complete driver history information, driver status, and issuance processing information. The prior image is retrieved from central Image database for viewing and customer verification. The system interfaces with an Automated Driver Licensing Testing System (ADLTS) for written examinations. Once the driver license or identification card application is completed and cashiered, the card is produced and given to the customer. FDLIS interfaces with the Bank of America Credit card interface to accept credit card payments. The demographic data is stored on the local server and then is updated real time to the central database. The data on the local server is used to generate reports locally. The reports are used to verify driver license fees and provide the means to update daily revenue information to the central database. The data is also used to provide statistical, managerial and summary reports.

Process sequence:
- Review Documents
- Access FDLIS
- Enter customer information for Eligibility Inquiry
- Retrieve prior image from the central Image database for viewing and verification
- Choose issuance option
- Access camera and capture digital image and signature; scan required documents
- Administer oath
- Obtain customers personal information to include Organ Donor Information
- Access Motor Voter application, if eligible
- Capture Sexual Offender/Predator Offender/Career Offender information
- Enter examination results
- Obtain license class, restriction, endorsements and previous license information
- Review final transaction screen for update
- Cashier application
- Print receipt
- Retrieve updated application information/image/signature from local server
- Print License or ID card
- Updated images and application data is updated to the Central Image System server, which will update the Image database.

Virtual Office

Customer Process flow:
- Display privacy information and confirm acceptance of the terms of the site.
- Verify customer identity using Driver License or Motor Vehicle credential information, plus a date of birth and last four of the Social Security Number

- Retrieve customer information and display high level messages concerning the customer's record
- Offer the opportunity to update or add Emergency Contact Information
- Provide a link to the Organ and Tissue Donor site
- Allow the verification and update of the customer's mailing and residential addresses
- Verify the customer's email address
- As appropriate, offer the renewal or duplicate options for driver license, identification card, and registrations
- Offer the ability to print Electronic Titles belonging to the customer that are not currently in paper form
- Selected transactions are added to a shopping cart
- After customer chooses to check out, offer the ability to contribute to various Voluntary Contributions
- Offer the customer the option of sending his credentials to a temporary alternative address
- After cart payment, update a holding table on the driver license and motor vehicle databases for later processing

Backend Process Flow
- For driver license transactions, a nightly process scans the pending table and runs a series of mainframe jobs for the processing and printing of the renewal and duplicate license transactions
- Credentials are printed in the Kirkman Data Center the next night after the records are pulled
- For motor vehicle transactions, one office in each county downloads the pending work for that county and processes the credentials (usually the next business day) and a portion of the fees are given to each county for the service

c. Outputs
Outputs are credentials or documents given to customers such as titles, title applications, IRP credentials, decals, handicap parking placards, fuel use tax bills, driver license and identification cards, driver history records, voter registration applications, organ donors, driver license suspension, cancellation, and revocation notifications, voluntary money contributions. Other outputs include updated vehicle, driver, and image records, revenue collection and distribution, and sales and tax payments.

Recipients include customers, employees, tax collectors, other agencies, businesses, law enforcement and the public. Customers use titles to show proof of vehicle, mobile home, and vessel ownership, other documents to show proof of payment of applicable fees and eligibility to use handicap parking. Customers use driver license and identification cards to show driver eligibility, proof of age, and identity verification.

d. Business Process Interfaces
Business processes that provide inputs or process that use the outputs of the proposed project include:

Automated Driver License Testing System (ADLTS): ADLTS is custom web-based system that allows applicants to take written tests using touch screens.

The system interfaces with FDLIS and updates test results centrally.

Commercial Driver License Information System (CDLIS:. Mandated by the Commercial Motor Vehicle Safety Act (CMVSA) of 1986, CDLIS supports the issuance of commercial driver licenses (CDLs) by the jurisdictions, and assists jurisdictions in meeting the goals of the basic tenet "that each driver, nationwide, have only one driver license and one record" through the cooperative exchange of commercial driver information between jurisdictions. The Federal Motor Carrier Safety Administration (FMCSA) is responsible for CDLIS oversight and AAMVA has been designated the CDLIS system operator. AAMVA is responsible for the CDLIS Central Site operations, the telecommunications network, message and transaction definitions and provides help desk support.

Credit Card Process: This is a programming interface to Bank of America's credit card software provider for credit card approval and payment.

Digital Image System (DIS): This is a vendor application that resides on the same server as FDLIS. It captures and stores digital portrait, signature and document images, interfaces with FDLIS to produce the driver license and identification card and updates the image database.

Electronic Filing System (EFS): This system used by motor vehicle dealers to interface with FRVIS to access motor vehicle database and perform title transactions.

Electronic Lien and Title (ELT): This process allows the Department and the participating lending institution to communicate electronically. When a transaction is processed as an ELT, the Department's records are updated with the most recent title and lien information. An electronic message is then sent to the lending institution in lieu of a paper title. This process also allows for liens to be satisfied electronically and allows for a paper title to be printed and mailed to the owner or other designated location.

File Transfer of License Plate Orders to Pride: This process allows the Department to send orders via the computer instead of printing and mailing paper orders. It also reduces the time to receive tags from Pride for customers. When a license plate order is transmitted, within 10 minutes or less the order is electronically received by PRIDE and uploaded electronically into the production system without errors.

IFTA Clearinghouse: This national system provides electronic transmission of revenue and IFTA transmittals.

National Motor Vehicle Information System (NMVTS): This national system, created by Title II of the Federal Anti Car Theft Act of 1992, was designed to reduce fraud and allow states to verify the validity of titles prior to issuing new titles. FRVIS has online access to this system for inquiry prior to title issuance and updates the NMVTS database with title and vehicle information.

Problem Driver Pointer System (PDPS): The PDPS is used to search the National Driver Register (NDR). This is a repository of information on problem drivers provided by all U.S. jurisdictions. Based on information received as a

result of an NDR search, PDPS will "point" the inquiring jurisdiction to the State of Record(s) (SOR), where an individual's driver status and history information is stored. Based on the information received from the SOR(s), the issuing state will decide if the applicant is eligible to receive a new or renew his driver license. The National Highway Traffic Safety Administration (NHTSA) is responsible for operating the National Driver Register. PDPS uses the same concept for message exchange as CDLIS and uses the AAMVA network.

Public Access: Real-time access to information updated by FLDIS is accessed online by businesses and individuals through one of DHSMV's public access providers. Government agencies have online access to this information through the state's network.

QMatic: QMatic is a customer queuing system that is in 54 of our largest volume offices. This electronic system is used for service time management, personnel accountability and performance measures, office productivity, and provides a skill based manner to provide the best service times for the customer.

Social Security On-line Verification System (SSOLV): The U.S. Social Security Administration (SSA), which currently provides a Social Security Number (SSN) batch verification service to government agencies, has expanded its service to allow online SSN verification to state Department of Motor Vehicles (DMVs). The DMVs are now designated by the SSA as authorized to obtain SSN verification information either in batch or online mode. Online support allows a jurisdiction to verify an individual's SSN during the driver's license issuance or renewal process, while an applicant is still at the counter. This system is accessed through AAMVA.

Systematic Alien Verification for Entitlements (SAVE): This system validates immigrant and non-immigrant information.

Traffic Citation Accounting Ticket System (TCATS): TCATS processes Court citation and conviction information and transmits the data to the Department electronically, which is an input to the Driver License Batch System.

Florida Accounting Information Resource (FLAIR): Revenue information is manually entered in the FLAIR system to record and distribute funds for use in funding the State of Florida programs.

e. Business Process Participants
   Participants/users/stakeholders include*:*

Department and Tax Collector employees – over 9,000
Customers receiving a title or registration annually – about 26 million
Customer receiving a driver license or ID card annually – about 6 million.
Customers (public, law enforcement, Courts, businesses, government agencies)
   accessing information – about 10,000 an hour
Other states – 49 other states use Florida titles and driver license information
   when customers move from Florida to other states
Non-profit organizations – receive revenue from voluntary contributions collection

State of Florida – receives revenue from fee collection

     f. Process Mapping
        See Attachments A and B.

2. Assumptions and Constraints
    a. Business and information systems resources will be made available to participate in joint application development sessions and development of business and system requirements.
    b. There will be limited enhancements to existing systems during the implementation period of the project.
    c. The project will be tightly aligned with the project to merge the Division of Driver Licenses and the Division of Motor Vehicles into a Motorist Services organization.
    d. Florida statutes affecting driver licenses and motor vehicles will require changes to fully consolidate services and systems.

C Proposed Business Process Requirements

1. Proposed Business Process
    The new comprehensive Motorist Services System will provide Department members a centralized system to assist customers with their motorist related needs and help enable further migration of motorist services to county Tax Collectors and other third-party agents. DHSMV will have one customer database that associates everything processed or tracked by the Department related to a customer, including licenses, tags, titles, citations, crashes, insurance, stops, payments, and other driver related information. The system will have an external and internal portal, allowing customers and agency members to customize the services they want to access and applicable information presented.

    The Motorist Services System will be services oriented, providing standard, easily maintained services that can be leveraged by the Department and various third-party agents. The system will provide a centralized, table driven fee and distribution code processing.   Revenue collection and distribution will be redesigned to provide centralized, standard payment services and prompt fund distribution. It will provide a standardized method for exchanging and processing of data to and from the various agencies, vendors, and other third-party agents ensuring contracts are in place, and revenue is tracked appropriately.

2. Business Solution Alternatives

    Option #1: Do Nothing
    Advantages
    - No cost
    - No risk
    Disadvantages
    - Personnel using FRVIS/FDLIS will continue to use two systems to process the same customer

- Information Systems Administration (ISA) will have to continue to support aging, complex, disparate systems that are difficult to maintain and enhance
- The databases will not be consolidated
- Motor vehicle and driver license processes will not be simplified and will not be aligned to the Motorist organization
- System enhancements that have the potential to increase revenue will not be implemented
- System enhancements that could provide additional online services will not be implemented

Option #2: Purchase a Commercial-off-the-Shelf package (COTS)

Advantages
- Motor vehicle and driver license processes will be consolidated, simplified and aligned to the new Motorist organization
- Personnel will use one system to process both driver license and motor vehicle transactions, which will increase staff productivity
- Single customer database
- Centralized, role based security
- Standardization of revenue collection and distribution improving timeliness and lowering operation cost
- Fast implementation if the COTS package is close to meeting business requirements
- Information Systems Administration will not have to continue to support aging, complex, disparate systems that are difficult to maintain and enhance.

Disadvantages
- COTS package will not meet all Department needs
- Department would have to change business processes to match COTS package processes.
- Potentially greater number of State law changes required to align with business process changes.
- Large future cost if changes to Federal or State laws impact system functionality.
- Dependence on vendor to continue support of system.

Solution #3: Modified-off-the-shelf (MOTS) system

Advantages
- All the advantages of Solution 2 with the exception of faster delivery
- Able to modify base code to meet Department requirements.
- Lower costs and implementation time could be achieved with business process changes to align more closely with MOTS system.
- Fewer law changes required
- Internal staff will be able to provide future support for the system.

Disadvantages
- Code must be modified to meet agency requirements; may take longer to implement than Solution 2.
- Higher costs to implement due to time needed to modify MOTS to meet agency requirements.
- Internal state staff would have additional training needs to understand how to support the system.

Solution #4: Custom developed system

Advantages
- All the advantages of Solution 2 with the exception of lower risks and costs
- System will fully meet the agency business requirements.

Disadvantages
- Higher costs associated with custom software redesign projects of this size
- Higher risks associated with custom software redesign projects of this size
- More costs than Options 2 and 3.

3. Rationale for Selection

The Department has several options available, but do not have enough information at this time to determine the best solution for the agency.

4. Recommended Business Solution

The Department would like to hire a vendor to work with members and other external business partners and customers to document the business requirements for a new Motorist Services System and complete a feasibility study to determine the recommended business solution.

III. Schedule IV-B Cost Benefit Analysis

Benefits Realization Table

	Benefit Description	Tangible or Intangible	Who receives benefit?	How is benefit realized	How will the realization of the benefit be measured?	Realization Date (MM/YY)
1	Customer service	Intangible	Public	Motor vehicle and driver license processes will be consolidated which will improve customer service.	Reduction of customer wait time in driver license offices	Unknown at this time
2	Operational Productivity	Intangible	Operational personnel, Public	Operational personnel will use one system to provide both driver license and motor vehicle transactions.	Number of transactions processed on average per day in new and old systems	Unknown at this time
3	Improve data integrity	Intangible	Customers, All the state and local agencies that access the driver database, law enforcement	There will be a single motorist database, which will reduce data inaccuracies inherent in synchronizing multiple databases. Programs that do not handle data errors will be replaced.	Number of manual interventions required to run the batch series in new and old systems.	Unknown at this time
4	Database performance improvement	Intangible	Operational users, public	There will be a single motorist database	Database statistics	Unknown at this time
5	Operational efficiencies	Tangible	Department	Processes will be reengineered and simplified	Cost to provide a motor vehicle title, registration, and driver license in new and old systems	Unknown at this time
6	Developer productivity	Intangible	Department	Developers will not have to maintain disparate systems doing duplicative functions and will not have to manually intervene as often to fix program or data errors.	Number of applications eliminated, number of manual interventions in new and old systems.	Unknown at this time
7	Recruitment and Staff Morale	Intangible	Department	It will be easier to recruit and retain information system staff if using current technologies and easier to train staff.	Retention rate for developers compared to new and old systems. Training cost for new and old systems.	Unknown at this time

8	Newer technology will provide more flexibility for system enhancements	Intangible	Department Public	Enhancements will require less time for development.	Time to implement enhancements in new and old systems.	Unknown at this time
9	Potential additional revenue sources	Tangible	Department/ State	Additional online services, financial responsibility enforcement enhancements	Additional revenue collected as a result of the new system	Unknown at this time

The Cost Benefit Analysis will be produced as part of the Phase I planning project.

IV. Major Project Risk Assessment Component

Any IT project is inherently risky: the management decisions of how much risk is acceptable and what level of mitigation is a critical factor in the success of IT projects.

Based upon the Risk Assessment, the project is rated a high risk mostly due to the project complexity, scope, and fiscal impact. It is anticipated that the risk will be lower than currently represented because some of the project documentation which is incomplete now, will be completed during Phase I of the project.

Risk Assessment Summary

Introduction
A risk to the project is the possible loss of money, time, or quality. Risk Management is the practice of dealing with risk to avoid loss. An Information Technology (IT) project offers a technological solution for a business need that usually involves a *new* set of business requirements and an element of *new* technology. Tackling the unfamiliar *new* characteristics of a project creates a risk; risk is inherent to IT projects. When a risk is coupled with a solution or a developed alternative, then the risk event becomes controlled and does not hinder the project's object or overall success. Risk management for projects is a repeatable, structured approach that organizes the risks and their solutions for the continued success of the project.

Purpose
The Risk Management Plan is based on identification of risk events coupled with risk quantification, response development (mitigation), and response control. Risk management is an iterative process that is initiated at the start of the project and continues throughout the project lifecycle. The project manager is responsible for managing the project's risks. Each project has risks identified as a part of the initial project plan. The key factors of risk identification, quantification, response, and control will be initiated through communications with the project managers. Reviewing risks will be included in the project team meeting agendas; however, it may be necessary to convene specific working sessions to assess and manage risk. To determine when to implement the mitigation or contingency action requires monitoring of risk warning flags and reacting quickly to implement the alternative strategy. At the beginning of a project, there are risk items that will be rated medium to high if the activities associated with those risk items are not fully known or are scheduled later in the project lifecycle. The project managers tracking the risks for each project help to prevent a concern or potential problem from getting out of control and hindering the success of the project. Stakeholders or team members may identify a potential risk. All potential risks are reviewed by the project manager or designee to assess impact. New risks that have been identified and old risks that have changed within the reporting period are to be communicated to the project team in the weekly meeting and should be included in the monthly project status report. It includes the date the risk needs to be resolved before a contingency plan should be executed. Where the project team is unsuccessful in mitigating a risk, the risk will be elevated for review at a convened Management meeting.

1. Risk Identification
Project team members, the customer, the project manager, contract manager, ISA management or the vendor may identify risk events. Risk identification is an ongoing process to record the potential risk events. Any new or changed risks should be

incorporated into the monthly progress report. All risks are to be reported.

2. Risk Quantification

Risk quantification and analysis is an ongoing process that evaluates the risk to assess the range of possible project outcomes. The evaluation is either conducted as individual assessments with several key team members with the results presented to the project team for discussion and concurrence, or as a working session with key project team members.

For each risk the project manager will address the following areas for the purpose of developing a risk mitigation plan:

- **Identify areas of impact:** The general areas of impact are *schedule, cost, quality* of work products or some combination of these (impact type).
- **Identify required risk resolution date:** Risk resolution date is the target date when the risk is expected to be resolved or is no longer a risk.
- **Identify risk probability:** Estimate the probability that the risk will become a reality. This probability is a percentage based on experience and insights.
- **Estimate potential and probable risk cost:** Estimate the potential cost associated with each risk: there are risks that may not have direct costs but will be considered anyway.
- **Prioritize risks:** Determine the risks that are potentially the most harmful to the project. As a default, the risk with the highest risk factor or exposure rating on the project has the most priority. Risk priorities can be established by calculating the probable risk cost multiplied by the risk probability.

3. Risk Response Development

Risk mitigation is the action plan to eliminate, reduce, or minimize the impact of project risk events. The output from this activity is a Risk Mitigation Plan that contains a set of actions directed at minimizing the potential impacts of risks on a project's success. For low-impact, low probability risks, a mitigation plan may not be prepared; rather these risk items will be monitored to ensure they do not evolve into higher risks. For risks requiring mitigation, there are two mitigation strategies to be considered:

Preemptive strategy is concerned with minimizing the threat posed by a risk by removing the risk, reducing the risk, or sidestepping the risk (e.g., benchmark for performance, start early, provide training, implement a formal change management process, set expectations, involve customer in early planning sessions.)

