



agency for persons with disabilities
State of Florida

LONG RANGE PROGRAM PLAN

Ron DeSantis
Governor

Agency for Persons with Disabilities

Tallahassee, Florida

Taylor N. Hatch
Director

September 29, 2023

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Dear Directors:

Pursuant to Chapter 216, Florida Statutes, our Long-Range Program Plan (LRPP) for the Agency for Persons with Disabilities is submitted in the format prescribed in the budget instructions. The information provided electronically and contained herein is a true and accurate presentation of our mission, goals, objectives, and measures for the Fiscal Year 2024-25 through Fiscal Year 2028-29. The internet website address that provides the link to the LRPP located on the Florida Fiscal Portal is <http://apd.myflorida.com/publications/reports/>. This submission has been approved by Taylor Hatch, Director of the Agency for Persons with Disabilities.

Sincerely,

Taylor N. Hatch
Director



agency for persons with disabilities
State of Florida

Long Range Program Plan

Fiscal Years 2024-2025
through 2028-2029



Ron DeSantis
Governor

Taylor N. Hatch
Director

September 29, 2023



Message from Director Taylor N. Hatch

Enclosed is the Long Range Program Plan (LRPP) for the Agency for Persons with Disabilities (APD) for Fiscal Years 2024-2025 – 2028-2029.

APD supports individuals with unique abilities and their families in living, learning, and working within their communities by creating multiple pathways to possibilities. APD is focused on three disciplines: to serve Florida families with compassion, empowerment, and excellence. To ensure our system of care is able to deliver effective and efficient services, we must be in a state of constant pursuit while keeping a spirit of service ever at heart. While government certainly has a place, our mission statement embraces that government is not the only solution, and by activating our community and faith-based partners, we can serve individuals and families more holistically by creating multiple, yet individualized, pathways for success.

The Agency for Persons with Disabilities is incredibly thankful for the leadership of Governor DeSantis for his unwavering support and continued commitment to ensure that all Floridians have opportunities to thrive and access quality services. The LRPP is the blueprint for the strategic vision of APD and lays the foundation for future goal setting and focus to ensure all stakeholders within the system of care come together so that we can identify opportunities for better partnership to enrich the experience for all Floridians, including those with unique abilities.

Sincerely,

Taylor N. Hatch

Director



Agency Mission

The Agency supports individuals with unique abilities and their families in living, learning, and working within their communities by creating multiple pathways to possibilities.

Agency Goals

1. Embody and display a servant's heart while demonstrating an ambition of constant pursuit to establish APD as a sought-after resource and navigator for Floridians with unique abilities.
2. Enrich the experience for individuals and families through efficient and meaningful service delivery to achieve greater program effectiveness.
3. Ensure a systematic approach towards transparency and accountability to achieve quality and operational excellence.



Agency Objectives

1. Create multiple pathways to deliver programs and supports to serve individuals with unique abilities and their families to achieve a state of thriving.
2. Launch and implement Hope Florida: A Pathway to Possibilities, a proven programmatic model of resource navigation with the stated objective of achieving goals and addressing barriers by activating offerings both inside and outside of government at the earliest moment.
3. Intentionally activate private sector involvement with social integration, workforce participation and furthering the talent pipeline for both individuals with unique abilities and employers.
4. Continue to invest in models to holistically serve individuals with dual diagnosis of developmental disabilities and mental health cooccurrence through preventative supports and teaming, responsiveness, and after-care.
5. Enhance well-being outcomes by increasing access to quality services and through robust provider development.
6. Identify and elevate best practices for replication while ensuring services provided exceed expectations through continuous monitoring and licensing.
7. Invest and deliver technology solutions that maximize the experience for both internal and external end users.
8. Simplify processes and reimagine opportunities to provide meaningful information and communication for stakeholders and the public.
9. Cultivate and develop a thriving workforce within the System of Care through the establishment of a Statewide Apprenticeship Model for Direct Support Professionals and additional support for critical classes.
10. Create forums to raise and test ideas, forecast future needs, and develop strategic solutions.
11. Identify and implement opportunities that remove paperwork, streamline processes for stakeholders, and create additional capacity to focus on the highest value interaction.

Agency Service Outcomes and Performance Projections Tables

| Outcome | Baseline | FY 2023/2024 | FY 2024/2025 | FY 2025/2026 | FY 2026/2027 | FY 2027/2028 |
|--|-----------------------|--------------|--------------|--------------|--------------|--------------|
| Number of persons with developmental disabilities served in Supported Living | FY 2013-2014 5,600 | 4,000 | 4,250 | 4,300 | 4,400 | 4,500 |
| Percent of ICF residents who accept waiver services and move into the community | FY 2015-2016 85% | 85% | 92% | 95% | 96% | 97% |
| Percent of people with developmental disabilities employed in integrated settings | FY 2015-2016 27% | 30% | 40% | 45% | 48% | 50% |
| Percent of people receiving services who meet key health, safety, and quality-of-life outcome measures | FY 2013-2014 77.9% | 92% | 93% | 94% | 95% | 96% |
| Administrative cost as a percent of total program costs | FY 2007-2008 4.0% | 4.0% | 4.0% | 4.0% | 4.0% | 4.0% |
| Annual number of reportable critical incidents per 100 persons with developmental disabilities living in Developmental Disabilities Centers | FY 2015-2016 15 | 15 | 14 | 13 | 12 | 11 |
| Number of adults found incompetent to proceed to trial who are provided competency training and custodial care in the APD Developmental Disabilities Defendant Program | FY 2015-2016 300 | 150 | 150 | 150 | 150 | 150 |



Governor's Priorities

The Agency for Persons with Disabilities is incredibly thankful for the leadership of Governor DeSantis, for his unwavering support and continued commitment to ensure that all Floridians have opportunities to thrive and access quality services. APD supports the priorities of the Governor in many ways, including the areas of economic and workforce development, public safety, and health care.

APD is striving to create multiple pathways to services and support that enable Floridians to achieve greater independence. Although the government plays an important role, it is not the only avenue to support Floridians with unique abilities to achieve a state of thriving. APD is continuing to identify opportunities to serve individuals at the earliest moment possible to defer or eliminate crisis situations. Many individuals with unique abilities desire employment, educational, or independent living opportunities that cannot be met solely through traditional government funding models. APD strives to create more options and connections to the faith-based community, private sector, and other local partner organizations, and will serve as the connector of dots to these essential non-governmental services.

The Agency's focus of increasing the number of individuals with unique abilities with career goals to the workforce links directly to the Governor's vision of giving all Floridians the opportunity to work, thereby creating a stronger economy and empowered Floridians. Employing individuals with unique abilities serves as an economic multiplier and has positive benefits that promote independence and community inclusion, mental resiliency, and potentially sole dependency on government programs.

Governor DeSantis understands the importance and leads the way to support this sacred population of Floridians, and ensures they receive quality health care services and every opportunity to thrive. Institutional care is a mandatory Medicaid service that must be provided if requested. However, the APD iBudget waiver provides health and community-based services as an alternative to institutional care to over 35,000 individuals with intellectual or developmental disabilities. The services provide numerous health and wellbeing supports such as therapeutic and wellness supports, supplies and equipment, life skills development, personal supports, and more.

Lastly, in support of the Governor's priority of public safety, APD is working with the first responder community, partners, and advocacy groups to contribute, inform, and lift up awareness campaigns, strategies, education, training, and tools to enhance public safety for all Floridians. For example, partnerships with sister agencies and community stakeholders to bring awareness, provide information and resources for topics such as drowning prevention, the dangers of vulnerable individuals left unattended in hot vehicles, activating communication networks to quickly locate a missing vulnerable adult, and working with law enforcement and first responders to provide education and training on a multitude of unified efforts.



Trends and Conditions

As of June 30, 2023, the Agency for Persons with Disabilities serves 61,000 Floridians with developmental disabilities pursuant to Chapter 393, F.S. This includes individuals with severe forms of autism, cerebral palsy, spina bifida, intellectual disabilities, Down syndrome, Prader- Willi syndrome, and Phelan-McDermid syndrome.

The Agency is responsible for three major service delivery systems as described in Florida Statutes (F.S.):

1. Services provided in the least restrictive and most community-integrated setting available (Chapter 393, F.S.);
2. Care, habilitation, and rehabilitation provided at state-owned and operated facilities (Chapter 393, F.S.); and
3. Competency restoration services provided to individuals accused of a felony and deemed incompetent to stand trial (Chapter 916, F.S.).

The Agency's mission to support individuals with unique abilities and their families in living, learning, and working within their communities by creating multiple pathways to possibilities is the compass that directs the focus for the Agency. To set the tone and ensure the Agency can deliver effective and efficient services, the Agency has embraced the below core tenants to place a focus on the disciplines of the systematic continuous cycle needed to serve Florida families with compassion, empowerment, and excellence:

- Embody and display a servant's heart while demonstrating an ambition of constant pursuit to establish APD as a sought-after resource and navigator for Floridians with unique abilities.
- Enrich the experience for individuals and families through efficient and meaningful service delivery to achieve greater program effectiveness.
- Ensure a systematic approach towards transparency and accountability to achieve quality and operational excellence.

iBudget Florida Waiver

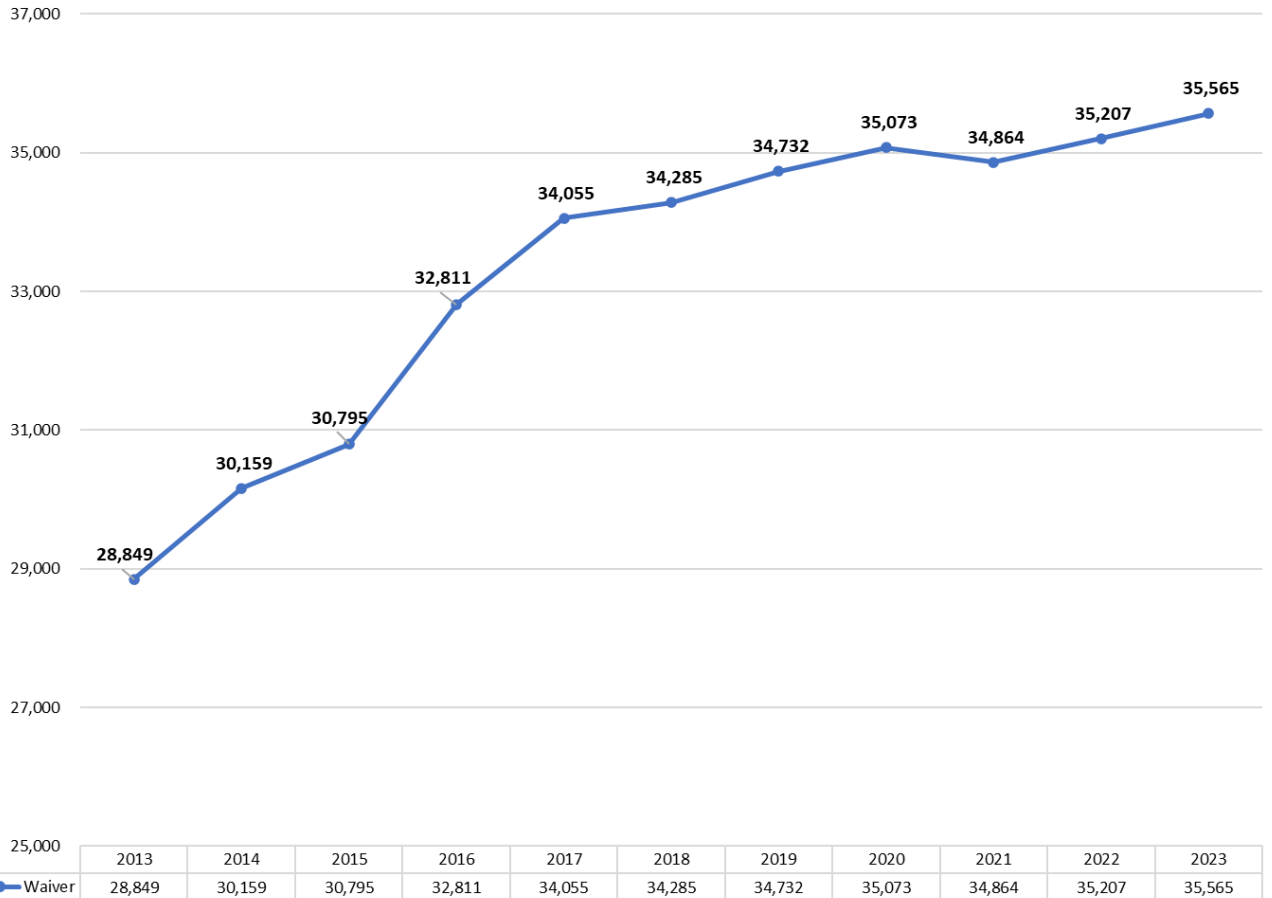
Since July 2013, APD has implemented the Developmental Disabilities Home and Community-Based Services Individual Budgeting Waiver known as iBudget Florida. The iBudget Florida Waiver uses an individual budgeting approach intended to provide simplistic, sustainable, and equitable exchange to a community-based system of care that encourages opportunities for self-direction. iBudget Florida provides 35,565 individuals with a choice of social, medical, behavioral, and therapeutic services and living arrangements in the community as of June 30, 2023.



