

Florida Violent Crime Council

Annual Report
to the Legislature



December 1997

EXECUTIVE SUMMARY

Violent Crime arrests among juveniles nationally dropped 9% last year, for a second straight annual drop. In Florida alone, serious juvenile crime decreased across the state. Many factors contributed to this drop including prevention programs and tougher penalties for wrongdoers.

Over the past year the Council heard numerous presentations regarding approaches to combating juvenile crime. These examples include: *Priority Issues and Needs for Florida's Juvenile Justice System, Drug Education and Awareness Programs, School Intervention Programs, Placement Centers for Juveniles and Character Education*. The Council will continue to pay close adherence to juvenile crime in the upcoming year under the leadership of Honorable Lawson Lamar.

The Florida Violent Crime Council is looking forward to continuing its work in 1998, and to working with the Legislature to fulfill its obligations to the citizens of the state.

PROGRESS MADE TOWARD 1996 RECOMMENDATIONS

- ◆ **An Appropriation of \$925,000 to Establish a Grants Program for Criminal Justice Agencies that Develop and Implement Violent Crime Prevention and Investigative Programs.** This amount was not funded.
- ◆ **An Appropriation of \$1 Million to Replenish the Violent Crime Emergency Account.** \$500,000 was funded to the General Revenue Funds.
- ◆ **An Appropriation of \$500,000 to Establish a Witness Protection Program.** \$500,000 was funded and the Victim/Witness Protection Review Committee was created.
- ◆ **An Appropriation of \$75,000 to Establish a Criminal Profiling Program.** \$75,000 was funded.
- ◆ **The Continuation of Local Law Enforcement Agencies and Criminal Justice Agencies Cooperative Efforts with FDLE Toward Establishing Regional Investigative Support Centers (RISC).** The South Florida and Jacksonville Regional Investigative Support Centers continue to serve as models of cooperative efforts among law enforcement agencies.

- ◆ **The Continuation of the Council's Endorsement in the Development of a Youth and Street Gang Database or Participation of Agencies in the NCIC Violent Gang and Terrorist Organization File.** The Council continues to endorse the development of a Youth and Street Gang Database. FDLE continues to work with local law enforcement and will be responsible for the coordination and support of the statewide system.
- ◆ **The Council's continued Support and Participation with Law Enforcement and Criminal Justice Agencies in Regional Violent Crime Investigation Coordinating Teams (RCTs).** The Council continues its efforts in supporting the RCTs and receives status reports from each RCT at every Council meeting.

1998 LEGISLATIVE RECOMMENDATIONS

- ◆ **An Appropriation of \$1 Million to Replenish the Violent Crime Emergency Account.**
- ◆ **An Appropriation of \$500,000 to Replenish the Witness Protection Program.**
- ◆ **An Appropriation of \$75,000 to Replenish the Criminal Profiling Program.**
- ◆ **An Appropriation of \$500,000 to Establish a Grants Program to focus on juveniles to include: technical upgrades to better address juvenile crime, juvenile preventative strategies & juvenile gang efforts.**

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THE FLORIDA VIOLENT CRIME ACT

In response to the critical statewide issues of violent crime in Florida, the 1993 Legislature passed the Florida Violent Crime Act of 1993. This legislation provides for the implementation of eight major initiatives intended to produce meaningful and effective results in Florida's effort to curtail violent crime.

Status of Eight Basic Components of the Violent Crime Act of 1993

1. Florida Violent Crime Council:

The creation of a twelve-member Florida Violent Crime Council, including local and state representation, to advise the Florida Department of Law Enforcement (FDLE) Commissioner and make recommendations regarding the development and implementation of violent crime initiatives. Six members of the Violent Crime Council are standing members by virtue of their positions and six members are appointed by the Governor. The standing members are:

The Attorney General, Robert A. Butterworth
Designee: Statewide Prosecutor Melanie A. Hines

The Commissioner of Education, Frank Brogan
Designee: Administrator John Winn

The Secretary of Corrections, Harry K. Singletary
Designee: Inspector General Fred Schuknecht