Contingency strategy minimizes the impact of a risk by creating a contingency plan that will be activated should the conditions occur. For each risk, the project manager will assign an owner responsible for maintaining a risk mitigation plan.

4. Risk Response Control

The project manager will implement and direct mitigation actions, monitor the mitigation actions to determine their effectiveness, and revise the mitigation strategies as needed. The project manager will:

Implement the Risk Mitigation Plan: Implementing the Risk Mitigation Plan requires monitoring risk warning flags and reacting quickly to implement risk mitigation strategies.

Assess mitigation effectiveness: After implementing the Risk Mitigation Plan, the project manager will assess the effectiveness of the risk mitigation actions.

Reassess exposure: Evaluating the project's current risk status on a regular basis will address the dynamic realities of the project. The project team meetings will be used to raise and report project risk, risk mitigation actions, and results.

The project manager will address changed probability of risks and changed impact, as well

as any new risks that are identified. New risks will go through the same risk assessment and management process. This project will likely implement tracking of recorded risks through the Project Portfolio Management (PPM) Tool.

The Project Portfolio Management System tracks identified project risks individually. The system has built-in properties for each of the risks entered. These properties include: Impact rating of 1 to 5, Impact Type, Probability; and Exposure Rating. The Risk Exposure rating is a calculation of the Risk's Impact rating multiplied by the Probability. Preliminary risk assessment is performed with the project team. The criteria the project team will use as a guide are in the following explanation for the properties of Impact, Impact Type, Probability, Exposure Rating, and Priority.

1. Impact
Impact rating is 1, 2, 3, 4, or 5, with 1 having the lowest impact to the objective of the project and 5 as the highest impact to the overall success of the project.

> 1 – A risk with an impact rating of 1 represents little impact. The risk event is considered to be circumstantial or of slight consequence to the objective of the project at that time.
> 2 – A risk with a rating of 2 is a risk that exists which has greater potential to impact the objective of the project.
> 3 – A risk with a rating of 3 is a risk having an impact that is a definite weakness, which could affect the objective of the project, but the risk can be mitigated within the immediate organization and its resources.
> 4 – A risk with a rating of 4 is similar to a rating of 3 in that the risk's existence is a definite weakness that could affect the objective of the project; however, the mitigation involves resources or collaboration outside the immediate organization.
> 5 – A risk with a ranking of 5 has the highest impact to the objective of the project. The project manager would need to actively work the mitigation plan and have a complete contingency plan ready. All three of the impact types, Cost, Quality, and Schedule, would be affected to some degree.

2. Impact Type
Impact type classifies the fundamental component that would be affected the most by the risk. The fundamental component types are Cost, Quality, and Schedule.

3. Probability
The probability that a risk will be realized is an assignment on a sliding scale of 1 to 99, rating the likelihood of the risk. A rating of 1 would be the least probable and a rating of 99 means it is most probable or has occurred. Probability rating is mostly determined by expert judgment based on evaluating the information available. Preliminary risk evaluation and assessment is executed with the project team members' input. Probability and impact rating do not have a direct relationship. A risk can be highly probable and have low impact, or vice versa. The probability that a risk would be realized can be reduced through active mitigation; likewise, the probability that a risk would be realized can be increased if the risk is ignored. Symptoms can develop that change the risk probability; therefore, the risk probability can change throughout the project lifecycle. Risks are to be revisited and reassessed throughout the project to stay current with the Risk Management Plan.

4. Exposure Rating
The risk *exposure rating* is a product from the risk's *impact rating* multiplied by the *probability* of the risk. The lower the exposure rating, the smaller the problem the risk is to the object of the project. A higher risk exposure rating indicates a more urgent problem. The exposure rating helps distinguish the risks to be actively managed and subject to ongoing analysis.

5. Priority

Prioritizing is the means by which the project manager or the project team decides what risk is the most or least important, and is generally based on the exposure rating. The project manager should actively manage all high risks.

6. Closing a Risk Record

A description of the steps taken to resolve the risk is required when changing the risk record to the status of *closed*. First, the risk record state is moved to *resolved* with the necessary resolution, and an e-mail notice is sent to the owner. The owner is the one who has the authority to move the risk record from *resolved* to *closed*.

Project Risk Assessment Summary

Project	Phase I -Replace Outdated Driver License and Motor Vehicle Computer Systems
Agency	Department of Highway Safety and Motor Vehicles
FY 2010-2011 LBR Issue Code:	FY 2010-2011 LBR Issue Title:
Issue Code	Issue Title
Risk Assessment Contact Info (Name, Phone #, and E-mail Address):	
Terrence Samuel 617-2022 TerrenceSamuel@hsmv.state.fl.us	
Executive Sponsor	Julie Jones
Project Director	Terrence Samuel, PMP
Prepared By	Terrence Samuel, PMP 10/1/2009

Risk Assessment Summary

PROJECT RISK AREA BREAKDOWN	
RISK ASSESSMENT AREAS	Risk Exposure
Strategic Assessment	MEDIUM
Technology Exposure Assessment	HIGH
Change Management Assessment	MEDIUM
Communication Assessment	LOW
Fiscal Assessment	HIGH
Project Organization Assessment	HIGH
Project Management Assessment	MEDIUM
Project Complexity Assessment	HIGH
OVERALL PROJECT RISK	HIGH

Risk Assessment Summary   Version: 1.0

#	Strategic Area		
	Criteria	**Values**	**Answer**
1	Are project objectives clearly aligned with the agency's mission?	0% to 25% -- Few or none aligned	
		25% to 50% — Some aligned	
		51% to 75% — Most aligned	
		76% to 90% — Nearly all aligned	
		91% to 100% -- All aligned	91% to 100% -- All aligned
2	Are all project objectives clearly documented and understood by stakeholder groups?	Not understood	
		Partially understood	
		Completely understood	Completely understood
3	Are all senior management and other executive stakeholders strongly committed to the success of the project?	Not committed	
		Somewhat committed	
		Strongly committed	Strongly committed
4	Are all affected agencies and business units strongly committed to project objectives?	Not committed	
		Somewhat committed	
		Strongly committed	Strongly committed
5	Have all project business requirements, objectives, assumptions, constraints, and priorities been defined and documented?	0% to 20% -- None or few defined and documented	
		21% to 50% — Some defined and documented	
		51% to 75% — Most defined and documented	
		76% to 91% — Nearly all defined and documented	
		91% to 100% -- All defined and documented	51% to 75% -- Most defined and documented
6	Does the documented project plan address the entire lifecycle of the project?	Not addressed	
		Partially addressed	
		Completely addressed	Completely addressed
7	Has the agency documented its vision describing how changes to the technology infrastructure will improve its business	Vision is not documented	
		Vision is partially documented	
		Vision is completely documented	Vision is completely documented
8	Is this a multi-year project?	Greater than 5 years	
		Between 3 and 5 years	
		Between 1 and 3 years	
		1 year or less	Between 3 and 5 years
9	Is agency IT personnel turnover expected to significantly impact this project?	Yes	
		No	No
10	Are any project phase or milestone completion dates fixed by outside factors?	0% to 20% -- None or few dates	
		21% to 50% — Some dates	
		51% to 75% — Most dates	
		76% to 90% — Nearly all dates	
		91% to 100% -- All dates	0% to 20% — None or few dates
11	What is the external visibility of the project?	Extensive public visibility	
		Moderate public visibility	
		Minimal public visibility	Moderate public visibility
12	What is the internal visibility of the project?	Multiple agency or state enterprise visibility	
		Agency visibility	Multiple agency or state enterprise visibility
		Division and/or bureau visibility	

Version 1.0

Strategic Risk Assessment

Technology Exposure Area		
Criteria	Value Options	Answer
13 Does the agency have experience working with, operating, and supporting this technology in a production environment?	Read about only or attended conference and/or presentation	
	Supported prototype or production system less than 6 months	
	Supported production system 6 months to 12 months	
	Supported production system 1 year to 3 years	
	Installed and supported production system more than 3 years	Installed and supported production system more than 3 years
14 Is the agency's knowledge of the proposed technology sufficient to implement with only internal resources?	Not sufficient	
	Sufficient	Not sufficient
15 Have all technology solution options been clearly identified and documented?	0% to 20% – None or few identified, documented and considered 0% to 20%	
	21% to 50% -- Some identified, documented, and considered	
	51% to 75% -- Most identified, documented, and considered	
	76% to 90% -- Nearly all identified, documented, and considered	
	91% to 100% – All identified, documented, and considered	51% to 75% – Most identified, documented, and considered
16 Do all project technology components comply with relevant state, agency, and industry standards?	0% to 20% – Few or no components comply	
	21% to 50% -- Some components comply	
	51% to 75% -- Most components comply	
	76% to 90% -- Nearly all components comply	
	91% to 100% – All components comply	51% to 75% -- Most components comply
17 Do the proposed technologies require significant change to the agency's existing infrastructure?	Complete infrastructure replacement	
	Extensive infrastructure change required	
	Moderate infrastructure change required	
	Minor or no infrastructure change required	Extensive infrastructure change required
18 Does the proposed technology solution align with the required business objectives?	Not aligned	
	Moderately aligned	
	Completely aligned	Completely aligned

	Technology Exposure Area		
	Criteria	Value Options	Answer
13	Does the agency have experience working with, operating, and supporting this technology in a production environment?	Read about only or attended conference and/or presentation	
		Supported prototype or production system less than 6 months	
		Supported production system 6 months to 12 months	
		Supported production system 1 year to 3 years	
		Installed and supported production system more than 3 years	Installed and supported production system more than 3 years
14	Is the agency's knowledge of the proposed technology sufficient to implement with only internal resources?	Not sufficient	
		Sufficient	Not sufficient
15	Have all technology solution options been clearly identified and documented?	0% to 20% — None or few identified, documented and considered 0% to 20%	
		21% to 50% -- Some identified, documented, and considered	
		51% to 75% -- Most identified, documented, and considered	
		76% to 90% -- Nearly all identified, documented, and considered	
		91% to 100% — All identified, documented, and considered	51% to 75% — Most identified, documented, and considered
16	Do all project technology components comply with relevant state, agency, and industry standards?	0% to 20% — Few or no components comply	
		21% to 50% -- Some components comply	
		51% to 75% -- Most components comply	
		76% to 90% -- Nearly all components comply	
		91% to 100% — All components comply	51% to 75% -- Most components comply
17	Do the proposed technologies require significant change to the agency's existing infrastructure?	Complete infrastructure replacement	
		Extensive infrastructure change required	
		Moderate infrastructure change required	
		Minor or no infrastructure change required	Extensive infrastructure change required
18	Does the proposed technology solution align with the required business objectives?	Not aligned	
		Moderately aligned	
		Completely aligned	Completely aligned

	Criteria	Value Options	Answer
	Change Management Area		
19	Assess the level of organizational change that would be imposed by the project if successfully implemented?	Extensive changes	
		Moderate changes	
		Minimal changes	Minimal changes
20	Will the agency's anticipated FTE count change as a result of implementing the project?	Over 10% FTE count change	
		1% to 10% FTE count change	
		1% or less FTE count change	1% or less FTE count change
21	Will the agency's organizational structure change as a result of implementing the project?	Over 10% change	
		6% to 9% change	
		2% to 5% change	
		1% change or less	1% change or less
22	Has a documented organizational change management plan been prepared for this project?	No	
		Yes	Yes
23	Has the agency successfully completed a project with similar organizational change requirements?	No experience	
		Recently completed project with fewer change requirements	
		Recently completed project with similar change requirements	
		Recently completed project with greater change requirements	Recently completed project with similar change requirements
24	Will essential business processes be impacted by this project?	Yes	
		No	Yes
25	Have all business process changes and process interactions been defined and documented?	0% to 20% -- None or few defined and documented	
		21% to 50% -- Some defined and documented	
		51% to 75% -- Most defined and documented	
		76% to 90% -- Nearly all defined and documented	
		91% to 100% -- All defined and documented	21% to 50% -- Some defined and documented
26	What is the expected project change impact on the citizens of the State of Florida?	Extensive change or new way of providing/receiving services or information	
		Moderate changes	
		Minor or no changes	Minor or no changes
27	What is the expected change impact on other state or local government agencies as a result of implementing the project?	Extensive change or new way of providing/receiving services or information	
		Moderate changes	
		Minor or no changes	Minor or no changes

	Criteria	Value Options	Answer
		Communication Area	
28	Has a documented communication plan been prepared?	0% to 20% -- Partially or not prepared	
		21% to 50% -- Partially prepared	
		51% to 75% -- Mostly prepared	
		76% to 90% -- Nearly all prepared	
		91% to 100% -- Completely prepared	91% to 100% -- Completely prepared
29	Will the project communication plan support effective feedback from management, project team, end users	Negligible or no feedback support	
		Routine feedback support	
		Effective and proactive feedback support	Effective and proactive feedback support
30	Have all required communication channels and interfaces been identified and documented?	0% to 20% -- Partially or not identified and documented	
		21% to 50% -- Partially identified and documented	
		51% to 75% -- Mostly identified and documented	
		76% to 90% -- Nearly all identified and documented	
		91% to 100% -- Completely identified and documented	91% to 100% -- Completely identified and documented
31	Have all key target audiences been clearly identified and documented?	No	
		Yes	Yes
32	Have all key messages been developed and documented?	0% to 20% -- None or few developed and documented	
		21% to 50% -- Some developed and documented	
		51% to 75% -- Most developed and documented	
		76% to 90% -- Nearly all developed and documented	
		90% to 100% -- All developed and documented	51% to 75% -- Most developed and documented
33	Have desired outcomes and their corresponding success measures been defined and documented?	0% to 20% -- None or few defined and documented	
		21% to 50% -- Some defined and documented	
		51% to 75% -- Most defined and documented	
		76% to 90% -- Nearly all defined and documented	
		91% to 100% -- All defined and documented	76% to 90% -- Nearly all defined and documented
34	Has the project communication plan been staffed and resourced?	Plan without staffing and resourcing requirements	
		Staffed and resourced plan	Staffed and resourced plan

	Criteria	Value Options	Answer
	Fiscal Area		
35	Has a documented spending plan been developed for this project?	Minimally defined and documented	
		Partially defined and documented	
		Completely defined and documented	Partially defined and documented
36	Has a project spending plan been approved by the agency for the entire project lifecycle?	No	
		Yes	No
37	Have all project expenditures been defined and documented for the entire project lifecycle?	0% to 20% -- None or few defined and documented	
		20% to 50% -- Some defined and documented	
		51% to 75% -- Most defined and documented	
		76% to 90% -- Nearly all defined and documented	
		91% to 100% -- All defined and documented	20% to 50% -- Some defined and documented
38	Are prospective funds available within existing agency resources to complete this project?	No	
		Yes	No
39	If federal financial participation is anticipated as a source of funding, has federal approval been received?	No	
		Yes	Yes
40	What is the estimated total cost of this project over its entire lifecycle?	Greater than $10 M	
		Between $2 M and $10 M	
		Between $1,999,999 and $500 K	
		Less than $500 K	
		Unknown	Greater than $10 M
41	Does the project have a clearly defined and documented business case that will permit measurable and tangible benefit to the state (e.g., cost savings, cost avoidance)?	Within 1 year	
		Within 3 years	
		Within 5 years	
		More than 5 years	Within 5 years
42	Have the project's tangible and intangible benefits been defined and documented?	0% to 20% -- None or few defined and documented	
		21% to 50% -- Some defined and documented	
		51% to 75% -- Most defined and documented	
		76% to 90% -- Nearly all defined and documented	
		91% to 100% -- All defined and documented	51% to 75% -- Most defined and documented
43	Has the benefit payback period been defined and documented?	No	
		Yes	No
44	Has a contract manager been assigned to this project?	No contract manager assigned	
		Contract manager is the procurement manager	
		Contract manager assigned and is not the procurement manager	Contract manager is the procurement manager

	Project Organization Area		
	Criteria	Value Options	Answer
51	Is the project organization clearly defined and documented within a project plan?	Not defined and documented	
		Some of the project management team documented	
		Most of the project management team and steering committee defined and documented	Some of the project management team documented
		Completely documented	
52	Have all the roles and responsibilities for the project team been clearly defined and documented?	0% to 20% – None or few defined and documented	
		21% to 50% – Some defined and documented	
		51% to 75% – Most defined and documented	
		76% to 90% – Nearly all defined and documented	
		91% to 100% -- All defined and documented	21% to 50% – Some defined and documented
53	Have all roles and responsibilities for the executive steering committee been clearly defined and documented?	0% to 20% – None or few defined and documented	
		21% to 50% – Some defined and documented	
		51% to 75% – Most defined and documented	
		76% to 90% – Nearly all defined and documented	
		91% to 100% -- All defined and documented	76% to 90% -- Nearly all defined and documented
54	How many project managers and project directors will be responsible for managing the project?	3 or more	
		2	
		1	1
55	Has a project staffing plan specifying the number of required resources and their corresponding roles, responsibilities and skill levels been developed?	0% to 20% – None or few defined and documented	
		21% to 50% – Some defined and documented	
		51% to 75% – Most defined and documented	
		76% to 90% – Nearly all defined and documented	
		91% to 100% -- All defined and documented	0% to 20% – None or few defined and documented