There are approximately 23,000 individuals assigned a pre-enrollment category.

| Pre-enrollment Category Description | # of individuals assigned as of June 30, 2023 |
|--|---|
| Category 1: Individuals who are in crisis situations. This includes individuals who are homeless, danger to self or others, or their caregiver is unable to provide care and no other resources are available to meet these immediate needs. | 0 |
| Category 2: Individuals who have an open case in the child welfare system at the time of permanency or turning 18 while in the foster care system. | 0 |
| Category 3: Individuals with significant needs. | 216 |
| Category 4: Individuals with aging caregivers. | 82 |
| Category 5: Individuals transitioning from school. | 13 |
| Category 6: Individuals who are 21 years of age or older who do not meet the criteria for category 1, category 2, category 3, category 4, or category 5. | 12,857 |
| Category 7: Individuals who are under age 21 who do not meet the criteria for category 1, category 2, category 3, or category 4. | 9,832 |

Waiver Client Count as of July 1



HCBS Waiver Enrollment

| Enrollment Category | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Grand Total Clients Enrolled by Category |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--|
| Beginning Enrollment | 35,207 | 35,248 | 35,314 | 35,250 | 35,241 | 35,277 | 35,286 | 35,319 | 35,420 | 35,512 | 35,586 | 35,566 | |
| Crisis | | | | | | | | | | | | | |
| Non Pre-enrollment | 15 | 9 | 2 | 9 | 9 | 4 | 19 | 23 | 29 | 20 | 25 | 25 | 189 |
| 3-Intensive Needs | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 3 |
| 4-Caregiver Over Age 70 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 4 |
| 5-Transition from School | 2 | 1 | 0 | 0 | 1 | 0 | 2 | 0 | 0 | 1 | 1 | 0 | 8 |
| 6-Age 21 and Older | 49 | 46 | 48 | 43 | 47 | 44 | 67 | 91 | 86 | 65 | 61 | 62 | 709 |
| 7-Under Age 21 | 22 | 24 | 17 | 28 | 24 | 22 | 42 | 67 | 52 | 48 | 43 | 39 | 428 |
| 8-Not Yet Assessed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CBC Children | 20 | 10 | 10 | 5 | 12 | 10 | 9 | 10 | 12 | 11 | 2 | 10 | 121 |
| Military Dependents | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Phelan-McDermid Syndrome | 0 | 1 | 1 | 1 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 6 |
| Private ICF or Nursing Facility | 3 | 3 | 0 | 1 | 3 | 0 | 2 | 3 | 1 | 1 | 1 | 1 | 19 |
| Public ICF - DDCs | 1 | 2 | 1 | 0 | 0 | 1 | 1 | 3 | 0 | 1 | 2 | 1 | 13 |
| Pre-enrollment to Waiver Offers | 32 | 53 | 18 | 17 | 4 | 5 | 4 | 3 | 2 | 1 | 0 | 0 | 139 |
| Re-enrollments (< 1 year) | 4 | 5 | 5 | 4 | 3 | 3 | 6 | 2 | 3 | 2 | 3 | 6 | 46 |
| Disenrollments | (109) | (90) | (166) | (117) | (69) | (81) | (120) | (102) | (93) | (76) | (159) | (146) | (1,329) |
| Ending Enrollment | 35,248 | 35,314 | 35,250 | 35,241 | 35,277 | 35,286 | 35,319 | 35,420 | 35,512 | 35,586 | 35,566 | 35,565 | 358 |

Waiver Support Coordination



APD provides individuals enrolled on the iBudget Florida waiver the opportunity to select a Waiver Support Coordinator (WSC) who provides case management services to assist with accessing support and services through all available resources. WSCs are private sector Medicaid vendors. The federally approved iBudget Waiver requires WSC services for all iBudget waiver participants. WSCs are tasked with ensuring that clients access services needed to maintain health, safety, and well-being as well as fully access the many resources available within the local community and are critical to the individual's quality of life. WSCs also use person centered planning principles to ensure that clients are satisfied with service delivery aligning with the Agency's core tenant of enriching the experience for individuals and families through efficient and meaningful service delivery to achieve program effectiveness.

Significant Additional Needs

APD also implements a Significant Additional Needs (SAN) process to assist in meeting the health and safety needs of clients receiving Waiver services. The SAN review process helps to further ensure that individuals on the iBudget Waiver receive medically necessary services at the appropriate intensity, frequency, and duration, and in a cost-effective manner.

SANs reviews are required when an individual is requesting services that exceed their iBudget Algorithm Amount or when they are requesting an increase to their overall annual budget for services. SAN reviews are conducted by Agency staff who are knowledgeable of the services that are covered by the iBudget Waiver, the criteria for the use of waiver services, as well as services covered under various funding sources. The Agency is required to utilize qualified professionals (such as a registered nurse, board-certified behavior analyst, and qualified developmental disabilities professional) to determine that levels of service requested meet client needs and are consistent with the service definitions contained in the approved iBudget Waiver. This SANs process includes interrater reliability to ensure consistency in decision-making and application of laws and rules.

Federal Compliance

The iBudget Waiver contains various performance measures that must be reported to the Centers for Medicare & Medicaid Services (CMS). Performance measures include:

1. Administrative Authority
2. Quality Improvement: Level of Care
3. Quality Improvement: Qualified Providers
4. Quality Improvement: Service Plan
5. Quality Improvement: Health and Welfare
6. Quality Improvement: Financial Accountability



The current five-year iBudget Waiver expires on March 31, 2024. APD will continue its work with the Agency for Health Care Administration to ensure the updated Waiver includes language and direction that meets the needs of today and anticipates future needs.

CMS published the HCBS regulations (known as the “Final Rule”) in the Federal Register on January 16, 2014, which became effective on March 17, 2014. The Final Rule applies to all residential, employment, and day program settings where individuals receive HCBS. All Medicaid HCBS settings were required to comply with the Final Rule requirement by March 17, 2023.

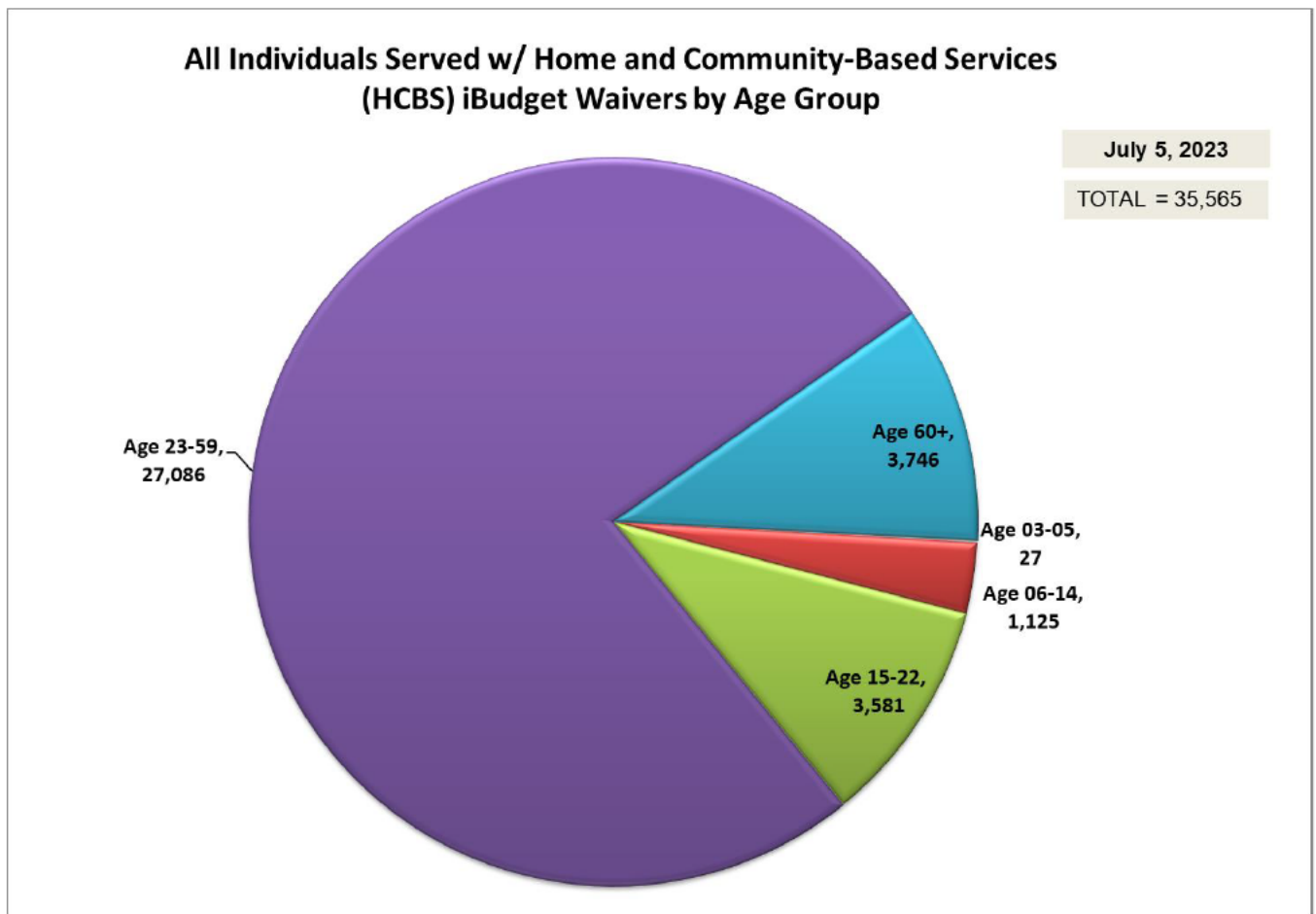
To comply with the Final Rule requirements, states must ensure that:

- Home and Community Based Services are provided in settings that are not institutional in nature.
- Individuals are integrated in their communities and have access to benefits of community living.
- Individuals living in the home are making informed choices and decisions about their lives; and
- Individuals have access to competitive integrated employment opportunities.

The Agency’s CMS compliance monitoring team consists of compliance specialists and a CMS compliance coordinator. The team conducts reviews and provides technical assistance of group homes and Adult Day Training settings.