The Secretary of Juvenile Justice, Calvin Ross
Designee: Inspector General David Smith

The FDLE Assistant Commissioner, Robert E. Cummings

The President of the Florida Network of Victim/ Witness Services, Beth Rossman

The Governor's appointments to the Council include two sheriffs, two police chiefs, one state attorney and one medical examiner. They are:

Director Carlos Alvarez	Metro-Dade Police Department
Sheriff Cal Henderson (Vice-Chairman)	Hillsborough County
Chief William Kennedy	Orlando Police Department
Chief Richard Overman	Delray Beach Police Department
State Attorney Lawson Lamar (Chairman)	Ninth Judicial Circuit
Dr. Joan E. Wood (former Chairman)	District Six Medical Examiner

The Council members receive no compensation but are reimbursed for per diem and travel expenses. Members appointed by the Governor will serve for two years, and standing members will serve as long as they hold office or employment which was the basis for their appointment to the Council. The Florida Department of Law Enforcement provides the Council with the staff necessary to assist in the performance of its duties.

2. Regional Violent Crime Investigation Coordinating Teams (RCTs):

Regional Violent Crime Investigation Coordinating Teams are used to respond to violent crimes as requested by a sheriff, police chief or other law enforcement. These teams provide forensic, investigative and technical expertise and facilitate communication and cooperation among law enforcement entities.

RCT's report to the Council on increasing trends in each region, training provided to law enforcement agencies and summaries of the Violent Crime Emergency Account funding requests at every quarterly meeting. The RCT Leaders are:

Assistant Chief John Brooks, Miami Police Department
SA Joe Nickmeyer, Jacksonville Regional Operations Center, FDLE
Major Jim Reynolds, Melbourne Police Department
Captain Bill Snyder, Martin County Sheriff's Office
SAS J.R. Miller, Orlando Regional Operations Bureau, FDLE
Lieutenant David Brand, Tallahassee Police Department
Chief Investigator Ralph Cunningham, Twentieth Judicial Circuit, State Attorney's Office
Regional Director Tom Ring, Pensacola Regional Operations Bureau, FDLE
Major Gary Terry, Hillsborough County Sheriff's Office

3. Violent Crime Emergency Account:

The Violent Crime Emergency Account provides funding to state and local law enforcement agencies involved in complex violent crime investigations and trials. Since its inception, the Council has awarded in excess of \$2.4 Million to local criminal justice agencies. Funding requests have risen dramatically since 1994, however the budget for the funding continues to remain the same. Without additional funding, the Council is having to award partial funding and may be forced to deny legitimate requests in the near future.

4. Implementation of the Violent Crime Information System (ViCIS):

The Violent Crime Information System was established as a pilot project to integrate an automated crime information system. Initiation of this pilot project permitted, for the first time, a network of agencies in the Tampa area to share valuable information related to offender modus operandi (MO) and other data related to violent crime incidents. Following the success of the initial program, efforts were expended in enhancing the program and re-writing the software to facilitate statewide implementation. ViCIS

software will be made available nation-wide following implementation in Florida to enable searches of other states databases to help identify crimes committed by criminals who have become increasingly more mobile.

5. Submission of Fingerprint Cards for Felony Juvenile Arrests:

Fingerprint cards for juveniles arrested on felony charges are submitted to FDLE as required by section 943.051 of the Florida Statutes. FDLE maintains the information on file until 5 years after the offender has reached 21 years of age (age 26) for Serious Habitual Juvenile Offenders and until 5 years after the offender has reached 19 years of age (age 24) for other juvenile offenders. If the offender commits a forcible felony as an adult prior to his juvenile record being destroyed, the juvenile criminal history will be retained with the adult record.