Project Management Area		
Criteria	Value Options	Answer
60 Has a documented risk management plan been prepared?	No	
	Yes	Yes
61 Have all project requirements been defined and documented?	0% to 20% -- None or few defined and documented	
	21% to 50% -- Some defined and documented	
	51% to 75% -- Most defined and documented	
	76% to 90% -- Nearly all defined and documented	
	91% to 100% -- All defined and documented	51% to 75% -- Most defined and documented
62 Has a project work plan addressing the entire project lifecycle been defined and documented?	Not at this time	
	High level	
	Initial phase only	
	Detailed and comprehensive	High level
63 Have all project deliverables *and* acceptance criteria been clearly defined and documented?	0% to 20% -- None or few defined and documented	
	21% to 50% -- Some defined and documented	
	51% to 75% -- Most defined and documented	
	76% to 90% -- Nearly all defined and documented	
	91% to 100% -- All defined and documented	91% to 100% -- All defined and documented
64 Will the contract clearly define all deliverables and services, with corresponding acceptance criteria before being executed?	No	
	Yes	Yes
65 Has the Work Breakdown Structure been defined and documented?	0% to 20% -- Partially or not defined and documented	
	21% to 50% -- Partially defined and documented	
	51% to 75% -- Mostly defined and documented	
	76% to 90% -- Nearly all defined and documented	
	91% to 100% -- Completely defined and documented	76% to 90% -- Nearly all defined and documented
66 Has a project schedule specifying all project tasks, go/no-go decision points (checkpoints), critical milestones, and staffing resources been defined and documented?	0% to 20% -- None or few defined and documented	
	21% to 50% -- Some defined and documented	
	51% to 75% -- Most defined and documented	
	76% to 90% -- Nearly all defined and documented	
	91% to 100% -- All defined and documented	51% to 75% -- Most defined and documented

	Project Complexity Area		
	Criteria	**Value Options**	**Answer**
77	Is the proposed solution more complex than current agency systems?	Unknown at this time	
		More complex	
		Similar complexity	
		Less complex	Unknown at this time
78	Will multiple agencies be impacted upon successful project completion?	More than 4	
		2 to 4	
		1	
		None	More than 4
79	Are the business users or end users dispersed across multiple cities, counties, districts, or regions?	Single location	
		3 sites or fewer	
		More than 3 sites	More than 3 sites
80	Are the project team members dispersed across multiple cities, counties, districts, or regions?	Single location	
		3 sites or fewer	
		More than 3 sites	Single location
81	How many external contracting or consulting organizations will this project require?	No external organizations	
		1 to 3 external organizations	
		More than 3 external organizations	1 to 3 external organizations
82	What is the impact of the project on state operations?	Internal agency business process change	
		Agency wide business process change	
		Statewide or multiple agency business process change	Statewide or multiple agency business process change
83	What is the expected project team size?	Greater than 15	
		9 to 15	
		5 to 8	
		Less than 5	Greater than 15
84	Is the agency planning to assume the role of Systems Integrator for this project?	Yes	
		No	No
85	Has agency successfully completed a similarly-sized project when acting as Systems Integrator?	Yes	
		No	No
86	What is the type of project?	Infrastructure upgrade	
		Implementation requiring software development or purchasing Off The Shelf software	
		Business Process Reengineering	
		Combination of the above	Combination of the above

V. Technology Planning Component

A. Current Information Technology Environment
  1. Current System
     a. Description of Current Systems

Driver License Applications

FDLIS
FDLIS is a client server custom system designed to assist the driver license examiner to efficiently and effectively process driver licenses, identification cards, and administrative hearing applicants. It was developed by the Department in 1989, redesigned in 1997 to run on a new platform, extensively modified in 1999 when the driver license database was converted to Oracle and recently was significantly modified to integrate to the new digitized imaging system (DIS).

FDLIS operates on Windows workstations, a variety of printers, and a local area network connected via a TCP/IP wide-area network to centralized Oracle database. FDLIS uses a graphical user interface. It is written in Uniface, which is a model-driven, fourth generation language and uses a SOLID database on the local server to store code tables and transaction data. FDLIS is loaded on the server but the executable is run on the workstation.

The DIS runs on the same server and workstations as FDLIS and integrates scanning of identity documents and image capture and produces the DL/ID card. The DIS uses a number of peripheral devices including DL/ID card printers, document scanners, cameras, barcode readers and signature pads. Some DL/ID cards are not printed immediately in the DL offices but are deferred for further scrutiny at headquarters and are printed in a central image process system (CIPS).

Verification Applications
CDLIS, PDPS, and SSOLV are national verification systems that use the infrastructure provided by AAMVA and the AAMVAnet network. This network enables a nationwide exchange of information and data communication services between government agencies and private sector businesses to help them comply with legislative mandates and develop cost-effective information systems solutions.

Each user of the AAMVAnet network requires network interface software to provide a two-way, real-time bridge between messages on the network supporting the central sites and the system participant's internal host data processing and communications system (see Attachment H). Messages are sent in the AMIE (AAMVAnet Message Interchange Envelope) format, which is the AAMVA standard for real-time Electronic Data Interchange (EDI). The network interface acts as an interpreter between the network message format, the AMIE format, and the system participant's application program. It handles the conversion of information between the system participant's internal data format and the AMIE format.

To enable the jurisdictions to work with many different organizations and systems

and implement any of the applications that are being developed for use on the network, AAMVA developed the Unified Network Interface (UNI). UNI is a uniform application interface which provides the translation between the AMIE message structure (required for transaction and message formatting) and some form of data element mapping (e.g., a call list) used by the user's application programs. It also provides for a variety of other application interface support features such as message grouping, routing validation, and queuing. Specifically, UNI has both a pseudo-batch interface and store-and-forward capabilities.

Florida interfaces with these systems programmatically through FDLIS based on the transaction that is selected (see Attachment G that shows the FDLIS screen flow and verification transactions). Inquiries are initiated on the field workstation and routed through the field server, wide area network, mainframe, Metropolitan Area Network N, Department of Management Services, AAMVANet, to the central sites. DHSMV's application that interfaces with UNI resides on the mainframe and is written in COBOL and uses CICS as the teleprocessing Monitor. Information is transferred from FDLIS to the mainframe application using a socket connection.

Financial Responsibility
The Financial Responsibility programs are primarily COBOL programs that run on the Southwood Shared Resource Center's (SSCR) mainframe.

DL Maintenance
The Driver License Maintenance application is a client server application, written in Uniface and runs on a Windows server.

Driver License (DL) Batch and CICS Systems (Records Update, Insurance, Miscellaneous Reports, Renewal, Field, Court, Driver Improvement, Uniform Citation, Vision)
The Driver License Batch systems are primarily COBOL programs that run on the Southwood Shared Resource Center's (SSCR) mainframe. There are some online programs that are written in CICS that are mostly used by other government agencies and Courts for online motor vehicle and driver license access and to print the formal driver history record. Mainframe programs use stored procedures written in PL/SQL to access and update the Department's Oracle databases. There are about 1000 DL Batch and CICS programs.

Motor Vehicle Applications

FRVIS
FRVIS is a client server custom system designed to assist the Tax Collector and department personnel to efficiently and effectively process vehicle and vessel title and registration applicants. FRVIS was extensively reengineered in 1999 and modified in 2000 to run on a new platform.

FRVIS operates on Windows servers and workstations, a variety of printers, and a local area network connected via a TCP/IP wide-area network to centralized Oracle database. It is written in Uniface, which is a model-driven, fourth generation language and uses a SOLID database on the local server to store code tables and transaction data. FRVIS is loaded on the server but the executable is run on the workstation.

Over 363 Tax Collector offices and 4000 Tax Collector and department personnel use FRVIS to data enter applicant and transaction data. Many of the Tax Collectors maintain their own networks and have commercial applications such as cashiering systems that access FRVIS data stored on the local server. Other commercial software (Q-Matic, cashiering systems, property tax, hunting and fishing, word processing and email), purchased by the Tax Collectors runs on the state-owned workstations, which is permitted as long as it does not interfere with FRVIS operations. The hunting and fishing application also uses a printer that is connected to the FRVIS workstation.

Motor Vehicle (MV) Batch and CICS Systems
The MV Batch systems are primarily COBOL programs that run on the Southwood Shared Resource Center's (SSCR) mainframe. There are some online programs that are written in CICS that are mostly used by other government agencies for online motor vehicle and driver license access. Mainframe programs use stored procedures written in PL/SQL to access and update the Department's Oracle databases. There are about 250 MV Batch and CICS programs.

Citizen Online Applications

Virtual Office
Virtual office is a web based Java application developed with IBM's Rapid Application Developer (RAD) and runs on Windows servers utilizing the IBM Websphere Application Server platform and Sun ONE web servers. It uses stored procedures written in PL/SQL to access and update data from the Department's databases. Over 3.6 million driver license and motor vehicle transactions are completed annually.

DLCheck / MVCheck
Driver License Check and Motor Vehicle Check are web based Java applications developed with IBM's Rapid Application Developer and run on Windows servers utilizing the IBM Websphere Application Server platform and Sun ONE web servers. They use stored procedures written in PL/SQL to access and update the Department's databases.

OASIS
OASIS is a web based Java application developed with IBM's Rapid Application Developer (RAD) and runs on Windows servers utilizing the IBM Websphere Application Server platform and Sun ONE web servers. It uses stored procedures written in PL/SQL to access and update the Department's databases.

Customer Online Applications and Services

DAVID Applications
The Driver and Vehicle Information Database applications (DAVID, DAVE, I-DAVE, IRIS, and JONI) are web based Java applications developed with Java Servlet technology running on iPlanet web servers using jdbc connectors and PL/SQL to access and update the Department's databases

ETR

Electronic Temporary Registration (ETR) is a Java web service developed with IBM's Rapid Application Developer (RAD) and runs on Windows servers utilizing the IBM Websphere Application Server platform and Sun ONE web servers. It uses stored procedures written in PL/SQL to access and update the Department's databases.

CVISN

Third Party Waiver Issuance is a web based application developed with IBM's Rapid Application Developer (RAD) and runs on Windows servers utilizing the IBM Websphere Application Server platform and Sun ONE web servers. It uses stored procedures written in PL/SQL to access the databases.

Third Party Waiver Issuance

Third Party Waiver Issuance is a web based application developed with IBM's Rational Rapid Developer (RRD) and runs on the Windows Web platform. It uses stored procedures to access and update the databases. IBM discontinued support of RRD after 2007. They replaced the tool with Rational Application Developer (RAD) which is a new release of their product, Websphere Application Developer (WAD). RAD combines some of the features of RRD and WAD but is closer to the latter. There is no migration path between the two and the RRD applications must be rewritten.

Driver School Application

Driver School application is a web based application developed with IBM's Rational Rapid Developer (RRD) and runs on the Windows Web platform. It uses stored procedures to access the databases. IBM discontinued support of RRD after 2007. They replaced the tool with Rational Application Developer (RAD) which is a new release of their product, Websphere Application Developer (WAD). RAD combines some of the features of RRD and WAD but is closer to the latter. There is no migration path between the two and the RRD applications must be rewritten...

Payment Receipt and Fund Distribution Applications

Cash Receipt System

Cash Receipt is a web based application developed with IBM's Rational Rapid Developer (RRD) and runs on the Windows Web platform. It uses stored procedures to access the databases. IBM discontinued support of RRD after 2007. They replaced the tool with Rational Application Developer (RAD) which is a new release of their product, Websphere Application Developer (WAD). RAD combines some of the features of RRD and WAD but is closer to the latter. There is no migration path between the two and the RRD applications must be rewritten.

Shopping Cart

Shopping Cart is a web based Java application developed with IBM's Rapid Application Developer (RAD) and runs on Windows servers utilizing the IBM Websphere Application Server platform and Sun ONE web servers. It uses stored procedures written in PL/SQL to access and update the Department's databases.

Distribution System
The Distribution Batch system is primarily COBOL programs that run on the Southwood Shared Resource Center's (SSCR) mainframe. The programs use PL/SQL to access the Department's Oracle databases.

b. Current system resource requirements

Hardware and Software Requirements
FRVIS
The FRVIS equipment was purchased in 2005. Workstations are Windows XP, Intel Pentium 4 processors, 3.0 GHz, 2 MB of L2 Cache, 80 GB hard drive and 1 GB of memory. Servers are Windows 2003, Dual Intel Processor 3.6 GHz/800MHz with hyper threading, 4GB of memory, 2MB L2 Cache. Laser printers are used for title, decal, and other form printing.

FDLIS
FDLIS workstations are Windows XP, Intel Pentium IV 2GHz, 40GB hard drive and 256KB of memory. Severs are Windows 2003, Intel Pentium III, 1.4 CPU, 512KB cache, three internal hard drives, 36GB in Raid 5 configuration.

Windows Web Infrastructure

WWW7
The WWW7 (Virtual Office, Shopping Cart, Credit Card Processing) is one our most critical WebSphere environments. The WWW7 environment is comprised of 6 severs:
- A single web server running Sun Java Web Server7
- A Websphere Network Deployment Manager version 6.1.0.25 managing a single cell
- Four Websphere Network Deployment Application Servers 6.1.0.25

Application servers one, two and three (node1, node2 and node3) are grouped to form application clusters providing redundancy and load balancing. The forth application server is a PCI compliant version of a Websphere Network Application Server and is the sole member of second the node group that is independent and isolated from normal network with the implementation of a dedicated PIX firewall. This server provides credit card processing and it needs an additional node added to make it redundant.

All physical servers are Dell Power Edge 2950 with Dual Core 2992Mhz processors, 8GB of ram, a PERC 5 Raid Controller and 5 73Gg hard disk configure as mirrored sets with one hot spare and they are running on the Windows Server 2003 Enterprise platform.

WWW8
The WWW8 (OASIS, Temp Tag) is comprised of 4 severs:
- A single web server running Sun Java Web Server7
- A Websphere Network Deployment Manager version 6.1.0.25 managing a single cell

- Application servers one and two (node1 and node2) are grouped to form application clusters providing redundancy and load balancing

All physical servers are Dell Power Edge 2950 with Dual Core 2992Mhz processors, 8GB of ram, a PERC 5 Raid Controller and 5 73Gg hard disk configure as mirrored sets with one hot spare and they are running on the Windows Server 2003 Enterprise platform.

WWW6
The WWW6 (CVISN, Third Party, Temp Tag) is comprised of 5 severs:
- A single web server running Sun One Java Web Server7
- A single ISA Firewall 2004 server
- A Websphere Network Deployment Manager version 5.1.0.13 managing a single cell
- Application servers one and two (node1 and node2) are grouped to form application clusters providing redundancy and load balancing

All physical servers are Dell Power Edge 2950 with Dual Core 2992Mhz processors, 8GB of ram, a PERC 4 Raid Controller and 5 73Gg hard disk configure as mirrored sets with one hot spare and they are running on the Windows Server 2003 Enterprise platform.

WWW5 (Test environment; DL Application, Temp Tag, All Web Services)
The WWW5 environment is comprised of 5 severs; 1 Dell 1600, 2 Dell 2800's, 1 Dell 2950 and 1 Compaq ML350.
- A single web server running iPlanet Web Server (Compaq ML350)
- A single ISA Firewall 2004 server (Dell 1600)
- A Websphere Network Deployment Manager version 5.1.0.13 managing a single cell. (Dell 2950)
- Application servers one and two (node1 and node2) are grouped to form application clusters providing redundancy and load balancing (Dell 2850's)

All physical servers are Dell Power Edge 2850's with 2 dual core 2992Mhz processor's, 4GB of ram, a PERC 5 Raid Controller and 5 73Gg hard disk configure as mirrored sets with one hot spare and they are running on the Windows Server 2003 Enterprise platform. The only exception is the web server which is running on the Windows 2000 platform.

WWW10 (Test Environment; Virtual Office, Shopping Cart, Credit Card Processing)
WWW10 is comprised of 1 physical server that hosts 5 virtual servers.
The physical server is a Dell PowerEdge 6850 with 2 Quad Core 2992Mhz processors, 32 GB of ram, a PERC 5 Raid Controller and 6 300 GB hard disk configure as mirrored sets with one hot spare and they are running on the Windows Server 2003 Enterprise platform.

Unix Web Infrastructure

Iris- Hosts the IRIS Application

- The IRIS environment is the internal version of the DAVID application; primarily used by internal users to verify DL and Motor Vehicle information
- A single web server running Sun Java Web Server 6.1 SP9
- The physical server is a SunBlade 2000 running Solaris 9 with 2 single core 1200 Mhz processors, 2GB of ram, and 2 72GB hard drives

Jessie-Hosts the iDave Application

- The iDave environment is the internet version of the DAVID application; primarily used by external users to verify DL and Motor Vehicle information
- A single web server running Sun Java Web Server 6.1 SP9
- The physical server is a SunBlade 2000 running Solaris 9 with 2 single core 900 Mhz processors, 2GB of ram, and 2 72GB hard drives

Maggie- Hosts the DAVID Application

- The DAVID application is primarily used by the Florida's local/county/state law enforcement agencies to verify DL and Motor vehicle information; it is also used to report fatalities and serious bodily injury
- A single web server running Sun Java Web Server 6.1 SP9
- The physical server is a SunFire V480 running Solaris 9 with 4 single core 1200 Mhz processors, 16GB of ram, and 2 72GB hard drives

Joni- Hosts multiple Judicial Information System Applications (J.I.S.)

- The Judicial Information System is primarily used to interface Florida's county, state, and federal courts with our DL and MV systems
- A single web server running Sun Java Web Server 6.1 SP9
- The physical server is a SunFire V490 running Solaris 9 with 4 dual core 1350 Mhz processors, 32GB of ram, and 2 146GB hard drives

Dave- Hosts the MDave Application

- The MDave environment is MAN (Metropolitan Area Network) version of IRIS; It is primarily used by internal/external users (state/county government entities) to run DL and Motor Vehicle inquiries
- A single web server running Sun Java Web Server 6.1 SP9
- The physical server is a SunFire V215 running Solaris 9 with 2 single core 1504 Mhz processors, 8GB of ram, and 2 72GB hard drives

Jay- Hosts the DAVID2 Application

- The DAVID application is primarily used by the Florida's local/county/state law enforcement agencies to verify DL and Motor vehicle information; it is also used to report fatalities and serious bodily injury
- A single web server running Sun Java Web Server 6.1 SP9
- The physical server is a SunFire V215 running Solaris 9 with 2 single core 1504 Mhz processors, 8GB of ram, and 2 72GB hard drives

Mainframe
The Department uses mainframe resources provided by the SSRC, an IBM

2098-E10, capacity setting R05, using IBM z/OS 1.9 operating system is primarily used to run its batch systems and provide online public access. Programs running on the mainframe have access to DHSMV's Oracle databases residing on the Enterprise Database servers. The mainframe is currently a critical component of the verification system architecture (see Attachments E and F, Network Diagram FDLIS and Verifications Systems).

