



**Annual Evaluation of the Department of  
Children and Families  
Lead Administrative Coordinator  
FISCAL YEAR 2022-2023**

Department of Children and Families  
Office of Administrative Services  
Office of Contracted Client Services

***September 2023***

Shevaun L. Harris  
Secretary

Ron DeSantis  
Governor

2022-2023 Annual Evaluation of the Department of Children and Families  
Lead Administrative Coordinator

**Executive Summary**

Section 287.0575, F.S., requires health and human services agencies that have contracts with common providers of service to coordinate monitoring activities and improve efficiency of monitoring as a result. In addition, it requires coordination within each agency when the agency has more than one contract with a given provider. The Department of Children and Families (Department) Chief of Contract Oversight is the Department’s Lead Administrative Coordinator and continues to meet expectations identified in statute.

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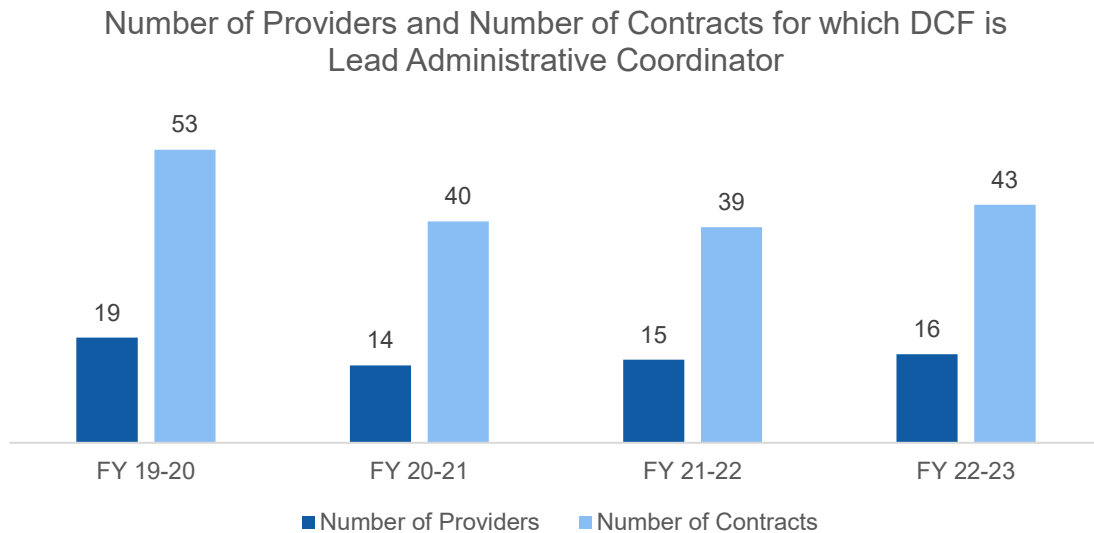


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**Background**

In 2010, s. 287.0575, F.S., was enacted into law, requiring the coordination of monitoring activities among health and human services agencies that contract with common service providers. The Department established a centralized contract monitoring function in 2005 and designated the Chief of Contract Oversight as the Department Lead Administrative Coordinator in 2010.

The number of service providers and contracts for which the Department serves as the Lead Administrative Coordinator decreased since the initial implementation of the law in 2010 due to continued transition to Lead Agency contracts, such as the Managing Entity contracts for Mental Health and Substance Abuse services. The below data represents normal variation over time.