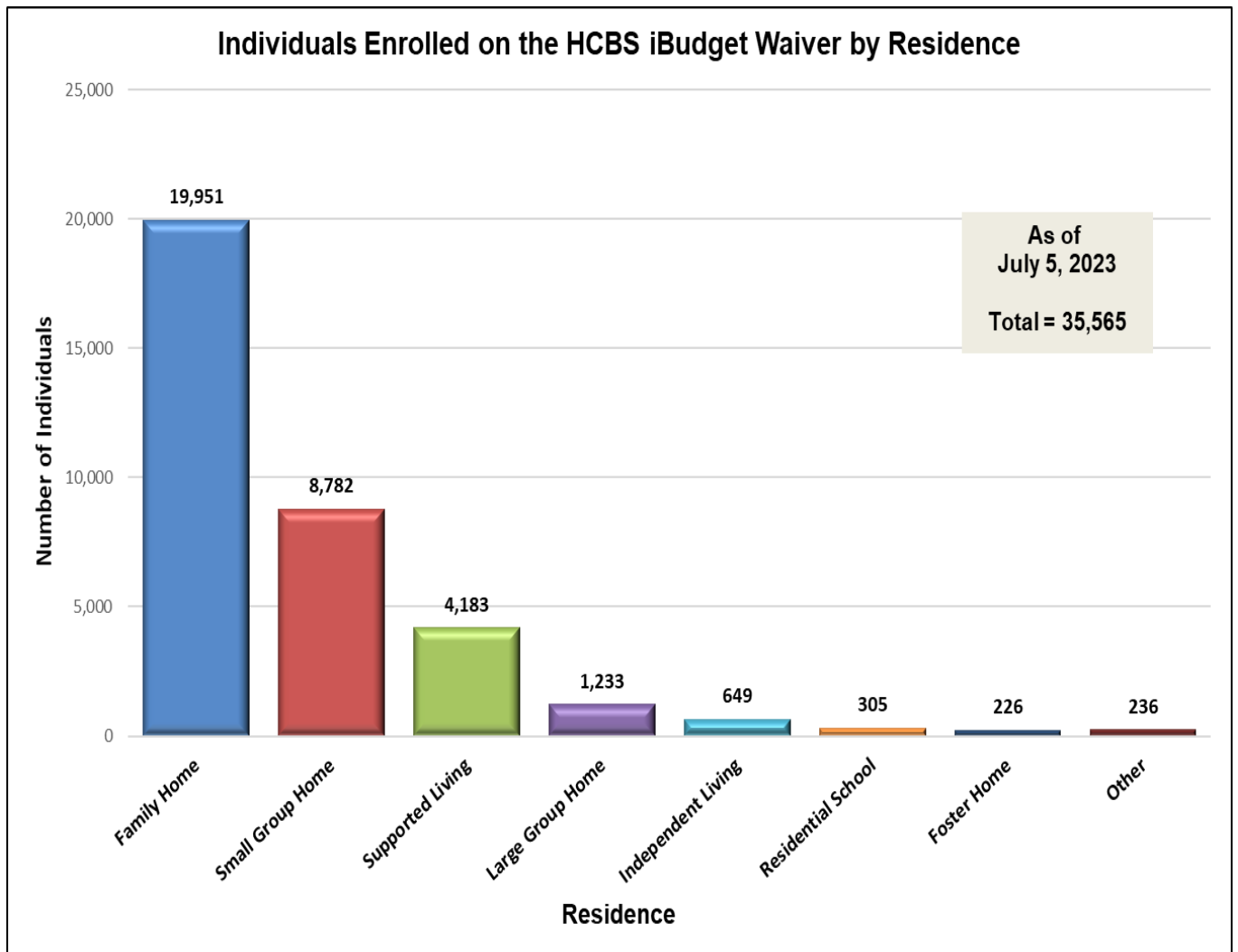
Ages of Agency Clients

Utilizing and analyzing client demographic data provides opportunities for strategic visioning and proactive response. Most of the individuals receiving services through the Agency (76%) are between the ages of 23 and 59. Additionally, the number of individuals with unique abilities served by the agency age 60 and over rose from 3,546 in July 2021 to 3,623 in July 2022. Data points like these illustrate an opportunity and evoke a call to action to partner with sister agencies, providers, and the community to bring awareness and support programs aimed to increase wellbeing for individuals with unique abilities at high risk of or living with Alzheimer's disease and related dementias. The following chart depicts the age groups of APD's iBudget Florida waiver clients:



Service Needs & Residential Settings of iBudget Waiver Clients and Family Caregiving

Most individuals enrolled on the iBudget Waiver (56%) live with their families, 24% live in small group homes, 12% live in supported living environments, 4% live in large group homes, 2% live in independent living settings, and 2% live in other residential locations. See the chart below depicting where individuals enrolled on the iBudget Florida Waiver live by setting.



Consumer Directed Care Plus (CDC+)

The CDC+ Program serves over 4,200 clients. The CDC+ program offers comparable services to the waiver, but it allows greater flexibility for provider selection. Individuals enrolled in CDC+ have maximum budget flexibility because they have fewer restrictions on who is hired to deliver services and can negotiate how much to pay for those services. People in CDC+ must have a CDC+ Consultant.



CDC+ participants exchange the total budget of their current approved Medicaid waiver cost plan for a reduced budget with greater flexibility. The reduced budget ensures the program remains cost neutral to the state.

CDC+ is the fiscal employer agent and processes bi-weekly payroll claims for all providers hired by program participants. CDC+ staff must ensure each participant's budget has sufficient funds to pay the submitted payroll claims. Claims with sufficient funds are then sent to the CDC+ fiscal agent (contracted vendor) to process payment.

Community Partnerships

Florida is currently home to over 22.6 million people. It is the third most populous state in the United States of America. The Florida Office of Economic and Demographic Research expects annual population growth between 2023 and 2028 to remain above 250,000 each year.

While government plays an important role, APD strives to connect Floridians with unique abilities and their families to community and faith-based resources to help them thrive. The importance of community cannot be underscored enough for all Floridians.

Community Resources can help individuals in a number of ways including but not limited to:

1. Meeting short term needs.
2. Building trusted networks.
3. Engaging and experiencing a sense of community ownership.
4. Realizing workforce, education, volunteerism and mentorship opportunities.
5. Establishing more skills for enhanced independent living.
6. Developing long-term relationships.

A priority for the Agency is to work with community partners to increase awareness and local support that benefits the sacred population that APD serves at the earliest moment possible and ensure a vibrant community.

Spearheaded by First Lady Casey DeSantis, Hope Florida is a client-centered prevention model originally created to help public benefit recipients achieve economic self-sufficiency. The initiative assists customers in navigating the state's network of local and state government programs, non-profit organizations, community partners, faith-based providers, and the private sector providers. Hope Florida utilizes Hope Navigators to help individuals identify their unique and immediate barriers, develop long



term-goals, map out a care plan, and collaborate with all sectors of the community to maximize resources.

APD officially joined the statewide Hope Florida initiative in September of 2023 launching as Hope Florida – A Pathway to Possibilities. APD Hope Navigators are trained in the Hope Florida model and are actively working with individuals and their families. The navigators are assisting individuals with unique abilities and their families by connecting them to resources in the community to increase independence, integration, employment opportunities to empower Floridians to achieve their potential. There is great joy in being able to work side-by-side with a family, connecting them to community resources that will lead to lasting success for the family. A client success story can be found below:

“Krystal is a 31-year-old woman with an intellectual disability who is non-verbal. She is currently assigned a pre-enrollment category for iBudget Waiver services with the Agency for Persons with Disabilities. Krystal’s mother provides continuous care for Krystal. During the Hope Navigation process, the immediate goal identified for Krystal was for her to become more active in the community. Krystal’s mother shared that Krystal loves to read books and work on the computer. Krystal also used to volunteer with Meals on Wheels. The Hope Navigator contacted the Palm Harbor Library and arranged to meet with Krystal, her mother, and the library volunteer coordinator. After a great meeting, Krystal is now volunteering at the library and has a plan to become employed with the library within the next six months. She has been smiling from ear to ear, volunteering at the library, doing something she loves to do. Additionally, Krystal was connected to the local bowling league where there is a league for persons with disabilities call the Dunedin Stars.”

Employment

APD implements several initiatives to improve the employment outcomes for individuals with developmental disabilities.

As a compliment to Hope Florida’s call to action for private sector employers to offer employment opportunities that include flexible work options and other employer benefits to meet the needs of Floridians, APD has completed research and information gathering to collect best practices relating to local business partnership programs. APD will work with appropriate sister agencies and utilize proven local models to inform a statewide model further connecting job seekers to employers representing a multitude of industries and environments that foster success.

Furthermore, in 2022, Governor DeSantis declared October as Disability Employment Awareness Month. Included in this important awareness month are the Exceptional Employer Awards presented by APD and partners at the Department of Education to local companies that exhibit a strong commitment to employing and retaining people with unique abilities in Florida communities.

Additionally, the Legislature and Governor appropriated \$1,000,000 in recurring funds to APD for FY 2022-23 to provide supported employment services for individuals with an employment goal. Services provided through the Employment Enhanced Project include, supported employment coaching to secure



a good job match; supported employment follow-along services to help retain the job; assistance with transportation needed for work, and securing paid internships as pathways to competitive employment. APD is actively working on several initiatives to spur innovation and utilization of this valuable offering.

APD also utilizes data collected from the Questionnaire for Situation Information (QSI) needs assessment to better serve individuals seeking assistance through the Agency. The QSI includes several questions related to employment. For example:

- Does the person currently have a job?
- Does the person need help with a job currently held?
- If not currently employed, is the person interested in getting a job?

The Workforce Innovation Opportunity Act (WIOA) requires a Memorandum of Agreement (MOA) between multiple state agencies for the purpose of providing improved competitive integrated employment outcomes for individuals with intellectual or developmental disabilities served by both Vocational Rehabilitation (VR) through the Department of Education and APD. The shared data is utilized by APD staff to review status of VR referrals, ensure appropriate follow up on an individual basis, and authorize medically necessary supported employment Phase 2 services for eligible clients who have reached employment stabilization through VR Phase 1 services. VR staff review the data to adequately manage APD referrals, schedule initial meetings and complete the VR service provision process. VR and APD meet on a quarterly basis to review established processes, provide technical assistance, and share relevant program updates. There is great future potential to both streamline the process for clients utilizing specific employment services as well as elevate the importance of these impactful programs to serve individuals at the earliest moment possible.

In addition to the employment initiatives, services, and programs listed above, the Employment First Act became part of Section 413.80, F.S., which is based on the belief that everyone benefits when individuals with disabilities are included in the workforce. The Act provides legislative findings regarding the present challenges confronting persons with disabilities in the labor market and provides the purpose of the Act to “prioritize employment of individuals with disabilities and to change the employment system to better integrate individuals with disabilities into the workforce.”

This resulted in the Employment First Collaborative Agreement between Division of Vocational Rehabilitation, Division of Blind Services, Bureau of Exceptional Education and Student Services at DOE, APD, Substance Abuse and Mental Health Program office of the Department of Children and Families, Department of Economic Opportunity (now Florida Commerce), CareerSource Florida, Florida Developmental Disability Council, Florida Association of Rehabilitation Facilities, ARC of Florida, and the Department of Transportation Disadvantaged. This collaborative agreement prioritizes employment of individuals with disabilities and strives to change the employment system to better integrate individuals with disabilities into the workforce. The agreement also encourages efforts to achieve employment outcomes for persons with disabilities in Florida. The agreement is up for renewal in 2024 and team members are setting targets, goals, and strategies for future efforts.

Additionally, APD worked with providers in redesigning iBudget Florida Waiver funded Adult Day Training and Supported Employment services to increase compliance with the HCBS Settings Final Rule. Some clients have been receiving day habilitation, employment training, and related services in facility-based



settings (such as ADTs) for years without the likelihood of transitioning into integrated community work settings at or above minimum wage. AHCA in collaboration with APD, revised the iBudget Florida Waiver rule to create the new Prevocational Service level which went into effect on May 18, 2023. Individuals enrolled on the iBudget Florida waiver can receive non-job-task specific training (such as workplace conduct and dress, and workplace safety) to prepare them to transition to vocational services offered by VR or go straight into competitive integrated employment at or above minimum wage with the assistance of a supported employment coach.

Throughout FY 2022-2023, APD provided ongoing outreach, technical assistance, and training to providers and WSCs on compliance with the HCBS Final Settings Rule, which prohibits clients from working in facility-based settings while receiving waiver approved services. Beginning October 2022, eligible providers were given an opportunity to begin the expansion and enrollment process as Prevocational providers. APD and AHCA held an iBudget Rulemaking workshop and a hearing, APD scheduled provider and WSC webinars, presented at the Quality Council, Florida Center for Students with Unique Abilities (FCSUA), Employment First Collaborative team meeting, Empower Florida Conference, and the Family Café as part of our efforts to educate, inform and act as a resource for providers, WSCs, and clients.

Provider Development

There are currently over 5,119 providers enrolled throughout the state to render the 132 different iBudget Waiver services.

APD ensures that the services being rendered to clients are delivered by providers who meet the education and experience requirements to deliver the services and that services delivered to the client improve the quality of life of the individual. Providers Support staff also offers extensive support and guidance to the APD regional staff who have provider-related activities. We continue to drive provider development activities in support of Agency Core Tenants to ensure a systematic approach toward transparency and accountability to achieve quality and operational excellence.

Additionally, the Agency continues to make training more accessible for providers, agency employees, clients, and families. The TRAIN Florida Learning Management System (LMS) offers required agency courses online and gives users the opportunity to access other state agencies, federal agencies, and educational institutions for additional training. The Agency partnered with the Department of Health to launch the online system in May 2016.

Agency users (including providers) have completed 2,517,909 courses through TRAIN Florida since inception. Additionally, the Agency will continue to create, revise, and update training curriculum on supported living, waiver support coordination, person centered planning, Supported Employment best practices, Social Security work incentives, guardianship, medication administration, and physical and nutritional management. Service credit hours are also issued to WSCs for approved training, assisting them in meeting their required annual certification requirements. The Agency will continue to provide monthly in- service training to WSCs. External stakeholders may participate in these training courses as necessary.



In addition to providing training and technical support to provide for further development, APD licenses over 2,200 residential facilities statewide that serve over 10,000 clients. These residential facilities provide a home like living setting to APD clients who choose to receive services in a licensed setting. Most clients living in these licensed homes are enrolled on the iBudget Florida waiver program and receive residential habilitation services which provides training on daily living skills, assistance with medication administration, assistance with medical appointments and follow up and participation in community activities as well as supervision. The residential facilities also receive a designation based on the education and experience of their provider staff. Licensed facilities are designated as standard, behavior focuses or intensive behavior homes. While homes are relicensed on an annual basis, homes with behavior focus and intensive behavior classifications must also complete an annual re-designation involving APD behavior analysis team members due to increased behavioral demands.

APD received an appropriation for FY 23-24 of \$2,109,690 to engage a vendor to complete Group Home Medical Reviews. Medical Reviews will include the following: observation of each client; review of each client's record to ensure that robust health care follow-up is occurring.