Enterprise Database Servers
The Department's official data is stored in the HP Enterprise Server cluster using the Oracle relational database management system. The current DHSMV enterprise database infrastructure includes UNIX-based enterprise Oracle database servers installed at both the primary site, Kirkman Data Center (KDC), and the standby site, Southwood Shared Resource Center (SSRC). The Alpha Tru64 UNIX based servers run DHSMV's mission critical Oracle databases (motor vehicle, driver license, driver license photo and signature image, driver license scanned image, motor vehicle scanned image, traffic crash scanned image, driver exam, web application, and warehouse/data reporting). A project is currently in process to replace the enterprise servers with 2 HP rx8640 servers that will run production at the primary site and one at the standby site and 2 HP rx 6600 test servers, all running HP-UX 11i v3. As part of this project the Oracle databases described below will be upgraded to Oracle version 10g at a minimum.

The enterprise servers support the major online transaction processing applications in the field that provide driver license, motor vehicle and vessel titling and registration, law enforcement inquiries, as well as the bulk of the department's data exchange services.

Currently ten (10) Oracle version 9.2.0.8 and four (4) Oracle version 10.1.0.5 production databases are hosted at the KDC as well as fourteen (14) test and development database instances. Additionally, there are eleven (11) database instances replicated to the SSRC in various degrees of real-time readiness to provide continuity during maintenance windows and disaster recovery services.

Currently there are a total of 37 Oracle database instances. The databases are described below:

- MVPROD (Production Motor Vehicle Data) is a 24x7x365 critical Motor Vehicle database. It supports law enforcement and web-based queries as well as functions as the primary database for the Florida Real-time Vehicle Information System (FRVIS) -- the online transaction processing system for all vehicle titles and registrations. The database contains both history and current data regarding all vehicles in Florida and is tightly coupled through database links to the DLPROD database for customer information sharing. There is some reporting and ad-hoc inquiries and some data extraction for batch work, but for the most part this is an OLTP write once, read many database. The database is replicated to the SSRC with two-way replication. Law enforcement applications are switched to the SSRC during maintenance windows in order to avoid outages. Minimal downtime to this database is required for migration. .

- HSPROD (Archival Motor Vehicle Static Data) is a static database containing archival (pre Oracle) DMV records. A copy of this database resides at the

standby site but no replication occurs. This database is only required during the standard workweek for the FRVIS application (7am-7pm).

- WEBPROD (Logging and Web Application Data) is a 24x7x365 critical DAVID (Driver and Vehicle Information Database) & Virtual Office database. It acts as the repository for all the online web applications at DHSMV and collects information regarding transactions and inquiries initiated from the web servers. There are several large web applications, each in its own schema, which will need individual testing and migration. The database is replicated to the SSRC with two way replication. Law enforcement applications running on the DAVID family of servers are switched to the SSRC during maintenance windows in order to avoid outages. WEBPRPOD links and depends on both DLPROD and MVPROD for many of its web-based applications to function. It is also a repository for shopping cart information used for credit card processing.

- MVSCAN (Motor Vehicle Scanned Document Repository) is a critical Motor Vehicle database that contains the TIFF images of scanned documents collected in-house by high-speed scanners. It must be up during the normal FRVIS office hours but could be shut down overnight for upgrading. It is a write once, read many database with batch updates occurring throughout the day. It is not currently replicated.

- DLPROD (Production Driver License Data) is a 24x7x365 critical Driver License database. It supports law enforcement and web-based queries as well as functions as the primary database for FDLIS -- the online transaction processing system for all driver licenses and ID cards. The database contains both history and current data regarding all individuals holding driver licenses in Florida and is tightly coupled through database links to the MVPROD database for customer information and insurance information sharing. This database has extensive reporting and batch activity as well as a large amount of data extraction processes. The database is replicated to the SSRC with two-way replication. Law enforcement applications are switched to the SSRC during maintenance windows in order to avoid outages.

- DLEXAM (Driver License Exam Data) contains all the exam information regarding driver tests. It is linked to by DLPROD. It is updated through one Automated Driver License Testing System (ADLTS).

- DLIMAGE (Driver License Transactional & Image Data) is a 24x7x365 critical Driver License database. It supports law enforcement and web-based queries as well as functions as the primary database of photos and signatures for FDLIS. The database contains history, current photos, and signatures of issuances and is tightly coupled through database links to the DLPROD database. This database has heavy read-only activity. It also has a fair amount of data extraction processes. The database is replicated to the SSRC. Law enforcement applications are switched to the SSRC during maintenance windows in order to avoid outages.

- DLSCAN (Driver License Scanned Document Repository) is a critical Driver License database that contains the TIFF images of scanned documents collected at the field FDLIS offices. DLSCAN is linked to DLPROD for all customer information. It is currently replicated.

- FLIMS (Driver License Inventory Management System) is a critical Driver License database that tracks inventory for the FDLIS and Central Issuance

Processing of driver license and ID cards. FLIMS is linked to DLPROD for all customer information and to DLIMAGE for all licenses issued. It is currently replicated.

- WAREPROD (Oracle Data Warehouse) contains data from MVPROD, DLPROD and Crash Data

- CRSCAN (Crash Repository of Scanned Crash Reports) is an Administrative Services database that contains the TIFF images of scanned crash reports. It is a write once, read many database with updates occurring overnight as a batch upload process.

- RMAN9 (Backup and Recovery Catalog of Oracle 9i databases) is a repository of backups of all Oracle 9i databases. This database is replicated to the standby site so that the tapes from the backups at KDC are usable at the SSRC for restores.

- RMAN10 (Backup and Recovery Catalog of Oracle 10g databases) is a repository of backups of all Oracle 10g databases. This database is replicated to the standby site so that the tapes from the backups at KDC are usable at the SSRC for restores.

- MVSTAGE is a full size test/development version of MVPROD.

DLSTAGE is a full size test/development version of DLPROD.

All database files are located on HP Enterprise Virtual Arrays (EVA) connected via a storage area network (SAN) to the Tru64 UNIX Clusters. The databases are distributed amongst the EVAs to balance input/output requirements of each database. There are a total of three EVAs with 64 Terabytes of storage at KDC and one EVA with 20 Terabytes of storage at SSRC. We use both mirror sets and RAID 5 to achieve a balance of performance, reliability and cost effectiveness.

Key Staffing Roles

Tax Collector Personnel
Tax Collector personnel use FRVIS to issue vehicle and vessel title and registrations and process handicap parking permits.

Department of Motor Vehicle (DMV) Personnel
DMV personnel use FRVIS to issue vehicle and vessel title and registrations and process handicap parking permits.

Division of Driver Licenses (DDL) Personnel
Duties include verifying identification; administering vision; road signs, knowledge, and driving skills exams; enforcing driver license requirements; issuing driver license and identification cards; and accepting applications for selective service, organ donor registration, and voter registration. The tax collector agents contract with the Division to provide driver license and identification card services. Employees also manage Internet, phone, and mail-in renewal processes, including the issuance of driver license and identification cards produced by central issuance; manage the contract with the vendor who provides driver license issuance equipment and consumables; and coordinates technology and facility management for the driver license offices. Employees conduct administrative reviews and hearings.

Information Systems Administration (ISA)
Provides information technology (IT) resources to accomplish DHSMV's mission and goals. ISA provides acquisition of computer equipment, software, and services, software development, system installation and maintenance, network administration, computer operations and desktop support for systems that are primarily used to issue driver licenses and vehicle and vessel titles and registrations to the citizens of Florida.

ISA maintains the Department's central computing facility, which houses, enterprise and web servers. It also maintains a site at the Southwood Shared Resource Center (SSRC) for disaster recovery. Statewide, the Department provides client/server hardware, software, and technical assistance support to over 400 field offices maintained by the DDL, DMV, Motor Vehicles, FHP, and the 67 county Tax Collectors.

<u>Summary of Cost to Operate the System</u>

FRVIS and FDLIS Cost
The cost of the FRVIS equipment for hardware, software, services, maintenance, and toner is 5.6 million per year with the equipment financed over a 5 year period. The cost of FDLIS equipment is included with DIS equipment, software, services, consumables, and hardware maintenance for $1.57 per DL/ID card issued.

Driver Licensing, Identification, and Imaging Strategic Service Cost
The cost of the Driver Licensing, Identification, and Imaging Strategic service is $19,973,78 which includes the cost of staff augmentation, two contractors who work on OASIS and Virtual Office applications, a portion of the mainframe services at SSRC, server maintenance for the DAVID servers, database storage disk storage cost and databases storage maintenance, software, E-commerce credit card fees, contract with L1 based on the cost of the DL/ID card, cost for the Commercial Driver License Information System, Xerox printer lease, information technology FTE, and prorated miscellaneous costs associated with office supplies, training, copiers, utilities, fire insurance and building maintenance. Details of these costs are in the Schedule IV-C submission for FY 2010-11.

Cost for Division of Driver License personnel, facilities costs for driver license offices, other non information technology costs are not included in the above. Desktop, network, email, help desk, and other non strategic services are also not included in the above cost.

Title and Registration Strategic Service Cost
The cost of the Title and Registration Service is $9,690,776 which includes a portion of the DAVID server maintenance, mainframe SSRC service cost, database storage costs, non-desktop FRVIS equipment maintenance and other FRVIS costs, credit card fees, Xerox printer lease information technology FTE, and prorated miscellaneous costs associated with office supplies, training, copier lease, utilities, fire insurance ad building maintenance. Details of these costs are in the Schedule IV-C submission for FY 2010-11.

Cost for Division of Motor Vehicle personnel, facilities costs for MV regional offices, and other non information technology costs are not included in the above.

Desktop, network, email, help desk, and other non strategic services are also not included in the above cost.

c. Current system performance
FRVIS/FDLIS
The department's two primary applications that are used for driver license and motor vehicle and vessel title and registration processing update separate databases but share customer and address information. Although driver license and motor vehicle systems run on the same office server, personnel providing both driver license and motor vehicle services must use two systems to serve one customer. These systems were built on a technology that requires significant system administration support and developed in a language that applicants cannot be expected to know which increases the time it takes to train new employees.

Driver License Batch and CICS Systems (Records Update, Insurance, Miscellaneous Reports, Renewal, Field, Court, Driver Improvement, Uniform Citation, Vision)
There are about 1000 driver license CICS and batch programs. The driver license programs were originally written to access the Department's Wisconsin Filehandler database, which was a custom hierarchical database developed by the State of Wisconsin. The WFH database was migrated to Oracle in 1999 and the programs were converted to access the new Oracle relational database. Although the programs were converted, they were not redesigned to accommodate a relational database. The DL batch series runs all night and there are several jobs that run on the weekends that have to be run in steps because they take too long to process a large volume of transactions. Too, they are poorly designed to handle data errors, which cause the series to need regular manual intervention to run to completion. There are some data integrity issues from data that was converted from WFH to Oracle.

DAVID
The DAVID applications are used by law enforcement offices, state and local governmental agencies, and the state courts. In the last five years, we have logged over 130 million inquiries through DAVID and provide services to more than 60,000 users statewide. The existing DAVID system has four separate applications. These four applications use different user authentication methods, so some users access their application through user names and passwords and others access their application through digital certificates. Digital certificates are provided through the Florida Department of Law Enforcement's CJNet, at a cost of almost $120,000 annually. The four applications are virtually identical, but the security is so different that maintenance of the DAVID system as a whole is unwieldy, costly, and potentially risky. Further, the DAVID system is so heavily used that any interruption in service can be severely detrimental to law enforcement operations. The existing system was designed for a much smaller purpose, but the use of the system has grown so tremendously that the original design falls short of current needs to provide auditing tools to properly log access and track and monitor use. Additionally, the original system was not designed with load balancing or leveling, and the current hardware is reaching the end of life.

Windows Web Applications

The Department's Windows Web Applications include the Citizen and Customer online applications in addition to several internal applications for a total of 25+ java applications. The existing infrastructure was originally established for more single purpose applications with a smaller footprint. Going to a more full-service customer-centric approach has stretched these resources. These applications handle approximately 2 billion hits per year, processing over 4 million transactions and collecting over $150 million annually. During unusually high peak usage times, our customers have experienced varying degrees of service degradation, primarily slow response time. During such times, the windows web application environment is very difficult to tune due to the inherent complexity of the environment. Additionally, some of these applications require older versions of the application server environment contributing to the tuning challenge, and because the web and application tier are supported by different vendors and support contracts, it requires additional contact and coordination through multiple support mechanisms for tuning and adjusting parameters for optimal performance. The fact that the field offices process credit card transactions through the same infrastructure as the windows web applications has been problematic, in that performance issues encountered in the public facing web applications impact the credit card processing throughput for the field office transactions, causing a backlog in offices.

2. Strategic Information Technology Direction
   - Deploy reliable, efficient, integrated systems on a common platform.
   - Services-oriented Architecture
   - Provide sufficient redundancy and backup equipment to ensure continuous operations.
   - Plan for life cycle replacement and ensure that systems run on supported versions of hardware and software.
   - Provide one-stop shopping

3. Information Technology Standards
   Our performance measure is the percent of customers that rate technology services as satisfactory or better. Our customer satisfaction rate for last fiscal year was 99 percent.

B. Proposed Solution Description
   1. See Section II, Business Case.

   2. Technical Requirements
      a. Summary description of proposed system
         The department has set a strategic goal of migrating to a Microsoft-based platform, utilizing Service Oriented Architecture (SOA) principles. The Department's preference would be a solution that aligns with these platform standards and utilize the following technologies:

         - Microsoft Windows Server
         - Microsoft SQL Server
         - Microsoft BizTalk
         - Microsoft SharePoint
         - Microsoft Internet Information Services (IIS)

         The chosen solution would also be based on a Service Oriented Architecture

(SOA), allowing easy application integration and flexible data and process sharing via a secure web service API.

Contract resources are expected to be acquired using the request for quote process from State Contractor vendors.

b. Resource and summary level funding requirements for proposed system (if known)

This is unknown at this time.

c. Ability of the proposed system to meet projected performance requirements for network, system availability, capacity, reliability, backup and operational recovery, and scalability to meet long term requirements:

The performance requirements and scalability requirements would need to be defined during Phase I, feasibility study.

C. Capacity Planning
   Capacity planning requirements would need to be defined during Phase I, feasibility study.

D. Analysis of Alternatives
   The Department would like to hire a vendor to work with members and other external business partners and customers to document the business requirements for a new Motorist Services System and complete a feasibility study to determine the alternatives available to replace the outdated systems currently in place.

VI. Project Management Planning Component

A. Project Charter

Proj_Charter-Phase I
to Replace Outdated

B. Project Organization
See Attachment C, Project Organization Chart and Attachment D Roles and
Responsibilities. This project will be managed by an ISA Project manager and involve key
members from ISA, Division of Driver Licenses (DDL), Division of Motor Vehicles (DMV),
and Division of Administration Services (DAS). Consultant resources will be hired to
augment internal software development staff.

Attachment C_
Organization Chart.pdf

C. Work Breakdown Structure

Phase 1 - Replace
Outdated Driv.pdf

D. Resource Loaded Project Schedule

Project
Schedule_Phase 1 - R

E. Project Budget

Phase 1 - Replace
Outdated Driver Licer

F. Project Quality Control

Tracking and Auditing

As part of the regular execution of the project management methodology, periodic
phase-end reviews will be conducted where all lessons learned related information

will be reviewed. Phase-end reviews also serve as Go / No Go checkpoints. Extant risks that might carry sufficient weight to delay or stop forward progress or that require immediate resolution will be reviewed at these points.

Design Reviews

Design reviews will be conducted at each project phase. Design reviews will include user reviews of models, prototypes, or other approaches as appropriate. Design reviews will include the SMEs.

User Acceptance Testing

Each completed phase will be tested by a "defined" group/SMEs for meeting the functional requirements.

G.   Risk Management

#	Risk Description	Consequence	Probability of Occurrence	Tolerance Level	Mitigation Strategy
	Project Risks and Risk Mitigation				
1	Natural Disasters	Delay in Project	Medium	Medium	Build slack into the project schedule, especially during Hurricane season.
2	Human resources not available to work on project	Work on project is delayed; quality may suffer	Low	Low	Get commitment from functional managers regarding available resources for work on project team; work with team members to determine their availability to work on project assignments and commitment to perform; build slack to offset holidays, illness and vacations.
3	Request for spending authority denied	Project cannot be performed during FY10-11	Medium	Low	Researching legislative obligations and preparing a thorough Schedule IV-B and other documentation to mitigate this risk.
4	Loss of funding during project	Project may not get finished; delivered project may be incomplete	Medium	Low	DHSMV Executive Leadership has identified this project as the agency's top priority, hopefully funding could be redirected from less important projects.
5	Poorly written business requirements	Delayed execution of project deliv erables and/or deliverables not being accepted by stakeholders.	Medium	Low	Work collaboratively with business partners, ISA and all stakeholders to ensure that business processes, business requirements and system requirements are documented. As well as, ensure acceptance and sign off from all affected parties prior to moving to project execution.
6	Contract staff hired may not have sufficient technical expertise to perform the job or perform the job timely	The project will take longer to implement than estimated. May have to ask the Contractor for replacement staff	Low	Medium	In the procurement process verify the contract staff's references and expertise. Look for appropriate skill levels. Monitor contractor performance. Monitor project schedule.
7	Department information system personnel may not have time to oversee	The project will take longer to implement than estimated.	High	Medium	Obtain executive commitment for work priorities. Develop detailed solutions and gather required information prior to the contractor start date.

	contract employees or provide institutional knowledge required to enhance systems.				
8	Project scope may be expanded	The project will take longer to implement than estimated	Medium	Medium	Obtain executive commitment for project scope. Require Project Board approval for change requests that would increase scope.
9	Work priorities will change and project resources will be diverted to other projects	The project will take longer to implement than estimated	High	Medium	Obtain executive commitment for work priorities.
10	Vendor Issues (learning curve; contract disputes; vendor over promises and under delivers; poor communication—particularly if not onsite)	Delays in Project schedule / Project unable to complete	Low	High	Carefully review proposals. Be sure the vendor is proficient in solutions delivery; Choose reputable vendors. Develop contract appropriately with clear and deliberate correctness and completion criteria. Perform reference checks on viable vendors to see how long other implementations have taken and get insight into how vendor operates.
11	Delays in ITN process	Delays overall project schedule; may jeopardize funding source (if funding needs to be spent within a certain time frame)	Medium	Low	Determine reasonable timeframe for the steps in the ITN process; be aggressive with follow-through and hand-walk items through process to ensure process does not stall.
12	ITN process does not yield qualified responses	Delays overall project schedule; may jeopardize funding source (if funding needs to be spent within a certain time frame)	Low	Low	Research the field to identify leaders in this industry with proven results.