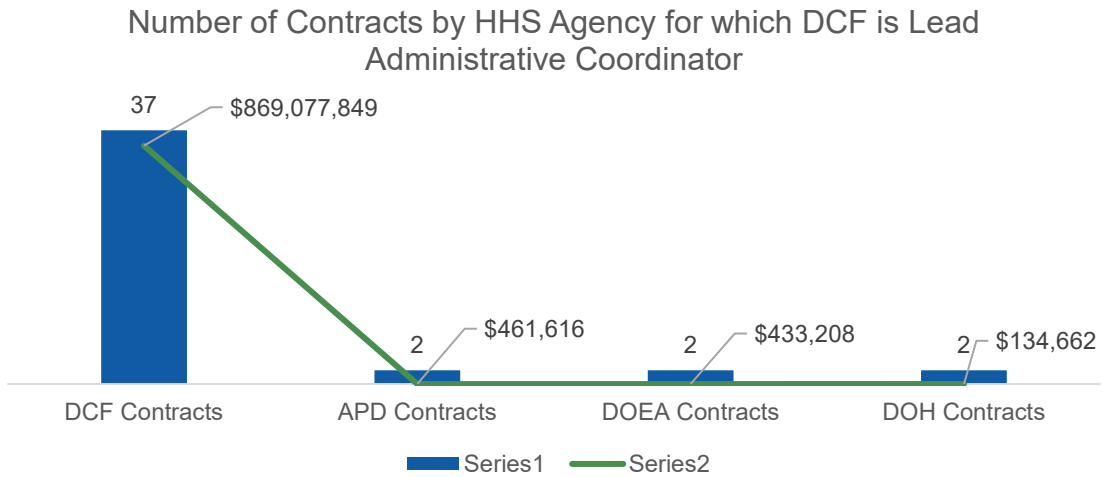


When service providers are shared by more than one health and human services agency, the contracting agencies consider financial obligation of the contracts and come to consensus on the assignment of the Lead Administrative Coordinator. As a result, when looking at the contracts with the Department as the Lead Administrative Coordinator, the payments made by the other health and human services agencies tend to be smaller, and contracts are fewer in number compared to the Department contracts.

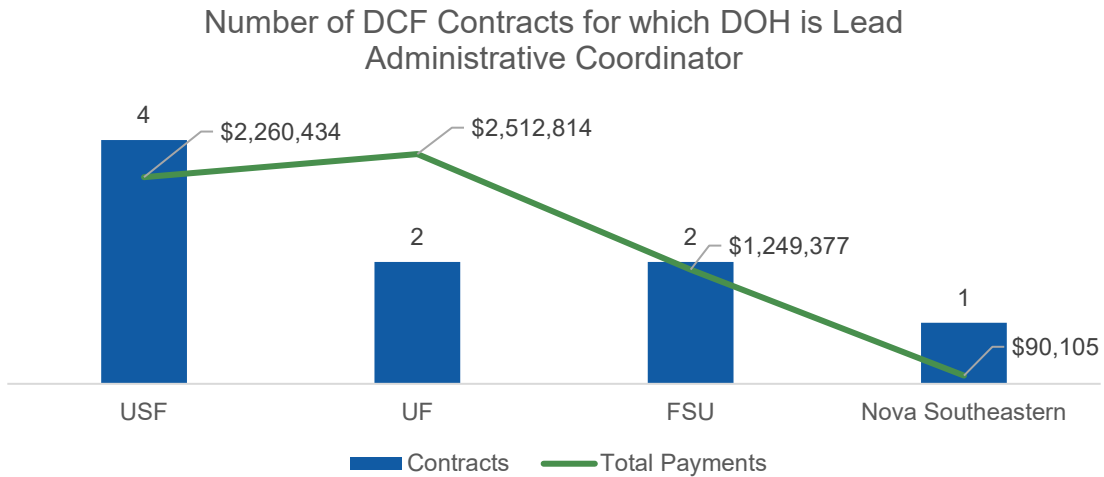
Of sixteen service providers with the Department as the Lead Administrative Coordinator in FY 22-23, twelve held contracts with only the Department. Four providers held contracts with three other health and human services agencies. The following chart shows the 43 contracts for which the Department served as Lead Administrative Coordinator and the total contract payments made by the various health and human services agencies in FY 22-23 for these contracts.



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The following chart shows information about the Department contracts for which another agency serves as the Lead Administrative Coordinator. At this time, the Department of Health is the only other agency serving this role for the Department, and all the contracts are with universities.