APD also conducts monthly onsite monitoring of all facilities that have residents; however, licensed homes that do not have current residents receive a monitoring visit quarterly. Monitoring staff use a uniform monitoring tool for the onsite visits. Deficiencies are noted on the monitoring tool and the provider is issued a notice of non-compliance or an administrative complaint based on the nature of the deficiency. The licensed facility provider must complete a corrective action plan to ensure all deficiencies are corrected. Monitoring/licensing staff verify that all deficiencies are corrected at the next onsite visit or sooner.

Adult Day Training (ADT) services are training services intended to support the participation in valued routines of community that are age appropriate. These skill training services must be meaningful to the individual and foster the acquisition of skills that improve their self-sufficiency in living and working in the community. There are over 13,700 clients with ADT services on their cost plans and additional participants through Intermediate Care Facilities (ICF) and private pay arrangements.

During the FY 22-23 legislative session, APD received regulatory authority to license ADT programs to better ensure the health, safety, or well-being of clients. APD is engaging stakeholders to develop licensing standards and requirements for ADT programs. This includes licensing standards for ADT programs, increased enforcement of appropriate and adequate staffing ratios, requirements for compliance in ongoing monitoring by APD, and disciplinary actions and sanctions to ADTs that fail to meet these standards of care. Through the development of these licensure standards, APD will ensure leading practices are shared statewide and increase accountability to improve operations and quality of community inclusive ADTs services. These monitoring and licensing areas of focus support two Agency core tenants. First, enriching the experience for individuals and families through efficient and meaningful service delivery to achieve greater program effectiveness. Secondly, ensure a systematic approach towards transparency and accountability to achieve quality and operational excellence.



Incident Management System (IMS)

Incident Management is one of the most critical processes within the Agency to ensure clients are receiving quality services, appropriate services, and the service provider is compliant with Agency expectations. APD providers are required to submit incident reports within specified timeframes outlined in Chapter 65G-2 Florida Administrative code (F.A.C.). The Agency collects and monitors all incidents reported to APD to ensure the health and safety of clients. To identify potentially unreported incidents and ensure the health and safety of clients, APD collects Medicaid Billed Claims data on emergency room visits and has an interagency data-sharing agreement with the Florida Department of Children and Families (DCF) to share all investigations involving APD clients.

To enhance APD's ability to seamlessly collect, display and perform meaningful data analysis, APD submitted a Legislative Budget Request and received funding to secure an IT platform that will deliver the ability to proactively inform strategies and highlight areas of opportunity to enhance client health, safety, and wellbeing. This correlates to the Agency's core tenant to ensure a systematic approach towards transparency and accountability to achieve quality and operational excellence.

Supported Living

Supported living is an opportunity for adults with developmental disabilities to receive necessary services to support their chosen living setting and related preferences. APD currently serves 4,334 clients in the State of Florida who reside in supported living settings. To enhance our services for these clients, APD has made several changes and process improvements. Recognizing the importance of well-trained Waiver Support Coordinators (WSCs) and Supported Living Coaches (SLCs) in delivering effective and high-quality services, including multiple state-wide webinar training events, information, and communication materials specifically for supported living providers including SLC onboarding and job aids that assist the SLC in providing the highest level of quality interaction and supportive services possible. Additionally, APD has recently reduced redundancy and streamlined processes for requesting in-home support by updating the form and process for submitting an Individual Financial Profile (IFP). The IFP is a crucial document used to assess the financial situation of APD clients who are either moving into or residing in supported living settings by collecting information related to income, expenses, projected moving costs, and household start-up costs. The IFP determines whether the client has sufficient funds to cover their move and sustain their monthly living expenses. These changes and process improvements demonstrate APD's commitment to providing the best possible support and care for our clients in supported living settings.

The Agency is also committed to improving the accessibility of the required training for Supported Living Providers. To achieve this, the Supported Living Pre-Service training will be offered in multiple formats, online and self-paced options through the TRAIN Florida Learning Management System (LMS) as well as instructor-led classroom training delivered by APD staff. Furthermore, the agency will continue its efforts in creating, revising, and updating training curriculum specific to supported living, thereby staying



current with industry best practices and requirements. This initiative aims to further provide all supported living providers with standardized and high-quality training delivered by APD.

Supportive Services

APD assists individuals with supportive services through multiple avenues including a program called Individuals and Family Supports (IFS). IFS are non-Medicaid dollars and limited in quantity. Individual and Family Supports can fund a variety of services and are extremely helpful to meet client needs on a temporary basis. One example includes employment services for individuals in pre-enrollment categories. IFS funding also acts as an incredibly valuable tool to assist individuals alleviate emergency situations until more intermediate and long-term stabilizing services can be provided.

Additionally, APD received \$11.5 to competitively procure a contract with a nonprofit organization for a statewide dental services program for individuals with unique abilities. The vendor will be responsible for authorizing, arranging, and coordinating dental care for APD clients.

Agency Operated Facilities

The Agency operates multiple residential facilities for a total of over 500 individuals with unique abilities. The agency operates both civil and forensic residential facilities. APD state-operated facilities require varying levels of support and assistance for routine care, safety, security, and health maintenance, and are supported by an interdisciplinary team made up of medical, behavioral, therapy, social services, vocational, recreational, and direct care staff. The APD team is responsible for ensuring that all necessary services are tailored to meet the resident's needs and to help prepare them for a successful transition to the least restrictive environment of their choosing in the community. The facilities are operated under the authority of Florida Statutes and are licensed and regulated by various entities including the AHCA, CMS, and other entities including the Department of Health and State Fire Marshal. The facilities are described below:

Developmental Disability Centers (DDCs): The Agency operates two Medicaid funded DDCs for people with developmental disabilities who need structured residential care 24 hours a day. Tacachale in Gainesville and Sunland in Marianna are communities that offer residents opportunities to enhance their quality of life and maximize their individual potential. These full-service residential facilities provide medical care, therapy, and a variety of recreational opportunities to over 400 people. Residents at the centers participate in social outings, team sports, community events, learning a trade, and working onsite at the recycling plant and the post office.

Developmental Disabilities Defendant Program (DDDP): Individuals with unique abilities charged with a felony crime may be court-ordered into the Agency's State funded DDDP. DDDP is a 146 secure-bed residential facility located in Chattahoochee for defendants with developmental disabilities who are deemed incompetent to participate in their own defense or stand trial. In this program, residents with a secure court order receive competency training and other services in accordance with their needs. This is not a voluntary residential setting.

The Agency also has 34 secure- beds in the Pathways program located on the Sunland campus in Marianna.



This past fiscal year, there were 146 individuals who were court ordered to the Agency's Developmental Disabilities Defendant Program (DDDP) to receive competency training. 44, which equates to 23% of the court ordered individuals, were able to successfully complete DDDP's competency program and were deemed competent to proceed with their trial.

Additionally, this past year, there were 167 Agency internal Investigations and a total of 124 Critical Incidents throughout the agency operated facilities. This year APD developed and implemented strategies that include staffing training and support, monitoring, as well as the incorporation of teaming models at critical milestones to ensure comprehensive medical and behavior health services are provided through a holistic approach tailored to meet individual and environmental needs. Continued analysis of data, research and strategy development will further ensure a proactive approach to providing the highest level of quality care and reduction in critical incidents. from occurring. These objectives directly align with the Agency's core tenants, which is to ensure a systematic approach towards accountability and transparency for the achievement of quality and operational excellence.

Agency Participation in Commissions, Committees, Councils, Associations, Taskforces and Workgroups