H. Organizational Change Management

   This project will be tightly aligned with the project to consolidate the Division of Driver Licenses and the Divisions of Motor Vehicles into a Motorist organization. The Change Management Plan will be defined in Phase I, feasibility study.

I. Project Communication

Deliverable/Description	Target Audience(s)	Delivery Method	Frequency	Responsibility
Monthly Status Report	DHSMV Executive Management, Project Management Office, Project Sponsor	Email – The first Wednesday of each month, Project Portfolio Management System (PPM)	Monthly	Project Manager
Weekly Status Reports	Project Sponsors	Project Portfolio Management System (PPM), Email	Weekly	Project Manager
Project Deliverables	Project Sponsor, Project Team	Face to Face	As needed	Project Manager
Project Management Plan	Project Sponsor, Project Team	Email, Project Portfolio Management System (PPM)	As needed	Project Manager
Sharepoint Site	Project Team	Email the sharepoint link to all team members	As needed	Project Manager

Attachment A: FRVIS Process Map

```
                          ┌──────────────┐
                          │   Customer   │◄────────────────────────┐
                          └──────┬───────┘                         │
                                 ▼                                 │
                          ┌──────────────┐                         │
                          │Grade Application│                      │
                          └──────┬───────┘                         │
                                 ▼                                 │
                          ┌──────────────┐                         │
                          │ Access FRVIS │                         │
                          └──────┬───────┘                         │
                                 ▼                                 │
                          ┌──────────────┐                         │
                          │Choose Transaction│                     │
                          │     Type     │                         │
                          └──────┬───────┘                         │
                                 ▼                                 │
                          ◇────────────◇     Yes   ┌──────────────┐│
                          │Title Application│─────►│Access NMVTIS ││
                          ◇────────────◇           └──────┬───────┘│
                                 │ No                      │        │
                                 ▼                         │        │
     ┌──────────────┐    ┌──────────────┐                  │        │
     │Central Database│─►│Access Current│                  │        │
     └──────────────┘    │ Information  │                  │        │
                          └──────┬───────┘                  │        │
                                 ▼                         │        │
                          ┌──────────────┐                  │        │
                          │Capture Application│             │        │
                          │  information  │                 │        │
                          └──────┬───────┘                  │        │
                                 ▼                         │        │
                          ┌──────────────┐◄────────────────┘        │
                          │ Perform Edits │      ┌──────────────┐   │
                          └──────┬───────┘       │ Local Server │   │
                                 ▼               │   Database   │   │
     ┌──────────────┐    ◇────────────◇          └──────────────┘   │
     │Reject Application│◄─No─│Pass Edits │       ┌──────────────┐   │
     └──────────────┘    ◇────────────◇          │NMVTIS Update │   │
                                 │ Yes            │with Latest Title│ │
                                 ▼               │ Information   │   │
                          ┌──────────────┐       └──────────────┘   │
                          │Update and Issue│      ┌──────────────┐   │
                          │ Credentials   │──────►│Issue Credentials│─┘
                          └──────┬───────┘       └──────────────┘
                                 ▼
                          ┌──────────────┐       ┌──────────────┐
                          │Cashier Transaction│  │Central MV Prod│
                          └──────────────┘       │  Database    │
                                                 └──────────────┘
```

Attachment B: FDLIS Process Map

```
Customer ──────────────▶ Review Documents
                               │
                               ▼
                         Access FDLIS
                               │
                               ▼
                       Eligibility Inquiry
                               │
                               ▼
                     Retrieve Prior Image
                         and Verify
                               │
                               ▼
                    ◇ Commercial
                      Driver License ?  ──Yes──▶  Interface with CDLIS
                               │                          │
                              No                          │
                               ▼                          ▼
                     Chose issuance option ◀──────────────
                               │
                               ▼
                    ◇ Commercial
                      Driver License ?  ──Yes──▶  Capture Fingerprint
                               │                         Scan
                              No                          │
                               ▼                          ▼
          Capture digital image,          Images and data        Images and data
          signature, scan      ─────────▶ update the FDLIS ─────▶ update the Central
          documents (if,                  Server and Oracle       Image Server
          applicable)                     databases
                │                               ▲
                ▼                               │
          Cahier customer and ─────────────────
          print receipt
```

Attachment C: Project Organization Chart

Executive Governance
Commitee

ISA Executive Leadership

CIO

Strategic Project
Management Office

Project Sponsor

Project Team

Project Manager

Business Subject
Matter Experts

Technical
Resources

Attachment D: Roles and Responsibilities

Role	Responsibility	Name(s)
Executive Management	Initial approval of the project request and escalation point during the project lifecycle	Julie L. Jones
Executive Sponsor	Escalation point during the project lifecycle	TBD
Project Sponsor	Provides overall project direction, financial support, approves development and implementation of project deliverables It is the responsibility of the project sponsor to: 1.Select and empower, the project manager to achieve project goals 2.Support the PM in obtaining resources and tools needed to conduct the project; 3.Require regular status briefings and reviews, and communicate pertinent information to stakeholders as necessary 4.Advise the PM on conditions likely to cause project risks and assist in risk resolution 5.Act as an advocate for the project, the PM and the project team	Nelson Munn, CIO
Business Lead	Business End User to approve development and implementation of end products	TBD
Project Manager	Acts on behalf of Project Sponsor to manage the project in accordance with HSMV/ ISA PMO directives PM reports to ISA PMO Manager The PM's role is to provide professional project management services following all HSMV ISA/PMO guidelines. It is the responsibility of the project	TBD

	manager to:	
	1.Understand the project requirements and ensure they are thoroughly and unambiguously documented	
	2.Prepare a Project Management Plan with achievable cost, schedule, and performance goals	
	3.Identify and manage project risks and issues	
	4.Ensure the project team is well-organized, adequately skilled, adequately staffed, and working towards project goals	
	5.Manage project cost, schedule and scope	
	6. Prepare and maintain project artifacts that are necessary to run a project. At a minimum; project schedule, spending plan, risk log, issue log, change log and conducting regular status meetings	
	7. Ensure the adequacy of project documentation (requirements, test plans, project plans, etc.) through coordination of reviews, sign off/approval by SMEs, etc.	
	8.Maintain communications with project team members, stakeholders and end users according to the Communication Plan	
Business Analyst	Analyze and review of business aspects of project	TBD

Attachment E: Network Diagram FDLIS and Verification Systems
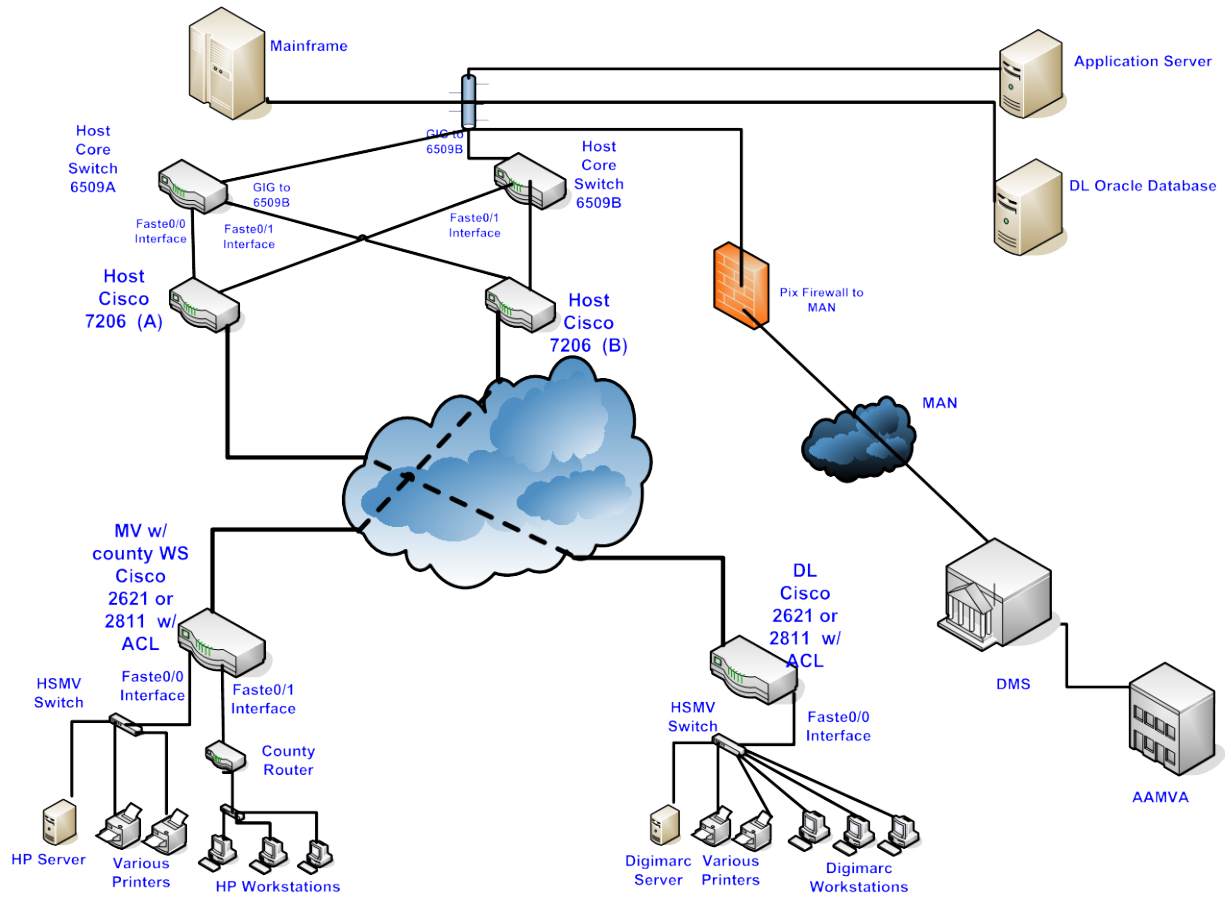
Attachment F: Verification Inquiries

SSA, PDPS AND CDLIS Inquires

Workstation

Local office Server

DLPROD
Inquiry and
Response

SSA, PDPS or CDLIS
Inquiry and Response

Cloud

SSA,PDPS or CDLIS
Inquiry and Response

SSA

CDLIS

PDPS

PDPS
Inquiry and
Response

SSA Inquiry and
Response

CDLIS
Inquiry and
Respose

DLPROD
Inquiry and
Response

DLPROD

Application server

Main Frame
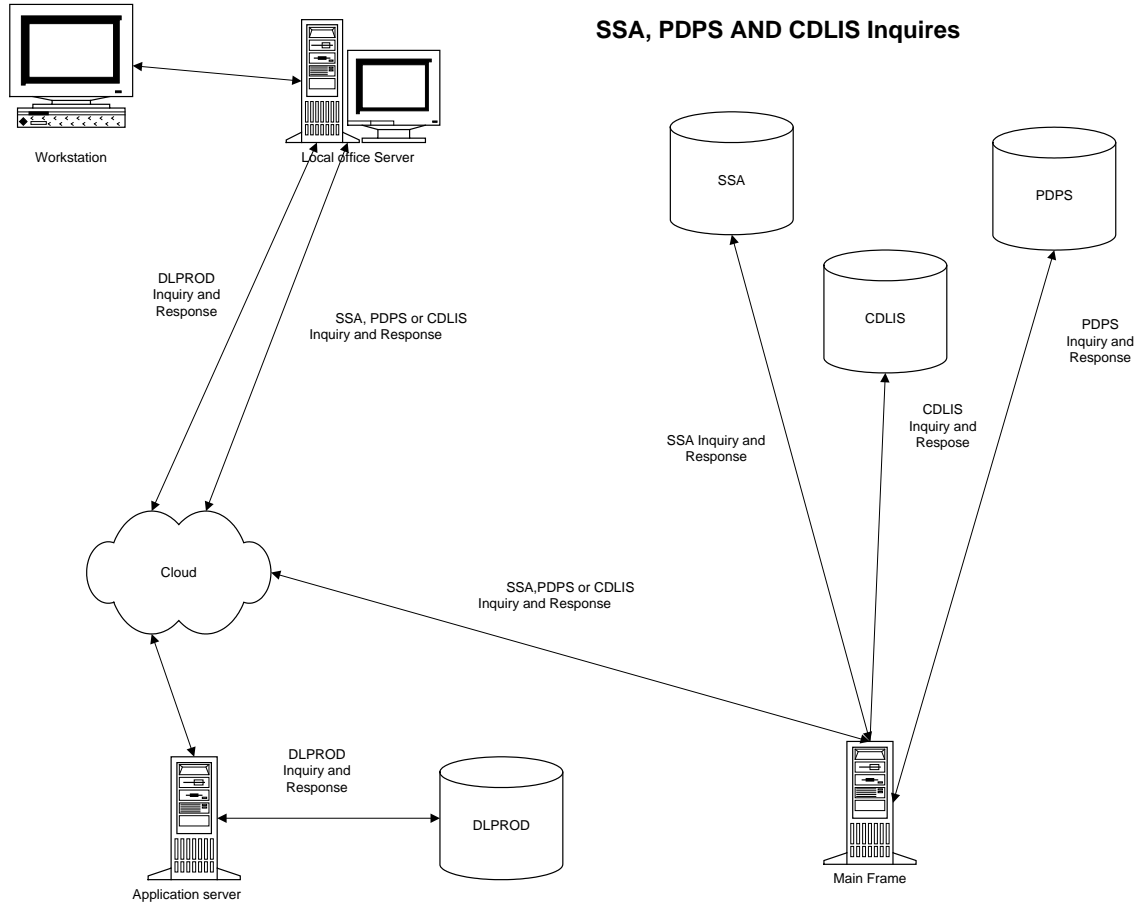
Attachment G: FDLIS/Verification Screen Flow

SSA,PDPS, and CDLIS Screen Flow

User enters Inquiry Data

DFDSME01 (Eligibilty Input Form)

Display the response → **DFDFME04** (Eligibilty Response Form)

Send inquiry Data

Return Response

Duplicate

DFDFB23 (Duplicate Form)

Created request string

DFDSME01 (Request Service)

Send Inquiry Data

Send request String

Return Response String

Send response string to services

DFDSME03 (Store the response from DLPROD, SSA, PDPS, and CDLIS)

DFSOE00 (Response Service)

Return Message "Now checking SSA, PDPS or CDLIS"

Check for FL Driver Record

FL Driver Record is returned

SSA, PDPS, CDLIS Inquires

Format string for SSA, PDPS, CDLIS inquires and responses

DFDSOE02 (AAMVA Inquiry Service)

DFDSOE01 (Oracle Inquiry Service) (on Appliction Server)

Interface server: (on Local Server)

Send inquires to SSA, PDPS or CDLIS

Receive responses from SSA, PDPS or CDLIS

DLPROD

Mainframe

Attachment H: Verification Systems Architecture

Project	Phase I -Replace Outdated Driver License and Motor Vehicle Computer Systems
Agency	Department of Highway Safety and Motor Vehicles

FY 2010-2011 LBR Issue Code:	FY 2010-2011 LBR Issue Title:
Issue Code	Issue Title

Risk Assessment Contact Info (Name, Phone #, and E-mail Address):	
Terrence Samuel 617-2022 TerrenceSamuel@hsmv.state.fl.us	

Executive Sponsor	Julie Jones	
Project Director	Terrence Samuel, PMP	
Prepared By	Terrence Samuel, PMP	10/1/2009

Risk Assessment Summary

Business Strategy (Most Aligned → Least Aligned)

Level of Project Risk (Least Risk → Most Risk)

PROJECT RISK AREA BREAKDOWN

RISK ASSESSMENT AREAS	Risk Exposure
Strategic Assessment	MEDIUM
Technology Exposure Assessment	HIGH
Change Management Assessment	MEDIUM
Communication Assessment	LOW
Fiscal Assessment	HIGH
Project Organization Assessment	HIGH
Project Management Assessment	MEDIUM
Project Complexity Assessment	HIGH
OVERALL PROJECT RISK	HIGH