The following are statistics as of 10/03/97 on juvenile criminal histories:

TOTAL NUMBER OF JUVENILE RECORDS	114,044
At time of first arrest juvenile age 5 through 9	2,066
At time of first arrest juvenile age 10 through 14	42,258
At time of first arrest juvenile age 15 through 17	69,720

TOTAL NUMBER OF JUVNILE ARRESTS PER INDIVIDUAL

Number with 1 juvenile arrest	61,225
Number with 2 juvenile arrests	20,512
Number with 3 juvenile arrests	9,906
Number with 4 juvenile arrests	6,290
Number with 5 juvenile arrests	4,153
Number with 6-10 juvenile arrests	9,628
Number with 11-20 juvenile arrests	2,070
Number with 20 or more juvenile arrests	259

6. Creation of Juvenile Criminal Histories:

A criminal history database was created to serve as a valuable tool in the fight against violent crime. With more juveniles committing violent crimes, the criminal justice system must have information concerning the criminal activities of these offenders.

This legislation requires juveniles who are charged with a felony or one of the listed misdemeanors to be fingerprinted and the fingerprints sent to FDLE. Assault, battery, carrying a concealed weapon, unlawful use of a destructive device, child abuse, negligent treatment of children, assault or battery on a law enforcement officer, open carrying of a weapon, exposure of sexual organs, unlawful possession of a firearm, petit theft, cruelty to animals and arson.

7. Basic and Advanced Violent Crime Training:

In compliance with the requirement to establish standards for basic and advanced training programs for law enforcement officers in investigation of violent crime and prevention, the Florida Department of Law Enforcement's Division of Criminal Justice Standards and Training put together a work group to develop a job task analysis (JTA) describing how law enforcement officers investigate violent crimes.

The following five courses were designed to train experienced investigators in the particulars of violent crimes investigation: Crime Scene Procedures, Forensics, Legal/Prosecution Aspects, Investigative Procedures and Information Management.

8. Submission of DNA Specimens:

This provision requires persons convicted of murder or attempted murder, sexual battery, aggravated battery, carjacking, home invasion or lewd and lascivious behavior, to submit blood specimens to FDLE for DNA testing for future identification purposes.

As of November 1, 1997, 45,403 blood samples have been collected. Of these, FDLE has completed 18,124 samples and has contracted with a private vendor to analyze an additional 22,000. This was done to assist in the increasing of the number of samples to be entered into the DNA Database. As of November, 2,822 of these samples have been completed by vendor. Through the combined efforts of FDLE and the private vendor, it is anticipated that by January 1999, all of the samples will have been analyzed utilizing the current technology and will have been entered into the State and Local DNA Database.

The database has had a total of 98 hits statewide. As a result of these hits, 167 investigations have been aided.

DUTIES OF THE FLORIDA VIOLENT CRIME COUNCIL

The statutory duties of the Council include the following responsibilities:

The Council may advise the executive director on the feasibility of undertaking initiatives, which include, but are not limited to the following:

- ◆ Establishing a program which provides grants to criminal justice agencies for violent crime prevention and investigative programs. This includes enhanced community-oriented policing; and additional undercover officers and other investigative officers to assist with violent crime investigations in emergency situations.
- ◆ Creating a criminal justice research and behavioral science center.
- ◆ Expanding the use of automated fingerprint identification systems at the state and local level.
- ◆ Identifying methods to prevent violent crime.
- ◆ Enhancing criminal justice training programs which address violent crime.
- ◆ Developing and promoting crime prevention services and educational programs, including enhanced victim and witness counseling services; and a rewards program for the apprehension and conviction of violent criminals.
- ◆ Enhancing information sharing and assistance by expansion of community partnerships and community policing, including the use of civilian employees or volunteers.

In addition, the Council shall:

- ◆ Advise the executive director on the creation of regional violent crime investigation coordinating teams.
- ◆ Develop criteria for the disbursement of funds from the Violent Crime Investigative Emergency Account.
- ◆ Review and approve all requests for disbursement of funds from the Emergency Account. In addition, establish an expedited approval procedure for rapid disbursement of funds in emergency situations.
- ◆ Advise the executive director on the development of a statewide violent crime information system.