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|---|---|--|
| 1 | Florida Commission for the Transportation Disadvantaged (CTD) | <p>The CTD oversees Transportation Disadvantaged services throughout the state, which support the mobility needs of individuals with disabilities, seniors, persons of low income, and children at risk. Per Chapter 427.012(g), Florida Statutes, the APD Director or an APD Senior Management level representative shall serve as ex officio, nonvoting advisor to the commission.</p> |
| 2 | Commission on Mental Health and Substance Abuse – Finance Subcommittee | <p>The Commission on Mental Health and Substance Abuse was created in 2021, by the Florida Legislature, to examine the current methods of providing mental health and substance abuse services in the state and to improve the effectiveness of current practices, procedures, programs, and initiatives in providing such services. The Finance Subcommittee reviews all major funding sources and applicable limits across major agencies for mental health and substance abuse treatment, identifies challenges & opportunities, and makes recommendations for improvement.</p> |
| 3 | CDC+ Quality Advisory Committee (QAC) | <p>This advisory committee is comprised of key program stakeholders who are responsible for reviewing the State's quality assurance and improvement plan required by the 1915j. The QAC looks at ways to improve the program and make suggestions to program offices.</p> |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|---|---|--|
| 4 | Florida Center for Inclusive Communities (FCIC) at University of South Florida-Community Advisory Committee (CAC) | The role of the CAC is to strengthen the work of the Florida Center for Inclusive Communities by serving in an advisory capacity; assisting with the dissemination of information and resources; advocating for, and on behalf of, the center and its work; and advising and informing staff about other relevant organizations, programs, networks, or activities that may provide opportunities for collaboration. |
| 5 | Chronic Disease Self-Management Education Programs Grant Steering Committee | The Department of Elder Affairs was awarded a grant from the Department of Health and Human Services (Administration for Community Living) that provides funding to implement evidence-based chronic disease self-management programs to reach and target older adults and adults with disabilities in Desoto, Sarasota, Charlotte, Collier, Hendry, and Glades counties. APD was asked to participate in this committee as a strategic partner. |
| 6 | Medical Care Advisory Committee (MCAC) | This is an Agency for Health Care Administration (AHCA) committee. MCAC can participate in program administration and policy development on issues such as program cost containment, quality of care, and access to care. In addition, the MCAC provides recommendations and suggestions on the state's comprehensive quality strategy for the Florida Medicaid program, as described in the Special Terms and Conditions of the 1115 Managed Medical Assistance (MMA) Waiver. |
| 7 | FDDC Self Advocacy Leadership Subgoal Committee | Provides statewide coordination of self-advocacy initiatives for the FDDC. This committee supports initiatives that increase the participation of individuals with intellectual and developmental disabilities, their family members, or allies in advocacy, leadership, and systems change activities. |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|---|---|--|
| 8 | Florida Health Care Connections (FX) Executive Steering Committee | <p>The Agency for Health Care Administration (AHCA) has initiated the process of replacing the existing Medicaid Management Information System (MMIS) and its current fiscal agent, with a modular Information Technology system. The MMIS is primarily responsible for paying Medicaid providers and health plans.</p> <p>Additionally, the system plays a key part in sharing and receiving data between other Health and Human Services agencies in Florida. The endeavor to replace the FMMIS system is called Florida Health Care Connections (FX). During the 2020 Legislative Session, the Florida Legislature directed AHCA to implement an FX executive steering committee to ensure the Agency has the resources necessary to provide better integration with subsystems supporting Florida's Medicaid program. This new governance will be responsible for ensuring the FX project meets its primary business objectives of replacing the MMIS and the current Medicaid fiscal agent. AHCA is required to include a representative (with waiver experience) from the Agency for Persons with Disabilities on this steering committee.</p> |
| 9 | State Health Improvement Plan (SHIP) Steering Committee | <p>APD is a member of the Florida Department of Health's (DOH's) State Health Improvement Plan (SHIP) steering committee. This also includes DOH's State Health Assessment (SHA). Under the leadership of the State Surgeon General, the DOH tasked a diverse group of partners to create a blueprint for action, culminating in Florida's SHIP. The SHIP is a five- year plan that sets goals for Florida's public health system. The SHIP Steering Committee directed a comprehensive State Health Assessment to identify the most important health issues affecting Floridians.</p> <p>It also guides the effectiveness of Florida's public health system in providing essential services, assesses residents' perceived quality of life and explores factors outside of health that impact health, now and in the</p> |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|----|---|---|
| | | future. |
| 10 | Florida Project SEARCH Adult Model Interagency Workgroup/Advisory Committee | This project is provided by the Florida Developmental Disabilities Council (FDDC) and in partnership with the Florida Association of Rehabilitation Facilities (FARF). The goal of this project, in its first year of funding, is to create a new pathway for adults with disabilities, historically served in Adult Day Training programs or other less-inclusive settings, to transition into the competitive workforce through development and implementation of a Florida Project SEARCH Adult Model. Committee participants discuss the ongoing business of the project. This meeting is attended by agency representatives from the FARF, FDDC, APD, Department of Economic Opportunity, and Florida Division of Vocational Rehabilitation (Florida Department of Education). |
| 11 | Florida Developmental Disabilities Council (FDDC) | The purpose of the FDDC is to engage in advocacy, capacity building, and systemic change activities that contribute to a coordinated, comprehensive, consumer and family centered and directed system of community services and individualized supports that enable individuals with unique abilities to exercise self-determination and to be independent, productive, integrated, and included in all facets of community life. |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
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| 12 | Florida Genetics and Newborn Screening Advisory Council | The Council's purpose is to advise DOH about testing, the state's screening program, procedures for collection and transmission of specimens and the evaluation, coordination & consolidation of screening programs and genetic services. |
| 13 | Florida Rehabilitation Council (FRC) | The FRC is an advisory committee that assists the Division of Vocational Rehabilitation (VR) in developing programs that support individuals with disabilities in obtaining competitive integrated employment. |
| 14 | Quality Council | Looks at the quality of delivery of services for individuals with unique abilities with a focus on outcomes. |
| 15 | State Advisory Council for Bureau of Exceptional Student Services with Department of Education (DOE) | Advises DOE of unmet needs within the State in the education of students with disabilities; comments publicly on proposed rules and regulations; advises DOE in developing evaluations and reporting on data to the DOE Secretary; advises DOE in developing corrective action plans to address findings identified in Federal monitoring reports; advises DOE in developing and implementing policies relating to the coordination of services for students with disabilities. |
| 16 | State Advisory Council for Early Childhood Care and Education | This council was created as part of the Federal Preschool Development Grant Birth-Five, to serve as an advisory council for Florida's early childhood care and education. The council is charged with leading the development of a statewide strategic plan that will promote high quality, comprehensive system of early childhood care and education and that will identify opportunities for, and barriers to, statewide coordination and collaboration among the |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|----|--|--|
| | | wide array of programs and services that support children ages birth through five and their families. |
| 17 | Suicide Prevention Coordinating Council (SPCC) | The SPCC and the Statewide Office of Suicide Prevention focus on suicide prevention initiatives such as creating and implementing the Statewide Plan for Suicide Prevention in Florida as well as increasing public awareness. |
| 18 | Florida Faith-Based and Community-Based Advisory Council (And Faith-Based Symposium) | APD provides updates to this council as requested. Additionally, faith-based communities around the state connect with at-risk populations during symposiums to hear about what these populations need. |
| 19 | Federal Emergency Management Agency (FEMA) Region IV Regional Advisory Council (RAC) | Section 507 of the Homeland Security Act of 2002, as amended, (6 U.S.C. 317) directs each FEMA Regional Administrator to establish a Regional Advisory Council (RAC). The RAC advises the Regional Administrator on emergency management issues specific to the Region. (FEMA Region IV includes the following states: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee.) Members comes from state, local, and tribal governments within the Region and are appointed by the Regional Administrator and represent a variety of disciplines. Term of Office – 2 years. |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
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| 20 | Florida Commerce Weatherization Assistance Program (WAP) Policy Advisory Council | The Weatherization Assistance Program annually provides grant funds to community action agencies, local governments, Indian tribes, and non-profit agencies to provide specific program services for low-income families of Florida. These entities provide program services throughout the state. The mission of the WAP is to reduce the monthly energy burden on low-income households by improving the energy efficiency of the home. The program is funded each year by the United States Department of Energy and receives supplemental funding from the United States Department of Health and Human Services. The extent of services to be provided depends on available funding. |
| 21 | Child and Family Well-being Council | The Department of Children and Families created this council to enhance the safety and well-being of Florida children. A key component of ensuring child safety, and family well-being, is activating community resources, supports, and mental health treatment services timely and appropriately. Florida's child and family well-being system will continue to invest in fully embodying a trauma-responsive system of care where the Department, Community-Based Care organizations, and Managing Entities come together to provide more meaningful services that promote positive outcomes to enhance the overall, long-term well-being of the family. |
| 22 | Florida Association for Behavior Analysis (FABA) Conference | FABA holds an annual conference for their 2000+ members that brings national and international experts in behavior analysis to present to the members. These sessions provide CEU opportunities for our staff and providers which is required to retain certification. Also, there are periodic APD meetings with the FABA Legislative Committee to address issues of common concern for providers and consumers. |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|----|---|--|
| 23 | Florida Association of State Agency Administrative Services Directors | The Florida Association of State Agency Administrative Services Directors (FASAASD) is comprised of representatives from each state agency, whose common responsibilities include Human Resource (Personnel), Purchasing/Procurement, and Finance and Accounting. Each month, FASAASD members meet to discuss topics that affect all state agencies and to share best practices. |
| 24 | Agency for Persons with Disabilities/Agency for Health Care Administration Policy Group | Focus is to address service delivery issues related to the iBudget waiver and State Plan Medicaid Services. |
| 25 | Human Trafficking Interagency Workgroup | The Interagency Human Trafficking Workgroup, chaired by the Secretary of the Florida Department of Juvenile Justice, seeks to bring together key state agencies and stakeholders to combat human trafficking in Florida by further implementing Florida's Strategic Plan on Human Trafficking. Workgroup meetings will be led by the DJJ Secretary and the Director of Florida State University's Center for the Advancement of Human Rights (FSU CAHR). |
| 26 | Florida Department of Law Enforcement (FDLE) Threat Assessments Steering Group | This steering group is a result of Governor DeSantis directing FDLE to develop a unified statewide strategy for identifying and managing threats of targeted violence and associated training for frontline and senior officers. State agencies will play a role in threat assessment implementation. |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|----|--|--|
| 27 | Florida WINGS - Working Interdisciplinary Network of Guardianship Stakeholders (WINGS) Group | Florida WINGS is a collaborative group of stakeholders dedicated to creating solutions through court- community partnerships by identifying, assessing, and improving guardianship practices and other decision- making alternatives to enhance the quality of care and lives of vulnerable adults. |
| 28 | State Plan on Aging Advisory Group | The Florida Department of Elder Affairs prepares a State Plan on Aging (State Plan) every three to four years as required by the Administration on Aging, part of the Administration for Community Living under the U.S. Department of Health and Human Services. The State Plan provides strategic direction to the Florida elder services network. |
| 29 | Children's Interagency Workgroup | Children with developmental disabilities require specialized services and supports available through APD, AHCA, DOH, DOE, DJJ, and DCF in order to enable them to continue living with their own families or within family-like settings. It is therefore essential that our state agencies closely collaborate on a regular and ongoing basis to make home-like environments a reality for all children in the State of Florida. This workgroup will create an interagency agreement intended to formalize and articulate the support commitments each agency can provide to children with developmental disabilities and their families. |
| 30 | State Health Assessment Advisory Group | The State Health Assessment is essential in identifying key issues that impact the health of all Floridians. The Advisory Group is comprised of subject matter experts and leaders representing state and local government agencies, health care provider organizations, employers, community groups, universities and schools, non-profit organizations, and advocacy groups throughout Florida. |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|----|---|---|
| 31 | FDDC-NADD Stakeholder Group | The Florida Developmental Disability Council (FDDC) and the National Association for the Dually Diagnosed (NADD) entered into a grant agreement to research the unmet needs of the Dually Diagnosed population in Florida. The goal is to investigate and prevent unnecessary interventions for those with intellectual and developmental disabilities (I/DD) and mental health needs. This initiative involves developing a statewide strategic plan which supports the social and emotional wellness of the dually diagnosed across their lifespan. |
| 32 | Department of Children and Families (DCF) Summit | APD assists in the review and selection of summit workshop proposals. The summit offers an extraordinary program of current and relevant child welfare training topics in many critical areas. Over 3,000 child welfare professionals and related partners including attorneys, case managers, child advocates, child protective investigators, and many more will attend this summit. |
| 33 | Employment First Collaborative Team | Interagency workgroup that supports policies and practices to improve employment outcomes of Floridians with disabilities pursuant to the Employment First Act of 2016 (s. 413.80, F.S.). |
| 34 | Family Café | The Annual Family Café is the nation's largest cross- disability event. Since 1998, The Annual Family Café has brought together thousands of individuals with disabilities and their family members for three days of information, training and networking each June. With a great range of individual breakout sessions, a packed Exhibit Hall with dozens of vendors, and a series of special events including Keynote speakers and The Governors' Summit on Disabilities, The Annual |



agency for persons with disabilities
State of Florida

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|----|---|---|
| | | Family Café offers families exposure to a wide range of public and private resources, opportunities to find support by networking with other families, and unprecedented access to policy-making officials. |
| 35 | Florida Alliance for Assistive Services and Technology (FAAST) | FAAST provides services and resources on issues related to accessibility and assistive technology for individuals with disabilities. |
| 36 | Florida Children and Youth Cabinet | Meets to ensure services designed for children and youth are planned, managed, and delivered in a holistic and integrated manner. |
| 37 | Governor's Hurricane Conference (GHC) | The GHC is the nation's largest and best-attended conference focusing on hurricane planning, preparedness, response, recovery, and mitigation. The GHC is an opportunity to learn from the successes of others, identify proven best practices, and to learn which mistakes to avoid BEFORE it is too late! Over 300 hours of training and workshops covering all aspects of hurricane readiness and full of the latest trends, topics, tools, and technologies to best improve disaster response and recovery processes. |
| | | |



agency for persons with disabilities
State of Florida

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|----|---|--|
| 38 | Interagency State Review Team for Children Served by Multiple Agencies | Facilitated by the Department of Children and Families to address primarily children in the foster care system who have special needs. |
| 39 | Florida Strategic Plan for Economic Development (2018-2023) | The Department of Economic Opportunity (DEO), with collaboration from state agencies and partner organizations, released a new Strategic Plan in July 2018. The plan is intended to help guide the future of Florida's economy. Economic Development Liaisons (EDL) designated from each agency will work closely with each other to plan strategically for economic development, resolve interagency conflicts, expedite project reviews, and respond promptly and effectively to issues and problems important to the economic development. |
| 40 | Florida Fusion Center | Network of Florida Fusion Centers (FCs): The state's eight FCs are a collaborative effort of state, local, tribal, territorial, and federal agencies under the direction of FDLE and working in partnership to share resources, expertise, and/or information to better identify, detect, prevent, apprehend, and respond to threats, crimes and terrorist activity utilizing an all crimes/all hazards approach. Executive Advisory Board Member with the Florida Fusion Center: This board meets quarterly to share information, discuss policy, and provide direction to the Florida Fusion Center. Interagency Fusion Liaison (IFL) with the Florida Fusion Center: IFLs meet weekly to share information and develop joint products on which events, incidents and trends are impacting their agency and other agencies around the state. |
| 41 | State Emergency Response Team (SERT) | The State Emergency Response Team is tasked with providing disaster assistance to the residents of the state of Florida. The SERT is comprised of branches and Emergency Support Functions (ESF). These entities work closely with one another to fulfill mission tasks and to request direct aid to disaster impact areas. APD has a designated Emergency Coordination Officer (ECO) and alternates. APD is a |

| # | Name of Commission, Committee, Council, Association, Taskforce, Workgroup | Brief Description |
|----|---|---|
| | | support agency to ESF's 6 (Mass Care) and 8 (Health and Medical). |
| 42 | Statewide Quarterly Behavioral Health Meeting | The purpose of this meeting is for state and local leaders to engage in critical dialogue and explore opportunities for increased collaboration regarding topics of Substance Abuse and Mental Health. |
| 43 | ABA Statewide Collaborative Task Force | This Applied Behavior Analysis (ABA) task force will be part of a study to identify and suggest solutions for the unmet needs of Florida residents with intellectual and developmental disabilities and ensure quality services through improved access to ABA therapists in all Florida counties. The task force members will serve in an advisory capacity for this project, which is funded by the Florida Developmental Disabilities Council (FDDC) and is designed to address the ABA therapist shortage in Florida. |



Performance Measures and Standards

LRPP Exhibit II

LRPP Exhibit II - Performance Measures and Standards

| Department: Agency for Persons with Disabilities | | Department No.: 6700000 | | |
|--|---|------------------------------------|------------------------------------|-------------------------------------|
| Program: Services to Disabled Service/Budget Entity: Home and Community Services | | Code: 67000000 Code: 67100100 | | |
| Approved Performance Measures for FY 2023-24 | Approved Prior Year Standard FY 2022-23 | Prior Year Actual FY 2022-23 | Approved Standard FY 2023-24 | Requested FY 2024-25 Standard |
| Number of persons with developmental disabilities served in Supported Living | 4,000 | 4,334 | 4,000 | 4,000 |
| Percent of ICF residents who accept waiver services and move into the community | 85% | 97% | 85% | 85% |
| Percent of people with developmental disabilities employed in integrated settings | 30% | 48% | 30% | 30% |
| Program: Services to Disabled Service/Budget Entity: Program Management and Compliance | | Code: 67000000 Code: 67100200 | | |
| Approved Performance Measures for FY 2023-24 | Approved Prior Year Standard FY 2022-23 | Prior Year Actual FY 2022-23 | Approved Standard FY 2023-24 | Requested FY 2024-25 Standard |
| Percent of people receiving services who meet key health, safety, and quality-of-life outcome measures | 92.0% | 86.4% | 92.0% | 92.0% |
| Administrative cost as a percent of total program costs | 4.0% | 1.7% | 4.0% | 4.0% |
| Program: Services to Disabled Service/Budget Entity: Developmental Services Public Facilities | | Code: 67000000 Code: 67100400 | | |
| Approved Performance Measures for FY 2023-24 | Approved Prior Year Standard FY 2022-23 | Prior Year Actual FY 2022-23 | Approved Standard FY 2023-24 | Requested FY 2024-25 Standard |
| Annual number of reportable critical incidents per 100 persons with developmental disabilities living in Developmental Disabilities Centers | 15 | 21 | 15 | 15 |
| Program: Services to Disabled Service/Budget Entity: Developmental Services Forensic Services | | Code: 67000000 Code: 67100500 | | |
| Approved Performance Measures for FY 2023-24 | Approved Prior Year Standard FY 2022-23 | Prior Year Actual FY 2022-23 | Approved Standard FY 2023-24 | Requested FY 2024-25 Standard |
| Number of adults found incompetent to proceed to trial who are provided competency training and custodial care in the APD Developmental Disabilities Defendant Program | 150 | 146 | 150 | 150 |

Office of Policy and Budget - July 2023



Assessment of Performance for Approved Performance Measures

LRPP Exhibit III

LRPP Exhibit III: PERFORMANCE MEASURE ASSESSMENT

Department: Agency for Persons with Disabilities

Program: Services to Disabled

Service/Budget Entity: 67100100

Measure: Number of persons with developmental disabilities served in Supported Living

Action:

- | | |
|---|--|
| <input type="checkbox"/> Performance Assessment of <u>Outcome</u> Measure | <input type="checkbox"/> Revision of Measure |
| <input checked="" type="checkbox"/> Performance Assessment of <u>Output</u> Measure | <input type="checkbox"/> Deletion of Measure |
| <input type="checkbox"/> Adjustment of GAA Performance Standards | |

| Approved Standard | Actual Performance Results | Difference (Over/Under) | Percentage Difference |
|-------------------|----------------------------|-------------------------|-----------------------|
| 4,000 | 4334 | 334 | 8.02% |

Count of individuals with unique abilities in supported living (program component code 11).