#	Criteria	Values	Answer
		Strategic Area	
1	Are project objectives clearly aligned with the agency's mission?	0% to 25% -- Few or none aligned	
		25% to 50% -- Some aligned	
		51% to 75% -- Most aligned	
		76% to 90% -- Nearly all aligned	
		91% to 100% -- All aligned	91% to 100% -- All aligned
2	Are all project objectives clearly documented and understood by stakeholder groups?	Not understood	
		Partially understood	
		Completely understood	Completely understood
3	Are all senior management and other executive stakeholders strongly committed to the success of the project?	Not committed	
		Somewhat committed	
		Strongly committed	Strongly committed
4	Are all affected agencies and business units strongly committed to project objectives?	Not committed	
		Somewhat committed	
		Strongly committed	Strongly committed
5	Have all project business requirements, objectives, assumptions, constraints, and priorities been defined and documented?	0% to 20% -- None or few defined and documented	
		21% to 50% -- Some defined and documented	
		51% to 75% -- Most defined and documented	
		76% to 91% -- Nearly all defined and documented	
		91% to 100% -- All defined and documented	51% to 75% -- Most defined and documented
6	Does the documented project plan address the entire lifecycle of the project?	Not addressed	
		Partially addressed	
		Completely addressed	Completely addressed
7	Has the agency documented its vision describing how changes to the technology infrastructure will improve its business processes?	Vision is not documented	
		Vision is partially documented	
		Vision is completely documented	Vision is completely documented
8	Is this a multi-year project?	Greater than 5 years	
		Between 3 and 5 years	
		Between 1 and 3 years	
		1 year or less	Between 3 and 5 years
9	Is agency IT personnel turnover expected to significantly impact this project?	Yes	
		No	No
10	Are any project phase or milestone completion dates fixed by outside factors?	0% to 20% -- None or few dates	
		21% to 50% -- Some dates	
		51% to 75% -- Most dates	
		76% to 90% -- Nearly all dates	
		91% to 100% -- All dates	0% to 20% -- None or few dates
11	What is the external visibility of the project?	Extensive public visibility	
		Moderate public visibility	
		Minimal public visibility	Moderate public visibility
12	What is the internal visibility of the project?	Multiple agency or state enterprise visibility	
		Agency visibility	
		Division and/or bureau visibility	Multiple agency or state enterprise visibility

	Technology Exposure Area		
	Criteria	**Value Options**	**Answer**
13	Does the agency have experience working with, operating, and supporting this technology in a production environment?	Read about only or attended conference and/or presentation	
		Supported prototype or production system less than 6 months	
		Supported production system 6 months to 12 months	
		Supported production system 1 year to 3 years	
		Installed and supported production system more than 3 years	Installed and supported production system more than 3 years
14	Is the agency's knowledge of the proposed technology sufficient to implement with only internal resources?	Not sufficient	
		Sufficient	Not sufficient
15	Have all technology solution options been clearly identified and documented?	0% to 20% -- None or few identified, documented and considered 0% to 20%	
		21% to 50% -- Some identified, documented, and considered	
		51% to 75% -- Most identified, documented, and considered	
		76% to 90% -- Nearly all identified, documented, and considered	
		91% to 100% -- All identified, documented, and considered	51% to 75% -- Most identified, documented, and considered
16	Do all project technology components comply with relevant state, agency, and industry standards?	0% to 20% -- Few or no components comply	
		21% to 50% -- Some components comply	
		51% to 75% -- Most components comply	
		76% to 90% -- Nearly all components comply	
		91% to 100% -- All components comply	51% to 75% -- Most components comply
17	Do the proposed technologies require significant change to the agency's existing infrastructure?	Complete infrastructure replacement	
		Extensive infrastructure change required	
		Moderate infrastructure change required	
		Minor or no infrastructure change required	Extensive infrastructure change required
18	Does the proposed technology solution align with the required business objectives?	Not aligned	
		Moderately aligned	
		Completely aligned	Completely aligned

	Change Management Area		
	Criteria	Value Options	Answer
19	Assess the level of organizational change that would be imposed by the project if successfully implemented?	Extensive changes Moderate changes Minimal changes	Minimal changes
20	Will the agency's anticipated FTE count change as a result of implementing the project?	Over 10% FTE count change 1% to 10% FTE count change 1% or less FTE count change	1% or less FTE count change
21	Will the agency's organizational structure change as a result of implementing the project?	Over 10% change 6% to 9% change 2% to 5% change 1% change or less	1% change or less
22	Has a documented organizational change management plan been prepared for this project?	No Yes	Yes
23	Has the agency successfully completed a project with similar organizational change requirements?	No experience Recently completed project with fewer change requirements Recently completed project with similar change requirements Recently completed project with greater change requirements	Recently completed project with similar change requirements
24	Will essential business processes be impacted by this project?	Yes No	Yes
25	Have all business process changes and process interactions been defined and documented?	0% to 20% -- None or few defined and documented 21% to 50% -- Some defined and documented 51% to 75% -- Most defined and documented 76% to 90% -- Nearly all defined and documented 91% to 100% -- All defined and documented	21% to 50% -- Some defined and documented
26	What is the expected project change impact on the citizens of the State of Florida?	Extensive change or new way of providing/receiving services or information Moderate changes Minor or no changes	Minor or no changes
27	What is the expected change impact on other state or local government agencies as a result of implementing the project?	Extensive change or new way of providing/receiving services or information Moderate changes Minor or no changes	Minor or no changes

Communication Area		
	Criteria	Value Options	Answer
28	Has a documented communication plan been prepared?	0% to 20% -- Partially or not prepared	
		21% to 50% -- Partially prepared	
		51% to 75% -- Mostly prepared	
		76% to 90% -- Nearly all prepared	
		91% to 100% -- Completely prepared	91% to 100% -- Completely prepared
29	Will the project communication plan support effective feedback from management, project team, end users	Negligible or no feedback support	
		Routine feedback support	Effective and proactive feedback support
		Effective and proactive feedback support	
30	Have all required communication channels and interfaces been identified and documented?	0% to 20% -- Partially or not identified and documented	
		21% to 50% -- Partially identified and documented	
		51% to 75% -- Mostly identified and documented	
		76% to 90% -- Nearly all identified and documented	
		91% to 100% -- Completely identified and documented	91% to 100% -- Completely identified and documented
31	Have all key target audiences been clearly identified and documented?	No	
		Yes	Yes
32	Have all key messages been developed and documented?	0% to 20% -- None or few developed and documented	
		21% to 50% -- Some developed and documented	
		51% to 75% -- Most developed and documented	
		76% to 90% -- Nearly all developed and documented	
		90% to 100% -- All developed and documented	51% to 75% -- Most developed and documented
33	Have desired outcomes and their corresponding success measures been defined and documented?	0% to 20% -- None or few defined and documented	
		21% to 50% -- Some defined and documented	
		51% to 75% -- Most defined and documented	
		76% to 90% -- Nearly all defined and documented	
		91% to 100% -- All defined and documented	76% to 90% -- Nearly all defined and documented
34	Has the project communication plan been staffed and resourced?	Plan without staffing and resourcing requirements	
		Staffed and resourced plan	Staffed and resourced plan

	Fiscal Area		
	Criteria	Value Options	Answer
35	Has a documented spending plan been developed for this project?	Minimally defined and documented Partially defined and documented Completely defined and documented	Partially defined and documented
36	Has a project spending plan been approved by the agency for the entire project lifecycle?	No Yes	No
37	Have all project expenditures been defined and documented for the entire project lifecycle?	0% to 20% -- None or few defined and documented 20% to 50% -- Some defined and documented 51% to 75% -- Most defined and documented 76% to 90% -- Nearly all defined and documented 91% to 100% -- All defined and documented	20% to 50% -- Some defined and documented
38	Are prospective funds available within existing agency resources to complete this project?	No Yes	No
39	If federal financial participation is anticipated as a source of funding, has federal approval been received?	No Yes	Yes
40	What is the estimated total cost of this project over its entire lifecycle?	Greater than $10 M Between $2 M and $10 M Between $1,999,999 and $500 K Less than $500 K Unknown	Greater than $10 M
41	Does the project have a clearly defined and documented business case that will permit measurable and tangible benefit to the state (e.g., cost savings, cost avoidance)?	Within 1 year Within 3 years Within 5 years More than 5 years	Within 5 years
42	Have the project's tangible and intangible benefits been defined and documented?	0% to 20% -- None or few defined and documented 21% to 50% -- Some defined and documented 51% to 75% -- Most defined and documented 76% to 90% -- Nearly all defined and documented 91% to 100% -- All defined and documented	51% to 75% -- Most defined and documented
43	Has the benefit payback period been defined and documented?	No Yes	No
44	Has a contract manager been assigned to this project?	No contract manager assigned Contract manager is the procurement manager Contract manager assigned and is not the procurement manager	Contract manager is the procurement manager

	Fiscal Area		
	Criteria	Value Options	Answer
45	Have all elements of the intended project procurement strategy been clearly defined, documented and agreed to by key stakeholders?	0% to 20% -- None or few defined, documented, and agreed to 21% to 50% -- Some defined, documented, and agreed to 51% to 75% -- Most defined, documented, and agreed to 76% to 90% -- Nearly all defined, documented, and agreed to 91% to 100% -- All defined, documented, and agreed to	51% to 75% -- Most defined, documented, and agreed to
46	Does the agency intend to utilize a firm fixed price approach, a time and expenses approach or a combination of both approaches when contracting for necessary products and solution services to successfully complete the project?	Combination FFP and T&E Time and Expense (T&E) Firm Fixed Price (FFP)	Combination FFP and T&E
47	How has the project planned its investment in hardware and software?	Timing of major hardware and software purchases has not yet been determined Purchase all hardware and software at start of project to take advantage of one-time discounts Just-in-time purchasing of hardware and software is documented in the project schedule	Timing of major hardware and software purchases has not yet been determined
48	Has equipment leasing been analyzed and costed for the project large-scale computing purchases?	No Yes	No
49	Have all procurement selection criteria, expectations, and outcomes been clearly defined and documented?	0% to 20% -- Partially or not defined and documented 21% to 50% -- Partially defined and documented 51% to 75% -- Mostly defined and documented 76% to 90% -- Nearly all defined and documented 91% to 100% -- Completely defined and documented	0% to 20% -- Partially or not defined and documented
50	Does the procurement strategy use a multi-stage evaluation process to progressively narrow the field of prospective vendors to the single, best qualified candidate?	Evaluation process is not multi-stage Multi-stage evaluation process does not progressively narrow the field of prospective vendors Multi-stage evaluation process successfully used previously	Evaluation process is not multi-stage

	Project Organization Area		
	Criteria	Value Options	Answer
51	Is the project organization clearly defined and documented within a project plan?	Not defined and documented Some of the project management team documented Most of the project management team and steering committee defined and documented Completely documented	Some of the project management team documented
52	Have all the roles and responsibilities for the project team been clearly defined and documented?	0% to 20% -- None or few defined and documented 21% to 50% -- Some defined and documented 51% to 75% -- Most defined and documented 76% to 90% -- Nearly all defined and documented 91% to 100% -- All defined and documented	21% to 50% -- Some defined and documented
53	Have all roles and responsibilities for the executive steering committee been clearly defined and documented?	0% to 20% -- None or few defined and documented 21% to 50% -- Some defined and documented 51% to 75% -- Most defined and documented 76% to 90% -- Nearly all defined and documented 91% to 100% -- All defined and documented	76% to 90% -- Nearly all defined and documented
54	How many project managers and project directors will be responsible for managing the project?	3 or more 2 1	1
55	Has a project staffing plan specifying the number of required resources and their corresponding roles, responsibilities and skill levels been developed?	0% to 20% -- None or few defined and documented 21% to 50% -- Some defined and documented 51% to 75% -- Most defined and documented 76% to 90% -- Nearly all defined and documented 91% to 100% -- All defined and documented	0% to 20% -- None or few defined and documented

	Project Organization Area		
	Criteria	Value Options	Answer
56	Does the agency have the necessary knowledge, skills, and abilities to staff the project team with in-house resources?	No staffing from in-house resources	
		Few staff from in-house resources	
		Half of staff from in-house resources	
		Mostly staffed from in-house resources	
		Completely staffed from in-house resources	Few staff from in-house resources
57	Will a change review and control board be established?	Yes	
		No	Yes
58	Is the project manager dedicated fulltime to the proejct?	Project manager dedicated 25% to project	
		Project manager dedicated 50% to project	
		Project manager dedicated 75% to project	
		Project manager dedicated full-time, 100% to project	Project manager dedicated full-time, 100% to project
59	Are all stakeholders represented in the change review and control board?	IT staff only are on change review and control board	
		Some stakeholders not included on change review and control board	
		All stakeholders are represented but not all are voting members	
		All stakeholders are represented and are voting members	All stakeholders are represented but not all are voting members

Project Management Area		
Criteria	Value Options	Answer
60 Has a documented risk management plan been prepared?	No	Yes
	Yes	
61 Have all project requirements been defined and documented?	0% to 20% -- None or few defined and documented	51% to 75% -- Most defined and documented
	21% to 50% -- Some defined and documented	
	51% to 75% -- Most defined and documented	
	76% to 90% -- Nearly all defined and documented	
	91% to 100% -- All defined and documented	
62 Has a project work plan addressing the entire project lifecycle been defined and documented?	Not at this time	High level
	High level	
	Initial phase only	
	Detailed and comprehensive	
63 Have all project deliverables *and* acceptance criteria been clearly defined and documented?	0% to 20% -- None or few defined and documented	91% to 100% -- All defined and documented
	21% to 50% -- Some defined and documented	
	51% to 75% -- Most defined and documented	
	76% to 90% -- Nearly all defined and documented	
	91% to 100% -- All defined and documented	
64 Will the contract clearly define all deliverables and services, with corresponding acceptance criteria before being executed?	No	Yes
	Yes	
65 Has the Work Breakdown Structure been defined and documented?	0% to 20% -- Partially or not defined and documented	76% to 90% -- Nearly all defined and documented
	21% to 50% -- Partially defined and documented	
	51% to 75% -- Mostly defined and documented	
	76% to 90% -- Nearly all defined and documented	
	91% to 100% -- Completely defined and documented	
66 Has a project schedule specifying all project tasks, go/no-go decision points (checkpoints), critical milestones, and staffing resources been defined and documented?	0% to 20% -- None or few defined and documented	51% to 75% -- Most defined and documented
	21% to 50% -- Some defined and documented	
	51% to 75% -- Most defined and documented	
	76% to 90% -- Nearly all defined and documented	
	91% to 100% -- All defined and documented	

Project Management Area		
Criteria	Value Options	Answer
67 Have necessary project control processes and procedures been defined and documented?	Not at this time	Documented processes and procedures based on formal project management methodology
	Documented processes and procedures based on informal best practices	
	Documented processes and procedures based on formal project management methodology	
68 Does the project have a standard change request, review and approval process that is documented and consistently implemented?	No	Yes
	Yes	
69 Is there a documented issue reporting and management process in place for this project?	No	
	Yes	Yes
70 Have all known project risks and corresponding mitigation strategies been defined and documented?	0% to 20% -- None or few defined and documented	
	21% to 50% -- Some defined and documented	
	51% to 75% -- Most defined and documented	
	76% to 90% -- Nearly all defined and documented	
	91% to 100% -- All defined and documented	91% to 100% -- All defined and documented
71 Is the agency or an external consultant responsible for integrating different vendor deliverables into the final solution?	Agency	
	Consultant	Agency
72 Will formal status reporting processes be consistently used to manage and control this project?	Informal processes	
	Used by project team	
	Used by project team and executive steering committee	Used by project team and executive steering committee
73 Have all necessary planning and reporting templates been developed, e.g., work plans, status reports, issues and risk tracking?	0% to 20% -- None or few developed	
	21% to 50% -- Some developed	
	51% to 75% -- Most developed	
	76% to 90% -- Nearly all developed	
	91% to 100% -- All developed	91% to 100% -- All developed
74 Will the project management team use a standard or commercially available project management methodology to plan, implement, and control the project?	No	
	Yes	Yes

Project Management Area		
Criteria	Value Options	Answer
75 Has the project manager successfully managed similar projects to completion?	No experience	
	Lesser size and complexity	
	Similar size and complexity	
	Greater size and complexity	Greater size and complexity
76 Does the agency have experience managing projects of equal or similar size and complexity to successful completion?	No experience	
	Lesser size and complexity	
	Similar size and complexity	
	Greater size and complexity	Greater size and complexity

	Project Complexity Area		
	Criteria	Value Options	Answer
77	Is the proposed solution more complex than current agency systems?	Unknown at this time More complex Similar complexity Less complex	Unknown at this time
78	Will multiple agencies be impacted upon successful project completion?	More than 4 2 to 4 1 None	More than 4
79	Are the business users or end users dispersed across multiple cities, counties, districts, or regions?	Single location 3 sites or fewer More than 3 sites	More than 3 sites
80	Are the project team members dispersed across multiple cities, counties, districts, or regions?	Single location 3 sites or fewer More than 3 sites	Single location
81	How many external contracting or consulting organizations will this project require?	No external organizations 1 to 3 external organizations More than 3 external organizations	1 to 3 external organizations
82	What is the impact of the project on state operations?	Internal agency business process change Agency wide business process change Statewide or multiple agency business process change	Statewide or multiple agency business process change
83	What is the expected project team size?	Greater than 15 9 to 15 5 to 8 Less than 5	Greater than 15
84	Is the agency planning to assume the role of Systems Integrator for this project?	Yes No	No
85	Has agency successfully completed a similarly-sized project when acting as Systems Integrator?	Yes No	No
86	What is the type of project?	Infrastructure upgrade Implementation requiring software development or purchasing Off The Shelf software Business Process Reengineering Combination of the above	Combination of the above