STATUS OF 1996 ANNUAL REPORT RECOMMENDATIONS

- ◆ **An Appropriation of \$925,000 to Establish a Grants Program for Criminal Justice Agencies that Develop and Implement Violent Crime Prevention and Investigative Programs.**
- × No appropriation has ever been authorized to initiate this grants program.
- ◆ **An Appropriation of \$1 Million to Replenish the Violent Crime Emergency Account.**
- ✓ \$500,000 was funded to the General Revenue Funds.
- ◆ **An Appropriation of \$500,000 to Establish a Witness Protection Program.**
- ✓ The 1997 Legislature appropriated \$500,000.
- ◆ **An Appropriation of \$75,000 to Establish a Criminal Profiling Program.**
- ✓ The 1997 Legislature appropriated \$75,000.
- ◆ **The Continuation of Local Law Enforcement Agencies and Criminal Justice Agencies Cooperative Efforts with FDLE Toward Establishing Regional Investigative Support Centers (RISC).**
- ✓ The South Florida and Jacksonville Regional Investigative Support Centers continue to serve as models of cooperative efforts among law enforcement agencies.
- ◆ **The Continuation of the Council's Endorsement in the Development of a Youth and Street Gang Database or Participation of Agencies in the NCIC Violent Gang and Terrorist Organization File.**
- ✓ The Council continues to endorse the development of a Youth and Street Gang Database. FDLE continues to work with local law enforcement and will be responsible for the coordination and support of the statewide system. The statewide gang intelligence system is now in the final segment of the testing phase.

- ◆ **The Council's continued Support and Participation with Law Enforcement and Criminal Justice Agencies in Regional Violent Crime Investigation Coordinating Teams (RCTs).**
- ✓ The Council continues it's efforts in supporting the RCTs and receives status reports from each RCT at every Council meeting. At the discretion of the Council, awards of up to \$100,000 for an investigation or trial are available to qualified agencies/counties who meet the established criteria for funding.

RECOMMENDATIONS FOR 1998

◆ **An Appropriation of \$1 Million to Replenish the Violent Crime Emergency Account.**

The Council will request an appropriation of \$1 Million to replenish the Violent Crime Emergency Account.

During the past four years, many high profile investigations and trials were partially or totally funded through the Violent Crime Emergency Account. Examples include the Gainesville student murders committed by career criminal Danny Rolling awarding Alachua County \$100,000.00 for trial expenses; the Jimmy Ryce investigation which involved the abduction, sexual assault and murder of a nine year old child awarding Metro-Dade Police Department \$100,000.00; the double murder committed by Paul Hill at a Pensacola abortion clinic awarding Pensacola Police Department \$22,356.98, the trial following the murder of a British tourist at an Interstate rest stop, awarding Jefferson County \$116,654.27 for trial expenses; and the Miami Beach Police Department was awarded \$45,437.69 for the Gianni Versace investigation. Over the past four years the Violent Crime Council has awarded a total of \$2,432,939.40 from the Violent Crime Emergency Account to local criminal justice agencies to support their investigations or trials.(see attached form)

◆ **An Appropriation of \$500,000 to Replenish the Witness Protection Program.**
The Council will request an appropriation of \$500,000 to replenish the Witness Protection Program.

The Victim/Witness Protection Program authorizes law enforcement agencies to provide protective services, including temporary relocation services, under specified circumstances. The law enables the lead law enforcement agency to seek reimbursement from the Florida Violent Crime Council for expenses incurred in providing protective services for victims/witnesses certified by the prosecuting State Attorney or Statewide Prosecutor on or after July 1, 1997. A Victim and Witness Review Committee has been established within the Florida Violent Crime Council and is responsible for developing the criteria for disbursing the reimbursement and reviewing and approving or denying, in whole or part, all reimbursement requests. (see attached form)
law enforcement agency's.

- ◆ **An Appropriation of \$75,000 to Replenish the Criminal Profiling Program.**
The Council will request an appropriation of \$75,000 to replenish the Criminal Profiling Program.

During July and August of 1997, while continuing to assist in ongoing investigations, FDLE Profilers have been involved in six new and additional profiling cases, five homicide investigations, forty-nine assists to local law enforcement agency's and have provided over 140 hours of specialized training to law enforcement agency's.