Factors Accounting for the Difference:

Internal Factors (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Personnel Factors | <input type="checkbox"/> Staff Capacity |
| <input type="checkbox"/> Competing Priorities | <input type="checkbox"/> Level of Training |
| <input type="checkbox"/> Previous Estimate Incorrect | <input type="checkbox"/> Other (Identify) |

Explanation:

External Factors (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Resources Unavailable | <input type="checkbox"/> Technological Problems |
| <input type="checkbox"/> Legal/Legislative Change | <input type="checkbox"/> Natural Disaster |
| <input type="checkbox"/> Target Population Change | <input checked="" type="checkbox"/> Other (Identify) |
| <input type="checkbox"/> This Program/Service Cannot Fix the Problem | |
| <input type="checkbox"/> Current Laws Are Working Against the Agency Mission | |

Explanation:

As of July 1, 2023, there were 4,334 APD clients coded as residing in a Supported Living setting (meaning that the adult client lives in their own home and receives the services of a Supported Living Coach and/or Personal Supports Provider to establish, live in and maintain his or her own household in the community). The number of clients in Supported Living have exceeded the performance standard of 4,000 by 8%, However there are 142 less APD clients receiving supported living services than last year (4,476), and the number of clients in supported living have been on decline since 2020 (-460).

Management Efforts to Address Differences/Problems (check all that apply):

- | | |
|------------------------------------|--|
| <input type="checkbox"/> Training | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Personnel | <input checked="" type="checkbox"/> Other (Identify) |

Recommendations:

Prioritize revising the pre-service supported living training curriculum and continue to provide training and communication materials through a variety of different mediums for Supported Living providers to consume. Further enhanced provider recruitment and retention tools and supports including job aids, in-service training and other resources to Supported Living Providers to help ensure that providers are adequately supported and equipped to provide high quality service to APD clients.

LRPP Exhibit III: PERFORMANCE MEASURE ASSESSMENT

Department: Agency for Persons with Disabilities

Program: Services to Disabled

Service/Budget Entity: 67100100

Measure: Percent of ICF residents who accept waiver services and move into the community

Action:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Performance Assessment of <u>Outcome</u> Measure | <input type="checkbox"/> Revision of Measure |
| <input type="checkbox"/> Performance Assessment of <u>Output</u> Measure | <input type="checkbox"/> Deletion of Measure |
| <input type="checkbox"/> Adjustment of GAA Performance Standards | |

| Approved Standard | Actual Performance Results | Difference (Over/Under) | Percentage Difference |
|-------------------|----------------------------|-------------------------|-----------------------|
| 85% | 96.5% | 11.5 | 11.5% |

Number of ICF residents who accepted waiver services and moved into the community DIVIDED BY Number of ICF residents who accepted the offer to receive waiver services in the community.

Factors Accounting for the Difference:

Internal Factors (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Personnel Factors | <input type="checkbox"/> Staff Capacity |
| <input type="checkbox"/> Competing Priorities | <input checked="" type="checkbox"/> Level of Training |
| <input type="checkbox"/> Previous Estimate Incorrect | <input type="checkbox"/> Other (Identify) |

Explanation:

APD provides on-going training and technical assistance to internal team members to emphasize the importance of community integration and the processes and procedures associated with the change in living setting.

External Factors (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Resources Unavailable | <input type="checkbox"/> Technological Problems |
| <input type="checkbox"/> Legal/Legislative Change | <input type="checkbox"/> Natural Disaster |
| <input type="checkbox"/> Target Population Change | <input checked="" type="checkbox"/> Other (Identify) |
| <input type="checkbox"/> This Program/Service Cannot Fix the Problem | |
| <input type="checkbox"/> Current Laws Are Working Against the Agency Mission | |

Explanation:

APD has 90 calendar days to transition individuals who chose community placement from ICF/IID to the community from the date they select a WSC (as stipulated in the 2012 Settlement Agreement between Disability Rights Florida and AHCA/APD). Review of the FY 22/23 data revealed that a total of 29 clients in ICF/IIDs (SNFs) chose to move into the community. Of the 29 clients who made that choice, 28 completed their transition and enrolled on the iBudget Florida waiver. Eighteen of the 28 clients enrolled within 90 days of selecting a WSC, ten of the 28 enrolled after 90 days and one is still within the 90 days transition which should be completed in FY23/24.

(Continued on next page)

Management Efforts to Address Differences/Problems (check all that apply):

- Training
- Personnel

- Technology
- Other (Identify)

Recommendations: Recommend continued training and technical assistance to help internal and external stakeholders manage and support transition efforts, coordination between workstreams, and documentation.

LRPP Exhibit III: PERFORMANCE MEASURE ASSESSMENT

Department: Agency for Persons with Disabilities

Program: Services to Disabled

Service/Budget Entity: 67100100

Measure: Percent of people with developmental disabilities employed in integrated settings

Action:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Performance Assessment of <u>Outcome</u> Measure | <input type="checkbox"/> Revision of Measure |
| <input type="checkbox"/> Performance Assessment of <u>Output</u> Measure | <input type="checkbox"/> Deletion of Measure |
| <input type="checkbox"/> Adjustment of GAA Performance Standards | |

| Approved Standard | Actual Performance Results | Difference (Over/Under) | Percentage Difference |
|-------------------|----------------------------|-------------------------|-----------------------|
| 30% | 47.5% | 17.5 | 17.5% |

The Number of people competitively employed DIVIDED BY the Number of people identified in the QSI, ABC, and APD iConnect wanting employment.

Factors Accounting for the Difference:

Internal Factors (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Personnel Factors | <input type="checkbox"/> Staff Capacity |
| <input type="checkbox"/> Competing Priorities | <input checked="" type="checkbox"/> Level of Training |
| <input type="checkbox"/> Previous Estimate Incorrect | <input checked="" type="checkbox"/> Other (Identify) |

Explanation:

A total of 12,498 clients are coded as having expressed an interest in employment. Of those, the data shows that 5941 are currently employed. We will continue to work with our state and community partners and private sector partners on the strategies and efforts outlined in the LRPP for increasing competitive integrated employment opportunities for APD clients.

External Factors (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Resources Unavailable | <input type="checkbox"/> Technological Problems |
| <input type="checkbox"/> Legal/Legislative Change | <input type="checkbox"/> Natural Disaster |
| <input type="checkbox"/> Target Population Change | <input checked="" type="checkbox"/> Other (Identify) |
| <input type="checkbox"/> This Program/Service Cannot Fix the Problem | |
| <input type="checkbox"/> Current Laws Are Working Against the Agency Mission | |

Explanation:

Effective May 18, 2023, changes to the iBudget Florida waiver rule went into effect, which resulted in the addition of a new prevocational service (Life Skills Development 4) to help clients achieve competitive integrated employment. The rule changes included higher rates for LSD 2 group supported employment to incentivize more providers to help clients achieve their employment goals. APD has implemented several initiatives and has multiple strategies on the horizon for renewing the focus on employment through state and community partnership including specific private sector activation.

(Continued on next page)

Management Efforts to Address Differences/Problems (check all that apply):

- Training
- Personnel

- Technology
- Other (Identify)

Recommendations:

APD will embark on a corporate communication and training plan that clearly articulates the renewed focus on key strategies and initiatives including the importance of employment opportunities for the individuals we serve. Additionally, through the use of motivational interviewing training we will further deepen the interaction we have with clients and stakeholders throughout the system to include workforce development, education and employment driven goal-based achievement.

LRPP Exhibit III: PERFORMANCE MEASURE ASSESSMENT

Department: Agency for Persons with Disabilities

Program: Services to Disabled

Service/Budget Entity: 67100200

Measure: Percent of people receiving services who meet key health, safety, and quality-of-life outcome measures

Action:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Performance Assessment of <u>Outcome</u> Measure | <input type="checkbox"/> Revision of Measure |
| <input type="checkbox"/> Performance Assessment of <u>Output</u> Measure | <input type="checkbox"/> Deletion of Measure |
| <input type="checkbox"/> Adjustment of GAA Performance Standards | |

| Approved Standard | Actual Performance Results | Difference (Over/Under) | Percentage Difference |
|-------------------|----------------------------|-------------------------|-----------------------|
| 92.0% | 86.4% | -5.6% | 5.6% |

SUM of percent met for each quality-of-life indicator DIVIDED BY Number of indicators.

Factors Accounting for the Difference:

Internal Factors (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Personnel Factors | <input type="checkbox"/> Staff Capacity |
| <input type="checkbox"/> Competing Priorities | <input type="checkbox"/> Level of Training |
| <input type="checkbox"/> Previous Estimate Incorrect | <input type="checkbox"/> Other (Identify) |

Explanation:

External Factors (check all that apply):

- | | |
|--|--|
| <input checked="" type="checkbox"/> Resources Unavailable | <input checked="" type="checkbox"/> Technological Problems |
| <input type="checkbox"/> Legal/Legislative Change | <input type="checkbox"/> Natural Disaster |
| <input type="checkbox"/> Target Population Change | <input checked="" type="checkbox"/> Other (Identify) |
| <input type="checkbox"/> This Program/Service Cannot Fix the Problem | |
| <input type="checkbox"/> Current Laws Are Working Against the Agency Mission | |

Explanation:

The agency will continue to identify ways to help address provider development needs and other program supports such as the use of technology and reduction of administrative burden to ensure sustainability of iBudget Waiver services to support the individuals served.

Management Efforts to Address Differences/Problems (check all that apply):

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Training | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Other (Identify) |

Recommendations:

No further action is necessary at this time.

LRPP Exhibit III: PERFORMANCE MEASURE ASSESSMENT

Department: Agency for Persons with Disabilities

Program: Services to Disabled

Service/Budget Entity: 67100200

Measure: Administrative cost as a percent of total program costs

Action:

- | | |
|---|--|
| <input type="checkbox"/> Performance Assessment of <u>Outcome</u> Measure | <input type="checkbox"/> Revision of Measure |
| <input checked="" type="checkbox"/> Performance Assessment of <u>Output</u> Measure | <input type="checkbox"/> Deletion of Measure |
| <input type="checkbox"/> Adjustment of GAA Performance Standards | |

| Approved Standard | Actual Performance Results | Difference (Over/Under) | Percentage Difference |
|-------------------|----------------------------|-------------------------|-----------------------|
| 4.0% | 1.7% | (2.3%) | 58% |

Budget Entity 200 (Program Mgt. & Compliance) DIVIDED BY the SUM of Budget Entity 100, PLUS Budget Entity 200, Plus Budget Entity 400, and 500.

Factors Accounting for the Difference:

Internal Factors (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Personnel Factors | <input type="checkbox"/> Staff Capacity |
| <input type="checkbox"/> Competing Priorities | <input type="checkbox"/> Level of Training |
| <input type="checkbox"/> Previous Estimate Incorrect | <input checked="" type="checkbox"/> Other (Identify) |

Explanation:

APD continues striving to control administrative costs.