Table 1 — Jul–Dec

Month	FY 2010-11 Total Budget	Jul Budget	Jul Actual	Aug Budget	Aug Actual	Sep Budget	Sep Actual	Oct Budget	Oct Actual	Nov Budget	Nov Actual	Dec Budget	Dec Actual
OPS Staff	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
# FTEs	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0	0.0	0.0	0.0
State Staff	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
# FTEs	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0	0.0	0.0	0.0
Contracted Staff	$1,440,000	$120,002		$120,002		$120,002		$120,002		$120,002		$120,002	$0
Business Analyst 1 - Business	$200,000	$16,667		$16,667		$16,667		$16,667		$16,667		$16,667	
Business Analyst 2 - Business	$200,000	$16,667		$16,667		$16,667		$16,667		$16,667		$16,667	
Business Analyst 3 - Business	$200,000	$16,667		$16,667		$16,667		$16,667		$16,667		$16,667	
Business Analyst 1 - ISA	$200,000	$16,667		$16,667		$16,667		$16,667		$16,667		$16,667	
Business Analyst 2 - ISA	$200,000	$16,667		$16,667		$16,667		$16,667		$16,667		$16,667	
Business Analyst 3 - ISA	$200,000	$16,667		$16,667		$16,667		$16,667		$16,667		$16,667	
Project Manager - ISA	$240,000	$20,000		$20,000		$20,000		$20,000		$20,000		$20,000	
# FTEs	9.0	9.0	0.0	9.0	0.0	9.0	0.0	9.0	0.0	9.0	0.0	9.0	0.0
Hardware			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Item 2	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Software			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Misc Equipment													
	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Item 2	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other Costs													
Item 1	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Item 2	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Costs	$1,440,000	$120,002	$0	$120,002	$0	$120,002	$0	$120,002	$0	$120,002	$0	$120,002	$0
Progress Payments		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Appropriation													
Variance from Appropriation													

Table 2 — Jan–Jun and To Date

Month	Jan Budget	Jan Actual	Feb Budget	Feb Actual	Mar Budget	Mar Actual	Apr Budget	Apr Actual	May Budget	May Actual	Jun Budget	Jun Actual	Budget to Date (July)	Actual to Date	Variance to Date
OPS Staff	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
# FTEs	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0			
State Staff	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
# FTEs	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0			
Contracted Staff	$120,002		$120,002		$119,996		$119,996		$119,996		$119,996		$1,440,000	$0	$1,440,000
Business Analyst 1 - Business	$16,667		$16,667		$16,666		$16,666		$16,666		$16,666		$0	$0	$0
Business Analyst 2 - Business	$16,667		$16,667		$16,666		$16,666		$16,666		$16,666		$0	$0	$0
Business Analyst 3 - Business	$16,667		$16,667		$16,666		$16,666		$16,666		$16,666		$0	$0	$0
													$0	$0	$0
Business Analyst 1 - ISA	$16,667		$16,667		$16,666		$16,666		$16,666		$16,666		$0	$0	$0
Business Analyst 2 - ISA	$16,667		$16,667		$16,666		$16,666		$16,666		$16,666		$0	$0	$0
Business Analyst 3 - ISA	$16,667		$16,667		$16,666		$16,666		$16,666		$16,666		$0	$0	$0
													$0	$0	$0
Project Manager - ISA	$20,000		$20,000		$20,000		$20,000		$20,000		$20,000		$0	$0	$0
# FTEs	9.0	0.0	9.0	0.0	9.0	0.0	9.0	0.0	9.0	0.0	9.0	0.0			
Hardware															
Item 1	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Item 2	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Software															
Item 1	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Item 2	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Misc Equipment															
Item 1	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Item 2	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other Costs															
Item 1	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Item 2	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Costs	$120,002	$0	$120,002	$0	$119,996	$0	$119,996	$0	$119,996	$0	$119,996	$0	$1,440,000	$0	$1,440,000
Progress Payments	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

SCHEDULE VI: DETAIL OF DEBT SERVICE

Department: Highway Safety and Motor Vehicles   **Budget Period 2010-11**

Budget Entity:

(1) **SECTION I**		(2) **ACTUAL** **FY 2008-09**	(3) **ESTIMATED** **FY 2009-10**	(4) **REQUEST** **FY 2010-11**
Interest on Debt	(A)			
Principal	(B)			
Repayment of Loans	(C)			
Fiscal Agent or Other Fees	(D)			
Other Debt Service	(E)			
Total Debt Service	**(F)**			

Explanation:

The Department does not have any debt service payments.

SECTION II
ISSUE:

(1) **INTEREST RATE**	(2) **MATURITY DATE**	(3) **ISSUE AMOUNT**	(4) **JUNE 30, 20___**	(5) **JUNE 30, 20___**

(6)		(7) **ACTUAL** **FY 2008-09**	(8) **ESTIMATED** **FY 2009-10**	(9) **REQUEST** **FY 2010-11**
Interest on Debt	(G)			
Principal	(H)			
Fiscal Agent or Other Fees	(I)			
Other	(J)			
Total Debt Service	**(K)**			

ISSUE:

INTEREST RATE	**MATURITY DATE**	**ISSUE AMOUNT**	**JUNE 30, 20___**	**JUNE 30, 20___**

		ACTUAL **FY 2008-09**	**ESTIMATED** **FY 2009-10**	**REQUEST** **FY 2010-11**
Interest on Debt	(G)			
Principal	(H)			
Fiscal Agent or Other Fees	(I)			
Other	(J)			
Total Debt Service	**(K)**			

Office of Policy and Budget - July 2009

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS   **Budget Period: 2010 -11**

Department: Highway Safety and Motor Vehicles   **Chief Internal Auditor:** Larry Ringers

Budget Entity: Executive Direction/Support Services   **Phone Number:** 850-617-3100

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2009-089 Tangible Personal Property - Operational Audit	February 2008	Bureau of Finance and Accounting/Fixed Assets and Inventory	Detailed property records were not always complete, included out-of-date information, and contained information that was not always consistent with supporting documentation. We recommend that the Department maintain accurate, complete, and up-to-date detailed property records as required by law and rules.	The new handheld scanning system implemented in FY 2006-07 did not work as expected and, as a result, the FLAIR property file was not always properly updated. By the completion of the FY 2007-08 inventory most of the implementation issues had been corrected. The handheld scanning system does not electronically update the "condition" of the asset, therefore, each inventory item has to be manually updated. Although the Department requested that the vendor update the handheld scanning system to include the condition of the asset, the vendor was unable to add the ability to electronically update the "condition" of the asset. Assets recorded as new were manually updated to good when appropriate and Department personnel will periodically update the condition of new assets to change their condition from new to good.	N/A

Office of Policy and Budget - July 2009   Larry Ringers, Interim Inspector General   Date

10-13-09

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS Budget Period: 2010 -11

Department: Highway Safety and Motor Vehicles   Chief Internal Auditor: Larry Ringers

Budget Entity: Executive Direction/Support Services   Phone Number: 850-617-3100

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2009-089 Tangible Personal Property - Operational Audit	February 2008	Bureau of Finance and Accounting/Fixed Assets and Inventory	The Department did not always reconcile physical inventory results to the detailed property records, make adjustments to the detailed property records as necessary, and maintain all required documentation for accountability of tangible personal property. We recommend that the Department ensure that the annual physical inventory and reconciliation processes are completed as required and that the detailed property records are accurately and timely updated. Additionally, we recommend that the Department maintain documentation to evidence the inventory results and subsequent Department actions.	The FY 2007-08 annual physical inventory and reconciliation was completed for all locations within the Department headquarters subsequent to the auditor's May 2008 cutoff. Updated procedures have been implemented to ensure that all documentation is being maintained as required. Training on the new procedures has been developed and provided to Department personnel. Department personnel will periodically manually update the condition of assets.	N/A

Office of Policy and Budget - July 2009

Larry Ringers, Interim Inspector General   10/13/09

Date

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS   **Budget Period: 2010 -11**

Department: Highway Safety and Motor Vehicles   **Chief Internal Auditor:** Larry Ringers

Budget Entity: Executive Direction/Support Services   **Phone Number:** 850-617-3100

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2009-089 Tangible Personal Property - Operational Audit	February 2008	Bureau of Finance and Accounting/Fixed Assets and Inventory	The authorization to dispose of tangible personal property and the required related disposition information were not always documented. To ensure compliance with the requirements of laws, rules, and other guidelines, we recommend that the Department more closely monitor staff compliance with procedures for certification and disposition of surplus property.	The Department's surplus procedures have been modified and posted on the Department's intranet site. Staff is monitored to ensure compliance with the new procedures.	N/A

Office of Policy and Budget - July 2009

Larry Ringers, Interim Inspector General   Date

10/13/09

Department: Highway Safety and Motor Vehicles   Chief Internal Auditor: Larry Ringers

Budget Entity: Executive Direction/Support Services   Phone Number: 850-617-3100

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2009-089 Tangible Personal Property - Operational Audit	February 2008	Bureau of Finance and Accounting/Fixed Assets and Inventory	The Department did not always make requests for disposal of replaced motor vehicles and aircraft within the required time frame. We recommend that the Department enhance procedures related to the surplus of replaced FHP motor vehicles and aircraft to promote compliance with the DMS 45-day reporting requirement.	Before the Department can request disposal of a patrol vehicle, it must provide the trooper a spare vehicle and have the vehicle being replaced stripped of FHP equipment and decals. As new vehicles are delivered in groups, Department personnel cannot always complete this work on each vehicle and notify the DMS within the prescribed 45-day timeframe. The Department requested an extension of the notification requirement from DMS, and due to the operational impact on the Patrol, DMS approved our request for an extension for 45 to 120 days. The Department will comply with the new deadlines without compromising the operational effectiveness of the Patrol.	N/A

Office of Policy and Budget - July 2009   Larry Ringers, Interim Inspector General   10/13/09
Date

SCHEDULE IX: MAJOR AUDIT FINDINGS AND RECOMMENDATIONS

Budget Period: 2010 -11

Department: Highway Safety and Motor Vehicles

Chief Internal Auditor: Larry Ringers

Budget Entity: Executive Direction/Support Services

Phone Number: 850-617-3100

(1) REPORT NUMBER	(2) PERIOD ENDING	(3) UNIT/AREA	(4) SUMMARY OF FINDINGS AND RECOMMENDATIONS	(5) SUMMARY OF CORRECTIVE ACTION TAKEN	(6) ISSUE CODE
2009-089 Tangible Personal Property - Operational Audit	February 2008	Bureau of Finance and Accounting/Fixed Assets and Inventory	Acquisitions of tangible personal property and improvements to real property were not always appropriately recorded in Department accounting, budgetary, and detailed property records. We recommend that the Department take steps to ensure that all transactions are charged to the correct appropriation and appropriately recorded in accounting and detailed property records.	Department procedures were redesigned and implemented to ensure that tangible personal property and improvements to real property are appropriately recorded in accounting, budgetary, and detailed property records.	N/A

Office of Policy and Budget - July 2009

Larry Ringers, Interim Inspector General   Date

10/13/09

Department: Highway Safety and Motor Vehicles   Chief Internal Auditor: Larry Ringers

Budget Entity: Issuance of Vehicle/Vessel Titles/Registrations   **Phone Number:** 850-617-3100

(1)	(2)	(3)	(4)	(5)	(6)
REPORT NUMBER	PERIOD ENDING	UNIT/AREA	SUMMARY OF FINDINGS AND RECOMMENDATIONS	SUMMARY OF CORRECTIVE ACTION TAKEN	ISSUE CODE
2009-050 Horse Country Specialty License Plate Survey - Compliance Audit	N/A	Division of Motor Vehicles, Bureau of Vehicle and Vessel Titles and Registrations	The Department received a scientific sample survey for the Horse Country specialty license plate and reported that the requesting organization had met the survey requirements of Section 320.08053(1)(b), Florida Statutes. Audit tests disclosed that survey results may not be reliable and we could not, using the information made available to us, determine that the survey complied with the provisions of Section 320.08053(1)(b), Florida Statutes, and relevant Department procedures related to the conduct of scientific sample surveys of Florida motor vehicle owners. We recommend that the Department consult with the requesting organization concerning the steps to be taken to provide a verifiable scientific survey meeting the specifications of Department procedure.	The Department contacted the sponsoring organization for the Horse Country Specialty License Plate. The sponsoring organization conducted a new survey and in Report No. 2009-130 the Auditor General determined that the Horse Country specialty license plate survey submitted on February 12, 2009, met the requirements of Section 320.08053(1)(b), Florida Statutes, and relevant Department procedures related to the conduct of scientific sample surveys of Florida motor vehicle owners.	N/A

Office of Policy and Budget - July 2009

Larry Ringers, Interim Inspector General   Date   10/13/09

Fiscal Year 2010-11 LBR Technical Review Checklist

Department\Budget Entity (Service): Highway Safety and Motor Vehicles

Agency Budget Officer / OPB Analyst Name: Charles Culp/Diane Snead

A "Y" indicates "YES" and is acceptable, an "N/J" indicates "NO/Justification Provided" - these require further explanation/justification (additional sheets can be used as necessary), and "TIPS" are other areas to consider.

Action	Program or Service (Budget Entity Codes)				
	7601	7610	7625	7640	
1. GENERAL					
1.1 Are Columns A01, A02, A04, A05, A10, A11, A36, IA1, IV1, IV3 and NV1 set to TRANSFER CONTROL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status for both the Budget and Trust Fund columns? Are Columns A06, A07, A08 and A09 for Fixed Capital Outlay (FCO) set to TRANSFER CONTROL for DISPLAY status only? **(CSDI)**	Y	Y	Y	Y	
1.2 Is Column A03 set to TRANSFER CONTROL for DISPLAY and UPDATE status for both the Budget and Trust Fund columns? **(CSDI)**	Y	Y	Y	Y	
AUDITS:					
1.3 Has Column A03 been copied to Column A12? Run the Exhibit B Audit Comparison Report to verify. **(EXBR, EXBA)**	Y	Y	Y	Y	
1.4 Has security been set correctly? **(CSDR, CSA)**	Y	Y	Y	Y	
TIP The agency should prepare the budget request for submission in this order: 1) Lock columns as described above; 2) copy Column A03 to Column A12; and 3) set Column A12 column security to ALL for DISPLAY status and MANAGEMENT CONTROL for UPDATE status.					
2. EXHIBIT A (EADR, EXA)					
2.1 Is the budget entity authority and description consistent with the agency's LRPP and does it conform to the directives provided on page 56 of the LBR Instructions?	Y	Y	Y	Y	
2.2 Are the statewide issues generated systematically (estimated expenditures, nonrecurring expenditures, etc.) included?	Y	Y	Y	Y	
2.3 Are the issue codes and titles consistent with *Section 3* of the LBR Instructions (pages 15 through 27)? Do they clearly describe the issue?	Y	Y	Y	Y	
2.4 Have the coding guidelines in *Section 3* of the LBR Instructions (pages 15 through 27) been followed?	Y	Y	Y	Y	
3. EXHIBIT B (EXBR, EXB)					
3.1 Is it apparent that there is a fund shift and were the issues entered into LAS/PBS correctly? Check D-3A funding shift issue 340XXX0 - a unique deduct and unique add back issue should be used to ensure fund shifts display correctly on the LBR exhibits.	N/A	N/A	N/A	N/A	

		Program or Service (Budget Entity Codes)				
	Action	7601	7610	7625	7640	

AUDITS:						
3.2	Negative Appropriation Category Audit for Agency Request (Columns A03 and A04): Are all appropriation categories positive by budget entity at the FSI level? Are all nonrecurring amounts less than requested amounts? **(NACR, NAC - Report should print "No Negative Appropriation Categories Found")**	Y	Y	Y	Y	
3.3	Current Year Estimated Verification Comparison Report: Is Column A02 equal to Column B07? **(EXBR, EXBC - Report should print "Records Selected Net To Zero")**	Y	Y	Y	Y	
TIP	Generally look for and be able to fully explain significant differences between A02 and A03.					
TIP	Exhibit B - A02 equal to B07: Compares Current Year Estimated column to a backup of A02. This audit is necessary to ensure that the historical detail records have not been adjusted. Records selected should net to zero.					
TIP	Requests for appropriations which require advance payment authority must use the sub-title "Grants and Aids". For advance payment authority to local units of government, the Aid to Local Government appropriation category (05XXXX) should be used. For advance payment authority to non-profit organizations or other units of state government, the Special Categories appropriation category (10XXXX) should be used.					

4. EXHIBIT D (EADR, EXD)						
4.1	Is the program component objective statement consistent with the agency LRPP, and does it conform to the directives provided on page 59 of the LBR Instructions?	Y	Y	Y	Y	
4.2	Is the program component code and title used correct?	Y	Y	Y	Y	
TIP	Fund shifts or transfers of services or activities between program components will be displayed on an Exhibit D whereas it may not be visible on an Exhibit A.					

5. EXHIBIT D-1 (ED1R, EXD1)						
5.1	Are all object of expenditures positive amounts? (This is a manual check.)	Y	Y	Y	Y	

AUDITS:						
5.2	Do the fund totals agree with the object category totals within each appropriation category? **(ED1R, XD1A - Report should print "No Differences Found For This Report")**	Y	Y	Y	Y	
5.3	FLAIR Expenditure/Appropriation Ledger Comparison Report: Is Column A01 less than Column B04? **(EXBR, EXBB - Negative differences need to be corrected in Column A01.)** *Please note that the LBR Instructions reference the wrong B column.*	Y	Y	Y	Y	

		Program or Service (Budget Entity Codes)				
	Action	7601	7610	7625	7640	
5.4	A01/State Accounts Disbursements and Carry Forward Comparison Report: Does Column A01 equal Column B08? **(EXBR, EXBD - Differences need to be corrected in Column A01.)** *Please note that the LBR Instructions reference the wrong B column.*	Y	Y	Y	Y	
TIP	If objects are negative amounts, the agency must make adjustments to Column A01 to correct the object amounts. In addition, the fund totals must be adjusted to reflect the adjustment made to the object data.					

	Action	Program or Service (Budget Entity Codes)				
		7601	7610	7625	7640	
TIP	If fund totals and object totals do not agree or negative object amounts exist, the agency must adjust Column A01.					
TIP	Exhibit B - A01 less than B04: This audit is to ensure that the disbursements and carry/certifications forward in A01 are less than FY 2008-09 approved budget. Amounts should be positive.					
TIP	If B08 is not equal to A01, check the following: 1) the initial FLAIR disbursements or carry forward data load was corrected appropriately in A01; 2) the disbursement data from departmental FLAIR was reconciled to State Accounts; and 3) the FLAIR disbursements did not change after Column B08 was created.					