- ◆ **An Appropriation of \$500,00 to Establish a Grants Program to focus on juveniles to include: technical upgrades to better address juvenile crime, juvenile preventative strategies & juvenile gang efforts.**
The Council will request an appropriation of \$500,00 to establish a grants program to juveniles
- ◆ **Focus on issues concerning the extradition of violent felons to Florida.**
- ◆ **Explore federal funding sources for the Council to award to sub grantors.**
The Council will seek federal funding to specifically address youth gang issues. If funding is received, the Council will disburse money to local law enforcement agencies for the specific purpose of conducting programs to address youth gang issues.

ATTACHMENTS



Florida Department
of Law Enforcement

VIOLENT CRIME COUNCIL

A gray silhouette map of the state of Florida is centered on the page. Overlaid on the map is the acronym "VCC" in a large, stylized, serif font. The letters are white with a dark outline, and they are positioned such that they appear to be part of the map's landscape.

Victim/Witness Protection Program Application Information Package

For Additional Information Contact:
Jennifer McCord, Violent Crime Council Staff
Florida Department of Law Enforcement
P.O. Box 1489
Tallahassee, Fl 32302

Phone (850) 487-4613
Suncom 277-4613

VICTIM/WITNESS PROTECTION PROGRAM

Reimbursement Application Form

Check Here If This Is A Supplemental Request

Check Here If This Is A Renewal Of A Previous Certification

Attach Additional Sheets if Necessary

PROSECUTORIAL INFORMATION

Prosecuting Entity: State Attorney's Office Statewide Prosecutor's Office

Trial Prosecutor's Name(s): _____ Phone: _____
_____ Phone: _____
_____ Phone: _____

Pursuant to F.S. 914.25(3)(b), once identified as in potential risk of harm, a state attorney or the statewide prosecutor must certify a victim or witness as being critical to a criminal investigation or prosecution and eligible for protective services or in need of protective services and temporary relocation services. Please complete the following to assist the Victim and Witness Protection Review Committee in evaluating your reimbursement request.

<u>Protection/Relocation Person(s) Name(s)</u>	<u>Protection</u>	<u>Protection and Relocate</u>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

Prosecution Case Number(s): _____

I certify the above listed person(s) have been deemed critical and are eligible for services as authorized by Section 914.25, Florida Statutes: _____

_____ Certifying State Attorney/Statewide Prosecutor's Signature Date

FDLE Regional Contact Person (if applicable):

Name: _____ Phone: _____

LAW ENFORCEMENT INFORMATION

Lead Law Enforcement Agency: _____

Lead Agency Contact Person: _____

Contact Address: _____

Contact Number: _____ Fax Number: _____

Agency Case Number(s): _____

Other Agencies to be Reimbursed _____

I certify that the expenses claimed have been incurred as noted and are true and correct to the best of my knowledge and belief.

Signature of Agency Head: _____

REQUESTED REIMBURSEMENT EXPENSES

THE COMMITTEE MAY REIMBURSE ALL, A PART, OR NONE OF THE AMOUNTS REQUESTED.

Description	Amount Requested
-------------	------------------

PROTECTIVE SERVICES EXPENSES

Salary for law enforcement or security officer(s) involved.
 Attach detailed itemization of expenses, clearly indicating expenses to be distributed to agencies other than the lead agency.

\$ _____

Cost of equipment rented or leased for specific purpose of providing protective services in this case.
 Attach detailed itemization of expenses, clearly indicating expenses to be distributed to agencies other than the lead agency. (Do not include equipment purchased by the agency that can or will be used in other applications. If equipment is leased for a long term, you may claim the pro-rated portion of the lease in which the equipment was utilized for protective purposes).

\$ _____

Cost of equipment purchased for specific purpose of providing protective services in this case.
 Attach detailed itemization of expenses, clearly indicating expenses to be distributed to agencies other than the lead agency. (If equipment is retained in agency's inventory for future use, claim only the portion of the value of the equipment allocated to its use in the protective services and explain method of pro-rated valuation).

\$ _____

Other Costs directly incurred by reason of providing protective services.
 Attach detailed itemization of expenses, clearly indicating expenses to be distributed to agencies other than the lead agency. (For example: you may claim the basic cost of providing a cellular phone to a victim, but should exclude airtime charges not directly attributable to the victim's need for protective service).