External Factors (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Resources Unavailable | <input type="checkbox"/> Technological Problems |
| <input type="checkbox"/> Legal/Legislative Change | <input type="checkbox"/> Natural Disaster |
| <input type="checkbox"/> Target Population Change | <input type="checkbox"/> Other (Identify) |
| <input type="checkbox"/> This Program/Service Cannot Fix the Problem | |
| <input type="checkbox"/> Current Laws Are Working Against the Agency Mission | |

Explanation:

Management Efforts to Address Differences/Problems (check all that apply):

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Training | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Other (Identify) |

Recommendations:

No further action is necessary at this time.

LRPP Exhibit III: PERFORMANCE MEASURE ASSESSMENT

Department: Agency for Persons with Disabilities

Program: Services to Disabled

Service/Budget Entity: 67100400

Measure: Annual number of reportable critical incidents per 100 persons with developmental disabilities living in Developmental Disabilities Centers

Action:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Performance Assessment of <u>Outcome</u> Measure | <input type="checkbox"/> Revision of Measure |
| <input type="checkbox"/> Performance Assessment of <u>Output</u> Measure | <input type="checkbox"/> Deletion of Measure |
| <input type="checkbox"/> Adjustment of GAA Performance Standards | |

| Approved Standard | Actual Performance Results | Difference (Over/Under) | Percentage Difference |
|-------------------|----------------------------|-------------------------|-----------------------|
| 15 | 21 | 6 | 40 |

Total Number of reportable critical incidents at APD-operated institutions DIVIDED BY the Annual Average Census MULTIPLIED BY 100 for ratio.

Factors Accounting for the Difference:

Internal Factors (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Personnel Factors | <input type="checkbox"/> Staff Capacity |
| <input type="checkbox"/> Competing Priorities | <input type="checkbox"/> Level of Training |
| <input checked="" type="checkbox"/> Previous Estimate Incorrect | <input type="checkbox"/> Other (Identify) |

Explanation:

The totals above reflect the methodology approved for the 2021-22 but does not reflect the increase of incidents in the 2022-2023 Fiscal year. There are several strategies in progress that may impact this data point. APD anticipates greater trend data understanding upon successful implementation of the incident management system.

External Factors (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Resources Unavailable | <input type="checkbox"/> Technological Problems |
| <input type="checkbox"/> Legal/Legislative Change | <input type="checkbox"/> Natural Disaster |
| <input type="checkbox"/> Target Population Change | <input type="checkbox"/> Other (Identify) |
| <input type="checkbox"/> This Program/Service Cannot Fix the Problem | |
| <input type="checkbox"/> Current Laws Are Working Against the Agency Mission | |

Explanation:

Management Efforts to Address Differences/Problems (check all that apply):

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Training | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Personnel | <input type="checkbox"/> Other (Identify) |

Recommendations:

N/A



Performance Measure Validity and Reliability

LRPP Exhibit IV

LRPP Exhibit IV: Performance Measure Validity and Reliability

The agency is not proposing any changes to its performance measures this year.



Associated Activities Contributing to Performance Measures

LRPP Exhibit V

LRPP Exhibit V: Associated Activities Contributing to Performance Measures

| Approved Performance Measures for FY 2022-23 | | Associated Activities |
|---|------------------|--|
| Number of persons with developmental disabilities served in Supported Living | | Adult Supported Living |
| Percent of ICF residents who accept waiver services and move into the community | | Home and Community-Based Services Administration |
| | | Private Intermediate Care Facilities for Individuals with Intellectual Disabilities |
| Percent of people with developmental disabilities employed in integrated settings | | Adult Supported Employment |
| | | Children Supported Employment |
| Percent of people receiving services who meet key health, safety, and quality-of-life outcome measures. | | Adult Dental Services |
| | | Behavior Analysis Services |
| | | Behavior Assistant Services |
| | | Consumable Medical Supplies |
| | | Dietitian Services |
| | | Durable Medical Equipment and Supplies |
| | | Environmental Accessibility Adaptations |
| | | Life Skills Development Level 1: Companion Services, Level 2: Supported Employment, Level 3: Adult Day Training |
| | | Occupational Therapy |
| | | Personal Emergency Response System |
| | | Personal Supports |
| | Physical Therapy | |

| | | |
|--|--|---|
| | | Private Duty Nursing |
| | | Residential Habilitation (Standard, Behavior-Focused, Intensive Behavior) |
| | | Residential Nursing Services |
| | | Respite Care |
| | | Skilled Nursing |
| | | Special Medical Home Care |
| | | Specialized Mental Health Counseling |
| | | Support Coordination |
| | | Supported Living Coaching |
| | | Transportation Services |
| Administrative cost as a percent of total program costs | | Home and Community-Based Services Administration |
| Annual number of reportable critical incidents per 100 persons with developmental disabilities living in Developmental Disabilities Centers | | Intermediate Care Facilities for Individuals with Intellectual Disabilities |
| Number of adults found incompetent to proceed to trial who are provided competency training and custodial care in the APD Developmental Disabilities Defendant Program | | Forensic Care |

LRPP Exhibit VI: Agency-Level Unit Cost Summary

| AGENCY FOR PERSONS WITH DISABILITIES | FISCAL YEAR 2022-23 | | | |
|---|---------------------|---------------|------------------------------|----------------------|
| SECTION I: BUDGET | OPERATING | | | FIXED CAPITAL OUTLAY |
| TOTAL ALL FUNDS GENERAL APPROPRIATIONS ACT | | 2,130,744,610 | | 16,425,094 |
| ADJUSTMENTS TO GENERAL APPROPRIATIONS ACT (Supplementals, Vetoes, Budget Amendments, etc.) | | 13,165,752 | | -1,469,145 |
| FINAL BUDGET FOR AGENCY | | 2,143,910,362 | | 14,955,949 |
| | | | | |
| SECTION II: ACTIVITIES * MEASURES | Number of Units | (1) Unit Cost | (2) Expenditures (Allocated) | (3) FCO |
| <i>Executive Direction, Administrative Support, and Information Technology (2)</i> | | | | 14,955,949 |
| Home And Community Services Administration * Number of Medicaid Waiver clients enrolled | 35,198 | 281.99 | 9,925,455 | |
| Support Coordination * Number of people receiving support coordination | 34,873 | 1,289.53 | 44,969,646 | |
| Private Intermediate Care Facilities For The Developmentally Disabled * | 397 | 260,873.06 | 103,566,605 | |
| Program Management And Compliance * Based on Administrative Components of serving people in the Community and Institutional settings | 61,307 | 359.35 | 22,030,435 | |
| Adult Daily Living * Number of persons with disabilities served in Adult Daily Living | 17,838 | 5,087.36 | 90,748,403 | |
| Adult Day Service * Number of persons with disabilities served in Adult Day Training Service | 11,891 | 3,464.18 | 41,192,522 | |

| SECTION II: ACTIVITIES * MEASURES | Number of Units | (1) Unit Cost | (2) Expenditures (Allocated) | (3) FCO |
|--|----------------------------|--------------------------|---|----------------|
| Adult Medical/Dental * Number of persons with disabilities served in Adult Medical/Dental | 6,307 | 2,028.85 | 12,795,936 | |
| Adult Respite Services * Number of persons with disabilities served in Adult Respite Services | 385 | 4,901.83 | 1,887,204 | |
| Adult Residential Habilitation * Number of persons with disabilities served in Adult Residential Habilitation | 10,301 | 26,083.69 | 268,688,110 | |
| Adult Specialized Therapies/ Assessments * Number of persons with disabilities served in Adult Specialized Assessments, Therapies, Equipment and Supplies | 5,376 | 2,404.70 | 12,927,670 | |
| Adult Supported Employment * Number of persons with disabilities served in Adult Supported Employment | 1,215 | 1,796.44 | 2,182,670 | |
| Adult Supported Living * Number of persons with disabilities served in Adult Supported Living and In Home Subsidies | 11,750 | 13,405.94 | 157,519,760 | |
| Adult Transportation * Number of persons with disabilities served in Adult Transportation | 8,892 | 1,673.26 | 14,878,654 | |
| Children Daily Living * Number of persons with disabilities served in Children Daily Living | 375 | 12,165.75 | 4,562,156 | |
| Children Day Services * Number of persons with disabilities served in Children Day Training Services | 225 | 1,923.23 | 432,727 | |
| Children Medical/Dental * Number of persons with disabilities served in Children Medical/Dental | 284 | 6,688.69 | 1,899,588 | |
| Children Respite Services * Number of persons with disabilities served in Children Respite Services | 538 | 6,262.94 | 3,369,460 | |

| SECTION II: ACTIVITIES * MEASURES | Number of Units | (1) Unit Cost | (2) Expenditures (Allocated) | (3) FCO |
|---|----------------------------|--------------------------|---|----------------|
| Children Residential Habilitation * Number of persons with disabilities served in Children Residential Habilitation | 547 | 21,954.51 | 12,009,118 | |
| Children Specialized Therapies/ Assessments * Number of persons with disabilities served in Children Specialized Assessments, Therapies, Equipment and Supplies | 90 | 4,247.11 | 382,240 | |
| Children Support Employment * Number of persons with disabilities served in Children Supported Employment | 12 | 412.33 | 4,948 | |
| Children Supported Living * Number of persons with disabilities served in Children Supported Living and In Home Subsidies | 238 | 50,903.73 | 12,115,088 | |
| Children Transportation * Number of persons with disabilities served in Children Transportation | 170 | 18,651.50 | 3,170,755 | |
| Community Support Services * Number of persons served | 18,282 | 417.76 | 7,637,520 | |
| Forensic Care * | 146 | 242,395.92 | 35,389,804 | |

Appendix: Glossary of Terms and Conditions

ABC (Allocation, Budget, and Contract Control System): An agency subsystem used to track specific consumer information and process invoices.

Abuse (Child): Any willful act or threatened act that results in any physical, mental, or sexual abuse, injury, or harm that causes or is likely to cause the child's physical, mental, or emotional health to be significantly impaired. Abuse of a child includes acts or omissions. (Section 39.01(2), F.S.)

Abuse (Vulnerable Adult): Any willful act or threatened act by a relative, caregiver, or household member which causes or is likely to cause significant impairment to a vulnerable adult's physical, mental, or emotional health. Abuse includes acts or omissions. (Section 415.102(1), F.S.)

Abuse, Neglect and Exploitation (ANE) Report: A report of known or suspected ANE of a child or vulnerable adult received and accepted for investigation by the Department of Children and Families (DCF) via its Florida Abuse Hotline.

ADT (Adult Day Training): Services for adults with developmental disabilities that support their participation in community activities, including training and assistance with acquisition, retention, or improvement in self-help, socialization, and adaptive skills. These services include activities to enhance social development and development of skills in performing activities of daily living, community living, and therapeutic recreation. Individuals attend ADT in facilities that are appropriate for their age and interests.

AHCA (Agency for Health Care Administration): The state agency responsible for the administration of the Florida Medicaid program, licensure, and regulation of Florida's health facilities, and for providing information to Floridians about the quality of care they receive.

APD (Agency for Persons with Disabilities): The state agency specifically tasked with serving the needs of Floridians with developmental disabilities.

APD iConnect: A centralized consumer record system and electronic verification system that collects key data at the client-specific and provider-specific levels to improve the analysis, tracking, and reporting processes.

Autism: A pervasive, neurologically based developmental disability of extended duration, which causes severe learning, communication, and behavior disorders with age of onset during infancy or childhood. Individuals with autism exhibit impairment in reciprocal social interaction, impairment in verbal and nonverbal communication and imaginative ability, and a markedly restricted repertoire of activities and interests.

Budget Entity: A unit or function at the lowest level to which funds are specifically appropriated in the General Appropriations Act. A budget entity can be a department, division, program, or service and can have one or more program components.

CDC+ (Consumer-Directed Care Plus) Program: An alternative to the traditional iBudget waiver that gives an eligible person the opportunity to hire workers and vendors to help with daily care needs, such as personal care, respite, and transportation. Workers may be family members or others familiar to the consumer. To be eligible for the CDC+ Program, an individual must be receiving services from the agency through the iBudget waiver. The CDC+ Program provides the opportunity to improve quality of life, empowering the consumer to make choices about the kinds of supports and services needed. Together with the assistance of a trained CDC+ Consultant, who is also a WSC, the consumer plans their own supports, manages an established budget, and makes decisions regarding care and staff.

Client: Any person with developmental disabilities who is determined eligible by the agency for services as defined in Chapter 393, F.S.

CMS (Centers for Medicare & Medicaid Services): The federal agency within the United States Department of Health and Human Services (HHS) that administers the Medicare program and works with state governments to administer Medicaid, the State Children’s Health Insurance Program (SCHIP), and health insurance portability standards.

Contract: A formal written agreement, legally binding, between the agency and a contractor detailing the commodities or services to be provided by the contractor in exchange for the price to be paid for such commodities or services by the agency. The agreement includes terms and conditions, which the parties must perform in compliance with statutes and regulations, and specific details on how, when, where, and to whom the contractor should provide a commodity or service.