6. EXHIBIT D-3 (ED3R, ED3) (Not required in the LBR - for analytical purposes only.)

	Action	7601	7610	7625	7640	
6.1	Are issues appropriately aligned with appropriation categories?	Y	Y	Y	Y	
TIP	Exhibit D-3 is no longer required in the budget submission but may be needed for this particular appropriation category/issue sort. Exhibit D-3 is also a useful report when identifying negative appropriation category problems.					

7. EXHIBIT D-3A (EADR, ED3A)

	Action	7601	7610	7625	7640	
7.1	Are the issue titles correct and do they clearly identify the issue? (See pages 15 through 31 of the LBR Instructions.)	Y	Y	Y	Y	
7.2	Does the issue narrative adequately explain the agency's request and is the explanation consistent with the LRPP? (See page 65 of the LBR Instructions.)	Y	Y	Y	Y	
7.3	Does the narrative for Information Technology (IT) issue follow the additional narrative requirements described on pages 66 through 70 of the LBR Instructions?	Y	Y	Y	Y	
7.4	Are all issues with an IT component identified with a "Y" in the "IT COMPONENT?" field? If the issue contains an IT component, has that component been identified and documented?	Y	Y	Y	Y	
7.5	Does the issue narrative explain any variances from the Standard Expense and Human Resource Services Assessments package? Is the nonrecurring portion in the nonrecurring column? (See pages E-4 and E-5 of the LBR Instructions.)	N/A	Y	N/A	N/A	
7.6	Does the salary rate request amount accurately reflect any new requests and are the amounts proportionate to the Salaries and Benefits request? Note: Salary rate should always be annualized.	Y	Y	Y	Y	
7.7	Does the issue narrative thoroughly explain/justify all Salaries and Benefits amounts entered into the Other Salary Amounts transactions (OADA/C)? Amounts entered into OAD are reflected in the Position Detail of Salaries and Benefits section of the Exhibit D-3A.	Y	Y	Y	Y	
7.8	Does the issue narrative include the Consensus Estimating Conference forecast, where appropriate?	N/A	N/A	N/A	N/A	
7.9	Does the issue narrative reference the specific county(ies) where applicable?	Y	Y	Y	Y	

	Action	Program or Service (Budget Entity Codes)				
		7601	7610	7625	7640	
7.10	Do the 160XXX0 issues reflect budget amendments that have been approved (or in the process of being approved) and that have a recurring impact (including Lump Sums)? Have the approved budget amendments been entered in Column A18 as instructed in Memo #10-002?	Y	Y	Y	Y	
7.11	When appropriate are there any 160XXX0 issues included to delete positions placed in reserve in the OPB Position and Rate Ledger (e.g. unfunded grants)? Note: Lump sum appropriations not yet allocated should <u>not</u> be deleted. **(PLRR, PLMO)**	N/A	N/A	N/A	N/A	
7.12	Does the issue narrative include plans to satisfy additional space requirements when requesting additional positions?	N/A	N/A	N/A	N/A	
7.13	Has the agency included a 160XXX0 issue and 210XXXX and 260XXX0 issues as required for lump sum distributions?	Y	Y	Y	Y	
7.14	Do the amounts reflect appropriate FSI assignments?	Y	Y	Y	Y	
7.15	Do the issues relating to *salary and benefits* have an "A" in the fifth position of the issue code (XXXXAXX) and are they self-contained (not combined with other issues)? (See page 26 and 86 of the LBR Instructions.)	Y	Y	Y	Y	
7.16	Do the issues relating to *Information Technology (IT)* have a "C" in the sixth position of the issue code (36XXXCX) and are the correct issue codes used (361XXC0, 362XXC0, 363XXC0, 17C01C0, 17C02C0, 17C03C0, 24010C0, 33001C0 or 55C01C0)?	Y	Y	Y	Y	
7.17	Are the issues relating to *major audit findings and recommendations* properly coded (4A0XXX0, 4B0XXX0)?	N/A	N/A	N/A	N/A	
AUDIT:						
7.18	Are all FSI's equal to '1', '2', '3', or '9'? There should be no FSI's equal to '0'. **(EADR, FSIA - Report should print "No Records Selected For Reporting")**	Y	Y	Y	Y	
7.19	Does the General Revenue for 160XXXX issues net to zero? **(GENR, LBR1)**	Y	Y	Y	Y	
7.20	Does the General Revenue for 180XXXX issues net to zero? **(GENR, LBR2)**	N/A	N/A	N/A	N/A	
7.21	Does the General Revenue for 200XXXX issues net to zero? **(GENR, LBR3)**	N/A	N/A	N/A	N/A	
7.22	Have FCO appropriations been entered into the nonrecurring column A04? **(GENR, LBR4 - Report should print "No Records Selected For Reporting" or a listing of D-3A issue(s) assigned to Debt Service (IOE N) or in some cases State Capital Outlay - Public Education Capital Outlay (IOE L))**	N/A	N/A	N/A	N/A	

	Action	Program or Service (Budget Entity Codes)				
		7601	7610	7625	7640	
TIP	Salaries and Benefits amounts entered using the OADA/C transactions must be thoroughly justified in the D-3A issue narrative. Agencies can run **OADA/OADR** from STAM to identify the amounts entered into OAD and ensure these entries have been thoroughly explained in the D-3A issue narrative.					
TIP	The issue narrative must completely and thoroughly explain and justify each D-3A issue. Agencies must ensure it provides the information necessary for the OPB and legislative analysts to have a complete understanding of the issue submitted. Thoroughly review pages 64 through 70 of the LBR Instructions.					
TIP	Check BAPS to verify status of budget amendments. Check for reapprovals not picked up in the General Appropriations Act. Verify that Lump Sum appropriations in Column A02 do not appear in Column A03. Review budget amendments to verify that 160XXX0 issue amounts correspond accurately and net to zero for General Revenue funds.					
TIP	If an agency is receiving federal funds from another agency the FSI should = 9 (Transfer - Recipient of Federal Funds). The agency that originally receives the funds directly from the federal agency should use FSI = 3 (Federal Funds).					
TIP	If an appropriation made in the FY 2009-10 General Appropriations Act duplicates an appropriation made in substantive legislation, the agency must create a unique deduct nonrecurring issue to eliminate the duplicated appropriation. Normally this is taken care of through line item veto.					

8. SCHEDULE I & RELATED DOCUMENTS (SC1R, SC1 - Budget Entity Level *or* SC1R, SC1D - Department Level)

	Action	7601	7610	7625	7640	
8.1	Has a separate department level Schedule I and supporting documents package been submitted by the agency?	Y	Y	Y	Y	
8.2	Has a Schedule I been completed in LAS/PBS for each operating trust fund?	Y	Y	Y	Y	
8.3	Have the appropriate Schedule I supporting documents been included for the trust funds (Schedule IA, Schedule IB, Schedule IC, and Reconciliation to Trial Balance)?	Y	Y	Y	Y	
8.4	Have the Examination of Regulatory Fees Part I and Part II forms been included for the applicable regulatory programs?	Y	Y	Y	Y	
8.5	Have the required detailed narratives been provided (5% trust fund reserve narrative; method for computing the distribution of cost for general management and administrative services narrative; adjustments narrative; revenue estimating methodology narrative)?	Y	Y	Y	Y	
8.6	Has the Inter-Agency Transfers Reported on Schedule I form been included as applicable for transfers totaling $100,000 or more for the fiscal year?	Y	Y	Y	Y	
8.7	If the agency is scheduled for the annual trust fund review this year, have the Schedule ID and applicable draft legislation been included for recreation, modification or termination of existing trust funds?	N/A	N/A	N/A	N/A	

		Program or Service (Budget Entity Codes)				
	Action	7601	7610	7625	7640	
8.8	If the agency is scheduled for the annual trust fund review this year, have the necessary trust funds been requested for creation pursuant to *section 215.32(2)(b), Florida Statutes* - including the Schedule ID and applicable legislation?	N/A	N/A	N/A	N/A	
8.9	Are the revenue codes correct? In the case of federal revenues, has the agency appropriately identified direct versus indirect receipts (object codes 000700, 000750, 000799, 001510 and 001599)?	Y	Y	Y	Y	

	Action	Program or Service (Budget Entity Codes)				
		7601	7610	7625	7640	
8.10	Are the statutory authority references correct?	Y	Y	Y	Y	
8.11	Are the General Revenue Service Charge percentage rates used for each revenue source correct? (Refer to Chapter 2009-78, Laws of Florida, for appropriate general revenue service charge percentage rates.)	Y	Y	Y	Y	
8.12	Is this an accurate representation of revenues based on the most recent Consensus Estimating Conference forecasts?	Y	Y	Y	Y	
8.13	If there is no Consensus Estimating Conference forecast available, do the revenue estimates appear to be reasonable?	Y	Y	Y	Y	
8.14	Are the federal funds revenues reported in Section I broken out by individual grant? Are the correct CFDA codes used?	Y	Y	Y	Y	
8.15	Are anticipated grants included and based on the state fiscal year (rather than federal fiscal year)?	Y	Y	Y	Y	
8.16	Are the Schedule I revenues consistent with the FSI's reported in the Exhibit D-3A?	Y	Y	Y	Y	
8.17	If applicable, are nonrecurring revenues entered into Column A04?	Y	Y	Y	Y	
8.18	Has the agency certified the revenue estimates in columns A02 and A03 to be the latest and most accurate available?	Y	Y	Y	Y	
8.19	Is a 5% trust fund reserve reflected in Section II? If not, is sufficient justification provided for exemption? Are the additional narrative requirements provided?	Y	Y	Y	Y	
8.20	Are appropriate service charge nonoperating amounts included in Section II?	Y	Y	Y	Y	
8.21	Are nonoperating expenditures to other budget entities/departments cross-referenced accurately?	Y	Y	Y	Y	
8.22	Do transfers balance between funds (within the agency as well as between agencies)? (See also 8.6 for required transfer confirmation of amounts totaling $100,000 or more.)	Y	Y	Y	Y	
8.23	Are nonoperating expenditures recorded in Section II and adjustments recorded in Section III?	Y	Y	Y	Y	
8.24	Are prior year September operating reversions appropriately shown in column A01?	Y	Y	Y	Y	
8.25	Are current year September operating reversions appropriately shown in column A02?	Y	Y	Y	Y	
8.26	Does the Schedule IC properly reflect the unreserved fund balance for each trust fund as defined by the LBR Instructions, and is it reconciled to the agency accounting records?	Y	Y	Y	Y	
8.27	Does Column A01 of the Schedule I accurately represent the actual prior year accounting data as reflected in the agency accounting records, and is it provided in sufficient detail for analysis?	Y	Y	Y	Y	

		Program or Service (Budget Entity Codes)			
	Action	7601	7610	7625	7640	
8.28	Does Line I of Column A01 (Schedule I) equal Line K of the Schedule IC?	Y	Y	Y	Y	
AUDITS:						
8.29	Is Line I a positive number? (If not, the agency must adjust the budget request to eliminate the deficit).	Y	Y	Y	Y	
8.30	Is the June 30 Adjusted Unreserved Fund Balance (Line I) equal to the July 1 Unreserved Fund Balance (Line A) of the following year? **(SC1R, SC1A - Report should print "No Discrepancies Exist For This Report")**	Y	Y	Y	Y	
8.31	Has a Department Level Reconciliation been provided for each trust fund and does Line A of the Schedule I equal the CFO amount? If not, the agency must correct Line A. **(SC1R, DEPT)**	Y	Y	Y	Y	
TIP	The Schedule I is the most reliable source of data concerning the trust funds. It is very important that this schedule is as accurate as possible!					
TIP	Determine if the agency is scheduled for trust fund review. (See page 124 of the LBR Instructions.)					
TIP	Review the unreserved fund balances and compare revenue totals to expenditure totals to determine and understand the trust fund status.					
TIP	Typically nonoperating expenditures and revenues should not be a negative number. Any negative numbers must be fully justified.					

9. SCHEDULE II (PSCR, SC2)

AUDIT:						
9.1	Is the pay grade minimum for salary rate utilized for positions in segments 2 and 3? **(BRAR, BRAA - Report should print "No Records Selected For This Request")** Note: Amounts other than the pay grade minimum should be fully justified in the D-3A issue narrative. (See *Base Rate Audit* on page 156 of the LBR Instructions.)	Y	Y	Y	Y	

10. SCHEDULE III (PSCR, SC3)

10.1	Is the appropriate lapse amount applied in Segment 3? (See page 88 of the LBR Instructions.)	Y	Y	Y	Y	
10.2	Are amounts in *Other Salary Amount* appropriate and fully justified? (See page 95 of the LBR Instructions for appropriate use of the OAD transaction.) Use **OADI** or **OADR** to identify agency other salary amounts requested.	Y	Y	Y	Y	

11. SCHEDULE IV (EADR, SC4)

11.1	Are the correct Information Technology (IT) issue codes used?	Y	Y	Y	Y	
TIP	If IT issues are not coded correctly (with "C" in 6th position), they will not appear in the Schedule IV.					

12. SCHEDULE VIIIA (EADR, SC8A)

	Action	Program or Service (Budget Entity Codes)				
		7601	7610	7625	7640	
12.1	Is there only one #1 priority, one #2 priority, one #3 priority, etc. reported on the Schedule VIII-A? Are the priority narrative explanations adequate?	Y	Y	Y	Y	
13. SCHEDULE VIIIB-1						
13.1	This schedule is not required in the October 15, 2009 LBR submittal.	Y	Y	Y	Y	
14. SCHEDULE VIIIB-2 (EADR, S8B2)						
14.1	Do the reductions comply with the instructions provided on pages 101 and 102 of the LBR Instructions regarding a 10% reduction in recurring General Revenue and Trust Funds?	Y	Y	Y	Y	
15. SCHEDULE XI (LAS/PBS Web - see page 108 of the LBR Instructions for detailed instructions)						
15.1	Has the Schedule XI one page summary Excel file been e-mailed to OPB at OPB.UnitCostSummary@laspbs.state.fl.us? Agencies are required to generate this spreadsheet via the LAS/PBS Web. (Note: Pursuant to *section 216.023(4) (b), Florida Statutes,* the Legislature can reduce the funding level for any agency that does not provide this information.)	Y	Y	Y	Y	
15.2	Do the PDF files uploaded to the Florida Fiscal Portal for the LRPP and LBR match the Excel file e-mailed to OPB?	Y	Y	Y	Y	
AUDITS INCLUDED IN THE SCHEDULE XI REPORT:						
15.3	Does the FY 2008-09 Actual (prior year) Expenditures in Column A36 reconcile to Column A01? **(GENR, ACT1)**	Y	Y	Y	Y	
15.4	None of the executive direction, administrative support and information technology statewide activities (ACT0010 thru ACT0490) have output standards (Record Type 5)? **(Audit #1 should print "No Activities Found")**	Y	N/A	N/A	Y	
15.5	Does the Fixed Capital Outlay (FCO) statewide activity (ACT0210) only contain 08XXXX or 14XXXX appropriation categories? **(Audit #2 should print "No Operating Categories Found")**	N/A	N/A	N/A	N/A	
15.6	Has the agency provided the necessary demand (Record Type 5) for all activities which underline should appear in Section II? (Note: Audit #3 will identify those activities that do NOT have a Record Type '5' and have not been identified as a 'Pass Through' activity. These activities will be displayed in Section III with the 'Payment of Pensions, Benefits and Claims' activity and 'Other' activities. Verify if these activities should be displayed in Section III. If not, an output standard would need to be added for that activity and the Schedule XI submitted again.)	N/A	Y	Y	N/A	
15.7	Does Section I (Final Budget for Agency) and Section III (Total Budget for Agency) equal? **(Audit #4 should print "No Discrepancies Found")**	Y	Y	Y	Y	
TIP	If Section I and Section III have a small difference, it may be due to rounding and therefore will be acceptable.					

	Program or Service (Budget Entity Codes)				
Action	7601	7610	7625	7640	

16. MANUALLY PREPARED EXHIBITS & SCHEDULES

16.1	Do exhibits and schedules comply with LBR Instructions (pages 109 through 153 of the LBR Instructions), and are they accurate and complete?	Y	Y	Y	Y	
16.2	Are appropriation category totals comparable to Exhibit B, where applicable?	Y	Y	Y	Y	
16.3	Are agency organization charts (Schedule X) provided and at the appropriate level of detail?	Y	Y	Y	Y	

AUDITS - GENERAL INFORMATION

TIP	Review *Section 6: Audits* of the LBR Instructions for a list of audits and their descriptions.	
TIP	Reorganizations may cause audit errors. Agencies must indicate that these errors are due to an agency reorganization to justify the audit error.	

17. CAPITAL IMPROVEMENTS PROGRAM (CIP)

17.1	Are the CIP-2, CIP-3, CIP-A and CIP-B forms included?	N/A	N/A	N/A	N/A	
17.2	Are the CIP-4 and CIP-5 forms submitted when applicable (see CIP Instructions)?	N/A	N/A	N/A	N/A	
17.3	Do all CIP forms comply with CIP Instructions where applicable (see CIP Instructions)?	N/A	N/A	N/A	N/A	
17.4	Does the agency request include 5 year projections (Columns A03, A06, A07, A08 and A09)?	N/A	N/A	N/A	N/A	
17.5	Are the appropriate counties identified in the narrative?	N/A	N/A	N/A	N/A	
TIP	Requests for Fixed Capital Outlay appropriations which are Grants and Aids to Local Governments and Non-Profit Organizations must use the Grants and Aids to Local Governments and Non-Profit Organizations - Fixed Capital Outlay major appropriation category (140XXX) and include the sub-title "Grants and Aids". These appropriations utilize a CIP-B form as justification.					

18. FLORIDA FISCAL PORTAL

18.1	Have all files been assembled correctly and posted to the Florida Fiscal Portal as outlined in the Florida Fiscal Portal Submittal Process?	Y	Y	Y	Y	