\$ _____

RELOCATION EXPENSES

Temporary relocation services
 Attach detailed itemization of expenses, clearly indicating expenses to be distributed to agencies other than the lead agency. Allowable claims would include, but are not limited to, common carrier expenses incurred in transporting a victim/witness to another location, monthly rental of a temporary abode, etc. Expenses must be necessary, reasonable, occur during the period of protection and be directly associated with protective services. Do not claim expenses that would regularly be incurred by the victim or witness had he or she not been in the protection program.

\$ _____



To Be Completed By Victim Witness Protection Review Committee

Total Amount Approved: \$ _____

By Victim/Witness Protection Review Committee, on _____

Total Amount Requested:

\$ _____

Violent Crime Council



Violent Crime Emergency Account Application Information Package

For Additional Information Contact:
Jennifer McCord, Violent Crime Council Staff
Florida Department of Law Enforcement
P.O. Box 1489
Tallahassee, FL 32302

Phone 487-4613
Suncom 277-4613

VIOLENT CRIME EMERGENCY ACCOUNT

Purpose of the Account

The Violent Crime Emergency Account provides emergency supplemental funds to:

- State and local law enforcement agencies involved in complex and lengthy violent crime investigations;
- State and local law enforcement agencies involved in violent crime investigations which constitute a significant emergency within the state; or
- Counties which demonstrate a significant hardship or an inability to cover extraordinary expenses associated with a violent crime trial.

Definitions

A "*criminal event*" means a violent crime or series of violent crimes interrelated to one another in such a way that the crime constitutes a single criminal transaction or related transactional series of crimes, regardless of the number of criminal acts that may have been committed during the event or the number of perpetrators involved in the event.

"*Beyond the resources*" means that the expenses claimed by the requester are so extraordinary that they currently and significantly limit the requester's ability to provide the services or duties required by law. The requester has to demonstrate to the Council that all reasonable alternatives for funding these expenses have been exhausted. Requests for emergency supplemental funds for extraordinary expenses associated with a violent crime *trial* must be accompanied by documentation from the county's chief financial officer demonstrating the significant hardship or inability to cover extraordinary trial expenses.

Funding cannot be used to *supplant, take the place of, or substitute for* existing appropriations of state and local law enforcement agencies and counties.

How to Make a Funding Request

Agencies seeking funding must submit a detailed and itemized written request to the Florida Violent Crime Council, along with the accompanying *Violent Crime Emergency Account Application Cover Sheet*. Describe the violent crime case, stating details and specifics. Demonstrate that the resources of your agency are insufficient to meet the investigative or trial expenses.

The funding request will include a written endorsement from the *Regional Violent Crime Investigation Coordinating Team* in your service area. To allow appropriate staff review and analysis, written requests, including that endorsement, have to be submitted at least fifteen days prior to the next scheduled Violent Crime Council meeting. Please indicate who will be making the presentation to the Council.

Mail your request to the chairperson of the Florida Violent Crime Council, c/o Florida Department of Law Enforcement, Post Office Box 1489, Tallahassee, Florida 32302.

Contributions

Local law enforcement agencies may *contribute* to the Violent Crime Emergency Account by submitting funds to the executive director of the Department of Law Enforcement. Contributions should be accompanied by a written statement designating the funds to the Violent Crime Emergency Account.

We Can Help

For forms and assistance, please contact
Senior Management Analyst Jennifer McCord at FDLE, (904) 487-4613 or SunCom 277-4613.

Violent Crime Emergency Account Application

This information must be provided as completely as possible to assist the Violent Crime Council's support staff and the Council itself in evaluating your request. Failure to provide the requested information may result in consideration of your request being delayed or denied.

Date:

Agency Making Request:

Agency Address:

Chief, Sheriff or Director's name:

Agency contact's name:

Agency contact's phone number:

Does this request relate to an active criminal investigation?

Yes No

If "Yes," do you request to make your presentation to the Council in a session closed to the public as authorized by F.S. 943.031(6)?