CP (Cerebral Palsy): A group of disabling symptoms of extended duration, which results from damage to the developing brain that may occur before, during, or after birth and that results in the loss or impairment of control over voluntary muscles. Cerebral Palsy keeps the brain from communicating necessary tasks to the rest of the body.

Crisis: One or more of the situations described in Rule 65G-1.047, F.A.C., Crisis Status Criteria.

Critical Incident: An incident, as specified in Rule 65G-2.010(5)(a), F.A.C., that involves a client or an APD provider that may put the client’s health and safety at risk. Critical Incident categories include: a life-threatening injury or illness; a missing child or adult who has been adjudicated incompetent; negative media involvement; a provider arrest; sexual misconduct; an unexpected client death; verified abuse, neglect, or exploitation investigation; and a violent crime arrest.

DCF (Department of Children and Families): The state agency that provides social services to children, adults, refugees, domestic violence victims, human trafficking victims, the homeless community,

childcare providers, people with disabilities, and the elderly. DCF services include investigating allegations of abuse, neglect, and exploitation involving children or adults with developmental disabilities.

DD (Developmental Disability): A disorder or syndrome defined in Florida statute as autism, cerebral palsy, intellectual disability, spina bifida, Down syndrome, Prader-Willi syndrome, and Phelan-McDermid syndrome that manifests before the age of 18 and constitutes a substantial handicap that can be expected to continue indefinitely.

DD Awareness Month (Developmental Disabilities Awareness Month): March is national Developmental Disabilities Awareness Month. It helps raise awareness and advocates for people with intellectual and developmental disabilities.

DDCs (Developmental Disability Centers): State owned and operated facilities, formerly known as developmental disabilities institutions, which offer treatment and care of individuals with unique abilities.

DDDP (Developmental Disabilities Defendant Program): A secure residential facility that provides competency training and testing for persons with developmental disabilities alleged to have committed a felony and who are court-ordered into the facility (see “Forensic” definition).

DEAM (Disability Employment Awareness Month): October is Disability Employment Awareness Month, which raises awareness about disability employment issues and celebrates the many contributions of exceptional employers and workers with disabilities.

Division of Vocational Rehabilitation (VR) Federal-state program within the Department of Education that helps people who have physical or mental disabilities obtain or keep a job.

DOEA (Department of Elder Affairs): The state agency that administers programs and services for elders across the state of Florida.

DOH (Department of Health): The state agency responsible for protecting the public health and safety of the residents and visitors of the state of Florida.

Down Syndrome: A disorder caused by the presence of an extra chromosome 21. This genetic disorder, also known as trisomy 21, varies in severity, causes lifelong intellectual disability and developmental delays, and, in some people, causes health problems.

EEP (Employment Enhancement Project): The EEP is a program funded by the Florida Legislature to provide opportunities and supports to clients in a pre-enrollment category who want to work, obtain, and maintain competitive employment or internships.

EOG: Executive Office of the Governor.

Expenditure: An amount of money spent or the action of spending money.

Expenses: The usual, ordinary, and incidental expenditures by an agency or the judicial branch, including, but not limited to, such items as commodities and supplies of a consumable nature, current obligations, and fixed charges, and excluding expenditures classified as operating capital outlay. Payments to other funds or local, state, or federal agencies are included in this budget classification of expenditures.

FACTS (Florida Accountability Contract Tracking System): An online tool developed by the Department of Financial Services to make the government contracting process in Florida more transparent through the creation of a centralized, statewide contract-reporting system.

FDDC (Florida Developmental Disabilities Council): Their mission is to advocate and promote meaningful participation in all aspects of life for Floridians with developmental disabilities. They are committed to advocating and promoting programs, practices, and innovative initiatives that enhance the independence, productivity, inclusion, and self-determination of individuals with unique abilities in all aspects of life.

FLAIR: Florida Accounting Information Resource system.

Forensic Services: A state-funded program that provides a secure setting for persons who are alleged to have committed a felony and who are court-ordered into such a facility (see “DDDP” definition).

FTE (Full-Time Equivalent): It is equivalent to one employee working full time.

GAA (General Appropriations Act): Provides funds for annual period beginning July 1 and ending the following year on June 30, as well as supplemental appropriations, to pay salaries and other expenses, capital outlay, buildings or other improvements, and other specified purposes of various agencies of state government.

GH (Group Home): A licensed residential facility that provides a family living environment, including supervision and care necessary to meet the physical, emotional, and social needs of its residents as established in Chapter 393, F.S.

HCBS (Home and Community-Based Services): The name of a program and services provided by the agency through the iBudget waiver. The iBudget waiver provides supports and services to eligible persons with developmental disabilities living at home or in a home-like setting. The iBudget waiver program is funded by both federal and matching state dollars. This waiver reflects use of an individual budgeting approach and enhanced opportunities for self-determination. The purpose of this waiver is to promote and maintain the health of eligible individuals with unique abilities, provide medically necessary supports and services to delay or prevent institutionalization, and foster the principles of self-determination as a foundation for services and supports.

iBudget (Individual Budgeting): A term associated with the agency’s Home and Community-Based Services program that is used to describe both an electronic system and a method for determining a person’s allocation of funds for services. iBudget considers the legislative appropriation for the fiscal year and individual characteristics correlated with costs to generate a base budget amount for each person. iBudget is also known as the Developmental Disabilities Individual Budgeting waiver, an approved HCBS Medicaid waiver also used by participants in the CDC+ Program.

ICF/IID (Intermediate Care Facility for Individuals with Intellectual Disabilities): A facility licensed in accordance with state law and certified in accordance with federal regulations, pursuant to the Social Security Act, as a provider of Medicaid services to individuals who are intellectually disabled or who have a related condition. A residential facility licensed and certified by AHCA under part VIII of Chapter 400, F.S. The term also refers to a Medicaid benefit that enables states to provide comprehensive and individualized health care and rehabilitation services to individuals with intellectual disabilities or related conditions to promote their functional status and independence. ICF/IIDs provide active treatment that is the continuous, aggressive, and consistent implementation of a program of specialized and generic training, and health or related services, directed toward helping the individual function with as much self-determination and independence as possible.

IFS (Individual and Family Services) Fund: A fund provided to the state through federal Social Services Block Grant (SSBG), authorized under Title XX of the Social Security Act. This fund may be used for a variety of services. However, federal interpretation specifically prohibits the use of SSBG funds for providing medical services, dental services, and for providing direct stipends to individuals or their families.

Incident: An incident which could potentially impact the health, safety, and well-being of an APD client or clients. The incident may or may not occur under the care of a provider and can involve clients of APD and provider employees. Incidents are either Critical Incidents or Reportable Incidents, which are both enumerated as categories. Provider reporting criteria of incidents are specified in Rule 65G-2.010(5), F.A.C.

Incident Management System (IMS): APD’s statewide automated system used to report and respond to critical and reportable incidents involving APD clients living in the community.

Indicator: A single quantitative or qualitative statement that reports information about the nature of a condition, entity, or activity. This term is used commonly as a synonym for the word “measure.”

Intellectual Disability: The term used to describe a condition resulting in significantly subaverage general intellectual functioning existing concurrently with deficits in adaptive behavior which manifests before the age of 18 and can reasonably be expected to continue indefinitely. “Adaptive behavior” refers to the effectiveness or degree with which an individual meets the standards of personal independence and social responsibility expected of his or her age, cultural group, and community. “Significantly subaverage general intellectual functioning” means performance that is two or more standard deviations from the mean score on a standardized intelligence test specified in the rules of this agency.

Internal Investigation: An OIG inquiry of misconduct, misuse, and misappropriation issues within the agency resulting in an official report. Internal investigations may also involve agency-contracted providers.

LTC (Long-Term Care): Services provided on an ongoing basis to people with developmental disabilities in a residential setting, such as a developmental disability center.

Notice of Non-Compliance (NNC): A plan submitted by an APD licensed residential provider to correct, fix, or remediate identified deficiencies, alerts, complaints, incident reports, audits and other items cited as out of compliance. The NNC is the action plan used by APD to track and ensure all citations and complaints identified are addressed and resolved by the provider within an established timeframe.

OPS (Other Personal Services): Refers to an employment classification and a budget category for compensation for services rendered by a person who is not a regular or full-time employee in an established position. This includes, but is not limited to, temporary employees, students, graduate assistants and fellows, part-time academic employees, board members, consultants, and others specifically budgeted for an agency in this category.

Performance Measure: A quantitative or qualitative indicator used to assess state agency performance. Three types used for the LRPP are:

- Input means the quantities of resources used to produce goods or services and the demand for those goods and services.
- Outcome means an indicator of the actual impact or public benefit of a service.
- Output means the actual service or product delivered by a state agency.

Phelan-McDermid Syndrome: A disorder caused by the loss of the terminal segment of the long arm of chromosome 22, which occurs near the end of the chromosome at a location designated q13.3, typically leading to developmental delay, intellectual disability, dolichocephaly, hypotonia, or absent or delayed speech.

Prader-Willi Syndrome: It is an inherited condition typified by neonatal hypotonia with failure to thrive, hyperphagia or an excessive drive to eat which leads to obesity usually at 18 to 36 months of age, mild to moderate intellectual disability, hypogonadism, short stature, mild facial dysmorphism, and a characteristic neurobehavior.

Provider: Any entity, facility, person, or group that is contracted with APD to provide services; or any person or entity providing care or support to clients on behalf of APD.

QIarant: A quality improvement organization (formerly called Delmarva) that is contracted by the state of Florida's Agency for Health Care Administration (AHCA) to provide quality assurance for the State's Developmental Disabilities Services System. It also works in partnership with the Agency for Persons with Disabilities conducting activities related to quality information, provider monitoring, and plans of remediation.

Qualified Organization: The term “Qualified Organization” means an organization determined by the agency (APD) to meet the requirements of Section 393.0663, F.S., and of the Developmental Disabilities Individual Budgeting Waiver Services Coverage and Limitations Handbook. The agency shall use Qualified Organizations for the purpose of providing all support coordination services to iBudget clients in this state.

Questionnaire for Situational Information (QSI): The agency-approved assessment for determining a person’s level of need and support in areas of community living and functional, behavioral, and physical health. The QSI is administered by trained and certified agency staff. Note: The QSI will eventually be replaced by the Individual Comprehensive Assessment (ICA).

Regions or Regional Office: Refers to the structure of the agency’s field offices from consolidation of 14 area offices into six (6) regions (Northwest Region, Northeast Region, Central Region, Suncoast Region, Southeast Region, and Southern Region).

Reportable Incident: An incident, as specified in Rule 65G-2.010(5)(b), F.A.C., that involves an APD client or an APD provider that may put the client’s health and safety at risk. Reportable Incident categories are Altercation, Baker Act, Client Injury, Emergency Room Visit/Hospitalization, Expected Client Death, Missing Competent Adult, Suicide Attempt, and Non-Violent Crime Arrest.

Resident: A person who has a developmental disability and resides in a residential facility, whether such person is a client of the agency per Section 393.063, F.S.

ROM (Regional Operations Manager): An executive-level manager who operates and directs activities in one of the agency’s six Regional Offices and any field offices within their region. All six ROMs report to directly to the APD Deputy Director of Operations.

SAN (Significant Additional Needs): As provided in Section 393.063(39), Florida Statutes, it is an additional need for medically necessary services which would place the health and safety of the client, the client’s caregiver, or the public in serious jeopardy if it is not met. The term also includes services to meet an additional need that the client requires in order to remain in the least restrictive setting, including, but not limited to, employment services and transportation services.

Service Provider: An individual or business determined eligible to deliver Medicaid services that has an agreement with the agency to provide services to people with developmental disabilities.

SL (Supported Living): Supported Living is a category of individually determined services designed and coordinated in such a manner as to assist adult clients who require ongoing supports to live as independently as possible in their own homes, be integrated into the community, and fully participate in community life.

Spina Bifida: Refers to a person with a medical diagnosis of spina bifida cystica or myelomeningocele. When an individual has Spina Bifida, the spine and the cord inside the spine do not develop properly.

TRAIN Florida: The Learning Management System (LMS) used by APD to offer training to agency providers. LMS includes a centralized and searchable database of courses.

Waiver: Refers to the Home and Community-Based Services program and iBudget Florida waiver authorized under Title IX of the Social Security Act. Waivers provide an alternative program to institutional care. The iBudget waiver consists of state and federal matching funds for services so individuals can live in their community rather than in an institutional setting.

WSC (Waiver Support Coordinator): An employee of a qualified organization as defined in section 393.0663, F.S., who is selected by the client or the client's legal representative to assist the client and family in identifying their capacities, needs, and resources; finding and gaining access to necessary supports and services; coordinating the delivery of supports and services; advocating on behalf of the client and family; maintaining relevant records; and monitoring and evaluating the delivery of supports and services to determine the extent to which they meet the needs and expectations identified by the client, family, and others who participated in the development of the support plan with person-centered planning.