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**List of Providers and Contracts for which DCF is Lead Administrative Coordinator**

<b>Provider Name</b>	<b>Contract Number</b>	<b>Contract Agency</b>	<b>FY 22-23 HHS Payments</b>
Brevard Family Partnership	GJ401	DCF	\$60,301,221
	GJZ01	DCF	\$210,647
Broward County Sheriff's Office	JJZ04	DCF	\$11,826,218
	LN180	DCF	\$300,000
Children's Network of Hillsborough County	QJ015	DCF	\$150,338,666
	QJ028	DCF	\$246,180
Family Support Services of North Florida	DJ038	DCF	\$103,372,283
	EJ003	DCF	\$1,072,187
Florida Certification Board	LJ204	DCF	\$394,501
	LH829	DCF	\$201,640
Guidance / Care Center	CODPZ	DOH	\$63,320
	Y6118	DEA	\$6,092
Hanley Center Foundation, Inc.	LH840	DCF	\$363,750
	LH841	DCF	\$294,000
	LH832	DCF	\$66,667
Kids Central Inc	PJ503	DCF	\$99,077,173
	PJZ02	DCF	\$852,539
	LJ997	DCF	\$40,646
Lakeview Center	AJ495	DCF	\$37,159,535
	LH814	DCF	\$2,318,279
	LJ004	DCF	\$370,032
	OCF14	APD	\$266,331
	WCR02	APD	\$195,285

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**List of Providers and Contracts for which DCF is Lead Administrative Coordinator  
(Continued)**

<b>Provider Name</b>	<b>Contract Number</b>	<b>Contract Agency</b>	<b>FY 22-23 HHS Payments</b>
Lutheran Services Florida	EH003	DCF	\$233,846,706
	LK205	DCF	\$4,478,216
	LK208	DCF	\$1,730,023
	LH844	DCF	\$934,836
	X9201	DEA	\$427,116
	LHZ86	DCF	\$300,000
Managed Access to Child Health	LHZ82	DCF	\$80,285
	COQZU	DOH	\$71,342
Meridian Behavioral Healthcare	LH822	DCF	\$0
	LHZ85	DCF	\$0
Miami Dade College	XK059	DCF	\$4,090,601
	LC933	DCF	\$137,259
Ounce of Prevention Fund of Florida	LJ959	DCF	\$38,640,031
	LJ210	DCF	\$4,200,000
	LJ976	DCF	\$788,920
Southeast Florida Behavioral Health Network	IH611	DCF	\$109,216,713
	LHZ90	DCF	\$300,000
	LH825	DCF	\$263,970
The Crisis Center of Tampa Bay, Inc.	LD994	DCF	\$1,076,626
	LH837	DCF	\$187,500

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**List of DCF Providers and Contracts for which DOH is Lead Administrative Coordinator**

Provider Name	Contract Number	Lead Admin Coord Agency	FY 22-23 DCF Payments
University of South Florida	LJ016	DOH	\$714,490
	LH344		\$561,592
	LH816		\$500,000
	LJ940		\$484,352
University of Florida	LF923	DOH	\$2,305,556
	LJ974		\$207,257
Florida State University	LC939	DOH	\$979,266
	DJ041		\$270,112
Nova Southeastern University	LC932	DOH	\$90,105

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**Annual Evaluation, pursuant to s. 287.0575(7), F.S.**

The Department Lead Administrative Coordinator has met expectations in establishing coordinated systems, improving efficiency, and reducing redundant monitoring activities for state agencies and service providers.

- The Chief of Contract Oversight conducts electronic tracking of the eligible service providers and can quickly provide reliable information about service providers she is responsible for. All information is maintained in electronic format so it can easily be shared within the Department and with other agencies, via email.
- The Chief of Contract Oversight deployed information to all monitoring staff within the Department and regularly monitors the schedule to ensure coordinated measures are used for the applicable service providers.
- The Chief of Contract Oversight advocated for reducing, to the greatest extent possible, the burden on service providers by identifying the most relevant documents to be required by the specific agencies who share a particular service provider instead of applying a generic list of all possible documents for every service provider.
- The Chief of Contract Oversight is flexible in allowing service providers to submit information and documents in any manner that the service provider finds most convenient, providing the manner meets security protocol.
- Documents provided to the Department have been used and have been shared when requested by other involved agencies. The Department has requested documents from other agencies when that agency houses the responsible Lead Administrative Coordinator.
- The Chief of Contract Oversight continues to use email to the greatest extent possible to reduce shipping costs.

Overall, the Chief of Contract Oversight has continued to meet expectations in her performance as the Department Designated Lead Administrative Coordinator for Fiscal Year 2022-2023.