Yes No

{If "Yes," staff will contact you to evaluate whether your presentation will be agendaed as part of the "closed" session. If "NO" all information is public record}

AGENCY BACKGROUND FISCAL INFORMATION:

Fiscal year runs from _____, to _____.

Total agency overtime budget for fiscal year: _____

Estimated fiscal year overtime expenditure to-date: _____

Agency FEID Number: _____

By law, Violent Crime Council funds are available to agencies involved in "complex and lengthy violent crime investigations," "violent crime investigations which constitute a significant emergency within the state," or to counties which demonstrate a "significant hardship or an inability to cover extraordinary expenses associated with a violent crime trial."

This request is made for: "complex/lengthy violent crime investigation"
 "significant emergency"
 county's violent trial expenses

AS TO ALL REQUESTED EXPENSES, ALL AGENCIES/COUNTIES:

Attach an itemization of requested expenses. Please include as a minimum an itemized listing of all salary overtime, travel expense, equipment leasing or rental, and contractual services. List these or any "other" expenses with sufficient detail to allow careful staff and Council review. Purchases of equipment or payment of base salaries of permanent employees are specifically excluded from reimbursement consideration. Avoid vague descriptions (e.g. "Miscellaneous investigative expenses).

The maximum funding for all investigative efforts shall be \$100,000 for each criminal event. The maximum funding available to each county for all trials of defendant derived from a criminal event shall be \$100,000. If funds are received, but are not expended, they must be refunded to the Council. Details for all funding issues are found in Florida Administrative Code, Chapter 11N-1, "Violent Crime Emergency Account," which should be reviewed prior to submitting any request.

Fill out the appropriate following section(s) by briefly detailing the essential information sought. Continue responses on an attachment if necessary.

COMPLEX/LENGTHY INVESTIGATION. (Fill out this section if seeking funds under this justification.)

1. How many victims are involved? _____
2. Has there been death or serious bodily injury to one or more victims? Yes No
A. (If yes, please briefly detail.)

B. If the case involves a single victim please note circumstances that apply, i.e., fiscal and/or forensic difficulties, nature of victim, homicide rate, local community fear, etc.
3. Does the crime appear to be part of a pattern of serial or interrelated criminal events? Yes No
(If yes, please explain briefly.)
4. Does the crime itself evidence a heinous, wicked, or grossly disturbing method of commission? Yes No
(If yes, please explain briefly.)
5. How long has this investigation been running? (Include dates of arrests, if any.)
6. Briefly, what major factors make this investigation "complex" for your agency?

SIGNIFICANT EMERGENCY CRITERIA: (Fill out this section if seeking funds under this justification.)

1. Does this crime's nature and extent produce a "heightened concern within the state for the safety and well being of Florida's citizens and visitors?" Yes No
If "Yes," please briefly detail the basis for this belief:
2. Do you believe the crime involves one or more perpetrators who have traveled from one state or local jurisdiction to another committing similar or "pattern" crimes? Yes No
If "Yes," please briefly detail the basis for this belief:

Significant emergency, cont'd

3. Is the crime such that absent successful apprehension and prosecution Florida's reputation for being a safe recreational, occupational, and residential location is being jeopardized or is suffering significant deterioration? Yes No

If "Yes," please briefly detail the basis for this belief:

COUNTY'S EXPENSES IN VIOLENT CRIME TRIAL. (Fill out this section if relying upon this justification.)

1. Are the expenses claimed such as to have been reasonably unpredictable as expenses to be incurred by the county in meeting its general obligation to the criminal justice system? Yes No

If "Yes," please briefly explain your response.

2. Are witness related expenses associated with the trial such that they have exceeded or will exceed those incurred for similar trials in the trial's location? Yes No

If "Yes," please briefly explain how they have or will exceed levels normally incurred.

3. Are special security needs associated with the trial such that they will generate expenses not normally incurred for trials in the trial's location? Yes No

If "Yes," please explain how they have or will exceed levels normally incurred.

4. Has a change of venue or jury selection/sequestration needs generated expenses (or will generate expenses) not normally incurred for such trials? Yes No

If "Yes," please explain.

"BEYOND THE RESOURCES"

EACH REQUESTER MUST COMPLETE THIS SECTION:

1. Are the expenses in this investigation such that they currently and significantly limit your agency/county's ability to provide the services and duties required by law? Yes No
Explain any "Yes" response.

2. Have all reasonable alternatives for funding of these expenses been attempted and have not been successful? Yes No
If "Yes," please briefly detail the alternatives sought, if any.

3. If Council funding is not provided, how will your agency cover the claimed expenses?

4. Do any of the claimed expenses relate to a prior fiscal year? Yes No
If yes, in your itemization, please list any such expenses, clearly separating them from expenses incurred in the current fiscal year.

5. If advance funding is sought, please detail the critical need for the advance funding, including an explanation why after-the-fact reimbursement could not be sought.

Agency head/county chief financial officer's certification.

I certify that the expenses sought by this requesting agency/county currently and significantly limit the requesting agency/ county's ability to provide services or duties required by law, and all reasonable alternatives for funding the claimed expenses have been exhausted. The representations made on this form and its attachments are true and correct to the best of my knowledge and belief. If funding is received I agree on behalf of the agency/county to provide the required reports and to the fund return obligations found at 11N-1.005, Florida Administrative Code.

Signature: _____

Date: _____

After signing the above, a complete request packet, with attachments, should be forwarded to the Regional Coordinating Team for review. The Regional Coordinator will transmit the request to the Violent Crime Council staff for review and consideration for inclusion on the agenda of an upcoming Council meeting. **No funding request will be considered if the Regional Coordinator's certification has not been completed.**

Regional Coordinator's Certification.

This request has been reviewed by the Regional Coordinating Team and is submitted with the Team's support.

Regional Coordinator's Signature: _____

Date: _____

TRAVEL DOCUMENTATION

Investigative Travel

Airline Tickets _____

Car Rental _____

Hotel Accommodations _____

Per Diem _____

Other (specify) _____

Subtotal: _____

Witness Travel

Airline Tickets _____

Car Rental _____

Hotel Accommodations _____

Per Diem _____

Other (specify) _____

Subtotal: _____

Grand Total: _____

VIOLENT CRIME EMERGENCY ACCOUNT QUARTERLY REPORT

Agency _____

Name of Person Making This Report _____

Title _____ Telephone (____) _____

Name of Investigation or Trial Funded _____

Reporting Quarter: Jan-Mar Apr-Jun Jul-Sep Oct-Dec

INITIAL AWARD \$ _____

SUMMARY OF ACTUAL EXPENSES

Salary Overtime: \$ _____
Contractual Services: \$ _____
Travel Expenses: \$ _____
Airline Tickets: \$ _____
Car Rental: \$ _____
Hotel Accommodations: \$ _____
Per Diem: \$ _____
Other Expenses: \$ _____

BALANCE OF ORIGINAL FUNDING REMAINING \$ _____

Total Expenditures This Quarter: \$ _____

Total of Prior Reported Expenditures: \$ _____

Date of Last Expenditure of Funding _____
(if applicable)

Date of Conclusion of Investigation or Trial
(if continuing, please so state): _____

Extension of 180-day Limit Requested: Yes No

1) Any agency which receives funds from the Violent Crime Emergency Account must make quarterly reports of expenditures to the Chairman of the Florida Violent Crime Council {11N-1.004(3) and 11N-1.005(5)}.

2) All agencies which receive funds must retain documentation supporting expenditures from the Account and make them available during the annual evaluation and audit of the trust fund {11N-1.004(3) and 11N-1.005(5)}.

3) Unexpended funds must be returned to the Chairman of the Florida Violent Crime Council for re-deposit into the Account{11N-1.004(4) and 11N-1.005(6)}.

4) Any agency which receives funds and is subsequently reimbursed from another source for expenditures funded by the Council, shall repay the Account an amount that is the lesser of the reimbursement or the advance funding (11N- 1.005(7)).

Signature _____ Date Signed _____

Forward This Report to: Chairman, Florida Violent Crime Council
c/o Florida Department of Law Enforcement
Post Office Box 1489
Tallahassee, Florida 32302